

BOARD OF TRUSTEES
BUFFALO & ERIE COUNTY PUBLIC LIBRARY
MEETING DATE: December 19, 2019

AGENDA ITEM NUMBER: E.2.a.

RESOLUTION: 2019-48
Adoption of 2020 Budget

BACKGROUND:

On December 5th, the Erie County Legislature adopted a 2020 County Budget with amendments. The Legislature-approved amendments did not change the County Executive's 2020 Budget for the Library.

The 2020 Operating and Grants Budget sustains library operations and services at current levels. Further, it incorporates the impacts of contractually obligated costs related to current labor agreements as well as those approved for unrepresented and managerial/confidential employees via previous Board Resolutions. Current agreements provide for modest wage adjustments as well as employee contributions towards the cost of health care and provisions limiting the employer share of both active and retiree health care costs over the longer term. The Library's overall operating budget, including State Aid and library revenue, increases 2.6% from 2019's \$28,485,469 to \$29,230,087 in 2020. Including grants, the combined total also increases 2.6% from 2019's \$29,176,921 to \$29,921,887 in 2020.

While not part of the Library's operating budget, the County's Capital Budget provides \$500,000 to support improvements to the county-owned downtown Central Library; specifically, \$250,000 to address building exterior envelop and site rehabilitation and related needs and \$250,000 for continued rehabilitation of the 50+ year old building's mechanical, electrical and plumbing systems.

Resolution 2019-48, *2020 Budget in Brief Charts*, and the *2020 Budget Operating and Grants by Line Item* documents are included for your review and action.

ACTION REQUIRED:

Motion to approve Resolution 2019-48.

RESOLUTION 2019-48

WHEREAS, on December 5th, the Erie County Legislature finalized the County's 2020 Budget allocation for the Library, and

WHEREAS, the County's enacted budget provides a 2.0% increase in County Library Tax funding from 2019's \$24,910,939 to \$25,409,158, and

WHEREAS, since this increase is less than the anticipated 6.29% growth in the tax base, the Library portion of the average County Property Tax rate per \$1,000 of equalized full market value will decrease modestly, and

WHEREAS, this funding will allow the Library to maintain current service levels and open hours, and

WHEREAS, it allows the Library to meet its obligations under settled bargaining unit agreements which provide modest wage adjustments as well as employee contributions towards the cost of health care and provisions lowering the employer share of both active and retiree health care costs over the longer term, and

WHEREAS, the Board of Trustees expresses its appreciation to the County Executive for recommending the funding and to the County Legislature in approving the recommended funding, and

WHEREAS, strong public support for the Library reinforces both the continuing need for basic library services and the continuing importance of the Library in bridging the "digital divide," and

WHEREAS, the Board of Trustees of the Buffalo & Erie County Public Library wishes to gratefully acknowledge the support of the public, the Erie County Executive, and the Erie County Legislature, now therefore be it

RESOLVED, that the Board of Trustees of the Buffalo & Erie County Public Library adopts the 2020 Budget, utilizing the following sources to provide library services in 2020:

\$25,409,158 – County Property Tax for Library Purposes
\$ 2,251,490 – New York State Aid – Operating Budget
\$ 812,874 – Use of Fund Balance
\$ 756,565 – Library Fines, Fees and Other Revenue
\$29,230,087 – Total Operating Budget

\$ 691,800 – Library Grants Budget

\$29,921,887 – Combined Operating and Grants Budget, further detailed in the *2020 Budget in Brief Charts* and the accompanying *2020 Budget Operating and Grants by Line Item* document, and be it finally

RESOLVED, that the budget documents and schedules be promptly posted on the Library’s website and all needed forms and accounting entries to implement this budget be promptly completed and transmitted.

Approved unanimously at a meeting of the Board of Trustees
of the Buffalo & Erie County Public Library
on December 19, 2019.

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2020 Budget in Brief Charts
Pursuant to B&ECPL Board of Trustees Resolution 2019-48
And Erie County's Adopted Budget
December 19, 2019

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Buffalo & Erie County Public Library

2020 Budget Change vs 2019

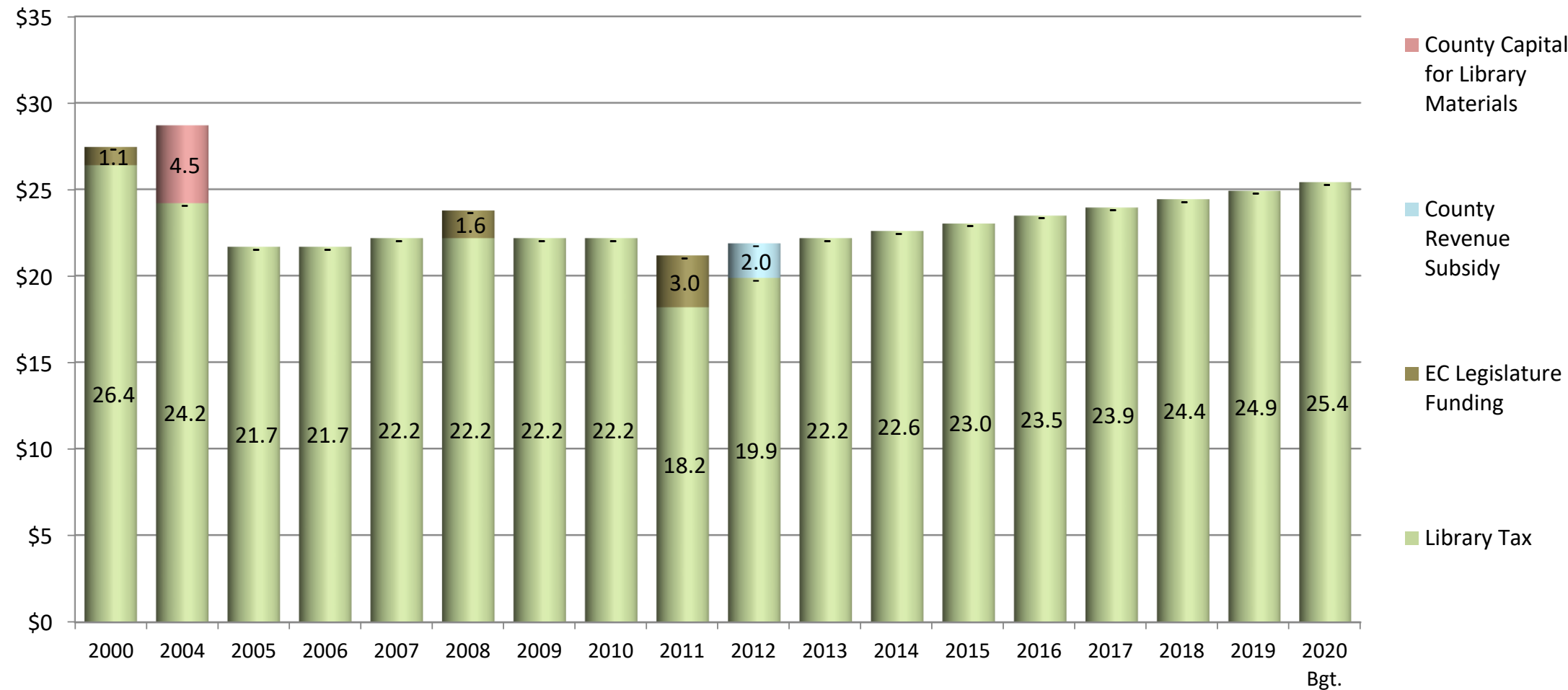
	2019 Budget	2020 Budget	Change	
OPERATING BUDGET				
Revenue				
Library Real Property Tax	\$24,910,939	\$25,409,158	\$498,219	2.0%
NY State Aid	\$2,250,363	\$2,251,490	\$1,127	0.1%
Use of Fund Balance	\$506,529	\$812,874	\$306,345	60.5%
All Other	\$817,638	\$756,565	(\$61,073)	-7.5%
Total Revenue	\$28,485,469	\$29,230,087	\$744,618	2.6%
Expense				
Salaries & Wages	\$15,567,228	\$16,371,312	\$804,084	5.2%
Reduction from Personal Svcs	\$0	(\$161,864)	(\$161,864)	n/a
Contractual Salary Reserves	\$54,996	\$0	(\$54,996)	-100.0%
FICA (Social Security & Medicare)	\$1,190,908	\$1,252,392	\$61,484	5.2%
Employee Health Insurance	\$2,529,612	\$2,396,544	(\$133,068)	-5.3%
Hospital & Medical - Retirees	\$1,464,755	\$1,460,433	(\$4,322)	-0.3%
Retirement (NY State System)	\$1,608,209	\$1,689,266	\$81,057	5.0%
Supplies & Repairs/Maintenance	\$447,148	\$558,710	\$111,562	24.9%
Professional Services	\$859,648	\$860,359	\$711	0.1%
Insurance - Liability Coverage	\$153,388	\$157,223	\$3,835	2.5%
Library Materials	\$3,009,000	\$3,009,000	\$0	0.0%
Telecom & Internet; Water & Sewer	\$103,749	\$110,319	\$6,570	6.3%
Interfund Utilities (Electric & Ngas)	\$776,066	\$792,147	\$16,081	2.1%
County Charges for Data Svcs.; Purchasing Svcs; and Fleet Svcs.	\$304,658	\$339,358	\$34,700	11.4%
All Other	\$416,104	\$394,888	(\$21,216)	-5.1%
Total Operating Expense	\$28,485,469	\$29,230,087	\$744,618	2.6%

Buffalo & Erie County Public Library

2020 Budget Change vs 2019

	2019 Budget	2020 Budget	Change	
LIBRARY GRANTS				
Grant Revenue - NY State	\$691,452	\$691,800	\$348	0.1%
Grant Expense by Grant				
Central Library Book Aid	\$67,599	\$67,633	\$34	0.1%
Central Library Development Aid	\$293,038	\$293,185	\$147	0.1%
Continuity of Service	\$47,272	\$47,296	\$24	0.1%
NYS Library Automation Grant	\$72,323	\$72,361	\$38	0.1%
Coordinated Outreach	\$159,701	\$159,781	\$80	0.1%
Library Services to County Correctional Facilities	\$8,290	\$8,294	\$4	0.0%
Library Services to State Correctional Facilities	\$43,229	\$43,250	\$21	0.0%
Grant Program Expense	\$691,452	\$691,800	\$348	0.1%
TOTAL OPERATING & GRANTS				
Revenue	\$29,176,921	\$29,921,887	\$744,966	2.6%
Expense	\$29,176,921	\$29,921,887	\$744,966	2.6%

COUNTY SUPPORT FOR B&ECPL OPERATING AND LIBRARY MATERIALS



Over this period major funding changes included:

2005
\$7 Million Cut
-24%
Service reductions and layoffs, 15 libraries and 4 mobile units closed.

2009
\$1.6 Million Cut
-7%
Used fund balance; RFID technology; staffing reductions via attrition to postpone service reductions.

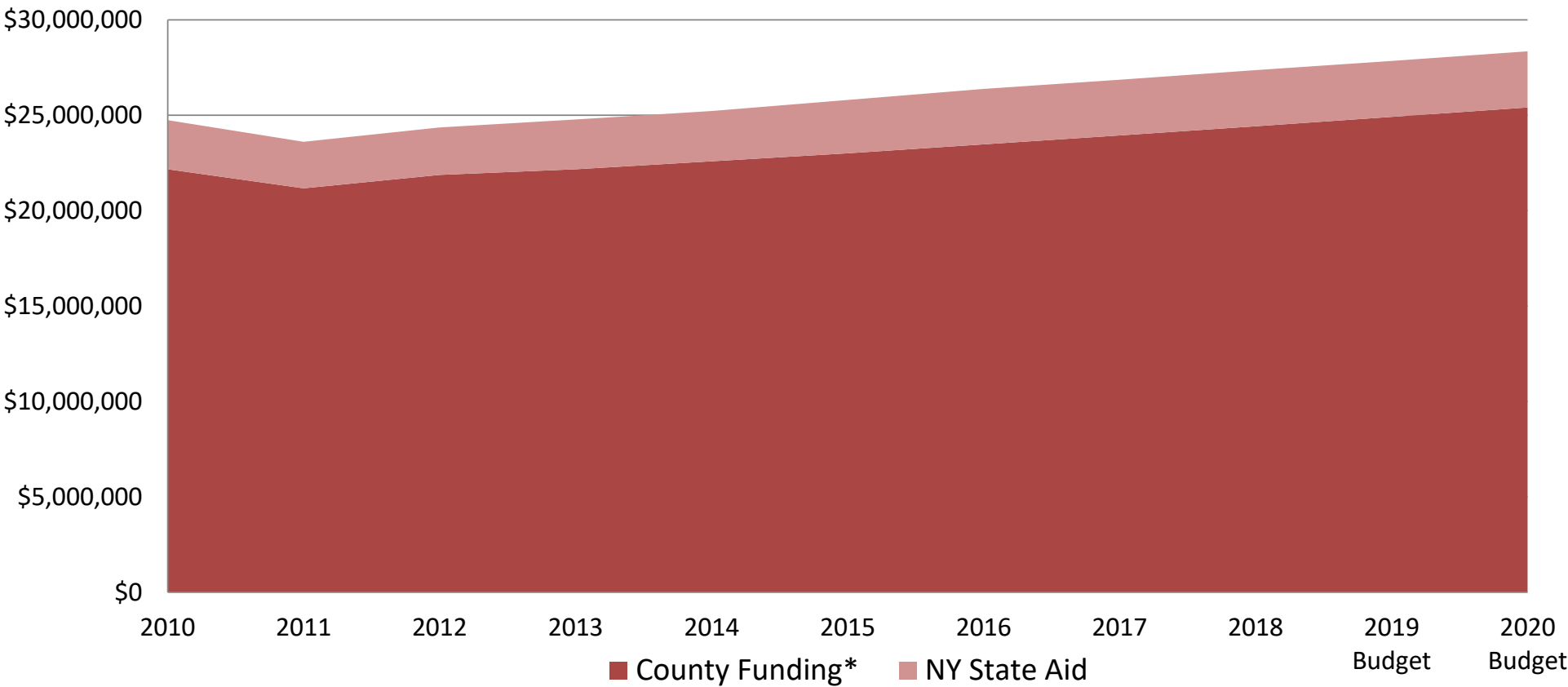
2011
\$1 Million
-5% Cut
Open hours and programs/services reduced; layoffs.

2012 - 2020 Budget
Steady, Sustaining Funding
Open hours and program/service restorations and improvements made within annual growth in county support averaging 2%

Notes: Dollars in millions; \$3.0 million County Legislature funding for 2011 provided in December 2010; Consumer Prices will have increased approximately 52% since 2000.

