# Buffalo and Erie County Public Library
# Annual Report For Public And Association Libraries - 2007

## 1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2007

| | | |
|---|---|---|
| 1.1 | Library ID Number | 0800000000 |
| 1.2 | Library Name | Buffalo and Erie County Public Library |
| 1.3 | Community | Buffalo * |
| 1.4 | Beginning Fiscal Reporting Year | 1/1/2007 |
| 1.5 | Ending Fiscal Reporting Year | 12/31/2007 |
| 1.6 | Street Address | 1 Lafayette Square |
| 1.7 | City | Buffalo |
| 1.8 | Zip Code (5 Digits Only) | 14203 |
| 1.9 | Four-Digit Zip Code Extension (4 digits only; enter N/A if unknown) | 1887 |
| 1.10 | Mailing Address | 1 Lafayette Square |
| 1.11 | City | Buffalo |
| 1.12 | Zip Code (5 digits only) | 14203 |
| 1.13 | Four-Digit Zip Code Extension (4 digits only; enter N/A if unknown) | 1887 |
| 1.14 | Telephone Number (enter 10 digits only; enter N/A if no telephone number) | (716) 858-8900 |
| 1.15 | Fax Number (enter 10 digits only; enter N/A if no fax number) | (716) 858-6544 |
| 1.16 | E-Mail Address to Contact the Library (Enter N/A if no e-mail address) | jakubowskim@buffalolib.org |
| 1.17 | Library Home Page URL (Enter N/A if no home page URL) | www.buffalolib.org |
| 1.18 | Population Chartered to Serve (per 2000 Census) | 950,265 |
| 1.19 | Indicate the type of library | PUBLIC |

| | | |
|---|---|---|
| | as stated in the library's charter (select one): | |
| 1.20 | Indicate the area chartered to serve as stated in the library's charter (select one): | County |
| 1.21 | Indicate the type of charter the library currently holds (select one): | |
| 1.22 | Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter | 08/31/1953 |
| 1.23 | Date the library was last registered | 12/8/1953 |
| 1.24 | Federal Employer Identification Number | 166002558 |
| 1.25 | County | Erie |
| 1.26 | School District | Buffalo |
| 1.27 | Library System | Buffalo & Erie County Public Library |
| 1.28 | Title of Library Director/ Manager (select one): | Mrs. |
| 1.29 | First Name of Library Director/Manager | Bridget |
| 1.30 | Last Name of Library Director/Manager | Quinn-Carey |
| 1.31 | NYS Public Librarian Certification Number | 16489 |
| 1.32 | E-mail Address of the Director/Manager | quinncareyb@buffalolib.org |
| 1.33 | Fax Number of the Director/Manager | (716) 858-6544 |
| 1.34 | Does the library charge fees for library cards to people residing outside the system's service area? | Y |
| 1.35 | For the fiscal reporting year (questions 1.4 and 1.5) was all or part of the library's budget subject to a public vote (see instructions)? | N |

Enter Y for Yes, N for No. If yes, please complete one record for *each* vote held. If no, go to question 1.36.

| | | |
|---|---|---|
| 1. | Name of municipality or district holding the vote | N/A |
| 2. | Indicate the type of municipality or district holding the vote | N/A |
| 3. | Was this a Chapter 414 (Ed. Law Â§259.1.b)? | N/A |
| 4. | Dollar amount | N/A |
| 5. | Was the vote successful? | N/A |
| 6. | Date the vote was held | N/A |
| 1.36 | For the fiscal year that ended in 2007, indicate the total percentage of the library's local public funding that was either subject to public vote(s) <u>or</u> that came from a previous appropriation(s) approved by public vote(s) still in effect. | 0% |
| 1.37 | Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.38. | N |
| 1. | Name of contracting municipality or district | N/A |
| 2. | Is this a written contractual agreement? | N/A |
| 3. | Population of the geographic area served by this contract | N/A |

| | | |
|---|---|---|
| 4. | Dollar amount of contract | N/A |
| 5. | Enter the appropriate code for range of services provided (select one): | N/A |
| 1.38 | During the reporting year, has there been any change to the library's legal service area boundaries? Changes may be the result of a Regents charter action or due to a new contract to provide library services to residents of an area not served by a public library or due to a change to an existing contract. Answer Y for Yes, N for No. | N |
| 1.39 | For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection. | N |
| 1.40 | Structure Status (State use only) | 00 (for no change from previous year) |
| 1.41 | Name Status (State use only) | 00 (for no change from previous year) |
| 1.42 | Address Status | 00 (for no change from previous year) |

## 2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

**PRINT MATERIALS**

**Cataloged Books**

| | | |
|---|---|---|
| 2.1 | Adult Fiction Books | 153,524 |
| 2.2 | Adult Non-fiction Books | 1,213,262 |
| 2.3 | Total Adult Books (Total questions 2.1 & 2.2) | 1,366,786 |
| 2.4 | Children's Fiction Books | 59,197 |
| 2.5 | Children's Non-fiction Books | 47,067 |
| 2.6 | Total Children's Books (Total questions 2.4 & 2.5) | 106,264 |
| 2.7 | Total Cataloged Books (Total questions 2.3 & 2.6) | 1,473,050 |

**Other Print Materials**

| | | |
|---|---|---|
| 2.8 | Total Uncataloged Books | 140,863 |
| 2.9 | Total Print Serials | 476,668 |
| 2.10 | All Other Print Materials | 1,435,133 |
| 2.11 | Total Other Print Materials (Total questions 2.8 through 2.10) | 2,052,664 |
| 2.12 | Total Print Materials (Total questions 2.7 and 2.11) | 3,525,714 |

**ELECTRONIC MATERIALS**

| | | |
|---|---|---|
| 2.13 | Electronic Books | 47 |
| 2.14 | Local Databases | 54 |
| 2.15 | NOVEL Databases | 13 |
| 2.16 | Other Databases | 4 |
| 2.17 | Total Databases (Total questions 2.14, 2.15 and 2.16) | 71 |
| 2.18 | Other Electronic Materials (includes all other materials in digital format such as e-serials, CD-ROMs, government documents, electronic files, reference tools, scores, maps, etc.) | 19,733 |
| 2.19 | Total Electronic Materials (Total questions 2.13, 2.17 and 2.18) | 19,851 |

**ALL OTHER MATERIALS**

| | | |
|---|---|---|
| 2.20 | Audio Recordings (includes audio CDs, tapes, etc.) | 89,463 |

| 2.21 | Video Recordings (includes VHS, DVD, etc.) | 48,394 |
| 2.22 | All Other Materials (includes microform, films, slides, filmstrips, etc.) | 548 |
| 2.23 | Total Other Materials Holdings | 138,405 |
| 2.24 | **GRAND TOTAL HOLDINGS** (Total questions 2.12, 2.19 and 2.23) | 3,683,970 |

**CURRENT SERIAL SUBSCRIPTIONS**

| 2.25 | Current Print Serial Subscriptions | 4,705 |
| 2.26 | Current Electronic Serial Subscriptions | 0 |
| 2.27 | Total Current Subscriptions (Total questions 2.25 and 2.26) | 4,705 |

**ADDITIONS TO HOLDINGS** - Do not subtract withdrawals or discards.

| 2.28 | Cataloged Books | 38,056 |
| 2.29 | All Other Print Materials | 18,747 |
| 2.30 | Electronic Materials | 4,833 |
| 2.31 | All Other Materials | 16,386 |
| 2.32 | Total Additions (Total questions 2.28 through 2.31) | 78,022 |

## 3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.10 and 3.51 through 3.59 as of the end of the fiscal year reported in Part 1; report information on questions 3.11 through 3.50 for the 2007 calendar year.

