Buffalo and Erie County Public Library
Annual Report For Public And Association Libraries - 2020

1. GENERAL LIBRARY INFORMATION

Library/Director Information

Please note: Bibliostat CollectConnect is now compatible with major browsers including Google Chrome, Mozilla Firefox, Safari and Internet Explorer.

Please be advised Bibliostat CollectConnect is now using a new interface. If you have accessed or if you believe you may have accessed the old Bibliostat Collect, please click the new link here and you will be taken to the new interface. Please be sure you exit and close the old Bibliostat Collect before you begin your survey.

To avoid loss of data, only one person at a time should be logged into a member library report. Multiple people logged into the same report will cause data to be lost.

Libraries should not have reports from two different years open at the same time.

Report all information in Part 1 as of December 31, 2020, except for questions related to the current library director/manager (questions 1.37 through 1.44).

1.1	Library ID Number	0800000000
1.2	Library Name	BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Buffalo *
1.6	Beginning Fiscal Reporting Year	01/01/2020
1.7	Ending Fiscal Reporting Year	12/31/2020
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.11	Beginning Local Fiscal Year	01/01/2020
1.12	Ending Local Fiscal Year	12/31/2020
1.13	Address Status	00 (for no change from previous year)
1.14	Street Address	1 LAFAYETTE SQUARE

1.15	City	BUFFALO
1.16	Zip Code	14203
1.17	Mailing Address	1 LAFAYETTE SQUARE
1.18	City	BUFFALO
1.19	Zip Code	14203
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(716) 858-8900
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(716) 845-9053
1.22	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	jakubowskim@buffalolib.org
1.23	Library Home Page URL (Enter N/A if no home page URL)	https://www.buffalolib.org
1.24	Population Chartered to Serve (per 2010 Census)	919,040
1.25	Indicate the type of library as stated in the library's charter (select one):	PUBLIC
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	County
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N
1.28	Indicate the type of charter the library currently holds (select one):	Absolute
1.29	Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter	08/31/1953
1.30	Date the library was last registered	12/08/1953
1.31	Federal Employer Identification Number	166032029
1.32	County	ERIE
1.33	School District	Buffalo
1.34	Town/City	Buffalo
1.35	Library System	Buffalo & Erie County Public Library

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

1.36a	President/CEO Name	N/A
1.36b	President/CEO Phone Number	N/A
1.36c	President/CEO Email	N/A

NOTE: For questions 1.37 through 1.44, report all information for the current library director/manager.

1.37	First Name of Library Director/Manager	Mary Jean
1.38	Last Name of Library Director/Manager	Jakubowski
1.39	NYS Public Librarian Certification Number	15501
1.40	What is the highest education level of the library manager/director?	Master's Degree
1.41	If the library manager/director holds a Master's	Y

	Degree, is it a Master's Degree in Library/Information Science?	
1.42	Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.	Y
1.43	E-mail Address of the Director/Manager	jakubowskim@buffalolib.org
1.44	Fax Number of the Director/Manager	(716) 845-9052
1.45	Does the library charge fees for library cards to people residing outside the system's service area?	Y

Public Votes/Contracts

1.46	Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2020? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.47.	N
1.	Name of municipality or district holding the public vote	N/A
2.	Indicate the type of municipality or district holding the public vote	N/A
3.	Date the vote was held (mm/dd/2020)	N/A
4.	Was the vote successful? Y/N	N/A
5.	What type of public vote was it?	N/A
6a.	Most recent prior year approved appropriation from a public vote:	N/A
6b.	Proposed increase in appropriation as a result of the vote held on the date reported in question number 3:	N/A
6c.	Total proposed appropriation (sum of 6a and 6b):	N/A

This question should only be answered if "No" was answered in Q1.46 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

1.47	Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2020) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.48.	N
1.	Name of municipality or district holding the public vote	N/A
2.	Indicate the type of municipality or district holding the public vote	
3.	Date the last successful vote was held (mm/dd/yyyy)	N/A
4.	What type of public vote was it?	
5.	What was the total dollar amount of the appropriation	N/A

from tax dollars resulting from the last successful
vote?

Unusual Circumstances

1.48   Does the reporting library have a contractual
agreement with a municipality or district to provide
library services to residents of an area not served by a
chartered library? Enter Y for Yes, N for No. If yes,
please complete one record for *each* contract. If no,
go to question 1.49.

       N

1.	Name of contracting municipality or district	N/A
2.	Is this a written contractual agreement?	N/A
3.	Population of the geographic area served by this contract	N/A
4.	Dollar amount of contract	N/A
5.	Enter the appropriate code for range of services provided (select one):	N/A

1.49   For the reporting year, has the library experienced
any unusual circumstance(s) that affected the
statistics reported (e.g., natural disaster, fire, closed
for renovations, massive weeding of collection, etc.)?
If yes, please annotate explaining the circumstance(s)
and the impact on the library using the Note; if no,
please go to Part 2, Library Collection.

       Y

2. LIBRARY COLLECTION

Print/Electronic/Other Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.
Please read general information instructions below before completing this section.
NOTE: This section of the survey (2.1-2.25) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which
expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures,
and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only
items that have been purchased, leased or licensed by the library, a consortium, the state library, a
donor or other person or entity. Included items must only be accessible with a valid library card or at
a physical library location; inclusion in the catalog is not required. Do not include items freely
available without monetary exchange. Count electronic materials at the administrative entity level
(main library); do not duplicate numbers at each branch.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	166,118
2.2	Adult Non-fiction Books	1,184,914
2.3	Total Adult Books (Total questions 2.1 & 2.2)	1,351,032
2.4	Children's Fiction Books	76,893
2.5	Children's Non-fiction Books	34,258
2.6	Total Children's Books (Total questions 2.4 & 2.5)	111,151
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	1,462,183

Other Print Materials

2.8	Total Uncataloged Books	89,104
2.9	Total Print Serials	418,296
2.10	All Other Print Materials	847,867
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	1,355,267
2.12	Total Print Materials (Total questions 2.7 and 2.11)	2,817,450

ALL OTHER MATERIALS

Electronic Materials

2.13	Electronic Books	108,826
2.14	Local Electronic Collections	31
2.15	NOVEL_{NY} Electronic Collections	15
2.16	Total Electronic Collections (Total questions 2.14 and 2.15)	46
2.17	Audio - Downloadable Units	24,657
2.18	Video - Downloadable Units	200
2.19	Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)	1,044
2.20	Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)	134,773

Non-Electronic Materials

2.21	Audio - Physical Units	102,882
2.22	Video - Physical Units	98,507
2.23	Other Non-Electronic Materials (includes films, slides, etc.)	14,841
2.24	Total Other Materials Holdings (Total questions 2.21 through 2.23)	216,230

Grand Total/Additions to Holdings

2.25	**GRAND TOTAL HOLDINGS** (Total questions 2.12, 2.20 and 2.24)	3,168,453

ADDITIONS TO HOLDINGS - Do <u>not</u> subtract withdrawals or discards.

2.26	Cataloged Books	17,026
2.27	All Other Print Materials	5,959

2.28	Electronic Materials	29,095
2.29	All Other Materials	9,882
2.30	Total Additions (Total questions 2.26 through 2.29)	61,962

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Visits/Borrowers/Policies/Accessibility

Report all information on questions 3.1 through 3.29 as of the end of the <u>fiscal</u> year reported in Part 1; report information on questions 3.30 through 3.83 for the 2020 <u>calendar</u> year. Please click here to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.

LIBRARY USE

3.1	Library visits (total annual attendance)	327,662
3.1a	Regarding the number of Library Visits entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count
3.2	Registered resident borrowers	115,276
3.3	Registered non-resident borrowers	373

Please report information on WRITTEN POLICIES as of 12/31/20.

