1. GENERAL LIBRARY INFORMATION

Library/Director Information

Please note: Bibliostat CollectConnect is now compatible with major browsers including Google Chrome, Mozilla Firefox, Safari and Internet Explorer.

Please be advised Bibliostat CollectConnect is now using a new interface. If you have accessed or if you believe you may have accessed the old Bibliostat Collect, please click the new link here and you will be taken to the new interface. Please be sure you exit and close the old Bibliostat Collect before you begin your survey.

To avoid loss of data, only one person at a time should be logged into a member library report. Multiple people logged into the same report will cause data to be lost.

Libraries should not have reports from two different years open at the same time.

Report all information in Part 1 as of December 31, 2019, except for questions related to the current library director/manager (questions 1.37 through 1.44).

1.1 Library ID Number 0800000000
1.2 Library Name BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
1.3 Name Status (State use only) 00 (for no change from previous year)
1.4 Structure Status (State use only) 00 (for no change from previous year)
1.5 Community Buffalo *
1.6 Beginning Fiscal Reporting Year 01/01/2019
1.7 Ending Fiscal Reporting Year 12/31/2019
1.8 Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report? No
1.9 If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8. N/A
1.10 Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8. N/A
1.11 Beginning Local Fiscal Year 01/01/2019
1.12 Ending Local Fiscal Year 12/31/2019
1.13 Address Status 00 (for no change from previous year)
1.14 Street Address 1 LAFAYETTE SQUARE
1.15 City
BUFFALO

1.16 Zip Code
14203

1.17 Mailing Address
1 LAFAYETTE SQUARE

1.18 City
BUFFALO

1.19 Zip Code
14203

1.20 Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)
(716) 858-8900

1.21 Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)
(716) 858-6544

1.22 E-Mail Address to Contact the Library (Enter N/A if no e-mail address)
jakubowskim@buffalolib.org

1.23 Library Home Page URL (Enter N/A if no home page URL)
https://www.buffalolib.org/

1.24 Population Chartered to Serve (per 2010 Census)
919,040

1.25 Indicate the type of library as stated in the library's charter (select one):
PUBLIC

1.26 Indicate the area chartered to serve as stated in the library's charter (select one):
County

1.27 During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.
N

1.28 Indicate the type of charter the library currently holds (select one):
Absolute

1.29 Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter
08/31/1953

1.30 Date the library was last registered
12/08/1953

1.31 Federal Employer Identification Number
166032029

1.32 County
ERIE

1.33 School District
Buffalo

1.34 Town/City
Buffalo

1.35 Library System
Buffalo & Erie County Public Library

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

1.36a President/CEO Name
N/A

1.36b President/CEO Phone Number
N/A

1.36c President/CEO Email
N/A

NOTE: For questions 1.37 through 1.44, report all information for the current library director/manager.

1.37 First Name of Library Director/Manager
Mary Jean

1.38 Last Name of Library Director/Manager
Jakubowski

1.39 NYS Public Librarian Certification Number
15501

1.40 What is the highest education level of the library manager/director?
Master's Degree

1.41 If the library manager/director holds a Master's
Degree, is it a Master's Degree in Library/Information Science?

1.42 Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.

1.43 E-mail Address of the Director/Manager

jakubowskim@buffalolib.org

1.44 Fax Number of the Director/Manager

(716) 858-6544

1.45 Is the library a member of the New York State and Local Retirement System?

Y

1.46 Does the library charge fees for library cards to people residing outside the system's service area?

Y

1.47 Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2019? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.48.

Public Votes/Contracts

1. Name of municipality or district holding the public vote

N/A

2. Indicate the type of municipality or district holding the public vote

N/A

3. Date the vote was held (mm/dd/2019)

N/A

4. Was the vote successful? Y/N

N/A

5. What type of public vote was it?

N/A

6a. Most recent prior year approved appropriation from a public vote:

N/A

6b. Proposed increase in appropriation as a result of the vote held on the date reported in question number 3:

N/A

6c. Total proposed appropriation (sum of 6a and 6b):

N/A

This question should only be answered if "No" was answered in Q1.47 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

1.48 Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2019) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.49.

1. Name of municipality or district holding the public vote

N/A

2. Indicate the type of municipality or district holding the public vote

N/A

3. Date the last successful vote was held (mm/dd/yyyy)

N/A
4. What type of public vote was it?
5. What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote? N/A

1.49 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for each contract. If no, go to question 1.50.
1. Name of contracting municipality or district N/A
2. Is this a written contractual agreement? N/A
3. Population of the geographic area served by this contract N/A
4. Dollar amount of contract N/A
5. Enter the appropriate code for range of services provided (select one): N/A

Unusual Circumstances

1.50 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? Y If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.

2. LIBRARY COLLECTION

Print/Electronic/Other Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1. Please read general information instructions below before completing this section.

NOTE: This section of the survey (2.1-2.22) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Count electronic materials at the administrative entity level (main library); do not duplicate numbers at each branch.

PRINT MATERIALS
### Cataloged Books

2.1  Adult Fiction Books 167,429  
2.2  Adult Non-fiction Books 1,186,386  
2.3  Total Adult Books (Total questions 2.1 & 2.2) 1,353,815  
2.4  Children's Fiction Books 77,693  
2.5  Children's Non-fiction Books 35,072  
2.6  Total Children's Books (Total questions 2.4 & 2.5) 112,765  
2.7  Total Cataloged Books (Total questions 2.3 & 2.6) 1,466,580  

### Other Print Materials

2.8  Total Uncataloged Books 90,554  
2.9  Total Print Serials 418,484  
2.10  All Other Print Materials 848,232  
2.11  Total Other Print Materials (Total questions 2.8 through 2.10) 1,357,270  
2.12  Total Print Materials (Total questions 2.7 and 2.11) 2,823,850  

### ALL OTHER MATERIALS

#### Electronic Materials

2.13  Electronic Books 86,503  
2.14  Local Electronic Collections 32  
2.15  NOVELNY Electronic Collections 16  
2.16  Total Electronic Collections (Total questions 2.14 and 2.15) 48  
2.17  Audio - Downloadable Units 17,994  
2.18  Video - Downloadable Units 100  
2.19  Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.) 1,044  
2.20  Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19) 105,689  

#### Non-Electronic Materials

2.21  Audio - Physical Units 105,554  
2.22  Video - Physical Units 101,711  
2.23  Other Non-Electronic Materials (includes films, slides, etc.) 14,843  
2.24  Total Other Materials Holdings (Total questions 2.21 through 2.23) 222,108  

### Serials/Additions to Holdings

2.25  **GRAND TOTAL HOLDINGS** (Total questions 2.12, 2.20 and 2.24) 3,151,647  

### CURRENT SERIAL SUBSCRIPTIONS


5/44
2.26 Current Print Serial Subscriptions
763

**ADDITIONS TO HOLDINGS** - Do **not** subtract withdrawals or discards.

2.27 Cataloged Books
25,354
2.28 All Other Print Materials
8,168
2.29 Electronic Materials
20,233
2.30 All Other Materials
16,164
2.31 Total Additions (Total questions 2.27 through 2.30)
69,919

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

**Borrowers/Visits/Policies/Accessibility**

Report all information on questions 3.1 through 3.29 as of the end of the **fiscal** year reported in Part 1; report information on questions 3.30 through 3.83 for the 2019 **calendar** year. Please click here to read general instructions before completing this section.

Please report information on **LIBRARY USE** as of the end of the fiscal year reported in Part 1.

**LIBRARY USE**

3.1 Library visits (total annual attendance)
750,700
3.2 Registered resident borrowers
110,879
3.3 Registered non-resident borrowers
368

Please report information on **WRITTEN POLICIES** as of 12/31/19.

**WRITTEN POLICIES (Answer Y for Yes, N for No)**

3.4 Does the library have an open meeting policy?
Y
3.5 Does the library have a policy protecting the confidentiality of library records?
Y
3.6 Does the library have an Internet use policy?
Y
3.7 Does the library have a disaster plan?
Y
3.8 Does the library have a board-approved conflict of interest policy?
Y
3.9 Does the library have a board-approved whistle blower policy?
Y
3.10 Does the library have a board-approved sexual harassment prevention policy?
Y

Please report information on **ACCESSIBILITY** as of 12/31/19.

**ACCESSIBILITY (Answer Y for Yes, N for No)**

3.11 Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?
Y
3.12 Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?
Y
3.13 Does the library have large print books?
Y
3.14 Does the library have assistive technology for people who are visually impaired or blind? Y

3.15 - If so, what do you have?
- screen reader, such as JAWS, Windoweyes or NVDA Yes
- refreshable Braille commonly referred to as a refreshable Braille display No
- screen magnification software, such as Zoomtext Yes
- electronic scanning and reading software, such as OpenBook Yes

3.16 Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)? Y

Library Sponsored Programs/Summer Reading Program

Please report information on LIBRARY SPONSORED PROGRAMS as of the end of the fiscal year reported in Part 1.

LIBRARY SPONSORED PROGRAMS

3.17 Adult Program Sessions 528
3.18 Young Adult Program Sessions 248
3.19 Children's Program Sessions 1,020
3.20 All Other Program Sessions 1,037
3.21 Total Number of Program Sessions (Total questions 3.17 through 3.20) 2,833
3.22 One-on-One Program Sessions 1,772
3.23 Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library? Yes
3.24 Adult Program Attendance 12,183
3.25 Young Adult Program Attendance 4,058
3.26 Children's Program Attendance 17,459
3.27 All Other Program Attendance 48,611
3.28 Total Program Attendance (Total questions 3.24 through 3.27) 82,311
3.29 One-on-One Program Attendance 1,853

Please report information on SUMMER READING PROGRAMS for the 2019 calendar year.

SUMMER READING PROGRAM

3.30 - Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2019 (check all that apply):

a. Program(s) for children Yes
b. Program(s) for young adults Yes

c. Program(s) for Adults Yes

d. Summer Reading at New York Libraries name and/or logo used Yes

e. Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used) Yes

f. N/A No

3.31 Library outlets offering the summer reading program 10

3.32 Children registered for the library's summer reading program 232

3.33 Young adults registered for the library's summer reading program 44

3.34 Adults registered for the library's summer reading program 13

3.35 Total number registered for the library's summer reading program (total 3.32 + 3.33 + 3.34) 289

3.36 Children's program sessions - Summer 2019 351

3.37 Young adult program sessions - Summer 2019 51

3.38 Adult program sessions - Summer 2019 7

3.39 Total program sessions - Summer 2019 (total 3.36 + 3.37 + 3.38) 409

3.40 Children's program attendance - Summer 2019 17,855

3.41 Young adult program attendance - Summer 2019 386

3.42 Adult program attendance - Summer 2019 157

3.43 Total program attendance - Summer 2019 (total 3.40 + 3.41 + 3.42) 18,398

COLLABORATORS

3.44 Public school district(s) and/or BOCES 11

3.45 Non-public school(s) 1

3.46 Childcare center(s) 6

3.47 Summer camp(s) 24

3.48 Municipality/Municipalities 1

3.49 Literacy provider(s) 0

3.50 Other (describe using the State note) 42

3.51 Total Collaborators (total 3.44 through 3.50) 85

Please report information on EARLY LITERACY PROGRAMS for the 2019 calendar year.