**LIBRARY SPONSORED PROGRAMS**

| 3.1 | Adult Program Sessions | 364 |
| 3.2 | Young Adult Program Sessions | 63 |
| 3.3 | Children's Program Sessions | 431 |
| 3.4 | All Other Program Sessions | 46 |

| | | |
|---|---|---|
| 3.5 | Total Number of Program Sessions (Total questions 3.1 through 3.4) | 904 |
| 3.6 | Adult Program Attendance | 6,493 |
| 3.7 | Young Adult Program Attendance | 956 |
| 3.8 | Children's Program Attendance | 8,488 |
| 3.9 | All Other Program Attendance | 1,066 |
| 3.10 | Total Program Attendance (Total questions 3.6 through 3.9) | 17,003 |

**SUMMER READING PROGRAM**

3.11- Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2007 (check all that apply):

| | | |
|---|---|---|
| a. | Program(s) for children | Yes |
| b. | Program(s) for young adults | Yes |
| c. | NYS Summer Reading Program theme for children used | Yes |
| d. | NYS Summer Reading Program theme for young adults used | Yes |
| e. | N/A | No |
| 3.12 | Library outlets offering the summer reading program | 9 |
| 3.13 | Children registered for the library's summer reading program | 634 |
| 3.14 | Young adults registered for the library's summer reading program | 18 |
| 3.15 | Total number registered for the library's summer reading program (total 3.13 + 3.14) | 652 |
| 3.16 | Children's program sessions - Summer 2007 | 80 |
| 3.17 | Young adult program | 10 |

sessions - Summer 2007

| | | |
|---|---|---|
| 3.18 | Total program sessions - Summer 2007 (total 3.16 + 3.17) | 90 |
| 3.19 | Children's program attendance - Summer 2007 | 2,097 |
| 3.20 | Young adult program attendance - Summer 2007 | 154 |
| 3.21 | Total program attendance - Summer 2007 (total 3.19 + 3.20) | 2,251 |

COLLABORATORS

| | | |
|---|---|---|
| 3.22 | Public school district(s) and/or BOCES | 2 |
| 3.23 | Non-public school(s) | 2 |
| 3.24 | Childcare center(s) | 12 |
| 3.25 | Summer camp(s) | 7 |
| 3.26 | Municipality/Municipalities | 0 |
| 3.27 | Literacy provider(s) | 1 |
| 3.28 | Other (describe using the State note) | 1 |
| 3.29 | Total Collaborators (total 3.22 through 3.28) | 25 |

**EARLY LITERACY PROGRAMS**

| | | |
|---|---|---|
| 3.30 | Did the library offer early literacy programs? (Enter Y for Yes, N for No) | Y |

3.31 Indicate age group(s) (check all that apply):

| | | |
|---|---|---|
| a. | Birth - 3 years | Yes |
| b. | 4 - 5 years | Yes |
| c. | Parents and Caregivers | Yes |
| d. | N/A | No |
| 3.32 | Ages birth to three years program sessions | 68 |
| 3.33 | Ages four to five years program sessions | 58 |
| 3.34 | Parent and/or caregiver program sessions | 27 |
| 3.35 | Total program sessions (total 3.32 + 3.33 + 3.34) | 153 |

| 3.36 | Ages birth to three years program attendance | 1,395 |
|------|-----------------------------------------------|-------|
| 3.37 | Ages four to five years program attendance | 917 |
| 3.38 | Parent and/or caregiver program attendance | 475 |
| 3.39 | Total program attendance (total 3.36 + 3.37 + 3.38) | 2,787 |

3.40 Collaborators (check all that apply):

| a. | Childcare center(s) | Yes |
|----|---------------------|-----|
| b. | Public School District(s) and/or BOCES | Yes |
| c. | Non-Public School(s) | No |
| d. | Other (describe using the State note) | No |
| e. | N/A | No |

**PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)**

| 3.41 | Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No) | Y |
|------|------------------------------------------------------------------------------------------------------------|---|
| 3.42 | Children's program sessions | 0 |
| 3.43 | Young adult program sessions | 0 |
| 3.44 | Adult program sessions | 11 |
| 3.45 | Total program sessions (total 3.42 + 3.43 + 3.44) | 11 |
| 3.46 | Children's program attendance | 0 |
| 3.47 | Young adult program attendance | 0 |
| 3.48 | Adult program attendance | 46 |
| 3.49 | Total program attendance (total 3.46 + 3.47 + 3.48) | 46 |

3.50 Collaborators (check all that apply):

| a. | Literacy NY (Literacy Volunteers of America) | Yes |
|----|----------------------------------------------|-----|
| b. | Public School District(s) and/or BOCES | Yes |

| c. | Non-Public School(s) | No |
| d. | Other (describe using the State note) | Yes |
| e. | N/A | No |

**LIBRARY USE**

| 3.51 | Library visits (total annual attendance) | 934,219 |
| 3.52 | Registered resident borrowers | 81,576 |
| 3.53 | Registered non-resident borrowers | 1,254 |

**WRITTEN POLICIES (Answer Y for Yes, N for No)**

| 3.54 | Does the library have an open meeting policy? | Y |
| 3.55 | Does the library have a policy protecting the confidentiality of library records? | Y |
| 3.56 | Does the library have an Internet use policy? | Y |
| 3.57 | Does the library have a disaster policy? | N |

**ACCESSIBILITY (Answer Y for Yes, N for No)</**

| 3.58 | Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)? | Y |
| 3.59 | Does the library have devices for the deaf and hearing impaired (TTY/TDD)? | Y |

## 4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

**CATALOGED BOOK CIRCULATION**

| 4.1 | Adult Fiction Books | 393,868 |
|---|---|---|
| 4.2 | Adult Non-fiction Books | 434,627 |
| 4.3 | Total Adult Books (Total questions 4.1 & 4.2) | 828,495 |
| 4.4 | Children's Fiction Books | 154,849 |
| 4.5 | Children's Non-fiction Books | 56,430 |
| 4.6 | Total Children's Books (Total questions 4.4 & 4.5) | 211,279 |
| 4.7 | Total Cataloged Book Circulation (Total question 4.3 & 4.6) | 1,039,774 |

**CIRCULATION OF OTHER MATERIALS**

| 4.8 | Circulation of Adult Other Materials | 1,112,602 |
|---|---|---|
| 4.9 | Circulation of Children's Other Materials | 162,811 |
| 4.10 | Total Circulation of Other Materials (Total questions 4.8 & 4.9) | 1,275,413 |
| 4.11 | Grand Total Circulation Transactions (Total questions4.7 & 4.10) | 2,315,187 |
| 4.12 | Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9) | 374,090 |

**REFERENCE TRANSACTIONS**

| 4.13 | Total Reference Transactions | 211,237 |
|---|---|---|

**INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)**

| 4.14 | TOTAL MATERIALS RECEIVED | 2,268 |
|---|---|---|

**INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)**

| 4.15 | TOTAL MATERIALS PROVIDED | 3,021 |
|---|---|---|

# 5. AUTOMATION AND TELECOMMUNICATIONS

Report all information as of December 31, 2007.