Buffalo & Erie County Public Library
Funding Stress Caused by Previous Years' Revenue Cuts and Contractually Obligated Cost Increases

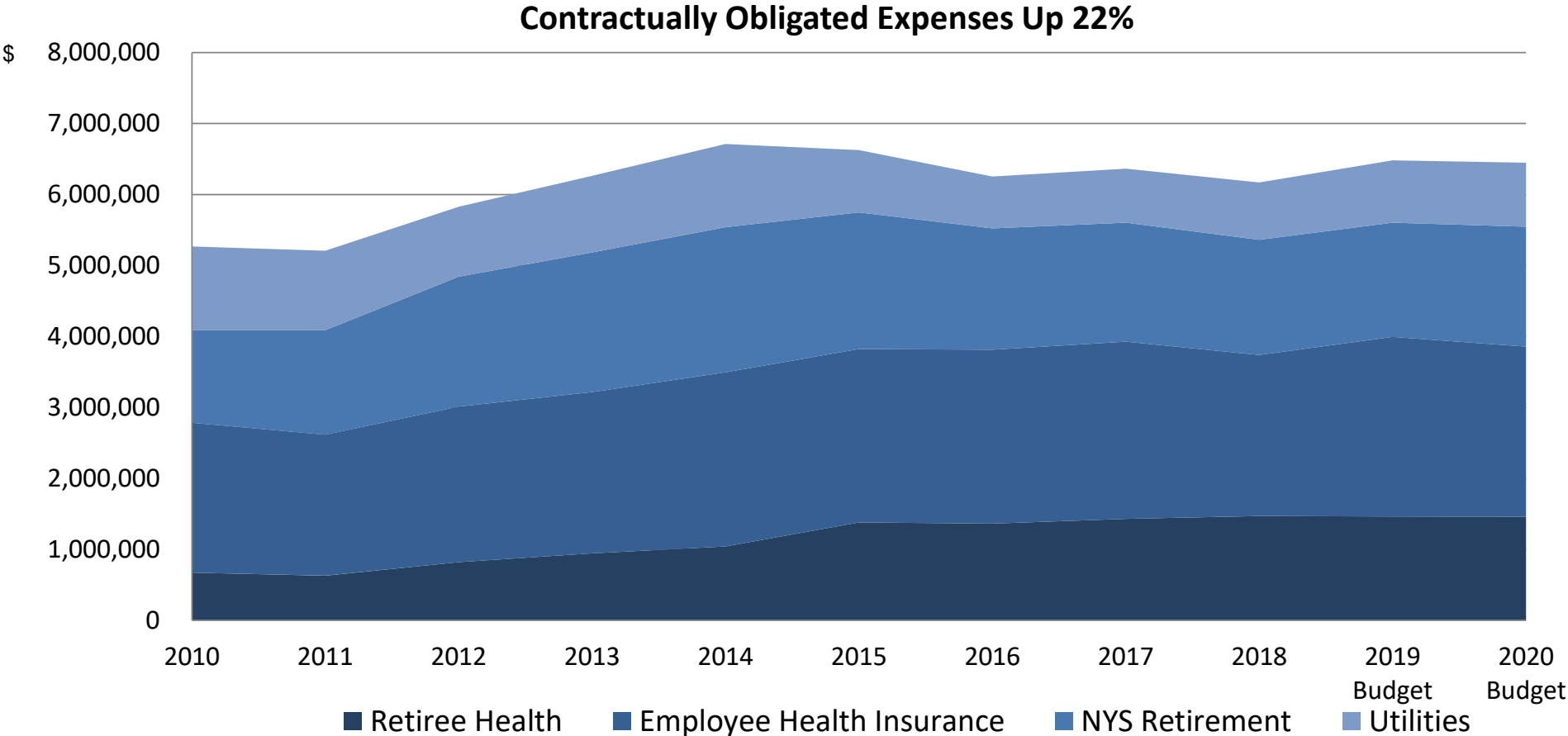
Since 2010, County and State Funding Up 15%, Consumer Price Index Up 18%



	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019 Budget	2020 Budget	Change Since 2010	
County Funding*	22,171,833	21,171,833	21,872,457	22,172,457	22,588,324	23,013,857	23,474,134	23,943,617	24,422,489	24,910,939	25,409,158	3,237,325	15%
NY State Aid	2,571,957	2,433,564	2,487,982	2,610,019	2,637,797	2,791,124	2,911,659	2,913,080	2,941,815	2,941,815	2,943,290	371,333	14%
Total	24,743,790	23,605,397	24,360,439	24,782,476	25,226,121	25,804,981	26,385,793	26,856,697	27,364,304	27,852,754	28,352,448	3,608,658	15%

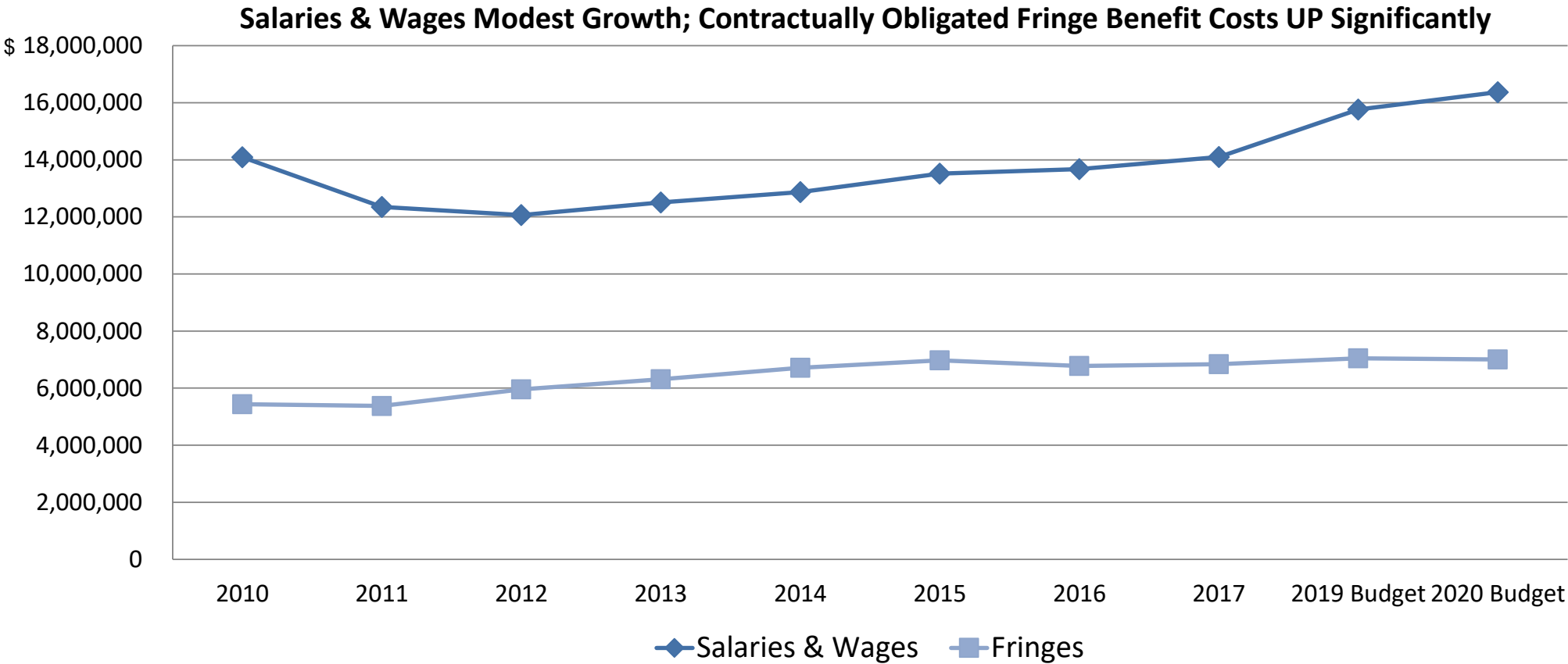
* County funding: in 2011 included \$3.0 million interfund transfer provided in December 2010; in 2012 included \$2,000,000 Interfund-transfer; and in the Library 2013 Budget, at the Library's request, moved the interfund transfer amount to the Library Tax.
NY State Aid for all years includes operating and grants.

Buffalo & Erie County Public Library
Funding Stress Caused by Previous Years' Revenue Cuts and Contractually Obligated Cost Increases



Operating Budget:	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019 Budget	2020 Budget	Change Since 2010	
Utilities	1,175,547	1,119,177	985,388	1,080,223	1,170,770	878,863	730,793	761,727	805,596	879,815	902,466	(273,081)	-23%
NYS Retirement	1,307,504	1,471,613	1,830,086	1,965,477	2,045,598	1,925,216	1,707,186	1,674,967	1,622,104	1,608,209	1,689,266	381,762	29%
Employee Health Insurance	2,114,155	1,985,500	2,192,149	2,275,227	2,453,384	2,443,513	2,450,610	2,497,442	2,270,709	2,529,612	2,396,544	282,389	13%
Retiree Health	670,955	630,293	821,228	942,895	1,042,423	1,379,176	1,364,429	1,430,948	1,469,925	1,464,755	1,460,433	789,478	118%
Total	5,268,162	5,206,583	5,828,851	6,263,822	6,712,176	6,626,767	6,253,018	6,365,084	6,168,334	6,482,391	6,448,709	1,180,547	22%

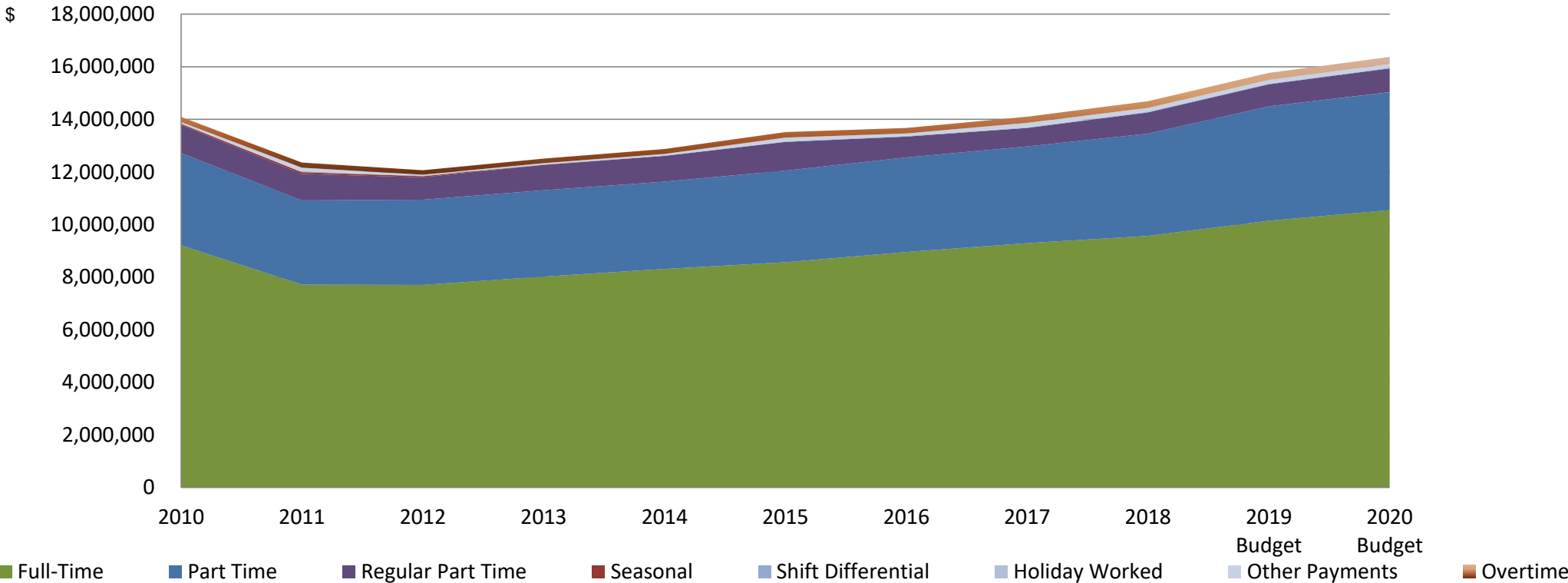
Buffalo & Erie County Public Library
Operating Budget* Personnel Cost Trends



	2010	2011	2012	2013	2014	2015	2016	2017	2019 Budget	2020 Budget	Change Since 2010	
Salaries & Wages	14,089,854	12,352,600	12,062,976	12,507,336	12,870,676	13,515,458	13,674,698	14,097,533	15,765,985	16,371,312	2,281,458	16.2%
Fringes	5,435,589	5,376,385	5,954,032	6,314,773	6,709,162	6,973,438	6,776,796	6,840,134	7,044,056	7,004,014	1,568,425	28.9%
Total Personnel	19,525,443	17,728,985	18,017,008	18,822,109	19,579,839	20,488,896	20,451,494	20,937,667	22,810,041	23,375,326	3,849,883	19.7%

* Excludes grant funded positions. From 2010 - January 2020 the Consumer Price will have increased an estimated 18%. See Salary & Wages and Fringe Benefits Charts for additional detail.