EARLY LITERACY PROGRAMS

3.52 Did the library offer early literacy programs? (Enter Y for Yes, N for No) Y

Early Literacy Programs/Adult Literacy Programs/Programs for ESOL/Digital Literacy Programs

3.53 - Indicate types of programs offered (check all that apply)

a. Focus on birth - school entry (kindergarten) Yes
b. Focus on parents & caregivers  Yes
c. Combined audience  Yes
d. N/A  No

3.54 - Number of sessions
a. Focus on birth - school entry (kindergarten)  366
b. Focus on parents & caregivers  4
c. Combined audience  19
d. N/A  0

3.55 Total Sessions  389

3.56 - Attendance at sessions
a. Focus on birth - school entry (kindergarten)  6,134
b. Focus on parents & caregivers  90
c. Combined audience  254
d. N/A  0

3.57 Total Attendance  6,478

3.58 - Collaborators (check all that apply):
a. Childcare center(s)  Yes
b. Public School District(s) and/or BOCES  Yes
c. Non-Public School(s)  Yes
d. Health care providers/agencies  Yes
e. Other (describe using the State note)  No

Please report information on ADULT LITERACY for the 2019 calendar year.

ADULT LITERACY

3.59 Did the library offer adult literacy programs?  Yes
3.60 Total group program sessions  104
3.61 Total one-on-one program sessions  659
3.62 Total group program attendance  1,497
3.63 Total one-on-one program attendance  667
3.64 - Collaborators (check all that apply)
a. Literacy NY (Literacy Volunteers of America)  Yes
b. Public School District(s) and/or BOCES  Yes
c. Non-Public Schools  No
d. Other (see instructions and describe using Note)  Yes

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2019 calendar year.

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.65 Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)  Y
3.66 Children's program sessions  0
3.67 Young adult program sessions  0
3.68 Adult program sessions  106
3.69  Total program sessions (total 3.66 + 3.67 + 3.68) 106
3.70  One-on-one program sessions 276
3.71  Children's program attendance 0
3.72  Young adult program attendance 0
3.73  Adult program attendance 1,493
3.74  Total program attendance (total 3.71 + 3.72 + 3.73) 1,493
3.75  One-on-one program attendance 276
3.76 - Collaborators (check all that apply):
a.  Literacy NY (Literacy Volunteers of America) Yes
b.  Public School District(s) and/or BOCES Yes
c.  Non-Public School(s) No
d.  Other (describe using the Note) Yes

Please report information on DIGITAL LITERACY for the 2019 calendar year.

DIGITAL LITERACY

3.77  Did the library offer digital literacy programs? Y
3.78  Total group program sessions 52
3.79  Total one-on-one program sessions 766
3.80  Total group program attendance 270
3.81  Total one-on-one program attendance 837
3.82  Did your library offer teen-led activities during the 2019 calendar year? Y
3.83  Did your library offer teen-led activities during the 2018 calendar year? Y

4. LIBRARY TRANSACTIONS

Circulation/Electronic Use/Reference Transactions

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation.)

CATALOGED BOOK CIRCULATION
4.1  Adult Fiction Books 429,636
4.2  Adult Non-fiction Books 289,962
4.3  Total Adult Books (Total questions 4.1 & 4.2) 719,598
4.4  Children's Fiction Books 284,803
4.5  Children's Non-fiction Books 63,408
4.6  Total Children's Books (Total questions 4.4 & 4.5) 348,211
4.7  Total Cataloged Book Circulation (Total question 4.3 & 4.6) 1,067,809

CIRCULATION OF OTHER MATERIALS
4.8  Circulation of Adult Other Materials 973,444
4.9  Circulation of Children's Other Materials 143,448
4.10 Total Circulation of Other Materials (Total questions 1,116,892
4.8, 4.9)
4.11 Physical Item Circulation (Total questions 4.7 & 4.10) 2,184,701

ELECTRONIC USE
4.12 Use of Electronic Material 968,923
4.13 Successful Retrieval of Electronic Information 592,305
4.14 Electronic Content Use (Total questions 4.12 & 4.13) 1,561,228
4.15 Total Circulation of Materials (Total questions 4.11 & 4.12) 3,153,624
4.16 Total Collection Use (Total questions 4.13 & 4.15) 3,745,929
4.17 Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9) 491,659

REFERENCE TRANSACTIONS
4.18 Total Reference Transactions 138,226
4.19 Does the library offer virtual reference? Y

Interlibrary Loan

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)
4.20 TOTAL MATERIALS RECEIVED 5,393

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)
4.21 TOTAL MATERIALS PROVIDED 6,974

5. TECHNOLOGY AND TELECOMMUNICATIONS
Report all information as of December 31, 2019.

SYSTEMS AND SERVICES
5.1 Automated circulation system? Y
5.2 Online public access catalog (OPAC)? Y
5.3 Electronic access to the OPAC from outside the library? Y
5.4 Annual number of visits to the library's web site 8,891,136
5.5 Does the library use Internet filtering software on any computer? Y
5.6 Does your library use social media? Y
5.7 Does the library file for E-rate benefits? Y
5.8 Is the library part of a consortium for E-rate benefits? N
5.9 If yes, in which consortium are you participating? N/A
5.10 Name of the person responsible for the library's Information Technology (IT) services Stephen Hovey, IT Administrator
5.11 IT contact's telephone number (enter 10 digits only and hit the Tab key) (716) 858-6004
5.12 IT contact's email address hoveys@buffalolib.org

6. STAFF INFORMATION
Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all
positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

**FTE (FULL-TIME EQUIVALENT CALCULATION)**

6.1 The number of hours per workweek used to compute FTE for all paid library personnel in this section. 35

**BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS**

6.2 Library Director (certified) 1
6.3 Vacant Library Director (certified) 0
6.4 Librarian (certified) 46.71
6.5 Vacant Librarian (certified) 1.06
6.6 Library Manager (not certified) 0
6.7 Vacant Library Manager (not certified) 0
6.8 Library Specialist/Paraprofessional (not certified) 11
6.9 Vacant Library Specialist/Paraprofessional (not certified) 1
6.10 Other Staff 177.51
6.11 Vacant Other Staff 10.37
6.12 TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10) 236.22
6.13 VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11) 12.43

**SALARY INFORMATION**

6.14 FTE - Entry Level Librarian (certified) 1
6.15 Salary - Entry Level Librarian (certified) $43,709
6.16 FTE - Library Director (certified) 1
6.17 Salary - Library Director (certified) $141,834
6.18 FTE - Library Manager (not certified) N/A
6.19 Salary - Library Manager (not certified) N/A

**7. MINIMUM PUBLIC LIBRARY STANDARDS (CURRENT)**

Report all information as of December 31, 2019. Please click [here](https://collectconnect.baker-taylor.com/SurveyReport.aspx?IncludeAnno=N&Impersonate=&ResponseTypes=CY&SelectSection=ALL&SectionId=...) to read general instructions before completing this section.

7.1 1. Is governed by board-approved written bylaws which outline the responsibilities and procedures of the library board of trustees. Y
7.2 2. Has a board-approved written long range plan of service. Y
7.3 3. Presents a board-approved annual report to the community on the library's progress in meeting its goals and objectives. Y
7.4 4. Has board-approved written policies for the operation of the library. Y
7.5 5. Presents annually to appropriate funding agencies a Y
written board-approved budget which would enable the library to meet or exceed these standards and to carry out its long-range plan of service.

7.6 6. Periodically evaluates the effectiveness of the library's collection and services in meeting community needs. Y

7.7 7. Is open the minimum standard number of public service hours for population served. (see instructions) Y

8. Maintains a facility to meet community needs, including adequate:

7.8 8a. space Y
7.9 8b. lighting Y
7.10 8c. shelving Y
7.11 8d. seating Y
7.12 8e. restroom (see instructions) Y

9. Provides equipment and connections to meet community needs and provide access to other library catalogs and other electronic information, including but not limited to the following:

7.13 9a. telephone Y
7.14 9b. photocopier (see instructions) Y
7.15 9c. microcomputer or terminal Y
7.16 9d. printer Y
7.17 9e. Fax capability (see instructions) Y
7.18 10. Distributes board-approved printed information listing the library's hours open, borrowing rules, services, location and phone number. Y
7.19 11. Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8. Y

7. MINIMUM PUBLIC LIBRARY STANDARDS (AS OF 2021)

As of January 1, 2021 all public, free association and Indian libraries in New York State will be required to meet the minimum standards listed below. Please indicate which of these standards your library already meets as of December 31, 2019. This 2019 data will be helpful in informing statewide and regional efforts to ensure that all of New York's libraries are able to successfully comply with the new minimum standards. Please click here to read general instructions before completing this section. Helpful information for meeting minimum public library standards is available on the State Library's website. Questions about the new standards should be directed to your library system.

1. Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law. Y

2. Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff. Y

3. Provides a board-approved written annual report to the community on the library's progress in meeting its
mission, goals and objectives, as outlined in the library's long-range plan of service.

4. Has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law. Y

5. Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service. Y

6. Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service. Y

7. Is open the minimum standard number of public service hours for population served. (see instructions) Y

8. Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate:

8a. space Y
8b. lighting Y
8c. shelving Y
8d. seating Y
8e. power infrastructure Y
8f. data infrastructure Y
8g. public restroom Y

9. Provides programming to address community needs, as outlined in the library's long-range plan of service. Y

10. Provides

10a. a circulation system that facilitates access to the local library collection and other library catalogs Y
10b. equipment, technology, and internet connectivity to address community needs and facilitate access to information. Y

11. Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above. Y

12. Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8. Y

13. Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service. Y

14. Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service. Y
8. PUBLIC SERVICE INFORMATION
Report all information as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1 Main Library 1
8.2 Branches 8
8.3 Bookmobiles 1
8.4 Other Outlets 2
8.5 TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4) 12

PUBLIC SERVICE HOURS - Report hours to two decimal places.
8.6 Minimum Weekly Total Hours - Main Library 62.00
8.7 Minimum Weekly Total Hours - Branch Libraries 328.00
8.8 Minimum Weekly Total Hours - Bookmobiles 22.80
8.9 Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8) 412.80
8.10 Annual Total Hours - Main Library 3,155.50
8.11 Annual Total Hours - Branch Libraries 16,358.00
8.12 Annual Total Hours - Bookmobiles 954.50
8.13 Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12) 20,468.00

9. SERVICE OUTLET INFORMATION
Report all information as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for each main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available in the survey by clicking here