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.4	Does the library have an open meeting policy?	Y
3.5	Does the library have a policy protecting the confidentiality of library records?	Y
3.6	Does the library have an Internet use policy?	Y
3.7	Does the library have a disaster plan?	Y
3.8	Does the library have a board-approved conflict of interest policy?	Y
3.9	Does the library have a board-approved whistle blower policy?	Y
3.10	Does the library have a board-approved sexual harassment prevention policy?	Y

Please report information on ACCESSIBILITY as of 12/31/20.

ACCESSIBILITY (Answer Y for Yes, N for No)

3.11	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y
3.12	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	Y
3.13	Does the library have large print books?	Y
3.14	Does the library have assistive technology for people who are visually impaired or blind?	Y

3.15 - If so, what do you have?

screen reader, such as JAWS, Windoweyes or NVDA	Yes
refreshable Braille commonly referred to as a refreshable Braille display	No
screen magnification software, such as Zoomtext	Yes
electronic scanning and reading software, such as OpenBook	Yes

3.16   Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)?   Y

Library Sponsored Programs/Summer Reading Program

Please report information on LIBRARY SPONSORED PROGRAMS as of the end of the fiscal year reported in Part 1.

LIBRARY SPONSORED PROGRAMS

3.17	Adult Program Sessions	194
3.18	Young Adult Program Sessions	126
3.19	Children's Program Sessions	399
3.20	All Other Program Sessions	278
3.21	Total Number of Program Sessions (Total questions 3.17 through 3.20)	997
3.22	One-on-One Program Sessions	504
3.23	Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library?	Yes
3.24	Adult Program Attendance	11,852
3.25	Young Adult Program Attendance	1,057
3.26	Children's Program Attendance	19,079
3.27	All Other Program Attendance	19,574
3.28	Total Program Attendance (Total questions 3.24 through 3.27)	51,562
3.29	One-on-One Program Attendance	521

Please report information on SUMMER READING PROGRAMS for the 2020 calendar year.

SUMMER READING PROGRAM

3.30 - Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2020 (check all that apply):

a.	Program(s) for children	Yes
b.	Program(s) for young adults	Yes
c.	Program(s) for Adults	Yes

d.	Summer Reading at New York Libraries name and/or logo used	Yes
e.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used)	Yes
f.	N/A	No
3.31	Library outlets offering the summer reading program	10
3.32	Children registered for the library's summer reading program	233
3.33	Young adults registered for the library's summer reading program	51
3.34	Adults registered for the library's summer reading program	118
3.35	Total number registered for the library's summer reading program (total 3.32 + 3.33 + 3.34)	402
3.36	Children's program sessions - Summer 2020	96
3.37	Young adult program sessions - Summer 2020	36
3.38	Adult program sessions - Summer 2020	2
3.39	Total program sessions - Summer 2020 (total 3.36 + 3.37 + 3.38)	134
3.40	Children's program attendance - Summer 2020	8,663
3.41	Young adult program attendance - Summer 2020	388
3.42	Adult program attendance - Summer 2020	387
3.43	Total program attendance - Summer 2020 (total 3.40 + 3.41 + 3.42)	9,438

COLLABORATORS

3.44	Public school district(s) and/or BOCES	3
3.45	Non-public school(s)	2
3.46	Childcare center(s)	2
3.47	Summer camp(s)	0
3.48	Municipality/Municipalities	1
3.49	Literacy provider(s)	1
3.50	Other (describe using the State note)	2
3.51	Total Collaborators (total 3.44 through 3.50)	11

Early/Adult/English Speaker/Digital Literacy

Please report information on EARLY LITERACY PROGRAMS for the 2020 calendar year.

EARLY LITERACY PROGRAMS

3.52	Did the library offer early literacy programs? (Enter Y for Yes, N for No)	Y

3.53 - Indicate types of programs offered (check all that apply)

a.	Focus on birth - school entry (kindergarten)	Yes
b.	Focus on parents & caregivers	Yes

| c. | Combined audience | Yes |
| d. | N/A | No |

3.54 - Number of sessions

a.	Focus on birth - school entry (kindergarten)	153
b.	Focus on parents & caregivers	4
c.	Combined audience	18
d.	N/A	0
3.55	Total Sessions	175

3.56 - Attendance at sessions

a.	Focus on birth - school entry (kindergarten)	10,180
b.	Focus on parents & caregivers	1,890
c.	Combined audience	2,169
d.	N/A	0
3.57	Total Attendance	14,239

3.58 - Collaborators (check all that apply):

a.	Childcare center(s)	Yes
b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public School(s)	Yes
d.	Health care providers/agencies	Yes
e.	Other (describe using the State note)	Yes

Please report information on ADULT LITERACY for the 2020 calendar year.

ADULT LITERACY

3.59	Did the library offer adult literacy programs?	Yes
3.60	Total group program sessions	33
3.61	Total one-on-one program sessions	218
3.62	Total group program attendance	357
3.63	Total one-on-one program attendance	218

3.64 - Collaborators (check all that apply)

a.	Literacy NY (Literacy Volunteers of America)	Yes
b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public Schools	No
d.	Other (see instructions and describe using Note)	Yes

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2020 calendar year.

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.65	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	Y
3.66	Children's program sessions	0
3.67	Young adult program sessions	0
3.68	Adult program sessions	33
3.69	Total program sessions (total 3.66 + 3.67 + 3.68)	33

3.70	One-on-one program sessions	109
3.71	Children's program attendance	0
3.72	Young adult program attendance	0
3.73	Adult program attendance	357
3.74	Total program attendance (total 3.71 + 3.72 + 3.73)	357
3.75	One-on-one program attendance	109

3.76 - Collaborators (check all that apply):

a.	Literacy NY (Literacy Volunteers of America)	Yes
b.	Public School District(s) and/or BOCES	No
c.	Non-Public School(s)	No
d.	Other (describe using the Note)	Yes

Please report information on DIGITAL LITERACY for the 2020 calendar year.

DIGITAL LITERACY

3.77	Did the library offer digital literacy programs?	Y
3.78	Total group program sessions	16
3.79	Total one-on-one program sessions	239
3.80	Total group program attendance	272
3.81	Total one-on-one program attendance	255
3.82	Did your library offer teen-led activities during the 2020 calendar year?	Y

4. LIBRARY TRANSACTIONS

Circulation/Electronic Use/Reference Transactions

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is <u>not</u> considered part of circulation.)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	202,296
4.2	Adult Non-fiction Books	143,703
4.3	Total Adult Books (Total questions 4.1 & 4.2)	345,999
4.4	Children's Fiction Books	160,852
4.5	Children's Non-fiction Books	37,215
4.6	Total Children's Books (Total questions 4.4 & 4.5)	198,067
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	544,066

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	482,658
4.9	Circulation of Children's Other Materials	62,147
4.10	Total Circulation of Other Materials (Total questions 4.8, 4.9)	544,805
4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	1,088,871

ELECTRONIC USE

4.12	Use of Electronic Material	1,278,403
4.13	Successful Retrieval of Electronic Information	639,496
4.14	Electronic Content Use (Total questions 4.12 & 4.13)	1,917,899
4.15	Total Circulation of Materials (Total questions 4.11 & 4.12)	2,367,274
4.16	Total Collection Use (Total questions 4.13 & 4.15)	3,006,770
4.17	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	260,214

REFERENCE TRANSACTIONS

4.18	Total Reference Transactions	55,456
4.18a	Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count
4.19	Does the library offer virtual reference?	Y

Interlibrary Loan

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.20	TOTAL MATERIALS RECEIVED	3,665

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.21	TOTAL MATERIALS PROVIDED	4,564

5. TECHNOLOGY AND TELECOMMUNICATIONS

Report all information as of December 31, 2020.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y
5.2	Online public access catalog (OPAC)?	Y
5.3	Electronic access to the OPAC from outside the library?	Y
5.4	Annual number of visits to the library's web site	6,206,913
5.5	Does the library use Internet filtering software on any computer?	Y
5.6	Does your library use social media?	Y
5.7	Does the library file for E-rate benefits?	Y
5.8	Is the library part of a consortium for E-rate benefits?	N
5.9	If yes, in which consortium are you participating?	N/A
5.10	Name of the person responsible for the library's Information Technology (IT) services	Stephen Hovey, IT Administrator
5.11	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(716) 858-6004
5.12	IT contact's email address	hoveys@buffalolib.org

6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all

positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	35

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1
6.3	Vacant Library Director (certified)	0
6.4	Librarian (certified)	40.4
6.5	Vacant Librarian (certified)	8.17
6.6	Library Manager (not certified)	0
6.7	Vacant Library Manager (not certified)	0
6.8	Library Specialist/Paraprofessional (not certified)	5
6.9	Vacant Library Specialist/Paraprofessional (not certified)	1
6.10	Other Staff	159.88
6.11	Vacant Other Staff	34.89
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	206.28
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	44.06

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1
6.15	Salary - Entry Level Librarian (certified)	$44,801
6.16	FTE - Library Director (certified)	1
6.17	Salary - Library Director (certified)	$145,380
6.18	FTE - Library Manager (not certified)	N/A
6.19	Salary - Library Manager (not certified)	N/A

7. MINIMUM PUBLIC LIBRARY STANDARDS (CURRENT)

Report all information as of December 31, 2020. Please click here to read general instructions before completing this section.

