

# Buffalo and Erie County Public Library

## Annual Report For Public And Association Libraries - 2024

### 1. GENERAL LIBRARY INFORMATION

#### Library / Director Information

#### [Outline of Major Changes](#)

Please be advised of two improvements that have been implemented:

- The report now saves automatically after every new entry or change.
- Multiple users can now view and edit reports at the same time. When logging in, you will receive a pop-up message notifying you if someone else is also using the report to enable coordination.

Report all information in Part 1 as of December 31, 2024, except for questions related to the current library director/manager (questions 1.37 through 1.44).

1.1	Library ID Number	0800000000
1.2	Library Name	BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Buffalo *
1.6	Beginning Fiscal Reporting Year	01/01/2024
1.7	Ending Fiscal Reporting Year	12/31/2024
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.11	Beginning <u>Local</u> Fiscal Year	01/01/2024
1.12	Ending <u>Local</u> Fiscal Year	12/31/2024
1.13	Address Status	00 (for no change from previous year)
1.14	Street Address	1 LAFAYETTE SQUARE
1.15	City	BUFFALO
1.16	Zip Code	14203
1.17	Mailing Address	1 LAFAYETTE SQUARE
1.18	City	BUFFALO
1.19	Zip Code	14203
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter M (Missing) if no telephone number)	(716) 858-8900
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter M (Missing) if no telephone number)	(716) 845-9053
1.22	E-Mail Address (enter M (Missing) if no E-Mail)	askus@buffalolib.org
1.23	Library Home Page URL (Enter M (Missing) if no home page URL)	https://www.buffalolib.org/
1.24	Population Chartered to Serve (per 2020 Census)	954,236
1.25	Indicate the type of library as stated in the library's charter (select one):	PUBLIC
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	County
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N
1.28	Indicate the type of charter the library currently holds (select one):	Absolute

1.29	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	08/31/1953
1.30	Date the library was last registered	12/08/1953
1.31	Federal Employer Identification Number	166032029
1.32	County	ERIE
1.33	School District	Buffalo
1.34	Town/City	Buffalo
1.35	Library System	Buffalo & Erie County Public Library

**THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.**

1.36a	President/CEO Name	N/A
1.36b	President/CEO Phone Number	N/A
1.36c	President/CEO Email	N/A

NOTE: For questions 1.37 through 1.44, report all information for the current library director/manager.

1.37	First Name of Library Director/Manager	John
1.38	Last Name of Library Director/Manager	Spears
1.39	NYS Public Librarian Certification Number	XE4MA7Z
1.40	What is the highest education level of the library manager/director?	Master's Degree
1.41	If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science?	Y
1.42	Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.	Y
1.43	E-mail Address of the Director/Manager	spearsj@buffalolib.org
1.44	Fax Number of the Director/Manager	(716) 845-9052
1.45	Does the library charge fees for library cards to people residing outside the system's service area?	N

**Public Votes / Contracts**

1.46	Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2024? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.47.	N
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Please Note: last year's answers for repeating groups cannot be displayed.

1.	Name of municipality or district holding the public vote	N/A
2.	Indicate the type of municipality or district holding the public vote	N/A
3.	Date the vote was held (mm/dd/2024)	N/A
4.	Was the vote successful? Y/N	N/A
5.	What type of public vote was it?	N/A
6a.	Most recent prior year approved appropriation from a public vote:	N/A
6b.	Proposed increase in appropriation as a result of the vote held on the date reported in question number 3:	N/A
6c.	Total proposed appropriation (manually sum of 6a and 6b):	N/A

**This question should only be answered if "No" was answered in Q1.46 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.**

1.47 Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2024) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.48. N

Please Note: last year's answers for repeating groups cannot be displayed.

1. Name of municipality or district holding the public vote N/A
2. Indicate the type of municipality or district holding the public vote N/A
3. Date the last successful vote was held (mm/dd/yyyy) N/A
4. What type of public vote was it? N/A
5. What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote? N/A

#### Unusual Circumstances

1.48 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.49. N

Please Note: last year's answers for repeating groups cannot be displayed.

1. Name of contracting municipality or district N/A
2. Is this a written contractual agreement? N/A
3. Population of the geographic area served by this contract N/A
4. Dollar amount of contract N/A
5. Enter the appropriate code for range of services provided (select one): N/A

1.49 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection. Y

## 2. LIBRARY COLLECTION

#### Physical Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please [read](#) general information instructions below before completing this section.

This section of the survey (2.1-2.16) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange.

#### PRINT MATERIALS

##### Cataloged Books

2.1	Adult Fiction Books	152,819
2.2	Adult Non-fiction Books	1,181,308
2.3	Total Adult Books (Total questions 2.1 & 2.2)	1,334,127
2.4	Children's Fiction Books	74,659
2.5	Children's Non-fiction Books	31,935
2.6	Total Children's Books (Total questions 2.4 & 2.5)	106,594
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	1,440,721

##### Other Print Materials

2.8	Total Uncataloged Books	84,776
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2.9	Total Print Serials	405,029
2.10	All Other Print Materials	844,674
2.11 2.10)	Total Other Print Materials (Total questions 2.8 through 2.10)	1,334,479
2.12	Total Print Materials (Total questions 2.7 and 2.11)	2,775,200

#### ALL OTHER MATERIALS

2.13	Audio - Physical Units	90,027
2.14	Video - Physical Units	92,725
2.15	Other Circulating Physical Items	15,320
2.16 through 2.15)	Total Other Physical Materials (Total questions 2.13 through 2.15)	198,072

#### Grand Total / Additions to Holdings

2.17 2.16)	GRAND TOTAL HOLDINGS (Total questions 2.12 and 2.16)	2,973,272
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#### ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.18	Cataloged Books	20,236
2.19	All Other Print Materials	3,943
2.20	All Other Materials	9,774
2.21	Total Additions (Total questions 2.18 through 2.20)	33,953

### 3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

#### Visits / Borrowers / Policies / Accessibility

Report all information on questions 3.1 through 3.3 and 3.17a through 3.34e as of the last day of the fiscal year stated in 1.6. and 1.7 in Part 1; report information on questions 3.4 through 3.16 and 3.35 through 3.77b based on the 2024 calendar year. Please click [here](#) to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1.

#### LIBRARY USE

3.1	Library visits (total annual attendance)	695381
3.1a	Regarding the number of Library Visits entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count
3.2	Registered resident borrowers	115,319
3.3	Registered non-resident borrowers	699

Please report information on WRITTEN POLICIES as of 12/31/24.

#### WRITTEN POLICIES (Answer Y for Yes, N for No)

Answers are prefilled with the prior year's answers. If a change is made please add a note of explanation.

3.4	Does the library have an open meeting policy?	Y
3.5	Does the library have a policy protecting the confidentiality of library records?	Y
3.6	Does the library have an Internet use policy?	Y
3.7	Does the library have a disaster plan?	Y
3.8	Does the library have a board-approved conflict of interest policy?	Y
3.9	Does the library have a board-approved whistle blower policy?	Y
3.10	Does the library have a board-approved sexual harassment prevention policy?	Y

Please report information on ACCESSIBILITY as of 12/31/24.

#### ACCESSIBILITY (Answer Y for Yes, N for No)

- 3.11 Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)? Y
- 3.12 Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)? Y
- 3.13 Does the library have large print books? Y
- 3.14 Does the library have assistive technology for people who are visually impaired or blind? Y

3.15 - If so, what do you have? If no, go to next question

- screen reader, such as JAWS, Windoweyes or NVDA Yes
- refreshable Braille commonly referred to as a refreshable Braille display No
- screen magnification software, such as Zoomtext Yes
- electronic scanning and reading software, such as OpenBook Yes

- 3.16 Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)? Y

**Library Sponsored Programs**

**LIVE PROGRAM SESSIONS and ATTENDANCE**

Report information on Library Program Sessions and Attendance based on the fiscal reporting year entered for Questions 1.6 and 1.7 in Section 1 General Library Information.

**Live Program Sessions**

- A live program session is any planned event which introduces the group attending to library services or which provides information to participants.
- Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information.
- Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.
- For specific examples of live and prerecorded programs (previously called synchronous and asynchronous), please refer to the chart in Instructions.

IMPORTANT: If no programs within a category were offered/attended, enter 0. If they were offered/attended but that data is not available, enter M (Missing). N/A should not be entered for any programs.