1. Outlet Name Buffalo & Erie County Public Library System
2. Outlet Name Status 00 (for no change)
3. Street Address 1 Lafayette Square
4. Outlet Street Address Status 00 (for no change)
5. City Buffalo
6. Zip Code 14203
7. Phone (enter 10 digits only) (716) 858-8900
<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>Fax Number (enter 10 digits only)</td>
<td>(716) 858-6544</td>
</tr>
<tr>
<td>9</td>
<td>E-mail Address</td>
<td><a href="mailto:jakubowskim@buffalolib.org">jakubowskim@buffalolib.org</a></td>
</tr>
<tr>
<td>10</td>
<td>Outlet URL</td>
<td><a href="https://www.buffalolib.org/">https://www.buffalolib.org/</a></td>
</tr>
<tr>
<td>11</td>
<td>County</td>
<td>Erie</td>
</tr>
<tr>
<td>12</td>
<td>School District</td>
<td>Buffalo</td>
</tr>
<tr>
<td>13</td>
<td>Library System</td>
<td>Buffalo &amp; Erie County Public Library</td>
</tr>
<tr>
<td>14</td>
<td>Outlet Type Code (select one):</td>
<td>CE</td>
</tr>
<tr>
<td>15</td>
<td>Public Service Hours Per Year for This Outlet</td>
<td>3,156</td>
</tr>
<tr>
<td>16</td>
<td>Number of Weeks This Outlet is Open</td>
<td>52</td>
</tr>
<tr>
<td>17</td>
<td>Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?</td>
<td>Y</td>
</tr>
<tr>
<td>18</td>
<td>Is the meeting space available for public use even when the outlet is closed?</td>
<td>Y</td>
</tr>
<tr>
<td>19</td>
<td>Total number of non-library sponsored programs, meetings and/or events at this outlet</td>
<td>967</td>
</tr>
<tr>
<td>20</td>
<td>Enter the appropriate outlet code (select one):</td>
<td>LRF</td>
</tr>
<tr>
<td>21</td>
<td>Who owns this outlet building?</td>
<td>County</td>
</tr>
<tr>
<td>22</td>
<td>Who owns the land on which this outlet is built?</td>
<td>County</td>
</tr>
<tr>
<td>23</td>
<td>Indicate the year this outlet was initially constructed</td>
<td>1963</td>
</tr>
<tr>
<td>24</td>
<td>Indicate the year this outlet underwent a major renovation costing $25,000 or more</td>
<td>2019</td>
</tr>
<tr>
<td>25</td>
<td>Square footage of the outlet</td>
<td>403,000</td>
</tr>
<tr>
<td>26</td>
<td>Number of internet computers at this outlet used by general public</td>
<td>143</td>
</tr>
<tr>
<td>27</td>
<td>Number of uses (sessions) of public Internet computers per year</td>
<td>115,265</td>
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<td>28</td>
<td>Type of connection on the outlet's public Internet computers</td>
<td>Other (specify using the State note)</td>
</tr>
<tr>
<td>29</td>
<td>Maximum download speed of connection on the outlet's public Internet computers</td>
<td>11 Greater than or equal to 100 mbps and less than 1 gbps</td>
</tr>
<tr>
<td>30</td>
<td>Maximum upload speed of connection on the outlet's public Internet computers</td>
<td>11 Greater than or equal to 100 mbps and less than 1 gbps</td>
</tr>
<tr>
<td>31</td>
<td>Internet Provider</td>
<td>Other (specify using the State note)</td>
</tr>
<tr>
<td>32</td>
<td>WiFi Access</td>
<td>Other (specify using the State note)</td>
</tr>
<tr>
<td>33</td>
<td>Number of wireless sessions provided by the library wireless service per year</td>
<td>179,677</td>
</tr>
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<td>34</td>
<td>Does the outlet have interactive videoconferencing capability for public use?</td>
<td>Y</td>
</tr>
<tr>
<td>35</td>
<td>Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?</td>
<td>Y</td>
</tr>
<tr>
<td>36</td>
<td>Is every public part of the outlet accessible to a person in a wheelchair?</td>
<td>Y</td>
</tr>
<tr>
<td>37</td>
<td>Does your outlet have a Makerspace?</td>
<td>Y</td>
</tr>
<tr>
<td>38</td>
<td>LIBID</td>
<td>0800000000</td>
</tr>
<tr>
<td>39</td>
<td>FSCSID</td>
<td>NY0005</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td></td>
</tr>
<tr>
<td><strong>40. Number of Bookmobiles in the Bookmobile Outlet Record</strong></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>41. Outlet Structure Status</strong></td>
<td>00 (for no change from previous year)</td>
<td></td>
</tr>
<tr>
<td>1. Outlet Name</td>
<td>East Clinton Branch Library</td>
<td></td>
</tr>
<tr>
<td>2. Outlet Name Status</td>
<td>00 (for no change)</td>
<td></td>
</tr>
<tr>
<td>3. Street Address</td>
<td>1929 East Clinton Street</td>
<td></td>
</tr>
<tr>
<td>4. Outlet Street Address Status</td>
<td>00 (for no change)</td>
<td></td>
</tr>
<tr>
<td>5. City</td>
<td>Buffalo</td>
<td></td>
</tr>
<tr>
<td>6. Zip Code</td>
<td>14206</td>
<td></td>
</tr>
<tr>
<td>7. Phone (enter 10 digits only)</td>
<td>(716) 823-5626</td>
<td></td>
</tr>
<tr>
<td>8. Fax Number (enter 10 digits only)</td>
<td>(716) 823-5626</td>
<td></td>
</tr>
<tr>
<td>9. E-mail Address</td>
<td><a href="mailto:ecl@buffalolib.org">ecl@buffalolib.org</a></td>
<td></td>
</tr>
<tr>
<td>11. County</td>
<td>Erie</td>
<td></td>
</tr>
<tr>
<td>12. School District</td>
<td>Buffalo</td>
<td></td>
</tr>
<tr>
<td>13. Library System</td>
<td>Buffalo &amp; Erie County Public Library</td>
<td></td>
</tr>
<tr>
<td>14. Outlet Type Code (select one):</td>
<td>BR</td>
<td></td>
</tr>
<tr>
<td>15. Public Service Hours Per Year for This Outlet</td>
<td>1,600</td>
<td></td>
</tr>
<tr>
<td>16. Number of Weeks This Outlet is Open</td>
<td>52</td>
<td></td>
</tr>
<tr>
<td>17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>18. Is the meeting space available for public use even when the outlet is closed?</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>19. Total number of non-library sponsored programs, meetings and/or events at this outlet</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>20. Enter the appropriate outlet code (select one):</td>
<td>LRF</td>
<td></td>
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<tr>
<td>21. Who owns this outlet building?</td>
<td>City</td>
<td></td>
</tr>
<tr>
<td>22. Who owns the land on which this outlet is built?</td>
<td>City</td>
<td></td>
</tr>
<tr>
<td>23. Indicate the year this outlet was initially constructed</td>
<td>1976</td>
<td></td>
</tr>
<tr>
<td>24. Indicate the year this outlet underwent a major renovation costing $25,000 or more</td>
<td>2015</td>
<td></td>
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<tr>
<td>25. Square footage of the outlet</td>
<td>4,215</td>
<td></td>
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<tr>
<td>26. Number of internet computers at this outlet used by general public</td>
<td>14</td>
<td></td>
</tr>
<tr>
<td>27. Number of uses (sessions) of public Internet computers per year</td>
<td>5,179</td>
<td></td>
</tr>
<tr>
<td>28. Type of connection on the outlet's public Internet computers</td>
<td>Other (specify using the State note)</td>
<td></td>
</tr>
<tr>
<td>29. Maximum download speed of connection on the outlet's public Internet computers</td>
<td>9 Greater than or equal to 25 mbps and less than 50 mbps</td>
<td></td>
</tr>
<tr>
<td>30. Maximum upload speed of connection on the outlet's public Internet computers</td>
<td>9 Greater than or equal to 25 mbps and less than 50 mbps</td>
<td></td>
</tr>
<tr>
<td>31. Internet Provider</td>
<td>Other (specify using the State note)</td>
<td></td>
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32. WiFi Access
33. Number of wireless sessions provided by the library wireless service per year
   Password required
   8,297
34. Does the outlet have interactive videoconferencing capability for public use?
   Y
35. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?
   Y
36. Is every public part of the outlet accessible to a person in a wheelchair?
   Y
37. Does your outlet have a Makerspace?
   N
38. LIBID
   0800000000
39. FSCSID
   NY0005
40. Number of Bookmobiles in the Bookmobile Outlet Record
   0
41. Outlet Structure Status
   00 (for no change from previous year)
1. Outlet Name
   Leroy R. Coles, Jr. Branch Library
2. Outlet Name Status
   14 (for Unofficial name change)
3. Street Address
   1187 East Delavan Avenue
4. Outlet Street Address Status
   00 (for no change)
5. City
   Buffalo
6. Zip Code
   14215
7. Phone (enter 10 digits only)
   (716) 896-4433
8. Fax Number (enter 10 digits only)
   (716) 896-4433
9. E-mail Address
   cls@buffalolib.org
10. Outlet URL
    https://www.buffalolib.org/locations-hours/leroy-r-coles-jr-branch-library
11. County
    Erie
12. School District
    Buffalo
13. Library System
    Buffalo & Erie County Public Library
14. Outlet Type Code (select one):
    BR
15. Public Service Hours Per Year for This Outlet
    2,006
16. Number of Weeks This Outlet is Open
    52
17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?
   Y
18. Is the meeting space available for public use even when the outlet is closed?
   Y
19. Total number of non-library sponsored programs, meetings and/or events at this outlet
    154
20. Enter the appropriate outlet code (select one):
    LRF
21. Who owns this outlet building?
    City
22. Who owns the land on which this outlet is built?
    City
23. Indicate the year this outlet was initially constructed
    1961
24. Indicate the year this outlet underwent a major renovation costing $25,000 or more
    2019
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<table>
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<tr>
<td>25.</td>
<td>Square footage of the outlet</td>
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<td>26.</td>
<td>Number of internet computers at this outlet used by general public</td>
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<tr>
<td>27.</td>
<td>Number of uses (sessions) of public Internet computers per year</td>
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<tr>
<td>28.</td>
<td>Type of connection on the outlet's public Internet computers</td>
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<tr>
<td>29.</td>
<td>Maximum download speed of connection on the outlet's public Internet computers</td>
</tr>
<tr>
<td>30.</td>
<td>Maximum upload speed of connection on the outlet's public Internet computers</td>
</tr>
<tr>
<td>31.</td>
<td>Internet Provider</td>
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<tr>
<td>32.</td>
<td>WiFi Access</td>
</tr>
<tr>
<td>33.</td>
<td>Number of wireless sessions provided by the library wireless service per year</td>
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<tr>
<td>34.</td>
<td>Does the outlet have interactive videoconferencing capability for public use?</td>
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<tr>
<td>35.</td>
<td>Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?</td>
</tr>
<tr>
<td>36.</td>
<td>Is every public part of the outlet accessible to a person in a wheelchair?</td>
</tr>
<tr>
<td>37.</td>
<td>Does your outlet have a Makerspace?</td>
</tr>
<tr>
<td>38.</td>
<td>LIBID</td>
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<tr>
<td>39.</td>
<td>FSCSID</td>
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<tr>
<td>40.</td>
<td>Number of Bookmobiles in the Bookmobile Outlet Record</td>
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<tr>
<td>41.</td>
<td>Outlet Structure Status</td>
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<tr>
<td>1.</td>
<td>Outlet Name</td>
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<td>2.</td>
<td>Outlet Name Status</td>
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<td>3.</td>
<td>Street Address</td>
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<tr>
<td>4.</td>
<td>Outlet Street Address Status</td>
</tr>
<tr>
<td>5.</td>
<td>City</td>
</tr>
<tr>
<td>6.</td>
<td>Zip Code</td>
</tr>
<tr>
<td>7.</td>
<td>Phone (enter 10 digits only)</td>
</tr>
<tr>
<td>8.</td>
<td>Fax Number (enter 10 digits only)</td>
</tr>
<tr>
<td>9.</td>
<td>E-mail Address</td>
</tr>
<tr>
<td>10.</td>
<td>Outlet URL</td>