## SYSTEMS AND SERVICES

| | | |
|---|---|---|
| 5.1 | Automated circulation system? | Y |
| 5.2 | Online public access catalog (OPAC)? | Y |
| 5.3 | Electronic access to your OPAC from outside the library? | Y |
| 5.4 | Does the library use Internet filtering software on any computer? | Y |
| 5.5 | Total number of Internet terminals used by the general public. | 281 |
| 5.6 | Number of users (in-library only) of public Internet computers per year | 198,450 |

5.7 Type of connection on public library Internet computers

| | | |
|---|---|---|
| a. | Dial-Up | No |
| b. | DSL | No |
| c. | Cable | No |
| d. | Leased Line | No |
| e. | Municipal Networks (wireless or other) | No |
| f. | State Network | No |
| g. | Fiber | Yes |
| h. | Other (specify using the State note) | No |

5.8 Maximum speed of connection on public library Internet computers

| | | |
|---|---|---|
| a. | Less than 128 kilobits per second | No |
| b. | 129 to 256 kilobits per second | No |
| c. | 257 to 768 kilobits per second | No |
| d. | 769 kilobits to 1.4 megabits per second | No |
| e. | 1.5 megabits per second | No |
| f. | 1.6 to 5.0 megabits per second | No |

| g. | 6.0 to10 megabits per second | No |
| h. | Greater than 10 megabits per second | Yes |

## 6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

### FTE (FULL-TIME EQUIVALENT CALCULATION)

| 6.1 | The number of hours per workweek used to compute FTE for all paid library personnel in this section. | 35 |

**BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS - Report positions to two decimal places.**

| 6.2 | Library Director (certified) | 1 |
| 6.3 | Vacant Library Director (certified) | 0 |
| 6.4 | Librarian (certified) | 51.74 |
| 6.5 | Vacant Librarian (certified) | 1.82 |
| 6.6 | Library Manager (not certified) | 0 |
| 6.7 | Vacant Library Manager (not certified) | 0 |
| 6.8 | Library Specialist/Paraprofessional (not certified) | 0 |
| 6.9 | Vacant Library Specialist/Paraprofessional (not certified) | 0 |
| 6.10 | Other Staff | 184.46 |
| 6.11 | Vacant Other Staff | 19.48 |
| 6.12 | TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10) | 237.20 |
| 6.13 | VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11) | 21.30 |

**SALARY INFORMATION**

| | | |
|---|---|---|
| 6.14 | FTE - Entry Level Librarian (certified) | 1 |
| 6.15 | Salary - Entry Level Librarian (certified) | $35,256 |
| 6.16 | FTE - Library Director (certified) | 1 |
| 6.17 | Salary - Library Director (certified) | $110,000 |
| 6.18 | FTE - Library Manager (not certified) | N/A |
| 6.19 | Salary - Library Manager (not certified) | N/A |

## 7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2007.

| | | |
|---|---|---|
| 7.1 | 1. Is governed by board-approved written bylaws. | Y |
| 7.2 | 2. Has a board-approved written long range plan of service. | Y |
| 7.3 | 3. Presents an annual report to the community. | Y |
| 7.4 | 4. Has board-approved written policies. | Y |
| 7.5 | 5. Presents an annual written budget to appropriate funding agencies. | Y |
| 7.6 | 6. Periodically evaluates the effectiveness of the collection and services in meeting community needs. | Y |
| 7.7 | 7. Is open the minimum standard number of public service hours for population served. (see instructions) | Y |

8. Maintains a facility to meet community needs, including adequate:

| | | |
|---|---|---|
| 7.8 | 8a. space | Y |
| 7.9 | 8b. lighting | Y |
| 7.10 | 8c. shelving | Y |

| 7.11 | 8d. seating | Y |
| 7.12 | 8e. restroom (see instructions) | Y |

9. Has the equipment and connections necessary to facilitate access to information:

| 7.13 | 9a. telephone | Y |
| 7.14 | 9b. photocopier (see instructions) | Y |
| 7.15 | 9c. microcomputer or terminal | Y |
| 7.16 | 9d. printer | Y |
| 7.17 | 9e. telefacsimile capability (see instructions) | Y |
| 7.18 | 10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number. | Y |
| 7.19 | 11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner's Regulations. (see instructions) | Y |

## 8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

| 8.1 | Main Library | 1 |
| 8.2 | Branches | 8 |
| 8.3 | Bookmobiles | 0 |
| 8.4 | Other Outlets | 3 |
| 8.5 | TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4) | 12 |

PUBLIC SERVICE HOURS - Report hours to <u>two</u> decimal places.

| 8.6 | Minimum Weekly Total Hours - Main Library | 59 |
| 8.7 | Minimum Weekly Total Hours - Branch Libraries | 256 |

| 8.8 | Minimum Weekly Total Hours - Bookmobiles | 0 |
|---|---|---|
| 8.9 | <span style="color:red">Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)</span> | 315.00 |
| 8.10 | Annual Total Hours - Main Library | 3,208 |
| 8.11 | Annual Total Hours - Branch Libraries | 13,452 |
| 8.12 | Annual Total Hours - Bookmobiles | 0 |
| 8.13 | <span style="color:red">Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)</span> | 16,660.00 |