NOTE: Summer Reading, Early Literacy, Adult Literacy, ESOL, and Digital Literacy programs are subsets of Live and Prerecorded programs and should be entered in those sections as well as in the appropriate subsequent section.

- 3.17a Number of Sessions Targeted at Children Ages 0-5 259
- 3.17b Attendance at Sessions Targeted at Children Ages 0-5 4,543
- 3.18a Number of Sessions Targeted at Children Ages 6-11 214
- 3.18b Attendance at Sessions Targeted at Children Ages 6-11 4,909
- 3.19a Number of Sessions Targeted at Young Adults Ages 12-18 106
- 3.19b Attendance at Sessions Targeted at Young Adults Ages 12-18 1,479
- 3.20a Number of Sessions Targeted at Adults Age 19 or Older 864
- 3.20b Attendance at Sessions Targeted at Adults Age 19 or Older 14,331
- 3.21a Number of General Interest Program Sessions 617
- 3.21b Attendance at General Interest Program Sessions 34,225
- 3.22 Total Sessions of Live Programs Categorized by Age (sum of 3.17a, 3.18a, 3.19a, 3.20a, 3.21a) 2,060
- 3.23 Total Attendance at Live Programs Categorized by Age (sum of 3.17b, 3.18b, 3.19b, 3.20b, 3.21b) 59,487

**Live Programs Categorized by Venue**

- 3.24a Total Live Onsite Program Sessions 1,527
- 3.24b Total Live Onsite Program Attendance 26,039
- 3.25a Total Live Offsite Program Sessions 372
- 3.25b Total Live Offsite Program Attendance 31,150

3.26a	Total Live Virtual Program Sessions	161
3.26b	Total Live Virtual Program Attendance	2,298
3.27	Total Sessions of Live Programs Categorized by Venue (sum of 3.24a, 3.25a, 3.26a)	2,060
3.28	Total Attendance at Live Programs Categorized by Venue (sum of 3.24b, 3.25b, 3.26b)	59,487
Prerecorded and One-on-One Programs		
3.29	Total Number of Prerecorded Program Presentations	20
3.30	Total Views of Prerecorded Program Presentations within 30 Days	720
3.31	One-on-One Program Sessions	27,267
3.32	Attendance at One-on-One Program Sessions	27,410

#### Teen-Led / Promotion / Summer Reading

3.33	Did your library offer teen-led activities during the 2024 calendar year?	Y
3.34a	Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library?	Yes
3.34b	Does your library use Facebook for promotion?	Yes
3.34c	Does your library use Instagram for promotion?	Yes
3.34d	Does your library use Twitter/X for promotion?	Yes
3.34e	Does your library use TikTok for promotion?	Yes

Please report information on SUMMER READING PROGRAMS for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

#### SUMMER READING PROGRAM

3.35	Did the library offer a summer reading program in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	Y
3.36	Library outlets offering the summer reading program	9
3.37	Children registered for the library's summer reading program	353
3.38	Young adults registered for the library's summer reading program	66
3.39	Adults registered for the library's summer reading program	92
3.40	Total number registered for the library's summer reading program (total 3.37 + 3.38 + 3.39)	511
3.41a	Children's program sessions - Summer 2024	209
3.41b	Children's program attendance - Summer 2024	7,360
3.42a	Young adult program sessions - Summer 2024	19
3.42b	Young adult program attendance - Summer 2024	138
3.43a	Adult program sessions - Summer 2024	15
3.43b	Adult program attendance - Summer 2024	315
3.44	Total program sessions - Summer 2024 (total 3.41a + 3.42a + 3.43a)	243
3.45	Total program attendance - Summer 2024 (total 3.41b + 3.42b + 3.43b)	7,813
3.46	Did the library use the Summer Reading at New York Libraries name and/or logo?	Y

3.47	Did the library use the Collaborative Summer Library Program (CSLP) Manual, provided through the New York State Library?	Y
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#### COLLABORATORS

3.48	Public school district(s) and/or BOCES	4
3.49	Non-public school(s)	3
3.50	Childcare center(s)	2
3.51	Summer camp(s)	4
3.52	Municipality/Municipalities	0
3.53	Literacy provider(s)	0
3.54	Other (describe using the State note)	14
3.55	<b>Total Collaborators (total 3.48 through 3.54)</b>	<b>27</b>

#### Early Literacy

Please report information on EARLY LITERACY for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

#### EARLY LITERACY PROGRAMS

3.56	Did the library offer early literacy programs in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	Y
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3.57a	Focus on birth - school entry (kindergarten) sessions	259
3.57b	Focus on birth - school entry (kindergarten) attendance	4,543
3.58a	Focus on parents & caregivers sessions	0
3.58b	Focus on parents & caregivers attendance	0
3.59a	Combined audience sessions	23
3.59b	Combined audience attendance	2,016
3.60	<b>Total Sessions</b>	<b>282</b>
3.61	<b>Total Attendance</b>	<b>6,559</b>

3.62 - Collaborators (check all that apply):

a.	Childcare center(s)	Yes
b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public School(s)	Yes
d.	Health care providers/agencies	Yes
e.	Other (describe using the State note)	Yes

#### Adult Literacy

Please report information on ADULT LITERACY for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

#### ADULT LITERACY

3.63	Did the library offer adult literacy programs in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	Y
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3.64a	Total group program sessions	0
3.64b	Total group program attendance	0
3.65a	Total one-on-one program sessions	418
3.65b	Total one-on-one program attendance	418

3.66 - Collaborators (check all that apply)

a.	Literacy NY (Literacy Volunteers of America)	Yes
b.	Public School District(s) and/or BOCES	No
c.	Non-Public Schools	No
d.	Other (see instructions and describe using Note)	No

**ESOL / Digital Literacy**

Please report information on ESOL, for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

**ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL) PROGRAMS**

3.67 Did the library offer English for Speakers of Other Languages (ESOL) programs in 2024? (Enter Y for Yes, N for No) Y  
If entering no, proceed to the next section.

3.68a	Children's program sessions	0
3.68b	Children's program attendance	0
3.69a	Young adult program sessions	0
3.69b	Young adult program attendance	0
3.70a	Adult program sessions	1
3.70b	Adult program attendance	30
3.71	Total program sessions (total 3.68a + 3.69a + 3.70a)	1
3.72	Total program attendance (total 3.68b + 3.69b + 3.70b)	30
3.73a	One-on-one program sessions	174
3.73b	One-on-one program attendance	174

3.74 - Collaborators (check all that apply):

a.	Literacy NY (Literacy Volunteers of America)	Yes
b.	Public School District(s) and/or BOCES	No
c.	Non-Public School(s)	No
d.	Other (describe using the Note)	Yes

Please report information on DIGITAL LITERACY for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

**DIGITAL LITERACY**

3.75 Did the library offer digital literacy programs in 2024? Y  
(Enter Y for Yes, N for No) If entering no, proceed to the next section.

3.76a	Total group program sessions	271
3.76b	Total group program attendance	1,816
3.77a	Total one-on-one program sessions	5,526
3.77b	Total one-on-one program attendance	5,547

**4. LIBRARY TRANSACTIONS**

**Circulation / Reference Transactions**

Report all transactions as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. (Please note: Internal Library usage is not considered part of circulation.)

**CATALOGED BOOK CIRCULATION**

4.1	Adult Fiction Books	338,649
4.2	Adult Non-fiction Books	183,449



4.3	Total Adult Books (Total questions 4.1 & 4.2)	522,098
4.4	Children's Fiction Books	155,855
4.5	Children's Non-fiction Books	27,849
4.6	Total Children's Books (Total questions 4.4 & 4.5)	183,704
4.7 4.6)	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	705,802

#### CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	282,211
4.9	Circulation of Children's Other Materials	21,064
4.10 4.9)	Circulation of Other Physical Items (Total questions 4.8, 4.9)	303,275
4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	1,009,077

4.12 As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the date due? No

4.13 Did your library offer automatic renewal for any physical materials during the reporting period? NOTE: Patrons do not have to take any action for automatic renewals. The Integrated Library System [ILS] rules determine how/when automatic renewals occur. Yes

#### REFERENCE TRANSACTIONS

4.14	Total Reference Transactions	70,452
4.14a	Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count
4.15	Does the library offer virtual reference?	Y

#### Interlibrary Loan / E-Rate

#### INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.16	TOTAL MATERIALS RECEIVED	6,945
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#### INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.17	TOTAL MATERIALS PROVIDED	9,826
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#### E-RATE

4.18	Does the library file for E-rate benefits?	Y
4.19	Is the library part of a consortium for E-rate benefits?	N
4.20	If yes, in which consortium are you participating?	N/A

### 5. ELECTRONIC USE

#### Electronic Holdings

These are new questions added by IMLS that will be required to be answered for the 2025 report, and are voluntary for this year. All questions are simply reformulated methods of gathering data that has been previously required; no new data gathering should be needed by libraries to answer these questions.