7.1	1. Is governed by board-approved written bylaws which outline the responsibilities and procedures of the library board of trustees.	Y
7.2	2. Has a board-approved written long range plan of service.	Y
7.3	3. Presents a board-approved annual report to the community on the library's progress in meeting its goals and objectives.	Y
7.4	4. Has board-approved written policies for the operation of the library.	Y
7.5	5. Presents annually to appropriate funding agencies	Y

a written board-approved budget which would enable the library to meet or exceed these standards and to carry out its long-range plan of service.

7.6	6. Periodically evaluates the effectiveness of the library's collection and services in meeting community needs.	Y
7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	N

8. Maintains a facility to meet community needs, including adequate:

7.8	8a. space	Y
7.9	8b. lighting	Y
7.10	8c. shelving	Y
7.11	8d. seating	Y
7.12	8e. restroom (see instructions)	Y

9. Provides equipment and connections to meet community needs and provide access to other library catalogs and other electronic information, including but not limited to the following:

7.13	9a. telephone	Y
7.14	9b. photocopier (see instructions)	Y
7.15	9c. microcomputer or terminal	Y
7.16	9d. printer	Y
7.17	9e. Fax capability (see instructions)	Y
7.18	10. Distributes board-approved printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y
7.19	11. Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8.	Y

7. MINIMUM PUBLIC LIBRARY STANDARDS (AS OF 2021)

As of January 1, 2021 all public, free association and Indian libraries in New York State will be required to meet the minimum standards listed below. Please indicate which of these standards your library already meets as of **December 31, 2020**. This 2020 data will be helpful in informing statewide and regional efforts to ensure that all of New York's libraries are able to successfully comply with the new minimum standards. Please click here to read general instructions before completing this section. Helpful information for meeting minimum public library standards is available on the State Library's website. Questions about the new standards should be directed to your library system.

1.	Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law.	Y
2.	Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff.	Y
3.	Provides a board-approved written annual report to the community on the library's progress in meeting	Y

its mission, goals and objectives, as outlined in the library's long-range plan of service.

4. Has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law.   Y

5. Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service.   Y

6. Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service.   Y

7. Is open the minimum standard number of public service hours for population served. (see instructions)   N

8. Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate:

8a.   space   Y
8b.   lighting   Y
8c.   shelving   Y
8d.   seating   Y
8e.   power infrastructure   Y
8f.   data infrastructure   Y
8g.   public restroom   Y

9. Provides programming to address community needs, as outlined in the library's long-range plan of service.   Y

10. Provides

10a. a circulation system that facilitates access to the local library collection and other library catalogs   Y

10b. equipment, technology, and internet connectivity to address community needs and facilitate access to information.   Y

11. Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above.   Y

12. Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8.   Y

13. Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service.   Y

14. Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service.   Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	8
8.3	Bookmobiles	1
8.4	Other Outlets	2
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	12

PUBLIC SERVICE HOURS - Report hours to <u>two</u> decimal places.

8.6	Minimum Weekly Total Hours - Main Library	64.00
8.7	Minimum Weekly Total Hours - Branch Libraries	333.00
8.8	Minimum Weekly Total Hours - Bookmobiles	22.80
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	419.80
8.10	Annual Total Hours - Main Library	2,180.00
8.11	Annual Total Hours - Branch Libraries	11,216.00
8.12	Annual Total Hours - Bookmobiles	264.00
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	13,660.00

8A. COVID

NOTE: This section of the survey (8A) collects data on the impact of the COVID-19 pandemic. Report all information in Part 8A from March 7, 2020 to December 31, 2020.

CV1	Were any of the library's outlets physically closed to the public for any period of time due to the Coronavirus (COVID-19) pandemic?	Yes
CV2	Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic?	Yes
CV3	Did the library add or increase access to electronic collection materials due to the Coronavirus (COVID-19) pandemic?	Yes
CV4	Did the library allow users to complete registration for library cards online without having to come to the library before the Coronavirus (COVID-19) pandemic?	Yes
CV5	Did the library allow users to complete registration for library cards online without having to come to the library during the Coronavirus (COVID-19) pandemic?	Yes
CV6	Did the library provide reference service via the	Yes

Internet or telephone when the building was physically closed to the public during the Coronavirus (COVID-19) pandemic?

CV7   Did the library provide 'outside' service for circulation of physical materials at one or more outlets during the Coronavirus (COVID-19) pandemic?   Yes

CV8   Did the library provide live, virtual programs via the Internet during the Coronavirus (COVID-19) pandemic?   Yes

CV9   Did the library create and provide recordings of program content via the Internet during the Coronavirus (COVID-19) pandemic?   Yes

CV10 Report total number of recordings of program content during COVID-19 pandemic. **Optional response. Responses to new questions requiring numerical data may be estimated or left blank the first year.**   648

CV11 Did the library provide Wi-Fi Internet access to users outside the building at one or more outlets before the Coronavirus (COVID-19) pandemic?   Yes

CV12 Did the library intentionally provide Wi-Fi Internet access to users outside the building at one or more outlets during COVID-19 pandemic?   No

CV13 Did the library increase access to Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic?   Yes

CV14 Did library staff work for other government agencies or nonprofit organizations instead of, or in addition to, their normal duties during the Coronavirus (COVID-19) pandemic?   Yes

9. SERVICE OUTLET INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available in the survey by clicking here. Complete this form and email it to collectconnect@baker-taylor.com

1.   Outlet Name   Buffalo & Erie County Public Library System
2.   Outlet Name Status   00 (for no change)

3.	Street Address	1 Lafayette Square
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14203
7.	Phone (enter 10 digits only)	(716) 858-8900
8.	Fax Number (enter 10 digits only)	(716) 845-9053
9.	E-mail Address	jakubowskim@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	CE
15.	Public Service Hours Per Year for This Outlet	2,180
16.	Number of Weeks This Outlet is Open	35
16a	Number of weeks an outlet closed due to COVID-19	17
16b	Number of weeks an outlet had limited occupancy due to COVID-19	25
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	414
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	County
22.	Who owns the land on which this outlet is built?	County
23.	Indicate the year this outlet was initially constructed	1963
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2019
25.	Square footage of the outlet	403,000
26.	Number of internet computers at this outlet used by general public	143
27.	Number of uses (sessions) of public Internet computers per year	50,277
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum download speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum upload speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	Password required
33.	Number of wireless sessions provided by the library wireless service per year	86,591
34.	Does the outlet have a building entrance that is	Y

	physically accessible to a person in a wheelchair?	
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	Y
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	East Clinton Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1929 East Clinton Street
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14206
7.	Phone (enter 10 digits only)	(716) 823-5626
8.	Fax Number (enter 10 digits only)	(716) 823-5626
9.	E-mail Address	ecl@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/locations-hours/east-clinton-branch
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	879
16.	Number of Weeks This Outlet is Open	35
16a	Number of weeks an outlet closed due to COVID-19	17
16b	Number of weeks an outlet had limited occupancy due to COVID-19	25
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	6
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1976
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2015
25.	Square footage of the outlet	4,215
26.	Number of internet computers at this outlet used by	14

