BOARD OF TRUSTEES<br>BUFFALO \& ERIE COUNTY PUBLIC LIBRARY<br>MEETING DATE: 4/18/2002

AGENDA ITEM NUMBER: E.2.f. Budget \& Finance Committee Preliminary Operating Budget Financials for the Month Ending 12/31/2001

## BACKGROUND:

The attached reports provide a preliminary summary of revenues and expenditures in the Library Operating Budget for the year as of December 31, 2001. Overall, the Library operated within its budget and expectations for the period. Audit activity for the 2001 year is still under-way, with audited results expected to be available by May or June.

## Items of note include:

$\checkmark$ A separate "2000 Encumbrances" column shows the amount of 2000 encumbrances (the remaining value of outstanding purchase orders and contracts at the 2000 year-end), which are available to cover 2001 expenditures for these contractually obligated items.
$\checkmark$ The change in contracting library expenses reflects the return of funds from libraries participating in the Centralized Human Resources Pilot Test. Under CHR, salaries, wages and benefits are now paid out of the system accounts rather than those of the individual contracting libraries. Additionally, those contracting libraries served by Niagara Mohawk or NYSEG have joined the Erie County Electricity Purchasing Pool, which also has payments made through the system budget accounts. Contract amendments and budget transfers to reflect these changes are being processed.

ACTION REQUIRED:
None - Informational Report

# Buffalo and Erie County Public Library 2001 Operating Budget <br> Year to Date Revenue Summary 

Preliminary Results For the Period Ending December 31, 2001
100.0\% of Budget Year

