

BOARD OF TRUSTEES
BUFFALO & ERIE COUNTY PUBLIC LIBRARY
MEETING DATE: December 17, 2020

AGENDA ITEM NUMBER: E.2.a.

RESOLUTION: 2020-38
Adoption of 2021 Budget

BACKGROUND:

On December 3rd, the Erie County Legislature adopted a 2021 County Budget with amendments. The Legislature-approved amendments did not change the County Executive's 2021 Proposed Budget for the Library.

The 2021 Operating and Grants Budget sustains library operations and services. Further, it incorporates the impacts of contractually obligated costs related to current labor agreements as well as those approved for unrepresented and managerial/confidential employees via previous Board Resolutions. Current agreements provide for modest wage adjustments as well as employee contributions towards the cost of health care and provisions limiting the employer share of both active and retiree health care costs over the longer term. In adopting this budget, the Library Board changes the use of fund balance, increasing it by \$508,183, to partially offset the reduction in personnel services account, applying savings achieved in 2020 that fall to Library fund balance. With this change, the Library's overall operating budget, including State Aid and library revenue, increases 0.4% from 2020's \$29,230,087 to \$29,345,916 in 2021. Including grants, which are estimated to decrease by 12.3%, the combined total increase falls to 0.1% from 2020's \$29,921,887 to \$29,952,425 in 2021.

While not part of the Library's operating budget, the County's Capital Budget provides: \$1,000,000 in County funding towards a \$1.3 million project for Central Library Escalator Demolition Space Renovations and Asbestos Abatement and \$140,000 for a Flexible Use Bookmobile/Outreach Vehicle.

Resolution 2020-38, *2021 Budget in Brief Charts* and *2021 Budget Operating and Grants by Line Item* documents are included for your review and action.

ACTION REQUIRED:

Motion to approve Resolution 2020-38.

RESOLUTION 2020-38

WHEREAS, on December 3rd, the Erie County Legislature finalized the County's 2021 Budget allocation for the Library, and

WHEREAS, the County's enacted budget provides a 2.0% increase in County Library Tax funding from 2020's \$25,409,158 to \$25,917,341, and

WHEREAS, since this increase is less than the anticipated 9% growth in the tax base, the Library portion of the average County Property Tax rate per \$1,000 of equalized full market value will decrease, and

WHEREAS, this funding will allow the Buffalo & Erie County Public Library (B&ECPL) to sustain evolving operations as it continues to cope with the impacts of the COVID-19 pandemic, and

WHEREAS, it allows the B&ECPL to meet its obligations under settled bargaining unit agreements, which provide modest wage adjustments as well as employee contributions towards the cost of health care and provisions lowering the employer share of both active and retiree health care costs over the longer term, and

WHEREAS, the Board of Trustees expresses its appreciation to the County Executive for recommending the funding and to the County Legislature in approving the recommended funding, and

WHEREAS, strong public support for the B&ECPL reinforces both the continuing need for basic library services as well as the need to adjust services to increase virtual programming and content to be responsive during the pandemic, and

WHEREAS, the Board of Trustees of the Buffalo & Erie County Public Library wishes to gratefully acknowledge the support of the public, the Erie County Executive, and the Erie County Legislature, now therefore be it

RESOLVED, that the Board of Trustees of the Buffalo & Erie County Public Library adopts the 2021 Budget, utilizing the following sources to provide library services in 2021:

\$25,917,341 - County Property Tax for Library Purposes

\$ 1,973,916 - New York State Aid - Operating Budget

\$ 881,500 - Use of Fund Balance

\$ 573,159 - Library Fines, Fees and Other Revenue

\$29,345,916 - Total Operating Budget

\$ 606,509 - Library Grants Budget

\$29,952,425 - Combined Operating and Grants Budget, further detailed in the *2021 Budget in Brief Charts* and the accompanying *2021 Budget Operating and Grants by Line Item* document, and be it finally

RESOLVED, that the budget documents and schedules be promptly posted on the Library's website and all needed forms and accounting entries to implement this budget be promptly completed and transmitted.

Approved unanimously at a meeting of the Board of Trustees
of the Buffalo & Erie County Public Library
on December 17, 2020.

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2021 Budget in Brief Charts
Pursuant to B&ECPL Board of Trustees Resolution 2020-38
December 17, 2020



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Buffalo & Erie County Public Library

2021 Budget Change vs 2020

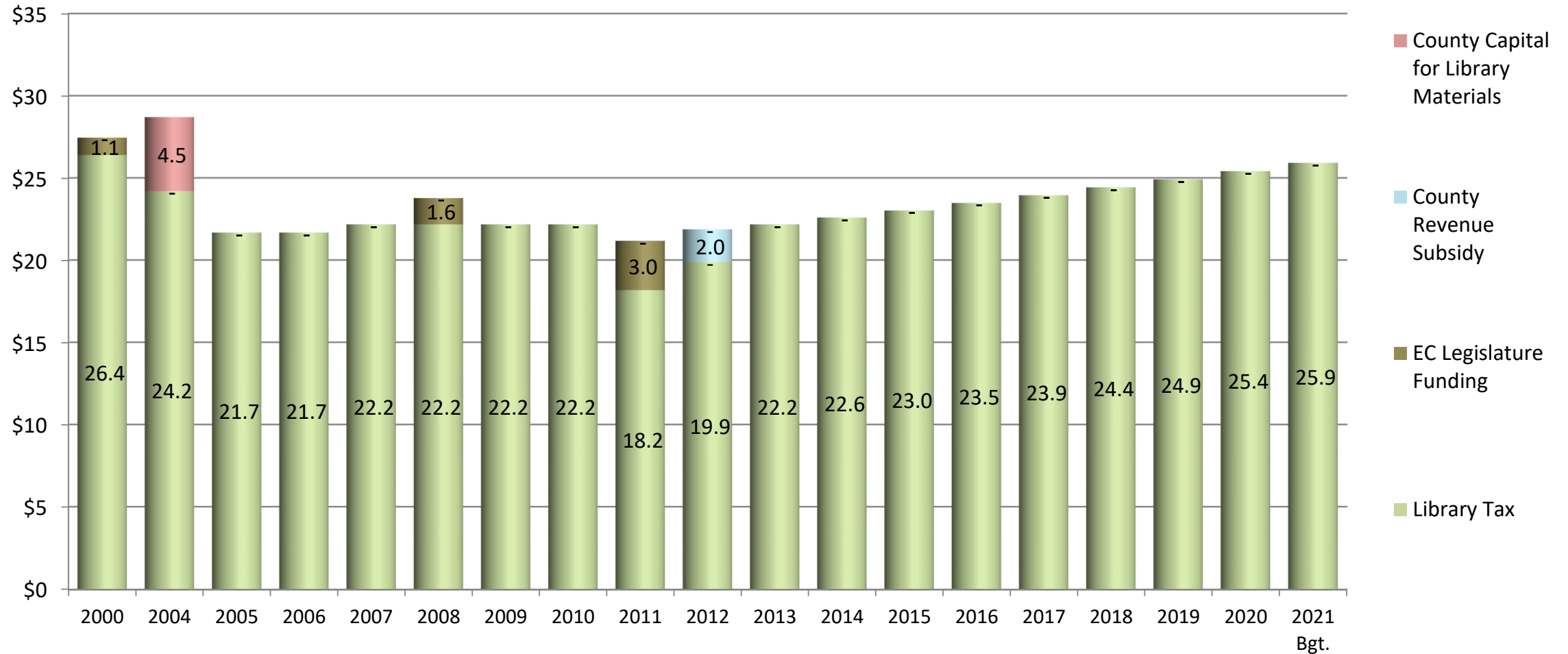
	2020 Budget	2021 Budget	Change	
OPERATING BUDGET				
Revenue				
Library Real Property Tax	\$25,409,158	\$25,917,341	\$508,183	2.0%
NY State Aid	\$2,251,490	\$1,973,916	(\$277,574)	-12.3%
Use of Fund Balance	\$812,874	\$881,500	\$68,626	8.4%
All Other	\$756,565	\$573,159	(\$183,406)	-24.2%
Total Revenue	\$29,230,087	\$29,345,916	\$115,829	0.4%
Expense				
Salaries & Wages	\$16,371,312	\$16,471,701	\$100,389	0.6%
Reduction from Personal Svcs	(\$161,864)	(\$163,262)	(\$1,398)	0.9%
Contractual Salary Reserves	\$0	\$172,892	\$172,892	n/a
FICA (Social Security & Medicare)	\$1,252,392	\$1,260,089	\$7,697	0.6%
Employee Health Insurance	\$2,396,544	\$2,448,892	\$52,348	2.2%
Hospital & Medical - Retirees	\$1,460,433	\$1,494,302	\$33,869	2.3%
Retirement (NY State System)	\$1,689,266	\$1,737,106	\$47,840	2.8%
Supplies & Repairs/Maintenance	\$558,710	\$653,956	\$95,246	17.0%
Professional Services	\$860,359	\$824,238	(\$36,121)	-4.2%
Insurance - Liability Coverage	\$157,223	\$165,218	\$7,995	5.1%
Library Materials	\$3,009,000	\$2,828,460	(\$180,540)	-6.0%
Telecom & Internet; Water & Sewer	\$110,319	\$133,173	\$22,854	20.7%
Interfund Utilities (Electric & Ngas)	\$792,147	\$767,534	(\$24,613)	-3.1%
County Charges for Data Svcs.; Purchasing Svcs; and Fleet Svcs.	\$339,358	\$97,221	(\$242,137)	-71.4%
All Other	\$394,888	\$454,396	\$59,508	15.1%
Total Operating Expense	\$29,230,087	\$29,345,916	\$115,829	0.4%

Buffalo & Erie County Public Library

2021 Budget Change vs 2020

	2020 Budget	2021 Budget	Change	
LIBRARY GRANTS				
Grant Revenue - NY State	\$691,800	\$606,509	(\$85,291)	-12.3%
Grant Expense by Grant				
Central Library Book Aid	\$67,633	\$59,295	(\$8,338)	-12.3%
Central Library Development Aid	\$293,185	\$257,040	(\$36,145)	-12.3%
Continuity of Service	\$47,296	\$41,465	(\$5,831)	-12.3%
NYS Library Automation Grant	\$72,361	\$63,438	(\$8,923)	-12.3%
Coordinated Outreach	\$159,781	\$140,082	(\$19,699)	-12.3%
Library Services to County Correctional Facilities	\$8,294	\$7,271	(\$1,023)	-12.3%
Library Services to State Correctional Facilities	\$43,250	\$37,918	(\$5,332)	-12.3%
Grant Program Expense	\$691,800	\$606,509	(\$85,291)	-12.3%
TOTAL OPERATING & GRANTS				
Revenue	\$29,921,887	\$29,952,425	\$30,538	0.1%
Expense	\$29,921,887	\$29,952,425	\$30,538	0.1%

COUNTY SUPPORT FOR B&ECPL OPERATING AND LIBRARY MATERIALS



Over this period major funding changes included:

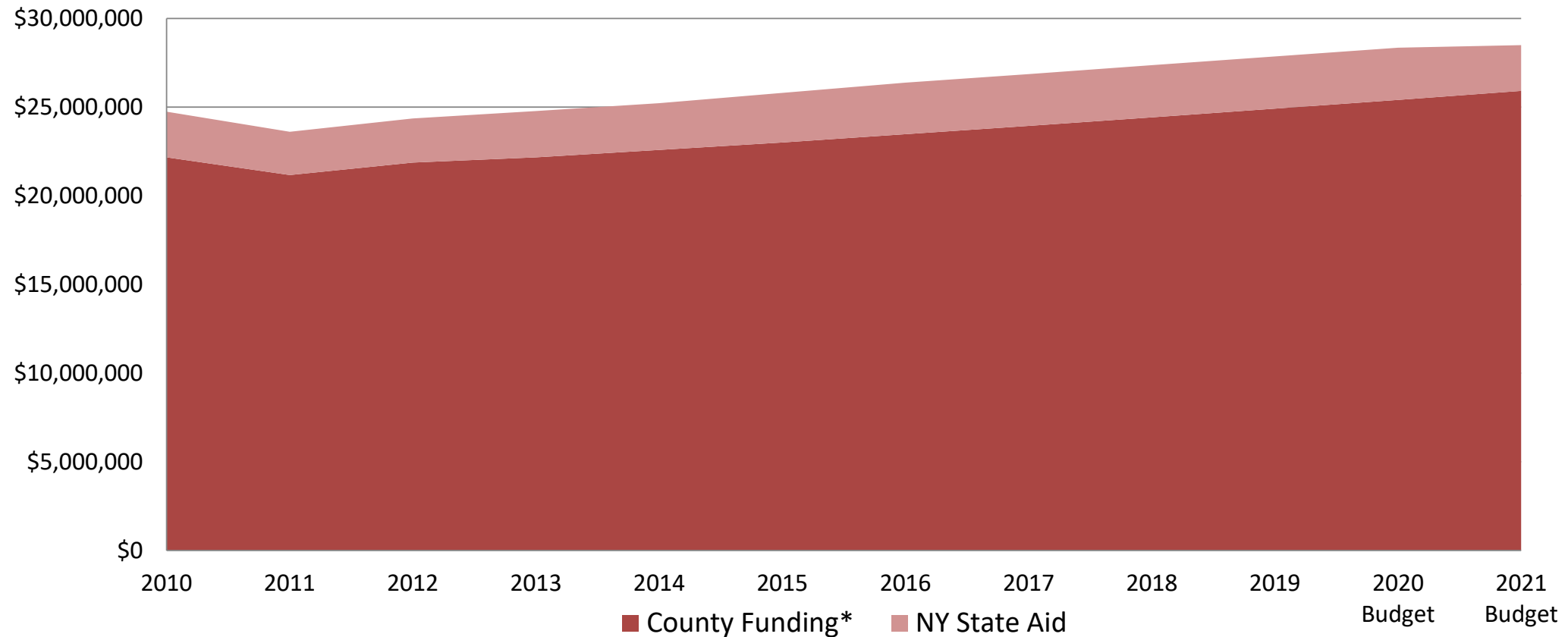
<p>2005 \$7 Million Cut -24% Service reductions and layoffs, 15 libraries and 4 mobile units closed.</p>	<p>2009 \$1.6 Million Cut -7% Used fund balance; RFID technology; staffing reductions via attrition to postpone service reductions.</p>	<p>2011 \$1 Million -5% Cut Open hours and programs/services reduced; layoffs.</p>	<p>2012 - 2021 Budget Steady, Sustaining Funding Open hours and program/service restorations and improvements made within annual growth in county support averaging 2%</p>
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Notes: Dollars in millions; \$3.0 million County Legislature funding for 2011 provided in December 2010; Consumer Prices will have increased approximately 55% since 2000.