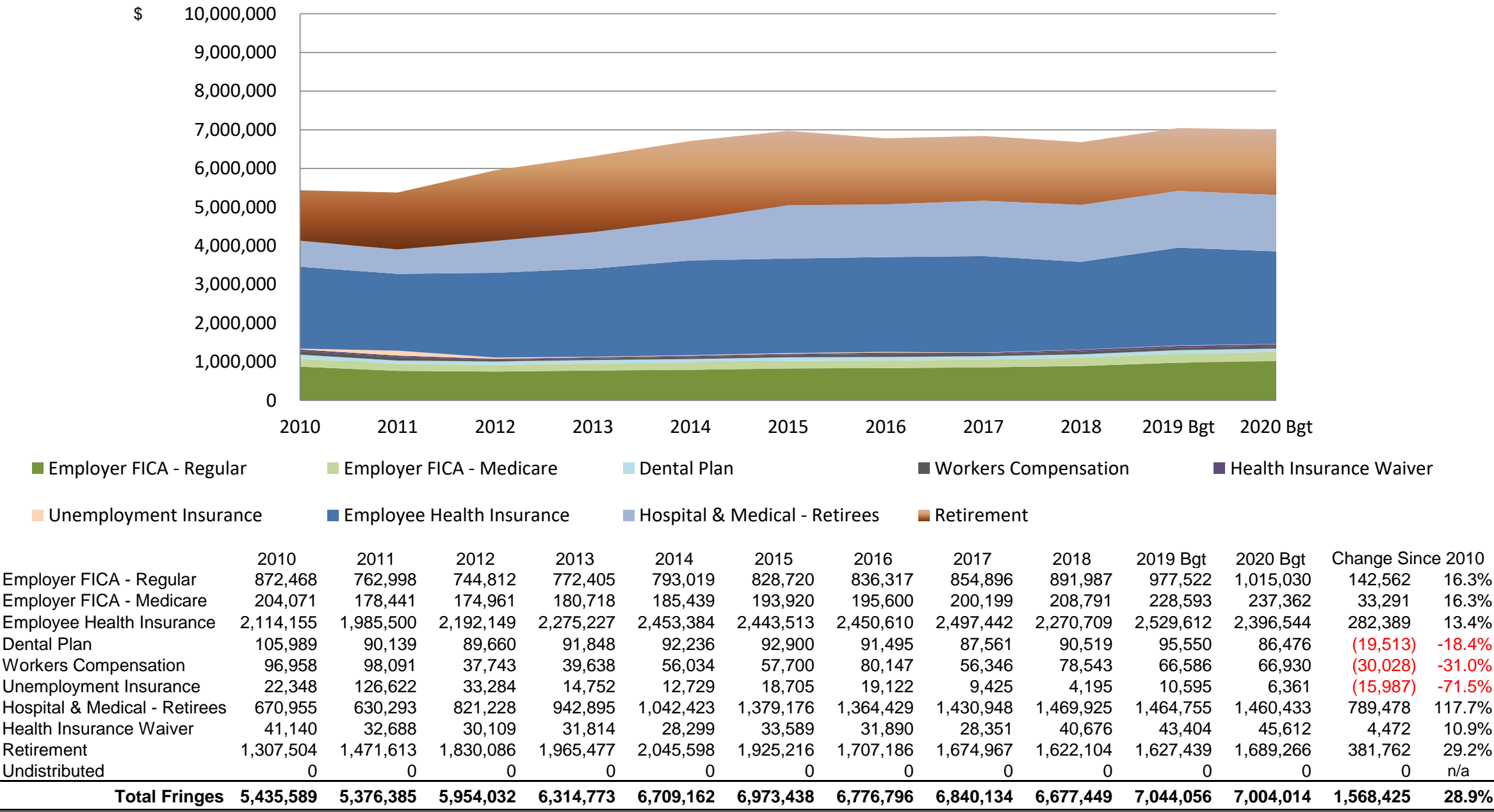
Buffalo & Erie County Public Library
Operating Budget Salary and Wage Trends



	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019 Budget	2020 Budget	Change Since 2010	
Full-Time	9,208,125	7,715,539	7,703,173	8,021,670	8,308,825	8,567,405	8,955,070	9,292,528	9,566,171	10,144,946	10,548,939	1,340,814	14.6%
Part Time	3,504,311	3,201,940	3,237,113	3,281,212	3,320,392	3,478,779	3,598,246	3,676,701	3,885,440	4,352,134	4,481,436	977,125	27.9%
Regular Part Time	1,069,837	1,007,900	855,063	966,777	980,559	1,092,127	793,470	704,030	814,155	833,905	905,437	(164,400)	-15.4%
Seasonal	45,176	63,978	41,506	3,174	0	0	0	0	0	0	0	(45,176)	-100.0%
Shift Differential	15,089	15,345	15,515	15,328	17,208	16,702	16,620	18,566	20,978	25,000	25,000	9,911	65.7%
Holiday Worked	14,473	11,103	14,288	14,456	16,275	18,394	15,158	17,236	18,069	20,000	20,500	6,027	41.6%
Other Payments	42,922	143,575	26,948	29,749	39,878	132,971	86,489	160,853	127,280	120,000	120,000	77,078	179.6%
Overtime	189,919	193,220	169,370	174,970	187,539	209,080	209,645	227,618	257,415	270,000	270,000	80,081	42.2%
Total Salaries & Wages *	14,089,854	12,352,600	12,062,976	12,507,336	12,870,676	13,515,458	13,674,698	14,097,533	14,689,508	15,765,985	16,371,312	2,281,458	16.2%

* 2013 and 2014 include impacts of service restoration funding provided by Erie County; 2014 includes the impact of a 10.3% (\$0.75 per hour) increase in the minimum wage (increasing the Page and Sr. Page wage scales by \$0.50 per hour); 2015 reflects impact of contract settlements and a 9.4% (\$0.75 per hour) increase in the minimum wage (increasing the Page and Sr. Page wage scales by \$0.75 per hour); 2016 reflects impact of contracted COLAs and a 2.9% (\$0.25 per hour) increase in the minimum wage; and 2017, 2018, 2019 and 2020 reflect impact of contracted COLAs and a \$0.70 per hour increase in the minimum wage each year (\$0.70 per increase hour = 7.8% in 2017, 7.2% in 2018, 6.7% in 2019 and 6.3% in 2020). Part-time workhours reduced through attrition to partially offset. Between 2013 and 2020 the NY State minimum wage will have inceased \$4.55 per hour (63%). Had the minimum wage not changed, 2019 part-time expense would be below 2009. Other payments in 2015 included a contract settlement payment; and 2016-20 include vacation sell back costs. From 2010 - January 2020 the Consumer Price will have increased an estimated 18%.

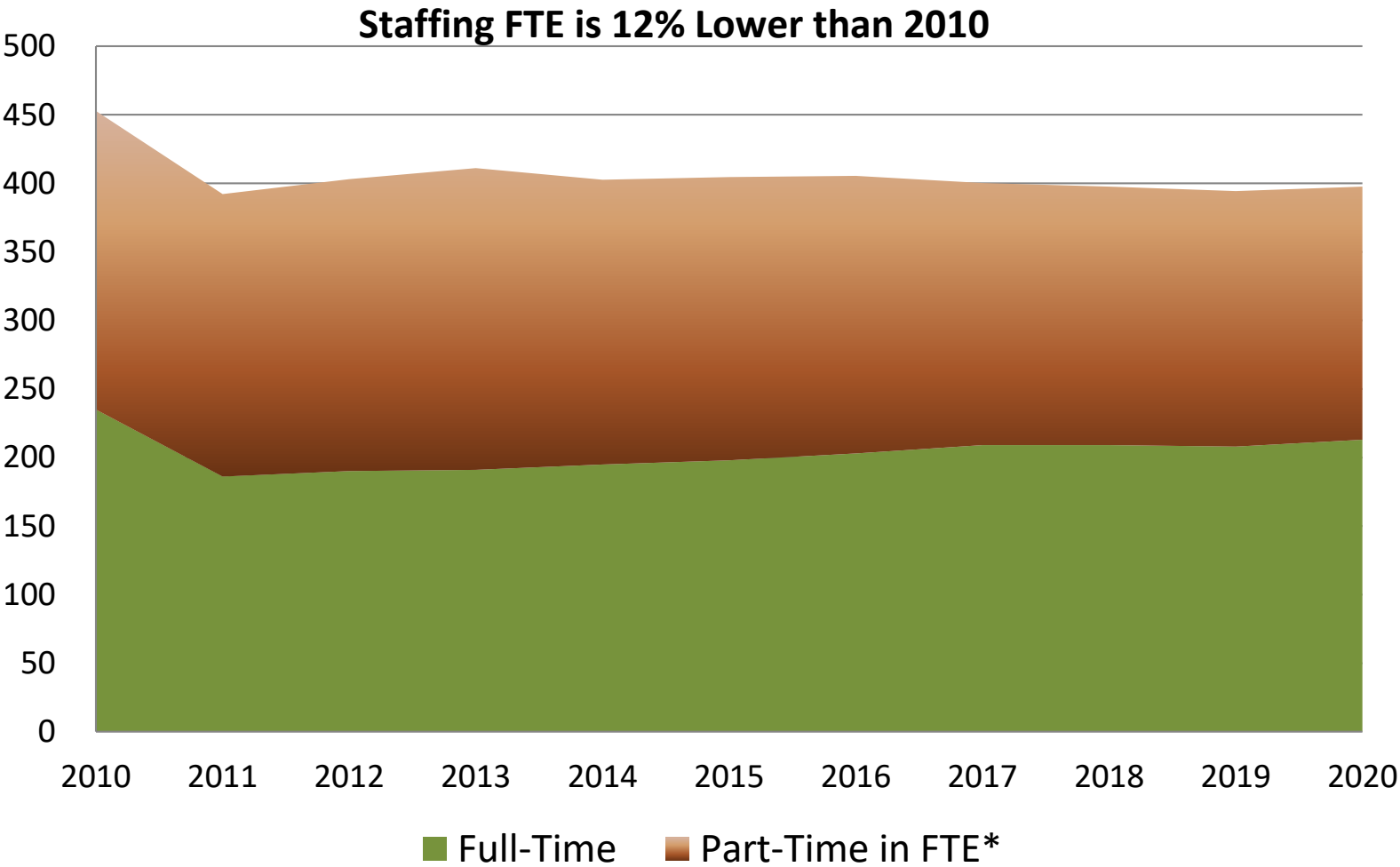
Buffalo & Erie County Public Library
Operating Budget* Contractually Obligated Fringe Benefit Trends



* Excludes grant funded positions; 2013 and 2014 include impacts of service restoration funding provided by Erie County. 2014 - 2020 include the impact to FICA phased minimum wage increases (impacting the Page and Sr. Page wage scales). 2015 - 2020 reflect impact of contract settlement provisions providing for employee contributions towards health insurance costs; moderating NYS Retirement employer contribution rates for all Tiers; and a continued turnover related shift in the employee base towards the new, lower cost NYS retirement Tier 6.

Buffalo & Erie County Public Library

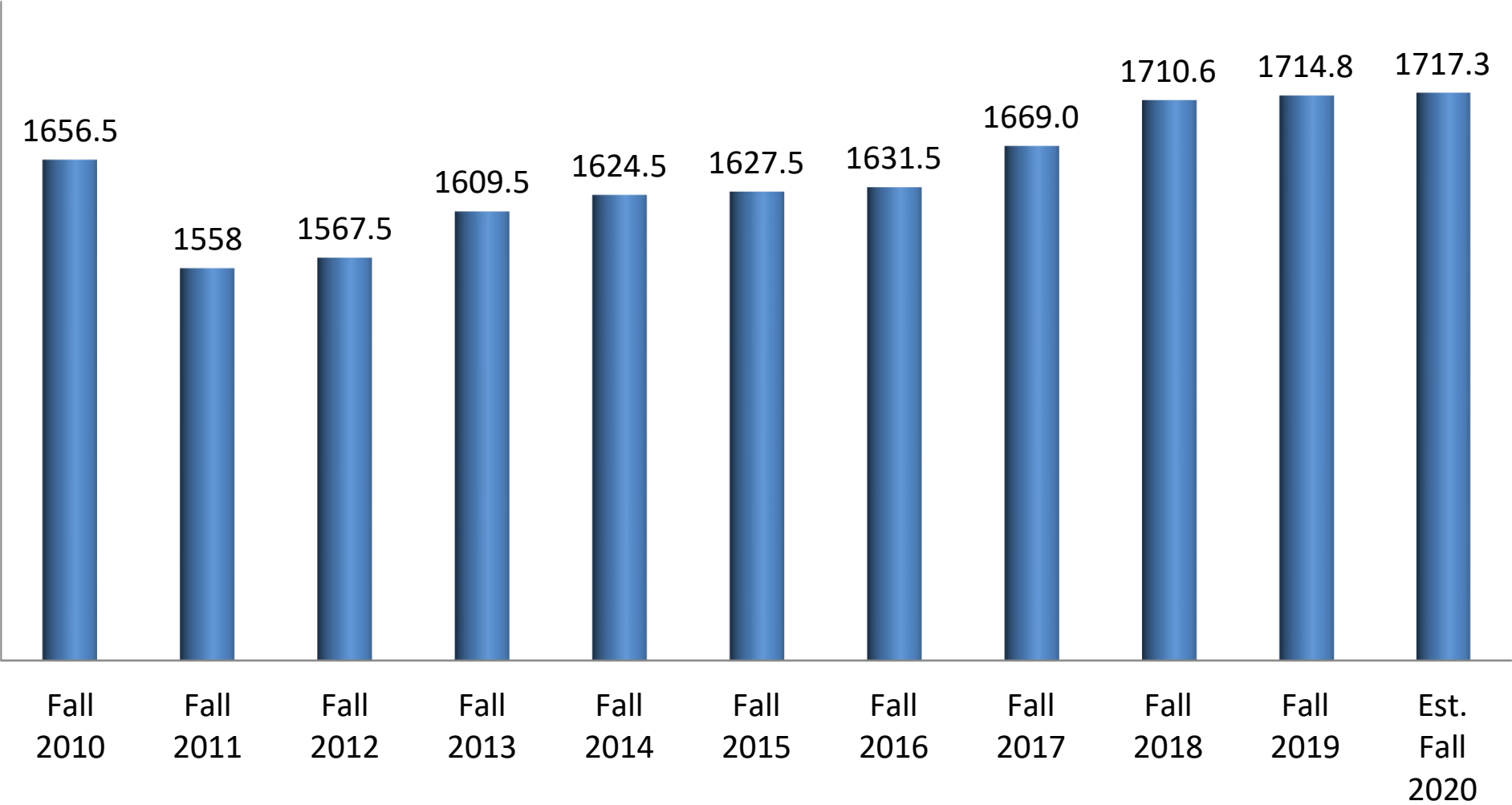
Staffing Trends in Full-Time Equivalents (FTEs)



Operating & Grants Budgets	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	Change Since 2010	
Full-Time	235	186	190	191	195	198	203	209	209	208	213	(22)	-9%
Part-Time in FTE*	218	206	213	220	208	207	202	191	188	186	185	(33)	-15%
Total FTE	453	392	403	411	403	405	405	400	397	394	398	(55)	-12%

* Includes positions that are Regular Part-time (20 or more hours/week) and Part-time (19 or fewer hours per week).

Weekly Open Hours Trends



Weekly open hours (school year), total for 37 locations spread across Erie County's 1,043 square miles .