general public

27.	Number of uses (sessions) of public Internet computers per year	2,227
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	Password required
33.	Number of wireless sessions provided by the library wireless service per year	4,428
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	Leroy R. Coles, Jr. Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1187 East Delavan Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14215
7.	Phone (enter 10 digits only)	(716) 896-4433
8.	Fax Number (enter 10 digits only)	(716) 896-4433
9.	E-mail Address	cls@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/locations-hours/leroy-r-coles-jr-branch-library
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,385
16.	Number of Weeks This Outlet is Open	35
16a	Number of weeks an outlet closed due to COVID-19	17
16b	Number of weeks an outlet had limited occupancy due to COVID-19	25
17.	Does this outlet have meeting space available for public use (non-library sponsored programs,	Y

	meetings and/or events)?	
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	28
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1961
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2019
25.	Square footage of the outlet	11,279
26.	Number of internet computers at this outlet used by general public	48
27.	Number of uses (sessions) of public Internet computers per year	9,196
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum download speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum upload speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	Password required
33.	Number of wireless sessions provided by the library wireless service per year	7,732
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	Frank E. Merriweather, Jr. Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1324 Jefferson Ave.
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14208
7.	Phone (enter 10 digits only)	(716) 883-4418
8.	Fax Number (enter 10 digits only)	(716) 551-0158
9.	E-mail Address	mrw@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/locations-

		hours/frank-e-merriweather-jr-branch
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,801
16.	Number of Weeks This Outlet is Open	35
16a	Number of weeks an outlet closed due to COVID-19	17
16b	Number of weeks an outlet had limited occupancy due to COVID-19	25
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	124
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	2006
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	N/A
25.	Square footage of the outlet	20,000
26.	Number of internet computers at this outlet used by general public	51
27.	Number of uses (sessions) of public Internet computers per year	13,538
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	Password required
33.	Number of wireless sessions provided by the library wireless service per year	8,085
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005

39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	J. P. Dudley Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	2010 South Park Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14220
7.	Phone (enter 10 digits only)	(716) 823-1854
8.	Fax Number (enter 10 digits only)	(716) 823-1854
9.	E-mail Address	dud@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/locations-hours/dudley-branch
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,336
16.	Number of Weeks This Outlet is Open	34
16a	Number of weeks an outlet closed due to COVID-19	17
16b	Number of weeks an outlet had limited occupancy due to COVID-19	25
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	13
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1962
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2020
25.	Square footage of the outlet	6,090
26.	Number of internet computers at this outlet used by general public	25
27.	Number of uses (sessions) of public Internet computers per year	4,189
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum download speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps

30.	Maximum upload speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	Password required
33.	Number of wireless sessions provided by the library wireless service per year	6,071
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	James L. Crane Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	633 Elmwood Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14222
7.	Phone (enter 10 digits only)	(716) 883-6651
8.	Fax Number (enter 10 digits only)	(716) 881-4814
9.	E-mail Address	cra@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/locations-hours/crane-branch
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,422
16.	Number of Weeks This Outlet is Open	35
16a	Number of weeks an outlet closed due to COVID-19	17
16b	Number of weeks an outlet had limited occupancy due to COVID-19	25
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	27
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City

22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1955
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2016
25.	Square footage of the outlet	7,995
26.	Number of internet computers at this outlet used by general public	28
27.	Number of uses (sessions) of public Internet computers per year	5,921
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	Password required
33.	Number of wireless sessions provided by the library wireless service per year	5,273
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	N
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	Isaías González-Soto Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	280 Porter Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14201
7.	Phone (enter 10 digits only)	(716) 882-1537
8.	Fax Number (enter 10 digits only)	(716) 882-1537
9.	E-mail Address	gnz@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/locations-hours/isaias-gonzalez-soto-branch-library
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR

15.	Public Service Hours Per Year for This Outlet	1,529
16.	Number of Weeks This Outlet is Open	35
16a	Number of weeks an outlet closed due to COVID-19	17
16b	Number of weeks an outlet had limited occupancy due to COVID-19	25
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	37
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1958
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2017
25.	Square footage of the outlet	11,279
26.	Number of internet computers at this outlet used by general public	25
27.	Number of uses (sessions) of public Internet computers per year	7,094
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	Password required
33.	Number of wireless sessions provided by the library wireless service per year	7,930
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	N
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	North Park Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	975 Hertel Avenue

4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14216
7.	Phone (enter 10 digits only)	(716) 875-3748
8.	Fax Number (enter 10 digits only)	(716) 874-5593
9.	E-mail Address	npk@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/locations-hours/north-park-branch
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,494
16.	Number of Weeks This Outlet is Open	35
16a	Number of weeks an outlet closed due to COVID-19	17
16b	Number of weeks an outlet had limited occupancy due to COVID-19	25
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	54
20.	Enter the appropriate outlet code (select one):	N/A
21.	Who owns this outlet building?	Other (specify using the State note)
22.	Who owns the land on which this outlet is built?	Other (specify using the State note)
23.	Indicate the year this outlet was initially constructed	2009
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2017
25.	Square footage of the outlet	5,662
26.	Number of internet computers at this outlet used by general public	30
27.	Number of uses (sessions) of public Internet computers per year	7,153
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum download speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum upload speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	Password required
33.	Number of wireless sessions provided by the library wireless service per year	5,487
34.	Does the outlet have a building entrance that is	Y

	physically accessible to a person in a wheelchair?	
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	Elaine M. Panty Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	820 Tonawanda Street
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14207
7.	Phone (enter 10 digits only)	(716) 875-0562
8.	Fax Number (enter 10 digits only)	(716) 875-0562
9.	E-mail Address	pan@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/locations-hours/elaine-m-panty-branch
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,370
16.	Number of Weeks This Outlet is Open	35
16a	Number of weeks an outlet closed due to COVID-19	17
16b	Number of weeks an outlet had limited occupancy due to COVID-19	25
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	18
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1986
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	N/A
25.	Square footage of the outlet	7,205
26.	Number of internet computers at this outlet used by	19

general public

27.	Number of uses (sessions) of public Internet computers per year	4,202
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	Password required
33.	Number of wireless sessions provided by the library wireless service per year	6,288
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	Bookmobile
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1 Lafayette Square
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14203
7.	Phone (enter 10 digits only)	(716) 858-8900
8.	Fax Number (enter 10 digits only)	(716) 858-6211
9.	E-mail Address	bookmobile@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/locations-hours/bookmobile
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BS
15.	Public Service Hours Per Year for This Outlet	264
16.	Number of Weeks This Outlet is Open	34
16a	Number of weeks an outlet closed due to COVID-19	18
16b	Number of weeks an outlet had limited occupancy due to COVID-19	24
17.	Does this outlet have meeting space available for public use (non-library sponsored programs,	N

18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	0
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	County
22.	Who owns the land on which this outlet is built?	County
23.	Indicate the year this outlet was initially constructed	2016
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	N/A
25.	Square footage of the outlet	N/A
26.	Number of internet computers at this outlet used by general public	12
27.	Number of uses (sessions) of public Internet computers per year	0
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	9 Greater than or equal to 25 mbps and less than 50 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	8 Greater than or equal to 15 mbps and less than 25 mbps
31.	Internet Provider	Verizon Wireless
32.	WiFi Access	Password required
33.	Number of wireless sessions provided by the library wireless service per year	320
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	1
40.	*Outlet Structure Status*	00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Trustees and Terms/Board President/Trustee Names

Report information about trustee meetings as of December 31, 2020. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

| 10.1 | Total number of board meetings held during calendar | 11 |

year (January 1, 2020 to December 31, 2020)

NUMBER OF TRUSTEES AND TERMS

10.2	Does your library have a range of trustees stated in the library's charter documents (incorporation)?	No
10.5	If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)?	15
10.6	Does your library's charter documents (incorporation) state a specified term for trustees? If no, please explain in a Note.	Yes
10.7	If yes, what is the trustee term length, as stated in your library's charter documents (incorporation)?	5 years

BOARD MEMBER SELECTION

10.8	Enter Board Member Selection Code (select one):	A - board members are appointed by municipality(ies)

List Officers and Board Members as of February 1, 2021. Complete one record for each board member. There must be a record for each voting position, whether filled or vacant. Do not include non-voting positions.