Buffalo & Erie County Public Library

Funding Stress Caused by Previous Years' Revenue Cuts and Contractually Obligated Cost Increases

Since 2010, County and State Funding Up 15%, Consumer Price Index Up 21%



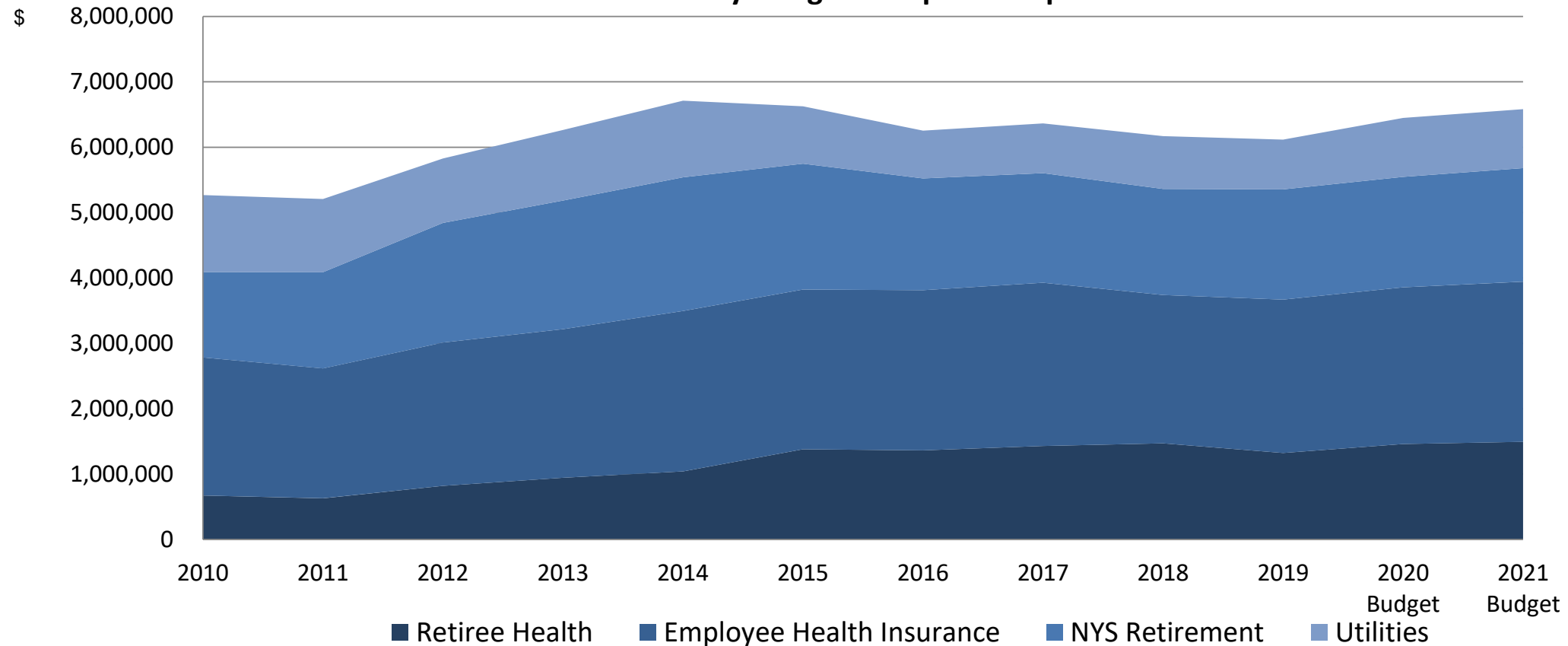
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020 Budget	2021 Budget	Change Since 2010	
County Funding*	22,171,833	21,171,833	21,872,457	22,172,457	22,588,324	23,013,857	23,474,134	23,943,617	24,422,489	24,910,939	25,409,158	25,917,341	3,745,508	17%
NY State Aid	2,571,957	2,433,564	2,487,982	2,610,019	2,637,797	2,791,124	2,911,659	2,913,080	2,941,815	2,943,290	2,943,290	2,580,425	8,468	0%
Total	24,743,790	23,605,397	24,360,439	24,782,476	25,226,121	25,804,981	26,385,793	26,856,697	27,364,304	27,854,229	28,352,448	28,497,766	3,753,976	15%

* County funding: in 2011 included \$3.0 million interfund transfer provided in December 2010; in 2012 included \$2,000,000 Interfund-transfer; and in the Library 2013 Budget, at the Library's request, moved the interfund transfer amount to the Library Tax.
 NY State Aid for all years includes operating and grants.

Buffalo & Erie County Public Library

Funding Stress Caused by Previous Years' Revenue Cuts and Contractually Obligated Cost Increases

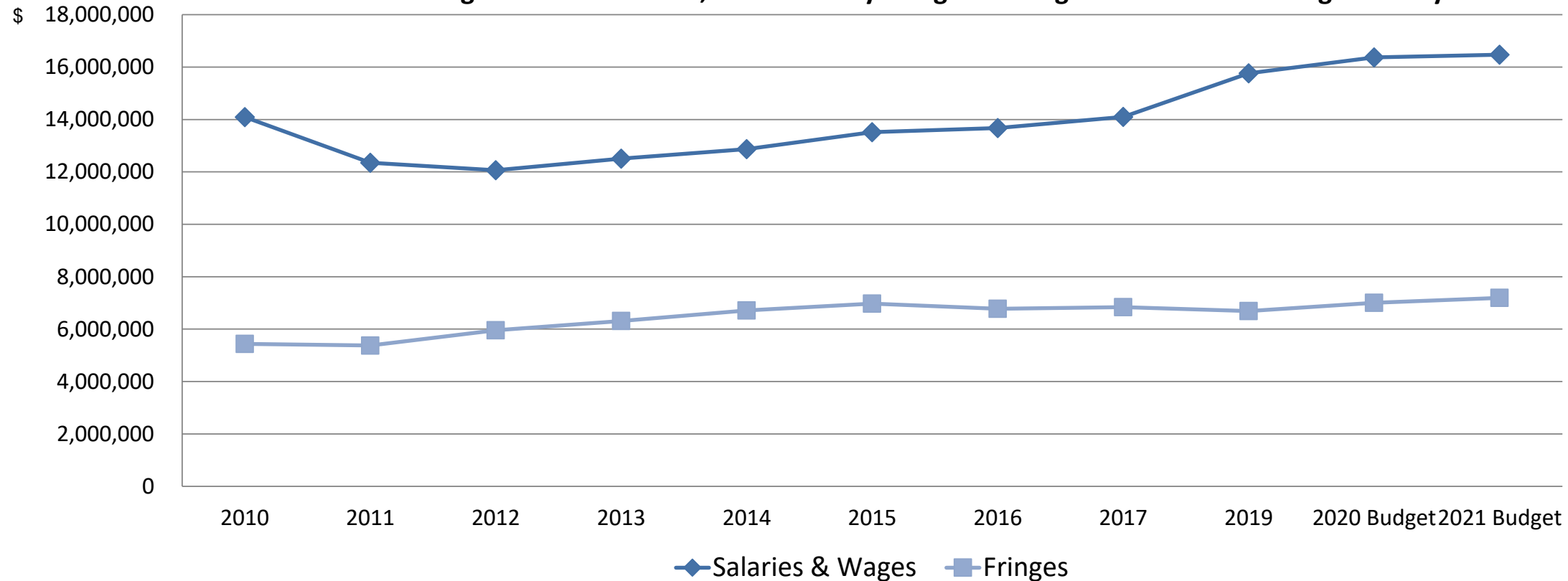
Contractually Obligated Expenses Up 25%



	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020 Budget	2021 Budget	Change Since 2010	
Operating Budget:	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020 Budget	2021 Budget	Change Since 2010	
Utilities	1,175,547	1,119,177	985,388	1,080,223	1,170,770	878,863	730,793	761,727	805,596	758,325	902,466	900,707	(274,840)	-23%
NYS Retirement	1,307,504	1,471,613	1,830,086	1,965,477	2,045,598	1,925,216	1,707,186	1,674,967	1,622,104	1,686,599	1,689,266	1,737,106	429,602	33%
Employee Health Insurance	2,114,155	1,985,500	2,192,149	2,275,227	2,453,384	2,443,513	2,450,610	2,497,442	2,270,709	2,347,605	2,396,544	2,448,892	334,737	16%
Retiree Health	670,955	630,293	821,228	942,895	1,042,423	1,379,176	1,364,429	1,430,948	1,469,925	1,322,648	1,460,433	1,494,302	823,347	123%
Total	5,268,162	5,206,583	5,828,851	6,263,822	6,712,176	6,626,767	6,253,018	6,365,084	6,168,334	6,115,177	6,448,709	6,581,007	1,312,845	25%

Buffalo & Erie County Public Library Operating Budget* Personnel Cost Trends

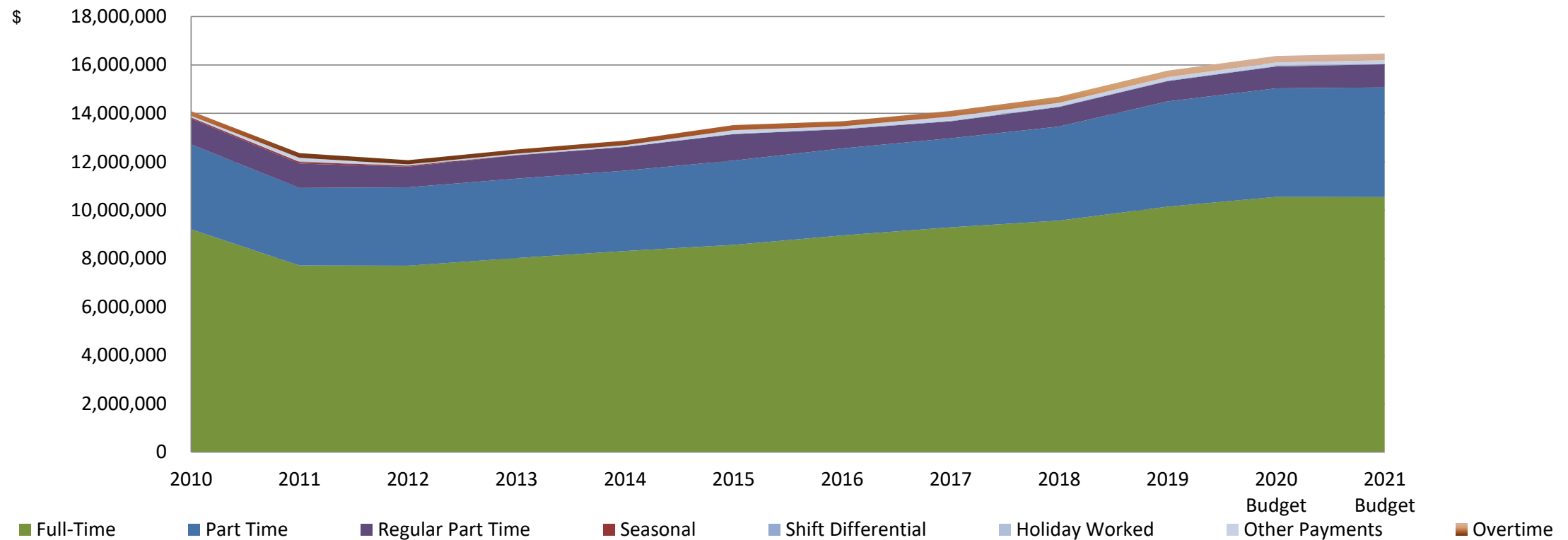
Salaries & Wages Modest Growth; Contractually Obligated Fringe Benefit Costs UP Significantly



	2010	2011	2012	2013	2014	2015	2016	2017	2019	2020 Budget	2021 Budget	Change Since 2010	
Salaries & Wages	14,089,854	12,352,600	12,062,976	12,507,336	12,870,676	13,515,458	13,674,698	14,097,533	15,765,985	16,371,312	16,471,701	2,381,847	16.9%
Fringes	5,435,589	5,376,385	5,954,032	6,314,773	6,709,162	6,973,438	6,776,796	6,840,134	6,692,036	7,004,014	7,191,912	1,756,323	32.3%
Total Personnel	19,525,443	17,728,985	18,017,008	18,822,109	19,579,839	20,488,896	20,451,494	20,937,667	22,458,021	23,375,326	23,663,613	4,138,170	21.2%

* Excludes grant funded positions. From 2010 - January 2021 the Consumer Price will have increased an estimated 21%. See Salary & Wages and Fringe Benefits Charts for additional detail.