| SFG Account |  | 1999 <br> Actuals |  | $2000$ <br> Actuals |  | 2001 Budget |  | ear to Date Revenues | \% of Budget |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Library Operating Fund: |  |  |  |  |  |  |  |  |  |
| 302 Library Real Property Tax | \$ | 24,953,953 | \$ | 26,393,455 | \$ | 22,969,980 | \$ | 22,969,980 | 100.0\% |
| 326 Interest (Library Reserve) |  | 22,455 |  | 47,420 |  | 35,957 |  | 36,285 | 100.9\% |
| 359 Non-Sufficient Funds - Check Fees |  | 15 |  | 30 |  | 15 |  | 15 | 100.0\% |
| 456 Fines, Lost Books |  | 221,832 |  | 224,040 |  | 200,000 |  | 244,116 | 122.1\% |
| 457 Refunds, Contract Libraries |  | 426,821 |  | 405,264 |  | 100,000 |  | 155,934 | 155.9\% |
| 492 Real Property Rental - Auditorium |  | 4,358 |  | 4,960 |  | 3,500 |  | 6,155 | 175.9\% |
| 496 Commissions |  | 5,051 |  | 5,056 |  | 5,500 |  | 4,470 | 81.3\% |
| 504 Copiers |  | 59,815 |  | 52,515 |  | 53,000 |  | 41,663 | 78.6\% |
| 505 Minor Sale - Other |  | 23,650 |  | 24,647 |  | 15,387 |  | 10,853 | 70.5\% |
| Minor Sale - Book Bags |  |  |  |  |  | 1,400 |  | 799 | 57.1\% |
| Minor Sale - Printing |  |  |  |  |  | 15,000 |  | 16,718 | 111.5\% |
| 509 Vendor Refunds of Prior Year Exp |  | 81,016 |  | 86,894 |  | 1,000 |  | 44,949 | 4494.9\% |
| 518 Miscellaneous Receipts |  | 1,688 |  | 269 |  | - |  | 1,860 |  |
| 527 Refunds, Contract Library Retirement |  | 57,841 |  | 59,191 |  | 216,245 |  | 72,750 | 33.6\% |
| 549 Refund,Inter-Library Loan Shpng Exp |  | - |  | 2,068 |  | 2,100 |  | 2,580 | 122.9\% |
| Recovery via Collections |  | - |  | - |  | 110,000 |  | - | 0.0\% |
| 622 NYS Aid, including Incentive Aid |  | 1,849,499 |  | 1,849,499 |  | 1,912,012 |  | 1,911,012 | 99.9\% |
| 623 NYS Aid (LLSA) to Member Libraries ${ }^{1}$ |  | 291,573 |  | 291,573 |  | 299,928 |  | 299,928 | 100.0\% |
| Federal/State Aid (Snow Emergency) |  | 888 |  | - |  | - |  | - |  |
| State Legislature Member Aid |  | 27,000 |  | 3,500 |  | - |  | - |  |
| 685-1510 Interfund Transfer: E C Holding Center |  | 111,725 |  | 116,295 |  | 121,080 |  | 121,080 | 100.0\% |
| 685-2208 Interfund Transfer: DPW Capital Funds |  | - |  | - |  | - |  | - |  |
| 685-6600 Interfund Transfer: Correctional Facility |  | 104,553 |  | 106,743 |  | 112,151 |  | 112,151 | 100.0\% |
| 686-3200 Interfund Subsidy |  | - |  | - |  | - |  | - |  |
| Legislative Approp Education Tech Initiat |  | - |  | 1,000,000 |  | - |  | - |  |
| Legislative Approp Summer Cyber Camp |  | - |  | - |  | 100,000 |  | 100,000 | 100.0\% |
| Legislative Approp.-Akron |  | 1,500 |  |  |  | 3,500 |  | 3,500 |  |
| Legislative Approp.-Amherst |  | 8,000 |  | - |  | 31,150 |  | 31,150 |  |
| Legislative Approp.-Angola |  |  |  |  |  | 1,000 |  | 1,000 |  |
| Legislative Approp.-Clarence |  | 211,200 |  | - |  | 3,500 |  | 3,500 |  |
| Legislative Approp.-Grand Island |  | - |  | 2,000 |  | - |  | - |  |
| Legislative Approp.-Hamburg |  | - |  | - |  | 5,000 |  | 5,000 |  |
| Legislative Approp.-Cheektowaga Library |  | - |  | 4,000 |  | - |  | - |  |
| Legislative App.-Crane,Fairfield,Niagara |  | 6,000 |  | 6,000 |  | 6,000 |  | 6,000 |  |
| Legislative App.-Fairfield,Kensington,Nor |  |  |  | - |  | - |  | - |  |
| Legislative Approp.-Lackawanna \& Lakeshore |  | 5,000 |  | 2,200 |  | 2,500 |  | 2,500 |  |
| Legislative Approp.-Lancaster |  |  |  | - |  | 10,000 |  | 10,000 |  |
| Legislative Approp.-NCollins99, Collins OC |  | 12,500 |  | 5,000 |  | 5,000 |  | 5,000 |  |
| Legislative Approp.-City Tonawanda Lib |  |  |  | 5,000 |  | 3,000 |  | 3,000 |  |
| Legislative Approp.-Twn Tonawanda Lib |  | 8,000 |  | 28,900 |  | 40,000 |  | 40,000 |  |
| Legislative Approp.-West Falls Lib |  | - |  | - |  | 3,500 |  | 3,500 |  |
| Legislative Approp.-West Seneca Lib |  | - |  | - |  | 3,500 |  | 3,500 |  |
| 698-0105 Use of Fund Balance |  | - |  | - |  | - |  | - |  |
| Library Board Contingency Reserve |  | - |  | - |  | - |  | - |  |
| Designated for Library Improvements |  | - |  | - |  | 91,400 |  | - | 0.0\% |
| Unrestricted |  | $(657,244)$ |  | $(1,647,855)$ |  | 2,806,809 |  | - | 0.0\% |
| Total Operating Revenues | \$ | 27,838,689 | \$ | 29,078,664 | \$ | 29,290,114 | \$ | 26,270,948 | 89.7\% |
| Erie County Capital Funding for Library |  | - |  | - |  | 5,467,516 |  | 4,143,560 | 75.8\% |
| Total Operating \& EC Capital | \$ | 27,838,689 | \$ | 29,078,664 | \$ | 34,757,630 | \$ | 30,414,508 | 87.5\% |

Notes:
2001 Budget adopted by the Library Board on Dec.14, 2000, and amended on $12 / 14 / 2000$ \& $01 / 18,2 / 15,3 / 15,4 / 19,5 / 17,6 / 21,7 / 19,8 / 16,9 / 20,10 / 18,11 / 15, \& 12 / 20 / 200$
1 Aid to Contract Libraries, $\$ 188,355$ (base) and $\$ 6,398$ (one-time); aid to City Branches, $\$ 101,718$ (base) and $\$ 3,457$ (one-time).

