



## NOTICE OF JOB VACANCY

**Position Title:** Cleaner, part-time  
**Location:** North Park Branch Library (975 Hertel Ave)  
**Hours of Work:** Tuesday – Saturday, 7 AM – 11 AM  
**Hourly Rate:** \$17.578 per hour  
**Posting Date:** December 10, 2025

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### **SAMPLE WORK ACTIVITIES:**

- Stripping and waxing floors;
- Uses mops, brushes, detergents, and other cleaning implements to wash floors, corridors, stairs/stairwells, walls/partitions and windows;
- Moves furniture and equipment in connection with cleaning and care function;
- Vacuums carpets;
- Dusts woodwork, furniture and fixtures;
- Washes light fixtures and ceilings;
- Scrubs and cleans all areas of lavatories such as sinks, toilets, urinals, floors, etc.
- Gathers and disposes refuse;
- Replenishes lavatory supplies.

### **SPECIFIC REQUIREMENTS:**

- Ability to understand and follow verbal and simple written instructions;
- Ability to stand, stoop, bend and stretch for long periods of time;
- Ability to use various cleaning equipment and products;
- Thoroughness and dependability;
- Excellent time and attendance;
- Physical condition commensurate with the demands of the position – must be able to perform heavy laboring tasks.

### **HOW TO APPLY**

Interested candidates should send a resume and cover letter by **December 19, 2025** to [hr@buffalolib.org](mailto:hr@buffalolib.org) or to:

Judy Fachko, Assistant Deputy Director, Human Resources  
Buffalo & Erie County Public Library  
1 Lafayette Square  
Buffalo, NY 14203-1887

Please note that candidates must reside in Erie County for at least 30 days at the time of appointment.

Profoundly**PUBLIC.**

*The Buffalo & Erie County Public Library is an equal opportunity employer and is committed to workplace diversity.*