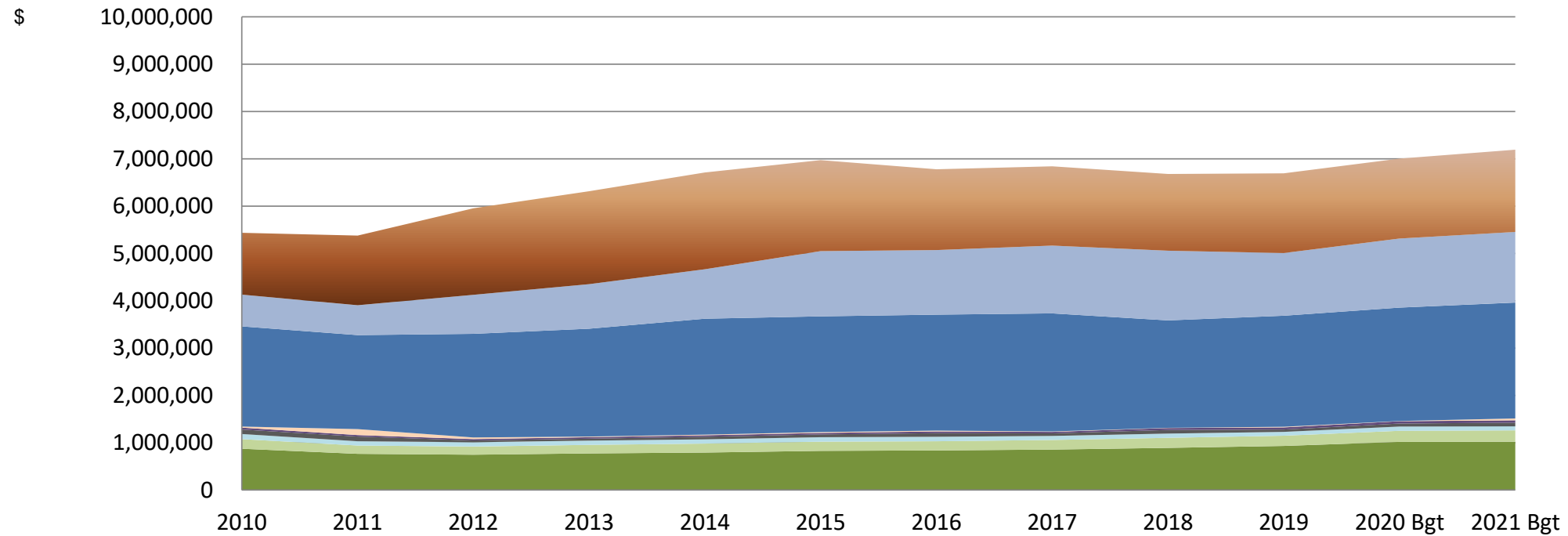
Buffalo & Erie County Public Library Operating Budget Salary and Wage Trends



	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020 Budget	2021 Budget	Change Since 2010	
Full-Time	9,208,125	7,715,539	7,703,173	8,021,670	8,308,825	8,567,405	8,955,070	9,292,528	9,566,171	10,144,946	10,548,939	10,542,591	1,334,466	14.5%
Part Time	3,504,311	3,201,940	3,237,113	3,281,212	3,320,392	3,478,779	3,598,246	3,676,701	3,885,440	4,352,134	4,481,436	4,531,133	1,026,822	29.3%
Regular Part Time	1,069,837	1,007,900	855,063	966,777	980,559	1,092,127	793,470	704,030	814,155	833,905	905,437	951,977	(117,860)	-11.0%
Seasonal	45,176	63,978	41,506	3,174	0	0	0	0	0	0	0	0	(45,176)	-100.0%
Shift Differential	15,089	15,345	15,515	15,328	17,208	16,702	16,620	18,566	20,978	25,000	25,000	25,000	9,911	65.7%
Holiday Worked	14,473	11,103	14,288	14,456	16,275	18,394	15,158	17,236	18,069	20,000	20,500	21,000	6,527	45.1%
Other Payments	42,922	143,575	26,948	29,749	39,878	132,971	86,489	160,853	127,280	120,000	120,000	120,000	77,078	179.6%
Overtime	189,919	193,220	169,370	174,970	187,539	209,080	209,645	227,618	257,415	270,000	270,000	280,000	90,081	47.4%
Total Salaries & Wages *	14,089,854	12,352,600	12,062,976	12,507,336	12,870,676	13,515,458	13,674,698	14,097,533	14,689,508	15,765,985	16,371,312	16,471,701	2,381,847	16.9%

* 2013 and 2014 include impacts of service restoration funding provided by Erie County; 2014 includes the impact of a 10.3% (\$0.75 per hour) increase in the minimum wage (increasing the Page and Sr. Page wage scales by \$0.50 per hour); 2015 reflects impact of contract settlements and a 9.4% (\$0.75 per hour) increase in the minimum wage (increasing the Page and Sr. Page wage scales by \$0.75 per hour); 2016 reflects impact of contracted COLAs and a 2.9% (\$0.25 per hour) increase in the minimum wage; and 2017, 2018, 2019, 2020 and 2021 reflect impact of contracted COLAs and a \$0.70 per hour increase in the minimum wage each year (\$0.70 per increase hour = 7.8% in 2017, 7.2% in 2018, 6.7% in 2019, 6.3% in 2020, and 5.9% in 2021). Part-time workhours reduced through attrition to partially offset. Between 2013 and 2020 the NY State minimum wage will have increased \$5.25 per hour (72%). Had the minimum wage not changed, 2019 part-time expense would be below 2009. Other payments in 2015 included a contract settlement payment; and 2016-20 include vacation sell back costs. From 2010 - January 2020 the Consumer Price will have increased an estimated 21%.

Buffalo & Erie County Public Library Operating Budget* Contractually Obligated Fringe Benefit Trends

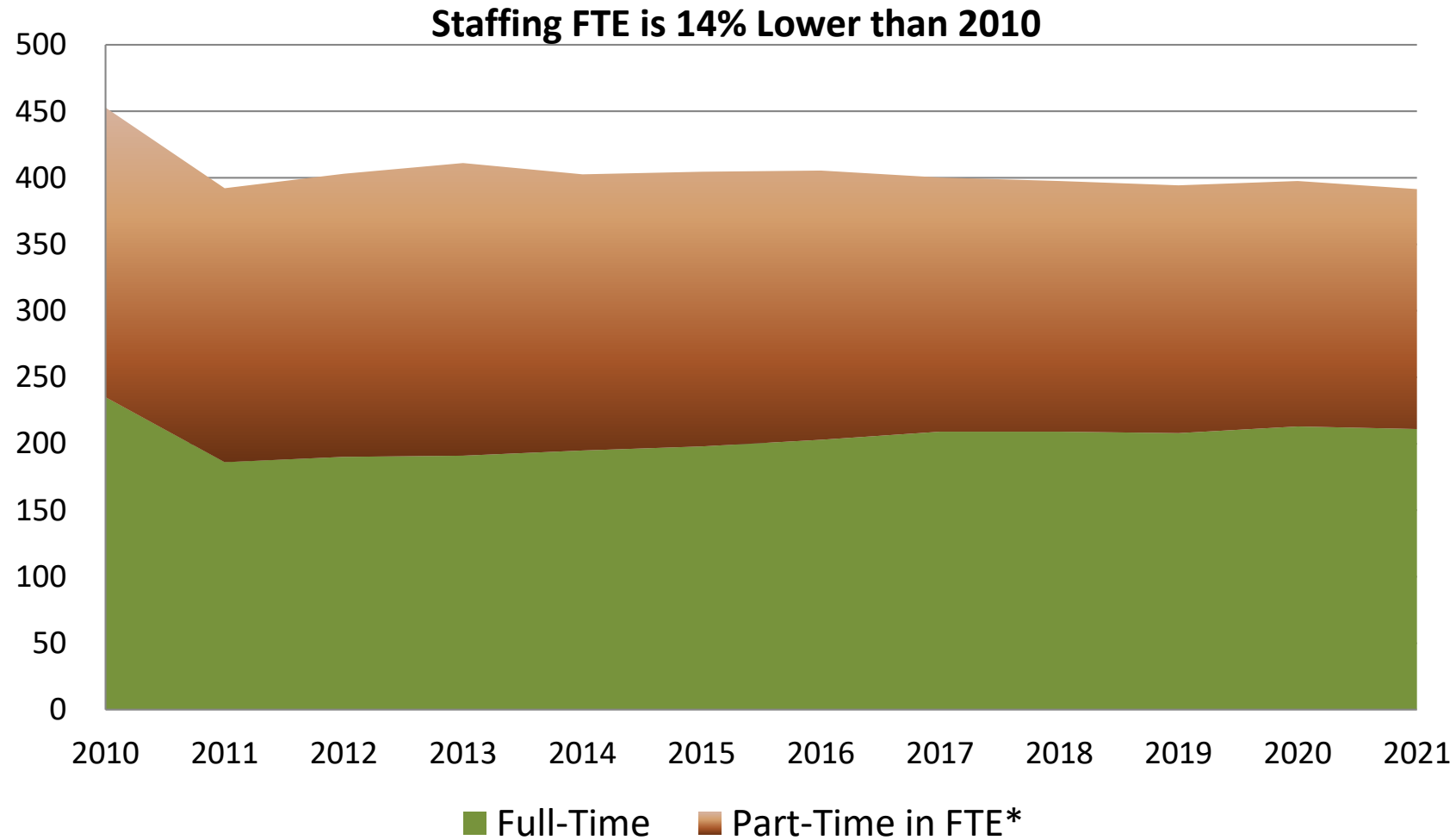


- Employer FICA - Regular
- Employer FICA - Medicare
- Dental Plan
- Workers Compensation
- Health Insurance Waiver
- Unemployment Insurance
- Employee Health Insurance
- Hospital & Medical - Retirees
- Retirement

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020 Bgt	2021 Bgt	Change Since 2010	
Employer FICA - Regular	872,468	762,998	744,812	772,405	793,019	828,720	836,317	854,896	891,987	929,306	1,015,030	1,021,239	148,771	17.1%
Employer FICA - Medicare	204,071	178,441	174,961	180,718	185,439	193,920	195,600	200,199	208,791	217,439	237,362	238,850	34,779	17.0%
Employee Health Insurance	2,114,155	1,985,500	2,192,149	2,275,227	2,453,384	2,443,513	2,450,610	2,497,442	2,270,709	2,347,605	2,396,544	2,448,892	334,737	15.8%
Dental Plan	105,989	90,139	89,660	91,848	92,236	92,900	91,495	87,561	90,519	82,856	86,476	87,396	(18,593)	-17.5%
Workers Compensation	96,958	98,091	37,743	39,638	56,034	57,700	80,147	56,346	78,543	49,729	66,930	75,310	(21,648)	-22.3%
Unemployment Insurance	22,348	126,622	33,284	14,752	12,729	18,705	19,122	9,425	4,195	13,085	6,361	37,997	15,649	70.0%
Hospital & Medical - Retirees	670,955	630,293	821,228	942,895	1,042,423	1,379,176	1,364,429	1,430,948	1,469,925	1,322,648	1,460,433	1,494,302	823,347	122.7%
Health Insurance Waiver	41,140	32,688	30,109	31,814	28,299	33,589	31,890	28,351	40,676	42,769	45,612	50,820	9,680	23.5%
Retirement	1,307,504	1,471,613	1,830,086	1,965,477	2,045,598	1,925,216	1,707,186	1,674,967	1,622,104	1,686,599	1,689,266	1,737,106	429,602	32.9%
Undistributed	0	0	0	0	0	0	0	0	0	0	0	0	0	n/a
Total Fringes	5,435,589	5,376,385	5,954,032	6,314,773	6,709,162	6,973,438	6,776,796	6,840,134	6,677,449	6,692,036	7,004,014	7,191,912	1,756,323	32.3%

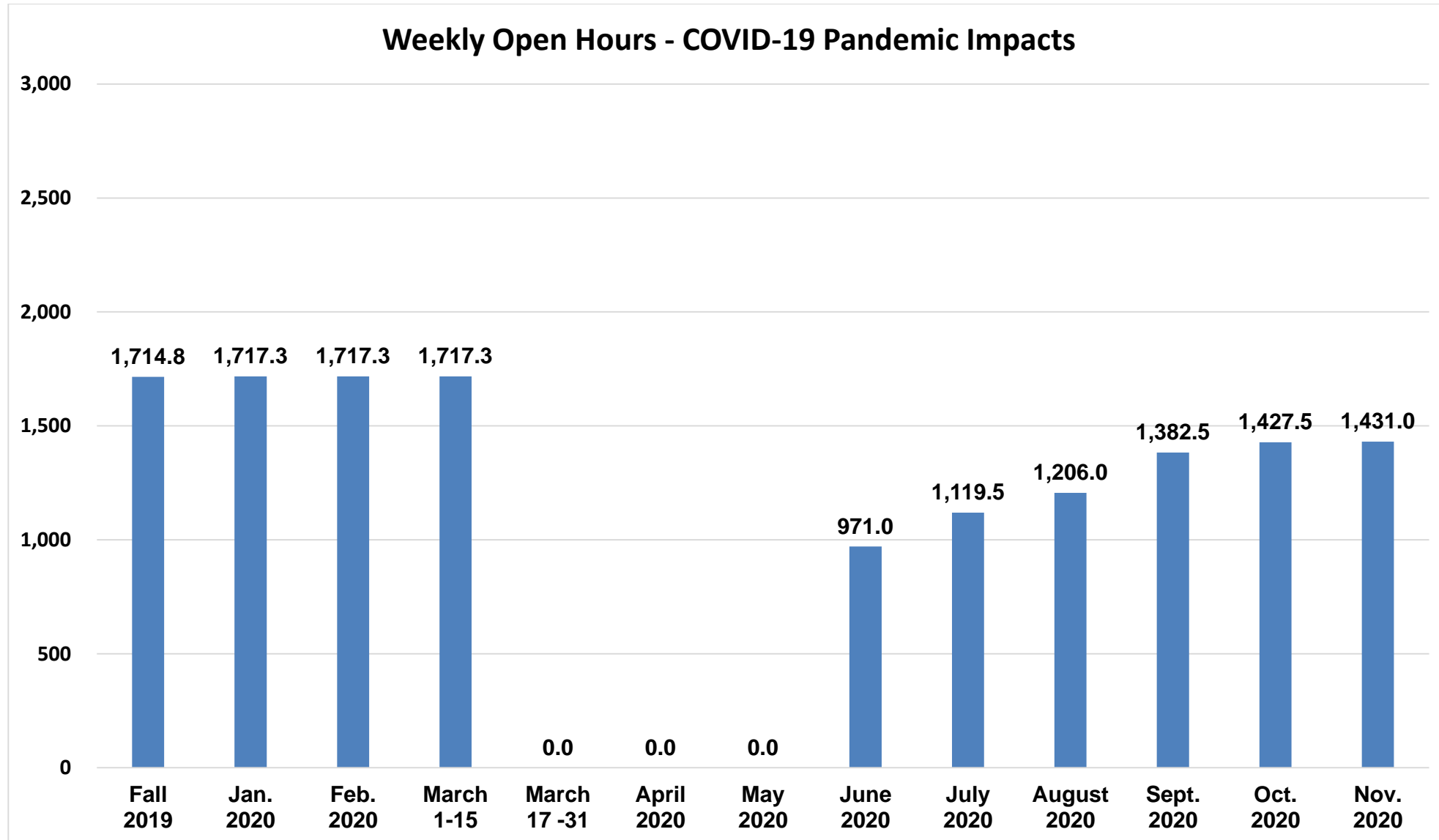
* Excludes grant funded positions; 2013 and 2014 include impacts of service restoration funding provided by Erie County. 2014 - 2021 include the impact to FICA phased minimum wage increases (impacting the Page and Sr. Page wage scales). 2015 - 2021 reflect impact of contract settlement provisions providing for employee contributions towards health insurance costs; moderating NYS Retirement employer contribution rates for all Tiers; and a continued turnover related shift in the employee base towards the new, lower cost NYS retirement Tier 6.

Buffalo & Erie County Public Library Staffing Trends in Full-Time Equivalents (FTEs)



Operating & Grants Budgets	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	Change Since 2010	
Full-Time	235	186	190	191	195	198	203	209	209	208	213	211	(24)	-10%
Part-Time in FTE*	218	206	213	220	208	207	202	191	188	186	185	181	(37)	-17%
Total FTE	453	392	403	411	403	405	405	400	397	394	398	392	(61)	-14%

* Includes positions that are Regular Part-time (20 or more hours/week) and Part-time (19 or fewer hours per week).