BOARD PRESIDENT

10.9	First Name	Kathleen
10.10	Last Name	Berens Bucki
10.11	Mailing Address	
10.12	City	
10.13	Zip Code (5 digits only)	
10.14	Phone (enter 10 digits only)	
10.15	E-mail Address	
10.16	Term Begins - Month	January
10.17	Term Begins - Year (yyyy)	2017
10.18	Term Expires - Month	December
10.19	Term Expires - Year (yyyy)	2021
10.20	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
10.21	The date the Oath of Office was taken (mm/dd/yyyy)	03/28/2017
10.22	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	03/28/2017
10.23	Is this a brand new trustee?	N

You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect (but do not include the Board President—this information should still be entered directly into the survey). If you choose to send your data for uploading, you must enter the data into the spreadsheet form available here. Complete this form and email it to collectconnect@baker-taylor.com.

1.	Status	Filled

1.	Status	Filled
2.	First Name of Board Member	Joel
3.	Last Name of Board Member	Moore
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Secretary
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2017
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2021
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	12/28/2016
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	12/28/2016
16.	Is this a brand new trustee?	N

1.	Status	Filled
2.	First Name of Board Member	Michael
3.	Last Name of Board Member	Amodeo
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2018
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2022
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	01/23/2018
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/23/2018
16.	Is this a brand new trustee?	N

| 16. | Is this a brand new trustee? | N |

1.	Status	Filled
2.	First Name of Board Member	Katie
3.	Last Name of Board Member	Burd
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2017
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2021
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	03/28/2017
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	03/28/2017
16.	Is this a brand new trustee?	N

1.	Status	Filled
2.	First Name of Board Member	Carima
3.	Last Name of Board Member	El-Behairy
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	March
10.	Term Begins - Year (year)	2019
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2019
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	No
14.	The date the Oath of Office (mm/dd/yyyy) was taken	03/27/2019
15.	The date the Oath of Office was filed with town or	03/27/2019

	county clerk (mm/dd/yyyy)	
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Frank
3.	Last Name of Board Member	Gist
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2016
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2020
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	10/28/2016
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	10/28/2016
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Frank
3.	Last Name of Board Member	Housh
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2019
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2023
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	03/27/2019

| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 03/27/2019 |
| 16. | Is this a brand new trustee? | N |

1.	Status	Filled
2.	First Name of Board Member	Theodore
3.	Last Name of Board Member	Johnson
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2016
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2020
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	03/28/2017
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	03/28/2017
16.	Is this a brand new trustee?	N

1.	Status	Filled
2.	First Name of Board Member	Sharon
3.	Last Name of Board Member	Kelly
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2016
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2020
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes

14.	The date the Oath of Office (mm/dd/yyyy) was taken	03/28/2017
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	03/28/2017
16.	Is this a brand new trustee?	N

1.	Status	Filled
2.	First Name of Board Member	Elaine
3.	Last Name of Board Member	Panty
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2018
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2022
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	11/04/2019
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	11/04/2019
16.	Is this a brand new trustee?	N

1.	Status	Vacant
2.	First Name of Board Member	N/A
3.	Last Name of Board Member	N/A
4.	Mailing Address	N/A
5.	City	N/A
6.	Zip Code (5 digits only)	N/A
7.	E-mail address	N/A
8.	Office Held or Trustee	
9.	Term Begins - Month	
10.	Term Begins - Year (year)	N/A
11.	Term Expires	N/A
12.	Term Expires - Year (yyyy)	N/A
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling	N/A

the remainder of [name]'s term, which was to run from beginning date to ending date.

14.   The date the Oath of Office (mm/dd/yyyy) was taken   N/A
15.   The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   N/A
16.   Is this a brand new trustee?

Trustee Education

Complete one record for each person serving as a trustee as of December 31, 2020. These trustees will not be exactly the same as the trustees listed in the section above.

1.   Trustee Name   Kathleen Berens Bucki
2.   Has the trustee participated in trustee education in the last calendar year (2020)?   Y

1.   Trustee Name   Kimberly Johnson
2.   Has the trustee participated in trustee education in the last calendar year (2020)?   Y

1.   Trustee Name   Joel Moore
2.   Has the trustee participated in trustee education in the last calendar year (2020)?   Y

1.   Trustee Name   Alan Bedenko
2.   Has the trustee participated in trustee education in the last calendar year (2020)?   Y

1.   Trustee Name   Michael Amodeo
2.   Has the trustee participated in trustee education in the last calendar year (2020)?   Y

1.   Trustee Name   Sheldon Berlow
2.   Has the trustee participated in trustee education in the last calendar year (2020)?   Y

1.   Trustee Name   Katie Burd
2.   Has the trustee participated in trustee education in the last calendar year (2020)?   Y

1.   Trustee Name   Lucy Candelario
2.   Has the trustee participated in trustee education in the last calendar year (2020)?   Y

1.   Trustee Name   Carima El-Behairy
2.   Has the trustee participated in trustee education in the last calendar year (2020)?   Y

| 1. | Trustee Name | Frank Gist |
| 2. | Has the trustee participated in trustee education in the last calendar year (2020)? | Y |

| 1. | Trustee Name | Frank Housh |
| 2. | Has the trustee participated in trustee education in the last calendar year (2020)? | Y |

| 1. | Trustee Name | Theodore Johnson |
| 2. | Has the trustee participated in trustee education in the last calendar year (2020)? | Y |

| 1. | Trustee Name | Sharon Kelly |
| 2. | Has the trustee participated in trustee education in the last calendar year (2020)? | Y |

| 1. | Trustee Name | Elaine Panty |
| 2. | Has the trustee participated in trustee education in the last calendar year (2020)? | Y |

11. OPERATING FUNDS RECEIPTS

Local Public Funds/System Cash Grants/Other State

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click here to read general instructions before completing this section.

LOCAL PUBLIC FUNDS
Specify by name the municipalities or school districts which are the source of funds.

| 11.1 | Does the library receive any local public funds? If yes, complete one record for each taxing authority; if no, go to question 11.3. | Y |

1.	Source of Funds	County
2.	Name of funding County, Municipality or School District	Erie
3.	Amount	$26,052,174
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N
5.	Written Contractual Agreement	N

| 11.2 | **TOTAL LOCAL PUBLIC FUNDS** | $26,052,174 |

SYSTEM CASH GRANTS TO MEMBER LIBRARY

| 11.3 | Local Library Services Aid (LLSA) | $67,905 |
| 11.4 | Central Library Aid (CLDA and/or CBA) | $281,216 |

11.5	Additional State Aid received from the System	$0
11.6	Federal Aid received from the System	$0
11.7	Other Cash Grants	$0
11.8	**TOTAL SYSTEM CASH GRANTS** (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	$349,121

OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	$2,793,324

Federal Aid/Other Receipts

FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	$0
11.11	Other Federal Aid	$0
11.12	**TOTAL FEDERAL AID** (Add Questions 11.10 and 11.11)	$0
11.13	**CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE**	$0

OTHER RECEIPTS

11.14	Gifts and Endowments	$311,165
11.15	Fund Raising	$148,386
11.16	Income from Investments	$6,761
11.17	Library Charges	$192,890
11.18	Other	$353,930
11.19	**TOTAL OTHER RECEIPTS** (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	$1,013,132
11.20	**TOTAL OPERATING FUND RECEIPTS** (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	$30,207,751
11.21	**BUDGET LOANS**	$0