## 9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

| 1. | Outlet Name | Buffalo & Erie County Public Library System |
|---|---|---|
| 2. | Outlet Name Status <span style="color:red">(State Use Only - Do <u>Not</u> Modify)</span> | 00 (for no change) |
| 3. | Street Address | 1 Lafayette Square |
| 4. | Outlet Street Address Status | 00 (for no change) |
| 5. | City | Buffalo |
| 6. | Zip Code | 14203 |
| 7. | Four-Digit Zip Code Extension | 1887 |
| 8. | Phone (enter 10 digits only) | (716) 858-8900 |
| 9. | Fax Number (enter 10 digits only) | (716) 858-6544 |
| 10. | E-mail Address | mccloskeyj@buffalolib.org |
| 11. | Outlet URL | www.buffalolib.org |
| 12. | County | Erie |
| 13. | Outlet Type Code (select one): | CE |
| 14. | Enter the appropriate outlet | LRF |

|  | code (select one): | |
|---|---|---|
| 15. | Indicate the year this outlet was initially constructed | 1963 |
| 16. | Indicate the year the outlet underwent a major renovation costing $25,000 or more | 2001 |
| 17. | Square footage of the outlet | 403,000 |
| 18. | Does the outlet have a building entrance that is physically accessible to the person in a wheelchair? | Y |
| 19. | Is every public part of the outlet accessible to the person in a wheelchair? | Y |
| 20. | *LIBID* | 800000000 |
| 21. | *FSCSID* | NY0005 |
| 22. | *Metropolitan Status Code* (State Use Only - Do Not Modify) | CC |
| 23. | *Number of Bookmobiles in the Bookmobile Outlet Record* | 0 |
| 24. | *Structure Status* (State Use Only - Do Not Modify) | 00 (for no change from previous year) |
| 1. | Outlet Name | East Clinton Branch Library |
| 2. | Outlet Name Status (State Use Only - Do Not Modify) | 00 (for no change) |
| 3. | Street Address | 1929 East Clinton Street |
| 4. | Outlet Street Address Status | |
| 5. | City | Buffalo |
| 6. | Zip Code | 14206 |
| 7. | Four-Digit Zip Code Extension | 3214 |
| 8. | Phone (enter 10 digits only) | (716) 823-5626 |
| 9. | Fax Number (enter 10 digits only) | (716) 823-5626 |
| 10. | E-mail Address | ecl@buffalolib.org |
| 11. | Outlet URL | http://www.buffalolib.org/libraries/eastclinton/index.asp |
| 12. | County | Erie |

| | | |
|---|---|---|
| 13. | Outlet Type Code (select one): | BR |
| 14. | Enter the appropriate outlet code (select one): | LRF |
| 15. | Indicate the year this outlet was initially constructed | 1976 |
| 16. | Indicate the year the outlet underwent a major renovation costing $25,000 or more | 1993 |
| 17. | Square footage of the outlet | 4,215 |
| 18. | Does the outlet have a building entrance that is physically accessible to the person in a wheelchair? | N |
| 19. | Is every public part of the outlet accessible to the person in a wheelchair? | N |
| 20. | *LIBID* | 800000000 |
| 21. | *FSCSID* | NY0005 |
| 22. | *Metropolitan Status Code* (State Use Only - Do Not Modify) | CC |
| 23. | *Number of Bookmobiles in the Bookmobile Outlet Record* | 0 |
| 24. | *Structure Status* (State Use Only - Do Not Modify) | 00 (for no change from previous year) |
| 1. | Outlet Name | East Delavan Branch Library |
| 2. | Outlet Name Status (State Use Only - Do Not Modify) | 00 (for no change) |
| 3. | Street Address | 1187 East Delevan Avenue |
| 4. | Outlet Street Address Status | |
| 5. | City | Buffalo |
| 6. | Zip Code | 14215 |
| 7. | Four-Digit Zip Code Extension | 3801 |
| 8. | Phone (enter 10 digits only) | (716) 896-4433 |
| 9. | Fax Number (enter 10 digits only) | (716) 896-4433 |
| 10. | E-mail Address | edl@buffalolib.org |

| | | |
|---|---|---|
| 11. | Outlet URL | http://www.buffalolib.org/libraries/eastdelavan/index.asp |
| 12. | County | Erie |
| 13. | Outlet Type Code (select one): | BR |
| 14. | Enter the appropriate outlet code (select one): | LRF |
| 15. | Indicate the year this outlet was initially constructed | 1961 |
| 16. | Indicate the year the outlet underwent a major renovation costing $25,000 or more | 1999 |
| 17. | Square footage of the outlet | 8,659 |
| 18. | Does the outlet have a building entrance that is physically accessible to the person in a wheelchair? | Y |
| 19. | Is every public part of the outlet accessible to the person in a wheelchair? | N |
| 20. | *LIBID* | 800000000 |
| 21. | *FSCSID* | NY0005 |
| 22. | *Metropolitan Status Code* (State Use Only - Do Not Modify) | CC |
| 23. | *Number of Bookmobiles in the Bookmobile Outlet Record* | 0 |
| 24. | *Structure Status* (State Use Only - Do Not Modify) | 00 (for no change from previous year) |
| 1. | Outlet Name | Frank E. Merriweather, Jr. Library |
| 2. | Outlet Name Status (State Use Only - Do Not Modify) | 00 (for no change) |
| 3. | Street Address | 1324 Jefferson Ave. |
| 4. | Outlet Street Address Status | |
| 5. | City | Buffalo |
| 6. | Zip Code | 14208 |
| 7. | Four-Digit Zip Code Extension | 1807 |
| 8. | Phone (enter 10 digits only) | (716) 883-4418 |

| 9. | Fax Number (enter 10 digits only) | (716) 883-4418 |
|---|---|---|
| 10. | E-mail Address | mrw@buffalolib.org |
| 11. | Outlet URL | http://www.buffalolib.org/libraries/merriweather/index.asp |
| 12. | County | Erie |
| 13. | Outlet Type Code (select one): | BR |
| 14. | Enter the appropriate outlet code (select one): | LRF |
| 15. | Indicate the year this outlet was initially constructed | 2006 |
| 16. | Indicate the year the outlet underwent a major renovation costing $25,000 or more | N/A |
| 17. | Square footage of the outlet | 22,000 |
| 18. | Does the outlet have a building entrance that is physically accessible to the person in a wheelchair? | Y |
| 19. | Is every public part of the outlet accessible to the person in a wheelchair? | Y |
| 20. | *LIBID* | 800000000 |
| 21. | *FSCSID* | NY0005 |
| 22. | *Metropolitan Status Code* <span style="color:red">(State Use Only - Do <u>Not</u> Modify)</span> | CC |
| 23. | *Number of Bookmobiles in the Bookmobile Outlet Record* | 0 |
| 24. | *Structure Status* <span style="color:red">(State Use Only - Do <u>Not</u> Modify)</span> | 02 (New Library) |
| 1. | Outlet Name | J. P. Dudley Branch Library |
| 2. | Outlet Name Status <span style="color:red">(State Use Only - Do <u>Not</u> Modify)</span> | 00 (for no change) |
| 3. | Street Address | 2010 South Park Avenue |
| 4. | Outlet Street Address Status | |
| 5. | City | Buffalo |
| 6. | Zip Code | 14220 |