Weekly open hours, total for 37 locations spread across Erie County's 1,043 square miles .

BUFFALO & ERIE COUNTY PUBLIC LIBRARY WEEKLY OPEN HOURS OF SERVICE

COVID-19 RELATED CLOSURES AND PHASED REOPENING

Cumulative Number of Open Hours All Locations as of:

Library System	Fall 2019	Jan-20	Feb-20	Mar-20 1 to 15	Mar-20 17 to 31	Apr-20	May-20	Jun-20 6/15	Jul-20 7/13	Aug-20 8/17	Sep-20 9/14	Oct-20 10/12	Nov-20 11/16	Location Notes
COUNTY-WIDE / BUFFALO														
B&ECPL Central Library	64.0	64.0	64.0	64.0	0.0	0.0	0.0	46.0	46.0	46.0	60.0	60.0	56.0	
Coles	40.0	40.0	40.0	40.0	0.0	0.0	0.0	30.0	32.0	27.0	38.0	38.0	36.0	Closed 8/18 for electrical work
Crane Branch	40.0	40.0	40.0	40.0	0.0	0.0	0.0	30.0	32.0	32.0	38.0	38.0	36.0	
Dudley Branch	40.0	40.0	40.0	40.0	0.0	0.0	0.0	30.0	32.0	32.0	38.0	38.0	37.0	
East Clinton Branch	32.0	32.0	32.0	32.0	0.0	0.0	0.0	24.0	24.0	24.0	24.0	24.0	16.0	
González-Soto	48.0	48.0	48.0	48.0	0.0	0.0	0.0	32.0	40.0	40.0	40.0	40.0	38.0	
Merriweather	53.0	53.0	53.0	53.0	0.0	0.0	0.0	32.0	40.0	40.0	48.0	48.0	46.0	
North Park Branch	40.0	40.0	40.0	40.0	0.0	0.0	0.0	28.0	32.0	32.0	46.0	46.0	44.0	
Panty (formerly Riverside)	40.0	40.0	40.0	40.0	0.0	0.0	0.0	30.0	32.0	32.0	38.0	38.0	39.0	
B&ECPL Buffalo Branches	333.0	333.0	333.0	333.0	0.0	0.0	0.0	236.0	264.0	259.0	310.0	310.0	292.0	
Bookmobile Services	22.8	22.8	22.8	22.8	0.0	0.0	0.0	0.0	1.5	4.5	7.5	2.5	5.0	
CONTRACTING LIBRARIES														
Ewell Free Library (Alden)	35.0	35.0	35.0	35.0	0.0	0.0	0.0	20.0	20.0	20.0	20.0	28.0	28.0	
Audubon	65.0	65.0	65.0	65.0	0.0	0.0	0.0	45.0	52.0	52.0	56.0	56.0	56.0	
Clearfield	51.0	51.0	51.0	51.0	0.0	0.0	0.0	40.0	45.0	45.0	48.0	48.0	48.0	
Eggertsville/Snyder	42.0	44.0	44.0	44.0	0.0	0.0	0.0	33.0	38.0	38.0	38.0	38.0	42.0	
Williamsville	26.0	26.0	26.0	26.0	0.0	0.0	0.0	22.0	22.0	22.0	22.0	22.0	22.0	
Town of Amherst	184.0	186.0	186.0	186.0	0.0	0.0	0.0	140.0	157.0	157.0	164.0	164.0	168.0	
Angola Public	38.0	38.0	38.0	38.0	0.0	0.0	0.0	25.0	25.0	29.0	35.0	38.0	38.0	
Town of Aurora	51.0	51.0	51.0	51.0	0.0	0.0	0.0	35.0	35.0	35.0	38.0	38.0	38.0	
Boston Free	35.0	35.0	35.0	35.0	0.0	0.0	0.0	13.0	26.0	26.0	26.0	26.0	26.0	
Julia B. Reinstein	65.0	65.0	65.0	65.0	0.0	0.0	0.0	12.0	46.0	46.0	46.0	46.0	46.0	
Reinstein Memorial	44.0	44.0	44.0	44.0	0.0	0.0	0.0	12.0	30.0	30.0	30.0	30.0	30.0	
Town of Cheektowaga	109.0	109.0	109.0	109.0	0.0	0.0	0.0	24.0	76.0	76.0	76.0	76.0	76.0	
Town of Clarence	55.0	55.0	55.0	55.0	0.0	0.0	0.0	38.0	38.0	45.0	48.0	48.0	48.0	
Town of Collins	48.0	48.0	48.0	48.0	0.0	0.0	0.0	22.0	22.0	22.0	29.0	29.0	29.0	
Town of Concord	35.0	35.0	35.0	35.0	0.0	0.0	0.0	32.0	20.0	20.0	29.0	29.0	35.0	
Town of Eden	35.0	35.0	35.0	35.0	0.0	0.0	0.0	32.0	32.0	32.0	32.0	32.0	32.0	
Town of Elma	46.0	46.0	46.0	46.0	0.0	0.0	0.0	20.0	0.0	32.0	46.0	46.0	46.0	Closed 7/14-7/17 - water main repair
Town of Grand Island	53.0	53.0	53.0	53.0	0.0	0.0	0.0	30.0	30.0	35.0	40.0	40.0	40.0	
Hamburg Library	60.0	60.0	60.0	60.0	0.0	0.0	0.0	25.0	40.0	40.0	48.0	48.0	48.0	
Lake Shore Branch	40.0	40.0	40.0	40.0	0.0	0.0	0.0	0.0	0.0	32.0	32.0	32.0	32.0	June-7/27 closed for construction
Town of Hamburg	100.0	100.0	100.0	100.0	0.0	0.0	0.0	25.0	40.0	72.0	80.0	80.0	80.0	

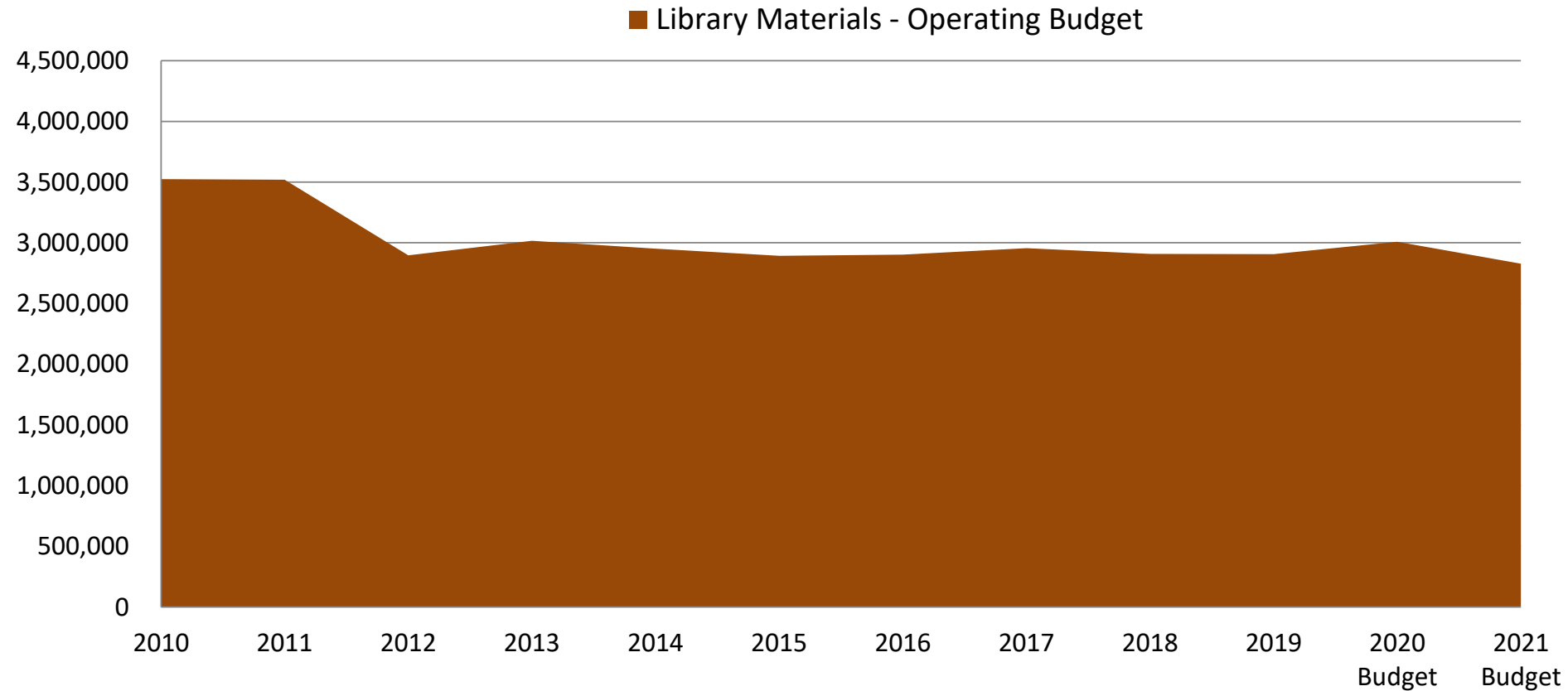
BUFFALO & ERIE COUNTY PUBLIC LIBRARY WEEKLY OPEN HOURS OF SERVICE

COVID-19 RELATED CLOSURES AND PHASED REOPENING														
Cumulative Number of Open Hours All Locations as of:														
Library System	Fall 2019	Jan-20	Feb-20	Mar-20 1 to 15	Mar-20 17 to 31	Apr-20	May-20	Jun-20 6/15	Jul-20 7/13	Aug-20 8/17	Sep-20 9/14	Oct-20 10/12	Nov-20 11/16	Location Notes
														Orange Zone Began 11/20/2020
City of Lackawanna	42.0	42.0	42.0	42.0	0.0	0.0	0.0	20.0	20.0	24.0	24.0	40.0	40.0	
Town of Lancaster	60.5	60.5	60.5	60.5	0.0	0.0	0.0	20.0	30.0	32.5	55.0	55.0	55.0	
Marilla Free Library	35.0	35.0	35.0	35.0	0.0	0.0	0.0	25.0	25.0	25.0	29.0	25.0	29.0	
Town of Newstead	35.0	35.0	35.0	35.0	0.0	0.0	0.0	28.0	28.0	28.0	33.0	33.0	33.0	
Town of North Collins	32.0	32.0	32.0	32.0	0.0	0.0	0.0	16.0	26.0	26.0	32.0	32.0	32.0	
Town of Orchard Park	60.0	60.0	60.0	60.0	0.0	0.0	0.0	42.0	37.0	37.0	40.0	45.0	45.0	
City of Tonawanda	48.5	49.0	49.0	49.0	0.0	0.0	0.0	16.0	32.0	32.0	32.0	40.0	40.0	
Kenilworth	40.0	40.0	40.0	40.0	0.0	0.0	0.0	20.0	20.0	20.0	24.0	24.0	24.0	
Kenmore	60.0	60.0	60.0	60.0	0.0	0.0	0.0	23.0	30.0	30.0	32.0	32.0	41.0	
Town of Tonawanda	100.0	100.0	100.0	100.0	0.0	0.0	0.0	43.0	50.0	50.0	56.0	56.0	65.0	
Town of West Seneca	58.0	58.0	58.0	58.0	0.0	0.0	0.0	23.0	39.0	41.0	41.0	55.0	55.0	
Subtotal Contract Libraries	1,295.0	1,297.5	1,297.5	1,297.5	0.0	0.0	0.0	689.0	808.0	896.5	1,005.0	1,055.0	1,078.0	
SYSTEM TOTALS	1,714.8	1,717.3	1,717.3	1,717.3	0.0	0.0	0.0	971.0	1,119.5	1,206.0	1,382.5	1,427.5	1,431.0	

Notes: As a result of the COVID-19 pandemic and Gubernatorial workforce reduction orders, all B&ECPL libraries temporarily closed beginning 3/17/2020 (the Amherst, Clarence, and Lackawanna Public Libraries closed effective 3/16/2020). Libraries remain closed until such time as the guidance of the Governor of the State of New York supported reopening. In June, a phased reopening began with some libraries initially offering curbside, walk-up, and drive-through services and many opening to the public for limited hours and services. As of July, all libraries opened to the public with limited hours and services. As the region's reopening continues and patrons return to the library, open hours have increased. Unfortunately as much of Erie County was designated an Orange Zone effective 11/20/2020, many libraries shifted back to curbside & walkup service. As open hour schedules may change during a month while the phased process continues, this report uses the open hours for a mid-month week period (June, for example, shows the open hours for the 7 day period beginning Monday June 15th).