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<tr>
<td>11.</td>
<td>County</td>
</tr>
<tr>
<td>12.</td>
<td>School District</td>
</tr>
<tr>
<td>13.</td>
<td>Library System</td>
</tr>
<tr>
<td>14.</td>
<td>Outlet Type Code (select one):</td>
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<tr>
<td>15.</td>
<td>Public Service Hours Per Year for This Outlet</td>
</tr>
<tr>
<td>16.</td>
<td>Number of Weeks This Outlet is Open</td>
</tr>
</tbody>
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<p>| | |</p>
<table>
<thead>
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<tbody>
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<td>25.</td>
<td>8,659</td>
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<tr>
<td>26.</td>
<td>48</td>
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<td>27.</td>
<td>22,459</td>
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<tr>
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<tr>
<td>29.</td>
<td>9 Greater than or equal to 25 mbps and less than 50 mbps</td>
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<tr>
<td>30.</td>
<td>9 Greater than or equal to 25 mbps and less than 50 mbps</td>
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<tr>
<td>31.</td>
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<td>32.</td>
<td>15,137</td>
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<td>34.</td>
<td>Y</td>
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<td>35.</td>
<td>Y</td>
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<td>36.</td>
<td>Y</td>
</tr>
<tr>
<td>37.</td>
<td>N</td>
</tr>
<tr>
<td>38.</td>
<td>0800000000</td>
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<td>39.</td>
<td>NY0005</td>
</tr>
<tr>
<td>40.</td>
<td>0</td>
</tr>
<tr>
<td>41.</td>
<td>00 (for no change from previous year)</td>
</tr>
<tr>
<td>1.</td>
<td>Frank E. Merriweather, Jr. Library</td>
</tr>
<tr>
<td>2.</td>
<td>00 (for no change)</td>
</tr>
<tr>
<td>3.</td>
<td>1324 Jefferson Ave.</td>
</tr>
<tr>
<td>4.</td>
<td>00 (for no change)</td>
</tr>
<tr>
<td>5.</td>
<td>Buffalo</td>
</tr>
<tr>
<td>6.</td>
<td>14208</td>
</tr>
<tr>
<td>7.</td>
<td>(716) 883-4418</td>
</tr>
<tr>
<td>8.</td>
<td>(716) 551-0158</td>
</tr>
<tr>
<td>9.</td>
<td><a href="mailto:mrw@buffalolib.org">mrw@buffalolib.org</a></td>
</tr>
<tr>
<td>11.</td>
<td>Erie</td>
</tr>
<tr>
<td>12.</td>
<td>Buffalo</td>
</tr>
<tr>
<td>13.</td>
<td>Buffalo &amp; Erie County Public Library</td>
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<tr>
<td>14.</td>
<td>BR</td>
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<td>15.</td>
<td>2,604</td>
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<td>Question</td>
<td>Answer</td>
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<td>------------------------------------------------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?</td>
<td>Y</td>
</tr>
<tr>
<td>18. Is the meeting space available for public use even when the outlet is closed?</td>
<td>Y</td>
</tr>
<tr>
<td>19. Total number of non-library sponsored programs, meetings and/or events at this outlet</td>
<td>538</td>
</tr>
<tr>
<td>20. Enter the appropriate outlet code (select one):</td>
<td>LRF</td>
</tr>
<tr>
<td>21. Who owns this outlet building?</td>
<td>City</td>
</tr>
<tr>
<td>22. Who owns the land on which this outlet is built?</td>
<td>City</td>
</tr>
<tr>
<td>23. Indicate the year this outlet was initially constructed</td>
<td>2006</td>
</tr>
<tr>
<td>24. Indicate the year this outlet underwent a major renovation costing $25,000 or more</td>
<td>N/A</td>
</tr>
<tr>
<td>25. Square footage of the outlet</td>
<td>20,000</td>
</tr>
<tr>
<td>26. Number of internet computers at this outlet used by general public</td>
<td>51</td>
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<tr>
<td>27. Number of uses (sessions) of public Internet computers per year</td>
<td>34,351</td>
</tr>
<tr>
<td>28. Type of connection on the outlet's public Internet computers</td>
<td>Other (specify using the State note)</td>
</tr>
<tr>
<td>29. Maximum download speed of connection on the outlet's public Internet computers</td>
<td>10 Greater than or equal to 50 mbps and less than 100 mbps</td>
</tr>
<tr>
<td>30. Maximum upload speed of connection on the outlet's public Internet computers</td>
<td>10 Greater than or equal to 50 mbps and less than 100 mbps</td>
</tr>
<tr>
<td>31. Internet Provider</td>
<td>Other (specify using the State note)</td>
</tr>
<tr>
<td>32. WiFi Access</td>
<td>Password required</td>
</tr>
<tr>
<td>33. Number of wireless sessions provided by the library wireless service per year</td>
<td>17,592</td>
</tr>
<tr>
<td>34. Does the outlet have interactive videoconferencing capability for public use?</td>
<td>Y</td>
</tr>
<tr>
<td>35. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?</td>
<td>Y</td>
</tr>
<tr>
<td>36. Is every public part of the outlet accessible to a person in a wheelchair?</td>
<td>Y</td>
</tr>
<tr>
<td>37. Does your outlet have a Makerspace?</td>
<td>N</td>
</tr>
<tr>
<td>38. LID</td>
<td>0800000000</td>
</tr>
<tr>
<td>39. FSCSID</td>
<td>NY0005</td>
</tr>
<tr>
<td>40. Number of Bookmobiles in the Bookmobile Outlet Record</td>
<td>0</td>
</tr>
<tr>
<td>41. Outlet Structure Status</td>
<td>00 (for no change from previous year)</td>
</tr>
<tr>
<td>1. Outlet Name</td>
<td>J. P. Dudley Branch Library</td>
</tr>
<tr>
<td>2. Outlet Name Status</td>
<td>00 (for no change)</td>
</tr>
<tr>
<td>3. Street Address</td>
<td>2010 South Park Avenue</td>
</tr>
<tr>
<td>4. Outlet Street Address Status</td>
<td>00 (for no change)</td>
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<tr>
<td>5. City</td>
<td>Buffalo</td>
</tr>
<tr>
<td>6. Zip Code</td>
<td>14220</td>
</tr>
<tr>
<td></td>
<td></td>
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<td>---</td>
<td>---</td>
</tr>
<tr>
<td>7.</td>
<td>Phone (enter 10 digits only) (716) 823-1854</td>
</tr>
<tr>
<td>8.</td>
<td>Fax Number (enter 10 digits only) (716) 823-1854</td>
</tr>
<tr>
<td>9.</td>
<td>E-mail Address <a href="mailto:dud@buffalolib.org">dud@buffalolib.org</a></td>
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<tr>
<td>11.</td>
<td>County Erie</td>
</tr>
<tr>
<td>12.</td>
<td>School District Buffalo</td>
</tr>
<tr>
<td>13.</td>
<td>Library System Buffalo &amp; Erie County Public Library</td>
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<tr>
<td>14.</td>
<td>Outlet Type Code (select one): BR</td>
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<tr>
<td>15.</td>
<td>Public Service Hours Per Year for This Outlet 1,758</td>
</tr>
<tr>
<td>16.</td>
<td>Number of Weeks This Outlet is Open 45</td>
</tr>
<tr>
<td>17.</td>
<td>Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y</td>
</tr>
<tr>
<td>18.</td>
<td>Is the meeting space available for public use even when the outlet is closed? Y</td>
</tr>
<tr>
<td>19.</td>
<td>Total number of non-library sponsored programs, meetings and/or events at this outlet 33</td>
</tr>
<tr>
<td>20.</td>
<td>Enter the appropriate outlet code (select one): LRF</td>
</tr>
<tr>
<td>21.</td>
<td>Who owns this outlet building? City</td>
</tr>
<tr>
<td>22.</td>
<td>Who owns the land on which this outlet is built? City</td>
</tr>
<tr>
<td>23.</td>
<td>Indicate the year this outlet was initially constructed 1962</td>
</tr>
<tr>
<td>24.</td>
<td>Indicate the year this outlet underwent a major renovation costing $25,000 or more 2015</td>
</tr>
<tr>
<td>25.</td>
<td>Square footage of the outlet 6,090</td>
</tr>
<tr>
<td>26.</td>
<td>Number of internet computers at this outlet used by general public 25</td>
</tr>
<tr>
<td>27.</td>
<td>Number of uses (sessions) of public Internet computers per year 11,020</td>
</tr>
<tr>
<td>28.</td>
<td>Type of connection on the outlet's public Internet computers Other (specify using the State note)</td>
</tr>
<tr>
<td>29.</td>
<td>Maximum download speed of connection on the outlet's public Internet computers 9 Greater than or equal to 25 mbps and less than 50 mbps</td>
</tr>
<tr>
<td>30.</td>
<td>Maximum upload speed of connection on the outlet's public Internet computers 9 Greater than or equal to 25 mbps and less than 50 mbps</td>
</tr>
<tr>
<td>31.</td>
<td>Internet Provider Other (specify using the State note)</td>
</tr>
<tr>
<td>32.</td>
<td>WiFi Access Password required</td>
</tr>
<tr>
<td>33.</td>
<td>Number of wireless sessions provided by the library wireless service per year 12,335</td>
</tr>
<tr>
<td>34.</td>
<td>Does the outlet have interactive videoconferencing capability for public use? Y</td>
</tr>
<tr>
<td>35.</td>
<td>Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? Y</td>
</tr>
<tr>
<td>36.</td>
<td>Is every public part of the outlet accessible to a person in a wheelchair? Y</td>
</tr>
<tr>
<td>37.</td>
<td>Does your outlet have a Makerspace? N</td>
</tr>
<tr>
<td></td>
<td>LIBID</td>
</tr>
<tr>
<td>---</td>
<td>---------------</td>
</tr>
<tr>
<td>39.</td>
<td>FSCSID</td>
</tr>
<tr>
<td>40.</td>
<td>Number of Bookmobiles in the Bookmobile Outlet Record</td>
</tr>
<tr>
<td>41.</td>
<td>Outlet Structure Status</td>
</tr>
<tr>
<td>1.</td>
<td>Outlet Name</td>
</tr>
<tr>
<td>2.</td>
<td>Outlet Name Status</td>
</tr>
<tr>
<td>3.</td>
<td>Street Address</td>
</tr>
<tr>
<td>4.</td>
<td>Outlet Street Address Status</td>
</tr>
<tr>
<td>5.</td>
<td>City</td>
</tr>
<tr>
<td>6.</td>
<td>Zip Code</td>
</tr>
<tr>
<td>7.</td>
<td>Phone</td>
</tr>
<tr>
<td>8.</td>
<td>Fax Number</td>
</tr>
<tr>
<td>9.</td>
<td>E-mail Address</td>
</tr>
<tr>
<td>11.</td>
<td>County</td>
</tr>
<tr>
<td>12.</td>
<td>School District</td>
</tr>
<tr>
<td>13.</td>
<td>Library System</td>
</tr>
<tr>
<td>14.</td>
<td>Outlet Type Code (select one):</td>
</tr>
<tr>
<td>15.</td>
<td>Public Service Hours Per Year for This Outlet</td>
</tr>
<tr>
<td>16.</td>
<td>Number of Weeks This Outlet is Open</td>
</tr>
<tr>
<td>17.</td>
<td>Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?</td>
</tr>
<tr>
<td>18.</td>
<td>Is the meeting space available for public use even when the outlet is closed?</td>
</tr>
<tr>
<td>19.</td>
<td>Total number of non-library sponsored programs, meetings and/or events at this outlet</td>
</tr>
<tr>
<td>20.</td>
<td>Enter the appropriate outlet code (select one):</td>
</tr>
<tr>
<td>21.</td>
<td>Who owns this outlet building?</td>
</tr>
<tr>
<td>22.</td>
<td>Who owns the land on which this outlet is built?</td>
</tr>
<tr>
<td>23.</td>
<td>Indicate the year this outlet was initially constructed</td>
</tr>
<tr>
<td>24.</td>
<td>Indicate the year this outlet underwent a major renovation costing $25,000 or more</td>
</tr>
<tr>
<td>25.</td>
<td>Square footage of the outlet</td>
</tr>
<tr>
<td>26.</td>
<td>Number of internet computers at this outlet used by general public</td>
</tr>
<tr>
<td>27.</td>
<td>Number of uses (sessions) of public Internet computers per year</td>
</tr>
<tr>
<td>28.</td>
<td>Type of connection on the outlet's public Internet computers</td>
</tr>
<tr>
<td>29.</td>
<td>Maximum download speed of connection on the outlet's public Internet computers</td>
</tr>
<tr>
<td>30.</td>
<td>Maximum upload speed of connection on the outlet's</td>
</tr>
</tbody>
</table>
public Internet computers
31. Internet Provider
32. WiFi Access
33. Number of wireless sessions provided by the library wireless service per year
34. Does the outlet have interactive videoconferencing capability for public use?
35. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?
36. Is every public part of the outlet accessible to a person in a wheelchair?
37. Does your outlet have a Makerspace?
38. LIBID
39. FSCSID
40. Number of Bookmobiles in the Bookmobile Outlet Record
41. Outlet Structure Status