| | | |
|---|---|---|
| 7. | Four-Digit Zip Code Extension | 1894 |
| 8. | Phone (enter 10 digits only) | (716) 823-1854 |
| 9. | Fax Number (enter 10 digits only) | (716) 823-1854 |
| 10. | E-mail Address | dud@buffalolib.org |
| 11. | Outlet URL | http://www.buffalolib.org/libraries/dudley/index.asp |
| 12. | County | Erie |
| 13. | Outlet Type Code (select one): | BR |
| 14. | Enter the appropriate outlet code (select one): | LRF |
| 15. | Indicate the year this outlet was initially constructed | 1962 |
| 16. | Indicate the year the outlet underwent a major renovation costing $25,000 or more | 1993 |
| 17. | Square footage of the outlet | 6,090 |
| 18. | Does the outlet have a building entrance that is physically accessible to the person in a wheelchair? | Y |
| 19. | Is every public part of the outlet accessible to the person in a wheelchair? | Y |
| 20. | *LIBID* | 800000000 |
| 21. | *FSCSID* | NY0005 |
| 22. | *Metropolitan Status Code* <span style="color:red">(State Use Only - Do <u>Not</u> Modify)</span> | CC |
| 23. | *Number of Bookmobiles in the Bookmobile Outlet Record* | 0 |
| 24. | *Structure Status* <span style="color:red">(State Use Only - Do <u>Not</u> Modify)</span> | 00 (for no change from previous year) |
| 1. | Outlet Name | James L. Crane Branch Library |
| 2. | Outlet Name Status <span style="color:red">(State Use Only - Do <u>Not</u> Modify)</span> | 00 (for no change) |
| 3. | Street Address | 633 Elmwood Avenue |
| 4. | Outlet Street Address Status | |

| 5. | City | Buffalo |
|---|---|---|
| 6. | Zip Code | 14222 |
| 7. | Four-Digit Zip Code Extension | 1801 |
| 8. | Phone (enter 10 digits only) | (716) 883-6651 |
| 9. | Fax Number (enter 10 digits only) | (716) 883-6651 |
| 10. | E-mail Address | cra@buffalolib.org |
| 11. | Outlet URL | http://www.buffalolib.org/libraries/crane/index.asp |
| 12. | County | Erie |
| 13. | Outlet Type Code (select one): | BR |
| 14. | Enter the appropriate outlet code (select one): | LRF |
| 15. | Indicate the year this outlet was initially constructed | 1955 |
| 16. | Indicate the year the outlet underwent a major renovation costing $25,000 or more | 1993 |
| 17. | Square footage of the outlet | 7,995 |
| 18. | Does the outlet have a building entrance that is physically accessible to the person in a wheelchair? | Y |
| 19. | Is every public part of the outlet accessible to the person in a wheelchair? | N |
| 20. | *LIBID* | 800000000 |
| 21. | *FSCSID* | NY0005 |
| 22. | *Metropolitan Status Code* (State Use Only - Do Not Modify) | CC |
| 23. | *Number of Bookmobiles in the Bookmobile Outlet Record* | 0 |
| 24. | *Structure Status* (State Use Only - Do Not Modify) | 00 (for no change from previous year) |
| 1. | Outlet Name | Riverside Branch Library |
| 2. | Outlet Name Status (State Use Only - Do Not Modify) | 00 (for no change) |

| | | |
|---|---|---|
| 3. | Street Address | 820 Tonawanda Street |
| 4. | Outlet Street Address Status | |
| 5. | City | Buffalo |
| 6. | Zip Code | 14207 |
| 7. | Four-Digit Zip Code Extension | 1448 |
| 8. | Phone (enter 10 digits only) | (716) 875-0562 |
| 9. | Fax Number (enter 10 digits only) | (716) 875-0562 |
| 10. | E-mail Address | riv@buffalolib.org |
| 11. | Outlet URL | http://www.buffalolib.org/libraries/riverside/index.asp |
| 12. | County | Erie |
| 13. | Outlet Type Code (select one): | BR |
| 14. | Enter the appropriate outlet code (select one): | LRF |
| 15. | Indicate the year this outlet was initially constructed | 1986 |
| 16. | Indicate the year the outlet underwent a major renovation costing $25,000 or more | 1986 |
| 17. | Square footage of the outlet | 7,205 |
| 18. | Does the outlet have a building entrance that is physically accessible to the person in a wheelchair? | Y |
| 19. | Is every public part of the outlet accessible to the person in a wheelchair? | Y |
| 20. | *LIBID* | 800000000 |
| 21. | *FSCSID* | NY0005 |
| 22. | *Metropolitan Status Code* (State Use Only - Do Not Modify) | CC |
| 23. | *Number of Bookmobiles in the Bookmobile Outlet Record* | 0 |
| 24. | *Structure Status* (State Use Only - Do Not Modify) | 00 (for no change from previous year) |

| 1. | Outlet Name | Niagara Branch Library |
|---|---|---|
| 2. | Outlet Name Status <span style="color:red">(State Use Only - Do <u>Not</u> Modify)</span> | 00 (for no change) |
| 3. | Street Address | 280 Porter Avenue |
| 4. | Outlet Street Address Status | |
| 5. | City | Buffalo |
| 6. | Zip Code | 14201 |
| 7. | Four-Digit Zip Code Extension | 1030 |
| 8. | Phone (enter 10 digits only) | (716) 882-1537 |
| 9. | Fax Number (enter 10 digits only) | (716) 882-1537 |
| 10. | E-mail Address | nia@buffalolib.org |
| 11. | Outlet URL | http://www.buffalolib.org/libraries/niagara/index.asp |
| 12. | County | Erie |
| 13. | Outlet Type Code (select one): | BR |
| 14. | Enter the appropriate outlet code (select one): | LRF |
| 15. | Indicate the year this outlet was initially constructed | 1958 |
| 16. | Indicate the year the outlet underwent a major renovation costing $25,000 or more | 1991 |
| 17. | Square footage of the outlet | 11,279 |
| 18. | Does the outlet have a building entrance that is physically accessible to the person in a wheelchair? | Y |
| 19. | Is every public part of the outlet accessible to the person in a wheelchair? | N |
| 20. | *LIBID* | 800000000 |
| 21. | *FSCSID* | NY0005 |
| 22. | *Metropolitan Status Code* <span style="color:red">(State Use Only - Do <u>Not</u> Modify)</span> | CC |
| 23. | *Number of Bookmobiles in the Bookmobile Outlet* | 0 |

*Record*

| | | |
|---|---|---|
| 24. | *Structure Status* <span style="color:red">(State Use Only - Do <u>Not</u> Modify)</span> | 00 (for no change from previous year) |
| 1. | Outlet Name | North Park Branch Library |
| 2. | Outlet Name Status <span style="color:red">(State Use Only - Do <u>Not</u> Modify)</span> | 00 (for no change) |
| 3. | Street Address | 2351 Delaware Avenue |
| 4. | Outlet Street Address Status | |
| 5. | City | Buffalo |
| 6. | Zip Code | 14216 |
| 7. | Four-Digit Zip Code Extension | 2201 |
| 8. | Phone (enter 10 digits only) | (716) 875-3748 |
| 9. | Fax Number (enter 10 digits only) | (716) 875-3748 |
| 10. | E-mail Address | npk@buffalolib.org |
| 11. | Outlet URL | http://www.buffalolib.org/libraries/northpark/index.asp |
| 12. | County | Erie |
| 13. | Outlet Type Code (select one): | BR |
| 14. | Enter the appropriate outlet code (select one): | LRF |
| 15. | Indicate the year this outlet was initially constructed | 1928 |
| 16. | Indicate the year the outlet underwent a major renovation costing $25,000 or more | 1994 |
| 17. | Square footage of the outlet | 4,824 |
| 18. | Does the outlet have a building entrance that is physically accessible to the person in a wheelchair? | Y |
| 19. | Is every public part of the outlet accessible to the person in a wheelchair? | Y |
| 20. | *LIBID* | 800000000 |
| 21. | *FSCSID* | NY0005 |
| 22. | *Metropolitan Status Code* <span style="color:red">(State Use Only - Do <u>Not</u></span> | CC |

Modify)

| 23. | *Number of Bookmobiles in the Bookmobile Outlet Record* | 0 |
| 24. | *Structure Status* (State Use Only - Do Not Modify) | 00 (for no change from previous year) |

## 10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2007. All public and association libraries are required by Education Law to hold at least four meetings a year.