BUFFALO & ERIE COUNTY PUBLIC LIBRARY
WEEKLY OPEN HOURS OF SERVICE

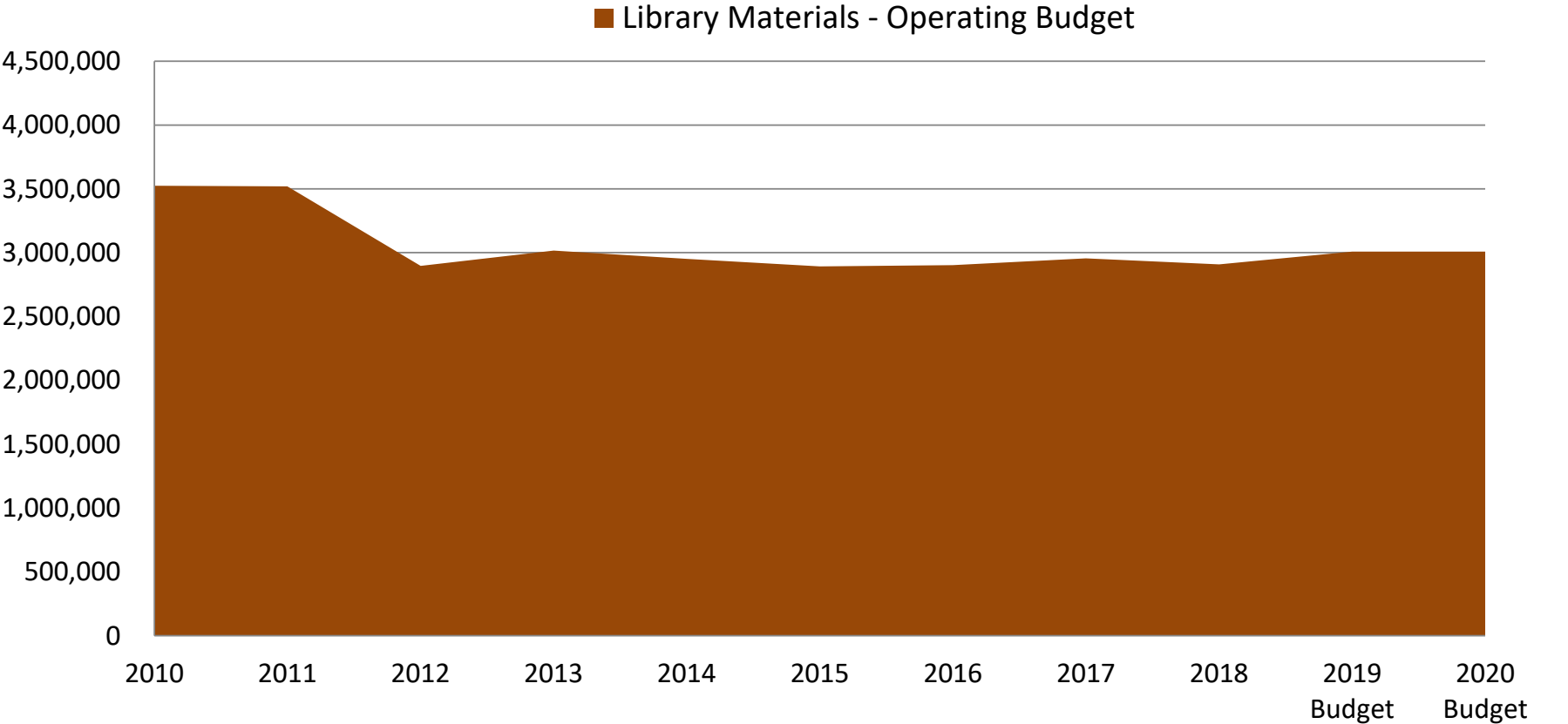
Library System	NYS	Cumulative Number of Open Hours All Locations												Est.	Change vs 2011		Change vs 2010	
	Minimum Standard	Fall 2009	Fall 2010	Fall 2011	Fall 2012	Fall 2013	Fall 2014	Fall 2015	Fall 2016	Fall 2017	Fall 2018	Fall 2019	Fall 2020	Hours	%	Hours	%	
COUNTY-WIDE / BUFFALO																		
B&ECPL Central Library	60	63.0	63.0	64.0	64.0	64.0	64.0	64.0	64.0	64.0	64.0	64.0	64.0	0.0	0%	1.0	2%	
Coles Branch (formerly East Delavan)		40.0	40.0	32.0	32.0	40.0	40.0	40.0	40.0	40.0	40.0	40.0	40.0	8.0	25%	0.0	0%	
Crane Branch		40.0	40.0	32.0	32.0	40.0	40.0	40.0	40.0	40.0	40.0	40.0	40.0	8.0	25%	0.0	0%	
Dudley Branch		40.0	40.0	32.0	32.0	32.0	40.0	40.0	40.0	40.0	40.0	40.0	40.0	8.0	25%	0.0	0%	
East Clinton Branch		40.0	40.0	32.0	32.0	32.0	32.0	32.0	32.0	32.0	32.0	32.0	32.0	0.0	0%	(8.0)	-20%	
González-Soto Branch (formerly Niagara)		40.0	40.0	45.0	45.0	45.0	45.0	48.0	48.0	48.0	48.0	48.0	48.0	3.0	7%	8.0	20%	
Merriweather		52.0	52.0	50.0	50.0	50.0	50.0	50.0	50.0	53.0	53.0	53.0	53.0	3.0	6%	1.0	2%	
North Park Branch		40.0	40.0	32.0	32.0	32.0	32.0	32.0	32.0	40.0	40.0	40.0	40.0	8.0	25%	0.0	0%	
Elaine M. Panty (formerly Riverside) Branch		40.0	40.0	32.0	32.0	32.0	40.0	40.0	40.0	40.0	40.0	40.0	40.0	8.0	25%	0.0	0%	
B&ECPL Buffalo Branches	60	332.0	332.0	287.0	287.0	303.0	319.0	322.0	322.0	333.0	333.0	333.0	333.0	46.0	16%	1.0	0%	
Bookmobile Services	N/A	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	15.5	17.6	22.8	22.8	22.8	NA	22.8	NA	
CONTRACTING LIBRARIES																		
Ewell Free Library (Alden)	25	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	0.0	0%	0.0	0%	
Audubon		62.0	62.0	65.0	65.0	65.0	65.0	65.0	65.0	65.0	65.0	65.0	65.0	0.0	0%	3.0	5%	
Clearfield		55.0	55.0	45.0	45.0	49.0	49.0	49.0	49.0	52.0	55.0	51.0	51.0	6.0	13%	(4.0)	-7%	
Eggertsville/Snyder		45.5	45.5	35.0	35.0	39.0	39.0	39.0	39.0	39.0	42.0	42.0	44.0	9.0	26%	(1.5)	-3%	
Williamsville		34.0	34.0	24.0	24.0	24.0	23.0	23.0	23.0	23.0	23.0	26.0	26.0	2.0	8%	(8.0)	-24%	
Town of Amherst	60	196.5	196.5	169.0	169.0	177.0	176.0	176.0	176.0	179.0	185.0	184.0	186.0	17.0	10%	(10.5)	-5%	
Angola Public	20	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	0.0	0%	0.0	0%	
Town of Aurora	35	42.0	42.0	42.0	43.0	43.0	43.0	43.0	43.0	43.0	51.0	51.0	51.0	9.0	21%	9.0	21%	
Boston Free	35	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	0.0	0%	0.0	0%	
Julia B. Reinstein		59.0	59.0	60.0	60.0	60.0	60.0	60.0	60.0	65.0	65.0	65.0	65.0	5.0	8%	6.0	10%	
Reinstein Memorial		45.0	45.0	40.0	40.0	44.0	44.0	44.0	44.0	44.0	44.0	44.0	44.0	4.0	10%	(1.0)	-2%	
Town of Cheektowaga	55	104.0	104.0	100.0	100.0	104.0	104.0	104.0	104.0	109.0	109.0	109.0	109.0	9.0	9%	5.0	5%	
Town of Clarence	55	55.0	55.0	55.0	55.0	55.0	55.0	55.0	55.0	55.0	55.0	55.0	55.0	0.0	0%	0.0	0%	
Town of Collins	35	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	48.0	48.0	48.0	13.0	37%	13.0	37%	
Town of Concord	35	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	0.0	0%	0.0	0%	
Town of Eden	35	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	0.0	0%	0.0	0%	
Town of Elma	35	41.0	45.0	40.0	46.0	46.0	46.0	46.0	46.0	46.0	46.0	46.0	46.0	6.0	15%	1.0	2%	
Town of Grand Island	40	51.0	51.0	47.0	47.0	51.0	51.0	51.0	50.0	53.0	53.0	53.0	53.0	6.0	13%	2.0	4%	

BUFFALO & ERIE COUNTY PUBLIC LIBRARY
WEEKLY OPEN HOURS OF SERVICE

Library System	NYS Minimum	Cumulative Number of Open Hours All Locations												Est.	Change vs 2011		Change vs 2010	
	Standard	Fall 2009	Fall 2010	Fall 2011	Fall 2012	Fall 2013	Fall 2014	Fall 2015	Fall 2016	Fall 2017	Fall 2018	Fall 2019	Fall 2020	Hours	%	Hours	%	
Hamburg Library		59.0	59.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0	0.0	0%	1.0	2%	
Lake Shore Branch		32.0	32.0	32.0	32.0	32.0	32.0	32.0	32.0	32.0	40.0	40.0	40.0	8.0	25%	8.0	25%	
Town of Hamburg	55	91.0	91.0	92.0	92.0	92.0	92.0	92.0	92.0	92.0	100.0	100.0	100.0	8.0	9%	9.0	10%	
City of Lackawanna	40	45.0	45.0	40.0	40.0	42.0	42.0	42.0	42.0	42.0	42.0	42.0	42.0	2.0	5%	(3.0)	-7%	
Town of Lancaster	55	59.0	59.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0	60.5	60.5	60.5	0.5	1%	1.5	3%	
Marilla Free Library	35	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	0.0	0%	0.0	0%	
Town of Newstead	35	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	0.0	0%	0.0	0%	
Town of North Collins	25	27.0	27.0	32.0	32.0	32.0	32.0	32.0	32.0	32.0	32.0	32.0	32.0	0.0	0%	5.0	19%	
Town of Orchard Park	55	59.0	59.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0	0.0	0%	1.0	2%	
City of Tonawanda	40	40.0	40.0	40.0	42.5	42.5	42.5	42.5	47.5	47.5	48.5	48.5	49.0	9.0	23%	9.0	23%	
Kenilworth		48.0	48.0	32.0	32.0	40.0	40.0	40.0	40.0	40.0	40.0	40.0	40.0	8.0	25%	(8.0)	-17%	
Kenmore		59.0	58.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0	0.0	0%	2.0	3%	
Town of Tonawanda	55	107.0	106.0	92.0	92.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	8.0	9%	(6.0)	-6%	
Town of West Seneca	55	58.0	58.0	55.0	55.0	55.0	55.0	55.0	55.0	55.0	58.0	58.0	58.0	3.0	5%	0.0	0%	
Subtotal Contract Libraries		1258.5	1,261.5	1,207.0	1,216.5	1,242.5	1,241.5	1,241.5	1,245.5	1,256.5	1,296.0	1,295.0	1,297.5	90.5	7%	36.0	3%	
SYSTEM TOTALS		1,653.5	1,656.5	1,558.0	1,567.5	1,609.5	1,624.5	1,627.5	1,631.5	1,669.0	1,710.6	1,714.8	1,717.3	159.3	10%	60.8	4%	

Notes: Figures included open hours supported by grants and private fundraising. Fall 2019 and Fall 2020 updated as of 11/5/2019

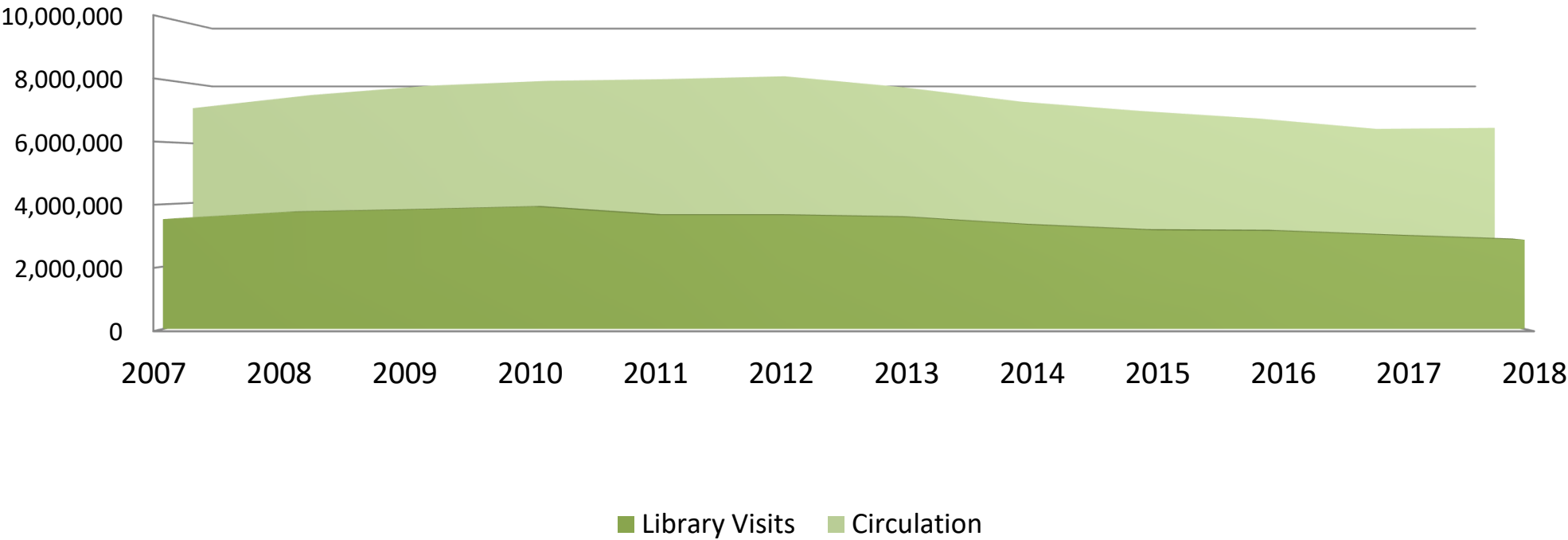
Buffalo & Erie County Public Library
Library Materials Funding for Purchase of New Books, Media,
and Downloadables/Streaming (e-Books/Audio Books, Music, and Video)



	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019 Budget	2020 Budget	Change Since 2010
Library Materials - Operating Budget	3,524,441	3,519,006	2,897,627	3,016,647	2,952,662	2,891,934	2,901,906	2,956,125	2,907,627	3,009,000	3,009,000	(515,441) -15%

Buffalo & Erie County Public Library
Demand for Library Services Continues
How People Use Their Libraries Is Evolving