For all questions: Answer *Missing* if the answer is unknown

Report information for Electronic Use based on the fiscal reporting year entered for Questions 1.6 and 1.7 in Section 1 General Library Information.

#### Electronic Books

E-books are the digital equivalent of printed books that may be accessed online from an electronic device. E-books also include e-comics. Do not consider resources available for free in the public domain when answering the following questions.

5.1	Did the library provide access to e-books purchased solely by the library?	Yes
5.2	Did the library provide access to e-books purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?	No
5.3	Did the library provide access to e-books provided by the New York State Library at no or minimal cost to the library?	No

## Electronic Serials

E-serials are periodic digital publications equivalent to printed newspapers, magazines, and similar media that are viewed as entire issues rather than as single articles returned from a research query. Do not consider resources available for free in the public domain when answering the following questions. Answer Yes/No/Missing (Unknown)

5.4 Did the library provide access to e-serials purchased solely by the library? Yes

5.5 Did the library provide access to e-serials purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? No

5.6 Did the library provide access to e-serials provided by the New York State Library at no or minimal cost to the library? No

## Electronic Audio

E-audio are digital files of sound only (e.g., audiobooks, music) that may be accessed online from an electronic device. Do not consider resources available for free in the public domain when answering the following questions. Answer Yes/No/Missing (Unknown)

5.7 Did the library provide access to e-audio purchased solely by the library? Yes

5.8 Did the library provide access to e-audio purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? No

5.9 Did the library provide access to e-audio provided by the New York State Library at no or minimal cost to the library? No

## Electronic Video

E-videos are digital files of moving visual images with or without sound (e.g., movies, television shows) that may be accessed online from an electronic device. Examples include Hoopla, Kanopy, and cloudlibrary. Do not consider resources available for free in the public domain when answering the following questions. Answer Yes/No/Missing (Unknown)

5.10 Did the library provide access to e-videos purchased solely by the library? Yes

5.11 Did the library provide access to e-videos purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? (Do not include New York State Library-provided content here; that should be entered in 5.12.) No

5.12 Did the library provide access to e-videos provided by the New York State Library at no or minimal cost to the library? No

## Databases / Online Learning / E-Material Circulation

### Research Databases

Research databases are organized collections of electronic data or records (e.g., facts, abstracts, articles, bibliographic data, texts, photographs) that can be searched to retrieve information. Do not consider resources available for free when answering the following questions. Answer Yes/No/Missing (Unknown)

5.13 Did the library provide access to research databases purchased solely by the library? Yes

5.14 Did the library provide access to research databases purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? No

5.15 Did the library provide access to research databases provided by the New York State Library at no or minimal cost to the library (e.g., NOVELny)? Yes

### Online Learning

Online learning platforms primarily provide instruction, tools, and resources to enhance education, lifelong learning, and skill building. Platforms may offer homework assistance, language learning, test preparation, professional development, resume assistance, hobby instruction, etc. Answer Yes if library provided access to a platform even if the platform itself is not owned by the library (e.g., paying for access to Ryan Dowd's Homeless Library). Do not consider resources available for free when answering the following questions. Answer Yes/No/Missing (Unknown)

5.16 Did the library provide access to online learning platforms purchased solely by the library? No

5.17 Did the library provide access to online learning platforms purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? No

5.18 Did the library provide access to online learning platforms provided by the New York State Library at no or minimal cost to the library? No

## E-Material Circulation

Electronic (digital) materials can be accessed online from an electronic device. Types of electronic materials include e-books, e-serials, e-audio, and e-video. Only count items that require user authentication and have a limited period of use. Count all checkouts, including renewals.

5.19	The total circulation of e-books during the reporting period	1,064,883
5.20	The total circulation of e-serials during the reporting period.	287,165
5.21	The total circulation of e-audio during the reporting period	843,835
5.22	The total circulation of e-videos during the reporting period.	14,568

## 6. STAFF INFORMATION

All staff questions refer to PAID staff.

Note: Report figures as of the last day of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

### FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	35
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### BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1
6.3	Vacant Library Director (certified)	0
6.4	Library Manager (not certified)	0
6.5	Vacant Library Manager (not certified)	0
6.6	Librarian	40
6.7	Vacant Librarian	3
6.8	Library Specialist/Paraprofessional	0
6.9	Vacant Library Specialist/Paraprofessional	0
6.10	Other Staff	152.41
6.11	Vacant Other Staff	27.11
6.12	<b>TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 &amp; 6.10)</b>	<b>193.41</b>
6.13	<b>VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 &amp; 6.11)</b>	<b>30.11</b>

### SALARY INFORMATION

6.14	FTE - Library Director (certified)	1
6.15	Salary - Library Director (certified)	\$194,250
6.16	FTE - Library Manager (not certified)	N/A
6.17	Salary - Library Manager (not certified)	N/A
6.18	FTE - Librarian	1
6.19	Salary - Librarian	\$49,211

## 7. MINIMUM PUBLIC LIBRARY STANDARDS

All public, free association and Indian libraries in New York State are required to meet the minimum standards listed below. Please indicate which of these standards your library meets as of **December 31, 2024**. Please click [here](#) to read general instructions before completing this section. [Helpful information for meeting minimum public library standards](#) is available on the State Library's website.

1.	Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law.	Y
2.	Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff.	Y

- |      |   |   |
|------|---|---|
| 3.   | Provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service.   | Y |
| 4.   | Has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law.   | Y |
| 5.   | Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service.  | Y |
| 6.   | Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service.   | Y |
| 7.   | Is open the minimum standard number of public service hours for population served. (see instructions)   | Y |
| 8.   | Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate:   |   |
| 8a.  | space   | Y |
| 8b.  | lighting  | Y |
| 8c.  | shelving  | Y |
| 8d.  | seating   | Y |
| 8e.  | power infrastructure  | Y |
| 8f.  | data infrastructure   | Y |
| 8g.  | public restroom   | Y |
| 9.   | Provides programming to address community needs, as outlined in the library's long-range plan of service.   | Y |
| 10.  | Provides  |   |
| 10a. | a circulation system that facilitates access to the local library collection and other library catalogs   | Y |
| 10b. | equipment, technology, and internet connectivity to address community needs and facilitate access to information.   | Y |
| 11.  | Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above. | Y |
| 12.  | Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8.  | Y |
| 13.  | Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service.   | Y |
| 14.  | Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service.                                  | Y |

## 8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please click [here](#) to read general instructions before completing this section. Questions 8.1-8.4 are pre-filled with prior year answers but not locked to allow updating.

**PUBLIC SERVICE OUTLETS** - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

- |     |   |           |
|-----|---|-----------|
| 8.1 | Main Library  | 1         |
| 8.2 | Branches  | 8         |
| 8.3 | Bookmobiles   | 2         |
| 8.4 | Other Outlets   | 2         |
| 8.5 | <b>TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)</b> | <b>13</b> |

**PUBLIC SERVICE HOURS** - Report hours to two decimal places.

- |     |   |        |
|-----|---|--------|
| 8.6 | Minimum Weekly Total Hours - Main Library     | 60.00  |
| 8.7 | Minimum Weekly Total Hours - Branch Libraries | 328.00 |

8.8	Minimum Weekly Total Hours - Bookmobiles	21.00
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	409.00
8.10	Annual Total Hours - Main Library	3,153.00
8.11	Annual Total Hours - Branch Libraries	15,148.25
8.12	Annual Total Hours - Bookmobiles	1,060.50
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	19,361.75

## 9. SERVICE OUTLET INFORMATION

Outlets should be arranged in alphabetical order if possible.

Report all information as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please click [here](#) to read general instructions before completing this section. Questions 1–14, 20–25, and 34–36 are pre-filled with prior year answers but not locked to allow updating.

**NOTE:** Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for each main library, branch or bookmobile.

**NEW OUTLETS:** If a new outlet was open in the reporting year for any amount of time, it must be entered here. For locked fields, use the note to input information; enter *New* in the note for Question 40.

