



## NOTICE OF JOB VACANCY

**Location:** Central Library – Bookmobile Unit  
**Position Title:** Senior Page, part-time (up to 19 hours per week)  
**Hourly Rate:** \$17.00  
**Hours of Work:** Varied Schedule: Days, Evenings, & Weekends  
**Date of Posting:** February 13, 2026

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### **MINIMUM QUALIFICATIONS:**

High School diploma or equivalency (G.E.D.).

### **SPECIFIC REQUIREMENTS:**

- Ability to work a varied schedule: days, evenings & weekends;
- Excellent time and attendance record;
- Exceptional interpersonal and communication skills;
- Detail oriented;
- Computer skills;
- Ability to push book trucks up to 100 pounds;
- Ability to bend, lift, twist, climb steps, and reach;
- Ability to work in a team setting;
- Ability to work independently when given duties and projects.

### **SAMPLE DUTIES (Illustrative only):**

- Assists librarians with library functions as assigned;
- Provides public service, assisting patrons in various library operations and routine requests;
- Sorts and shelves library materials;
- Performs routine Bookmobile maintenance, such as washing and vacuuming;
- Assists with programming, including set-up and clean-up.

### **HOW TO APPLY:**

Interested candidates should send an application<sup>1</sup> (please mark “Senior Page – Bookmobile”) by **February 23, 2026** to [hr@buffalolib.org](mailto:hr@buffalolib.org) or to:

Judy Fachko, Assistant Deputy Director, Human Resources  
Buffalo & Erie County Public Library  
1 Lafayette Square  
Buffalo, NY 14203-1887

*Please note that candidates must reside in Erie County for at least 30 days at the time of appointment.*

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<sup>1</sup> Applications can be found at [www.buffalolib.org/becpl-system/employment](http://www.buffalolib.org/becpl-system/employment)