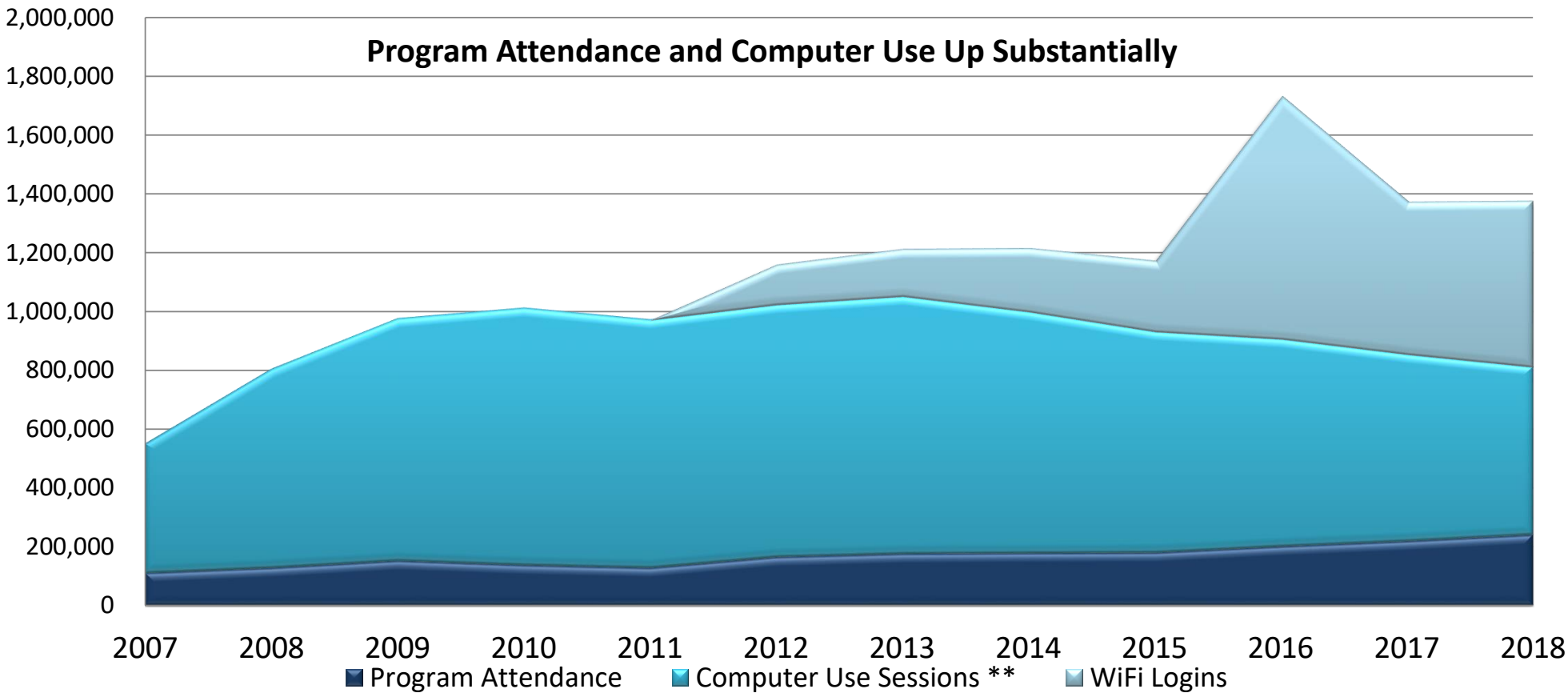
Library Visits and Circulation



	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	Change Since 2007 *	
Library Visits	3,523,470	3,751,907	3,830,507	3,925,449	3,657,908	3,657,813	3,591,514	3,345,904	3,170,749	3,148,115	2,998,127	2,862,045	(661,425)	-19%
Circulation	7,179,351	7,619,902	7,934,257	8,097,152	8,154,384	8,250,880	7,882,989	7,397,296	7,088,133	6,835,086	6,484,481	6,519,861	(659,490)	-9%

* The recession began in December, 2007. Use of libraries is somewhat counter-cyclical, increasing during recessions and easing during recoveries.

Buffalo & Erie County Public Library
Demand for Library Services Continues
How People Use Their Libraries Is Evolving

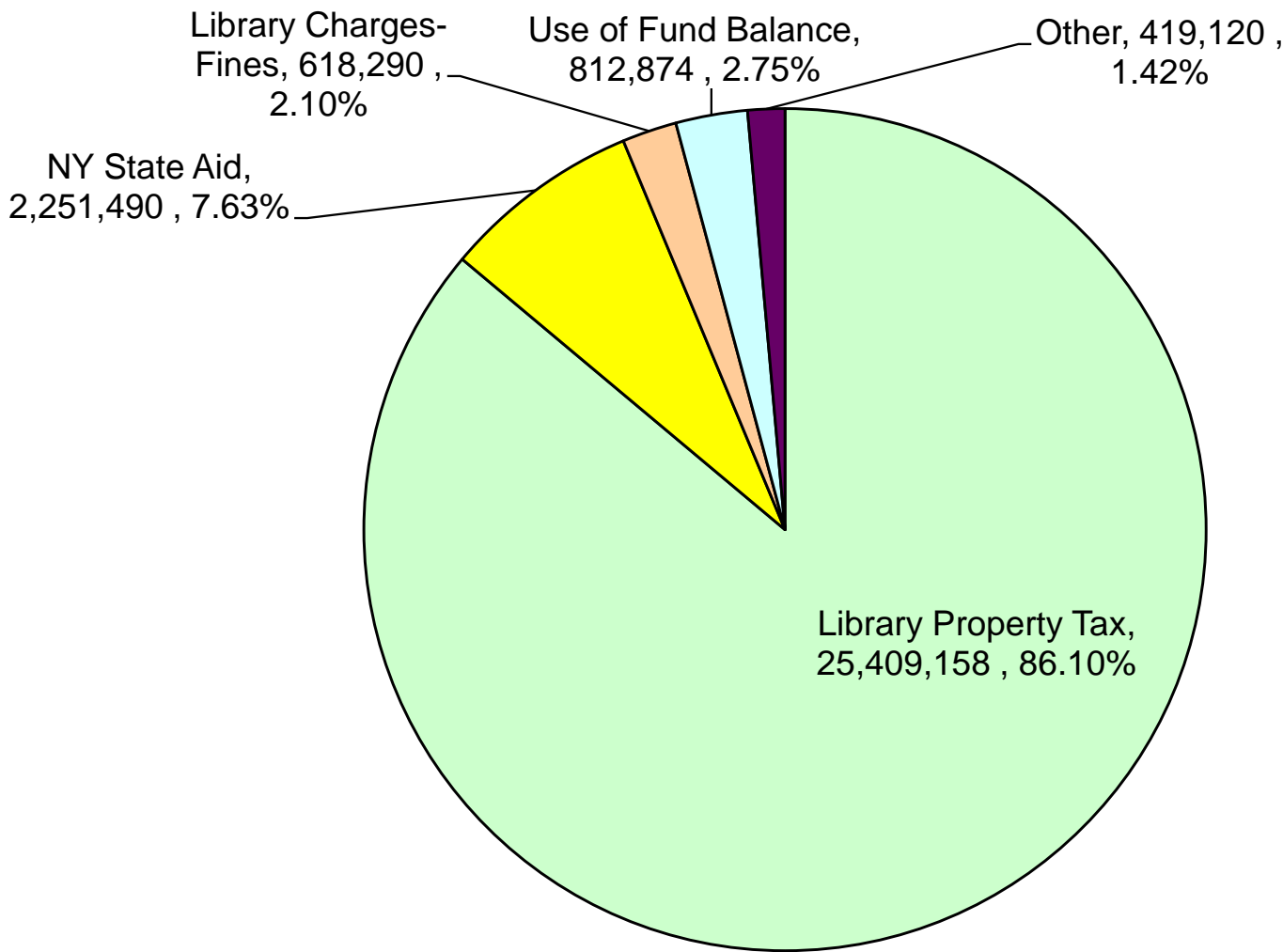


	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	Change Since 2007 *	
Program Attendance	111,058	128,247	152,600	137,533	128,623	165,635	176,182	178,699	180,290	201,302	219,821	241,128	130,070	117%
WiFi Logins						137,940	163,860	219,239	242,650	826,900	521,023	565,829		
Computer Use Sessions	438,352	675,312	822,333	873,471	842,769	857,828	874,817	819,788	751,181	705,190	633,932	570,559	132,207	30%

* The recession began in December, 2007

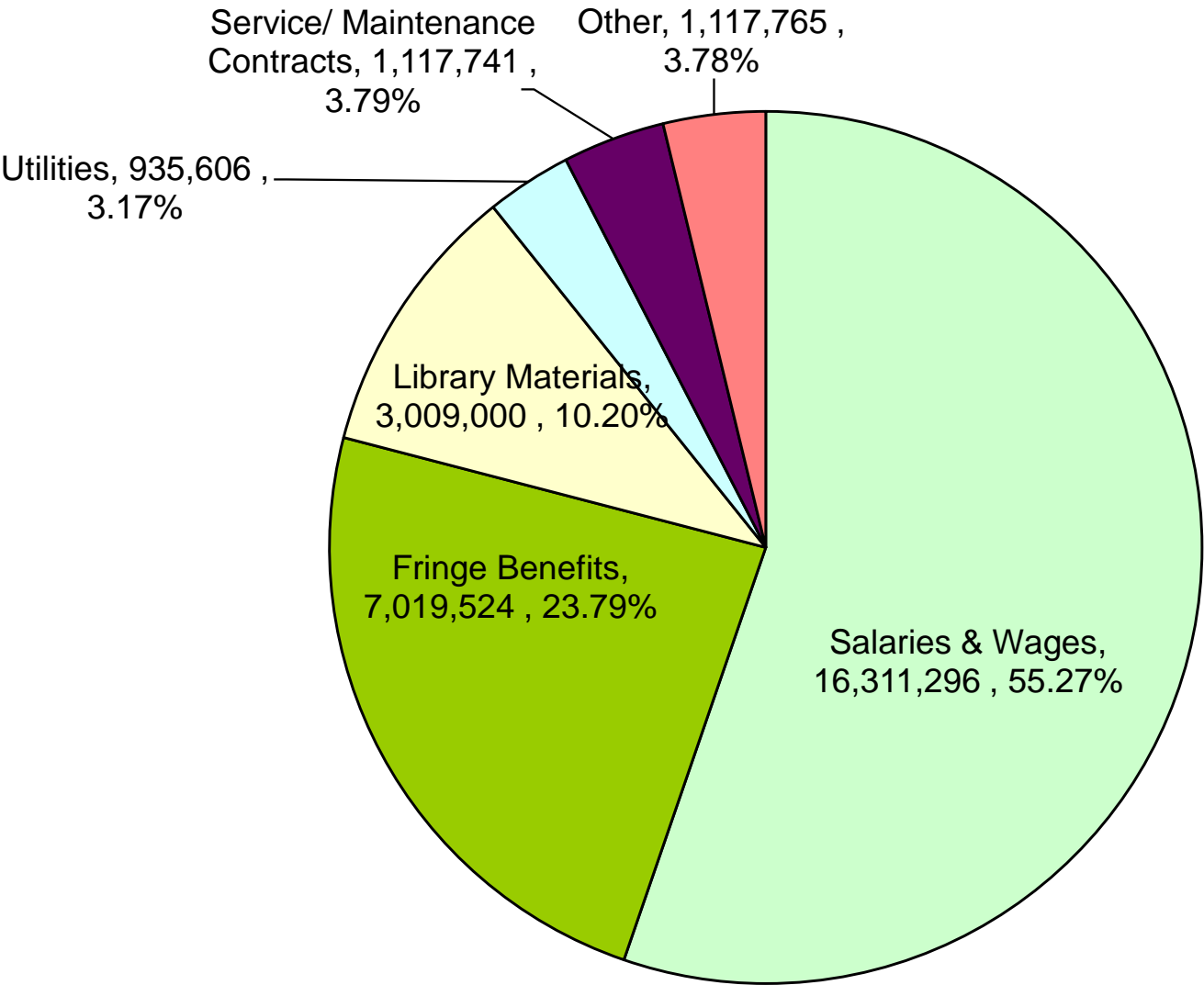
** Computer use sessions using library computers only.
Patrons also heavily use free WiFi at all libraries, WiFi statistic counts began in 2012. Second password secured WiFi access added in 2016.

Where the Funding Comes From



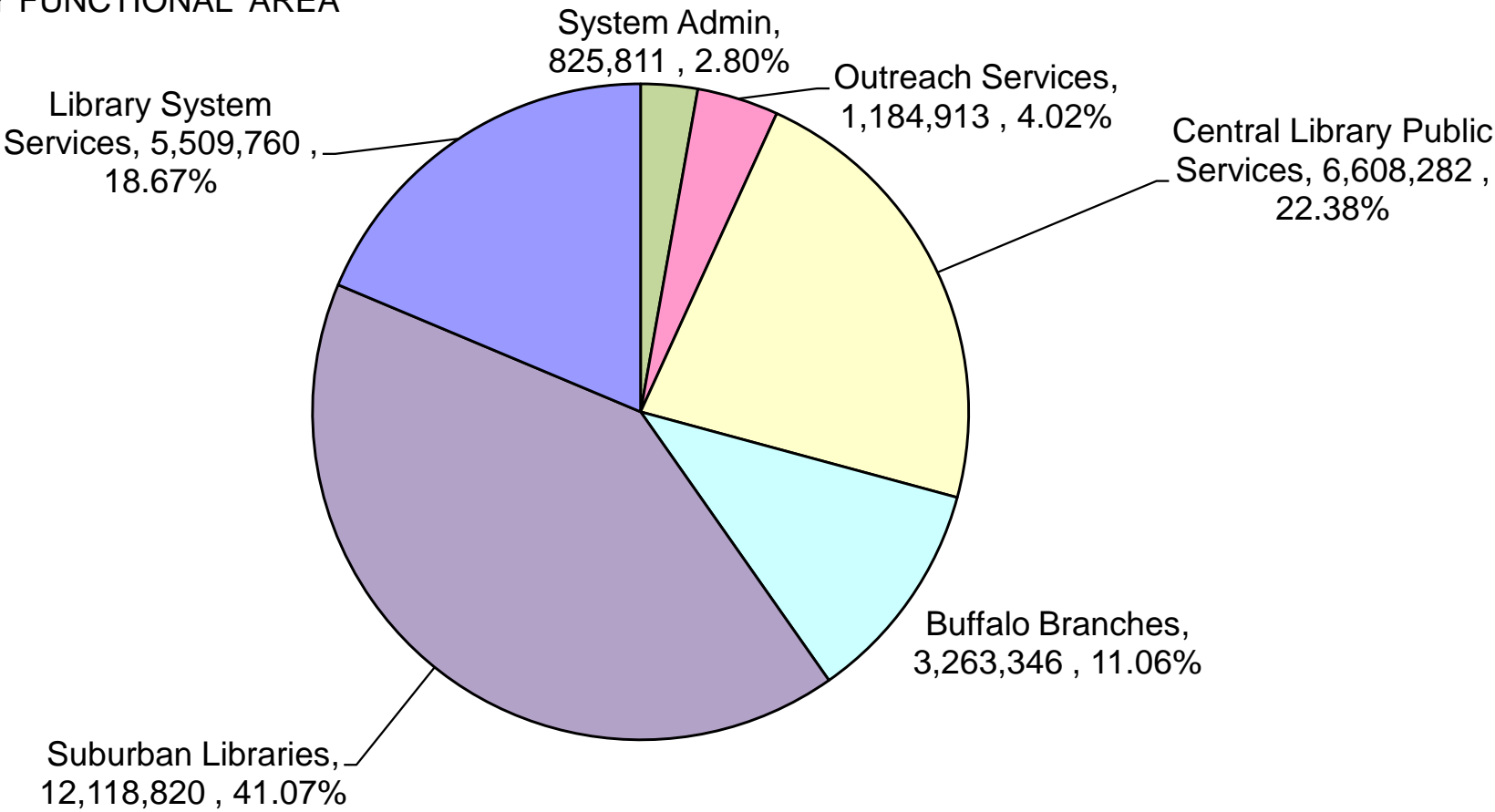
B&ECPL 2020 TOTAL OPERATING REVENUE IN COUNTY SAP FINANCIAL SYSTEM	\$29,230,087
Adjustment for suburban library net directly collected revenue	280,845
B&ECPL 2020 BUDGET TOTAL SYSTEM NET OPERATING REVENUE	\$29,510,932