Buffalo & Erie County Public Library

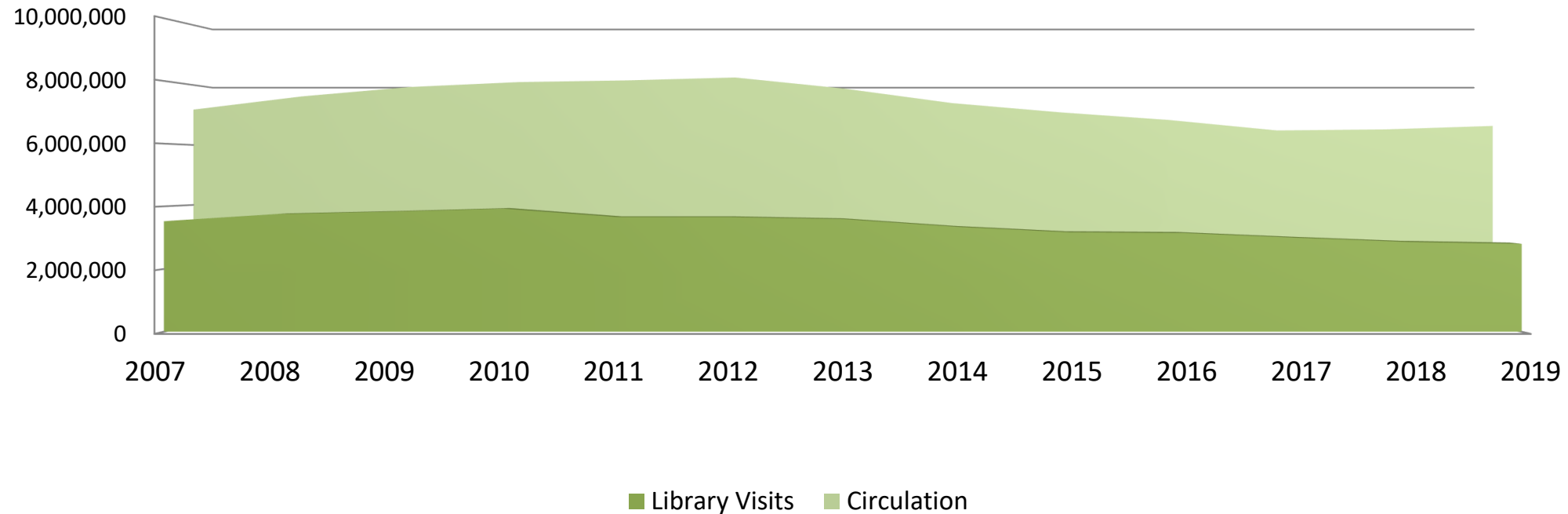
Library Materials Funding for Purchase of New Books, Media, and Downloadables/Streaming (e-Books/Audio Books, Music, and Video)



	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020 Budget	2021 Budget	Change Since 2010
Library Materials - Operating Budget	3,524,441	3,519,006	2,897,627	3,016,647	2,952,662	2,891,934	2,901,906	2,956,125	2,907,627	2,907,229	3,009,000	2,828,460	(695,981) -20%

Buffalo & Erie County Public Library Demand for Library Services Continues How People Use Their Libraries Is Evolving

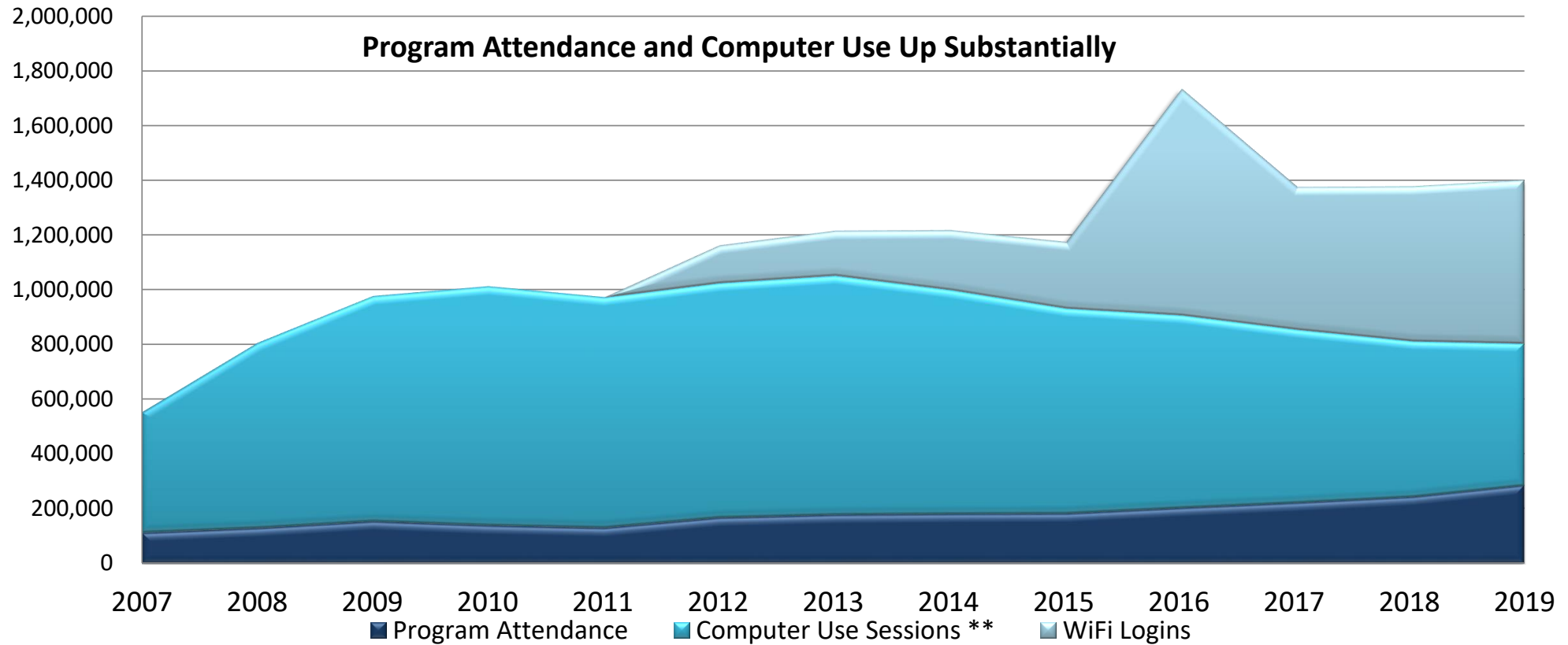
Library Visits and Circulation



	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	Change Since 2007 *
Library Visits	3,523,470	3,751,907	3,830,507	3,925,449	3,657,908	3,657,813	3,591,514	3,345,904	3,170,749	3,148,115	2,998,127	2,862,045	2,802,969	(720,501) -20%
Circulation	7,179,351	7,619,902	7,934,257	8,097,152	8,154,384	8,250,880	7,882,989	7,397,296	7,088,133	6,835,086	6,484,481	6,519,861	6,635,641	(543,710) -8%

* The recession began in December, 2007. Use of libraries is somewhat counter-cyclical, increasing during recessions and easing during recoveries.

Buffalo & Erie County Public Library Demand for Library Services Continues How People Use Their Libraries Is Evolving

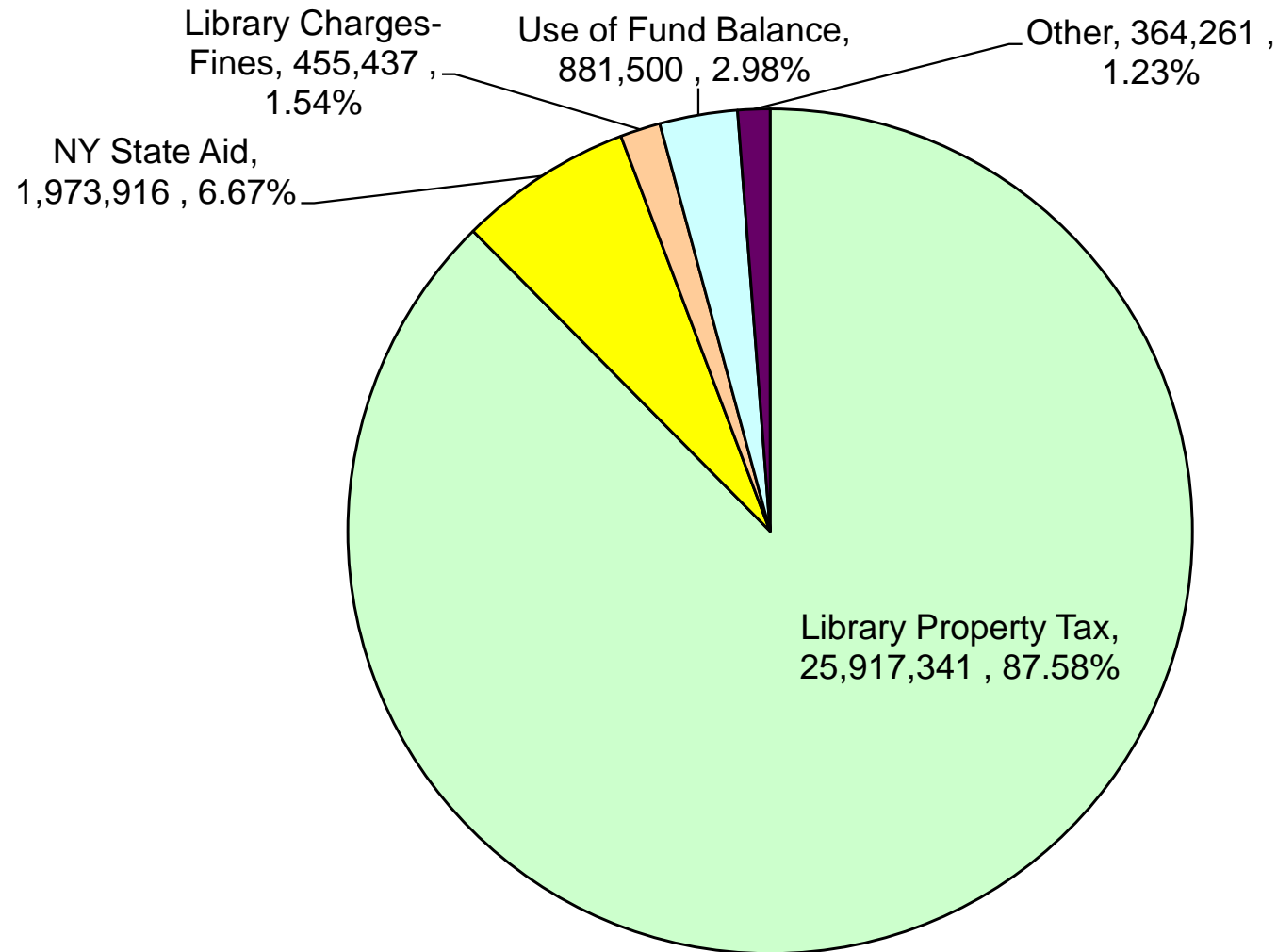


	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	Change Since 2007 *	
Program Attendance	111,058	128,247	152,600	137,533	128,623	165,635	176,182	178,699	180,290	201,302	219,821	241,128	282,428	171,370	154%
WiFi Logins						137,940	163,860	219,239	242,650	826,900	521,023	565,829	598,284		
Computer Use Sessions **	438,352	675,312	822,333	873,471	842,769	857,828	874,817	819,788	751,181	705,190	633,932	570,559	520,413	82,061	19%

* The recession began in December, 2007

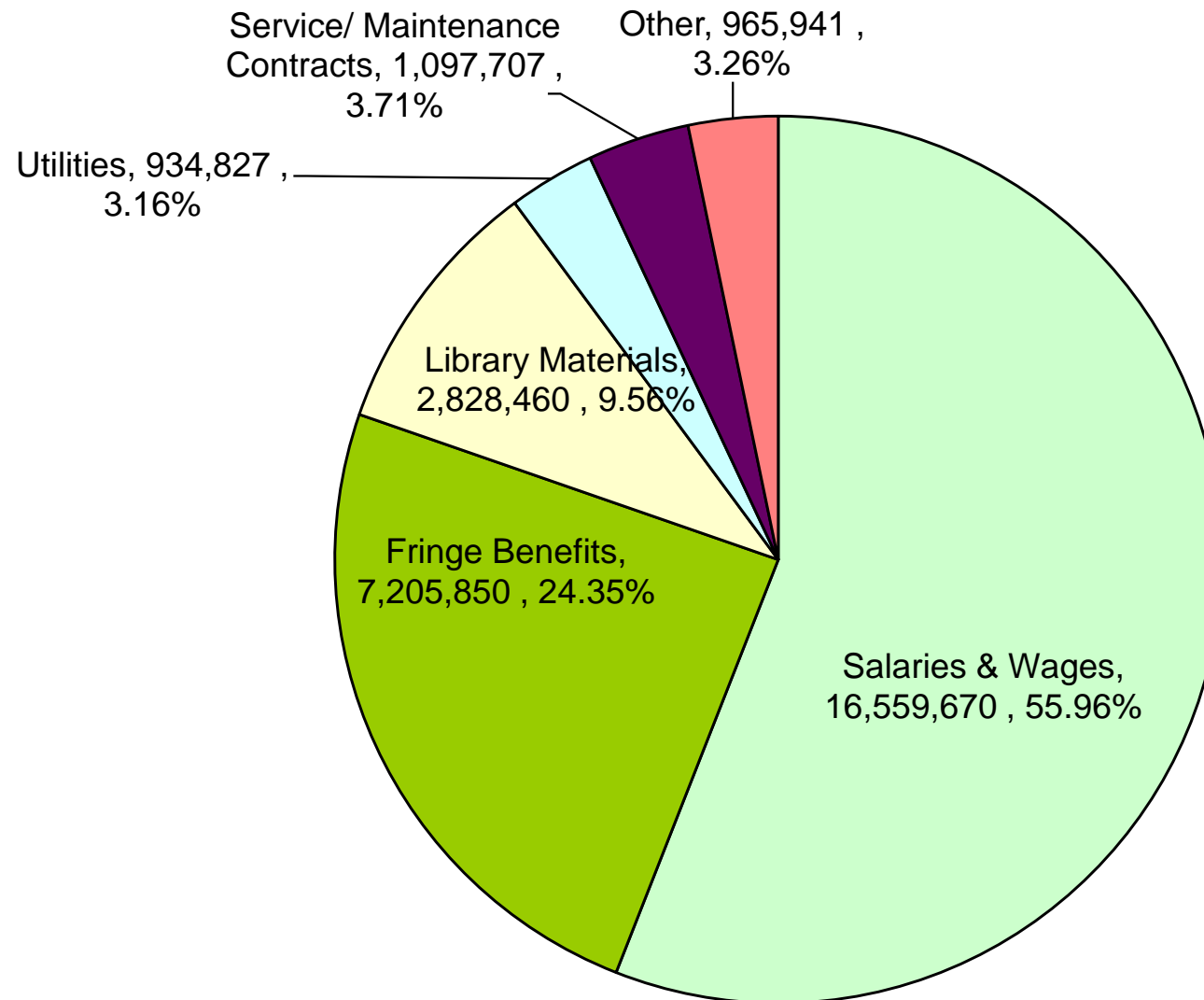
** Computer use sessions using library computers only. Patrons also heavily use free WiFi at all libraries, WiFi statistic counts began in 2012. Password secured WiFi access added in 2016.