1. Outlet Name
2. Outlet Name Status
3. Street Address
4. Outlet Street Address Status
5. City
6. Zip Code
7. Phone (enter 10 digits only)
8. Fax Number (enter 10 digits only)
9. E-mail Address
10. Outlet URL
11. County
12. School District
13. Library System
14. Outlet Type Code (select one):
15. Public Service Hours Per Year for This Outlet
16. Number of Weeks This Outlet is Open
17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?
18. Is the meeting space available for public use even when the outlet is closed?
19. Total number of non-library sponsored programs, meetings and/or events at this outlet
20. Enter the appropriate outlet code (select one):
21. Who owns this outlet building?

Other (specify using the State note) Password required
10,066
Y
Y
N
N
0800000000
NY0005
0
00 (for no change from previous year)
Niagara Branch Library
06 (for Official name change-Regent Charter Action)
280 Porter Avenue
0 (for no change)
Buffalo
14201
(716) 882-1537
(716) 882-1537
gnz@buffalolib.org
https://www.buffalolib.org/locations-hours/isaias-gonzalez-soto-branch-library
Erie
Buffalo
Buffalo & Erie County Public Library
BR
2,406
52
Y
Y
177
LRF
City
22. Who owns the land on which this outlet is built? City
23. Indicate the year this outlet was initially constructed 1958
24. Indicate the year this outlet underwent a major renovation costing $25,000 or more 2017
25. Square footage of the outlet 11,279
26. Number of internet computers at this outlet used by general public 25
27. Number of uses (sessions) of public Internet computers per year 19,521
28. Type of connection on the outlet's public Internet computers Other (specify using the State note)
29. Maximum download speed of connection on the outlet's public Internet computers 9 Greater than or equal to 25 mbps and less than 50 mbps
30. Maximum upload speed of connection on the outlet's public Internet computers 9 Greater than or equal to 25 mbps and less than 50 mbps
31. Internet Provider Other (specify using the State note)
32. WiFi Access Password required
33. Number of wireless sessions provided by the library wireless service per year 18,349
34. Does the outlet have interactive videoconferencing capability for public use? Y
35. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? Y
36. Is every public part of the outlet accessible to a person in a wheelchair? N
37. Does your outlet have a Makerspace? N
38. LIBID 0800000000
39. FSCSID NY0005
40. Number of Bookmobiles in the Bookmobile Outlet Record 0
41. Outlet Structure Status 00 (for no change from previous year)

1. Outlet Name North Park Branch Library
2. Outlet Name Status 00 (for no change)
3. Street Address 975 Hertel Avenue
4. Outlet Street Address Status 00 (for no change)
5. City Buffalo
6. Zip Code 14216
7. Phone (enter 10 digits only) (716) 875-3748
8. Fax Number (enter 10 digits only) (716) 874-5593
9. E-mail Address npk@buffalolib.org
11. County Erie
12. School District Buffalo
13. Library System Buffalo & Erie County Public Library
14. Outlet Type Code (select one): BR
15. Public Service Hours Per Year for This Outlet 1,984
16. Number of Weeks This Outlet is Open 52
17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y
18. Is the meeting space available for public use even when the outlet is closed? N
19. Total number of non-library sponsored programs, meetings and/or events at this outlet 181
20. Enter the appropriate outlet code (select one): N/A
21. Who owns this outlet building? Other (specify using the State note)
22. Who owns the land on which this outlet is built? Other (specify using the State note)
23. Indicate the year this outlet was initially constructed 2009
24. Indicate the year this outlet underwent a major renovation costing $25,000 or more 2017
25. Square footage of the outlet 5,662
26. Number of internet computers at this outlet used by general public 30
27. Number of uses (sessions) of public Internet computers per year 15,132
28. Type of connection on the outlet's public Internet computers Other (specify using the State note)
29. Maximum download speed of connection on the outlet's public Internet computers Greater than or equal to 25 mbps and less than 50 mbps
30. Maximum upload speed of connection on the outlet's public Internet computers Greater than or equal to 25 mbps and less than 50 mbps
31. Internet Provider Other (specify using the State note)
32. WiFi Access Password required
33. Number of wireless sessions provided by the library wireless service per year 9,951
34. Does the outlet have interactive videoconferencing capability for public use? Y
35. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? Y
36. Is every public part of the outlet accessible to a person in a wheelchair? Y
37. Does your outlet have a Makerspace? N
38. LIBID 0800000000
39. FSCSID NY0005
40. Number of Bookmobiles in the Bookmobile Outlet Record 0
41. Outlet Structure Status 00 (for no change from previous year)
1. Outlet Name Riverside Branch Library
2. Outlet Name Status 06 (for Official name change-Regent Charter Action)
3. Street Address 820 Tonawanda Street  
4. Outlet Street Address Status 00 (for no change)  
5. City Buffalo  
6. Zip Code 14207  
7. Phone (enter 10 digits only) (716) 875-0562  
8. Fax Number (enter 10 digits only) (716) 875-0562  
9. E-mail Address pan@buffalolib.org  
11. County Erie  
12. School District Buffalo  
13. Library System Buffalo & Erie County Public Library  
14. Outlet Type Code (select one): BR  
15. Public Service Hours Per Year for This Outlet 1,992  
16. Number of Weeks This Outlet is Open 52  
17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y  
18. Is the meeting space available for public use even when the outlet is closed? Y  
19. Total number of non-library sponsored programs, meetings and/or events at this outlet 57  
20. Enter the appropriate outlet code (select one): LRF  
21. Who owns this outlet building? City  
22. Who owns the land on which this outlet is built? City  
23. Indicate the year this outlet was initially constructed 1986  
24. Indicate the year this outlet underwent a major renovation costing $25,000 or more N/A  
25. Square footage of the outlet 7,205  
26. Number of internet computers at this outlet used by general public 19  
27. Number of uses (sessions) of public Internet computers per year 9,924  
28. Type of connection on the outlet's public Internet computers Other (specify using the State note)  
29. Maximum download speed of connection on the outlet's public Internet computers 9 Greater than or equal to 25 mbps and less than 50 mbps  
30. Maximum upload speed of connection on the outlet's public Internet computers 9 Greater than or equal to 25 mbps and less than 50 mbps  
31. Internet Provider Other (specify using the State note)  
32. WiFi Access Password required  
33. Number of wireless sessions provided by the library wireless service per year 11,786  
34. Does the outlet have interactive videoconferencing capability for public use? Y  
35. Does the outlet have a building entrance that is Y
physically accessible to a person in a wheelchair?

36. Is every public part of the outlet accessible to a person in a wheelchair? Y

37. Does your outlet have a Makerspace? N

38. LIBID 0800000000

39. FSCSID NY0005

40. Number of Bookmobiles in the Bookmobile Outlet Record 0

41. Outlet Structure Status 00 (for no change from previous year)

1. Outlet Name Bookmobile

2. Outlet Name Status 00 (for no change)

3. Street Address 1 Lafayette Square

4. Outlet Street Address Status 00 (for no change)

5. City Buffalo

6. Zip Code 14203

7. Phone (enter 10 digits only) (716) 858-8900

8. Fax Number (enter 10 digits only) (716) 858-6211

9. E-mail Address bookmobile@buffalolib.org


11. County Erie

12. School District Buffalo

13. Library System Buffalo & Erie County Public Library

14. Outlet Type Code (select one): BS

15. Public Service Hours Per Year for This Outlet 955

16. Number of Weeks This Outlet is Open 52

17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? N

18. Is the meeting space available for public use even when the outlet is closed? N

19. Total number of non-library sponsored programs, meetings and/or events at this outlet 0

20. Enter the appropriate outlet code (select one): LRF

21. Who owns this outlet building? County

22. Who owns the land on which this outlet is built? County

23. Indicate the year this outlet was initially constructed 2016

24. Indicate the year this outlet underwent a major renovation costing $25,000 or more N/A

25. Square footage of the outlet N/A

26. Number of internet computers at this outlet used by general public 12

27. Number of uses (sessions) of public Internet computers per year 13
28. Type of connection on the outlet's public Internet computers
   Other (specify using the State note)
29. Maximum download speed of connection on the outlet's public Internet computers
   5 Greater than or equal to 3 mbps and less than 6 mbps
30. Maximum upload speed of connection on the outlet's public Internet computers
   5 Greater than or equal to 3 mbps and less than 6 mbps
31. Internet Provider
   Verizon Wireless
32. WiFi Access
   Password required
33. Number of wireless sessions provided by the library wireless service per year
   1,247
34. Does the outlet have interactive videoconferencing capability for public use?
   N
35. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?
   Y
36. Is every public part of the outlet accessible to a person in a wheelchair?
   Y
37. Does your outlet have a Makerspace?
   N
38. LIBID
   0800000000
39. FSCSID
   NY0005
40. Number of Bookmobiles in the Bookmobile Outlet Record
   1
41. Outlet Structure Status
   00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Trustees and Terms/Board President/Trustee Names

Report information about trustee meetings as of December 31, 2019. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS
10.1 Total number of board meetings held during calendar year (January 1, 2019 to December 31, 2019)
   11

NUMBER OF TRUSTEES AND TERMS
10.2 Does your library have a range of trustees stated in the library's charter documents (incorporation)?
   Yes
10.3 If yes, what is the range?
10.4 If your library has a range, how many voting positions are stated in the library's current by-laws?
   15
10.5 If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)?
10.6 Does your library's charter documents (incorporation) state a specified term for trustees? If no, please explain in a Note.
   Yes
10.7 If yes, what is the trustee term length, as stated in your library's charter documents (incorporation)?
   5 years
BOARD MEMBER SELECTION

10.8 Enter Board Member Selection Code (select one): A - board members are appointed by municipality(ies)

List Officers and Board Members as of February 1, 2020. Complete one record for each board member. There must be a record for each voting position, whether filled or vacant. Do not include non-voting positions.