Where the Funding Goes

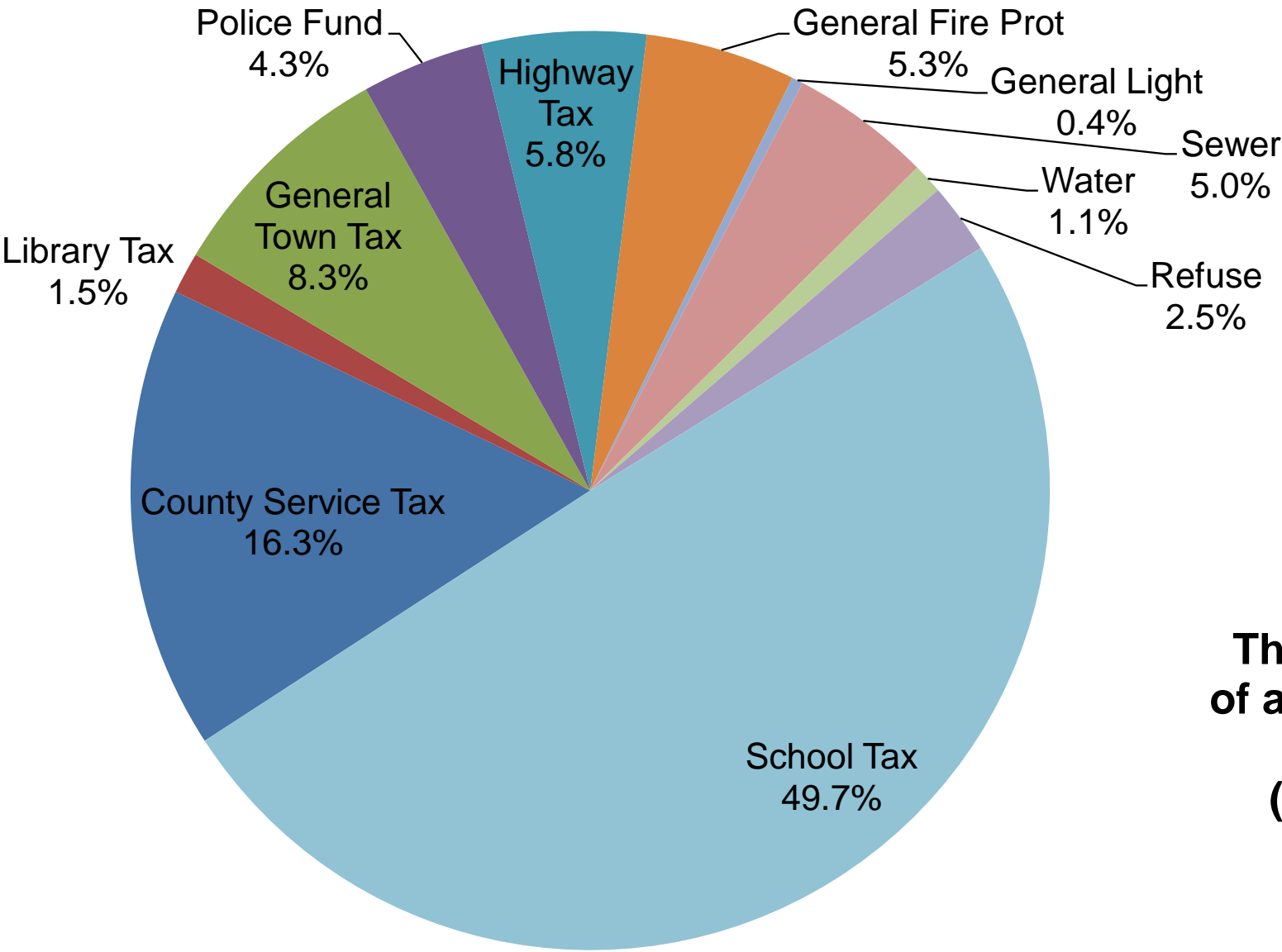


Where the Funding Goes

EXPENSE BY FUNCTIONAL AREA



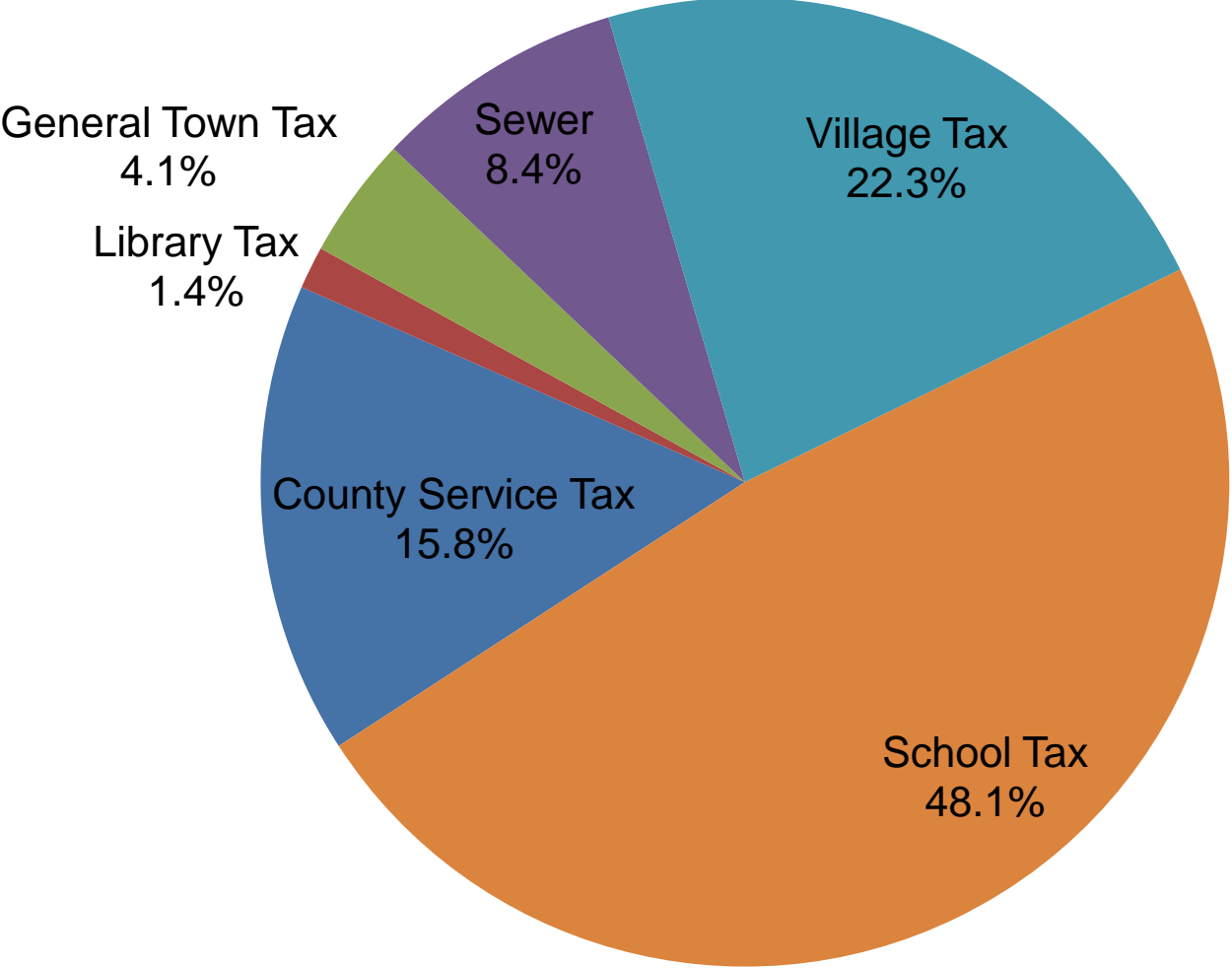
B&ECPL 2020 BUDGET OPERATING EXPENSE IN COUNTY SAP FINANCIAL SYSTEM		\$29,230,087
Adjustment for suburban library expense supported by directly collected revenue		280,845
B&ECPL 2020 BUDGET TOTAL SYSTEM NET OPERATING EXPENSE		\$29,510,932



**The Library's Share
of a Property Owner's
Taxes is Small
(Town Example)**

Above is an example using an Erie County Town Property Owner's 2019 Property Taxes. Percentages will vary from village to village and town to town. In the City of Buffalo, the City tax takes the place of town, village and school taxes.

The Library's Share of a Property Owner's Taxes is Small
(Village Example)



Above is an example using an Erie County Village Property Owner's 2019 Property Taxes. Percentages will vary from village to village and town to town. In the City of Buffalo, the City tax takes the place of town, village and school taxes.

Buffalo and Erie County Public Library

Peer Institution Comparison Data 2019 PLDS Survey

Summary

Compared to library systems serving similar sized populations the B&ECPL is a Bargain

Provides Service at Low Cost

Operating expenditures are in the lower third (Rank: 13th out of 18)

Expenditures per capita are in the lower third (Rank: 13th out of 18)

Average cost per open hour is the bottom quarter (Rank: 16th out of 18)

Covers a Larger Service Area With Smaller Branches

B&ECPL's service area, 1,043 square miles, is near the top of the group (Rank: 2nd out of 15)

While the number of branches, 36, is second (Rank: tied for 2nd out of 18),

the branch average size in square ft., 9,687, is in the bottom quarter (Rank: 16th out of 17)

Funding and Smaller Average Facility Size Impacts Ability to Provide Services

Circulation is in the lower third (Rank: 13th out of 18)

Visits to library buildings are also in the lower third (Rank: 14th out of 18)

Total number of programs offered are in the upper third (Rank: 5th out of 18)

Total program attendance is in the middle third (Rank: 11th out of 18)

Visits to the Library's website is in the top quarter (Rank: 2nd out of 18)

Buffalo and Erie County Public Library
Peer Institution Comparison Data 2019 PLDS Survey
Sorted by Population of Legal Service Area

Population of legal service area	Library name	State/Province	City	Square miles of legal service area	Number of book-mobiles	Number of branches	Branch Average Sq. Ft.	Public service hours per week	Operating Costs per Open Hour	Library Materials % of Total Operating Expense	Total operating expense	Total Operating Expense Per Capita	Total phys & E-book, downloadable Circulation	Total annual number of library visits	Total annual number of programs	Total annual program attendance	Annual number of visits to the library's website
969,012	Fresno County Public Library	CA	Fresno	4,999	2	29	9,859	1,516	\$330	11.05%	\$26,030,662	\$26.86	4,117,927	2,820,922	5,299	82,824	2,694,685
952,861	Jacksonville Public Library	FL	Jacksonville	918	0	20	24,881	956	\$708	12.20%	\$33,693,690	\$35.36	4,770,548	3,120,911	14,676	220,950	2,286,415
950,715	Austin Public Library	TX	Austin	274	1	24	10,131	1,584	\$604	9.95%	\$49,739,412	\$52.32	6,562,061	3,490,849	5,718	151,464	24,047,758
940,164	Palm Beach County Library System	FL	West Palm Beach	n/r	1	17	23,867	70	\$667	21.58%	\$33,804,427	\$35.96	9,226,787	4,037,084	10,784	260,013	9,558,583
930,553	Gwinnett County Public Library System	GA	Lawrenceville	437	0	15	16,508	924	\$424	11.41%	\$20,363,040	\$21.88	4,409,439	2,757,315	8,750	346,041	1,764,492
919,040	Buffalo & Erie County Public Library	NY	Buffalo	1,043	1	36	9,687	1,711	\$346	10.30%	\$29,121,959	\$31.69	6,519,861	2,862,045	16,942	241,128	12,146,462
901,540	Maricopa County Library District Office	AZ	Phoenix	n/r	0	17	n/r	n/r	\$560	28.73%	\$25,731,237	\$28.54	7,926,238	2,882,422	6,683	167,783	7,093,151
895,112	Kern County Library	CA	Bakersfield	n/r	3	2	141,039	716	\$197	7.61%	\$6,891,447	\$7.70	1,060,873	1,029,914	9,869	119,833	3,236,422
895,000	Edmonton Library Board, City of	AB	Edmonton	270	4	20	13,421	1,356	\$942	11.06%	\$61,348,437	\$68.55	9,326,418	5,513,403	22,031	508,628	9,233,858
885,810	Salt Lake County Library System	UT	West Jordan	701	0	19	20,070	1,204	\$682	15.81%	\$39,888,672	\$45.03	12,617,331	3,310,740	12,518	393,782	4,121,711
877,389	Indianapolis-Marion County Public Library	IN	Indianapolis	380	2	24	32,503	1,343	\$623	13.70%	\$43,522,633	\$49.60	13,213,710	4,047,825	13,911	514,558	9,305,986
874,228	San Francisco Public Library	CA	San Francisco	48	4	27	22,357	1,460	\$1,685	11.61%	\$124,462,083	\$142.37	11,003,581	6,123,244	18,573	479,490	6,413,935
859,148	Saint Louis Public Library	MO	St. Louis	460	9	19	22,018	1,584	\$725	16.36%	\$48,900,485	\$56.92	13,655,287	5,076,711	27,182	558,572	5,667,940
850,548	Columbus Metropolitan Library	OH	Columbus	343	1	22	18,877	1,511	\$858	11.41%	\$67,191,426	\$79.00	14,988,482	5,490,576	8,428	216,892	9,167,023
831,128	Baltimore County Public Library	MD	Towson	640	4	19	20,868	1,352	\$626	17.01%	\$42,702,278	\$51.38	10,230,660	4,552,413	10,508	285,952	5,452,645
824,805	Memphis Public Library & Information Center	TN	Memphis	659	0	17	32,542	912	\$422	7.23%	\$20,403,651	\$24.74	1,351,235	2,040,516	6,370	111,908	982,580
803,000	Multnomah County Library	OR	Portland	465	0	18	8,487	1,031	\$1,461	9.78%	\$76,816,787	\$95.66	18,554,896	3,775,485	18,400	311,305	3,868,361
802,374	Cincinnati & Hamilton County, Pl of	OH	Cincinnati	414	0	40	9,858	2,107	\$529	16.24%	\$57,988,452	\$72.27	19,953,082	5,552,424	16,937	438,558	6,667,692

Columns in blue highlight are calculations

Notes re 18 Libraries - B&ECPL and Comparables:				B&ECPL Rank: 2nd out of 15	B&ECPL Rank: 10th out of 18	B&ECPL Rank: 2nd out of 18	B&ECPL Rank: 16th out of 17	B&ECPL Rank: 2nd out of 17	B&ECPL Rank: 16th out of 18	B&ECPL Rank: 14th out of 18	B&ECPL Rank: 13th out of 18	B&ECPL Rank: 13th out of 18	B&ECPL Rank: 13th out of 18	B&ECPL Rank: 14th out of 18	B&ECPL Rank: 5th out of 18	B&ECPL Rank: 11th out of 18	B&ECPL Rank: 2nd out of 18
919,040	Buffalo & Erie County Public Library - [NY]			1,043	1	36	9,687	1,711	\$346	10.30%	\$29,121,959	\$31.69	6,519,861	2,862,045	16,942	241,128	12,146,462
890,405	Median for Reporting Group			460	1	20	20,070	1,352	\$624	11.51%	\$41,295,475	\$47.32	9,276,603	3,633,167	11,651	272,983	6,040,938
886,802	Average for Reporting Group			803	2	21	25,704	1,255	\$688	13.50%	\$44,922,265	\$51.43	9,416,023	3,804,711	12,977	300,538	6,872,761

For every
\$1
funded.



the Buffalo &
Erie County
Public Library
returns

a minimum of
\$4.80
in services!



