

PATRON REINSTATEMENT REQUEST FORM

It is the responsibility of the suspended patron to initiate the reinstatement process. To request reinstatement, please complete this form in its entirety.

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1. Location (Library) and Date of Incident:			
2. Describe the incident that occurred leading to your suspension with as much detail as possible.			
3. What could you have done differently?			

Email to security@buffalolib.org, drop off at the Central Library or mail to: Security Department, Buffalo & Erie County Public Library, 1 Lafayette Square, Buffalo NY 14203.

4. What could library staff have done differently?			
5. Why should your library privileges be reinstated?			
Contact Information: Reinstatement will not be considered without providing Contact Information.			
Patron Name	Phone No. Email		
Address			
City	State	Zip	
Guardian Information (if applicable):			
Guardian Name	Phone No. Email		
Address			
City	State	Zip	

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