### BOARD MEETINGS

| 10.1 | Total number of board meetings held during calendar year (January 1, 2007 to December 31, 2007) | 13 |
| 10.2 | Number of <u>voting</u> positions on library board. | 14 |

### BOARD MEMBER SELECTION

| 10.3 | Enter Selection Code (select one): | A - board members are appointed by municipality(ies) |

List Officers and Board Members for the *2008 Calendar Year*. Complete one record for each board member.

| 1. | Title of Board Member (select one): | Mr. |
| 2. | First Name of Board Member | Jack |
| 3. | Last Name of Board Member | Connors |
| 4. | Mailing Address | |
| 5. | City | |
| 6. | Zip Code (5 digits only) | |
| 7. | Phone for the Board President only (enter 10 digits only) | N/A |
| 8. | E-mail address | N/A |
| 9. | Office Held or Trustee | Trustee |
| 10. | Term Expires | December |
| 11. | Term Expires - Year (yyyy) | 2009 |

| 1. | Title of Board Member (select one): | Mr. |
|---|---|---|
| 2. | First Name of Board Member | W. Lawrence |
| 3. | Last Name of Board Member | Buck |
| 4. | Mailing Address | |
| 5. | City | |
| 6. | Zip Code (5 digits only) | |
| 7. | Phone for the Board President only (enter 10 digits only) | |
| 8. | E-mail address | N/A |
| 9. | Office Held or Trustee | Chair |
| 10. | Term Expires | December |
| 11. | Term Expires - Year (yyyy) | 2007 |
| 1. | Title of Board Member (select one): | Ms. |
| 2. | First Name of Board Member | Phyllis A. |
| 3. | Last Name of Board Member | Horton |
| 4. | Mailing Address | |
| 5. | City | |
| 6. | Zip Code (5 digits only) | |
| 7. | Phone for the Board President only (enter 10 digits only) | N/A |
| 8. | E-mail address | N/A |
| 9. | Office Held or Trustee | Trustee |
| 10. | Term Expires | December |
| 11. | Term Expires - Year (yyyy) | 2009 |
| 1. | Title of Board Member (select one): | Ms. |
| 2. | First Name of Board Member | Annette A. |
| 3. | Last Name of Board Member | Juncewicz |
| 4. | Mailing Address | |
| 5. | City | |

| | | |
|---|---|---|
| 6. | Zip Code (5 digits only) | |
| 7. | Phone for the Board President only (enter 10 digits only) | N/A |
| 8. | E-mail address | N/A |
| 9. | Office Held or Trustee | Trustee |
| 10. | Term Expires | December |
| 11. | Term Expires - Year (yyyy) | 2008 |
| 1. | Title of Board Member (select one): | Mr. |
| 2. | First Name of Board Member | Mario J. |
| 3. | Last Name of Board Member | Rossetti |
| 4. | Mailing Address | |
| 5. | City | |
| 6. | Zip Code (5 digits only) | |
| 7. | Phone for the Board President only (enter 10 digits only) | N/A |
| 8. | E-mail address | N/A |
| 9. | Office Held or Trustee | Trustee |
| 10. | Term Expires | December |
| 11. | Term Expires - Year (yyyy) | 2011 |
| 1. | Title of Board Member (select one): | Mrs. |
| 2. | First Name of Board Member | Rebecca L. |
| 3. | Last Name of Board Member | Pordum |
| 4. | Mailing Address | |
| 5. | City | |
| 6. | Zip Code (5 digits only) | |
| 7. | Phone for the Board President only (enter 10 digits only) | |
| 8. | E-mail address | N/A |
| 9. | Office Held or Trustee | Vice Chair |
| 10. | Term Expires | December |
| 11. | Term Expires - Year (yyyy) | 2008 |

| | | |
|---|---|---|
| 1. | Title of Board Member (select one): | Ms. |
| 2. | First Name of Board Member | Elaine M. |
| 3. | Last Name of Board Member | Panty |
| 4. | Mailing Address | |
| 5. | City | |
| 6. | Zip Code (5 digits only) | |
| 7. | Phone for the Board President only (enter 10 digits only) | N/A |
| 8. | E-mail address | N/A |
| 9. | Office Held or Trustee | Trustee |
| 10. | Term Expires | December |
| 11. | Term Expires - Year (yyyy) | 2012 |
| 1. | Title of Board Member (select one): | Mr. |
| 2. | First Name of Board Member | Sheldon M. |
| 3. | Last Name of Board Member | Berlow |
| 4. | Mailing Address | |
| 5. | City | |
| 6. | Zip Code (5 digits only) | |
| 7. | Phone for the Board President only (enter 10 digits only) | N/A |
| 8. | E-mail address | N/A |
| 9. | Office Held or Trustee | Treasurer |
| 10. | Term Expires | December |
| 11. | Term Expires - Year (yyyy) | 2010 |
| 1. | Title of Board Member (select one): | Mr. |
| 2. | First Name of Board Member | Richard L. |
| 3. | Last Name of Board Member | Berger |
| 4. | Mailing Address | |
| 5. | City | |

| 6. | Zip Code (5 digits only) | |
| 7. | Phone for the Board President only (enter 10 digits only) | N/A |
| 8. | E-mail address | N/A |
| 9. | Office Held or Trustee | Trustee |
| 10. | Term Expires | December |
| 11. | Term Expires - Year (yyyy) | 2008 |
| 1. | Title of Board Member (select one): | Ms. |
| 2. | First Name of Board Member | Judith K. |
| 3. | Last Name of Board Member | Summer |
| 4. | Mailing Address | |
| 5. | City | |
| 6. | Zip Code (5 digits only) | |
| 7. | Phone for the Board President only (enter 10 digits only) | N/A |
| 8. | E-mail address | N/A |
| 9. | Office Held or Trustee | Trustee |
| 10. | Term Expires | December |
| 11. | Term Expires - Year (yyyy) | 2011 |
| 1. | Title of Board Member (select one): | Ms. |
| 2. | First Name of Board Member | Sharon A. |
| 3. | Last Name of Board Member | Thomas |
| 4. | Mailing Address | |
| 5. | City | |
| 6. | Zip Code (5 digits only) | |
| 7. | Phone for the Board President only (enter 10 digits only) | N/A |
| 8. | E-mail address | N/A |
| 9. | Office Held or Trustee | Trustee |
| 10. | Term Expires | December |
| 11. | Term Expires - Year (yyyy) | 2011 |