**CLOSED OUTLETS:** Even if an outlet was closed for the entire year it still must be reported and not simply left out of reporting. In these cases, enter either *Closed*, *will reopen* or *Closed permanently* in the note for Question 40. Permanently closed outlets will be removed and not appear in subsequent reports.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you will enter the data into the spreadsheet form available in the survey by clicking [a link](#) to an Excel sheet listing prior year outlets is located in section 9. Complete this form and email it to [collectconnect@baker-taylor.com](mailto:collectconnect@baker-taylor.com) and your data will be uploaded into CollectConnect within 24 hours. The data will be loaded in the same order in which it appears in your file, so libraries should be in the correct order on the spreadsheet.

Outlet fields 5–6, 11–14, and 20–23 should be locked.

1.	Outlet Name	BOOKMOBILE
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1 LAFAYETTE SQUARE
4.	Outlet Street Address Status	00 (for no change)
5.	City	BUFFALO
6.	Zip Code	14203
7.	Phone (enter 10 digits only)	(716) 858-8900
8.	Fax Number (enter 10 digits only)	(716) 858-6211
9.	E-mail Address	bookmobile@buffalolib.org
10.	Outlet URL	<a href="https://www.buffalolib.org/mobile-services/bookmobile">https://www.buffalolib.org/mobile-services/bookmobile</a>
11.	County	ERIE
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BS
15.	Public Service Hours Per Year for This Outlet	700
16.	Number of Weeks This Outlet is Open	46
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	N
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	0
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	County
22.	Who owns the land on which this outlet is built?	County
23.	Indicate the year this outlet was initially constructed	2016
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	N/A

25.	Square footage of the outlet	N/A
26.	Number of Internet Computers Used by General Public	0
27.	Number of uses (sessions) of public Internet computers per year	0
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	
31.	Internet Provider	Verizon Wireless
32.	WiFi Access	Password required
33.	Wireless Sessions	848
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your <b>outlet</b> have a Makerspace?	N
37.	<i>LIBID</i>	0800000000
38.	<i>FSCSID</i>	NY0005
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	1
40.	<i>Outlet Structure Status</i>	02 (New Library)
1.	Outlet Name	BOOKMOBILE
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1 LAFAYETTE SQUARE
4.	Outlet Street Address Status	00 (for no change)
5.	City	BUFFALO
6.	Zip Code	14203
7.	Phone (enter 10 digits only)	(716) 858-8900
8.	Fax Number (enter 10 digits only)	(716) 858-6211
9.	E-mail Address	bookmobile@buffalolib.org
10.	Outlet URL	<a href="https://www.buffalolib.org/mobile-services/library2go-van">https://www.buffalolib.org/mobile-services/library2go-van</a>
11.	County	ERIE
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BS
15.	Public Service Hours Per Year for This Outlet	360
16.	Number of Weeks This Outlet is Open	48
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	N
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	0
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	County
22.	Who owns the land on which this outlet is built?	County
23.	Indicate the year this outlet was initially constructed	2021

24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	N/A
25.	Square footage of the outlet	N/A
26.	Number of Internet Computers Used by General Public	0
27.	Number of uses (sessions) of public Internet computers per year	0
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	
31.	Internet Provider	Verizon Wireless
32.	WiFi Access	Password required
33.	Wireless Sessions	0
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your <b>outlet</b> have a Makerspace?	N
37.	<i>LIBID</i>	0800000000
38.	<i>FSCSID</i>	
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	1
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	BUFFALO & ERIE COUNTY PUBLIC LIBRARY SYSTEM
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1 LAFAYETTE SQUARE
4.	Outlet Street Address Status	00 (for no change)
5.	City	BUFFALO
6.	Zip Code	14203
7.	Phone (enter 10 digits only)	(716) 858-8900
8.	Fax Number (enter 10 digits only)	(716) 845-9053
9.	E-mail Address	askus@buffalolib.org
10.	Outlet URL	<a href="https://www.buffalolib.org/locations-hours/central-downtown-buffalo">https://www.buffalolib.org/locations-hours/central-downtown-buffalo</a>
11.	County	ERIE
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	CE
15.	Public Service Hours Per Year for This Outlet	3153
16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	844
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	County
22.	Who owns the land on which this outlet is built?	County

23.	Indicate the year this outlet was initially constructed	1963
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2024
25.	Square footage of the outlet	403,000
26.	Number of Internet Computers Used by General Public	145
27.	Number of uses (sessions) of public Internet computers per year	68,073
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	Password required
33.	Wireless Sessions	203,501
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your <b>outlet</b> have a Makerspace?	Y
37.	<i>LIBID</i>	0800000000
38.	<i>FSCSID</i>	NY0005
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	EAST CLINTON BRANCH LIBRARY
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1929 EAST CLINTON STREET
4.	Outlet Street Address Status	00 (for no change)
5.	City	BUFFALO
6.	Zip Code	14206
7.	Phone (enter 10 digits only)	(716) 823-5626
8.	Fax Number (enter 10 digits only)	(716) 823-5656
9.	E-mail Address	ecl@buffalolib.org
10.	Outlet URL	<a href="https://www.buffalolib.org/locations-hours/east-clinton-branch">https://www.buffalolib.org/locations-hours/east-clinton-branch</a>
11.	County	ERIE
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,525
16.	Number of Weeks This Outlet is Open	51
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	17
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City



22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1976
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2015
25.	Square footage of the outlet	4,215
26.	Number of Internet Computers Used by General Public	13
27.	Number of uses (sessions) of public Internet computers per year	3444
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	Password required
33.	Wireless Sessions	12,322
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your <b>outlet</b> have a Makerspace?	N
37.	<i>LIBID</i>	0800000000
38.	<i>FSCSID</i>	NY0005
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	ELAINE M. PANTY BRANCH LIBRARY
2.	Outlet Name Status	00 (for no change)
3.	Street Address	820 TONAWANDA STREET
4.	Outlet Street Address Status	00 (for no change)
5.	City	BUFFALO
6.	Zip Code	14207
7.	Phone (enter 10 digits only)	(716) 875-0562
8.	Fax Number (enter 10 digits only)	(716) 875-0562
9.	E-mail Address	pan@buffalolib.org
10.	Outlet URL	<a href="https://www.buffalolib.org/locations-hours/elaine-m-panty-branch">https://www.buffalolib.org/locations-hours/elaine-m-panty-branch</a>
11.	County	ERIE
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,980
16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	48
20.	Enter the appropriate outlet code (select one):	LRF

21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1986
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2022
25.	Square footage of the outlet	7,205
26.	Number of Internet Computers Used by General Public	17
27.	Number of uses (sessions) of public Internet computers per year	5,586
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	Password required
33.	Wireless Sessions	17,225
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your <b>outlet</b> have a Makerspace?	N
37.	<i>LIBID</i>	0800000000
38.	<i>FSCSID</i>	NY0005
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	FRANK E. MERRIWEATHER, JR. LIBRARY
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1324 JEFFERSON AVE.
4.	Outlet Street Address Status	00 (for no change)
5.	City	BUFFALO
6.	Zip Code	14208
7.	Phone (enter 10 digits only)	(716) 883-4418
8.	Fax Number (enter 10 digits only)	(716) 551-0158
9.	E-mail Address	mrw@buffalolib.org
10.	Outlet URL	<a href="https://www.buffalolib.org/locations-hours/frank-e-merriweather-jr-branch">https://www.buffalolib.org/locations-hours/frank-e-merriweather-jr-branch</a>
11.	County	ERIE
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	2,560
16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	1,067

20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	2006
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2022
25.	Square footage of the outlet	20,000
26.	Number of Internet Computers Used by General Public	49
27.	Number of uses (sessions) of public Internet computers per year	17,026
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	Password required
33.	Wireless Sessions	18,077
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your <b>outlet</b> have a Makerspace?	N
37.	<i>LIBID</i>	0800000000
38.	<i>FSCSID</i>	NY0005
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	ISAÍAS GONZÁLEZ-SOTO BRANCH LIBRARY
2.	Outlet Name Status	00 (for no change)
3.	Street Address	280 PORTER AVENUE
4.	Outlet Street Address Status	00 (for no change)
5.	City	BUFFALO
6.	Zip Code	14201
7.	Phone (enter 10 digits only)	(716) 882-1537
8.	Fax Number (enter 10 digits only)	(716) 882-1537
9.	E-mail Address	gnz@buffalolib.org
10.	Outlet URL	<a href="https://www.buffalolib.org/locations-hours/isaias-gonzalez-soto-branch-library">https://www.buffalolib.org/locations-hours/isaias-gonzalez-soto-branch-library</a>
11.	County	ERIE
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	589
16.	Number of Weeks This Outlet is Open	16
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	N
18.	Is the meeting space available for public use even when the outlet is closed?	N

19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	0
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1958
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2024
25.	Square footage of the outlet	11,279
26.	Number of Internet Computers Used by General Public	34
27.	Number of uses (sessions) of public Internet computers per year	1,411
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	Password required
33.	Wireless Sessions	4741
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	N
36.	Does your <b>outlet</b> have a Makerspace?	N
37.	<i>LIBID</i>	0800000000
38.	<i>FSCSID</i>	NY0005
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	J. P. DUDLEY BRANCH LIBRARY
2.	Outlet Name Status	00 (for no change)
3.	Street Address	2010 SOUTH PARK AVENUE
4.	Outlet Street Address Status	00 (for no change)
5.	City	BUFFALO
6.	Zip Code	14220
7.	Phone (enter 10 digits only)	(716) 823-1854
8.	Fax Number (enter 10 digits only)	(716) 823-1854
9.	E-mail Address	dud@buffalolib.org
10.	Outlet URL	<a href="https://www.buffalolib.org/locations-hours/dudley-branch">https://www.buffalolib.org/locations-hours/dudley-branch</a>
11.	County	ERIE
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,970
16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y

18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	21
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1962
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2023
25.	Square footage of the outlet	6,090
26.	Number of Internet Computers Used by General Public	23
27.	Number of uses (sessions) of public Internet computers per year	6502
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	Password required
33.	Wireless Sessions	30,908
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your <b>outlet</b> have a Makerspace?	N
37.	<i>LIBID</i>	0800000000
38.	<i>FSCSID</i>	NY0005
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	JAMES L. CRANE BRANCH LIBRARY
2.	Outlet Name Status	00 (for no change)
3.	Street Address	633 ELMWOOD AVENUE
4.	Outlet Street Address Status	00 (for no change)
5.	City	BUFFALO
6.	Zip Code	14222
7.	Phone (enter 10 digits only)	(716) 883-6651
8.	Fax Number (enter 10 digits only)	(716) 881-4814
9.	E-mail Address	cra@buffalolib.org
10.	Outlet URL	<a href="https://www.buffalolib.org/locations-hours/crane-branch">https://www.buffalolib.org/locations-hours/crane-branch</a>
11.	County	ERIE
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	2,374
16.	Number of Weeks This Outlet is Open	52

17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	151
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1955
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2023
25.	Square footage of the outlet	8,735
26.	Number of Internet Computers Used by General Public	19
27.	Number of uses (sessions) of public Internet computers per year	10,227
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	Password required
33.	Wireless Sessions	20,078
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	N
36.	Does your <b>outlet</b> have a Makerspace?	N
37.	<i>LIBID</i>	0800000000
38.	<i>FSCSID</i>	NY0005
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	LEROY R. COLES, JR. BRANCH LIBRARY
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1187 EAST DELAVAN AVENUE
4.	Outlet Street Address Status	00 (for no change)
5.	City	BUFFALO
6.	Zip Code	14215
7.	Phone (enter 10 digits only)	(716) 896-4433
8.	Fax Number (enter 10 digits only)	(716) 896-4433
9.	E-mail Address	cls@buffalolib.org
10.	Outlet URL	<a href="https://www.buffalolib.org/locations-hours/leroy-r-coles-jr-branch-library">https://www.buffalolib.org/locations-hours/leroy-r-coles-jr-branch-library</a>
11.	County	ERIE
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,989

16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	191
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1961
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2024
25.	Square footage of the outlet	11,279
26.	Number of Internet Computers Used by General Public	39
27.	Number of uses (sessions) of public Internet computers per year	12,986
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	Password required
33.	Wireless Sessions	13,526
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your <b>outlet</b> have a Makerspace?	N
37.	<i>LIBID</i>	0800000000
38.	<i>FSCSID</i>	NY0005
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	NORTH PARK BRANCH LIBRARY
2.	Outlet Name Status	00 (for no change)
3.	Street Address	975 HERTEL AVENUE
4.	Outlet Street Address Status	00 (for no change)
5.	City	BUFFALO
6.	Zip Code	14216
7.	Phone (enter 10 digits only)	(716) 875-3748
8.	Fax Number (enter 10 digits only)	(716) 874-5593
9.	E-mail Address	npk@buffalolib.org
10.	Outlet URL	<a href="https://www.buffalolib.org/locations-hours/north-park-branch">https://www.buffalolib.org/locations-hours/north-park-branch</a>
11.	County	ERIE
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR

15.	Public Service Hours Per Year for This Outlet	2,162
16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	107
20.	Enter the appropriate outlet code (select one):	N/A
21.	Who owns this outlet building?	Other (specify using the State note)
22.	Who owns the land on which this outlet is built?	Other (specify using the State note)
23.	Indicate the year this outlet was initially constructed	2009
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2017
25.	Square footage of the outlet	5,662
26.	Number of Internet Computers Used by General Public	30
27.	Number of uses (sessions) of public Internet computers per year	9,166
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	Password required
33.	Wireless Sessions	12,502
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your <b>outlet</b> have a Makerspace?	N
37.	<i>LIBID</i>	0800000000
38.	<i>FSCSID</i>	NY0005
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)

## 10. OFFICERS AND TRUSTEES

### Trustees and Terms / Trustee Names

Report information about trustee meetings as of December 31, 2024. All public and association libraries are required by Education Law to hold at least four meetings a year.

### BOARD MEETINGS

10.1 Total number of board meetings held during calendar year (January 1, 2024 to December 31, 2024) 10

### NUMBER OF TRUSTEES AND TERMS

10.2 If the library's charter documents (incorporation) state a range of trustees, what is it? If a range is not stated, enter N/A. N/A

10.3 If your library has a range, how many voting positions are stated in the library's current by-laws? If a range is not stated, enter N/A. N/A



10.4 If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)? If library does have a range, enter N/A here. 15

10.5 What is the **trustee term length, as stated in your library's charter documents (incorporation)?** If a term length is not stated, please explain in a Note. 5 years

10.6 I attest that all trustees participated in trustee education in the last calendar year (2024). If entering No, provide explanation in a Note. N

## BOARD MEMBER SELECTION

10.7 Enter Board Member Selection Code (select one): A - board members are appointed by municipality(ies)

List Officers and Board Members as of February 1 of the CURRENT year.

Trustee information has been pre-filled with prior year answers but not locked; please make sure to delete former trustees, add new ones, and update position titles, dates and make any other needed changes. You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available [here](#) . Please Note: It is customized and contains previously entered data in need of updating. Complete this form and email it to [collectconnect@baker-taylor.com](mailto:collectconnect@baker-taylor.com).

1.	Status	Filled
2.	First Name of Board Member	Carima
3.	Last Name of Board Member	El-Behairy
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	President
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2025
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2029
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes

14.	The date the Oath of Office (mm/dd/yyyy) was taken	03/07/2025
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	03/07/2025

16. Is this a brand new trustee? N

1.	Status	Filled
2.	First Name of Board Member	Joel
3.	Last Name of Board Member	Moore
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2022
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2026

13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	12/28/2016
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	12/28/2016
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Alan
3.	Last Name of Board Member	Bedenko
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2025
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2029
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	03/07/2025
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	03/07/2025
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Michael
3.	Last Name of Board Member	Amodeo
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2023
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2027
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	04/04/2023
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	04/04/2023
16.	Is this a brand new trustee?	N
1.	Status	Filled

2.	First Name of Board Member	Kathleen
3.	Last Name of Board Member	Bucki
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	Trustee
8.	Office Held or Trustee	January
9.	Term Begins - Month	2022
10.	Term Begins - Year (year)	December
11.	Term Expires	2026
12.	Term Expires - Year (yyyy)	Yes
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	
14.	The date the Oath of Office (mm/dd/yyyy) was taken	01/14/2022
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/14/2022
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Lucy
3.	Last Name of Board Member	Candelario
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2023
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2027
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	
14.	The date the Oath of Office (mm/dd/yyyy) was taken	04/04/2023
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	04/04/2023
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	John
3.	Last Name of Board Member	Craik
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Financial Officer
9.	Term Begins - Month	January

10.	Term Begins - Year (year)	2024
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2028
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	02/16/2024
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	02/16/2024
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Theodore
3.	Last Name of Board Member	Johnson
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2021
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2025
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	04/07/2021
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	04/07/2021
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Sharon
3.	Last Name of Board Member	Kelly
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2021
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2025
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	04/01/2021

15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	04/01/2021
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Elaine
3.	Last Name of Board Member	Panty
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2023
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2027
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	11/04/2019
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	11/04/2019
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Christopher
3.	Last Name of Board Member	Sasiadek
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Vice President
9.	Term Begins - Month	February
10.	Term Begins - Year (year)	2022
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2026
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	No
14.	The date the Oath of Office (mm/dd/yyyy) was taken	03/10/2022
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	03/10/2022
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Christine
3.	Last Name of Board Member	Bartholomew
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	

7.	E-mail address	
8.	Office Held or Trustee	Secretary
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2024
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2028
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	02/16/2024
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	02/16/2024
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Kimberly
3.	Last Name of Board Member	Johnson
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2025
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2029
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	04/01/2021
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	04/01/2021
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Nathaniel
3.	Last Name of Board Member	Barnes
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	September
10.	Term Begins - Year (year)	2024
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2028

13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	No
14.	The date the Oath of Office (mm/dd/yyyy) was taken	11/04/2024
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	11/04/2024
16.	Is this a brand new trustee?	Y
1.	Status	Vacant
2.	First Name of Board Member	N/A
3.	Last Name of Board Member	N/A
4.	Mailing Address	N/A
5.	City	N/A
6.	Zip Code (5 digits only)	N/A
7.	E-mail address	N/A
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	
10.	Term Begins - Year (year)	N/A
11.	Term Expires	N/A
12.	Term Expires - Year (yyyy)	N/A
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	N/A
14.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
16.	Is this a brand new trustee?	

## 11. OPERATING FUNDS RECEIPTS

### Local Public Funds / System Cash Grants / Other State

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

### LOCAL PUBLIC FUNDS

Specify by name the municipalities or school districts which are the source of funds.

11.1 Does the library receive any local public funds? If yes, Y  
complete one record for each taxing authority; if no, go to question  
11.3.

**Please Note: last year's answers for repeating groups cannot be displayed.**

1.	Source of Funds	County
2.	Name of funding County, Municipality or School District	Erie
3.	Amount	\$30,414,643
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N
5.	Written Contractual Agreement	N
11.2	<b>TOTAL LOCAL PUBLIC FUNDS</b>	\$30,414,643

### SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	\$101,256
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11.4	Record all Central Library Services Aid monies received from system headquarters	\$379,716
11.5	Additional State Aid received from the System	\$0
11.6	Federal Aid received from the System	\$0
11.7	Other Cash Grants	\$0
11.8	<b>TOTAL SYSTEM CASH GRANTS</b> (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$480,972

#### OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$3,632,993
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#### Federal Aid / Other Receipts

#### FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	\$0
11.11	Other Federal Aid	\$0
11.12	<b>TOTAL FEDERAL AID</b> (Add Questions 11.10 and 11.11)	\$0

#### 11.13 CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE

#### OTHER RECEIPTS

11.14	Gifts and Endowments	\$43,836
11.15	Fund Raising	\$253,087
11.16	Income from Investments	\$319,866
11.17	Library Charges	\$111,653
11.18	Other	\$309,943
11.19	<b>TOTAL OTHER RECEIPTS</b> (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$1,038,385
11.20	<b>TOTAL OPERATING FUND RECEIPTS</b> (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$35,566,993
11.21	<b>BUDGET LOANS</b>	\$0

#### Transfers / Grand Total

#### TRANSFERS

11.22	From Capital Fund (Same as Question 14.8)	\$0
11.23	From Other Funds	\$0
11.24	<b>TOTAL TRANSFERS</b> (Add Questions 11.22 and 11.23)	\$0

11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2024 (Same as Question 12.39 of previous year if fiscal year has not changed)	\$18,829,957
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11.26	<b>GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE</b> (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40)	\$54,396,950
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## 12. OPERATING FUND DISBURSEMENTS

#### Staff / Collection / Capital Operation and Maintenance

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). ROUND TO THE NEAREST DOLLAR. Please click [here](#) to read general instructions before completing this section.

#### STAFF EXPENDITURES

##### Salaries & Wages Paid from Library Funds



12.1	Certified Librarians	\$3,086,769
12.2	Other Staff	\$7,537,722
12.3	<b>Total Salaries &amp; Wages Expenditures</b> (Add Questions 12.1 and 12.2)	\$10,624,491
12.4	<b>Employee Benefits Expenditures</b>	\$5,218,186
12.5	<b>Total Staff Expenditures</b> (Add Questions 12.3 and 12.4)	\$15,842,677

#### COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$341,440
12.7	Electronic Materials Expenditures	\$500,242
12.8	Other Materials Expenditures	\$142,242
12.9	<b>Total Collection Expenditures</b> (Add Questions 12.6, 12.7 and 12.8)	\$983,924

#### CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$367,908
12.11	From Other Funds (71OF)	\$17,041
12.12	<b>Total Capital Expenditures</b> (Add Questions 12.10 and 12.11)	\$384,949

#### OPERATION AND MAINTENANCE OF BUILDINGS

##### Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$135,424
12.14	From Other Funds (72OF)	\$0
12.15	<b>Total Repairs</b> (Add Questions 12.13 and 12.14)	\$135,424
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$597,974
12.17	<b>Total Operation &amp; Maintenance of Buildings</b> (Add Questions 12.15 and 12.16)	\$733,398

#### MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	\$136,404
12.19	Telecommunications	\$86,726
12.21	Professional & Consultant Fees	\$712,856
12.22	Equipment	\$124,020
12.23	Other Miscellaneous	\$14,137,342
12.24	<b>Total Miscellaneous Expenses</b> (Add Questions 12.18, 12.19, 12.21, 12.22 and 12.23)	\$15,197,348

#### Contracts / Debt Service / Transfers / Grand Total

12.25 **CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE** \$0

#### DEBT SERVICE

##### Capital Purposes Loans (Principal and Interest)

12.26	From Local Public Funds (73PF)	\$549,268
12.27	From Other Funds (73OF)	\$0
12.28	<b>Total</b> (Add Questions 12.26 and 12.27)	\$549,268

##### Other Loans

12.29	Budget Loans (Principal and Interest)	\$0
12.30	Short-Term Loans	\$0
12.31	<b>Total Debt Service</b> (Add Questions 12.28, 12.29 and 12.30)	\$549,268

12.32 **TOTAL OPERATING FUND DISBURSEMENTS** (Add \$33,691,564  
Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31)

## TRANSFERS

### Transfers to Capital Fund

12.33	From Local Public Funds (76PF)	\$0
12.34	From Other Funds (76OF)	\$831,598
12.35	<b>Total Transfers to Capital Fund</b> (Add Questions 12.33 and 12.34; same as Question 13.8)	\$831,598
12.36	<b>Transfer to Other Funds</b>	\$0
12.37	<b>TOTAL TRANSFERS</b> (Add Questions 12.35 and 12.36)	\$831,598
12.38	<b>TOTAL DISBURSEMENTS AND TRANSFERS</b> (Add Questions 12.32 and 12.37)	\$34,523,162
12.39	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2024	\$19,873,788
12.40	<b>GRAND TOTAL DISBURSEMENTS, TRANSFERS &amp; BALANCE</b> (Add Questions 12.38 and 12.39; same as Question 11.26)	\$54,396,950

## ASSURANCE

12.41 The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy). 04/17/2025

## FISCAL AUDIT

12.42	Last audit performed (mm/dd/yyyy)	12/31/2023
12.43	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	01/01/2023-12/31/2023
12.44	Indicate type of audit (select one):	Private Accounting Firm

## CAPITAL FUND

12.45 Does the library have a separate Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report. Y

## 13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Questions 1.6 and 1.7 in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

### REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	\$0
13.2	All Other Revenues from Local Sources	\$0
13.3	<b>Total Revenues from Local Sources</b> (Add Questions 13.1 and 13.2)	\$0

### STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	\$0
13.5	Other State Aid	\$0
13.6	<b>Total State Aid</b> (Add Questions 13.4 and 13.5)	\$0

### FEDERAL AID FOR CAPITAL PROJECTS

13.7	<b>TOTAL FEDERAL AID</b>	\$0
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### INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.35)	\$831,598
13.9	<b>TOTAL REVENUES</b> (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$831,598
13.10	<b>NON-REVENUE RECEIPTS</b>	\$0

13.11	<b>TOTAL CASH RECEIPTS</b> (Add Questions 13.9 and 13.10)	\$831,598
13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2024 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$1,832,332
13.13	<b>TOTAL CASH RECEIPTS AND BALANCE</b> (Add Questions 13.11 and 13.12; same as Question 14.12)	\$2,663,930

#### 14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click [here](#) to read general instructions before completing this section.

##### PROJECT EXPENDITURES

14.1	Construction	\$1,625,951
14.2	Incidental Construction	\$67,172

##### Other Disbursements

14.3	Purchase of Buildings	\$0
14.4	Interest	\$0
14.5	Collection Expenditures	\$0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0
14.7	<b>TOTAL PROJECT EXPENDITURES</b> (Add Questions 14.1, 14.2 and 14.6)	\$1,693,123

14.8	<b>TRANSFER TO OPERATING FUND</b> (Same as Question 11.22)	\$0
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14.9	<b>NON-PROJECT EXPENDITURES</b>	\$0
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14.10	<b>TOTAL CASH DISBURSEMENTS AND TRANSFERS</b> (Add Questions 14.7, 14.8 and 14.9)	\$1,693,123
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14.11	<b>BALANCE IN CAPITAL FUND</b> - Ending Balance for the Fiscal Year Ending 2024	\$970,807
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14.12	<b>TOTAL CASH DISBURSEMENTS AND BALANCE</b> (Add Questions 14.10 and 14.11; same as Question 13.13)	\$2,663,930
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#### 15. CENTRAL LIBRARIES

PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

#### 16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.

*Note:* See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	38.50
16.2	Total Librarians	38.50
16.3	All Other Paid Staff	157.08
16.4	Total Paid Employees	195.58
16.5	State Government Revenue	\$4,113,965
16.6	Federal Government Revenue	\$0
16.7	Other Operating Revenue	\$1,038,385
16.8	Total Operating Revenue	\$35,566,993
16.9	Other Operating Expenditures	\$15,930,746
16.10	Total Operating Expenditures	\$32,757,347
16.11	Total Capital Expenditures	\$2,078,072
16.12	Print Materials	1,930,526
16.12a	Total Physical Items in Collection	2,128,598
16.13	Circulation of Children's Physical Material	204,768
16.14	Total Registered Borrowers	116,018

16.15	Other Capital Revenue and Receipts	\$831,598
16.16	Number of Internet Computers Used by General Public	369
16.17	Total Uses (sessions) of Public Internet Computers Per Year	134,421
16.18	Wireless Sessions	333,728
16.19	Total Capital Revenue	\$831,598

#### 17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	LIB ID	0800000000
17.2	Interlibrary Relationship Code	HQ
17.3	Legal Basis Code	CO
17.4	Administrative Structure Code	MO
17.5	FSCS Public Library Definition	Y
17.6	Geographic Code	CO1
17.7	FSCS ID	NY0005
17.8	SED CODE	140600700787
17.9	INSTITUTION ID	800000052491

#### SUGGESTED IMPROVEMENTS

Library Name:	BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
Library System:	Buffalo & Erie County Public Library
Name of Person Completing Form:	Angela Pierpaoli
Phone Number:	(716) 858-7161

I am satisfied that this resource (Collect) is meeting library needs: Strongly Agree

Applying this resource (Collect) will help improve library services to the public: Strongly Agree

Please share with us your suggestions for improving the *Annual Report*. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!

The new History section, in combination with last year's answers, was particularly useful this year. However, for Section 9, the order of our outlets was changed, and therefore, the history and previous notes were incorrect.

# Buffalo and Erie County Public Library

## Annual Report For Public And Association Libraries - 2024

### 1. GENERAL LIBRARY INFORMATION

1.33 School District

In addition to the Buffalo Public School District, B&ECPL provides public library services to residents of all school districts in Erie County.

1.45 Does the library charge fees for library cards to people residing outside the system's service area?

Out of county fees were discontinued March, 2024.

1.49 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.

Gonzalez-Soto was closed 4/1/2024-12/8/2024 for construction, re-opening 12/9/2024. East Clinton was closed 10/11/2024-10/19/2024 due to a building incident. Library on Wheels Bookmobile was not in service 5/15/2024-5/23/2024 and 9/3/2024-9/7/2024 for repairs.

### 2. LIBRARY COLLECTION

No Notes

### 3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.1 Library visits (total annual attendance)

There were more closures in 2023 than in 2024, so counts are higher this year. Central was temporarily closed 3pm weekdays 3/10/2023-3/23/2023 due to safety concerns. Crane was closed 8/15/2022-9/10/2023 for Phase 2 construction, reopening 9/11/2023. Dudley was closed 11/8/2023-12/10/2023 for construction, reopening 12/11/2023. Gonzalez-Soto was closed 9/12/2022-8/27/2023 for Phase 1 construction, reopening 8/28/2023. The Library on Wheels Bookmobile was closed for repair 3/18/2023-3/27/2023.

3.32 Attendance at One-on-One Program Sessions

One-on-one programs include the Book a Technology Trainer and Book a Librarian programs as well as tutoring. On occasion, a second or third person attends these appointments, but the library still considers them one-on-one programs rather than planned group programs.

3.36 Library outlets offering the summer reading program

The second bookmobile, the Library2Go van, did not offer summer reading. In addition, Gonzalez-Soto was closed 4/1/2024-12/8/2024, re-opening 12/9/2024.

3.54 Other (describe using the State note)

Arts for Learning, Buffalo Audubon Society/Beaver Meadows, Buffalo Astronomical Association, EPIC, Explore & More, Feedmore WNY, Friends of the Elaine M. Panty Library, Go Bike Buffalo, Hawk Creek Wildlife Center in West Falls NY, Hidden Village, Nickel City Comic Con, The Ithaca Street Coalition, Say Yes Buffalo, South Buffalo Farmer's Market

e. Other (describe using the State note)

Buffalo Audubon Society/Beaver Meadows, Buffalo Museum of Science, Buffalo Toy Library, Child Care Resource Network, EPIC, Goldfish Swim School, National Association of Black Storytellers, Paws for Love.

d. Other (describe using the Note)

Hispanic Heritage Council

3.77b Total one-on-one program attendance

One-on-one digital literacy programs include the Book a Technology Trainer program. On occasion, a second or third person attends these appointments, but the library still considers them one-on-one programs rather than planned group programs.

4. LIBRARY TRANSACTIONS

No Notes

5. ELECTRONIC USE

No Notes

6. STAFF INFORMATION

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

8. PUBLIC SERVICE INFORMATION

8.6 Minimum Weekly Total Hours - Main Library

Minimum 60 hours due to no Sundays in Summer. 65 hours with Sundays the rest of the year.

8.7 Minimum Weekly Total Hours - Branch Libraries

Coles 40, Crane 48, Dudley 40, East Clinton 32, Gonzalez 40, Merriweather 48 in Summer due to no Sundays (53 hrs the rest of the year), North Park 40 in Summer due to no Sundays (45 the rest of the year), and Panty 40.

9. SERVICE OUTLET INFORMATION

Repeating Group 7

15. Public Service Hours Per Year for This Outlet

Gonzalez-Soto was closed 4/1/2024-12/8/2024 for construction, re-opening 12/9/2024.

Repeating Group 1

16. Number of Weeks This Outlet is Open

Library on Wheels Bookmobile was not in service 5/15/2024-5/23/2024 and 9/3/2024-9/7/2024 for repairs. The remaining closed weeks are due to holidays and school vacation times.

Repeating Group 2

16. Number of Weeks This Outlet is Open

There are a few low volume weeks each year due to holidays and monthly schedules (extra days / 5th weeks).

Repeating Group 4

16. Number of Weeks This Outlet is Open

East Clinton was closed 10/11/2024-10/19/2024 due to a building incident.

Repeating Group 7

16. Number of Weeks This Outlet is Open

Gonzalez-Soto was closed 4/1/2024-12/8/2024 for construction, re-opening 12/9/2024.

Repeating Group 7

17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?

Due to construction, no meeting room use in 2024.

Repeating Group 7

18. Is the meeting space available for public use even when the outlet is closed?

Due to construction, no meeting room use in 2024.

Repeating Group 11

21. Who owns this outlet building?

City of Buffalo leases the space for North Park Library from 975 Hertel LLC. The Library first occupied the space in 2009.

Repeating Group 11

22. Who owns the land on which this outlet is built?

City of Buffalo leases the space for North Park Library from 975 Hertel LLC. The Library first occupied the space in 2009.

Repeating Group 7

24. Indicate the year this outlet underwent a major renovation costing \$25,000 or more

Gonzalez-Soto was closed 4/1/2024-12/8/2024 for construction, re-opening 12/9/2024.

Repeating Group 9

25. Square footage of the outlet

8840 - Change from 8735 due to Phase 2 Construction in 2023. Change entered into a state note in the 2023 report.

Repeating Group 1

28. Type of connection on the outlet's public Internet computers

N/A

Repeating Group 2

28. Type of connection on the outlet's public Internet computers

N/A

Repeating Group 3

28. Type of connection on the outlet's public Internet computers

Ethernet connection.

Repeating Group 4

28. Type of connection on the outlet's public Internet computers

Ethernet connections to Central.

Repeating Group 5

28. Type of connection on the outlet's public Internet computers

Ethernet connections to Central.

Repeating Group 6

28. Type of connection on the outlet's public Internet computers

Ethernet connections to Central.

Repeating Group 7

28. Type of connection on the outlet's public Internet computers

Ethernet connections to Central.

Repeating Group 8

28. Type of connection on the outlet's public Internet computers

Ethernet connections to Central.

Repeating Group 9

28. Type of connection on the outlet's public Internet computers

Ethernet connections to Central.

Repeating Group 10

28. Type of connection on the outlet's public Internet computers

Ethernet connections to Central.

Repeating Group 11

28. Type of connection on the outlet's public Internet computers

Ethernet connections to Central.

Repeating Group 1

29. Maximum download speed of connection on the outlet's public Internet computers

N/A

Repeating Group 2

29. Maximum download speed of connection on the outlet's public Internet computers

N/A

Repeating Group 1

30. Maximum upload speed of connection on the outlet's public Internet computers

N/A

Repeating Group 2

30. Maximum upload speed of connection on the outlet's public Internet computers

N/A

Repeating Group 1

40. *Outlet Structure Status*

Should be 00 (for no change from previous year).

## 10. OFFICERS AND TRUSTEES

10.6 I attest that all trustees participated in trustee education in the last calendar year (2024). If entering No, provide explanation in a Note.

Trustees Amodeo and Moore did not complete the full 2 hours of trustee training in 2024 (each completed one module of sexual harassment training). All other trustees fully completed their trustee education requirement.

Repeating Group 2

12. Term Expires - Year (yyyy)

Trustee Moore is currently serving as a holdover trustee for the term to run from January 2022 through December 2026 until reappointed or replaced by a new trustee. The Mayor of the City of Buffalo must recommend reappointment/replacement of this position. The appointment is subsequently approved by the Erie County Executive with the confirmation required by the Erie County Legislature. Per NY Not for Profit Corporation Law, Sec. 703(c) "Each director (this includes trustees) shall hold office until the expiration of the term for which he is elected or appointed, and until his successor has been elected and qualified."

Repeating Group 10

12. Term Expires - Year (yyyy)

Trustee Panty is currently serving as a holdover trustee for the term to run from January 2023 through December 2027 until reappointed or replaced by a new trustee. The Mayor of the City of Buffalo must recommend reappointment/replacement of this position. The appointment is subsequently approved by the Erie County Executive with the confirmation required by the Erie County Legislature. Per NY Not for Profit Corporation Law, Sec. 703(c) "Each director (this includes trustees) shall hold office until the expiration of the term for which he is elected or appointed, and until his successor has been elected and qualified."

Repeating Group 13

12. Term Expires - Year (yyyy)

Trustee K Johnson is currently serving as a holdover trustee for the term to run from January 2025 through December 2029 until reappointed or replaced by a new trustee. The Mayor of the City of Buffalo must recommend reappointment/replacement of this position. The appointment is subsequently approved by the Erie County Executive with the confirmation required by the Erie County Legislature. Per NY Not for Profit Corporation Law, Sec. 703(c) "Each director (this includes trustees) shall hold office until the expiration of the term for which he is elected or appointed, and until his successor has been elected and qualified."

Repeating Group 11

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Trustee Sasiadek was appointed in February 2022 to fill a vacant position (previous trustee Katie Burd resigned July 2021). The term was to run from January 2022 through December 2026.

Repeating Group 14

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Trustee Barnes was appointed in September 2024 to fill a vacant position (previous trustee Sheldon Berlow passed away January 2023). The term was to run from January 2024 through December 2028.

Repeating Group 1

14. The date the Oath of Office (mm/dd/yyyy) was taken

Trustee El-Behairy served as a holdover trustee from January 2025 through February 2025 when reappointed.

Repeating Group 2



14. The date the Oath of Office (mm/dd/yyyy) was taken

Trustee Moore was appointed by the Erie County Legislature at their meeting of December 15, 2016 to serve a term to begin January 1, 2017. Trustee Moore completed his oath of office during the orientation period. He is currently serving as a holdover trustee until reappointed to his new term.

Repeating Group 3

14. The date the Oath of Office (mm/dd/yyyy) was taken

Trustee Bedenko served as a holdover trustee from January 2025 through February 2025 when reappointed.

Repeating Group 4

14. The date the Oath of Office (mm/dd/yyyy) was taken

Trustee Amodeo served as a holdover trustee from January 2023 through March 2023 when reappointed.

Repeating Group 6

14. The date the Oath of Office (mm/dd/yyyy) was taken

Trustee Candelario served as a holdover trustee from January 2023 through March 2023 when reappointed.

Repeating Group 8

14. The date the Oath of Office (mm/dd/yyyy) was taken

Trustee T. Johnson served as a holdover trustee from January 2021 through March 2021 when reappointed.

Repeating Group 9

14. The date the Oath of Office (mm/dd/yyyy) was taken

Trustee Kelly served as a holdover trustee from January 2021 through March 2021 when reappointed.

Repeating Group 10

14. The date the Oath of Office (mm/dd/yyyy) was taken

Trustee Panty served as a holdover trustee from January 2018 through October 2019 when reappointed. She is currently serving as a holdover trustee until reappointed to her new term.

Repeating Group 13

14. The date the Oath of Office (mm/dd/yyyy) was taken

Trustee K. Johnson served as a holdover trustee from January 2020 through March 2021 when reappointed. She is currently serving as a holdover trustee until reappointed to her new term.

## 11. OPERATING FUNDS RECEIPTS

11.14 Gifts and Endowments

One time donation of \$250,000 received in 2023

11.18 Other

Includes final proceeds from Grant from Wilson Foundation \$165,000.

## 12. OPERATING FUND DISBURSEMENTS

12.12 **Total Capital Expenditures** (Add Questions 12.10 and 12.11)

Prior year included the acquisition of special security system for Central library \$508,441. Reduction in computer expense due to completion of computer replacement project in 2023.

12.21 Professional & Consultant Fees

Erie County Sheriff's Dept (Security Services) \$300,327, Back to Basics (Security Services) \$164,456, Bond Schoeneck & King (Legal Services) \$80,781, Erie County Purchasing Services \$50,907, Didonato Assoc (Facility Assessment Service) \$49,630, Court Record & Data Mgmt Svc (Lib Material Conservation) \$20,830, AP Professional (Employment Services) \$14,400, Erate Central (Erate Consultant) \$13,000, K Chomida Frank (Translation Services) \$9,975, TripleTrack (Human Resources Consultation) \$8,550.

12.23 Other Miscellaneous

Include in grants to member libraries of \$508,921 over 2023 amount.

12.34 From Other Funds (76OF)

Reduction in funding for State Construction projects

## 13. CAPITAL FUND RECEIPTS

No Notes

**14. CAPITAL FUND DISBURSEMENTS**

No Notes

**15. CENTRAL LIBRARIES**

No Notes

**16. FEDERAL TOTALS**

No Notes

**17. FOR NEW YORK STATE LIBRARY USE ONLY**

No Notes

**SUGGESTED IMPROVEMENTS**

No Notes