Where the Funding Comes From



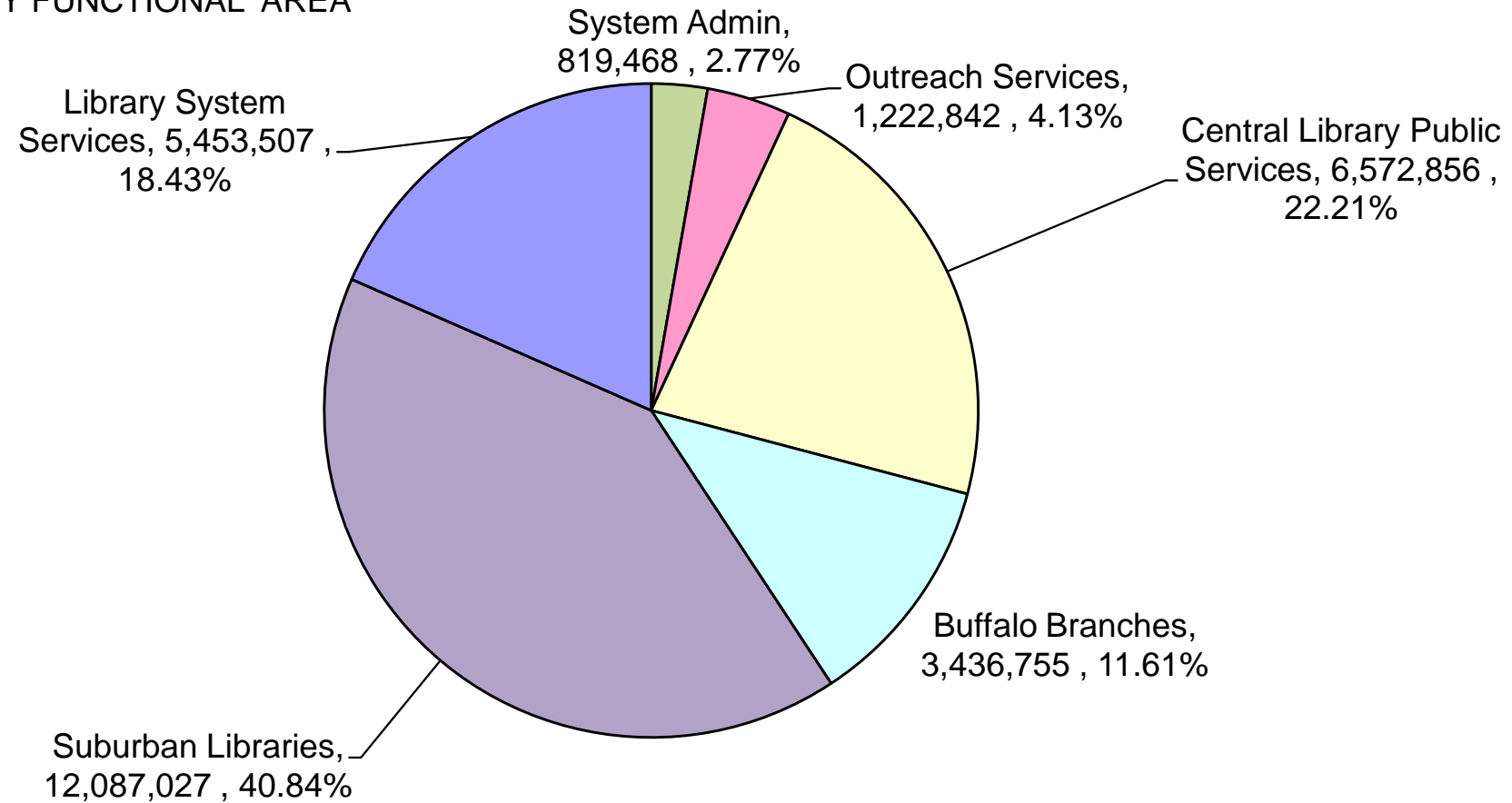
B&ECPL 2021 TOTAL OPERATING REVENUE IN COUNTY SAP FINANCIAL SYSTEM	\$29,345,916
Adjustment for suburban library net directly collected revenue	246,539
B&ECPL 2021 BUDGET TOTAL SYSTEM NET OPERATING REVENUE	\$29,592,455

Where the Funding Goes

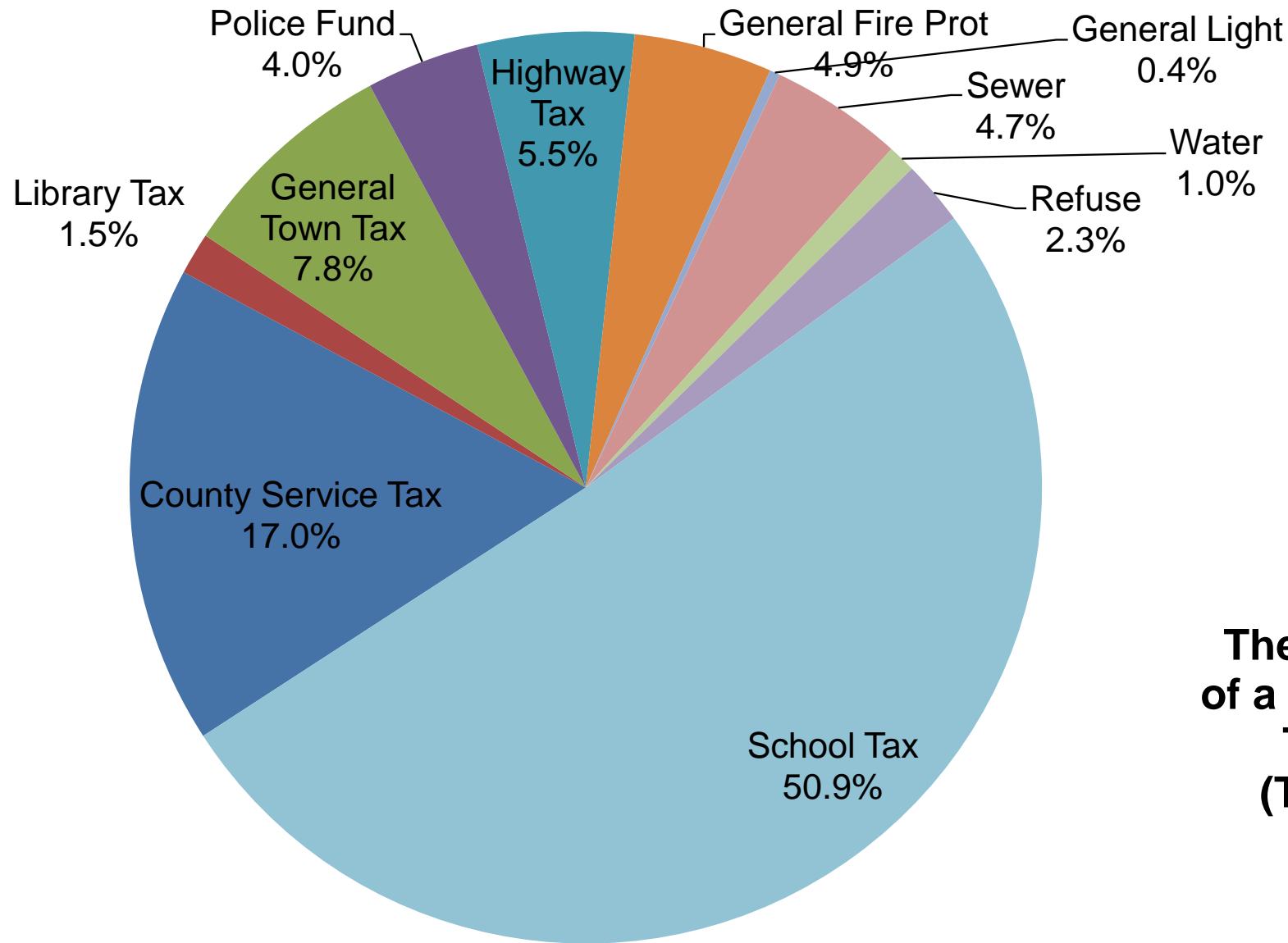


Where the Funding Goes

EXPENSE BY FUNCTIONAL AREA



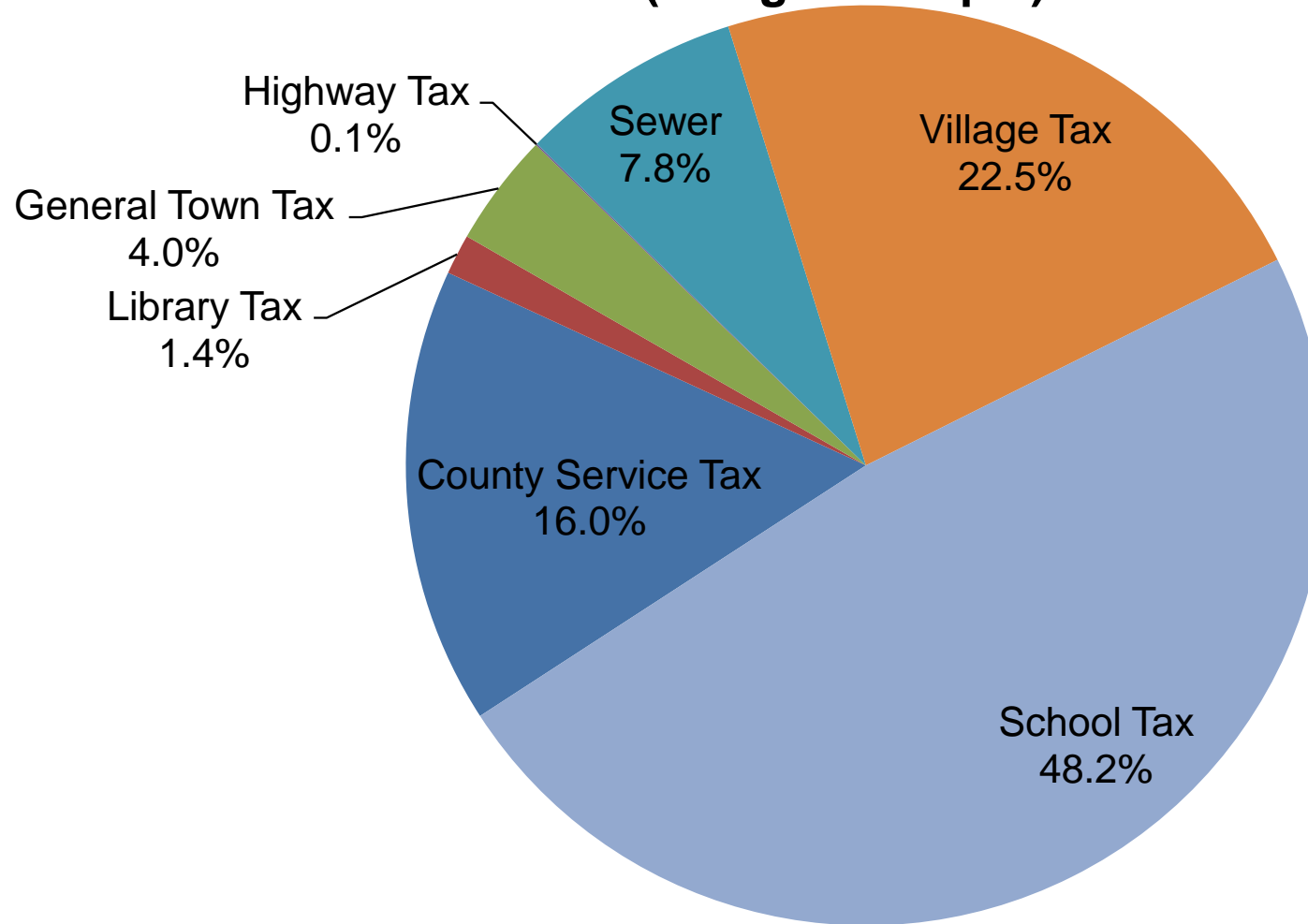
B&ECPL 2021 BUDGET OPERATING EXPENSE IN COUNTY SAP FINANCIAL SYSTEM	\$29,345,916
Adjustment for suburban library expense supported by directly collected revenue	246,539
B&ECPL 2021 BUDGET TOTAL SYSTEM NET OPERATING EXPENSE	\$29,592,455



The Library's Share of a Property Owner's Taxes is Small (Town Example)

Above is an example using an Erie County Town Property Owner's 2020 Property Taxes. Percentages will vary from village to village and town to town. In the City of Buffalo, the City tax takes the place of town, village and school taxes.

The Library's Share of a Property Owner's Taxes is Small (Village Example)



Above is an example using an Erie County Village Property Owner's 2020 Property Taxes. Percentages will vary from village to village and town to town. In the City of Buffalo, the City tax takes the place of town, village and school taxes.

Buffalo and Erie County Public Library Peer Institution Comparison Data 2019 PLDS Survey Summary

Compared to library systems serving similar sized populations the B&ECPL is a Bargain

Provides Service at Low Cost

Operating expenditures are in the lower third (Rank: 13th out of 18)

Expenditures per capita are in the lower third (Rank: 13th out of 18)

Average cost per open hour is the bottom quarter (Rank: 16th out of 18)

Covers a Larger Service Area With Smaller Branches

B&ECPL's service area, 1,043 square miles, is near the top of the group (Rank: 2nd out of 15)

While the number of branches, 36, is second (Rank: tied for 2nd out of 18),

the branch average size in square ft., 9,687, is in the bottom quarter (Rank: 16th out of 17)

Funding and Smaller Average Facility Size Impacts Ability to Provide Services

Circulation is in the lower third (Rank: 13th out of 18)

Visits to library buildings are also in the lower third (Rank: 14th out of 18)

Total number of programs offered are in the upper third (Rank: 5th out of 18)

Total program attendance is in the middle third (Rank: 11th out of 18)

Visits to the Library's website is in the top quarter (Rank: 2nd out of 18)

Buffalo and Erie County Public Library Peer Institution Comparison Data 2019 PLDS Survey Sorted by Population of Legal Service Area