| 1. | Title of Board Member (select one): | Mr. |
|----|-----|-----|
| 2. | First Name of Board Member | Frank |
| 3. | Last Name of Board Member | Gist |
| 4. | Mailing Address | |
| 5. | City | |
| 6. | Zip Code (5 digits only) | |
| 7. | Phone for the Board President only (enter 10 digits only) | N/A |
| 8. | E-mail address | N/A |
| 9. | Office Held or Trustee | Secretary |
| 10. | Term Expires | December |
| 11. | Term Expires - Year (yyyy) | 2010 |
| 1. | Title of Board Member (select one): | Dr. |
| 2. | First Name of Board Member | Hormoz |
| 3. | Last Name of Board Member | Mansouri |
| 4. | Mailing Address | |
| 5. | City | |
| 6. | Zip Code (5 digits only) | |
| 7. | Phone for the Board President only (enter 10 digits only) | N/A |
| 8. | E-mail address | N/A |
| 9. | Office Held or Trustee | Trustee |
| 10. | Term Expires | December |
| 11. | Term Expires - Year (yyyy) | 2010 |
| 1. | Title of Board Member (select one): | Mr. |
| 2. | First Name of Board Member | Wayne D. |
| 3. | Last Name of Board Member | Wisbaum |
| 4. | Mailing Address | |
| 5. | City | |

| 6. | Zip Code (5 digits only) | |
|----|--------------------------|---|
| 7. | Phone for the Board President only (enter 10 digits only) | N/A |
| 8. | E-mail address | N/A |
| 9. | Office Held or Trustee | Trustee |
| 10. | Term Expires | December |
| 11. | Term Expires - Year (yyyy) | 2009 |

## 11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

### LOCAL PUBLIC FUNDS
Specify by name the municipalities or districts which are the source of funds.

| 11.1 | Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3. | Y |
|------|------|---|
| 1. | Source of Funds | County |
| 2. | Name of funding County, Municipality or District | Erie |
| 3. | Amount | $23,727,970 |
| 4. | Subject to Public Vote | N |
| 5. | Written Contractual Agreement | N |
| 11.2 | **TOTAL LOCAL PUBLIC FUNDS** | $23,727,970 |

### SYSTEM CASH GRANTS TO MEMBER LIBRARY

| 11.3 | Local Library Services Aid (LLSA) | $101,718 |
|------|------|---|
| 11.4 | Central Library Aid (CLDA and/or CBA) | $381,447 |
| 11.5 | Additional State Aid received from the System | $0 |
| 11.6 | Federal Aid received from the System | $0 |
| 11.7 | Other Cash Grants | $0 |
| 11.8 | **TOTAL SYSTEM CASH** | $483,165 |

**GRANTS** (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)

**OTHER STATE AID**

| | | |
|---|---|---|
| 11.9 | State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants | $3,184,007 |

**FEDERAL AID FOR LIBRARY OPERATION**

| | | |
|---|---|---|
| 11.10 | LSTA | $14,306 |
| 11.11 | Other Federal Aid | $0 |
| 11.12 | **TOTAL FEDERAL AID** (Add Questions 11.10 and 11.11) | $14,306 |
| 11.13 | **CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE** | $0 |

**OTHER RECEIPTS**

| | | |
|---|---|---|
| 11.14 | Gifts and Endowments | $23,018 |
| 11.15 | Fund Raising | $10,165 |
| 11.16 | Income from Investments | $116,386 |
| 11.17 | Library Charges | $386,502 |
| 11.18 | Other | $603,396 |
| 11.19 | **TOTAL OTHER RECEIPTS** (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18) | $1,139,467 |
| 11.20 | **TOTAL OPERATING FUND RECEIPTS** (Add Questions 11.2 , 11.8, 11.9, 11.12, 11.13 and 11.19) | $28,548,915 |
| 11.21 | **BUDGET LOANS** | $0 |

**TRANSFERS**

| | | |
|---|---|---|
| 11.22 | From Capital Fund (Same as Question 14.8) | $0 |

| 11.23 | From Other Funds | $0 |
|---|---|---|
| 11.24 | **TOTAL TRANSFERS** (Add Questions 11.22 and 11.23) | $0 |
| 11.25 | **BALANCE** - Beginning of Fiscal Year Ending 2007 (Same as Question 12.38 of previous year if fiscal year has not changed) | $6,949,243 |
| 11.26 | **GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE** (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.39) | $35,498,158 |

## 12. OPERATING FUND DISBURSEMENTS
### STAFF EXPENDITURES

**Salaries & Wages Paid from Library Funds**

| 12.1 | Certified Librarians | $2,800,456 |
|---|---|---|
| 12.2 | Other Staff | $5,459,618 |
| 12.3 | **Total Salaries & Wages Expenditures**(Add Questions 12.1 and 12.2) | $8,260,074 |
| 12.4 | **Employee Benefits Expenditures** | $3,300,207 |
| 12.5 | **Total Staff Expenditures** (Add Questions 12.3 and 12.4) | $11,560,281 |

### COLLECTION EXPENDITURES

| 12.6 | Print Materials Expenditures | $1,073,584 |
|---|---|---|
| 12.7 | Electronic Materials Expenditures | $284,168 |
| 12.8 | Other Materials Expenditures | $200,705 |
| 12.9 | **Total Collection Expenditures** (Add Questions 12.6, 12.7 and | $1,558,457 |

12.8)

## CAPITAL EXPENDITURES FROM OPERATING FUNDS

| | | |
|---|---|---|
| 12.10 | From Local Public Funds (71PF) | $292,795 |
| 12.11 | From Other Funds (71OF) | $43,847 |
| 12.12 | **Total Capital Expenditures** (Add Questions 12.10 and 12.11) | $336,642 |

## OPERATION AND MAINTENANCE OF BUILDINGS

### Repairs to Building & Building Equipment

| | | |
|---|---|---|
| 12.13 | From Local Public Funds (72PF) | $64,056 |
| 12.14 | From Other Funds (72OF) | $0 |
| 12.15 | **Total Repairs** (Add Questions 12.13 and 12.14) | $64,056 |
| 12.16 | Other Disbursements for Operation & Maintenance of Buildings | $795,792 |
| 12.17 | **Total Operation & Maintenance of Buildings** (Add Questions 12.15 and 12.16) | $859,848 |

## MISCELLANEOUS EXPENSES

| | | |
|---|---|---|
| 12.18 | Office and Library Supplies | $85,415 |
| 12.19 | Telecommunications | $101,443 |
| 12.20 | Binding Expenses | $5,858 |
| 12.21 | Postage and Freight | $25,364 |
| 12.22 | Other Miscellaneous | $10,216,056 |
| 12.23 | **Total Miscellaneous Expenses** (Add Questions 12.18, 12.19, 12.20, 12.21 and 12.22) | $10,434,136 |
| 12.24 | **CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE** | $0 |

## DEBT SERVICE

**Capital Purposes Loans (Principal and Interest)**

| | | |
|---|---|---|
| 12.25 | From Local Public Funds (73PF) | $1,556,137 |
| 12.26 | From Other Funds (73OF) | $0 |
| 12.27 | **Total** (Add Questions 12.25 and 12.26) | $1,556,137 |
| 12.28 | Budget Loans (Principal and Interest) | $0 |
| 12.29 | Short-Term Loans | $0 |
| 12.30 | **Total Debt Service** (Add Questions 12.27, 12.28 and 12.29) | $1,556,137 |
| 12.31 | **TOTAL OPERATING FUND DISBURSEMENTS** (Add Questions 12.5, 12.9, 12.12, 12.17, 12.23, 12.24 and 12.30) | $26,305,501 |

**TRANSFERS**

**Transfers to Capital Fund**

| | | |
|---|---|---|
| 12.32 | From Local Public Funds (76PF) | $824,441 |
| 12.33 | From Other Funds (76OF) | $5,189 |
| 12.34 | **Total Transfers to Capital Fund** (Add Questions 12.32 and 12.33; same as Question 13.8) | $829,630 |
| 12.35 | **Transfer to Other Funds** | $0 |
| 12.36 | **TOTAL TRANSFERS** (Add Questions 12.34 and 12.35) | $829,630 |
| 12.37 | **TOTAL DISBURSEMENTS AND TRANSFERS** (Add Questions 12.31 and 12.36) | $27,135,131 |
| 12.38 | **BALANCE IN OPERATING FUND**-at the End of Fiscal Year Ending 2007 | $8,363,027 |
| 12.39 | **GRAND TOTAL DISBURSEMENTS,** | $35,498,158 |

**ASSURANCE**

12.40  The Library operated under its plan of service in accordance with the provisions of Education law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).    5/15/08

**FISCAL AUDIT**

12.41  Last audit performed (mm/dd/yyyy)    12/31/2007

12.42  Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)    1/1/2007-12/31/2007

12.43  Indicate type of audit (select one):    Private Accounting Firm

**CAPITAL FUND**

12.44  Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.    Y

## 13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1 of this report
*ROUND TO THE NEAREST DOLLAR.*

**REVENUES FROM LOCAL SOURCES**

13.1  Revenues from Local Government Sources    $0

13.2  All Other Revenues from Local Sources    $0

| | | |
|---|---|---|
| 13.3 | **Total Revenues from Local Sources** | $0 |

**STATE AID FOR CAPITAL PROJECTS**

| | | |
|---|---|---|
| 13.4 | State Aid Received for Construction | $0 |
| 13.5 | Other State Aid | $0 |
| 13.6 | **Total State Aid** (Add Questions 13.4 and 13.5) | $0 |

**FEDERAL AID FOR CAPITAL PROJECTS**

| | | |
|---|---|---|
| 13.7 | **TOTAL FEDERAL AID** | $0 |

**INTERFUND REVENUE**

| | | |
|---|---|---|
| 13.8 | Transfer from Operating Fund (Same as Question 12.34) | $829,630 |
| 13.9 | **TOTAL REVENUES** (Add Questions 13.3, 13.6, 13.7 and 13.8) | $829,630 |
| 13.10 | **NON-REVENUE RECEIPTS** | $0 |
| 13.11 | **TOTAL RECEIPTS** (Add Questions 13.9 and 13.10) | $829,630 |
| 13.12 | **CASH BALANCE** - Beginning of Fiscal Year Ending 2007 (Same as Question 14.11 of previous year, if fiscal year has not changed) | $74,982 |
| 13.13 | **TOTAL RECEIPTS AND BALANCE**(Add Questions 13.11 and 13.12; same as Question 14.12) | $904,612 |

# 14. CAPITAL FUNDS DISBURSEMENTS
**PROJECT EXPENDITURES**

| | | |
|---|---|---|
| 14.1 | Construction | $10,350 |
| 14.2 | Incidental Construction | $5,715 |

**Other Disbursements**

| | | |
|---|---|---|
| 14.3 | Purchase of Buildings | $0 |
| 14.4 | Interest | $0 |

| 14.5 | Collection Expenditures | $0 |
|------|------------------------|-----|
| 14.6 | Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5) | $0 |
| 14.7 | **TOTAL PROJECT EXPENDITURES** (Add Questions 14.1, 14.2 and 14.6) | $16,065 |
| 14.8 | **TRANSFER TO OPERATING FUND** (Same as Question 11.22) | $0 |
| 14.9 | **NON-PROJECT EXPENDITURES** | $0 |
| 14.10 | **TOTAL DISBURSEMENTS AND TRANSFERS** (Add Questions 14.7, 14.8 and 14.9) | $16,065 |
| 14.11 | **CASH BALANCE** - End Of Fiscal Year ending 2007 | $888,547 |
| 14.12 | **TOTAL CASH DISBURSEMENTS AND BALANCE** (Add Questions 14.10 and 14.11; same as Question 13.13) | $904,612 |

## 15. FEDERAL TOTALS

*Note:* See instructions for definitions and calculations of each of these Federal Totals.

| 15.1 | Total ALA-MLS | 47.74 |
|------|---------------|-------|
| 15.2 | Total Librarians | 47.74 |
| 15.3 | All Other Paid Staff | 178.45 |
| 15.4 | Total Paid Employees | 226.19 |
| 15.5 | State Government Revenue | $3,667,172 |
| 15.6 | Federal Aid Revenue | $14,306 |
| 15.7 | Other Operating Revenue | $1,139,467 |
| 15.8 | Total Operating Revenue | $28,548,915 |
| 15.9 | Other Operating Expenditures | $11,293,984 |
| 15.10 | Total Operating Expenditures | $24,412,722 |

| 15.11 | Capital Expenditures | $352,707 |
|---|---|---|
| 15.12 | Print Materials | 2,090,581 |
| 15.13 | Total Registered Borrowers | 82,830 |
| 15.14 | Other Capital Revenue and Receipts | $829,630 |

## 16. FOR NEW YORK STATE LIBRARY USE ONLY

| 16.1 | *LIB ID* | 0800000000 |
|---|---|---|
| 16.2 | *Interlibrary Relationship Code* | HQ |
| 16.3 | *Legal Basis Code* | CO |
| 16.4 | *Administrative Structure Code* | MO |
| 16.5 | *FSCS Public Library Definition* | Y |
| 16.6 | *Geographic Code* | CO1 |
| 16.7 | *FSCS ID* | NY0005 |

## SUGGESTED IMPROVEMENTS

| | |
|---|---|
| Library Name: | Buffalo and Erie County Public Library |
| Library System: | Buffalo & Erie County Public Library |
| Name of Person Completing Form: | Kelly Donovan |
| Phone Number: | (716) 858-7141 |
| Please share your suggestions for improving the *Annual Report*. Thank you! | |