# Buffalo and Erie County Public Library 2001 Operating Budget Year to Date Expenditure Summary <br> Preliminary Results For the Period Ending December 31, 2001 <br> $100.0 \%$ of Budget Year 

| SFG Account | $1999$ <br> Actuals |  | $\begin{gathered} 2000 \\ \text { Actuals } \end{gathered}$ |  | of Budget Year |  |  |  |  |  | Year to Date Expenditures |  | \% of Budget |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | 2000 <br> Encumbrances | $\begin{gathered} 2001 \\ \text { Budget } \end{gathered}$ |  | Available Budget |  |  |  |  |
| Library Operating Fund: |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 800 Personal Services (Incl. Reduction Acct.) | \$ | 10,342,854 |  |  | \$ | 10,698,653 | \$ | - | \$ | 12,100,771 | \$ | 12,100,771 | \$ | 11,952,834.00 | 98.8\% |
| 801 Overtime |  | 165,098 |  | 164,251 |  | - |  | 156,253 |  | 156,253 |  | 178,247.00 | 114.1\% |
| 805 Fringe Benefits |  | 2,203,410 |  | 2,362,923 |  | - |  | 3,166,539 |  | 3,166,539 |  | 2,686,315.00 | 84.8\% |
| 810 Office \& Stationery Supplies |  | 68,038 |  | 65,403 |  | 5,034 |  | 158,310 |  | 163,344 |  | 149,210.00 | 91.3\% |
| 811 Clothing, Dry Goods, Protective Eqp |  | 1,490 |  | 1,386 |  | 1,386 |  | 1,550 |  | 2,936 |  | 1,386.00 | 47.2\% |
| 813 Auto, Truck, Heavy Equip Supplies |  | 2,578 |  | 2,225 |  | 119 |  | 3,500 |  | 3,619 |  | 2,604.00 | 72.0\% |
| 814 Medical \& Health-Related Supplies |  | 127 |  | 147 |  | - |  | 220 |  | 220 |  | 218.00 | 99.1\% |
| 816 Maintenance Supplies |  | 38,934 |  | 33,100 |  | 11 |  | 43,700 |  | 43,711 |  | 42,217.00 | 96.6\% |
| 817 Street, Road \& Highway Supplies |  | 4,202 |  | 2,683 |  | - |  | 4,400 |  | 4,400 |  | 4,091.00 | 93.0\% |
| 820 Utility Charges / 880 Interfund Utility |  | 865,877 |  | 836,376 |  | - |  | 1,184,226 |  | 1,184,226 |  | 1,217,923.00 | 102.8\% |
| 821 Dues \& Fees Charges |  | 117,135 |  | 42,110 |  | 16,457 |  | 73,663 |  | 90,120 |  | 42,833.00 | 47.5\% |
| 822 Rental Charges |  | 64,833 |  | 47,258 |  | 75 |  | 59,874 |  | 59,949 |  | 50,776.00 | 84.7\% |
| 823 Repairs \& Maintenance Charges |  | 457,909 |  | 555,985 |  | 160,431 |  | 981,229 |  | 1,141,660 |  | 507,000.00 | 44.4\% |
| 824 Travel \& Mileage Expenses |  | 4,512 |  | 3,705 |  | - |  | 5,000 |  | 5,000 |  | 4,640.00 | 92.8\% |
| 825 Out of Area Travel |  | 24,097 |  | 29,475 |  | - |  | 34,025 |  | 34,025 |  | 30,080.00 | 88.4\% |
| 826 Other Expenses or Charges |  | 354,002 |  | 161,152 |  | 10,418 |  | 309,664 |  | 320,082 |  | 267,496.00 | 83.6\% |
| 830 Contract Agencies (Libraries) |  | 8,040,516 |  | 8,362,223 |  | - |  | 7,901,196 |  | 7,901,196 |  | 7,846,830.00 | 99.3\% |
| 880 Interfund Expense (DISS/Road) |  | 257,662 |  | 209,477 |  | 0 |  | 213,932 |  | 213,932 |  | 183,494.00 | 85.8\% |
| 886 Interfund Transfers (Debt Service) |  | 1,056,845 |  | 1,093,161 |  | 0 |  | 1,147,520 |  | 1,147,520 |  | 1,147,519.00 | 100.0\% |
| 886 Interfund Transfers (Library Grants) |  | - |  | - |  | - |  | - |  | - |  | - |  |
| 930 Motor Vehicle Equipment |  | 30,499 |  | 194,351 |  | 194,351 |  | 21,335 |  | 215,686 |  | 214,686.00 | 99.5\% |
| 931 Buildings \& Grounds Equipment |  | 8,722 |  | 29,183 |  | - |  | 37,873 |  | 37,873 |  | 4,430.00 | 11.7\% |
| 932 Furniture, Fixtures \& Office Equip |  | 25,821 |  | 34,885 |  | 3,466 |  | 305,147 |  | 308,613 |  | 67,919.00 | 22.0\% |
| 933 Lab \& Technical Equipment |  | 30,812 |  | 124,776 |  | 16,064 |  | 618,965 |  | 635,029 |  | 200,022.00 | 31.5\% |
| 938 Library Materials |  | 3,672,716 |  | 4,023,776 |  | 171,465 |  | 761,222 |  | 932,687 |  | 693,794.00 | 74.4\% |
|  | \$ | 27,838,689 | \$ | 29,078,664 | \$ | 579,277 | \$ | 29,290,114 | \$ | 29,869,391 | \$ | 27,496,564.00 | 92.1\% |
| Erie County Capital Funding for Library |  | - |  | - |  | - |  | 5,467,516 |  | 5,467,516 |  | 4,143,560 | 75.8\% |
| Total Operating \& EC Capital | \$ | 27,838,689 | \$ | 29,078,664 | \$ | 579,277 | \$ | 34,757,630 | \$ | 35,336,907 | \$ | 31,640,124 | 89.5\% |

## Notes:

2000 Actuals $=2000$ SFG Expended ( $\$ 28,920,575$ ) less 1999 outstanding encumbrances ( $\$ 421,188$ ) plus 2000 Outstanding Encumbrances ( $\$ 579,277$ ) equaling $\$ 29,078,664$ 1999 Actuals $=1999$ SFG Expended ( $\$ 27,710,703$ ) less 1998 outstanding encumbrances ( $\$ 293,318$ ) plus 1999 Outstanding Encumbrances ( $\$ 421,204$ ) equaling $\$ 27,838,689$ 2000 Encumbrances reflect final year-end figures
2001 Budget adopted by the Library Board on Dec. 14, 2000, and amended on $12 / 14 / 2000$ \& $01 / 18,2 / 15,3 / 15,4 / 19,5 / 17,6 / 21,7 / 19,8 / 16,9 / 20,10 / 18,11 / 15$, \& 12/20/2001.

# Buffalo and Erie County Public Library 2001 Operating Budget 

 Year to Date Operating Fund ExpendituresPreliminary Results For the Period Ending December 31, 2001 100.0\% of Budget Year

| SFG Account |  | 1999 <br> Actuals |  | 2000 Actuals |  | 2000 <br> Encumbrances |  | $\begin{gathered} 2001 \\ \text { Budget } \end{gathered}$ |  | Available Budget |  | ear to Date xpenditures | \% of Budget |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 800 Personal Services |  | 10,342,854 |  | 10,698,653 | \$ | \$ - |  | 12,215,864 |  | 12,215,864 |  | 11,952,834 | 97.8\% |
| 801 Overtime |  | 165,098 |  | 164,251 |  | - |  | 156,253 |  | 156,253 |  | 178,247 | 114.1\% |
| 802 Reduction from Personal Svcs. Acct. |  | 0 |  | - |  | - |  | $(115,093)$ |  | $(115,093)$ |  | - | 0.0\% |
| 805 Fringe Benefits |  |  |  |  |  | - |  | 58,888 |  | 58,888 |  | - |  |
| 100 Employer FICA |  | 655,547 |  | 661,851 |  | - |  | 703,747 |  | 703,747 |  | 740,513 | 105.2\% |
| 101 Employer FICA - Medicare |  | 155,763 |  | 155,945 |  | - |  | 167,331 |  | 167,331 |  | 173,494 | 103.7\% |
| 102 Employee Health Insurance |  | 772,698 |  | 837,034 |  | - |  | 1,079,037 |  | 1,079,037 |  | 1,069,883 | 99.2\% |
| 103 Dental Plan |  | 70,138 |  | 84,444 |  | - |  | 82,488 |  | 82,488 |  | 96,435 | 116.9\% |
| 104 Worker's Compensation |  | 42,849 |  | 42,305 |  | - |  | 54,511 |  | 54,511 |  | 18,526 | 34.0\% |
| 105 Unemployment Insurance |  | 2,751 |  | $(1,567)$ |  | - |  | 5,799 |  | 5,799 |  | 3,331 | 57.4\% |
| 106 Hospital \& Medical - Retire |  | 171,824 |  | 210,679 |  | - |  | 198,913 |  | 198,913 |  | 245,297 | 123.3\% |
| 107\&108 Health Insurance Waiver |  | 52,027 |  | 54,205 |  | - |  | 52,806 |  | 52,806 |  | 53,700 | 101.7\% |
| 109 Retirement |  | 333,638 |  | 316,535 |  | - |  | 759,305 |  | 759,305 |  | 279,920 | 36.9\% |
| 110 Flex Benefit Spending |  | 1,055 |  | 1,042 |  | - |  | 3,714 |  | 3,714 |  | 1,309 | 35.2\% |
| Net Accurals |  | $(54,880)$ |  | 450 |  | - |  | - |  | - |  | 3,907 |  |
| Subtotal Fringe Benefits | \$ | 2,203,410 | \$ | 2,362,923 | \$ | - - | \$ | 3,166,539 |  | 3,166,539 | \$ | 2,686,315 | 84.8\% |
| 810 Office \& Stationery Supplies |  | 68,038 |  | 65,403 |  | 5,034 |  | 158,310 |  | 163,344 |  | 149,210 | 91.3\% |
| 811 Clothing, Dry Goods, Protective Equip |  | 1,490 |  | 1,386 |  | 1,386 |  | 1,550 |  | 2,936 |  | 1,386 | 47.2\% |
| 813 Auto, Truck, Heavy Equip Supplies |  | 2,578 |  | 2,225 |  | 119 |  | 3,500 |  | 3,619 |  | 2,604 | 72.0\% |
| 814 Medical \& Health-Related Supplies |  | 127 |  | 147 |  | - |  | 220 |  | 220 |  | 218 | 99.1\% |
| 816 Maintenance Supplies |  | 38,934 |  | 33,100 |  | 11 |  | 43,700 |  | 43,711 |  | 42,217 | 96.6\% |
| 817 Street, Road \& Highway Sppl (salt \& paint) |  | 4,202 |  | 2,683 |  | - |  | 4,400 |  | 4,400 |  | 4,091 | 93.0\% |
| 820 Utility Charges/880 Interfund Utility Chgs |  |  |  |  |  |  |  |  |  |  |  | - |  |
| 880 2211-0100 Fuel Oil (\#6) |  | 7,358 |  | - |  | - |  | 10,000 |  | 10,000 |  | 19,879 | 198.8\% |
| 880 2211-0101 Natural Gas (Interfund) |  | 175,300 |  | 249,286 |  | - |  | 226,263 |  | 226,263 |  | 261,728 | 115.7\% |
| 880 2211-0102 Electricity (Interfund) |  | 668,009 |  | 571,524 |  | - |  | 926,474 |  | 926,474 |  | 915,082 | 98.8\% |
| 820103 Water |  | 8,620 |  | 9,822 |  | - |  | 11,862 |  | 11,862 |  | 11,565 | 97.5\% |
| 820104 Sewer |  | 6,590 |  | 5,511 |  | - |  | 7,827 |  | 7,827 |  | 8,449 | 107.9\% |
| 820745 Telephone |  |  |  | 233 |  | - |  | 1,800 |  | 1,800 |  | 1,220 |  |
| Subtotal Utility Charges | \$ | 865,877 | \$ | 836,376 | \$ | - | \$ | 1,184,226 | \$ | 1,184,226 | \$ | 1,217,923 | 102.8\% |
| 821 Dues \& Fees |  | 10,721 |  | - |  | - |  |  |  |  |  | - |  |
| 100 Membership \& Dues |  | 11,571 |  | 6,065 |  | - |  | 7,350 |  | 7,350 |  | 6,065 | 82.5\% |
| 102 Physicians Fees (Asbestos) |  | 765 |  | 700 |  | - |  | 1,000 |  | 1,000 |  | 645 | 64.5\% |
| 110 Legal Fees |  | 67,411 |  | 31,560 |  | 16,457 |  | 62,223 |  | 78,680 |  | 32,496 | 41.3\% |
| 112 Audit \& Accounting Fees |  | 30 |  | 30 |  | - |  |  |  | - |  | 794 |  |
| 114 Advertising \& News Service |  | 6,067 |  | 1,916 |  | - |  | 2,000 |  | 2,000 |  | 1,822 | 91.1\% |
| 117 Consultant Fees |  | 20,000 |  | - |  | - |  | - |  | - |  | 330 |  |
| 120 Other Fees |  | 570 |  | 1,839 |  | - |  | 1,090 |  | 1,090 |  | 681 | 62.5\% |
| Subtotal Dues \& Fees | \$ | 117,135 | \$ | 42,110 | \$ | 16,457 | \$ | 73,663 | \$ | 90,120 | \$ | 42,833 | 47.5\% |
| 822 Rental Charges |  | 0 |  | - |  | - |  |  |  |  |  |  |  |
| 100 Buildings \& Grounds |  | 4,800 |  | 4,800 |  | - |  | 4,800 |  | 4,800 |  | 4,800 | 100.0\% |
| 101 Equipment |  | 60,033 |  | 42,458 |  | 75 |  | 55,074 |  | 55,149 |  | 45,976 | 83.4\% |
| Subtotal Rental Charges | \$ | 64,833 | \$ | 47,258 | \$ | 75 | \$ | 59,874 | \$ | 59,949 | \$ | 50,776 | 84.7\% |
| 823 Repairs \& Maintenance Charges |  | 0 |  | - |  | - |  | - |  | - |  | - |  |
| 105 Other Supplies \& Materials |  | 138,451 |  | 114,602 |  | 4,071 |  | 173,461 |  | 177,532 |  | 102,517 | 57.7\% |
| 107 Equipment Contracts |  | 291,638 |  | 414,094 |  | 156,360 |  | 448,738 |  | 605,098 |  | 387,922 | 64.1\% |
| 109 Repair/Maint - Purchased |  | 27,820 |  | 27,289 |  | - |  | 59,030 |  | 59,030 |  | 16,561 | 28.1\% |
| Central Library Bldg Repairs |  | 0 |  | - |  | - ${ }^{-}$ |  | 300,000 |  | 300,000 |  | - | 0.0\% |
| Subtotal Repair/Maint. Charges | \$ | 457,909 | \$ | 555,985 | \$ | 160,431 | \$ | 981,229 | \$ | 1,141,660 | \$ | 507,000 | 44.4\% |
| 824 Travel \& Mileage Expenses |  | 4,512 |  | 3,705 |  | - |  | 5,000 |  | 5,000 |  | 4,640 | 92.8\% |
| 825 Out of Area Travel |  | 24,097 |  | 29,475 |  | - |  | 34,025 |  | 34,025 |  | 30,080 | 88.4\% |
| 826 Other Expenses or Charges |  | 41 |  | 25 |  | - |  |  |  |  |  | (6) |  |
| 100 Postage |  | 63,143 |  | 43,993 |  | - |  | 61,210 |  | 61,210 |  | 40,077 | 65.5\% |
| 101 Freight \& UPS |  | 2,087 |  | 3,101 |  | - |  | 3,775 |  | 3,775 |  | 3,912 | 103.6\% |
| 102 Printing, Microfilming |  | 23,597 |  | 26,326 |  | - |  | 36,000 |  | 36,000 |  | 41,931 | 116.5\% |
| 104 Graphics, Photo, Display |  | 12,126 |  | 11,115 |  | 823 |  | 16,616 |  | 17,439 |  | 11,195 | 64.2\% |
| 105 Training \& Seminars |  | 969 |  | 1,930 |  | - |  | 26,300 |  | 26,300 |  | 7,235 | 27.5\% |
| 107 Security Services (armored car) |  | 1,450 |  | 1,399 |  | 34 |  | 1,450 |  | 1,484 |  | 1,470 | 99.1\% |
| 108 Data Processing Svcs |  | 172,519 |  | 7,335 |  | - |  | 85,000 |  | 85,000 |  | 97,914 | 115.2\% |
| 113 Other Supplies \& Materials |  | 4,956 |  | 3,612 |  | 2,395 |  | 1,000 |  | 3,395 |  | 7,244 | 213.4\% |
| 4/12/2002 10:57 AM |  |  |  | Page 3 |  |  |  | 1220 | M | Monthly Financia | as | as of 04062002 |  |

# Buffalo and Erie County Public Library 2001 Operating Budget Year to Date Operating Fund Expenditures 

Preliminary Results For the Period Ending December 31, 2001
100.0\% of Budget Year

## SFG Account

| 114 Other Purchased Services |  | 120 |  | (20) |  | 82 |  | 100 |  | 182 |  | 54 | 29.7\% |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 117 Janitorial Services |  | 1,476 |  | 1,352 |  | 83 |  | 1,460 |  | 1,543 |  | 1,379 | 89.4\% |
| 119 Maintenance Svc (Dumpster) |  | 4,000 |  | 775 |  | - |  | 3,200 |  | 3,200 |  | 3,606 | 112.7\% |
| 121 Book Binding \& Care Svcs |  | 67,518 |  | 60,209 |  | 7,001 |  | 73,553 |  | 80,554 |  | 51,485 | 63.9\% |
| Subtotal Other Expenses | \$ | 354,002 | \$ | 161,152 | \$ | 10,418 | \$ | \$ 309,664 | \$ | \$ 320,082 | \$ | 267,496 | 83.6\% |
| 830 Contract Agencies (Libraries) |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 154 Denio Memorial - Akron |  | 79,386 |  | 72,259 |  | - |  | 137,760 |  | 137,760 |  | 137,760 | 100.0\% |
| 155 Ewell Free - Alden |  | 62,511 |  | 69,210 |  | - |  | 74,765 |  | 74,765 |  | 74,765 | 100.0\% |
| 156 Amherst Public |  | 1,503,749 |  | 1,562,308 |  | - |  | 1,589,105 |  | 1,589,105 |  | 1,589,104 | 100.0\% |
| 157 Angola Public |  | 61,856 |  | 64,016 |  | - |  | 66,228 |  | 66,228 |  | 66,228 | 100.0\% |
| 158 Aurora Town Public |  | 302,858 |  | 315,264 |  | - |  | 127,569 |  | 127,569 |  | 121,570 | 95.3\% |
| 159 Boston Free |  | 66,955 |  | 71,073 |  | - |  | 75,143 |  | 75,143 |  | 75,142 | 100.0\% |
| 160 Cheektowaga Public |  | 1,115,260 |  | 1,166,362 |  |  |  | 1,143,075 |  | 1,143,075 |  | 1,143,075 | 100.0\% |
| 161 Clarence Public |  | 244,863 |  | 296,624 |  | - |  | 314,692 |  | 314,692 |  | 314,691 | 100.0\% |
| 162 Collins Public |  | 62,699 |  | 88,127 |  | - |  | 98,279 |  | 98,279 |  | 98,279 | 100.0\% |
| 163 Concord Public |  | 81,501 |  | 87,203 |  | - |  | 89,282 |  | 89,282 |  | 89,283 | 100.0\% |
| 164 Eden Public |  | 73,972 |  | 76,840 |  | - |  | 73,390 |  | 73,390 |  | 73,390 | 100.0\% |
| 165 Elma Public |  | 210,770 |  | 212,144 |  | - |  | 219,644 |  | 219,644 |  | 219,644 | 100.0\% |
| 166 Gowanda Free |  | 37,572 |  | 28,925 |  | - |  | - |  | - |  |  |  |
| 167 Grand Island Memorial |  | 261,634 |  | 271,540 |  | - |  | 271,218 |  | 271,218 |  | 271,219 | 100.0\% |
| 168 Hamburg Public |  | 694,913 |  | 715,829 |  | - |  | 755,871 |  | 755,871 |  | 755,871 | 100.0\% |
| 169 Lackawanna Public |  | 220,175 |  | 226,824 |  | - |  | 228,934 |  | 228,934 |  | 228,934 | 100.0\% |
| 170 Lancaster Public |  | 523,361 |  | 543,055 |  | - |  | 227,674 |  | 227,674 |  | 192,790 | 84.7\% |
| 171 Marilla Free |  | 61,033 |  | 62,461 |  | - |  | 69,817 |  | 69,817 |  | 69,817 | 100.0\% |
| 172 North Collins Memorial |  | 61,795 |  | 60,689 |  | - |  | 60,638 |  | 60,638 |  | 60,638 | 100.0\% |
| 173 Orchard Park Public |  | 354,796 |  | 359,738 |  | - |  | 344,068 |  | 344,068 |  | 344,068 | 100.0\% |
| 174 Tonawanda Public City |  | 260,466 |  | 255,327 |  | - |  | 120,860 |  | 120,860 |  | 120,860 | 100.0\% |
| 175 Tonawanda Town |  | 1,357,017 |  | 1,397,440 |  | - |  | 1,438,698 |  | 1,438,698 |  | 1,425,216 | 99.1\% |
| 176 West Seneca Public |  | 341,374 |  | 358,965 |  | - |  | 374,486 |  | 374,486 |  | 374,486 | 100.0\% |
| Subtotal Contract Libraries | \$ | 8,040,516 | \$ | 8,362,223 | \$ | - | \$ | 7,901,196 | \$ | 7,901,196 | \$ | 7,846,830 | 99.3\% |
| 880 Interfund Expenses |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2230 DPW-Highway(Vehicle Fuel,etc.) |  | 5,235 |  | 2,130 |  | - |  | 4,373 |  | 4,373 |  | - | 0.0\% |
| 5100 Dept of Information Sys Sppt |  | 252,427 |  | 207,347 |  | - |  | 209,559 |  | 209,559 |  | 183,494 | 87.6\% |
| 4208 Library Grants/Capital |  | 0 |  |  |  |  |  |  |  |  |  | - |  |
| Subtotal Interfund Expenses | \$ | 257,662 | \$ | 209,477 | \$ | - | \$ | 213,932 | \$ | - 213,932 | \$ | 183,494 | 85.8\% |
| 886 Interfund Transfers |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3300 Debt Service |  | 1,056,845 |  | 1,093,161 |  | - |  | 1,147,520 |  | 1,147,520 |  | 1,147,519 | 100.0\% |
| 930 Motor Vehicle Equipment |  | 30,499 |  | 194,351 |  | 194,351 |  | 21,335 |  | 215,686 |  | 214,686 | 99.5\% |
| 931 Buildings \& Grounds Equipment |  | 8,722 |  | 29,183 |  |  |  | 37,873 |  | 37,873 |  | 4,430 | 11.7\% |
| 932 Furniture, Fixtures \& Office Equip |  | 25,821 |  | 34,885 |  | 3,466 |  | 305,147 |  | 308,613 |  | 67,919 | 22.0\% |
| 933 Lab \& Technical Equipment |  | 30,812 |  | 124,776 |  | 16,064 |  | 618,965 |  | 635,029 |  | 200,022 | 31.5\% |
| 938 Library Materials |  | 3,672,716 |  | 4,023,776 |  | 171,465 |  | 761,222 |  | 932,687 |  | 693,794 | 74.4\% |
| Total Operating Expenditures | \$ | 27,838,689 |  | 29,078,664 | \$ | 579,277 |  | 29,290,114 |  | 29,869,391 |  | 27,496,564 | 92.1\% |
| Erie County Capital Funding for Library |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 932 Furniture, Fixtures \& Office Equip |  |  |  |  |  |  |  | 375,000 |  | 375,000 |  | 38,330 | 10.2\% |
| 933 Lab \& Technical Equipment |  |  |  |  |  |  |  | 375,000 |  | 375,000 |  | 98,311 | 26.2\% |
| 938 Library Materials |  |  |  |  |  |  |  | 4,717,516 |  | 4,717,516 |  | 4,006,919 | 84.9\% |
| Total EC Capital for Library |  |  |  |  |  |  | \$ | 5,467,516 | \$ | 5,467,516 | \$ | 4,143,560 | 75.8\% |
| Total Operating \& EC Capital |  | 27,838,689 |  | 29,078,664 | \$ | 579,277 |  | \$ 34,757,630 |  | \$ 35,336,907 |  | 31,640,124 | 89.5\% |

NOTES:
2000 Actuals $=2000$ SFG Expended $(\$ 28,920,575)$ less 1999 outstanding encumbrances ( $\$ 421,188$ ) plus 2000 Outstanding Encumbrances ( $\$ 579,277$ ) equaling $\$ 29,078,664$ 1999 Actuals $=1999$ SFG Expended ( $\$ 27,710,703$ ) less 1998 outstanding encumbrances $(\$ 293,318)$ plus 1999 Outstanding Encumbrances $(\$ 421,204)$ equaling $\$ 27,838,689$ 2000 Encumbrances reflect final year-end figures.
2001 Budget adopted by the Library Board on Dec.14, 2000, and amended on 12/14/2000 \& 01/18, 2/15, 3/15, 4/19, 5/17,6/21,7/19,8/16,9/20,10/18,11/15, \& 12/20/2001.

# Buffalo and Erie County Public Library <br> Treasurer's Report of <br> Year to Date Donations <br> Preliminary Results For the Period Ending December 31, 2001 

## 2001 Activity and Balances

Restricted Donations ..... \$6,738.03
(Donations received with specific instructions restricting them to the Buffalo \& Erie County Public Library)
Unrestricted Donations
Pending Board Action ..... \$1,800.00
Board Directed to Direct Library Programs ..... $\$ 0.00$Board Directed to Library Foundation\$4,000.00
Total Unrestricted Donations ..... \$5,800.00
Interest Income ..... \$51,337.83
Less Disbursements
Direct For Library Programs$\$ 0.00$To Library Foundation(\$4,000.00)
Total Disbursements(\$4,000.00)
Balance, 2001 Activity\$59,875.86

## Notes:

* June results reflect $\$ 31,672.43$ in interest earnings on the Krieger proceeds which matured on June 27, 2001. The proceeds were re-invested in another six month CD at $3.65 \%$, which matured on December 27, 2001 and earned $\$ 18,637.27$ which if reflected in the this report. Principal proceeds are now invested in the County Comptroller's pool.
* Disbursements "Direct for Library Programs" reflect the \$4,000 American Library Assn. contribution for "Live at the Library" Forwarded to Library Foundation, per Board Resolution 2001-12 Feb 15 2001, the Foundation matched 1 for 1 and consolidated payments for program expenses