Buffalo & Erie County Public Libraries
add to the
quality of life
in our great community.

On an
average
day

11,191
people

use one of the
37 libraries or
the "Library
on Wheels"
Bookmobile.

In 2018, that accounts for more than



2.86
million visits

Libraries are important; they bring people and ideas together and are unique in their offerings. Libraries help transform lives by bridging the divide between those who have access to information and those who do not. With a free library card, residents of Erie County have free access to over 3.2 million resources and reference materials including books, magazines, newspapers, e-content, DVDs, videos and more. The library website (www.BuffaloLib.org) and free WiFi provide 24/7 access to information.

The enclosed information quantifies the value of just a few of the FREE library services available to all.



Buffalo & Erie County Public
LIBRARY
www.BuffaloLib.org



2/14/2019

**Erie
County
Taxpayers**
2018

Your **Library . . .**
A Great
Return
on Your
Investment



Buffalo & Erie County Public
LIBRARY
www.BuffaloLib.org



Dollar value of your library services

Materials Borrowed \$76,543,168

+

Computer Use \$6,846,708

+

WiFi Use \$4,498,341

+

Program Attendees \$2,249,724

+

Info Seeker Questions \$4,100,670

+

Online Database Downloads \$22,881,675

Total Retail Value of Library Services \$117,120,286

÷

2018 Library Tax/Erie County Funding \$24,422,489

=

\$4.80

**in services
for every
\$1 funded**



How much money did Erie County residents save in 2018 by using Library services?

Borrower Savings

Over \$76,543,168!

$$\begin{array}{rcl} 6,519,861 & \times & \$11.74 \\ \text{Total} & & \text{Estimated} \\ \text{circulation} & & \text{retail value} \\ & = & \$76,543,168 \\ & & \text{Total savings} \end{array}$$

Computer User Savings

Over \$6,846,708!

$$\begin{array}{rcl} 570,559 & \times & \$12/\text{hr} \\ \text{Computer} & & \text{Estimated retail} \\ \text{sessions} & & \text{cost to reserve a computer} \\ & = & \$6,846,708 \\ & & \text{Total savings} \end{array}$$

WiFi User Savings

Over \$4,498,341!

$$\begin{array}{rcl} 565,829 & \times & \$7.95 \\ \text{WiFi sessions} & & \text{per session} \\ & = & \$4,498,341 \\ & & \text{Total savings} \end{array}$$



Program Attendee Savings

Over \$2,249,724!

$$\begin{array}{rcl} 134,484 & + & 106,644 \\ \text{Adult/family} & & \text{Children/teen} \\ \text{attendees} & & \text{attendees} \\ & = & 241,128 \\ & & \text{Total attendees} \end{array}$$

$$\begin{array}{rcl} 241,128 & \times & \$9.33 \\ \text{Attendees} & & \text{Estimated} \\ & & \text{retail cost} \\ & & \text{of program} \\ & = & \$2,249,724 \\ & & \text{Total savings} \end{array}$$

Info Seeker Savings

Over \$4,100,670!

$$\begin{array}{rcl} 273,378 & \times & \$15.00 \\ \text{Questions} & & \text{Estimated} \\ & & \text{retail value} \\ & = & \$4,100,670 \\ & & \text{Total savings} \end{array}$$

Online Database User Savings

Over \$22,881,675!

$$\begin{array}{rcl} 1,525,445 & \times & \$15.00 \\ \text{Total \#} & & \text{Estimated retail value} \\ \text{of articles} & & \text{to access articles online} \\ & = & \$22,881,675 \\ & & \text{Total savings} \end{array}$$



2020 Budget
Operating and Grants - by Line Item Per SAP Structure
Pursuant to B&ECPL Board of Trustees Resolution 2019-48

December 19, 2019



Important note: Contract libraries directly collect revenue including fine, fee, photocopy and printer recovery charges that, while not reflected in the SAP financial system, do offset costs of operation incurred directly by the contracting library (for such things as minor repair, water, sewer and modest other operating expense). Fine/fee revenue net of the above direct contract library expense is returned to the System to support the contracting libraries' labor expense under the Centralized Human Resources Program (CHR). This return is recorded at the end of the year via the "Refunds-Cont Library" line (SAP 419010).

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Pursuant to B&ECPL Board
Resolution 2019-48

Pursuant to B&ECPL Board
Resolution 2019-48

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

2020 Operating Budget

SAP Account	FY 2017 Actual	FY 2018 Actual	2019 Library Budget			2020 Library Budget				
			Res 2018-38 Library Adpt Budget	Encumb. /Adjusts /Revisions	Revised Budget	Library Budget Per Res 2019-48	Change from 2019 Library Adopted			
							Dollars	Percent		
as of 8/31/2019										
Operating Revenue										
LIBRARY REAL PROPERTY TAX	400020	23,943,617	24,422,489	24,910,939	0	24,910,939	25,409,158	498,219	2.0%	County Budget allocation provides a share of the growth in the property tax base, allowing the Library to provide quality services while limiting reliance on use of fund balance.
USE OF FUND BALANCE	402190			506,529	400,000	906,529	812,874	306,345	60.5%	Use of fund balance helps to partially offset the impact of rising contractually obligated and/or mandated expenses such as contracted COLAs; and increases in the minimum wage.
STATE AID-FR LIB INCL INCENT AID	408140	1,943,727	1,962,859	1,962,859	0	1,962,859	1,963,842	983	0.1%	2020 NYS aid estimate is based upon the 2019-20 State Enacted Budget.
STATE AID-TO MEMBER LIBRARIES	408150	284,683	287,504	287,504	0	287,504	287,648	144	0.1%	
STATE AID-OTHR	408160	206,500	294,500	0	0	0	0	0	n/a	Amount in 2018 reflects aid sposored by Senators Gallivan, Jacobs and Ranzenhofer and Assemblymember Walters to assist libraries in their districts.
LIBRARY CHARGES-FINES (Central & Buffalo Libraries only)	419000	292,913	290,905	290,463	0	290,463	287,689	(2,774)	-1.0%	SAP library charges/fine revenue reflects activity generated at the Central Library and Buffalo Branch Libraries only. Fine/charge revenue generated at libraries outside Buffalo are collected directly by each library. Fine revenue returned to the System by libraries outside Buffalo to support their labor expense under the Centralized Human Resources Program (CHR) is recorded at the end of the year via the "Refunds from Contract Libraries" line.
REFUNDS FROM CONTRACT LIBRARIES	419010	354,807	327,608	333,040	0	333,040	272,964	(60,076)	-18.0%	Decrease reflects the continuing shift to e-books and other downloadables which expire automatically at the end of the borrowing period, hence no fines occur.
RENT RL PROP- INCL AUDITORIUM (Central Library)	420510	19,772	23,988	18,900	0	18,900	24,000	5,100	27.0%	2019 Auditorium rental impacted by renovation project.
COMMISSIONS-TEL BOOTH / VEND/FOOD SVC (Central & Buffalo Libraries)	420530	14,923	11,722	19,500	0	19,500	17,000	(2,500)	-12.8%	Impacted by Fables Café ceasing operations. Vending service is now provided.
OTHER DEPT INCOME-COPIES (Central & Buffalo Libraries)	422000	24,579	24,945	18,677	0	18,677	17,524	(1,153)	-6.2%	Based upon projected usage.
REFUND OF PRIOR YEAR EXPENSES	423000	33,940	30,756	10,000	0	10,000	10,000	0	0.0%	
INTEREST & EARNINGS REGULAR	445030	2,574	11,745	9,000	0	9,000	12,000	3,000	33.3%	Assumes higher interest rate environment.
MISCELLANEOUS RECEIPTS	466000	253	75	0	0	0	0	0	n/a	
NSF CHECK FEES (Central & Buffalo Libraries)	466010	0	0	15	0	15	15	0	0.0%	
MINOR SALE OTHER (Central & Buffalo Libraries)	466020	4,565	4,803	4,708	0	4,708	4,384	(324)	-6.9%	Based upon projected usage.
MINOR SALE BOOK BAGS (Central & Buffalo Libraries)	466030	1,029	892	900	0	900	900	0	0.0%	Based upon projected usage.
MINOR SALE PRINTING (Central & Buffalo Libraries)	466040	62,171	61,268	62,435	0	62,435	60,089	(2,346)	-3.8%	Based upon projected usage.

Pursuant to B&ECPL Board
Resolution 2019-48

Pursuant to B&ECPL Board
Resolution 2019-48

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

2020 Operating Budget

SAP Account	FY 2017 Actual	FY 2018 Actual	2019 Library Budget			2020 Library Budget											
			Res 2018-38 Library Adpt Budget	Encumb. /Adjusts /Revisions	Revised Budget	Library Budget Per Res 2019-48	Change from 2019 Library Adopted										
							Dollars	Percent									
as of 8/31/2019																	
MISC. DEPARTMENTAL INCOME	467000	4,103	10,111	5,000	0	5,000	5,000	0	0.0%	Reflects the target for the Library's fundraising campaign "Bucks for Books" based upon recent year's experience.							
OTHER CONTRIBUTION	479100	60,000	60,000	45,000	0	45,000	45,000	0	0.0%								
SUBTOTAL OPERATING REVENUE										27,254,158	27,826,170	28,485,469	400,000	28,885,469	29,230,087	744,618	2.6%
Operating Expense																	
FULL-TIME WAGES	500000	9,292,528	9,566,171	9,999,381	145,565	10,144,946	10,548,939	549,558	5.5%	Wages include contracted COLA's pursuant to bargaining unit agreements ranging from 2.0 to 2.5%; up to 2.5% for management confidential employees; step increases; and a \$0.70 per hour (6.3%) increase in the Page hourly rate for the 12/31/2019 increase in NYS minimum wage & corresponding \$0.70 per hour increase in Sr. Page wages to maintain a \$0.50 per hour differential with Page hourly wage rate. The wage and percent driven fringe benefit impact of the minimum wage increase is an increase of over \$163,000 vs 2019. Combined, 2020 Proposed Page and Sr. Page workhours are reduced through turnover by 2.1 FTE in part to help offset. Even so, overall PT wages will increase 4.7% from the 2019 adopted budget. Finally, the Library settled it's contract with the Clerical and Maintenance Union (CMU) during 2019, with the increased cost showing in the revised budget column. Comparing 2020 Budget costs with the 2019 Revised Budget yields increases of 4.0% and 3.0% for full and part-time lines respectively. These increases are partially offset in the "Reductions from Prsnl Svcs Acct" and "Employee Health Insurance" lines that follow below and on page 7.							
PART-TIME WAGES	500010	3,676,701	3,885,440	4,282,165	69,969	4,352,134	4,481,436	199,271	4.7%								
REGULAR PART-TIME WAGES	500020	704,030	814,155	850,682	(16,777)	833,905	905,437	54,755	6.4%								
SHIFT DIFFERENTIAL	500300	18,566	20,978	25,000	0	25,000	25,000	0	0.0%								
HOLIDAY WORKED	500330	17,236	18,069	20,000	0	20,000	20,500	500	2.5%								
OTHER EMPLOYEE PAYMENTS	500350	172,232	127,280	120,000	0	120,000	120,000	0	0.0%								
OVERTIME	501000	227,618	257,415	270,000	0	270,000	270,000	0	0.0%								
SUBTOTAL SALARIES & WAGES		14,108,912	14,689,508	15,567,228	198,757	15,765,985	16,371,312	804,084	5.2%								
FRINGE BENEFITS: Include employer benefit costs for all libraries.	502000	6,840,134	6,677,449	7,009,619	34,437	7,044,056	7,004,014	(5,605)	-0.1%	See Fringe Benefit Detail below.							
REDUCTIONS FRM PRSNL SVS ACCT	504990	0	0	0	(178,198)	(178,198)	(161,864)	(161,864)	n/a	In recent years this account has been used principally for civil service encumbered positions, of which there were 4 when the 2020 budget request was submitted. This account also includes estimated savings from pending retirements being replaced by personnel at lower steps.							
CONTRACTUAL SALARY RESERVES	504992	0	0	54,996	(54,996)	0	0	(54,996)	-100.0%	2019 amount included a reserve for potential wage & benefit adjustments for CMU members as a 2019 contract was not yet in place. For 2020 all bargaining units are operating under contract.							
TOTAL LABOR AND BENEFIT COSTS		20,949,046	21,366,957	22,631,843	0	22,631,843	23,213,462	581,619	2.6%								