BOARD PRESIDENT

10.9 First Name Kathleen
10.10 Last Name Berens Bucki
10.11 Mailing Address
10.12 City
10.13 Zip Code (5 digits only)
10.14 Phone (enter 10 digits only)
10.15 E-mail Address
10.16 Term Begins - Month January
10.17 Term Begins - Year (yyyy) 2017
10.18 Term Expires - Month December
10.19 Term Expires - Year (yyyy) 2021
10.20 Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. Yes

10.21 The date the Oath of Office was taken (mm/dd/yyyy) 03/28/2017
10.22 The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 03/28/2017
10.23 Is this a brand new trustee? N

You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect (but do not include the Board President—this information should still be entered directly into the survey). If you choose to send your data for uploading, you must enter the data into the spreadsheet form available here. Complete this form and email it to bibliostat@btol.com.

1. Status Filled
2. First Name of Board Member Kimberly
3. Last Name of Board Member Johnson
4. Mailing Address
5. City
6. Zip Code (5 digits only)
7. E-mail address
8. Office Held or Trustee Vice President
9. Term Begins - Month December
10. Term Begins - Year (year) 2017
11. Term Expires December
12. Term Expires - Year (yyyy) 2019
13. Is the trustee serving a full term? If No, add a Note.
The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

No

14. The date the Oath of Office (mm/dd/yyyy) was taken 12/22/2017

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 12/22/2017

16. Is this a brand new trustee? N

1. Status Filled
2. First Name of Board Member Alan
3. Last Name of Board Member Bedenko
4. Mailing Address
5. City
6. Zip Code (5 digits only)
7. E-mail address
8. Office Held or Trustee Secretary
9. Term Begins - Month January
10. Term Begins - Year (year) 2015
11. Term Expires December
12. Term Expires - Year (yyyy) 2019
13. Is the trustee serving a full term? If No, add a Note.
The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Yes

14. The date the Oath of Office (mm/dd/yyyy) was taken 02/06/2015

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 02/06/2015

16. Is this a brand new trustee? N

1. Status Filled
2. First Name of Board Member Joel
3. Last Name of Board Member Moore
4. Mailing Address
5. City
6. Zip Code (5 digits only)
7. E-mail address
8. Office Held or Trustee Financial Officer
9. Term Begins - Month January
10. Term Begins - Year (year) 2017
11. Term Expires December
12. Term Expires - Year (yyyy) 2021
13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. Yes
14. The date the Oath of Office (mm/dd/yyyy) was taken 12/28/2016
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 12/28/2016
16. Is this a brand new trustee? N
Term Expires: December
Term Expires - Year (yyyy): 2023
Is the trustee serving a full term? If No, add a Note. Yes
The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.
The date the Oath of Office (mm/dd/yyyy) was taken: 11/04/2019
The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy): 11/04/2019
Is this a brand new trustee?: N

Status: Filled
First Name of Board Member: Kathleen
Last Name of Board Member: Burd
Mailing Address
City
Zip Code (5 digits only)
E-mail address
Office Held or Trustee: Trustee
Term Begins - Month: January
Term Begins - Year (year): 2017
Term Expires: December
Term Expires - Year (yyyy): 2021
Is the trustee serving a full term? If No, add a Note. Yes
The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.
The date the Oath of Office (mm/dd/yyyy) was taken: 03/28/2017
The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy): 03/28/2017
Is this a brand new trustee?: N

Status: Filled
First Name of Board Member: Lucy
Last Name of Board Member: Candelario
Mailing Address
City
Zip Code (5 digits only)
E-mail address
Office Held or Trustee: Trustee
Term Begins - Month: January
<table>
<thead>
<tr>
<th>Status</th>
<th>Filled</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Name of Board Member</td>
<td>Carima</td>
</tr>
<tr>
<td>Last Name of Board Member</td>
<td>El-Behairy</td>
</tr>
<tr>
<td>Mailing Address</td>
<td></td>
</tr>
<tr>
<td>City</td>
<td></td>
</tr>
<tr>
<td>Zip Code (5 digits only)</td>
<td></td>
</tr>
<tr>
<td>E-mail address</td>
<td></td>
</tr>
<tr>
<td>Office Held or Trustee</td>
<td>Trustee</td>
</tr>
<tr>
<td>Term Begins - Month</td>
<td>March</td>
</tr>
<tr>
<td>Term Begins - Year (year)</td>
<td>2019</td>
</tr>
<tr>
<td>Term Expires</td>
<td>December</td>
</tr>
<tr>
<td>Term Expires - Year (yyyy)</td>
<td>2019</td>
</tr>
<tr>
<td>Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.</td>
<td>No</td>
</tr>
<tr>
<td>The date the Oath of Office (mm/dd/yyyy) was taken</td>
<td>01/23/2018</td>
</tr>
<tr>
<td>The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)</td>
<td>01/23/2018</td>
</tr>
<tr>
<td>Is this a brand new trustee?</td>
<td>Y</td>
</tr>
</tbody>
</table>
9. **Term Begins - Month** | January
10. **Term Begins - Year (year)** | 2016
11. **Term Expires** | December
12. **Term Expires - Year (yyyy)** | 2020
13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Yes
14. The date the Oath of Office (mm/dd/yyyy) was taken | 10/28/2016
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 10/28/2016
16. Is this a brand new trustee? | N

1. **Status** | Filled
2. **First Name of Board Member** | Frank
3. **Last Name of Board Member** | Housh
4. **Mailing Address**
5. **City**
6. **Zip Code (5 digits only)**
7. **E-mail address**
8. **Office Held or Trustee** | Trustee
9. **Term Begins - Month** | January
10. **Term Begins - Year (year)** | 2019
11. **Term Expires** | December
12. **Term Expires - Year (yyyy)** | 2023
13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Yes
14. The date the Oath of Office (mm/dd/yyyy) was taken | 03/27/2019
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 03/27/2019
16. Is this a brand new trustee? | N

1. **Status** | Filled
2. **First Name of Board Member** | Theodore
3. **Last Name of Board Member** | Johnson
4. **Mailing Address**
5. **City**
6. **Zip Code (5 digits only)**
7. **E-mail address**
<table>
<thead>
<tr>
<th></th>
<th>Office Held or Trustee</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>8.</td>
<td>Trustee</td>
<td></td>
</tr>
<tr>
<td>9.</td>
<td>Term Begins - Month</td>
<td>January</td>
</tr>
<tr>
<td>10.</td>
<td>Term Begins - Year (year)</td>
<td>2016</td>
</tr>
<tr>
<td>11.</td>
<td>Term Expires</td>
<td>December</td>
</tr>
<tr>
<td>12.</td>
<td>Term Expires - Year (yyyy)</td>
<td>2020</td>
</tr>
<tr>
<td>13.</td>
<td>Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.</td>
<td>Yes</td>
</tr>
<tr>
<td>14.</td>
<td>The date the Oath of Office (mm/dd/yyyy) was taken</td>
<td>03/28/2017</td>
</tr>
<tr>
<td>15.</td>
<td>The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)</td>
<td>03/28/2017</td>
</tr>
<tr>
<td>16.</td>
<td>Is this a brand new trustee?</td>
<td>N</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Status</th>
<th>Filled</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>First Name of Board Member</td>
<td>Sharon</td>
</tr>
<tr>
<td>2.</td>
<td>Last Name of Board Member</td>
<td>Kelly</td>
</tr>
<tr>
<td>3.</td>
<td>Mailing Address</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>City</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Zip Code (5 digits only)</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>E-mail address</td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>Office Held or Trustee</td>
<td>Trustee</td>
</tr>
<tr>
<td>8.</td>
<td>Term Begins - Month</td>
<td>January</td>
</tr>
<tr>
<td>9.</td>
<td>Term Begins - Year (year)</td>
<td>2016</td>
</tr>
<tr>
<td>10.</td>
<td>Term Expires</td>
<td>December</td>
</tr>
<tr>
<td>11.</td>
<td>Term Expires - Year (yyyy)</td>
<td>2020</td>
</tr>
<tr>
<td>12.</td>
<td>Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.</td>
<td>Yes</td>
</tr>
<tr>
<td>13.</td>
<td>The date the Oath of Office (mm/dd/yyyy) was taken</td>
<td>03/28/2017</td>
</tr>
<tr>
<td>14.</td>
<td>The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)</td>
<td>03/28/2017</td>
</tr>
<tr>
<td>15.</td>
<td>Is this a brand new trustee?</td>
<td>N</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Status</th>
<th>Filled</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>First Name of Board Member</td>
<td>Elaine</td>
</tr>
<tr>
<td>2.</td>
<td>Last Name of Board Member</td>
<td>Panty</td>
</tr>
<tr>
<td>3.</td>
<td>Mailing Address</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>City</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Zip Code (5 digits only)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>E-mail address</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Office Held or Trustee</td>
<td>Trustee</td>
</tr>
<tr>
<td>9</td>
<td>Term Begins - Month</td>
<td>January</td>
</tr>
<tr>
<td>10</td>
<td>Term Begins - Year (year)</td>
<td>2018</td>
</tr>
<tr>
<td>11</td>
<td>Term Expires</td>
<td>December</td>
</tr>
<tr>
<td>12</td>
<td>Term Expires - Year (yyyy)</td>
<td>2022</td>
</tr>
<tr>
<td>13</td>
<td>Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.</td>
<td>Yes</td>
</tr>
<tr>
<td>14</td>
<td>The date the Oath of Office (mm/dd/yyyy) was taken</td>
<td>11/04/2019</td>
</tr>
<tr>
<td>15</td>
<td>The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)</td>
<td>11/04/2019</td>
</tr>
<tr>
<td>16</td>
<td>Is this a brand new trustee?</td>
<td>N</td>
</tr>
</tbody>
</table>

**Trustee Education**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Trustee Name</td>
</tr>
<tr>
<td>2</td>
<td>Has the trustee participated in trustee education in the Y</td>
</tr>
</tbody>
</table>
last calendar year (2019)?