Population of legal service area	Library name	State/Province	City	Square miles of legal service area	Number of book-mobiles	Number of branches	Branch Average Sq. Ft.	Public service hours per week	Operating Costs per Open Hour	Library Materials % of Total Operating Expense	Total operating expense	Total Operating Expense Per Capita	Total phys & E-book, downloadable Circulation	Total annual number of library visits	Total annual number of programs	Total annual program attendance	Annual number of visits to the library's website
969,012	Fresno County Public Library	CA	Fresno	4,999	2	29	9,859	1,516	\$330	11.05%	\$26,030,662	\$26.86	4,117,927	2,820,922	5,299	82,824	2,694,685
952,861	Jacksonville Public Library	FL	Jacksonville	918	0	20	24,881	956	\$708	12.20%	\$33,693,690	\$35.36	4,770,548	3,120,911	14,676	220,950	2,286,415
950,715	Austin Public Library	TX	Austin	274	1	24	10,131	1,584	\$604	9.95%	\$49,739,412	\$52.32	6,562,061	3,490,849	5,718	151,464	24,047,758
940,164	Palm Beach County Library System	FL	West Palm Beach	n/r	1	17	23,867	70	\$667	21.58%	\$33,804,427	\$35.96	9,226,787	4,037,084	10,784	260,013	9,558,583
930,553	Gwinnett County Public Library System	GA	Lawrenceville	437	0	15	16,508	924	\$424	11.41%	\$20,363,040	\$21.88	4,409,439	2,757,315	8,750	346,041	1,764,492
919,040	Buffalo & Erie County Public Library	NY	Buffalo	1,043	1	36	9,687	1,711	\$346	10.30%	\$29,121,959	\$31.69	6,519,861	2,862,045	16,942	241,128	12,146,462
901,540	Maricopa County Library District Office	AZ	Phoenix	n/r	0	17	n/r	n/r	\$560	28.73%	\$25,731,237	\$28.54	7,926,238	2,882,422	6,683	167,783	7,093,151
895,112	Kern County Library	CA	Bakersfield	n/r	3	2	141,039	716	\$197	7.61%	\$6,891,447	\$7.70	1,060,873	1,029,914	9,869	119,833	3,236,422
895,000	Edmonton Library Board, City of	AB	Edmonton	270	4	20	13,421	1,356	\$942	11.06%	\$61,348,437	\$68.55	9,326,418	5,513,403	22,031	508,628	9,233,858
885,810	Salt Lake County Library System	UT	West Jordan	701	0	19	20,070	1,204	\$682	15.81%	\$39,888,672	\$45.03	12,617,331	3,310,740	12,518	393,782	4,121,711
877,389	Indianapolis-Marion County Public Library	IN	Indianapolis	380	2	24	32,503	1,343	\$623	13.70%	\$43,522,633	\$49.60	13,213,710	4,047,825	13,911	514,558	9,305,986
874,228	San Francisco Public Library	CA	San Francisco	48	4	27	22,357	1,460	\$1,685	11.61%	\$124,462,083	\$142.37	11,003,581	6,123,244	18,573	479,490	6,413,935
859,148	Saint Louis Public Library	MO	St. Louis	460	9	19	22,018	1,584	\$725	16.36%	\$48,900,485	\$56.92	13,655,287	5,076,711	27,182	558,572	5,667,940
850,548	Columbus Metropolitan Library	OH	Columbus	343	1	22	18,877	1,511	\$858	11.41%	\$67,191,426	\$79.00	14,988,482	5,490,576	8,428	216,892	9,167,023
831,128	Baltimore County Public Library	MD	Towson	640	4	19	20,868	1,352	\$626	17.01%	\$42,702,278	\$51.38	10,230,660	4,552,413	10,508	285,952	5,452,645
824,805	Memphis Public Library & Information Center	TN	Memphis	659	0	17	32,542	912	\$422	7.23%	\$20,403,651	\$24.74	1,351,235	2,040,516	6,370	111,908	982,580
803,000	Multnomah County Library	OR	Portland	465	0	18	8,487	1,031	\$1,461	9.78%	\$76,816,787	\$95.66	18,554,896	3,775,485	18,400	311,305	3,868,361
802,374	Cincinnati & Hamilton County, Pl of	OH	Cincinnati	414	0	40	9,858	2,107	\$529	16.24%	\$57,988,452	\$72.27	19,953,082	5,552,424	16,937	438,558	6,667,692

Columns in blue highlight are calculations

Notes re 18 Libraries - B&ECPL and Comparables:

		B&ECPL Rank: 2nd out of 15	B&ECPL Rank: 10th out of 18	B&ECPL Rank: 2nd out of 18	B&ECPL Rank: 16th out of 17	B&ECPL Rank: 2nd out of 17	B&ECPL Rank: 16th out of 18	B&ECPL Rank: 14th out of 18	B&ECPL Rank: 13th out of 18	B&ECPL Rank: 13th out of 18	B&ECPL Rank: 13th out of 18	B&ECPL Rank: 14th out of 18	B&ECPL Rank: 5th out of 18	B&ECPL Rank: 11th out of 18	B&ECPL Rank: 2nd out of 18
919,040	Buffalo & Erie County Public Library - [NY]	1,043	1	36	9,687	1,711	\$346	10.30%	\$29,121,959	\$31.69	6,519,861	2,862,045	16,942	241,128	12,146,462
890,405	Median for Reporting Group	460	1	20	20,070	1,352	\$624	11.51%	\$41,295,475	\$47.32	9,276,603	3,633,167	11,651	272,983	6,040,938
886,802	Average for Reporting Group	803	2	21	25,704	1,255	\$688	13.50%	\$44,922,265	\$51.43	9,416,023	3,804,711	12,977	300,538	6,872,761

For every
\$1
funded,



the Buffalo &
Erie County
Public Library
returns

a minimum of
\$4.59
in services!



Buffalo & Erie County Public Libraries
add to the
quality of life
in our great community.



In 2019, that accounts for more than **2.8**
million visits



Libraries are important; they bring people and ideas together and are unique in their offerings. Libraries help transform lives by bridging the divide between those who have access to information and those who do not. With a free library card, residents of Erie County have free access to over 3.2 million resources and reference materials including books, magazines, newspapers, e-content, DVDs, videos and more. The library website (www.BuffaloLib.org) and free WiFi provide 24/7 access to information.

The enclosed information quantifies the value of just a few of the FREE library services available to all.

Erie County Taxpayers 2019

Your Library ... A Great Return on Your Investment





Dollar value of your library services

Materials Borrowed \$77,106,148
 +
 Computer Use \$6,244,956
 +
 WiFi Use \$4,756,358
 +
 Program Attendees \$2,649,175
 +
 Info Seeker Questions \$4,091,400
 +
 Online Database Downloads \$19,390,800

Total Retail Value of Library Services \$114,238,837

2019 Library Tax/Erie County Funding \$24,910,939

\$4.59

in services for every \$1 funded



How much money did Erie County residents save in 2019 by using Library services?

Borrower Savings Over \$77,106,148!

6,635,641 Total circulation x \$11.62 Estimated retail value = \$77,106,148 Total savings

Computer User Savings Over \$6,244,956!

520,413 Computer sessions x \$12/hr Estimated retail cost to reserve a computer = \$6,244,956 Total savings

WiFi User Savings Over \$4,756,358!

598,284 WiFi sessions x \$7.95 per session = \$4,756,358 Total savings

Program Attendee Savings Over \$2,649,175!

167,619 Adult/family attendees + 114,809 Children/teen attendees = 282,428 Total attendees

282,428 Attendees x \$9.38 Estimated retail cost of program = \$2,649,175 Total savings

Info Seeker Savings Over \$4,091,400!

272,760 Questions x \$15.00 Estimated retail value = \$4,091,400 Total savings

Online Database User Savings Over \$19,390,800!

1,292,720 Total # of articles x \$15.00 Estimated retail value to access articles online = \$19,390,800 Total savings





2021 Budget
Operating and Grants - by Line Item Per SAP Structure
Pursuant to B&ECPL Board of Trustees Resolution 2020-38
December 17, 2020



Important note: Contract libraries directly collect revenue including fine, fee, photocopy and printer recovery charges that, while not reflected in the SAP financial system, do offset costs of operation incurred directly by the contracting library (for such things as minor repair, water, sewer and modest other operating expense). Fine/fee revenue net of the above direct contract library expense is returned to the System to support the contracting libraries' labor expense under the Centralized Human Resources Program (CHR). This return is recorded at the end of the year via the "Refunds-Cont Library" line (SAP 419010).

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BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

2021 Operating Budget

Pursuant to B&ECPL Board
Resolution 2020-38

Pursuant to B&ECPL Board
Resolution 2020-38

SAP Account	FY 2018 Actual	FY 2019 Actual	2020 Library Budget			2021 Library Budget						
			Res 2019-48 Library Adpt Budget	Encumb. /Adjusts /Revisions	Revised Budget	2021 Erie County Adopted	Library Board Changes	Library Budget Per Res 2020-38	Change from 2020 Library Adopted			
									Dollars	Percent		
as of 11/30/2020						12/3/2020						
Operating Revenue												
LIBRARY REAL PROPERTY TAX	400020	24,422,489	24,910,939	25,409,158	0	25,409,158	25,917,341		25,917,341	508,183	2.0%	County Budget allocation shares a portion of levy growth supported by growth in the property tax base. This helps the Library provide quality services and address contractually obligated costs, while limiting reliance on use of fund balance.
USE OF FUND BALANCE	402190			812,874	272,378	1,085,252	373,317	508,183	881,500	68,626	8.4%	Use of undesignated fund balance to maintain service levels. Use of fund balance helps to partially offset the impact of rising contractually obligated and/or mandated expenses.
STATE AID-FR LIB INCL INCENT AID	408140	1,962,859	1,963,842	1,963,842	0	1,963,842	1,721,731		1,721,731	(242,111)	-12.3%	2021 NYS aid estimate is based upon a 10% reduction from the enacted 2020-21 NYS budget (12.3% reduction from B&ECPL's 2020 adopted budget)
STATE AID-TO MEMBER LIBRARIES	408150	287,504	287,648	287,648	0	287,648	252,185		252,185	(35,463)	-12.3%	
STATE AID-OTHR	408160	294,500	45,000	0	0	0	0		0	0	n/a	2018 amount reflects non-recurring aid sponsored by Senators Gallivan, Jacobs and Ranzenhofer and Assemblymember Walters and 2019 amount reflects aid sponsored by assembly members Wallace and Ryan to assist libraries in their districts.
LIBRARY CHARGES-FINES (Central & Buffalo Libraries only)	419000	290,905	306,050	287,689	0	287,689	213,819		213,819	(73,870)	-25.7%	Library charges/fine revenue reflects activity generated at the Central Library and Buffalo Branch Libraries only. Fine/charge revenue generated at libraries outside Buffalo are collected directly by each library. Fine revenue returned to the System by libraries outside Buffalo to support their labor expense under the Centralized Human Resources Program (CHR) is recorded at the end of the year via the "Refunds from Contract Libraries" line.
REFUNDS FROM CONTRACT LIBRARIES	419010	327,608	302,065	272,964	0	272,964	193,268		193,268	(79,696)	-29.2%	Decrease reflects a continuing shift in circulation towards e-books and downloadables which expire when due and therefore do not generate overdue fines along with COVID-19 related reduced visitation levels.
RENT RL PROP- Partners; Auditorium & Meeting Rooms	420510	23,988	18,876	24,000	0	24,000	24,000		24,000	0	0.0%	Based upon agreements and past usage.
COMMISSIONS-TEL BOOTH / VEND/FOOD SVC (Central & Buffalo Libraries)	420530	11,722	11,115	17,000	0	17,000	14,400		14,400	(2,600)	-15.3%	Impacted by Fables Café ceasing operations. Vending service is now provided.
OTHER DEPT INCOME-COPIES (Central & Buffalo Libraries)	422000	24,945	25,497	17,524	0	17,524	17,587		17,587	63	0.4%	Based upon projected usage.
REFUND OF PRIOR YEAR EXPENSES	423000	30,756	41,604	10,000	0	10,000	10,000		10,000	0	0.0%	
INTEREST & EARNINGS REGULAR	445030	11,745	11,078	12,000	0	12,000	6,000		6,000	(6,000)	-50.0%	Assumes lower interest rate environment.
MISCELLANEOUS RECEIPTS	466000	75	0	0	0	0	0		0	0	n/a	
NSF CHECK FEES (Central & Buffalo Libraries)	466010	0	0	15	0	15	15		15	0	0.0%	
MINOR SALE OTHER (Central & Buffalo Libraries)	466020	4,803	4,730	4,384	0	4,384	4,558		4,558	174	4.0%	Based upon projected usage.
MINOR SALE BOOK BAGS (Central & Buffalo Libraries)	466030	892	822	900	0	900	800		800	(100)	-11.1%	Based upon projected usage.

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

2021 Operating Budget

Pursuant to B&ECPL Board
Resolution 2020-38

Pursuant to B&ECPL Board
Resolution 2020-38

SAP Account	FY 2018 Actual	FY 2019 Actual	2020 Library Budget			2021 Library Budget						
			Res 2019-48 Library Adpt Budget	Encumb. /Adjusts /Revisions	Revised Budget	2021 Erie County Adopted	Library Board Changes	Library Budget Per Res 2020-38	Change from 2020 Library Adopted			
									Dollars	Percent		
			as of 11/30/2020			12/3/2020						
MINOR SALE PRINTING (Central & Buffalo Libraries)	466040	61,268	60,245	60,089	0	60,089	58,712		58,712	(1,377)	-2.3%	Based upon projected usage.
MISC. DEPARTMENTAL INCOME	467000	10,111	6,396	5,000	0	5,000	5,000		5,000	0	0.0%	
OTHER CONTRIBUTION	479100	60,000	58,237	45,000	0	45,000	25,000		25,000	(20,000)	-44.4%	Reflects the target for the Library's fundraising campaign "Bucks for Books" based upon recent year's experience.
SUBTOTAL OPERATING REVENUE	27,826,170	28,054,144	29,230,087	272,378	29,502,465	28,837,733	508,183	29,345,916	115,829	0.4%		
Operating Expense												
FULL-TIME WAGES	500000	9,566,171	10,011,281	10,548,939	0	10,548,939	10,542,591		10,542,591	(6,348)	-0.1%	Wages include contracted COLA's pursuant to bargaining unit agreements of 2.0% for AFSCME, 2.5% for CSEA and the Clerical and Maintenance Union (CMU); up to 2.5% for management confidential employees; and step increases. The Librarians' Association agreement expires on 12/31/2020 and a successor agreement is not yet in place. In addition to the scheduled COLA and step increases noted above, this budget includes a \$0.70 per hour (5.9%) increase in the Page hourly rate for the 12/31/2020 increase in NYS minimum wage & corresponding \$0.70 per hour increase in Sr. Page wages to maintain a \$0.50 per hour differential with the Page hourly wage rate. The wage and percent driven fringe benefit impact of the minimum wage increase is an increase of almost \$159,000 vs 2020. Combined 2021 Proposed Page and Sr. Page workhours are reduced by 2.7 FTE to help offset along with modest reduction in other PT workhours.
PART-TIME WAGES	500010	3,885,440	4,127,241	4,481,436	0	4,481,436	4,531,133		4,531,133	49,697	1.1%	
REGULAR PART-TIME WAGES	500020	814,155	817,696	905,437	0	905,437	951,977		951,977	46,540	5.1%	
SHIFT DIFFERENTIAL	500300	20,978	21,514	25,000	0	25,000	25,000		25,000	0	0.0%	
HOLIDAY WORKED	500330	18,069	19,566	20,500	0	20,500	21,000		21,000	500	2.4%	
OTHER EMPLOYEE PAYMENTS	500350	127,280	114,167	120,000	0	120,000	120,000		120,000	0	0.0%	
OVERTIME	501000	257,415	242,362	270,000	0	270,000	280,000		280,000	10,000	3.7%	
SUBTOTAL SALARIES & WAGES	14,689,508	15,353,828	16,371,312	0	16,371,312	16,471,701	0	16,471,701	100,389	0.6%		
FRINGE BENEFITS: Include employer benefit costs for all libraries.	502000	6,677,449	6,692,036	7,004,014	0	7,004,014	7,191,912		7,191,912	187,898	2.7%	See Fringe Benefit Detail below.
REDUCTIONS FRM PRSNL SVS ACCT	504990	0	0	(161,864)	0	(161,864)	(671,445)	508,183	(163,262)	(1,398)	n/a	Balance remaining represents an offset for civil service encumbered positions which are held vacant and deleted once the encumbrance is removed.
CONTRACTUAL SALARY RESERVES	504992	0	0	0	0	0	172,892		172,892	172,892	n/a	2021 amount includes a reserve for potential wage & benefit adjustments for Librarians' Association members as a 2021 contract is not yet in place.
TOTAL LABOR AND BENEFIT COSTS	21,366,957	22,045,864	23,213,462	0	23,213,462	23,165,060	508,183	23,673,243	459,781	2.0%		

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

2021 Operating Budget

Pursuant to B&ECPL Board
Resolution 2020-38

Pursuant to B&ECPL Board
Resolution 2020-38

SAP Account	FY 2018 Actual	FY 2019 Actual	2020 Library Budget			2021 Library Budget						
			Res 2019-48 Library Adpt Budget	Encumb. /Adjusts /Revisions	Revised Budget	2021 Erie County Adopted	Library Board Changes	Library Budget Per Res 2020-38	Change from 2020 Library Adopted			
									Dollars	Percent		
			as of 11/30/2020			12/3/2020						
ORCHARD PARK PUBLIC 1,2	516010	14,300	0	0	0	0		0	0	n/a		
TONAWANDA PUBLIC CITY	516010	10,000	0	0	0	0		0	0	n/a		
TONAWANDA TOWN PUBLIC 1,2	516010	20,000	0	0	0	0		0	0	n/a		
WEST SENECA PUBLIC 2	516010	9,300	0	0	0	0		0	0	n/a		
PROF SERV CONTRACT & FEES	516020	761,571	723,699	860,359	87,838	948,197	824,238	824,238	(36,121)	-4.2%		
MAINTENANCE CONTRACTS	516030	160,677	162,348	201,560	5,176	206,736	215,456	215,456	13,896	6.9%	Continuing to operate the Central Library's escalators are the major factor driving the increase. .	
OTHER EXPENSES	530000	150,694	156,201	169,300	45,827	215,127	178,250	178,250	8,950	5.3%		
RENTAL CHARGES	545000	3,573	5,800	5,827	0	5,827	5,877	5,877	50	0.9%		
INSURANCE PREMIUMS	555050	148,940	151,414	157,223	0	157,223	165,218	165,218	7,995	5.1%	Directors & officers, general liability, comprehensive cyber liability and related policies - coverage for library operations at all 37 locations.	
LOCAL SHARE GRANT MATCH	559000	0	0	0	227,378	227,378	0	0	0	n/a	2020 - Closeout of NYS Construction Aid Projects at the Coles, Dudley & Gonzales-Soto Libraries, local match share (source of funds: assigned fund balance for grant match).	
LAB & TECH EQUIP (includes software updates)	561410	144,674	206,974	91,155	177,499	268,654	87,758	87,758	(3,397)	-3.7%		
FURNITURE, FIXTURES & OFFICE EQUIP.	561420	27,573	54,956	0	98,490	98,490	0	0	0	n/a		
BUILDINGS & GROUNDS EQUIPMENT	561430	3,292	5,604	0	16,235	16,235	0	0	0	n/a		
MOTOR VEHICLE EQUIPMENT	561440	0	0	0	35,730	35,730	0	0	0	n/a		
LIBRARY BOOKS & MEDIA	561450	2,907,627	2,907,229	3,009,000	135,148	3,144,148	2,828,460	2,828,460	(180,540)	-6.0%	\$25,000 of this cost is budgeted to be supported by donations (see revenue section).	
INTERFUND-UTILITY ENTERPRISE FUND for Electric, NGas & Fuel Oil (Most contract libraries are included in the electric and all are in the Natural gas pool)	575040	719,470	654,617	792,147	0	792,147	767,534	0	767,534	(24,613)	-3.1%	See Interfund Utilities Detail below.
INTERDEPT-LIBRARY SERVICES (To Corrections Center, Holding Facility and Buildings & Grounds (Court Storage)	942000	(197,504)	(197,203)	(195,533)	0	(195,533)	(195,533)	(195,533)	0	0.0%	This credit expense offsets costs for providing library services at the Corrections Center & Holding Facility and costs for utilities to the court storage area underneath the Central Library's front ramp.	
INTERDEPT-Purchasing Svcs	910600	29,879	29,749	34,905	0	34,905	38,396	38,396	3,491	10.0%	Erie County assesses these charges for services provided, which include: purchasing services; fuel for shipping and maintenance vehicles; and use of the SAP financial/personnel system.	
INTERDEPT-Fleet Svcs (including fuel)	910700	34,041	29,073	38,794	0	38,794	42,673	42,673	3,879	10.0%	Decrease results from the Central Library switching to its own Voice over Internet Protocol (VOIP) phone system and most B&ECPL employees no longer accessing the County ESS system.	
INTERDEPT-DISS	980000	245,770	226,370	265,659	0	265,659	16,152	16,152	(249,507)	-93.9%		
TOTAL OPERATING EXPENDITURES	27,250,600	27,774,779	29,230,087	913,475	30,143,562	28,837,733	508,183	29,345,916	115,829	0.4%		

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

2021 Operating Budget

Pursuant to B&ECPL Board
Resolution 2020-38

Pursuant to B&ECPL Board
Resolution 2020-38

SAP Account	FY 2018 Actual	FY 2019 Actual	2020 Library Budget			2021 Library Budget					
			Res 2019-48 Library Adpt Budget	Encumb. /Adjusts /Revisions	Revised Budget	2021 Erie County Adopted	Library Board Changes	Library Budget Per Res 2020-38	Change from 2020 Library Adopted		
									Dollars	Percent	
			as of 11/30/2020			12/3/2020					
Fringe Benefit Detail											
Employer FICA - REGULAR	502010	891,987	929,306	1,015,030	0	1,015,030	1,021,239	1,021,239	6,209	0.6%	Unchanged rates of 6.2% for Social Security and 1.45% for Medicare applied to the wage base.
Employer FICA - MEDICARE	502020	208,791	217,439	237,362	0	237,362	238,850	238,850	1,488	0.6%	
Employee Health Insurance	502030	2,270,709	2,347,605	2,396,544	0	2,396,544	2,448,892	2,448,892	52,348	2.2%	Cost estimate based upon current enrollments and net rates (after adjustments for actual utilization). Assumes 3.4% increase in health insurance rates, applied to projected utilization. Also includes cost saving changes associated with recent bargaining unit agreements.
Dental Plan	502040	90,519	82,856	86,476	0	86,476	87,396	87,396	920	1.1%	
Workers Compensation	502050	78,543	49,729	66,930	0	66,930	75,310	75,310	8,380	12.5%	Estimate based upon the Library's utilization trends. Unemployment costs reflect the remaining effects of the COVID-19 lower activity levels.
Unemployment Insurance	502060	4,195	13,085	6,361	0	6,361	37,997	37,997	31,636	497.3%	
Hospital & Medical - Retirees	502070	1,469,925	1,322,648	1,460,433	0	1,460,433	1,494,302	1,494,302	33,869	2.3%	Program benefits and rates are determined by County Labor Health Coalition. The 2021 estimate is based upon a 2.6% increase of actual expenses (2017-2019).
Health Insurance Waiver	502080	40,676	42,769	45,612	0	45,612	50,820	50,820	5,208	11.4%	Estimate based upon the Library's utilization trends.
Retirement	502100	1,622,104	1,686,599	1,689,266	0	1,689,266	1,737,106	1,737,106	47,840	2.8%	Estimate reflects an increase in New York State and Local Retirement System (NYSLRS) rates. Rates are applied to a wage base reflecting bargaining unit negotiated COLAs; increased minimum wages; and a continuing wage base shift to the lower cost Tier VI as turnover occurs. Important note: subsequent to the Library submitting its budget request, the NY State Comptroller released retirement rates covering 4/1/2021-3/31/2022 that were significantly higher than the Library's estimate (for example Tier 3/4 rates, covering approximately 50% of the Library's wage base, increased 2.0% of payroll vs 0.3% estimated). For all Tiers the higher rates will cost approximately \$102,000 above the 2021 submitted budget request. The Library will take steps to help offset this cost during the budget year.
Total Fringe Benefit Detail:	6,677,449	6,692,036	7,004,014	0	7,004,014	7,191,912	0	7,191,912	187,898	2.7%	
Interfund Utilities Detail											
Natural Gas		143,160	145,641	158,782	0	158,782	169,103	169,103	10,321	6.5%	Based upon rolling 24 month projections of usage data combined with market cost estimates provided by the County's pool purchaser, Fluent Energy.
Electricity		576,310	508,976	633,365	0	633,365	598,431	598,431	(34,934)	-5.5%	
Total Interfund Utilities Detail:	719,470	654,617	792,147	0	792,147	767,534	0	767,534	(24,613)	-3.1%	

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
2021 Grants Budget

Grant Name	2019 Board Adopted Budget	2020 Board Adopted Budget	2021 Budget
Central Library Development Aid			
NEW YORK STATE AID	293,038	293,185	257,040
Total Revenue:	293,038	293,185	257,040
FULL-TIME SALARIES	129,807	134,678	136,031
PART-TIME WAGES	58,235	44,800	34,720
FRINGE BENEFITS	104,996	113,707	86,289
Total Expense:	293,038	293,185	257,040
Central Library Book Aid			
NEW YORK STATE AID	67,599	67,633	59,295
Total Revenue:	67,599	67,633	59,295
LIBRARY BOOKS & MEDIA	67,599	67,633	59,295
Total Expense:	67,599	67,633	59,295
Continuity of Service			
NEW YORK STATE AID	47,272	47,296	41,465
Total Revenue:	47,272	47,296	41,465
PART-TIME WAGES	40,153	41,966	36,590
FRINGE BENEFITS	7,119	5,330	4,875
Total Expense:	47,272	47,296	41,465
Coordinated Outreach			
NEW YORK STATE AID	159,701	159,781	140,082
Total Revenue:	159,701	159,781	140,082
FULL-TIME SALARIES	87,508	91,304	91,705
PART-TIME WAGES	0	0	0
FRINGE BENEFITS	72,193	68,477	48,377
Total Expense:	159,701	159,781	140,082

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
2021 Grants Budget

Grant Name	2019 Board Adopted Budget	2020 Board Adopted Budget	2021 Budget
Library Automation Aid			
NEW YORK STATE AID	72,323	72,361	63,438
Total Revenue:	72,323	72,361	63,438
FULL-TIME SALARIES	32,310	34,293	35,515
PART-TIME WAGES	18,908	17,770	13,545
FRINGE BENEFITS	21,105	20,298	14,378
Total Expense:	72,323	72,361	63,438
State Correctional Facilities			
NEW YORK STATE AID	43,229	43,250	37,918
Total Revenue:	43,229	43,250	37,918
PERSONAL SERVICES			
PART-TIME WAGES	23,982	23,316	22,100
FRINGE BENEFITS	1,955	2,634	2,547
PROF SERVICES & FEES	800	800	800
OFFICE SUPPLIES	1,000	1,000	1,000
OTHER EXPENSES	3,000	3,000	2,000
LIBRARY BOOKS & MEDIA	12,492	12,500	9,471
Total Expense:	43,229	43,250	37,918
County Correctional Facilities			
NEW YORK STATE AID	8,290	8,294	7,271
Total Revenue:	8,290	8,294	7,271
PERSONAL SERVICES			
PART-TIME WAGES	6,276	6,285	5,408
FRINGE BENEFITS	514	509	863
OFFICE SUPPLIES	1,500	1,500	1,000
LIBRARY BOOKS & MEDIA	0	0	0
Total Expense:	8,290	8,294	7,271
TOTAL LIBRARY GRANTS			
NEW YORK STATE AID	691,452	691,800	606,509
	691,452	691,800	606,509

**BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
2021 Erie County Capital Budget For Library Projects**

While not part of the Library's Operating Budget, Erie County Capital funds have been included in the County's Capital Budget for improvements to the County-owned Central Library building and system related improvements:

**Erie County
Budget**

Central Library Escalator Demolition Space Renovations and Asbestos Abatement

This multi-phased project will include, but is not limited to: rehabilitation or removal of the old escalators, filling of the floor opening, expansion of the public meeting space at the Ring of Knowledge, and addition of public exhibit and related use space on the 1st and 2nd floors. This project will be for completing all activities relating to the rehabilitation and/or demolition of the existing escalators including asbestos abatement and other miscellaneous work as required. Phase one (2021) would rehabilitate the two long (2-story) escalator runs from the ground floor to the first floor, which have the highest traffic counts.

Bonded Component:	\$1,000,000
State Component:	\$150,000
Other Component:	\$150,000
Total Project:	\$1,300,000

Flexible Use Bookmobile/Outreach Vehicle

The requested vehicle would be smaller and more flexible than the bookmobile the Library has and uses regularly. Like it's larger cousin, this vehicle would be used to expand outreach to schools, senior centers, rural communities, parades, festivals, community days and more. This smaller vehicle would also be used to traverse the county, providing additional services to those in need including programming and library materials distribution to those individuals who may not be able to get to a physical library. As a part of the Live Well Erie team, we particularly see this vehicle as benefit to seniors and those living in group quarters. The ease of driving and maneuverability of a van sized vehicle would allow additional personnel to provide such portable services.

Bonded Project:	\$140,000
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DPW (Buildings and Grounds) - Buffalo & Erie County Public Library - Various Improvements/Upgrades

This work will include, but is not limited to, building exterior components and various electrical, mechanical, and plumbing systems (including ancillary components) that need renovation, replacement or upgrades, such as doors (vestibule and exterior), windows, roofing and flashing, caulking, waterproofing, masonry/granite repair and repointing, concrete, landscaping, main and branch electrical panels, plumbing system valves and controls including domestic hot water system, heating and cooling system, fire alarm and detection system, security and life safety systems, lighting systems, continued or related hazardous materials survey, design, testing, abatement, and air/project monitoring, and other miscellaneous related work as required. This work will include design and construction. The work will be started in 2021 when the funds become available.

Bonded Project:	\$500,000
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TOTAL ERIE COUNTY CAPITAL FOR LIBRARY PROJECTS	\$1,940,000
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