Transfers/Grant Total

TRANSFERS

11.22	From Capital Fund (Same as Question 14.8)	$0
11.23	From Other Funds	$0
11.24	**TOTAL TRANSFERS** (Add Questions 11.22 and 11.23)	$0
11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2020 (Same as Question 12.40 of previous year if fiscal year has not changed)	$11,532,347
11.26	**GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE** (Add Questions	$41,740,098

12. OPERATING FUND DISBURSEMENTS

Staff/Collection/Capital/Operation and Maintenance

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	$2,507,625
12.2	Other Staff	$6,257,472
12.3	**Total Salaries & Wages Expenditures** (Add Questions 12.1 and 12.2)	$8,765,097
12.4	**Employee Benefits Expenditures**	$4,596,582
12.5	**Total Staff Expenditures (Add Questions 12.3 and 12.4)**	$13,361,679

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	$343,741
12.7	Electronic Materials Expenditures	$425,654
12.8	Other Materials Expenditures	$120,865
12.9	**Total Collection Expenditures** (Add Questions 12.6, 12.7 and 12.8)	$890,260

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	$0
12.11	From Other Funds (71OF)	$198,137
12.12	**Total Capital Expenditures** (Add Questions 12.10 and 12.11)	$198,137

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	$146,112
12.14	From Other Funds (72OF)	$0
12.15	**Total Repairs** (Add Questions 12.13 and 12.14)	$146,112
12.16	Other Disbursements for Operation & Maintenance of Buildings	$619,920
12.17	**Total Operation & Maintenance of Buildings** (Add Questions 12.15 and 12.16)	$766,032

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	$98,324
12.19	Telecommunications	$38,881
12.20	Binding Expenses	$10,539

12.21	Postage and Freight	$35,274
12.22	Professional & Consultant Fees	$176,649
12.23	Equipment	$83,175
12.24	Other Miscellaneous	$11,202,466
12.25	**Total Miscellaneous Expenses** (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22, 12.23 and 12.24)	$11,645,308

Contracts/Debt Service/Transfers/Grand Total

12.26	**CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE**	$0

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.27	From Local Public Funds (73PF)	$643,016
12.28	From Other Funds (73OF)	$0
12.29	**Total** (Add Questions 12.27 and 12.28)	$643,016

Other Loans

12.30	Budget Loans (Principal and Interest)	$0
12.31	Short-Term Loans	$0
12.32	**Total Debt Service** (Add Questions 12.29, 12.30 and 12.31)	$643,016
12.33	**TOTAL OPERATING FUND DISBURSEMENTS** (Add Questions 12.5, 12.9, 12.12, 12.17, 12.25, 12.26 and 12.32)	$27,504,432

TRANSFERS

Transfers to Capital Fund

12.34	From Local Public Funds (76PF)	$0
12.35	From Other Funds (76OF)	$1,090,218
12.36	**Total Transfers to Capital Fund** (Add Questions 12.34 and 12.35; same as Question 13.8)	$1,090,218
12.37	**Transfer to Other Funds**	$0
12.38	**TOTAL TRANSFERS** (Add Questions 12.36 and 12.37)	$1,090,218
12.39	**TOTAL DISBURSEMENTS AND TRANSFERS** (Add Questions 12.33 and 12.38)	$28,594,650
12.40	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2020	$13,145,448
12.41	**GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE** (Add Questions 12.39 and 12.40; same as Question 11.26)	$41,740,098

ASSURANCE

12.42	The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual	04/15/2021

Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).

FISCAL AUDIT

12.43	Last audit performed (mm/dd/yyyy)	12/31/2019
12.44	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	1/1/2019-12/31/2019
12.45	Indicate type of audit (select one):	Private Accounting Firm

CAPITAL FUND

12.46	Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.	Y

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click here to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	$0
13.2	All Other Revenues from Local Sources	$0
13.3	**Total Revenues from Local Sources** (Add Questions 13.1 and 13.2)	$0

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	$0
13.5	Other State Aid	$0
13.6	**Total State Aid** (Add Questions 13.4 and 13.5)	$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7	**TOTAL FEDERAL AID**	$0

INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.36)	$1,090,218
13.9	**TOTAL REVENUES** (Add Questions 13.3, 13.6, 13.7 and 13.8)	$1,090,218
13.10	**NON-REVENUE RECEIPTS**	$0
13.11	**TOTAL CASH RECEIPTS** (Add Questions 13.9 and 13.10)	$1,090,218
13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2020 (Same as Question 14.11 of previous year, if fiscal year has not changed)	$1,294,899
13.13	**TOTAL CASH RECEIPTS AND BALANCE**(Add Questions 13.11 and 13.12; same as Question 14.12)	$2,385,117

14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this

section.

PROJECT EXPENDITURES

14.1	Construction	$758,719
14.2	Incidental Construction	$0
Other Disbursements		
14.3	Purchase of Buildings	$0
14.4	Interest	$0
14.5	Collection Expenditures	$0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	$0
14.7	**TOTAL PROJECT EXPENDITURES** (Add Questions 14.1, 14.2 and 14.6)	$758,719
14.8	**TRANSFER TO OPERATING FUND** (Same as Question 11.22)	$0
14.9	**NON-PROJECT EXPENDITURES**	$0
14.10	**TOTAL CASH DISBURSEMENTS AND TRANSFERS** (Add Questions 14.7, 14.8 and 14.9)	$758,719
14.11	**BALANCE IN CAPITAL FUND** - Ending Balance for the Fiscal Year Ending 2020	$1,626,398
14.12	**TOTAL CASH DISBURSEMENTS AND BALANCE** (Add Questions 14.10 and 14.11; same as Question 13.13)	$2,385,117

15. CENTRAL LIBRARIES

PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.
Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	43.37
16.2	Total Librarians	48.62
16.3	All Other Paid Staff	170.42
16.4	Total Paid Employees	219.04
16.5	State Government Revenue	$3,142,445
16.6	Federal Government Revenue	$0
16.7	Other Operating Revenue	$1,013,132
16.8	Total Operating Revenue	$30,207,751
16.9	Other Operating Expenditures	$12,411,340
16.10	Total Operating Expenditures	$26,663,279
16.11	Total Capital Expenditures	$956,856
16.12	Print Materials	1,969,583
16.13	Total Registered Borrowers	115,649

16.14	Other Capital Revenue and Receipts	$1,090,218
16.15	Total Number of Internet Terminals Used by the General Public	395
16.16	Total Uses (sessions) of Public Internet Computers Per Year	103,797
16.17	Total Wireless Sessions Provided by the Library Wireless Service Per Year	138,205
16.18	Total Capital Revenue	$1,090,218

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	*LIB ID*	0800000000
17.2	*Interlibrary Relationship Code*	HQ
17.3	*Legal Basis Code*	CO
17.4	*Administrative Structure Code*	MO
17.5	*FSCS Public Library Definition*	Y
17.6	*Geographic Code*	CO1
17.7	*FSCS ID*	NY0005
17.8	*SED CODE*	140600700787
17.9	*INSTITUTION ID*	800000052491

SUGGESTED IMPROVEMENTS

Library Name:	BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
Library System:	Buffalo & Erie County Public Library
Name of Person Completing Form:	Angela Pierpaoli
Phone Number:	(716) 858-7161
I am satisfied that this resource (Collect) is meeting library needs:	Strongly Agree
Applying this resource (Collect) will help improve library services to the public:	Strongly Agree
Please share with us your suggestions for improving the *Annual Report.* When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!	Thank you! No additional feedback at this time.

