



NOTICE OF JOB VACANCY

Location: Central Library – Bookmobile Unit
Position Title: Senior Page, part-time (up to 19 hours per week)
Hourly Rate: \$17.00
Hours of Work: Varied Schedule: Days, Evenings, & Weekends
Date of Posting: February 13, 2026

MINIMUM QUALIFICATIONS:

High School diploma or equivalency (G.E.D.).

SPECIFIC REQUIREMENTS:

- Ability to work a varied schedule: days, evenings & weekends;
- Excellent time and attendance record;
- Exceptional interpersonal and communication skills;
- Detail oriented;
- Computer skills;
- Ability to push book trucks up to 100 pounds;
- Ability to bend, lift, twist, climb steps, and reach;
- Ability to work in a team setting;
- Ability to work independently when given duties and projects.

SAMPLE DUTIES (Illustrative only):

- Assists librarians with library functions as assigned;
- Provides public service, assisting patrons in various library operations and routine requests;
- Sorts and shelves library materials;
- Performs routine Bookmobile maintenance, such as washing and vacuuming;
- Assists with programming, including set-up and clean-up.

HOW TO APPLY:

Interested candidates should send an application¹ (please mark "Senior Page – Bookmobile") by February 23, 2026 to hr@buffalolib.org or to:

Judy Fachko, Assistant Deputy Director, Human Resources
Buffalo & Erie County Public Library
1 Lafayette Square
Buffalo, NY 14203-1887

Please note that candidates must reside in Erie County for at least 30 days at the time of appointment.

¹ Applications can be found at www.buffalolib.org/becpl-system/employment

Profoundly **PUBLIC.**

The Buffalo & Erie County Public Library is an equal opportunity employer and is committed to workplace diversity.