



Location: Central Library – Shipping & Receiving Department
Position Title: Truck Driver
Appointment Type: Permanent
Hours of Work: Monday through Friday mornings
Salary: \$38,405 – \$49,874 (AFSCME Job Group 4)
Posting Date: December 11, 2025

MINIMUM QUALIFICATIONS:

- ◆ One (1) year of full-time working experience involving the operation of a truck or other automotive vehicle;
- ◆ Possession of a valid New York State Motor Vehicle Operator's License.

SPECIFIC REQUIREMENTS:

- ◆ Physical condition commensurate with the demands of the position - ability to lift 50 pounds and to use a two wheel cart with a 250 pound load on it;
- ◆ Excellent time & attendance.

SAMPLE DUTIES (Illustrative only):

- ◆ Operates a truck, van or other vehicle to transport materials, and/or equipment to designated locations throughout all of Erie County;
- ◆ Loads and unloads vehicle;
- ◆ Performs minor repairs;
- ◆ Checks and replenishes gas, oil, and water;
- ◆ Checks shipping and receiving lists to ensure that all items shipped are accounted for;
- ◆ Other duties as required.

HOW TO APPLY

- Interested candidates should send a resume and letter of interest (**current AFSCME employees must state in their cover letter their full-time, regular part-time, or part-time AFSCME seniority date**) by **December 20, 2025** to:

Judy Fachko, Assistant Deputy Director, Human Resources
Buffalo & Erie County Public Library
1 Lafayette Square
Buffalo, NY 14203-1887

Please note that candidates must reside in Erie County for at least 30 days at the time of appointment.

Profoundly**PUBLIC.**

The Buffalo & Erie County Public Library is an equal opportunity employer and is committed to workplace diversity.