Pursuant to B&ECPL Board
Resolution 2019-48

Pursuant to B&ECPL Board
Resolution 2019-48

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

2020 Operating Budget

SAP Account	FY 2017 Actual	FY 2018 Actual	2019 Library Budget			2020 Library Budget				
			Res 2018-38 Library Adpt Budget	Encumb. /Adjusts /Revisions	Revised Budget	Library Budget Per Res 2019-48	Change from 2019 Library Adopted			
							Dollars	Percent		
as of 8/31/2019										
OFFICE SUPPLIES (for all libraries)	505000	168,795	182,808	178,450	0	178,450	204,950	26,500	14.9%	Increase principally reflects demand driven printer/ toner expense, particularly for high volume public computer printers. Public printing revenue helps offset. Estimated revenue from public printing totals \$145,902 (\$85,803 included in Return to System amount from Member Libraries).
CLOTHING SUPPLIES	505200	2,201	3,252	4,000	63	4,063	4,000	0	0.0%	
AUTO SUPPLIES	505600	9,996	11,072	12,000	0	12,000	12,000	0	0.0%	
MEDICAL SUPPLIES	505800	778	1,822	1,650	0	1,650	1,900	250	15.2%	Supply cost/volume increases.
REPAIRS & MAINTENANCE SUPPLIES	506200	123,717	111,728	111,150	111,085	222,235	118,900	7,750	7.0%	Supply cost increases.
HIGHWAY SUPPLIES (rock salt)	506400	8,638	13,399	14,000	0	14,000	15,400	1,400	10.0%	Rock Salt and de-icers: For entire library system. Increase relects usage and higher prices for salt.
LOCAL MILEAGE REIMBURSEMENT	510000	10,980	9,868	11,000	0	11,000	11,000	0	0.0%	
OUT OF AREA TRAVEL	510100	14,456	18,408	20,000	0	20,000	21,000	1,000	5.0%	
TRAINING & EDUCATION	510200	55,659	31,065	55,456	0	55,456	57,450	1,994	3.6%	
UTILITY CHARGES Water/Sewer/ phone/Data Lines/Internet Access; & fuel oil. See Interfund Enterprise Utility Line for Electric & Natural Gas	515000	98,421	86,126	103,749	0	103,749	110,319	6,570	6.3%	The federal e-Rate program funds eligible telecommunications and Internet Access expense found in this category, at up to 90% for eligible Wide Area Network/Internet Access. In 2019 the program also funded up to 10% for plain old telephone service (POTS) for January 1 - June 30, 2019, but this support was phased out effective July 1, 2019, leading to the cost increase in this category.
CONTRACTUAL PAYMENTS							0	0		
AMHERST PUBLIC	516010	36,000	86,000	0	0	0	0	0	n/a	
ANGOLA PUBLIC 2	516010	10,000	10,000	0	0	0	0	0	n/a	
AURORA TOWN PUBLIC 1,2	516010	2,500	2,500	0	0	0	0	0	n/a	
BOSTON FREE	516010	4,142	4,362	1,394	0	1,394	3,316	1,922	137.9%	
CLARENCE PUBLIC	516010	9,000	15,000	0	0	0	0	0	n/a	
COLLINS PUBLIC 1,2	516010	2,500	2,500	0	0	0	0	0	n/a	
CONCORD PUBLIC 2	516010	2,500	2,500	0	0	0	0	0	n/a	
EDEN PUBLIC 2	516010	2,500	16,380	882	0	882	1,887	1,005	113.9%	Amounts listed in 2017 and 2018 principally represent special NYS
ELMA PUBLIC	516010	2,500	2,500	0	0	0	0	0	n/a	Legislature sponsored "bullet aid" allocations to benefit libraries
EWELL FREE-ALDEN 2	516010	3,876	4,091	2,093	0	2,093	3,416	1,323	63.2%	within sponsoring legislators' districts and are not formula based
GRAND ISLAND MEMORIAL	516010	10,000	10,000	0	0	0	0	0	n/a	recurring funds. Amounts listed in 2017 include aid sposored by
HAMBURG PUBLIC 2	516010	20,000	20,000	0	0	0	0	0	n/a	Senators Gallivan, Jacobs and Ranzenhofer; and amounts in 2018
LACKAWANNA PUBLIC 2	516010	12,436	16,275	12,417	0	12,417	13,136	719	5.8%	include aid sposored by Senators Gallivan, Jacobs and
LANCASTER PUBLIC 1,2	516010	5,000	5,000	1,374	0	1,374	0	(1,374)	n/a	Ranzenhofer and Assemblymember Walters. Bullet aid has placed
MARILLA FREE 1,2	516010	2,941	3,238	0	0	0	2,217	2,217	n/a	an emphasis on public access to and use of technology and library
										programs.

Pursuant to B&ECPL Board
Resolution 2019-48

Pursuant to B&ECPL Board
Resolution 2019-48

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

2020 Operating Budget

	SAP Account	FY 2017 Actual	FY 2018 Actual	2019 Library Budget			2020 Library Budget			
				Res 2018-38 Library Adpt Budget	Encumb. /Adjusts /Revisions	Revised Budget	Library Budget Per Res 2019-48	Change from 2019 Library Adopted		
								Dollars	Percent	
as of 8/31/2019										
NEWSTEAD PUBLIC - AKRON 1, 2	516010	9,239	15,724	312	0	312	1,692	1,380	442.3%	
NORTH COLLINS PUBLIC	516010	3,182	4,147	2,380	0	2,380	3,646	1,266	53.2%	
ORCHARD PARK PUBLIC 1, 2	516010	10,000	14,300	0	0	0	0	0	n/a	
TONAWANDA PUBLIC CITY	516010	10,000	10,000	0	0	0	0	0	n/a	
TONAWANDA TOWN PUBLIC 1, 2	516010	20,000	20,000	0	0	0	0	0	n/a	
WEST SENECA PUBLIC 2	516010	5,000	9,300	0	0	0	0	0	n/a	
PROF SERV CONTRACT & FEES	516020	833,688	761,571	859,648	41,753	901,401	860,359	711	0.1%	
MAINTENANCE CONTRACTS	516030	94,459	160,677	125,898	45,000	170,898	201,560	75,662	60.1%	Continuing to operate the Central Library's escalators are the major factor driving the increase. Maintenance contract coverage for the escalator system results in a \$54,720 increase over the 2019 adopted budget which assumed escalator operations would cease subsequent to a new ADA compliant elevator becoming operational. While not included in this account, escalator operations are estimated to consume approximately \$24,000 per year in electric utility cost.
OTHER EXPENSES	530000	149,885	150,694	189,500	56,215	245,715	169,300	(20,200)	-10.7%	
RENTAL CHARGES	545000	2,974	3,573	6,027	0	6,027	5,827	(200)	-3.3%	
INSURANCE PREMIUMS	555050	132,863	148,940	153,388	0	153,388	157,223	3,835	2.5%	Directors & officers, general liability, comprehensive cyber liability and related policies - coverage for library operations at all 37 locations.
LAB & TECH EQUIP (includes software updates)	561410	261,831	144,674	92,667	322,431	415,098	91,155	(1,512)	-1.6%	
FURNITURE, FIXTURES & OFFICE EQUIP.	561420	47,280	27,573	0	131,573	131,573	0	0	n/a	
BUILDINGS & GROUNDS EQUIPMENT	561430	7,869	3,292	0	21,839	21,839	0	0	n/a	
MOTOR VEHICLE EQUIPMENT	561440	0	0	0	45,000	45,000	0	0	n/a	
LIBRARY BOOKS & MEDIA	561450	2,956,125	2,907,627	3,009,000	176,325	3,185,325	3,009,000	0	0.0%	\$45,000 of this cost is budgeted to be supported by donations (see revenue section).
INTERFUND-UTILITY ENTERPRISE FUND for Electric, NGas & Fuel Oil (Most contract libraries are included in the electric and all are in the Natural gas pool)	575040	663,306	719,470	776,066	0	776,066	792,147	16,081	2.1%	See Interfund Utilities Detail below.
INTERDEPT-LIBRARY SERVICES (To Corrections Center, Holding Facility and Buildings & Grounds (Court Storage)	942000	(204,700)	(197,504)	(195,533)	0	(195,533)	(195,533)	0	0.0%	This credit expense offsets costs for providing library services at the Corrections Center & Holding Facility and costs for utilities to the court storage area underneath the Central Library's front ramp.
INTERDEPT-Purchasing Svcs	910600	28,258	29,879	31,732	0	31,732	34,905	3,173	10.0%	
INTERDEPT-Fleet Svcs (including fuel)	910700	28,432	34,041	31,418	0	31,418	38,794	7,376	23.5%	Erie County assesses these charges for services provided, which include: purchasing services; fuel for shipping and maintenance vehicles; and use of the SAP financial/personnel system.
INTERDEPT-DISS	980000	219,189	245,770	241,508	0	241,508	265,659	24,151	10.0%	
TOTAL OPERATING EXPENDITURES		26,847,462	27,250,600	28,485,469	951,284	29,436,753	29,230,087	744,618	2.6%	

Pursuant to B&ECPL Board
Resolution 2019-48

Pursuant to B&ECPL Board
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BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

2020 Operating Budget

SAP Account	FY 2017 Actual	FY 2018 Actual	2019 Library Budget			2020 Library Budget				
			Res 2018-38 Library Adpt Budget	Encumb. /Adjusts /Revisions	Revised Budget	Library Budget Per Res 2019-48	Change from 2019 Library Adopted			
							Dollars	Percent		
as of 8/31/2019										
Fringe Benefit Detail										
Employer FICA - REGULAR	502010	854,896	891,987	965,197	12,325	977,522	1,015,030	49,833	5.2%	Unchanged rates applied to wage base.
Employer FICA - MEDICARE	502020	200,199	208,791	225,711	2,882	228,593	237,362	11,651	5.2%	
Employee Health Insurance	502030	2,497,442	2,270,709	2,529,612	0	2,529,612	2,396,544	(133,068)	-5.3%	Cost estimate based upon current enrollments and net rates (after adjustments for actual utilization) Assumes unchanged Health Insurance rates, applied to projected utilization reflecting experience. Also includes cost saving changes associated with recent bargaining unit agreements.
Dental Plan	502040	87,561	90,519	95,550	0	95,550	86,476	(9,074)	-9.5%	
Workers Compensation	502050	56,346	78,543	66,586	0	66,586	66,930	344	0.5%	Estimate based upon the Library's utilization trends.
Unemployment Insurance	502060	9,425	4,195	10,595	0	10,595	6,361	(4,234)	-40.0%	
Hospital & Medical - Retirees	502070	1,430,948	1,469,925	1,464,755	0	1,464,755	1,460,433	(4,322)	-0.3%	The 2020 estimate is based upon a 5% rate increase applied to projected usage. Also includes cost saving changes associated with recent bargaining unit agreements.
Health Insurance Waiver	502080	28,351	40,676	43,404	0	43,404	45,612	2,208	5.1%	Estimate based upon the Library's utilization trends.
Retirement	502100	1,674,967	1,622,104	1,608,209	19,230	1,627,439	1,689,266	81,057	5.0%	Estimate reflects a minor increase in NYSERS rates. Rates are applied to a modestly growing wage base reflecting bargaining unit negotiated COLAs and increased minimum wages.
Total Fringe Benefit Detail:		6,840,134	6,677,449	7,009,619	34,437	7,044,056	7,004,014	(5,605)	-0.1%	
Interfund Utilities Detail										
Natural Gas		120,938	143,160	160,765	0	160,765	158,782	(1,983)	-1.2%	Based upon rolling 24 month projections of usage data combined with market cost estimates provided by the County's pool purchaser, Fluent Energy.
Electricity		542,367	576,310	615,301	0	615,301	633,365	18,064	2.9%	
Total Interfund Utilities Detail:		663,306	719,470	776,066	0	776,066	792,147	16,081	2.1%	

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
2020 Grants Budget

Grant Name	2018 Board Adopted Budget	2019 Board Adopted Budget	2020 Budget
Central Library Development Aid			
NEW YORK STATE AID	290,164	293,038	293,185
Total Revenue:	290,164	293,038	293,185
FULL-TIME SALARIES	116,648	129,807	134,678
PART-TIME WAGES	76,606	58,235	44,800
FRINGE BENEFITS	96,910	104,996	113,707
Total Expense:	290,164	293,038	293,185
Central Library Book Aid			
NEW YORK STATE AID	66,936	67,599	67,633
Total Revenue:	66,936	67,599	67,633
LIBRARY BOOKS & MEDIA	66,936	67,599	67,633
Total Expense:	66,936	67,599	67,633
Continuity of Service			
NEW YORK STATE AID	46,809	47,272	47,296
Total Revenue:	46,809	47,272	47,296
PART-TIME WAGES	40,747	40,153	41,966
FRINGE BENEFITS	6,062	7,119	5,330
Total Expense:	46,809	47,272	47,296
Coordinated Outreach			
NEW YORK STATE AID	158,134	159,701	159,781
Total Revenue:	158,134	159,701	159,781
FULL-TIME SALARIES	83,101	87,508	91,304
PART-TIME WAGES	15,137	0	0
FRINGE BENEFITS	59,896	72,193	68,477
Total Expense:	158,134	159,701	159,781

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
2020 Grants Budget

Grant Name	2018 Board Adopted Budget	2019 Board Adopted Budget	2020 Budget
Library Automation Aid			
NEW YORK STATE AID	71,614	72,323	72,361
Total Revenue:	71,614	72,323	72,361
FULL-TIME SALARIES	27,384	32,310	34,293
PART-TIME WAGES	24,584	18,908	17,770
FRINGE BENEFITS	19,646	21,105	20,298
Total Expense:	71,614	72,323	72,361
State Correctional Facilities			
NEW YORK STATE AID	42,805	43,229	43,250
Total Revenue:	42,805	43,229	43,250
PERSONAL SERVICES			
PART-TIME WAGES	22,282	23,982	23,316
FRINGE BENEFITS	3,400	1,955	2,634
PROF SERVICES & FEES	800	800	800
OFFICE SUPPLIES	1,000	1,000	1,000
OTHER EXPENSES	3,000	3,000	3,000
LIBRARY BOOKS & MEDIA	12,323	12,492	12,500
Total Expense:	42,805	43,229	43,250
County Correctional Facilities			
NEW YORK STATE AID	8,208	8,290	8,294
Total Revenue:	8,208	8,290	8,294
PERSONAL SERVICES			
PART-TIME WAGES	5,461	6,276	6,285
FRINGE BENEFITS	1,247	514	509
OFFICE SUPPLIES	1,500	1,500	1,500
LIBRARY BOOKS & MEDIA	0	0	0
Total Expense:	8,208	8,290	8,294
TOTAL LIBRARY GRANTS			
NEW YORK STATE AID	684,670	691,452	691,800
	684,670	691,452	691,800

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
2020 Erie County Capital Budget For Library Projects

While not part of the Library’s Operating Budget, Erie County Capital funds have been included in the County's Capital Budget for improvements to the County-owned Central Library building:

**Erie County
Budget**

Buffalo & Erie County Public Library - Exterior Building Envelope & Site Improvements

The work will consist of exterior building rehabilitation and site improvements. This work will include but is not limited to building exterior components such as doors (vestibule and exterior), windows, roofing and flashing, caulking, waterproofing, masonry/granite repair and repointing, concrete, landscaping, hazardous materials survey, design, testing, abatement, air/project monitoring, and miscellaneous related work to the building exterior and site. This work will include design and construction. The work will be started in 2020 when the funds become available.

Pay As You Go Project: **\$250,000**

DPW (Buildings and Grounds) - Buffalo & Erie County Main Library - Mechanical, Electrical & Plumbing Improvements

Various electrical, mechanical, and plumbing systems (including ancillary components) that need renovation/replacement include but are not limited to the following: additional main and branch electrical panels, plumbing system valves and controls including domestic hot water system, heating and cooling system, fire alarm and detection system, security and life safety systems, lighting systems including where Ellicott Street passes underneath the building, continued asbestos abatement, and other miscellaneous work as required. This work includes design and construction and will start in 2020 and carry through to 2021.

Pay As You Go Project: **\$250,000**

TOTAL ERIE COUNTY CAPITAL FOR LIBRARY PROJECTS	\$500,000
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