1. Trustee Name: Kimberly Johnson
   Has the trustee participated in trustee education in the last calendar year (2019)? Yes

1. Trustee Name: Alan Bedenko
   Has the trustee participated in trustee education in the last calendar year (2019)? Yes

1. Trustee Name: Joel Moore
   Has the trustee participated in trustee education in the last calendar year (2019)? Yes

1. Trustee Name: Michael Amodeo
   Has the trustee participated in trustee education in the last calendar year (2019)? Yes

1. Trustee Name: Sheldon Berlow
   Has the trustee participated in trustee education in the last calendar year (2019)? Yes

1. Trustee Name: Kathleen Burd
   Has the trustee participated in trustee education in the last calendar year (2019)? Yes

1. Trustee Name: Lucy Candelario
   Has the trustee participated in trustee education in the last calendar year (2019)? Yes

1. Trustee Name: Carima El-Behairy
   Has the trustee participated in trustee education in the last calendar year (2019)? Yes

1. Trustee Name: Frank Gist
   Has the trustee participated in trustee education in the last calendar year (2019)? Yes

1. Trustee Name: Frank Housh
   Has the trustee participated in trustee education in the last calendar year (2019)? Yes

1. Trustee Name: Theodore Johnson
   Has the trustee participated in trustee education in the last calendar year (2019)? Yes
1. Trustee Name: Sharon Kelly
2. Has the trustee participated in trustee education in the last calendar year (2019)? Y

1. Trustee Name: Elaine Panty
2. Has the trustee participated in trustee education in the last calendar year (2019)? Y

11. OPERATING FUNDS RECEIPTS

Local Public Funds/System Cash Grants/Other State Aid

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.

LOCAL PUBLIC FUNDS
Specify by name the municipalities or school districts which are the source of funds.

11.1 Does the library receive any local public funds? If yes, complete one record for each taxing authority; if no, go to question 11.3.

1. Source of Funds: County
2. Name of funding County, Municipality or School District: Erie
3. Amount: $25,495,963
4. Subject to public vote held in reporting year or in a previous reporting year(s): N
5. Written Contractual Agreement: N

11.2 TOTAL LOCAL PUBLIC FUNDS: $25,495,963

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3 Local Library Services Aid (LLSA) $96,216
11.4 Central Library Aid (CLDA and/or CBA) $360,818
11.5 Additional State Aid received from the System $48,750
11.6 Federal Aid received from the System $0
11.7 Other Cash Grants $0
11.8 TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7): $505,784

OTHER STATE AID

11.9 State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants: $3,548,084

Federal Aid/Other Receipts

FEDERAL AID FOR LIBRARY OPERATION
11.10  LSTA $0
11.11  Other Federal Aid $0
11.12 **TOTAL FEDERAL AID** (Add Questions 11.10 and 11.11) $0
11.13 **CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE** $0

**OTHER RECEIPTS**

11.14  Gifts and Endowments $267,713
11.15  Fund Raising $146,119
11.16  Income from Investments $14,967
11.17  Library Charges $369,212
11.18  Other $435,198
11.19 **TOTAL OTHER RECEIPTS** (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18) $1,233,209

11.20 **TOTAL OPERATING FUND RECEIPTS** (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19) $30,783,040

11.21 **BUDGET LOANS** $0

**Transfers/Grant Total**

**TRANSFERS**

11.22  From Capital Fund (Same as Question 14.8) $0
11.23  From Other Funds $0
11.24 **TOTAL TRANSFERS** (Add Questions 11.22 and 11.23) $0
11.25  BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2019 (Same as Question 12.40 of previous year if fiscal year has not changed) $11,147,166

11.26 **GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE** (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.41) $41,930,206

**12. OPERATING FUND DISBURSEMENTS**

Staff/Collection/Capital/Operation and Maintenance/Miscellaneous

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click [here](https://collectconnect.baker-taylor.com/SurveyReport.aspx?IncludeAnno=N&Impersonate=&ResponseTypes=CY&SelectSection=ALL&SectionId=...39/44) to read general instructions before completing this section.

**STAFF EXPENDITURES**

Salaries & Wages Paid from Library Funds
12.1 Certified Librarians $2,769,227
12.2 Other Staff $6,879,012
12.3 Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2) $9,648,239
12.4 Employee Benefits Expenditures $4,447,227
12.5 Total Staff Expenditures (Add Questions 12.3 and 12.4) $14,095,466

COLLECTION EXPENDITURES
12.6 Print Materials Expenditures $414,405
12.7 Electronic Materials Expenditures $406,393
12.8 Other Materials Expenditures $186,167
12.9 Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8) $1,006,965

CAPITAL EXPENDITURES FROM OPERATING FUNDS
12.10 From Local Public Funds (71PF) $0
12.11 From Other Funds (71OF) $209,387
12.12 Total Capital Expenditures (Add Questions 12.10 and 12.11) $209,387

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment
12.13 From Local Public Funds (72PF) $136,876
12.14 From Other Funds (72OF) $0
12.15 Total Repairs (Add Questions 12.13 and 12.14) $136,876
12.16 Other Disbursements for Operation & Maintenance of Buildings $627,117
12.17 Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16) $763,993

MISCELLANEOUS EXPENSES
12.18 Office and Library Supplies $145,633
12.19 Telecommunications $14,775
12.20 Binding Expenses $7,302
12.21 Postage and Freight $35,654
12.22 Professional & Consultant Fees $211,031
12.23 Equipment $160,077
12.24 Other Miscellaneous $12,147,479
12.25 Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22, 12.23 and 12.24) $12,721,951

Contracts/Debt Service/Transfers/Grand Total

12.26 CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE $0

DEBT SERVICE
Capital Purposes Loans (Principal and Interest)
12.27 From Local Public Funds (73PF) $585,024
12.28 From Other Funds (73OF) $0
12.29 Total (Add Questions 12.27 and 12.28) $585,024

Other Loans
12.30 Budget Loans (Principal and Interest) $0
12.31 Short-Term Loans $0
12.32 Total Debt Service (Add Questions 12.29, 12.30 and 12.31) $585,024

TOTAL OPERATING FUND DISBURSEMENTS
(Add Questions 12.5, 12.9, 12.12, 12.17, 12.25, 12.26 and 12.32) $29,382,786

TRANSFERS

Transfers to Capital Fund
12.34 From Local Public Funds (76PF) $0
12.35 From Other Funds (76OF) $1,015,073
12.36 Total Transfers to Capital Fund (Add Questions 12.34 and 12.35; same as Question 13.8) $1,015,073
12.37 Transfer to Other Funds $0
12.38 TOTAL TRANSFERS (Add Questions 12.36 and 12.37) $1,015,073

TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.33 and 12.38) $30,397,859

BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2019 $11,532,347

GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.39 and 12.40; same as Question 11.26) $41,930,206

ASSURANCE
12.42 The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy). 04/16/2020

FISCAL AUDIT
12.43 Last audit performed (mm/dd/yyyy) 12/31/2018
12.44 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy) 1/1/2018-12/31/2018
12.45 Indicate type of audit (select one): Private Accounting Firm

CAPITAL FUND
12.46 Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report. Y

13. CAPITAL FUND RECEIPTS
Report financial data based on the fiscal year reported in Part 1. **ROUND TO THE NEAREST DOLLAR.** Please click [here](#) to read general instructions before completing this section.

### REVENUES FROM LOCAL SOURCES

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>13.1</td>
<td>Revenues from Local Government Sources</td>
<td>$0</td>
</tr>
<tr>
<td>13.2</td>
<td>All Other Revenues from Local Sources</td>
<td>$0</td>
</tr>
<tr>
<td>13.3</td>
<td><strong>Total Revenues from Local Sources</strong> <em>(Add Questions 13.1 and 13.2)</em></td>
<td><strong>$0</strong></td>
</tr>
</tbody>
</table>

### STATE AID FOR CAPITAL PROJECTS

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>13.4</td>
<td>State Aid Received for Construction</td>
<td>$0</td>
</tr>
<tr>
<td>13.5</td>
<td>Other State Aid</td>
<td>$0</td>
</tr>
<tr>
<td>13.6</td>
<td><strong>Total State Aid</strong> <em>(Add Questions 13.4 and 13.5)</em></td>
<td><strong>$0</strong></td>
</tr>
</tbody>
</table>

### FEDERAL AID FOR CAPITAL PROJECTS

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>13.7</td>
<td><strong>TOTAL FEDERAL AID</strong></td>
<td><strong>$0</strong></td>
</tr>
</tbody>
</table>

### INTERFUND REVENUE

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>13.8</td>
<td>Transfer from Operating Fund <em>(Same as Question 12.36)</em></td>
<td><strong>$1,015,073</strong></td>
</tr>
<tr>
<td>13.9</td>
<td><strong>TOTAL REVENUES</strong> <em>(Add Questions 13.3, 13.6, 13.7 and 13.8)</em></td>
<td><strong>$1,015,073</strong></td>
</tr>
<tr>
<td>13.10</td>
<td><strong>NON-REVENUE RECEIPTS</strong></td>
<td><strong>$0</strong></td>
</tr>
<tr>
<td>13.11</td>
<td><strong>TOTAL CASH RECEIPTS</strong> <em>(Add Questions 13.9 and 13.10)</em></td>
<td><strong>$1,015,073</strong></td>
</tr>
<tr>
<td>13.12</td>
<td><strong>BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2019</strong> <em>(Same as Question 14.11 of previous year, if fiscal year has not changed)</em></td>
<td><strong>$1,133,490</strong></td>
</tr>
<tr>
<td>13.13</td>
<td><strong>TOTAL CASH RECEIPTS AND BALANCE</strong> <em>(Add Questions 13.11 and 13.12; same as Question 14.12)</em></td>
<td><strong>$2,148,563</strong></td>
</tr>
</tbody>
</table>

### 14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. **ROUND TO THE NEAREST DOLLAR.** Please click [here](#) to read general instructions before completing this section.

### PROJECT EXPENDITURES

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>14.1</td>
<td>Construction</td>
<td><strong>$853,664</strong></td>
</tr>
<tr>
<td>14.2</td>
<td>Incidental Construction</td>
<td><strong>$0</strong></td>
</tr>
</tbody>
</table>

**Other Disbursements**

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>14.3</td>
<td>Purchase of Buildings</td>
<td><strong>$0</strong></td>
</tr>
<tr>
<td>14.4</td>
<td>Interest</td>
<td><strong>$0</strong></td>
</tr>
<tr>
<td>14.5</td>
<td>Collection Expenditures</td>
<td><strong>$0</strong></td>
</tr>
<tr>
<td>14.6</td>
<td><strong>Total Other Disbursements</strong> <em>(Add Questions 14.3, 14.4 and 14.5)</em></td>
<td><strong>$0</strong></td>
</tr>
<tr>
<td>14.7</td>
<td><strong>TOTAL PROJECT EXPENDITURES</strong> <em>(Add Questions 14.1, 14.2 and 14.6)</em></td>
<td><strong>$853,664</strong></td>
</tr>
</tbody>
</table>
14.8 TRANSFER TO OPERATING FUND (Same as Question 11.22) $0
14.9 NON-PROJECT EXPENDITURES $0
14.10 TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9) $853,664
14.11 BALANCE IN CAPITAL FUND - Ending Balance for the Fiscal Year Ending 2019 $1,294,899
14.12 TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13) $2,148,563

15. CENTRAL LIBRARIES
PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

16. FEDERAL TOTALS
All questions in Part 16 are calculated, locked fields.
Note: See instructions for definitions and calculations of each of these Federal Totals.
16.1 Total ALA-MLS 42.67
16.2 Total Librarians 53.17
16.3 All Other Paid Staff 164.40
16.4 Total Paid Employees 217.57
16.5 State Government Revenue $4,053,868
16.6 Federal Government Revenue $0
16.7 Other Operating Revenue $1,233,209
16.8 Total Operating Revenue $30,783,040
16.9 Other Operating Expenditures $13,485,944
16.10 Total Operating Expenditures $28,588,375
16.11 Total Capital Expenditures $1,063,051
16.12 Print Materials 1,975,618
16.13 Total Registered Borrowers 111,247
16.14 Other Capital Revenue and Receipts $1,015,073
16.15 Total Number of Internet Terminals Used by the General Public 395
16.16 Total Uses (sessions) of Public Internet Computers Per Year 247,137
16.17 Total Wireless Sessions Provided by the Library Wireless Service Per Year 284,437
16.18 Total Capital Revenue $1,015,073

17. FOR NEW YORK STATE LIBRARY USE ONLY
17.1 LIB ID 0800000000
17.2 Interlibrary Relationship Code HQ
17.3 Legal Basis Code CO
17.4 Administrative Structure Code MO
SUGGESTED IMPROVEMENTS

Library Name: BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
Library System: Buffalo & Erie County Public Library
Name of Person Completing Form: Angela Pierpaoli
Phone Number: (716) 858-7161
I am satisfied that this resource (Collect) is meeting library needs: Strongly Agree
Applying this resource (Collect) will help improve library services to the public: Strongly Agree
Please share with us your suggestions for improving the Annual Report. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!