Buffalo and Erie County Public Library
Annual Report For Public And Association Libraries - 2020

1. GENERAL LIBRARY INFORMATION

1.33	School District	**Note:**	In addition to the Buffalo Public School District, B&ECPL provides public library services to residents of all school districts in Erie County.
1.49	For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the <u>Note</u>; if no, please go to Part 2, Library Collection.	**Note:**	As a result of the COVID-19 pandemic and Gubernatorial workforce reduction orders, Central and city branches were closed 3/17/2020-5/31/2020. Central and two city branches were open the first week of June for curbside/walkup only, and then opened for limited hours and services. As of 9/12, Central and city branches went back up to minimum standard hours, but when the state went to micro-cluster zones 11/20, libraries closed for curbside/pickup only, reopening for limited hours and services 12/28. Also, Dudley Branch closed 11/18/2019-1/11/2020 for construction.

2. LIBRARY COLLECTION

No Notes

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.1	Library visits (total annual attendance)	**Note:**	As a result of the COVID-19 pandemic and Gubernatorial workforce reduction orders, Central and city branches were closed 3/17/2020-5/31/2020. Central and two city branches were open the first week of June for curbside/walkup only, and then opened for limited hours and services. As of 9/12, Central and city branches went back up to minimum standard hours, but when the state went to micro-cluster zones 11/20, libraries closed for curbside/pickup only, reopening for limited hours and services 12/28. Also, Dudley Branch closed 11/18/2019-1/11/2020 for construction. Curbside/pickup visits are included because the data that excludes those services is not available.
3.17	Adult Program Sessions	**Note:**	Section 3 numbers include regular programs plus live virtual (estimated at 25% of virtual programs). They also include take and makes and other self-directed passive programs, which we cannot break out separately for this year.
3.29	One-on-One Program Attendance	**Note:**	One-on-one programs include the Book a Technology Trainer and Book a Librarian programs as well as tutoring. On occasion, a second or third person attends these appointments,

			but the library still considers them one-on-one programs rather than planned group programs.
3.50	Other (describe using the State note)	**Note:**	Buffalo Waterfront (Canalside) and Every Person Influences Children (EPIC)
e.	Other (describe using the State note)	**Note:**	Infancy Leadership Circle (ILC) Erie County
d.	Other (see instructions and describe using Note)	**Note:**	Jericho Road
d.	Other (describe using the Note)	**Note:**	Jericho Road
3.81	Total one-on-one program attendance	**Note:**	One-on-one digital literacy programs include the Book a Technology Trainer program. On occasion, a second or third person attends these appointments, but the library still considers them one-on-one programs rather than planned group programs.

4. LIBRARY TRANSACTIONS

4.13	Successful Retrieval of Electronic Information	**Note:**	Databases and Freegal

5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

6. STAFF INFORMATION

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS (CURRENT)

7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	**Note:**	Due to COVID. Back to minimum standard hours as of 2/1/2021.

7. MINIMUM PUBLIC LIBRARY STANDARDS (AS OF 2021)

7.	Is open the minimum standard number of public service hours for population served. (see instructions)	**Note:**	Due to COVID. Back to minimum standard hours as of 2/1/2021.

8. PUBLIC SERVICE INFORMATION

8.6	Minimum Weekly Total Hours - Main Library	**Note:**	As per state instructions, this answer reflects Jan-March pre-COVID hours. The number is higher than last year because minimum weekly hours are typically summer hours, which don't include Sunday hours.

8.7	Minimum Weekly Total Hours - Branch Libraries	Note:	As per state instructions, this answer reflects Jan-March pre-COVID hours. The number is higher than last year because minimum weekly hours are typically summer hours, which don't include Sunday hours.
8.8	Minimum Weekly Total Hours - Bookmobiles	Note:	As per state instructions, this answer reflects Jan-March pre-COVID hours.
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	Note:	As per state instructions, this answer reflects Jan-March pre-COVID hours.
8.10	Annual Total Hours - Main Library	Note:	As a result of the COVID-19 pandemic and Gubernatorial workforce reduction orders, Central and city branches were closed 3/17/2020-5/31/2020. Central and two city branches were open the first week of June for curbside/walkup only, and then opened for limited hours and services. As of 9/12, Central and city branches went back up to minimum standard hours, but when the state went to micro-cluster zones 11/20, libraries closed for curbside/pickup only, reopening for limited hours and services 12/28.
8.11	Annual Total Hours - Branch Libraries	Note:	As a result of the COVID-19 pandemic and Gubernatorial workforce reduction orders, Central and city branches were closed 3/17/2020-5/31/2020. Central and two city branches were open the first week of June for curbside/walkup only, and then opened for limited hours and services. As of 9/12, Central and city branches went back up to minimum standard hours, but when the state went to micro-cluster zones 11/20, libraries closed for curbside/pickup only, reopening for limited hours and services 12/28. Also, Dudley Branch closed 11/18/2019-1/11/2020 for construction.
8.12	Annual Total Hours - Bookmobiles	Note:	Due to COVID.
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	Note:	Curbside/pickup only hours are included because the data that excludes those services is not available.

8A. COVID

CV10	Report total number of recordings of program content during COVID-19 pandemic. **Optional response. Responses to new questions requiring numerical data may be estimated or left blank the first year.**	Note:	Estimate calculated at 85% of virtual programs.
CV13	Did the library increase access to Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic?	Note:	Dudley Branch Library relocated WAP to nearer the parking lot for increased access.
CV14	Did library staff work for other government agencies or nonprofit	Note:	Library Maintenance staff was reassigned to Erie County Rath Building to assist County employees with cleaning of

organizations instead of, or in addition to, their normal duties during the Coronavirus (COVID-19) pandemic?

the building.

9. SERVICE OUTLET INFORMATION

Repeating Group 5

| 16. | Number of Weeks This Outlet is Open | Note: | Closed 1 week in January due to construction and 17 weeks due to COVID. |

Repeating Group 5

| 16a | Number of weeks an outlet closed due to COVID-19 | Note: | Closed 1 additional week in January due to construction. |

Repeating Group 1

| 18. | Is the meeting space available for public use even when the outlet is closed? | Note: | Change in procedure this year due to COVID. |

Repeating Group 8

| 21. | Who owns this outlet building? | Note: | City of Buffalo leases the space for North Park Library from 975 Hertel LLC. The Library first occupied the space in 2009. |

Repeating Group 8

| 22. | Who owns the land on which this outlet is built? | Note: | City of Buffalo leases the space for North Park Library from 975 Hertel LLC. The Library first occupied the space in 2009. |

Repeating Group 1

| 28. | Type of connection on the outlet's public Internet computers | Note: | Ethernet connection. |

Repeating Group 2

| 28. | Type of connection on the outlet's public Internet computers | Note: | Ethernet connections to Central. |

Repeating Group 3

| 28. | Type of connection on the outlet's public Internet computers | Note: | Ethernet connections to Central. |

Repeating Group 4

| 28. | Type of connection on the outlet's public Internet computers | Note: | Ethernet connections to Central. |

Repeating Group 5

| 28. | Type of connection on the outlet's public Internet computers | Note: | Ethernet connections to Central. |

Repeating Group 6

| 28. | Type of connection on the outlet's public Internet computers | Note: | Ethernet connections to Central. |

Repeating Group 7

| 28. | Type of connection on the outlet's public Internet computers | Note: | Ethernet connections to Central. |

Repeating Group 8

| 28. | Type of connection on the outlet's public Internet computers | Note: | Ethernet connections to Central. |

Repeating Group 9

| 28. | Type of connection on the outlet's public Internet computers | **Note:** Ethernet connections to Central. |

Repeating Group 10

| 28. | Type of connection on the outlet's public Internet computers | **Note:** Cellular |

Repeating Group 1

| 31. | Internet Provider | **Note:** Crown Castle |

Repeating Group 2

| 31. | Internet Provider | **Note:** Crown Castle |

Repeating Group 3

| 31. | Internet Provider | **Note:** Crown Castle |

Repeating Group 4

| 31. | Internet Provider | **Note:** Crown Castle |

Repeating Group 5

| 31. | Internet Provider | **Note:** Crown Castle |

Repeating Group 6

| 31. | Internet Provider | **Note:** Crown Castle |

Repeating Group 7

| 31. | Internet Provider | **Note:** Crown Castle |

Repeating Group 8

| 31. | Internet Provider | **Note:** Crown Castle |

Repeating Group 9

| 31. | Internet Provider | **Note:** Crown Castle |

10. OFFICERS AND TRUSTEES

| 10.21 | The date the Oath of Office was taken (mm/dd/yyyy) | **Note:** Trustee Bucki served as a holdover trustee from January 2017 through March 2017 when reappointed. |

Repeating Group 1

| 12. | Term Expires - Year (yyyy) | **Note:** Trustee K. Johnson is currently serving as a holdover trustee for the term to run from January 2020 through December 2024 until reappointed or replaced by a new trustee. The Mayor of the City of Buffalo must recommend reappointment/replacement of this position. The appointment is subsequently approved by the Erie County Executive with the confirmation required by the Erie County Legislature. Per NY Not for Profit Corporation Law, Sec. 703(c) "Each director (this includes trustees) shall hold office until the expiration of the term for which he is elected or appointed, and until his successor has been elected and qualified." |

Repeating Group 2

| 12. | Term Expires - Year (yyyy) | **Note:** Trustee Bedenko is currently serving as a holdover trustee for the term to run from January 2020 through December 2024 until reappointed or replaced by a new trustee. The reappointment/replacement of this position falls to the Erie County Executive with the confirmation required by the Erie County Legislature. Per NY Not for Profit Corporation Law, |

Sec. 703(c) "Each director (this includes trustees) shall hold office until the expiration of the term for which he is elected or appointed, and until his successor has been elected and qualified."

Repeating Group 8

12.	Term Expires - Year (yyyy)	**Note:**	Trustee El-Behairy is currently serving as a holdover trustee for the term to run from January 2020 through December 2024 until reappointed or replaced by a new trustee. The reappointment/replacement of this position falls to the Erie County Executive with the confirmation required by the Erie County Legislature. Per NY Not for Profit Corporation Law, Sec. 703(c) "Each director (this includes trustees) shall hold office until the expiration of the term for which he is elected or appointed, and until his successor has been elected and qualified."

Repeating Group 9

12.	Term Expires - Year (yyyy)	**Note:**	Trustee Gist is currently serving as a holdover trustee for the term to run from January 2021 through December 2025 until reappointed or replaced by a new trustee. The Mayor of the City of Buffalo must recommend reappointment/replacement of this position. The appointment is subsequently approved by the Erie County Executive with the confirmation required by the Erie County Legislature. Per NY Not for Profit Corporation Law, Sec. 703(c) "Each director (this includes trustees) shall hold office until the expiration of the term for which he is elected or appointed, and until his successor has been elected and qualified."

Repeating Group 11

12.	Term Expires - Year (yyyy)	**Note:**	Trustee T. Johnson is currently serving as a holdover trustee for the term to run from January 2021 through December 2025 until reappointed or replaced by a new trustee. The reappointment/replacement of this position falls to the Erie County Executive with the confirmation required by the Erie County Legislature. Per NY Not for Profit Corporation Law, Sec. 703(c) "Each director (this includes trustees) shall hold office until the expiration of the term for which he is elected or appointed, and until his successor has been elected and qualified."

Repeating Group 12

12.	Term Expires - Year (yyyy)	**Note:**	Trustee Kelly is currently serving as a holdover trustee for the term to run from January 2021 through December 2025 until reappointed or replaced by a new trustee. The reappointment/replacement of this position falls to the Erie County Executive with the confirmation required by the Erie County Legislature. Per NY Not for Profit Corporation Law, Sec. 703(c) "Each director (this includes trustees) shall hold office until the expiration of the term for which he is elected or appointed, and until his successor has been elected and qualified."

Repeating Group 1

13.	Is the trustee serving a full term? If No, add a Note. The Note	**Note:**	Trustee K. Johnson was appointed in December 2017 to fill the remainder of Phyllis Horton's term, for which Ms. Horton

should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

was serving as a holdover trustee. That term was from January 2015 through December 2019.

Repeating Group 8

13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Note: Trustee El-Behairy was appointed in March 2019 to fill the remainder of Wayne Wisbaum's term. Mr. Wisbaum was serving as a holdover trustee and then passed away during that term. That term was to run from January 2015 through December 2019.

Repeating Group 5

14. The date the Oath of Office (mm/dd/yyyy) was taken

Note: Trustee Berlow served as a holdover trustee from January 2019 through October 2019 when reappointed.

Repeating Group 7

14. The date the Oath of Office (mm/dd/yyyy) was taken

Note: Trustee Burd served as a holdover trustee from January 2017 through March 2017 when reappointed.

Repeating Group 9

14. The date the Oath of Office (mm/dd/yyyy) was taken

Note: Trustee Gist served as a holdover trustee from January 2016 through October 2016 when reappointed.

Repeating Group 10

14. The date the Oath of Office (mm/dd/yyyy) was taken

Note: Trustee Housh served as a holdover trustee from January 2019 through March 2019 when reappointed.

Repeating Group 11

14. The date the Oath of Office (mm/dd/yyyy) was taken

Note: Trustee T. Johnson served as a holdover trustee from January 2016 through March 2017 when reappointed.

Repeating Group 12

14. The date the Oath of Office (mm/dd/yyyy) was taken

Note: Trustee Kelly served as a holdover trustee from January 2016 through March 2017 when reappointed.

Repeating Group 13

14. The date the Oath of Office (mm/dd/yyyy) was taken

Note: Trustee Panty served as a holdover trustee from January 2018 through October 2019 when reappointed.

11. OPERATING FUNDS RECEIPTS

11.3 Local Library Services Aid (LLSA)

Note: 20% of funding held by state until 2021

11.4 Central Library Aid (CLDA and/or CBA)

Note: 20% of funding held by state until 2021

11.5	Additional State Aid received from the System	**Note:** No funding received in 2020
11.8	**TOTAL SYSTEM CASH GRANTS** (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	**Note:** 20% of funding held by state until 2021
11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	**Note:** 20% of funding held by state until 2021
11.17	Library Charges	**Note:** Reduced revenue due to Covid 19
11.18	Other	**Note:** Reduced revenue due to Covid 19

12. OPERATING FUND DISBURSEMENTS

12.6	Print Materials Expenditures	**Note:** Reduced purchases due to Covid 19
12.7	Electronic Materials Expenditures	**Note:** Increased access to electronic materials due to Covid 19
12.8	Other Materials Expenditures	**Note:** Reduced purchases due to Covid 19
12.9	**Total Collection Expenditures** (Add Questions 12.6, 12.7 and 12.8)	**Note:** Overall reduction in library materials expense due to Covid-19
12.18	Office and Library Supplies	**Note:** Reduced expenditures due to Covid-19
12.19	Telecommunications	**Note:** Increase from 2019 amount due to elimination e-rate reimbursement for telephone service. Also, the Central Library moved to Voice Over IP system. Previously, Central Library phones were covered by Erie County,
12.22	Professional & Consultant Fees	**Note:** Note: Professional Fees in excess of $10,000 Bond Schoeneck & King (Legal) $63,469 Alan Rozansky (Security Consultant) $33,136 Erie County Purchasing (Procurement) $28,251 ESC Conservation (Rare Book Conservation) $19,000
12.23	Equipment	**Note:** Reduced expenditures due to Covid-19
12.24	Other Miscellaneous	**Note:** Reduced expenditures due to Covid-19
12.25	**Total Miscellaneous Expenses** (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22, 12.23 and 12.24)	**Note:** Reduced expenditures due to Covid-19
12.39	**TOTAL DISBURSEMENTS AND TRANSFERS** (Add Questions 12.33 and 12.38)	**Note:** Reduced expenditures due to Covid-19

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUND DISBURSEMENTS

No Notes

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

16.5   State Government Revenue   **Note:** 20% of aid held until 2021

16.7   Other Operating Revenue   **Note:** Reduced revenues due to Covid-19

16.9   Other Operating Expenditures   **Note:** Reduced Expenditures due to Covid 19

17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes