



NOTICE OF JOB VACANCY

Location: Aurora Town Public Library
Position Title: Cleaner, part-time
Hours of Work: 13 hours per week
Hourly Rate: \$18.804 per hour
Posting Date: February 13, 2026

SAMPLE DUTIES (Illustrative only):

- Uses mops, brushes, detergents, and other cleaning implements to wash floors, corridors, stairs/stairwells, walls/partitions and windows;
- Moves furniture and equipment in connection with cleaning and care function;
- Vacuums carpets;
- Dusts woodwork, furniture and fixtures;
- Washes light fixtures and ceilings;
- Scrubs and cleans all areas of lavatories such as sinks, toilets, urinals, floors, etc.
- Polishes wood and metal fixtures and equipment;
- Gathers and disposes refuse;
- Replenishes lavatory supplies.

SPECIFIC REQUIREMENTS:

- Working knowledge of the properties of various cleaning substances;
- Ability to understand and follow verbal and simple written instructions;
- Ability to stand, stoop, bend and stretch for long periods of time;
- Ability to use various cleaning equipment and products;
- Thoroughness and dependability;
- Physical condition commensurate with the demands of the position.

HOW TO APPLY:

Interested candidates should send an application¹ (please mark "Cleaner – East Aurora") or a cover letter/resume by **February 23, 2026** to hr@buffalolib.org or:

Judy Fachko, Assistant Deputy Director, Human Resources
Buffalo & Erie County Public Library
1 Lafayette Square
Buffalo, NY 14203-1887

Please note that candidates must reside in Erie County for at least 30 days at the time of appointment.

¹ Applications can be found at www.buffalolib.org/becpl-system/employment