



## NOTICE OF JOB VACANCY

**Position Title:** Maintenance Worker, full-time  
**Location:** Maintenance Department, Central Library  
**Shift:** Wednesday – Sunday, 7 AM – 3 PM (subject to change)  
**Type of Appt:** Contingent-Permanent  
**Salary:** \$41,377 - \$54,563 (AFSCME Job Group 5)  
**Posting Date:** December 10, 2025

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### **MINIMUM QUALIFICATIONS:**

- (a) Graduation from high school or possession of a high school equivalency diploma **and** two (2) years of building maintenance or repair related experience, **or**
- (b) Six (6) years of building maintenance or repair related experience.

### **SAMPLE WORK ACTIVITIES (Illustrative only):**

- Supervises and participates in the general work of maintaining and repairing Library buildings, equipment and grounds at Central and Buffalo City Branches;
- Participates in general repair work by laying out and scheduling work such as painting, replacement of non-working equipment, repair of furnishings, servicing plumbing and heating equipment, waxing floors, servicing lavatories and moving equipment, supplies or furnishings;
- Instructs workers, issues supplies and inspects work;
- Complies with various OSHA laws and regulations;
- Does related work as required.

### **SPECIFIC REQUIREMENTS:**

Good knowledge of sewers, plumbing, carpentry, electrical repairs, building cleaning procedures and/or related supplies and equipment; ability to read, write and understand the English language; ability to prepare and maintain simple records; ability to follow routine instructions; dependability; capable of performing the essential functions of the position with or without reasonable accommodation. **Must have valid NY State Driver License and reliable transportation, as travel among locations in City of Buffalo may be necessary.**

### **HOW TO APPLY:**

Please submit resume and cover letter (current AFSCME employees must state in their cover letter their full-time, RPT, or part-time AFSCME seniority date) by **December 19, 2025** to [hr@buffalolib.org](mailto:hr@buffalolib.org) or:

Judy Fachko, Assistant Deputy Director, Human Resources  
Buffalo & Erie County Public Library  
1 Lafayette Square  
Buffalo, NY 14203-1887

Please note that candidates must reside in Erie County for at least 30 days at the time of appointment.

Profoundly**PUBLIC.**

*The Buffalo & Erie County Public Library is an equal opportunity employer and is committed to workplace diversity.*