Thank you. No additional comments.
Buffalo and Erie County Public Library  
Annual Report For Public And Association Libraries - 2019

1. GENERAL LIBRARY INFORMATION

1.33 School District
   Note: In addition to the Buffalo Public School District, B&ECPL provides public library services to residents of all school districts in Erie County.

1.50 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.
   Note: Dudley Branch Library was closed 11/18/19 through the end of the year for construction. It didn't re-open until 1/13/2020.

2. LIBRARY COLLECTION

2.18 Video - Downloadable Units
   Note: No new downloadable videos purchased in 2019.

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.29 One-on-One Program Attendance
   Note: SARA Stand-Alone Scanning and Reading Appliance at the Central Library
   Note: One-on-one programs include the Book a Technology Trainer and Book a Librarian programs as well as tutoring. On occasion, a second or third person attends these appointments, but the library still considers them one-on-one programs rather than planned group programs.

3.40 Children’s program attendance - Summer 2019
   Note: The Library System's Summer Passport to Reading Program was counted in these numbers for the first time this year.
   Note: Explore & More Museum; Oshei Children's Hospital; Buffalo Waterfront/Canalside; SUNY ECC South Campus; Buffalo Olmsted Parks; and 37 Donors and Businesses assisted with the summer Passport to Reading Program.

3.50 Other (describe using the State note)
   Note: One-on-one adult literacy programs include tutoring. On occasion, a second or third person attends these appointments, but the library still considers them one-on-one programs rather than planned group programs.

3.63 Total one-on-one program attendance
d. Other (see instructions and describe using Note)

Note: Catholic Charities; Baker Victory Services; Jericho Road Community Health Center

d. Other (describe using the Note)

Note: Jericho Road Community Health Center; Catholic Charities

3.81 Total one-on-one program attendance

Note: One-on-one digital literacy programs include the Book a Technology Trainer program. On occasion, a second or third person attends these appointments, but the library still considers them one-on-one programs rather than planned group programs.

4. LIBRARY TRANSACTIONS

4.13 Successful Retrieval of Electronic Information

Note: Freegal numbers added to the database statistics for the first time this year.

Having a full year (2019) in Libraries Very Interested in Sharing consortium (LVIS) contributed to the large increase. In addition, streamlining processes and procedures contributed to quicker response time in lending (meaning we fulfilled more requests before it went on to another lender in the queue).

4.21 TOTAL MATERIALS PROVIDED

Note: A web server logging configuration error is the likely cause for the decline.

5. TECHNOLOGY AND TELECOMMUNICATIONS

5.4 Annual number of visits to the library's web site

Note: A web server logging configuration error is the likely cause for the decline.

6. STAFF INFORMATION

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS (CURRENT)

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS (AS OF 2021)

No Notes

8. PUBLIC SERVICE INFORMATION

No Notes

9. SERVICE OUTLET INFORMATION

Repeating Group 7

1. Outlet Name

Note: In 2018, reported name change to "Isaías González-Soto Branch Library"

Repeating Group 9

1. Outlet Name

Note: Name change this year to "Elaine M. Panty Branch Library"
2. Outlet Name Status

Note: In 2018, reported name change to "Isaías González-Soto Branch Library"

Note: Name change this year to "Elaine M. Panty Branch Library"

Note: Dudley Branch Library was closed 11/18/19 through the end of the year for construction. It didn't re-open until 1/13/2020.

Note: Elevator was completed in 2019.

Note: Elevator/vestibule/storage addition dedicated 2019. 2620 square feet added.

Note: Now 11,279 square feet. Elevator/vestibule/storage addition dedicated 2019. 2620 square feet added.

Note: Ethernet connection.

Note: Ethernet connections to Central.

Note: Ethernet connections to Central.

Note: Ethernet connections to Central.

Note: Ethernet connections to Central.

Note: Ethernet connections to Central.
<table>
<thead>
<tr>
<th>Repeating Group 9</th>
<th>Type of connection on the outlet's public Internet computers</th>
<th>Note: Ethernet connections to Central.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Repeating Group 10</td>
<td>Type of connection on the outlet's public Internet computers</td>
<td>Note: Cellular</td>
</tr>
<tr>
<td>31. Internet Provider</td>
<td>Note: Crown Castle</td>
<td></td>
</tr>
<tr>
<td>31. Internet Provider</td>
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<td></td>
</tr>
</tbody>
</table>

**10. OFFICERS AND TRUSTEES**

<table>
<thead>
<tr>
<th>Repeating Group 1 (10.21)</th>
<th>The date the Oath of Office was taken (mm/dd/yyyy)</th>
<th>Note: Trustee Bucki served as a holdover trustee from January 2017 through March 2017 when reappointed.</th>
</tr>
</thead>
</table>

Trustee K. Johnson was appointed December 2017 to fill the remainder of Phyllis Horton's term for which Ms. Horton was serving as a holdover trustee. That term was from January 2015 through December 2019. Trustee Johnson is currently serving as a holdover trustee for this term. The Mayor of the City of Buffalo must recommend reappointment/replacement of this position. The appointment is subsequently approved by the Erie County Executive with the confirmation required by the Erie County Legislature. Per NY Not for Profit Corporation Law, Sec. 703(c) "Each director (this includes trustees) shall hold office until the expiration of the term for which he is elected or appointed, and until his successor has been elected and qualified."
Trustee El-Behairy is filling the remainder of Wayne Wisbaum's term who was serving as a holdover trustee and then expired during that term. That term was to run from January 2015 through December 2019. Trustee El-Behairy was appointed in March 2019. Trustee El-Behairy is currently serving as a holdover trustee for the new term to run from January 2020 through December 2024 until reappointed or replaced by a new trustee. The reappointment/replacement of this position falls to the Erie County Executive with the confirmation required by the Erie County Legislature. Per NY Not for Profit Corporation Law, Sec. 703(c) "Each director (this includes trustees) shall hold office until the expiration of the term for which he is elected or appointed, and until his successor has been elected and qualified."

Repeating Group 2

Trustee Bedenko served a full term from January 2015 through December 2019. Trustee Bedenko is currently serving as a holdover trustee for the new term to run from January 2020 through December 2024 until reappointed or replaced by a new trustee. The reappointment/replacement of this position falls to the Erie County Executive with the confirmation required by the Erie County Legislature. Per NY Not for Profit Corporation Law, Sec. 703(c) "Each director (this includes trustees) shall hold office until the expiration of the term for which he is elected or appointed, and until his successor has been elected and qualified."

Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee’s term. Example: Trustee is filling the remainder of [name]’s term, which was to run from beginning date to ending date.

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Repeating Group 8

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee’s term. Example: Trustee is filling the remainder of [name]’s term, which was to run from beginning date to ending date.

Note: 2024 until reappointed or replaced by a new trustee. The reappointment/replacement of this position falls to the Erie County Executive with the confirmation required by the Erie County Legislature. Per NY Not for Profit Corporation Law, Sec. 703(c) "Each director (this includes trustees) shall hold office until the expiration of the term for which he is elected or appointed, and until his successor has been elected and qualified."

Repeating Group 5

14. The date the Oath of Office (mm/dd/yyyy) was taken

Note: Trustee Berlow served as a holdover trustee from January 2019 through October 2019 when reappointed.

Repeating Group 6

14. The date the Oath of Office (mm/dd/yyyy) was taken

Note: Trustee Burd served as a holdover trustee from January 2017 through March 2017 when reappointed.

Repeating Group 8

14. The date the Oath of Office (mm/dd/yyyy) was taken

Note: Trustee El-Behairy is filling the remainder of Wayne Wisbaum's term who was serving as a holdover trustee and then expired during that term. That term was to run from January 2015 through December 2019. Trustee El-Behairy was appointed in March 2019. Trustee El-Behairy is currently serving as a holdover trustee for the new term to run from January 2020 through December 2024 until reappointed or replaced by a new trustee. The reappointment/replacement of this position falls to the Erie County Executive with the confirmation required by the Erie County Legislature. Per NY Not for Profit Corporation Law, Sec. 703(c) "Each director (this includes trustees) shall hold office until the expiration of the term for which he is elected or appointed, and until his successor has been elected and qualified."

Repeating Group 9

14. The date the Oath of Office (mm/dd/yyyy) was taken

Note: Trustee Gist served as a holdover trustee from January 2016 through October 2016 when reappointed.

Repeating Group 10

14. The date the Oath of Office (mm/dd/yyyy) was taken

Note: Trustee Housh served as a holdover trustee from January 2019 through March 2019 when reappointed.

Repeating Group 11

14. The date the Oath of Office (mm/dd/yyyy) was taken

Note: Trustee T. Johnson served as a holdover trustee from January 2016 through March 2017 when reappointed.

Repeating Group 12

14. The date the Oath of Office (mm/dd/yyyy) was taken

Note: Trustee Kelly served as a holdover trustee from January 2016 through March 2017 when reappointed.

Repeating Group 13

14. The date the Oath of Office (mm/dd/yyyy) was taken

Note: Trustee Panty served a full term from January 2013 through December 2017. Trustee Panty served as a holdover trustee from January 2018 through October 2019 when reappointed.
11. OPERATING FUNDS RECEIPTS

No Notes

12. OPERATING FUND DISBURSEMENTS

12.22 Professional & Consultant Fees

Note: Professional Fees in excess of $10,000 Bond Schoeneck & King (Legal) $62,902 Unique Management (Collection Agency) $40,964 Erie County Purchasing (Procurement) $31,732 ESC Conservation (Rare Book Conservation) $19,000 Lothrop Assoc LLP (Architect) $16,777 Joy Kuebler Landscape Architect PC (Architect Consult) $ 15,102

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUND DISBURSEMENTS

No Notes

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

16.18 Total Capital Revenue

Note: In 2019, BECPL received Construction grant funding in the amount of $1,015,073. In 2018 the amount was $820,237.

17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes