1. GENERAL LIBRARY INFORMATION

Please note: Bibliostat CollectConnect is now compatible with major browsers including Google Chrome, Mozilla Firefox, Safari and Internet Explorer.

Please be advised Bibliostat CollectConnect is now using a new interface. If you have accessed or if you believe you may have accessed the old Bibliostat Collect, please click the new link [here](http://collectconnect.baker-taylor.com:8080/SurveyReport.aspx?IncludeAnno=N&Impersona...) and you will be taken to the new interface. Please be sure you exit and close the old Bibliostat Collect before you begin your survey.

Report all information in Part 1 as of December 31, 2018, except for questions related to the current library director/manager (questions 1.37 through 1.45).

1.1 Library ID Number 0800000000
1.2 Library Name BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
1.3 Name Status (State use only) 00 (for no change from previous year)
1.4 Structure Status (State use only) 00 (for no change from previous year)
1.5 Community Buffalo *
1.6 Beginning Fiscal Reporting Year 01/01/2018
1.7 Ending Fiscal Reporting Year 12/31/2018
1.8 Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report? No
1.9 If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8. N/A
1.10 Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8. N/A
1.11 Beginning Local Fiscal Year 01/01/2018
1.12 Ending Local Fiscal Year 12/31/2018
1.13 Address Status 00 (for no change from previous year)
1.14 Street Address 1 LAFAYETTE SQUARE
1.15 City BUFFALO
1.16 Zip Code 14203
1.17 Mailing Address 1 LAFAYETTE SQUARE
1.18 City BUFFALO
1.19 Zip Code 14203
1.20 Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number) (716) 858-8900
1.21 Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number) (716) 858-6544
1.22 E-Mail Address to Contact the Library (Enter N/A if no e-mail address) jakubowskim@buffalolib.org
1.23 Library Home Page URL (Enter N/A if no home page URL) https://www.buffalolib.org/
1.24 Population Chartered to Serve (per 2010 Census) 919,040
1.25 Indicate the type of library as stated in the library's charter (select one): PUBLIC
1.26 Indicate the area chartered to serve as stated in the library's charter (select one): County
1.27 During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No. N
1.28 Indicate the type of charter the library currently holds (select one): Absolute
1.29 Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter 08/31/1953
1.30 Date the library was last registered 12/08/1953
1.31 Federal Employer Identification Number 166032029
1.32 County ERIE
1.33 School District Buffalo
1.34 Town/City Buffalo
1.35 Library System Buffalo & Erie County Public Library

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.
1.36a President/CEO Name N/A
1.36b President/CEO Phone Number N/A
1.36c President/CEO Email N/A
NOTE: For questions 1.37 through 1.45, report all information for the current library director/manager.

1.37 Title of Library Director/Manager (select one): Mrs.

1.38 First Name of Library Director/Manager Mary Jean

1.39 Last Name of Library Director/Manager Jakubowski

1.40 NYS Public Librarian Certification Number 15501

1.41 What is the highest education level of the library manager/director? Master's Degree

1.42 If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science? Y

1.43 Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note. Y

1.44 E-mail Address of the Director/Manager

1.45 Fax Number of the Director/Manager

1.46 Is the library a member of the New York State and Local Retirement System? Y

1.47 Does the library charge fees for library cards to people residing outside the system's service area? Y

1.48 Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2018? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.49.

1. Name of municipality or district holding the public vote N/A

2. N/A
Indicate the type of municipality or district holding the public vote

3. Date the vote was held (mm/dd/yyyy) N/A

4. Was the vote successful? Y/N N/A

5. What type of public vote was it? N/A

6a. Most recent prior year approved appropriation from a public vote: N/A

6b. Proposed increase in appropriation as a result of the vote held on the date reported in question number 3: N/A

6c. Total proposed appropriation (sum of 6a and 6b): N/A

This question should only be answered if "No" was answered in Q1.48 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

1.49 Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2018) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.50. N

1. Name of municipality or district holding the public vote N/A

2. Indicate the type of municipality or district holding the public vote N/A

3. Date the last successful vote was held (mm/dd/yyyy) N/A

4. What type of public vote was it? N/A

5. What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote? N/A

1.50 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for each contract. If no, go to question 1.51. N

1. N/A
Name of contracting municipality or district

2. Is this a written contractual agreement? N/A

3. Population of the geographic area served by this contract N/A

4. Dollar amount of contract N/A

5. Enter the appropriate code for range of services provided (select N/A one):

1.51 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection. Y

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

This section of the survey (2.1-2.22) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Count electronic materials at the administrative entity level; do not duplicate numbers at each branch.

PRINT MATERIALS

Cataloged Books

2.1 Adult Fiction Books 165,892
2.2 Adult Non-fiction Books 1,193,234
2.3 Total Adult Books (Total questions 2.1 & 2.2) 1,359,126
2.4 Children's Fiction Books 78,725
2.5 Children's Non-fiction Books 34,809
<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.6</td>
<td>Total Children's Books (Total questions 2.4 &amp; 2.5)</td>
<td>113,534</td>
</tr>
<tr>
<td>2.7</td>
<td>Total Cataloged Books (Total questions 2.3 &amp; 2.6)</td>
<td>1,472,660</td>
</tr>
<tr>
<td><strong>Other Print Materials</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.8</td>
<td>Total Uncataloged Books</td>
<td>92,029</td>
</tr>
<tr>
<td>2.9</td>
<td>Total Print Serials</td>
<td>419,810</td>
</tr>
<tr>
<td>2.10</td>
<td>All Other Print Materials</td>
<td>867,253</td>
</tr>
<tr>
<td>2.11</td>
<td>Total Other Print Materials (Total questions 2.8 through 2.10)</td>
<td>1,379,092</td>
</tr>
<tr>
<td>2.12</td>
<td>Total Print Materials (Total questions 2.7 and 2.11)</td>
<td>2,851,752</td>
</tr>
<tr>
<td><strong>ALL OTHER MATERIALS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Electronic Materials</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.13</td>
<td>Electronic Books</td>
<td>70,389</td>
</tr>
<tr>
<td>2.14</td>
<td>Local Electronic Collections</td>
<td>32</td>
</tr>
<tr>
<td>2.15</td>
<td>NOVEL.NY Electronic Collections</td>
<td>16</td>
</tr>
<tr>
<td>2.16</td>
<td>Total Electronic Collections (Total questions 2.14 and 2.15)</td>
<td>48</td>
</tr>
<tr>
<td>2.17</td>
<td>Audio - Downloadable Units</td>
<td>13,850</td>
</tr>
<tr>
<td>2.18</td>
<td>Video - Downloadable Units</td>
<td>100</td>
</tr>
<tr>
<td>2.19</td>
<td>Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)</td>
<td>1,048</td>
</tr>
<tr>
<td>2.20</td>
<td>Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)</td>
<td>85,435</td>
</tr>
<tr>
<td><strong>Non-Electronic Materials</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.21</td>
<td>Audio - Physical Units</td>
<td>112,242</td>
</tr>
<tr>
<td>2.22</td>
<td>Video - Physical Units</td>
<td>97,627</td>
</tr>
<tr>
<td>2.23</td>
<td>Other Non-Electronic Materials (includes films, slides, etc.)</td>
<td>14,825</td>
</tr>
<tr>
<td>2.24</td>
<td>Total Other Materials Holdings (Total questions 2.21 through 2.23)</td>
<td>224,694</td>
</tr>
<tr>
<td>2.25</td>
<td><strong>GRAND TOTAL HOLDINGS</strong> (Total questions 2.12, 2.20 and 2.24)</td>
<td>3,161,881</td>
</tr>
</tbody>
</table>

**CURRENT SERIAL SUBSCRIPTIONS**

<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.26</td>
<td>Current Print Serial Subscriptions</td>
<td>803</td>
</tr>
</tbody>
</table>
ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.27 Cataloged Books 26,114
2.28 All Other Print Materials 8,267
2.29 Electronic Materials 17,806
2.30 All Other Materials 18,481
2.31 Total Additions (Total questions 2.27 through 2.30) 70,668

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.28 as of the end of the fiscal year reported in Part 1; report information on questions 3.29 through 3.80 for the 2018 calendar year. Please click here to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.

LIBRARY USE

3.1 Library visits (total annual attendance) 797,780
3.2 Registered resident borrowers 95,374
3.3 Registered non-resident borrowers 328

Please report information on WRITTEN POLICIES as of 12/31/18.

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.4 Does the library have an open meeting policy? Y
3.5 Does the library have a policy protecting the confidentiality of library records? Y
3.6 Does the library have an Internet use policy? Y
3.7 Does the library have a disaster plan? Y
3.8 Does the library have a board-approved conflict of interest policy? Y
3.9 Does the library have a board-approved whistle blower policy? Y

Please report information on ACCESSIBILITY as of 12/31/18.

ACCESSIBILITY (Answer Y for Yes, N for No)

3.10 Does the library provide service to persons who cannot visit the library (homebound persons,
persons in nursing homes, persons in jail, etc.)?

3.11 Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)? Y

3.12 Does the library have large print books? Y

3.13 Does the library have assistive technology for the blind and visually impaired? Y

3.14 - If so, what do you have?

- Screen reader, such as JAWS or Windoweyes: Yes
- Refreshable Braille keyboard: No
- Screen magnification software, such as Zoomtext: Yes
- Electronic scanning and reading software, such as OpenBook: Yes

3.15 Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)? Y

Please report information on LIBRARY SPONSORED PROGRAMS as of the end of the fiscal year reported in Part 1.

LIBRARY SPONSORED PROGRAMS

3.16 Adult Program Sessions 564
3.17 Young Adult Program Sessions 165
3.18 Children's Program Sessions 986
3.19 All Other Program Sessions 955
3.20 Total Number of Program Sessions (Total questions 3.16 through 3.19) 2,670
3.21 One-on-One Program Sessions 1,344
3.22 Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar Yes
educational activities sponsored by the Library?

3.23 Adult Program Attendance 11,503
3.24 Young Adult Program Attendance 2,250
3.25 Children's Program Attendance 14,038
3.26 All Other Program Attendance 31,972
3.27 Total Program Attendance (Total questions 3.23 through 3.26) 59,763
3.28 One-on-One Program Attendance 1,444

Please report information on SUMMER READING PROGRAMS for the 2018 calendar year.

SUMMER READING PROGRAM

3.29 - Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2018 (check all that apply):

a. Program(s) for children Yes
b. Program(s) for young adults Yes
c. Program(s) for Adults Yes
d. Summer Reading at New York Libraries name and/or logo used Yes
e. Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used) Yes
f. N/A No

3.30 Library outlets offering the summer reading program 10
3.31 Children registered for the library's summer reading program 572
3.32 Young adults registered for the library's summer reading program 60
3.33 Adults registered for the library's summer reading program 15
3.34 Total number registered for the library's summer reading program (total 3.31 + 3.32 + 3.33) 647
3.35 Children's program sessions - Summer 2018 281
3.36 Young adult program sessions - Summer 2018 10
3.37 11
Adult program sessions - Summer 2018

3.38 Total program sessions - Summer 2018 (total 3.35 + 3.36 + 3.37) 302
3.39 Children's program attendance - Summer 2018 6,400
3.40 Young adult program attendance - Summer 2018 61
3.41 Adult program attendance - Summer 2018 117
3.42 Total program attendance - Summer 2018 (total 3.39 + 3.40 + 3.41) 6,578

COLLABORATORS

3.43 Public school district(s) and/or BOCES 0
3.44 Non-public school(s) 4
3.45 Childcare center(s) 5
3.46 Summer camp(s) 4
3.47 Municipality/Municipalities 1
3.48 Literacy provider(s) 1
3.49 Other (describe using the State note) 7
3.50 Total Collaborators (total 3.43 through 3.49) 22

Please report information on EARLY LITERACY PROGRAMS for the 2018 calendar year.

EARLY LITERACY PROGRAMS

3.51 Did the library offer early literacy programs? (Enter Y for Yes, N for No) Y
3.52 - Indicate types of programs offered (check all that apply)
   a. Focus on birth - school entry (kindergarten) Yes
   b. Focus on parents & caregivers Yes
   c. Combined audience Yes
   d. N/A No
3.53 - Number of sessions
   a. Focus on birth - school entry (kindergarten) 318
   b. Focus on parents & caregivers 6
   c. Combined audience 19
   d. N/A 0
3.54 Total Sessions 343
3.55 - Attendance at sessions
   a. Focus on birth - school entry (kindergarten) 5,089
   b. Focus on parents & caregivers 76
   c. Combined audience 288
   d. N/A 0

3.56 **Total Attendance** 5,453

3.57 - Collaborators (check all that apply):
   a. Childcare center(s) Yes
   b. Public School District(s) and/or BOCES No
   c. Non-Public School(s) No
   d. Health care providers/agencies Yes
   e. Other (describe using the State note) Yes

Please report information on ADULT LITERACY for the 2018 calendar year.

**ADULT LITERACY**

3.58 Did the library offer adult literacy programs? Yes

3.59 Total group program sessions 136

3.60 Total one-on-one program sessions 552

3.61 Total group program attendance 1,566

3.62 Total one-on-one program attendance 552

3.63 - Collaborators (check all that apply)
   a. Literacy NY (Literacy Volunteers of America) Yes
   b. Public School District(s) and/or BOCES Yes
   c. Non-Public Schools No
   d. Other (see instructions and describe using Note) Yes

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2018 calendar year.

**PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)**

3.64 Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No) Y

3.65 Children's program sessions 5

3.66 Young adult program sessions 3

3.67 Adult program sessions 147
3.68 Total program sessions (total 3.65 + 3.66 + 3.67) 155
3.69 One-on-one program sessions 279
3.70 Children's program attendance 94
3.71 Young adult program attendance 47
3.72 Adult program attendance 1,670
3.73 Total program attendance (total 3.70 + 3.71 + 3.72) 1,811
3.74 One-on-one program attendance 279
3.75 - Collaborators (check all that apply):
a. Literacy NY (Literacy Volunteers of America) Yes
b. Public School District(s) and/or BOCES Yes
c. Non-Public School(s) No
d. Other (describe using the Note) Yes
Please report information on DIGITAL LITERACY for the 2018 calendar year.

DIGITAL LITERACY

3.76 Did the library offer digital literacy programs? Y
3.77 Total group program sessions 47
3.78 Total one-on-one program sessions 446
3.79 Total group program attendance 238
3.80 Total one-on-one program attendance 546

4. LIBRARY TRANSACTIONS
Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

CATALOGED BOOK CIRCULATION
4.1 Adult Fiction Books 439,439
4.2 Adult Non-fiction Books 284,992
4.3 Total Adult Books (Total questions 4.1 & 4.2) 724,431
4.4 Children's Fiction Books 264,260
4.5 Children's Non-fiction Books 57,829
4.6 Total Children's Books (Total questions 4.4 & 4.5) 322,089
4.7 Total Cataloged Book Circulation (Total question 4.3 & 1,046,520
4.6)

CIRCULATION OF OTHER MATERIALS

<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.8</td>
<td>Circulation of Adult Other Materials</td>
<td>1,001,948</td>
</tr>
<tr>
<td>4.9</td>
<td>Circulation of Children's Other Materials</td>
<td>146,150</td>
</tr>
<tr>
<td>4.10</td>
<td>Total Circulation of Other Materials (Total questions 4.8, 4.9)</td>
<td>1,148,098</td>
</tr>
<tr>
<td>4.11</td>
<td>Physical Item Circulation (Total questions 4.7 &amp; 4.10)</td>
<td>2,194,618</td>
</tr>
<tr>
<td><strong>ELECTRONIC USE</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.12</td>
<td>Use of Electronic Material</td>
<td>749,638</td>
</tr>
<tr>
<td>4.13</td>
<td>Successful Retrieval of Electronic Information</td>
<td>305,089</td>
</tr>
<tr>
<td>4.14</td>
<td>Electronic Content Use (Total questions 4.12 &amp; 4.13)</td>
<td>1,054,727</td>
</tr>
<tr>
<td>4.15</td>
<td>Total Circulation of Materials (Total questions 4.11 &amp; 4.12)</td>
<td>2,944,256</td>
</tr>
<tr>
<td>4.16</td>
<td>Total Collection Use (Total questions 4.13 &amp; 4.15)</td>
<td>3,249,345</td>
</tr>
<tr>
<td>4.17</td>
<td>Grand Total Circulation of Children's Materials (Total questions 4.6 &amp; 4.9)</td>
<td>468,239</td>
</tr>
<tr>
<td><strong>REFERENCE TRANSACTIONS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.18</td>
<td>Total Reference Transactions</td>
<td>127,515</td>
</tr>
<tr>
<td>4.19</td>
<td>Does the library offer virtual reference?</td>
<td>Y</td>
</tr>
<tr>
<td><strong>INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.20</td>
<td>TOTAL MATERIALS RECEIVED</td>
<td>5,038</td>
</tr>
<tr>
<td><strong>INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.21</td>
<td>TOTAL MATERIALS PROVIDED</td>
<td>3,974</td>
</tr>
<tr>
<td><strong>5. TECHNOLOGY AND TELECOMMUNICATIONS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.1</td>
<td>Automated circulation system?</td>
<td>Y</td>
</tr>
<tr>
<td>5.2</td>
<td>Online public access catalog (OPAC)?</td>
<td>Y</td>
</tr>
<tr>
<td>5.3</td>
<td>Electronic access to the OPAC from outside the library?</td>
<td>Y</td>
</tr>
<tr>
<td>5.4</td>
<td>Annual number of visits to the library's web site</td>
<td>11,686,338</td>
</tr>
<tr>
<td>5.5</td>
<td></td>
<td>Y</td>
</tr>
</tbody>
</table>
Does the library use Internet filtering software on any computer?

5.6 Does your library use social media? Y

5.7 Does the library file for E-rate benefits? Y

5.8 Is the library part of a consortium for E-rate benefits? N

5.9 If yes, in which consortium are you participating? N/A

5.10 Name of the person responsible for the library's Information Technology (IT) services

   Stephen Hovey, IT Administrator

5.11 IT contact's telephone number

   (716) 858-6004

5.12 IT contact's email address

   hoveys@buffalolib.org

6. STAFF INFORMATION

   Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

**FTE (FULL-TIME EQUIVALENT CALCULATION)**

6.1 The number of hours per workweek used to compute FTE for all paid library personnel in this section.

   35

**BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS**

6.2 Library Director (certified) 1

6.3 Vacant Library Director (certified) 0

6.4 Librarian (certified) 45.54

6.5 Vacant Librarian (certified) 2.57

6.6 Library Manager (not certified) 0

6.7 Vacant Library Manager (not certified) 0

6.8 Library Specialist/Paraprofessional (not certified) 12

6.9 1
Vacant Library
Specialist/Paraprofessional (not certified)

6.10 Other Staff  180.28
6.11 Vacant Other Staff  5.37
6.12 TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)  238.82
6.13 VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)  8.94

SALARY INFORMATION
6.14 FTE - Entry Level Librarian (certified)  1
6.15 Salary - Entry Level Librarian (certified)  $42,642
6.16 FTE - Library Director (certified)  1
6.17 Salary - Library Director (certified)  $138,375
6.18 FTE - Library Manager (not certified)  N/A
6.19 Salary - Library Manager (not certified)  N/A

7. MINIMUM PUBLIC LIBRARY STANDARDS
Report all information as of December 31, 2018. Please click here to read general instructions before completing this section.
7.1 1. Is governed by board-approved written bylaws which outline the responsibilities and procedures of the library board of trustees. Y
7.2 2. Has a board-approved written long range plan of service. Y
7.3 3. Presents a board-approved annual report to the community on the library's progress in meeting its goals and objectives. Y
7.4 4. Has board-approved written policies for the operation of the library. Y
7.5 5. Presents annually to appropriate funding agencies a written board-approved budget which would enable the library to meet or exceed these standards and to carry out its long-range plan of service. Y
6. Periodically evaluates the effectiveness of the library's collection and services in meeting community needs.

7. Is open the minimum standard number of public service hours for population served. (see instructions)

8. Maintains a facility to meet community needs, including adequate:

9. Provides equipment and connections to meet community needs and provide access to other library catalogs and other electronic information, including but not limited to the following:

10. Distributes board-approved printed information listing the library's hours open, borrowing rules, services, location and phone number.

11. Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8.

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1 Main Library 1
8.2 Branches 8
8.3 Bookmobiles 1
8.4 Other Outlets 2
8.5 TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 12.4)

PUBLIC SERVICE HOURS - Report hours to two decimal places.
8. Minimum Weekly Total Hours -
Main Library
8.7 Minimum Weekly Total Hours -
Branch Libraries
8.8 Minimum Weekly Total Hours -
Bookmobiles
8.9 Minimum Weekly Total Hours -
Total Hours Open (Total questions 8.6 - 8.8)
8.10 Annual Total Hours - Main
Library
8.11 Annual Total Hours - Branch
Libraries
8.12 Annual Total Hours -
Bookmobiles
8.13 Annual Hours Open - Total
Hours Open (Total questions 8.10 through 8.12)

9. SERVICE OUTLET INFORMATION
Report all information as of the end of the fiscal year reported in Part 1. Please click here to
read general instructions before completing this section.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are
required to complete this part of the Annual Report. Use this section to enter outlet
information on main libraries, branches or bookmobiles. Complete one record for each
main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information
section directly into the survey as usual or 2) send Baker and Taylor the data for this
section to be uploaded into Collect. If you choose to send your data for uploading, you
must enter the data into the spreadsheet form available in the survey by clicking here

1. Outlet Name Buffalo & Erie County Public Library System
2. Outlet Name Status 00 (for no change)
3. Street Address 1 Lafayette Square
4. Outlet Street Address Status 00 (for no change)
5. City Buffalo
6. Zip Code 14203
7. Phone (enter 10 digits only) (716) 858-8900
8. Fax Number (enter 10 digits only) (716) 858-6544
9. E-mail Address jakubowskim@buffalolib.org
11. County Erie
12. School District Buffalo
13. Library System Buffalo & Erie County Public Library
14. Outlet Type Code (select one): CE
15. Public Service Hours Per Year for This Outlet 3,163
16. Number of Weeks This Outlet is Open 52
17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y
18. Is the meeting space available for public use even when the outlet is Y closed?
19. Total number of non-library sponsored programs, meetings and/or events at this outlet 1,263
20. Enter the appropriate outlet code (select one): LRF
21. Who owns this outlet building? County
22. Who owns the land on which this outlet is built? County
23. Indicate the year this outlet was initially constructed 1963
24. Indicate the year this outlet underwent a major renovation costing $25,000 or more 2017
25. Square footage of the outlet 403,000
26. Number of internet computers at this outlet used by general public 143
27. Number of uses (sessions) of public Internet computers per year 134,941
28. Type of connection on the outlet's public Internet computers Other (specify using the State note)
29. Maximum download speed of connection on the outlet's public Internet computers 11 Greater than or equal to 100 mbps and less than 1 gbps
30. Maximum upload speed of connection on the outlet's public Internet computers 11 Greater than or equal to 100 mbps and less than 1 gbps
31. Internet Provider Other (specify using the State note)
32. WiFi Access Password required
33. Number of wireless sessions provided by the library wireless service per year 180,702
34. Does the outlet have interactive videoconferencing capability for public use? Y
35. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? Y

36. Is every public part of the outlet accessible to a person in a wheelchair? Y

37. Does your outlet have a Makerspace? Y

38. LIBID 0800000000

39. FSCSID NY0005

40. Number of Bookmobiles in the Bookmobile Outlet Record 0

41. Outlet Structure Status 00 (for no change from previous year)

1. Outlet Name East Clinton Branch Library

2. Outlet Name Status 00 (for no change)

3. Street Address 1929 East Clinton Street

4. Outlet Street Address Status 00 (for no change)

5. City Buffalo

6. Zip Code 14206

7. Phone (enter 10 digits only) (716) 823-5626

8. Fax Number (enter 10 digits only) (716) 823-5626

9. E-mail Address ecl@buffalolib.org

10. Outlet URL https://www.buffalolib.org/content/library-locations/eastclinton

11. County Erie

12. School District Buffalo

13. Library System Buffalo & Erie County Public Library

14. Outlet Type Code (select one): BR

15. Public Service Hours Per Year for This Outlet 1,598

16. Number of Weeks This Outlet is Open 52

17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y

18. Is the meeting space available for public use even when the outlet is closed? Y

19. Total number of non-library sponsored programs, meetings and/or events at this outlet 16

20. Enter the appropriate outlet code (select one): LRF
21. Who owns this outlet building? City
22. Who owns the land on which this outlet is built? City
23. Indicate the year this outlet was initially constructed 1976
24. Indicate the year this outlet underwent a major renovation costing $25,000 or more 2015
25. Square footage of the outlet 4,215
26. Number of internet computers at this outlet used by general public 14
27. Number of uses (sessions) of public Internet computers per year 6,916
28. Type of connection on the outlet's public Internet computers Other (specify using the State note)
29. Maximum download speed of connection on the outlet's public Internet computers 9 Greater than or equal to 25 mbps and less than 50 mbps
30. Maximum upload speed of connection on the outlet's public Internet computers 9 Greater than or equal to 25 mbps and less than 50 mbps
31. Internet Provider Other (specify using the State note)
32. WiFi Access Password required
33. Number of wireless sessions provided by the library wireless service per year 8,664
34. Does the outlet have interactive videoconferencing capability for public use? Y
35. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? Y
36. Is every public part of the outlet accessible to a person in a wheelchair? Y
37. Does your outlet have a Makerspace? N
38. LIBID 0800000000
39. FSCSID NY0005
40. Number of Bookmobiles in the Bookmobile Outlet Record 0
41. Outlet Structure Status 00 (for no change from previous year)
1. Outlet Name Leroy R. Coles, Jr. Branch Library
2. Outlet Name Status 14 (for Unofficial name change)
3. Street Address 1187 East Delavan Avenue
<table>
<thead>
<tr>
<th></th>
<th>Outlet Street Address Status</th>
<th>00 (for no change)</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>City</td>
<td>Buffalo</td>
</tr>
<tr>
<td>6</td>
<td>Zip Code</td>
<td>14215</td>
</tr>
<tr>
<td>7</td>
<td>Phone (enter 10 digits only)</td>
<td>(716) 896-4433</td>
</tr>
<tr>
<td>8</td>
<td>Fax Number (enter 10 digits only)</td>
<td>(716) 896-4433</td>
</tr>
<tr>
<td>9</td>
<td>E-mail Address</td>
<td><a href="mailto:edl@buffalolib.org">edl@buffalolib.org</a></td>
</tr>
<tr>
<td>10</td>
<td>Outlet URL</td>
<td><a href="https://www.buffalolib.org/content/library-locations/eastdelavan">https://www.buffalolib.org/content/library-locations/eastdelavan</a></td>
</tr>
<tr>
<td>11</td>
<td>County</td>
<td>Erie</td>
</tr>
<tr>
<td>12</td>
<td>School District</td>
<td>Buffalo</td>
</tr>
<tr>
<td>13</td>
<td>Library System</td>
<td>Buffalo &amp; Erie County Public Library</td>
</tr>
<tr>
<td>14</td>
<td>Outlet Type Code (select one):</td>
<td>BR</td>
</tr>
<tr>
<td>15</td>
<td>Public Service Hours Per Year for This Outlet</td>
<td>1,998</td>
</tr>
<tr>
<td>16</td>
<td>Number of Weeks This Outlet is Open</td>
<td>52</td>
</tr>
<tr>
<td>17</td>
<td>Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?</td>
<td>Y</td>
</tr>
<tr>
<td>18</td>
<td>Is the meeting space available for public use even when the outlet is closed?</td>
<td>Y</td>
</tr>
<tr>
<td>19</td>
<td>Total number of non-library sponsored programs, meetings and/or events at this outlet</td>
<td>102</td>
</tr>
<tr>
<td>20</td>
<td>Enter the appropriate outlet code (select one):</td>
<td>LRF</td>
</tr>
<tr>
<td>21</td>
<td>Who owns this outlet building?</td>
<td>City</td>
</tr>
<tr>
<td>22</td>
<td>Who owns the land on which this outlet is built?</td>
<td>City</td>
</tr>
<tr>
<td>23</td>
<td>Indicate the year this outlet was initially constructed</td>
<td>1961</td>
</tr>
<tr>
<td>24</td>
<td>Indicate the year this outlet underwent a major renovation costing $25,000 or more</td>
<td>2009</td>
</tr>
<tr>
<td>25</td>
<td>Square footage of the outlet</td>
<td>8,659</td>
</tr>
<tr>
<td>26</td>
<td>Number of internet computers at this outlet used by general public</td>
<td>48</td>
</tr>
<tr>
<td>27</td>
<td>Number of uses (sessions) of public Internet computers per year</td>
<td>24,007</td>
</tr>
<tr>
<td>28</td>
<td>Type of connection on the outlet's public Internet computers</td>
<td>Other (specify using the State note)</td>
</tr>
</tbody>
</table>
Maximum download speed of connection on the outlet's public Internet computers: 9 Greater than or equal to 25 mbps and less than 50 mbps

Maximum upload speed of connection on the outlet's public Internet computers: 9 Greater than or equal to 25 mbps and less than 50 mbps

Internet Provider: Other (specify using the State note)

WiFi Access: Password required

Number of wireless sessions provided by the library wireless service per year: 14,349

Does the outlet have interactive videoconferencing capability for public use?: Y

Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?: Y

Is every public part of the outlet accessible to a person in a wheelchair?: N

Does your outlet have a Makerspace?: N

LIBID: 0800000000

FSCSID: NY0005

Number of Bookmobiles in the Bookmobile Outlet Record: 0

Outlet Structure Status: 00 (for no change from previous year)

Outlet Name: Frank E. Merriweather, Jr. Library

Outlet Name Status: 00 (for no change)

Street Address: 1324 Jefferson Ave.

Outlet Street Address Status: 00 (for no change)

City: Buffalo

Zip Code: 14208

Phone (enter 10 digits only): (716) 883-4418

Fax Number (enter 10 digits only): (716) 551-0158

E-mail Address: mrw@buffalolib.org

Outlet URL: https://www.buffalolib.org/content/library-locations/merriweather

County: Erie

School District: Buffalo

Library System: Buffalo & Erie County Public Library

Outlet Type Code (select one): BR

Public Service Hours Per Year for This Outlet: 2,612
<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>16. Number of Weeks This Outlet is Open</td>
<td>52</td>
</tr>
<tr>
<td>17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?</td>
<td>Y</td>
</tr>
<tr>
<td>18. Is the meeting space available for public use even when the outlet is closed?</td>
<td>Y</td>
</tr>
<tr>
<td>19. Total number of non-library sponsored programs, meetings and/or events at this outlet</td>
<td>532</td>
</tr>
<tr>
<td>20. Enter the appropriate outlet code (select one):</td>
<td>LRF</td>
</tr>
<tr>
<td>21. Who owns this outlet building?</td>
<td>City</td>
</tr>
<tr>
<td>22. Who owns the land on which this outlet is built?</td>
<td>City</td>
</tr>
<tr>
<td>23. Indicate the year this outlet was initially constructed</td>
<td>2006</td>
</tr>
<tr>
<td>24. Indicate the year this outlet underwent a major renovation costing $25,000 or more</td>
<td>N/A</td>
</tr>
<tr>
<td>25. Square footage of the outlet</td>
<td>20,000</td>
</tr>
<tr>
<td>26. Number of internet computers at this outlet used by general public</td>
<td>51</td>
</tr>
<tr>
<td>27. Number of uses (sessions) of public Internet computers per year</td>
<td>37,840</td>
</tr>
<tr>
<td>28. Type of connection on the outlet's public Internet computers</td>
<td>Other (specify using the State note)</td>
</tr>
<tr>
<td>29. Maximum download speed of connection on the outlet's public Internet computers</td>
<td>10 Greater than or equal to 50 mbps and less than 100 mbps</td>
</tr>
<tr>
<td>30. Maximum upload speed of connection on the outlet's public Internet computers</td>
<td>10 Greater than or equal to 50 mbps and less than 100 mbps</td>
</tr>
<tr>
<td>31. Internet Provider</td>
<td>Other (specify using the State note)</td>
</tr>
<tr>
<td>32. WiFi Access</td>
<td>Password required</td>
</tr>
<tr>
<td>33. Number of wireless sessions provided by the library wireless service per year</td>
<td>19,014</td>
</tr>
<tr>
<td>34. Does the outlet have interactive videoconferencing capability for public use?</td>
<td>Y</td>
</tr>
<tr>
<td>35. Does the outlet have a building entrance that is physically</td>
<td>Y</td>
</tr>
</tbody>
</table>
accessible to a person in a wheelchair?

36. Is every public part of the outlet accessible to a person in a wheelchair?  

Y

37. Does your outlet have a Makerspace?  

N

38. LIBID  0800000000

39. FSCSID  NY0005

40. Number of Bookmobiles in the Bookmobile Outlet Record  0

41. Outlet Structure Status  00 (for no change from previous year)

1. Outlet Name  J. P. Dudley Branch Library

2. Outlet Name Status  00 (for no change)

3. Street Address  2010 South Park Avenue

4. Outlet Street Address Status  00 (for no change)

5. City  Buffalo

6. Zip Code  14220

7. Phone (enter 10 digits only)  (716) 823-1854

8. Fax Number (enter 10 digits only)  (716) 823-1854

9. E-mail Address  dud@buffalolib.org

10. Outlet URL  https://www.buffalolib.org/content/library-locations/dudley

11. County  Erie

12. School District  Buffalo

13. Library System  Buffalo & Erie County Public Library

14. Outlet Type Code (select one):  BR

15. Public Service Hours Per Year for This Outlet  2,012

16. Number of Weeks This Outlet is Open  52

17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?  

Y

18. Is the meeting space available for public use even when the outlet is closed?  

Y

19. Total number of non-library sponsored programs, meetings and/or events at this outlet  32

20. Enter the appropriate outlet code (select one):  LRF

21. Who owns this outlet building?  City

22. City
Who owns the land on which this outlet is built?

23. Indicate the year this outlet was initially constructed 1962

24. Indicate the year this outlet underwent a major renovation costing $25,000 or more 2015

25. Square footage of the outlet 6,090

26. Number of internet computers at this outlet used by general public 25

27. Number of uses (sessions) of public Internet computers per year 14,037

28. Type of connection on the outlet's public Internet computers Other (specify using the State note)

29. Maximum download speed of connection on the outlet's public Internet computers 9 Greater than or equal to 25 mbps and less than 50 mbps

30. Maximum upload speed of connection on the outlet's public Internet computers 9 Greater than or equal to 25 mbps and less than 50 mbps

31. Internet Provider Other (specify using the State note)

32. WiFi Access Password required

33. Number of wireless sessions provided by the library wireless service per year 14,453

34. Does the outlet have interactive videoconferencing capability for public use? Y

35. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? Y

36. Is every public part of the outlet accessible to a person in a wheelchair? Y

37. Does your outlet have a Makerspace? N

38. LIBID 0800000000

39. FSCSID NY0005

40. Number of Bookmobiles in the Bookmobile Outlet Record 0

41. Outlet Structure Status 00 (for no change from previous year)

1. Outlet Name James L. Crane Branch Library
2. Outlet Name Status 00 (for no change)
3. Street Address 633 Elmwood Avenue
4. Outlet Street Address Status 00 (for no change)
<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>5.</td>
<td>City</td>
<td>Buffalo</td>
</tr>
<tr>
<td>6.</td>
<td>Zip Code</td>
<td>14222</td>
</tr>
<tr>
<td>7.</td>
<td>Phone (enter 10 digits only)</td>
<td>(716) 883-6651</td>
</tr>
<tr>
<td>8.</td>
<td>Fax Number (enter 10 digits only)</td>
<td>(716) 881-4814</td>
</tr>
<tr>
<td>9.</td>
<td>E-mail Address</td>
<td><a href="mailto:cra@buffalolib.org">cra@buffalolib.org</a></td>
</tr>
<tr>
<td>10.</td>
<td>Outlet URL</td>
<td><a href="https://www.buffalolib.org/content/library-locations/crane">https://www.buffalolib.org/content/library-locations/crane</a></td>
</tr>
<tr>
<td>11.</td>
<td>County</td>
<td>Erie</td>
</tr>
<tr>
<td>12.</td>
<td>School District</td>
<td>Buffalo</td>
</tr>
<tr>
<td>13.</td>
<td>Library System</td>
<td>Buffalo &amp; Erie County Public Library</td>
</tr>
<tr>
<td>14.</td>
<td>Outlet Type Code (select one):</td>
<td>BR</td>
</tr>
<tr>
<td>15.</td>
<td>Public Service Hours Per Year for This Outlet</td>
<td>2,014</td>
</tr>
<tr>
<td>16.</td>
<td>Number of Weeks This Outlet is Open</td>
<td>52</td>
</tr>
<tr>
<td>17.</td>
<td>Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?</td>
<td>Y</td>
</tr>
<tr>
<td>18.</td>
<td>Is the meeting space available for public use even when the outlet is closed?</td>
<td>Y</td>
</tr>
<tr>
<td>19.</td>
<td>Total number of non-library sponsored programs, meetings and/or events at this outlet</td>
<td>76</td>
</tr>
<tr>
<td>20.</td>
<td>Enter the appropriate outlet code (select one):</td>
<td>LRF</td>
</tr>
<tr>
<td>21.</td>
<td>Who owns this outlet building?</td>
<td>City</td>
</tr>
<tr>
<td>22.</td>
<td>Who owns the land on which this outlet is built?</td>
<td>City</td>
</tr>
<tr>
<td>23.</td>
<td>Indicate the year this outlet was initially constructed</td>
<td>1955</td>
</tr>
<tr>
<td>24.</td>
<td>Indicate the year this outlet underwent a major renovation costing $25,000 or more</td>
<td>2016</td>
</tr>
<tr>
<td>25.</td>
<td>Square footage of the outlet</td>
<td>7,995</td>
</tr>
<tr>
<td>26.</td>
<td>Number of internet computers at this outlet used by general public</td>
<td>28</td>
</tr>
<tr>
<td>27.</td>
<td>Number of uses (sessions) of public Internet computers per year</td>
<td>17,056</td>
</tr>
<tr>
<td>28.</td>
<td>Type of connection on the outlet's public Internet computers</td>
<td>Other (specify using the State note)</td>
</tr>
<tr>
<td>29.</td>
<td></td>
<td>9 Greater than or equal to 25 mbps and less than 50 mbps</td>
</tr>
</tbody>
</table>
Maximun download speed of connection on the outlet's public Internet computers

30. Maximum upload speed of connection on the outlet's public Internet computers

9. Greater than or equal to 25 mbps and less than 50 mbps

31. Internet Provider

Other (specify using the State note)

32. WiFi Access

Password required

33. Number of wireless sessions provided by the library wireless service per year

10,371

34. Does the outlet have interactive videoconferencing capability for public use?

Y

35. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?

Y

36. Is every public part of the outlet accessible to a person in a wheelchair?

N

37. Does your outlet have a Makerspace?

N

38. LIBID

0800000000

39. FSCSID

NY0005

40. Number of Bookmobiles in the Bookmobile Outlet Record

0

41. Outlet Structure Status

00 (for no change from previous year)

1. Outlet Name

Niagara Branch Library

2. Outlet Name Status

00 (for no change)

3. Street Address

280 Porter Avenue

4. Outlet Street Address Status

00 (for no change)

5. City

Buffalo

6. Zip Code

14201

7. Phone (enter 10 digits only)

(716) 882-1537

8. Fax Number (enter 10 digits only)

(716) 882-1537

9. E-mail Address

nia@buffalolib.org

10. Outlet URL

https://www.buffalolib.org/content/library-locations/niagara

11. County

Erie

12. School District

Buffalo

13. Library System

Buffalo & Erie County Public Library

14. Outlet Type Code (select one):

BR

15. Public Service Hours Per Year for This Outlet

2,408
16. Number of Weeks This Outlet is Open 52
17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y
18. Is the meeting space available for public use even when the outlet is closed? Y
19. Total number of non-library sponsored programs, meetings and/or events at this outlet 207
20. Enter the appropriate outlet code (select one): LRF
21. Who owns this outlet building? City
22. Who owns the land on which this outlet is built? City
23. Indicate the year this outlet was initially constructed 1958
24. Indicate the year this outlet underwent a major renovation costing $25,000 or more 2017
25. Square footage of the outlet 11,279
26. Number of internet computers at this outlet used by general public 25
27. Number of uses (sessions) of public Internet computers per year 21,346
28. Type of connection on the outlet's public Internet computers Other (specify using the State note)
29. Maximum download speed of connection on the outlet's public Internet computers 9 Greater than or equal to 25 mbps and less than 50 mbps
30. Maximum upload speed of connection on the outlet's public Internet computers 9 Greater than or equal to 25 mbps and less than 50 mbps
31. Internet Provider Other (specify using the State note)
32. WiFi Access Password required
33. Number of wireless sessions provided by the library wireless service per year 15,281
34. Does the outlet have interactive videoconferencing capability for public use? Y
35. Does the outlet have a building entrance that is physically Y
<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Is every public part of the outlet accessible to a person in a wheelchair?</td>
<td>N</td>
</tr>
<tr>
<td>Does your outlet have a Makerspace?</td>
<td>N</td>
</tr>
<tr>
<td>LIBID</td>
<td>0800000000</td>
</tr>
<tr>
<td>FSCSID</td>
<td>NY0005</td>
</tr>
<tr>
<td>Number of Bookmobiles in the Bookmobile Outlet Record</td>
<td>0</td>
</tr>
<tr>
<td>Outlet Structure Status</td>
<td>00 (for no change from previous year)</td>
</tr>
<tr>
<td>1. Outlet Name</td>
<td>North Park Branch Library</td>
</tr>
<tr>
<td>2. Outlet Name Status</td>
<td>00 (for no change)</td>
</tr>
<tr>
<td>3. Street Address</td>
<td>975 Hertel Avenue</td>
</tr>
<tr>
<td>4. Outlet Street Address Status</td>
<td>00 (for no change)</td>
</tr>
<tr>
<td>5. City</td>
<td>Buffalo</td>
</tr>
<tr>
<td>6. Zip Code</td>
<td>14216</td>
</tr>
<tr>
<td>7. Phone (enter 10 digits only)</td>
<td>(716) 875-3748</td>
</tr>
<tr>
<td>8. Fax Number (enter 10 digits only)</td>
<td>(716) 874-5593</td>
</tr>
<tr>
<td>9. E-mail Address</td>
<td><a href="mailto:npk@buffalolib.org">npk@buffalolib.org</a></td>
</tr>
<tr>
<td>10. Outlet URL</td>
<td><a href="https://www.buffalolib.org/content/library-locations/northpark">https://www.buffalolib.org/content/library-locations/northpark</a></td>
</tr>
<tr>
<td>11. County</td>
<td>Erie</td>
</tr>
<tr>
<td>12. School District</td>
<td>Buffalo</td>
</tr>
<tr>
<td>13. Library System</td>
<td>Buffalo &amp; Erie County Public Library</td>
</tr>
<tr>
<td>14. Outlet Type Code (select one):</td>
<td>BR</td>
</tr>
<tr>
<td>15. Public Service Hours Per Year for This Outlet</td>
<td>2,008</td>
</tr>
<tr>
<td>16. Number of Weeks This Outlet is Open</td>
<td>52</td>
</tr>
<tr>
<td>17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?</td>
<td>Y</td>
</tr>
<tr>
<td>18. Is the meeting space available for public use even when the outlet is closed?</td>
<td>N</td>
</tr>
<tr>
<td>19. Total number of non-library sponsored programs, meetings and/or events at this outlet</td>
<td>142</td>
</tr>
<tr>
<td>20. Enter the appropriate outlet code (select one):</td>
<td>N/A</td>
</tr>
<tr>
<td>21. Who owns this outlet building?</td>
<td>Other (specify using the State note)</td>
</tr>
<tr>
<td>22.</td>
<td>Other (specify using the State note)</td>
</tr>
<tr>
<td>Question</td>
<td>Answer</td>
</tr>
<tr>
<td>-------------------------------------------------------------------------</td>
<td>--------------</td>
</tr>
<tr>
<td>Who owns the land on which this outlet is built?</td>
<td></td>
</tr>
<tr>
<td>23. Indicate the year this outlet was initially constructed</td>
<td>2009</td>
</tr>
<tr>
<td>24. Indicate the year this outlet underwent a major renovation costing $25,000 or more</td>
<td>2017</td>
</tr>
<tr>
<td>25. Square footage of the outlet</td>
<td>5,662</td>
</tr>
<tr>
<td>26. Number of internet computers at this outlet used by general public</td>
<td>30</td>
</tr>
<tr>
<td>27. Number of uses (sessions) of public Internet computers per year</td>
<td>16,799</td>
</tr>
<tr>
<td>28. Type of connection on the outlet's public Internet computers</td>
<td>Other (specify using the State note)</td>
</tr>
<tr>
<td>29. Maximum download speed of connection on the outlet's public Internet computers</td>
<td>9 Greater than or equal to 25 mbps and less than 50 mbps</td>
</tr>
<tr>
<td>30. Maximum upload speed of connection on the outlet's public Internet computers</td>
<td>9 Greater than or equal to 25 mbps and less than 50 mbps</td>
</tr>
<tr>
<td>31. Internet Provider</td>
<td>Other (specify using the State note)</td>
</tr>
<tr>
<td>32. WiFi Access</td>
<td>Password required</td>
</tr>
<tr>
<td>33. Number of wireless sessions provided by the library wireless service per year</td>
<td>9,610</td>
</tr>
<tr>
<td>34. Does the outlet have interactive videoconferencing capability for public use?</td>
<td>Y</td>
</tr>
<tr>
<td>35. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?</td>
<td>Y</td>
</tr>
<tr>
<td>36. Is every public part of the outlet accessible to a person in a wheelchair?</td>
<td>Y</td>
</tr>
<tr>
<td>37. Does your outlet have a Makerspace?</td>
<td>N</td>
</tr>
<tr>
<td>38. LIBID</td>
<td>08000000000</td>
</tr>
<tr>
<td>39. FSCSID</td>
<td>NY0005</td>
</tr>
<tr>
<td>40. Number of Bookmobiles in the Bookmobile Outlet Record</td>
<td>0</td>
</tr>
<tr>
<td>41. Outlet Structure Status</td>
<td>00 (for no change from previous year)</td>
</tr>
<tr>
<td>1. Outlet Name</td>
<td>Riverside Branch Library</td>
</tr>
<tr>
<td>2. Outlet Name Status</td>
<td>00 (for no change)</td>
</tr>
<tr>
<td>3. Street Address</td>
<td>820 Tonawanda Street</td>
</tr>
<tr>
<td>4. Outlet Street Address Status</td>
<td>00 (for no change)</td>
</tr>
</tbody>
</table>
5. City: Buffalo
6. Zip Code: 14207
7. Phone (enter 10 digits only): (716) 875-0562
8. Fax Number (enter 10 digits only): (716) 875-0562
9. E-mail Address: riv@buffalolib.org
10. Outlet URL: https://www.buffalolib.org/content/library-locations/riverside
11. County: Erie
12. School District: Buffalo
13. Library System: Buffalo & Erie County Public Library
14. Outlet Type Code (select one): BR
15. Public Service Hours Per Year for This Outlet: 2,008
16. Number of Weeks This Outlet is Open: 52
17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y
18. Is the meeting space available for public use even when the outlet is closed? Y
19. Total number of non-library sponsored programs, meetings and/or events at this outlet: 59
20. Enter the appropriate outlet code (select one): LRF
21. Who owns this outlet building? City
22. Who owns the land on which this outlet is built? City
23. Indicate the year this outlet was initially constructed: 1986
24. Indicate the year this outlet underwent a major renovation costing $25,000 or more: N/A
25. Square footage of the outlet: 7,205
26. Number of internet computers at this outlet used by general public: 19
27. Number of uses (sessions) of public Internet computers per year: 10,254
28. Type of connection on the outlet's public Internet computers: Other (specify using the State note)
29. 9 Greater than or equal to 25 mbps and less than 50 mbps
Maximum download speed of connection on the outlet's public Internet computers
30. Maximum upload speed of connection on the outlet's public Internet computers

9 Greater than or equal to 25 mbps and less than 50 mbps

31. Internet Provider
Other (specify using the State note)
32. WiFi Access
Password required
33. Number of wireless sessions provided by the library wireless service per year
13,641
34. Does the outlet have interactive videoconferencing capability for public use? Y
35. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? Y
36. Is every public part of the outlet accessible to a person in a wheelchair? Y
37. Does your outlet have a Makerspace? N
38. LIBID 0800000000
39. FSCSID NY0005
40. Number of Bookmobiles in the Bookmobile Outlet Record 0
41. Outlet Structure Status 00 (for no change from previous year)
1. Outlet Name Bookmobile
2. Outlet Name Status 00 (for no change)
3. Street Address 1 Lafayette Square
4. Outlet Street Address Status 00 (for no change)
5. City Buffalo
6. Zip Code 14203
7. Phone (enter 10 digits only) (716) 858-8900
8. Fax Number (enter 10 digits only) (716) 858-6211
9. E-mail Address bookmobile@buffalolib.org
10. Outlet URL https://www.buffalolib.org/content/bookmobile
11. County Erie
12. School District Buffalo
13. Library System Buffalo & Erie County Public Library
14. Outlet Type Code (select one): BS
15. Public Service Hours Per Year for This Outlet 900
16. 52
17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? N
18. Is the meeting space available for public use even when the outlet is closed? N
19. Total number of non-library sponsored programs, meetings and/or events at this outlet 0
20. Enter the appropriate outlet code (select one): LRF
21. Who owns this outlet building? County
22. Who owns the land on which this outlet is built? County
23. Indicate the year this outlet was initially constructed 2016
24. Indicate the year this outlet underwent a major renovation costing $25,000 or more N/A
25. Square footage of the outlet N/A
26. Number of internet computers at this outlet used by general public 12
27. Number of uses (sessions) of public Internet computers per year 31
28. Type of connection on the outlet's public Internet computers Other (specify using the State note)
29. Maximum download speed of connection on the outlet's public Internet computers 5 Greater than or equal to 3 mbps and less than 6 mbps
30. Maximum upload speed of connection on the outlet's public Internet computers 5 Greater than or equal to 3 mbps and less than 6 mbps
31. Internet Provider Verizon Wireless
32. WiFi Access Password required
33. Number of wireless sessions provided by the library wireless service per year 1,682
34. Does the outlet have interactive videoconferencing capability for public use? N
35. Does the outlet have a building entrance that is physically Y
accessible to a person in a wheelchair?

36. Is every public part of the outlet accessible to a person in a wheelchair? Y

37. Does your outlet have a Makerspace? N

38. LIBID 0800000000
39. FSCSID NY0005
40. Number of Bookmobiles in the Bookmobile Outlet Record 1
41. Outlet Structure Status 00 (for no change from previous year)

10. OFFICERS AND TRUSTEES
Report information about trustee meetings as of December 31, 2018. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS
10.1 Total number of board meetings held during calendar year (January 1, 2018 to December 31, 2018) 11

NUMBER OF TRUSTEES AND TERMS
10.2 Does your library have a range of trustees stated in the library's charter documents (incorporation)? No
10.5 If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)? 15
10.6 Does your library's charter documents (incorporation) state a specified term for trustees? If no, please explain in a Note. Yes
10.7 If yes, what is the trustee term length, as stated in your library's charter documents (incorporation)? 5 years

BOARD MEMBER SELECTION
10.8 Enter Board Member Selection Code (select one): A - board members are appointed by municipality(ies)

List Officers and Board Members as of February 1, 2019. Complete one record for each board member. There must be a record for each voting position, whether filled or vacant. Do not include non-voting positions.
**BOARD PRESIDENT**

10.9 Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the Note), or Vacant

Mrs.

10.10 First Name Kathleen

10.11 Last Name Berens Bucki

10.12 Mailing Address

10.13 City

10.14 Zip Code (5 digits only)

10.15 Phone (enter 10 digits only)

10.16 E-mail Address

10.17 Term Begins - Month January

10.18 Term Begins - Year (yyyy) 2017

10.19 Term Expires - Month December

10.20 Term Expires - Year (yyyy) 2021

10.21 Is this trustee serving a full term? Yes

If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).

10.22 The date the Oath of Office was taken (mm/dd/yyyy) 03/28/2017

10.23 The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 03/28/2017

10.24 Is this a brand new trustee? N

You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into Collect (but do not include the Board President—this information should still be entered directly into the survey). If you choose to send your data for uploading, you must enter the data into the spreadsheet form available [here](#). Complete this form and email it to [bibliostat@btol.com](mailto:bibliostat@btol.com).

1. Title of Board Member (select one): Mr.

2. First Name of Board Member Alan

3. Last Name of Board Member Bedenko

4. Mailing Address

5. City

6. Zip Code (5 digits only)

7. E-mail address

8. Office Held or Trustee Vice President

9. Term Begins - Month January

10. Term Begins - Year (year) 2015

11. Term Expires December
12. Term Expires - Year (yyyy) 2019
13. Is this trustee serving a full term? Yes
   If No, add a Note (for example, this trustee was appointed to
   complete the remainder of a term of a trustee who resigned their
   position).
14. The date the Oath of Office (mm/dd/yyyy) was taken 02/06/2015
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 02/06/2015
16. Is this a brand new trustee? N
1. Title of Board Member (select one): Ms.
2. First Name of Board Member Kimberly
3. Last Name of Board Member Johnson
4. Mailing Address
5. City
6. Zip Code (5 digits only)
7. E-mail address
<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>8.</td>
<td>Office Held or Trustee</td>
<td>Financial Officer</td>
</tr>
<tr>
<td>9.</td>
<td>Term Begins - Month</td>
<td>January</td>
</tr>
<tr>
<td>10.</td>
<td>Term Begins - Year (year)</td>
<td>2017</td>
</tr>
<tr>
<td>11.</td>
<td>Term Expires</td>
<td>December</td>
</tr>
<tr>
<td>12.</td>
<td>Term Expires - Year (yyyy)</td>
<td>2021</td>
</tr>
<tr>
<td>13.</td>
<td>Is this trustee serving a full term?</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).</td>
<td></td>
</tr>
<tr>
<td>14.</td>
<td>The date the Oath of Office (mm/dd/yyyy) was taken</td>
<td>12/28/2016</td>
</tr>
<tr>
<td>15.</td>
<td>The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)</td>
<td>12/28/2016</td>
</tr>
<tr>
<td>16.</td>
<td>Is this a brand new trustee?</td>
<td>N</td>
</tr>
<tr>
<td>1.</td>
<td>Title of Board Member (select one):</td>
<td>Mr.</td>
</tr>
<tr>
<td>2.</td>
<td>First Name of Board Member</td>
<td>Michael</td>
</tr>
<tr>
<td>3.</td>
<td>Last Name of Board Member</td>
<td>Amodeo</td>
</tr>
<tr>
<td>4.</td>
<td>Mailing Address</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>City</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>Zip Code (5 digits only)</td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>E-mail address</td>
<td></td>
</tr>
<tr>
<td>14.</td>
<td>The date the Oath of Office (mm/dd/yyyy) was taken</td>
<td>01/23/2018</td>
</tr>
<tr>
<td>15.</td>
<td>The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)</td>
<td>01/23/2018</td>
</tr>
<tr>
<td>16.</td>
<td>Is this a brand new trustee?</td>
<td>N</td>
</tr>
<tr>
<td>1.</td>
<td>Title of Board Member (select one):</td>
<td>Mr.</td>
</tr>
<tr>
<td>2.</td>
<td>First Name of Board Member</td>
<td>Sheldon</td>
</tr>
<tr>
<td>3.</td>
<td>Last Name of Board Member</td>
<td>Berlow</td>
</tr>
</tbody>
</table>
4. Mailing Address
5. City
6. Zip Code (5 digits only)
7. E-mail address
8. Office Held or Trustee — Trustee
9. Term Begins - Month — January
10. Term Begins - Year (year) — 2017
11. Term Expires — December
12. Term Expires - Year (yyyy) — 2021
13. Is this trustee serving a full term? — Yes
   If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).
14. The date the Oath of Office was taken (mm/dd/yyyy) — 03/28/2017
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) — 03/28/2017
16. Is this a brand new trustee? — N
<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Title of Board Member (select one): Ms.</td>
</tr>
<tr>
<td>2.</td>
<td>First Name of Board Member</td>
</tr>
<tr>
<td>3.</td>
<td>Last Name of Board Member</td>
</tr>
<tr>
<td>4.</td>
<td>Mailing Address</td>
</tr>
<tr>
<td>5.</td>
<td>City</td>
</tr>
<tr>
<td>6.</td>
<td>Zip Code (5 digits only)</td>
</tr>
<tr>
<td>7.</td>
<td>E-mail address</td>
</tr>
<tr>
<td>8.</td>
<td>Office Held or Trustee</td>
</tr>
<tr>
<td>9.</td>
<td>Term Begins - Month</td>
</tr>
<tr>
<td>10.</td>
<td>Term Begins - Year (year)</td>
</tr>
<tr>
<td>11.</td>
<td>Term Expires</td>
</tr>
<tr>
<td>12.</td>
<td>Term Expires - Year (yyyy)</td>
</tr>
<tr>
<td>13.</td>
<td>Is this trustee serving a full term?</td>
</tr>
<tr>
<td>If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).</td>
<td></td>
</tr>
<tr>
<td>14.</td>
<td>The date the Oath of Office (mm/dd/yyyy) was taken</td>
</tr>
<tr>
<td>15.</td>
<td>The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)</td>
</tr>
<tr>
<td>16.</td>
<td>Is this a brand new trustee?</td>
</tr>
<tr>
<td>1.</td>
<td>Title of Board Member (select one): Mr.</td>
</tr>
<tr>
<td>2.</td>
<td>First Name of Board Member</td>
</tr>
<tr>
<td>3.</td>
<td>Last Name of Board Member</td>
</tr>
<tr>
<td>4.</td>
<td>Mailing Address</td>
</tr>
<tr>
<td>5.</td>
<td>City</td>
</tr>
<tr>
<td>6.</td>
<td>Zip Code (5 digits only)</td>
</tr>
<tr>
<td>7.</td>
<td>E-mail address</td>
</tr>
<tr>
<td>8.</td>
<td>Office Held or Trustee</td>
</tr>
<tr>
<td>9.</td>
<td>Term Begins - Month</td>
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<tr>
<td>10.</td>
<td>Term Begins - Year (year)</td>
</tr>
<tr>
<td>11.</td>
<td>Term Expires</td>
</tr>
<tr>
<td>12.</td>
<td>Term Expires - Year (yyyy)</td>
</tr>
<tr>
<td>13.</td>
<td>Is this trustee serving a full term?</td>
</tr>
<tr>
<td>If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).</td>
<td></td>
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<tr>
<td>14.</td>
<td>The date the Oath of Office (mm/dd/yyyy) was taken</td>
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<tr>
<td>15.</td>
<td>The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)</td>
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<td>10/28/2016</td>
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<tr>
<td>16.</td>
<td>Is this a brand new trustee?</td>
</tr>
<tr>
<td></td>
<td>N</td>
</tr>
<tr>
<td>1.</td>
<td>Title of Board Member (select one):</td>
</tr>
<tr>
<td></td>
<td>Mr.</td>
</tr>
<tr>
<td>2.</td>
<td>First Name of Board Member</td>
</tr>
<tr>
<td></td>
<td>Frank</td>
</tr>
<tr>
<td>3.</td>
<td>Last Name of Board Member</td>
</tr>
<tr>
<td></td>
<td>Housh</td>
</tr>
<tr>
<td>4.</td>
<td>Mailing Address</td>
</tr>
<tr>
<td>5.</td>
<td>City</td>
</tr>
<tr>
<td>6.</td>
<td>Zip Code (5 digits only)</td>
</tr>
<tr>
<td>7.</td>
<td>E-mail address</td>
</tr>
<tr>
<td>8.</td>
<td>Office Held or Trustee</td>
</tr>
<tr>
<td></td>
<td>Trustee</td>
</tr>
<tr>
<td>9.</td>
<td>Term Begins - Month</td>
</tr>
<tr>
<td></td>
<td>January</td>
</tr>
<tr>
<td>10.</td>
<td>Term Begins - Year (year)</td>
</tr>
<tr>
<td></td>
<td>2014</td>
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<tr>
<td>11.</td>
<td>Term Expires</td>
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<tr>
<td></td>
<td>December</td>
</tr>
<tr>
<td>12.</td>
<td>Term Expires - Year (yyyy)</td>
</tr>
<tr>
<td></td>
<td>2018</td>
</tr>
<tr>
<td>13.</td>
<td>Is this trustee serving a full term?</td>
</tr>
<tr>
<td></td>
<td>Yes</td>
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<tr>
<td>14.</td>
<td>The date the Oath of Office (mm/dd/yyyy) was taken</td>
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<tr>
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<td>12/23/2013</td>
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<tr>
<td>15.</td>
<td>The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)</td>
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<tr>
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<td>12/23/2013</td>
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<tr>
<td>16.</td>
<td>Is this a brand new trustee?</td>
</tr>
<tr>
<td></td>
<td>N</td>
</tr>
<tr>
<td>1.</td>
<td>Title of Board Member (select one):</td>
</tr>
<tr>
<td></td>
<td>Mr.</td>
</tr>
<tr>
<td>2.</td>
<td>First Name of Board Member</td>
</tr>
<tr>
<td></td>
<td>Theodore</td>
</tr>
<tr>
<td>3.</td>
<td>Last Name of Board Member</td>
</tr>
<tr>
<td></td>
<td>Johnson</td>
</tr>
<tr>
<td>4.</td>
<td>Mailing Address</td>
</tr>
<tr>
<td>5.</td>
<td>City</td>
</tr>
<tr>
<td>6.</td>
<td>Zip Code (5 digits only)</td>
</tr>
<tr>
<td>7.</td>
<td>E-mail address</td>
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<tr>
<td>8.</td>
<td>Office Held or Trustee</td>
</tr>
<tr>
<td></td>
<td>Trustee</td>
</tr>
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<td>9.</td>
<td>Term Begins - Month</td>
</tr>
<tr>
<td></td>
<td>January</td>
</tr>
<tr>
<td>10.</td>
<td>Term Begins - Year (year)</td>
</tr>
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<td></td>
<td>2016</td>
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<tr>
<td>11.</td>
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<td></td>
<td>December</td>
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<td>12.</td>
<td>Term Expires - Year (yyyy)</td>
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<tr>
<td>13.</td>
<td>Is this trustee serving a full term?</td>
</tr>
<tr>
<td></td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).</td>
</tr>
</tbody>
</table>
of a trustee who resigned their position).

14. The date the Oath of Office (mm/dd/yyyy) was taken 03/28/2017

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 03/28/2017

16. Is this a brand new trustee? N

1. Title of Board Member (select one): Mrs.

2. First Name of Board Member Sharon

3. Last Name of Board Member Kelly

4. Mailing Address

5. City

6. Zip Code (5 digits only)

7. E-mail address

8. Office Held or Trustee Trustee

9. Term Begins - Month January

10. Term Begins - Year (year) 2016

11. Term Expires December

12. Term Expires - Year (yyyy) 2020

13. Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position). Yes

14. The date the Oath of Office (mm/dd/yyyy) was taken 03/28/2017

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 03/28/2017

16. Is this a brand new trustee? N

1. Title of Board Member (select one): Miss

2. First Name of Board Member Elaine

3. Last Name of Board Member Panty

4. Mailing Address

5. City

6. Zip Code (5 digits only)

7. E-mail address

8. Office Held or Trustee Trustee

9. Term Begins - Month January

10. Term Begins - Year (year) 2013

11. Term Expires December

12. Term Expires - Year (yyyy) 2017
13. Is this trustee serving a full term? Yes
If No, add a Note (for example,
this trustee was appointed to
complete the remainder of a term
of a trustee who resigned their
position).

14. The date the Oath of Office
(mm/dd/yyyy) was taken 05/17/2013

15. The date the Oath of Office was
filed with town or county clerk
(mm/dd/yyyy) 05/17/2013

16. Is this a brand new trustee? N

1. Title of Board Member (select
one): Dr.

2. First Name of Board Member Rhonda

3. Last Name of Board Member Ricks

4. Mailing Address

5. City

6. Zip Code (5 digits only)

7. E-mail address

8. Office Held or Trustee Trustee

9. Term Begins - Month January

10. Term Begins - Year (year) 2014

11. Term Expires December

12. Term Expires - Year (yyyy) 2018

13. Is this trustee serving a full term?
If No, add a Note (for example,
this trustee was appointed to
complete the remainder of a term
of a trustee who resigned their
position). Yes

14. The date the Oath of Office
(mm/dd/yyyy) was taken 01/17/2014

15. The date the Oath of Office was
filed with town or county clerk
(mm/dd/yyyy) 01/17/2014

16. Is this a brand new trustee? N

1. Title of Board Member (select
one): Vacant

2. First Name of Board Member N/A

3. Last Name of Board Member N/A

4. Mailing Address N/A

5. City N/A

6. Zip Code (5 digits only) N/A

7. E-mail address N/A

8. Office Held or Trustee
9. Term Begins - Month
10. Term Begins - Year (year) N/A
11. Term Expires N/A
12. Term Expires - Year (yyyy) N/A
13. Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position). N/A
14. The date the Oath of Office (mm/dd/yyyy) was taken N/A
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) N/A
16. Is this a brand new trustee?

**11. OPERATING FUNDS RECEIPTS**


**LOCAL PUBLIC FUNDS**
Specify by name the municipalities or school districts which are the source of funds.

11.1 Does the library receive any local public funds? If yes, complete one record for each taxing authority; if no, go to question 11.3. Y

1. Source of Funds County
2. Name of funding County, Municipality or School District Erie
3. Amount $25,464,986
4. Subject to public vote held in reporting year or in a previous reporting year(s). N
5. Written Contractual Agreement N

11.2 **TOTAL LOCAL PUBLIC FUNDS** $25,464,986

**SYSTEM CASH GRANTS TO MEMBER LIBRARY**

11.3 Local Library Services Aid (LLSA) $96,169
11.4 Central Library Aid (CLDA and/or CBA) $360,637
11.5 Additional State Aid received from the System $294,500
11.6 Federal Aid received from the System $0
11.7 Other Cash Grants $0
11.8 **TOTAL SYSTEM CASH GRANTS** (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7) $751,306

**OTHER STATE AID**
11.9 State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants $3,330,220

**FEDERAL AID FOR LIBRARY OPERATION**
11.10 LSTA $0
11.11 Other Federal Aid $0
11.12 **TOTAL FEDERAL AID** (Add Questions 11.10 and 11.11) $0

**CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE**
11.13 $0

**OTHER RECEIPTS**
11.14 Gifts and Endowments $255,918
11.15 Fund Raising $157,623
11.16 Income from Investments $15,416
11.17 Library Charges $382,812
11.18 Other $433,988
11.19 **TOTAL OTHER RECEIPTS** (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18) $1,245,757

**TOTAL OPERATING FUND RECEIPTS** (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19) $30,792,269

11.20 **BUDGET LOANS** $0

**TRANSFERS**
11.22 From Capital Fund (Same as Question 14.8) $0
11.23 From Other Funds $0
11.24 **TOTAL TRANSFERS** (Add Questions 11.22 and 11.23) $0

11.25 BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2018 (Same as Question 12.40 of previous year if fiscal year has not changed) $10,309,576
11.26 **GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE**
(Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.41)

$41,101,845

12. OPERATING FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click [here](#) to read general instructions before completing this section.

**STAFF EXPENDITURES**

Salaries & Wages Paid from Library Funds

12.1 Certified Librarians $2,577,149
12.2 Other Staff $6,915,423
12.3 **Total Salaries & Wages Expenditures** (Add Questions 12.1 and 12.2) $9,492,572
12.4 **Employee Benefits Expenditures** $4,436,592
12.5 **Total Staff Expenditures (Add Questions 12.3 and 12.4)** $13,929,164

**COLLECTION EXPENDITURES**

12.6 Print Materials Expenditures $382,978
12.7 Electronic Materials Expenditures $368,472
12.8 Other Materials Expenditures $222,046
12.9 **Total Collection Expenditures** (Add Questions 12.6, 12.7 and 12.8) $973,496

**CAPITAL EXPENDITURES FROM OPERATING FUNDS**

12.10 From Local Public Funds (71PF) $0
12.11 From Other Funds (71OF) $128,569
12.12 **Total Capital Expenditures** (Add Questions 12.10 and 12.11) $128,569

**OPERATION AND MAINTENANCE OF BUILDINGS**

Repairs to Building & Building Equipment

12.13 From Local Public Funds (72PF) $114,056
12.14 From Other Funds (72OF) $0
12.15 **Total Repairs** (Add Questions 12.13 and 12.14) $114,056
12.16 $592,181
Other Disbursements for
Operation & Maintenance of
Buildings

12.17 **Total Operation &
   Maintenance of Buildings** (Add $706,237
   Questions 12.15 and 12.16)

**MISCELLANEOUS EXPENSES**

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>12.18</td>
<td>Office and Library Supplies</td>
<td>$147,392</td>
</tr>
<tr>
<td>12.19</td>
<td>Telecommunications</td>
<td>$9,326</td>
</tr>
<tr>
<td>12.20</td>
<td>Binding Expenses</td>
<td>$10,353</td>
</tr>
<tr>
<td>12.21</td>
<td>Postage and Freight</td>
<td>$27,725</td>
</tr>
<tr>
<td>12.22</td>
<td>Professional &amp; Consultant Fees</td>
<td>$197,978</td>
</tr>
<tr>
<td>12.23</td>
<td>Equipment</td>
<td>$118,361</td>
</tr>
<tr>
<td>12.24</td>
<td>Other Miscellaneous</td>
<td>$11,843,344</td>
</tr>
</tbody>
</table>
| 12.25    | **Total Miscellaneous Expenses**     | **$12,354,479**
   (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22, 12.23 and 12.24)

12.26 **CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE**

**DEBT SERVICE**

**Capital Purposes Loans (Principal and Interest)**

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>12.27</td>
<td>From Local Public Funds (73PF)</td>
<td>$1,042,497</td>
</tr>
<tr>
<td>12.28</td>
<td>From Other Funds (73OF)</td>
<td>$0</td>
</tr>
<tr>
<td>12.29</td>
<td><strong>Total</strong> (Add Questions 12.27 and 12.28)</td>
<td><strong>$1,042,497</strong></td>
</tr>
<tr>
<td>12.30</td>
<td>Budget Loans (Principal and Interest)</td>
<td>$0</td>
</tr>
<tr>
<td>12.31</td>
<td>Short-Term Loans</td>
<td>$0</td>
</tr>
<tr>
<td>12.32</td>
<td><strong>Total Debt Service</strong> (Add Questions 12.29, 12.30 and 12.31)</td>
<td><strong>$1,042,497</strong></td>
</tr>
</tbody>
</table>

12.33 **TOTAL OPERATING FUND DISBURSEMENTS** (Add Questions 12.5, 12.9, 12.12, 12.17, 12.25, 12.26 and 12.32)

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>12.33</td>
<td><strong>$29,134,442</strong></td>
<td></td>
</tr>
</tbody>
</table>

**TRANSFERS**

**Transfers to Capital Fund**

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>12.34</td>
<td>From Local Public Funds (76PF)</td>
<td>$0</td>
</tr>
<tr>
<td>12.35</td>
<td>From Other Funds (76OF)</td>
<td>$820,237</td>
</tr>
<tr>
<td>12.36</td>
<td></td>
<td>$820,237</td>
</tr>
</tbody>
</table>
Total Transfers to Capital Fund (Add Questions 12.34 and 12.35; same as Question 13.8)

12.37 Transfer to Other Funds $0
12.38 TOTAL TRANSFERS (Add Questions 12.36 and 12.37) $820,237
12.39 TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.33 and 12.38) $29,954,679
12.40 BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2018 $11,147,166
12.41 GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.39 and 12.40; same as Question 11.26) $41,101,845

ASSURANCE

12.42 The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy). 04/18/2019

FISCAL AUDIT

12.43 Last audit performed (mm/dd/yyyy) 12/31/2017
12.44 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy) 1/1/2017-12/31/2017
12.45 Indicate type of audit (select one): Private Accounting Firm

CAPITAL FUND

12.46 Does the library have a Capital Fund? Enter Y for Yes, N for No. Y If No, stop here. If Yes, complete the Capital Fund Report.

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES
13.1 Revenues from Local Government Sources $0
13.2 All Other Revenues from Local Sources $0
13.3 **Total Revenues from Local Sources** (Add Questions 13.1 and 13.2) $0

**STATE AID FOR CAPITAL PROJECTS**
13.4 State Aid Received for Construction $0
13.5 Other State Aid $0
13.6 **Total State Aid** (Add Questions 13.4 and 13.5) $0

**FEDERAL AID FOR CAPITAL PROJECTS**
13.7 **TOTAL FEDERAL AID** $0

**INTERFUND REVENUE**
13.8 Transfer from Operating Fund (Same as Question 12.36) $820,237
13.9 **TOTAL REVENUES** (Add Questions 13.3, 13.6, 13.7 and 13.8) $820,237
13.10 **NON-REVENUE RECEIPTS** $0
13.11 **TOTAL CASH RECEIPTS** (Add Questions 13.9 and 13.10) $820,237
13.12 **BALANCE IN CAPITAL FUND** - Beginning Balance for Fiscal Year Ending 2018 (Same as Question 14.11 of previous year, if fiscal year has not changed) $313,253
13.13 **TOTAL CASH RECEIPTS AND BALANCE** (Add Questions 13.11 and 13.12; same as Question 14.12) $1,133,490

**14. CAPITAL FUND DISBURSEMENTS**

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click [here](http://collectconnect.baker-taylor.com:8080/SurveyReport.aspx?IncludeAnno=N&Impersona...) to read general instructions before completing this section.

**PROJECT EXPENDITURES**

<table>
<thead>
<tr>
<th>14.1</th>
<th>Construction</th>
<th>$0</th>
</tr>
</thead>
<tbody>
<tr>
<td>14.2</td>
<td>Incidental Construction</td>
<td>$0</td>
</tr>
</tbody>
</table>

**Other Disbursements**

<table>
<thead>
<tr>
<th>14.3</th>
<th>Purchase of Buildings</th>
<th>$0</th>
</tr>
</thead>
<tbody>
<tr>
<td>14.4</td>
<td>Interest</td>
<td>$0</td>
</tr>
<tr>
<td>Question</td>
<td>Description</td>
<td>Amount</td>
</tr>
<tr>
<td>----------</td>
<td>-------------</td>
<td>--------</td>
</tr>
<tr>
<td>14.5</td>
<td>Collection Expenditures</td>
<td>$0</td>
</tr>
<tr>
<td>14.6</td>
<td>Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)</td>
<td>$0</td>
</tr>
<tr>
<td>14.7</td>
<td>TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6)</td>
<td>$0</td>
</tr>
<tr>
<td>14.8</td>
<td>TRANSFER TO OPERATING FUND (Same as Question 11.22)</td>
<td>$0</td>
</tr>
<tr>
<td>14.9</td>
<td>NON-PROJECT EXPENDITURES</td>
<td>$0</td>
</tr>
<tr>
<td>14.10</td>
<td>TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)</td>
<td>$0</td>
</tr>
<tr>
<td>14.11</td>
<td>BALANCE IN CAPITAL FUND - Ending Balance for the Fiscal Year Ending 2018</td>
<td>$1,133,490</td>
</tr>
<tr>
<td>14.12</td>
<td>TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13)</td>
<td>$1,133,490</td>
</tr>
</tbody>
</table>

### 15. CENTRAL LIBRARIES

PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

### 16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.

*Note:* See instructions for definitions and calculations of each of these Federal Totals.

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>16.1</td>
<td>Total ALA-MLS</td>
<td>42.97</td>
</tr>
<tr>
<td>16.2</td>
<td>Total Librarians</td>
<td>54.35</td>
</tr>
<tr>
<td>16.3</td>
<td>All Other Paid Staff</td>
<td>162.44</td>
</tr>
<tr>
<td>16.4</td>
<td>Total Paid Employees</td>
<td>216.79</td>
</tr>
<tr>
<td>16.5</td>
<td>State Government Revenue</td>
<td>$4,081,526</td>
</tr>
<tr>
<td>16.6</td>
<td>Federal Government Revenue</td>
<td>$0</td>
</tr>
<tr>
<td>16.7</td>
<td>Other Operating Revenue</td>
<td>$1,245,757</td>
</tr>
<tr>
<td>16.8</td>
<td>Total Operating Revenue</td>
<td>$30,792,269</td>
</tr>
<tr>
<td>16.9</td>
<td>Other Operating Expenditures</td>
<td>$13,060,716</td>
</tr>
<tr>
<td>16.10</td>
<td>Total Operating Expenditures</td>
<td>$27,963,376</td>
</tr>
<tr>
<td>16.11</td>
<td>Total Capital Expenditures</td>
<td>$128,569</td>
</tr>
<tr>
<td>16.12</td>
<td>Print Materials</td>
<td>1,984,499</td>
</tr>
<tr>
<td>16.13</td>
<td>Total Registered Borrowers</td>
<td>95,702</td>
</tr>
<tr>
<td>16.14</td>
<td>Other Capital Revenue and Receipts</td>
<td>$820,237</td>
</tr>
</tbody>
</table>
16.15 **Total Number of Internet Terminals Used by the General Public** 395

16.16 **Total Uses (sessions) of Public Internet Computers Per Year** 283,227

16.17 **Total Wireless Sessions Provided by the Library Wireless Service Per Year** 287,767

17. **FOR NEW YORK STATE LIBRARY USE ONLY**

| 17.1 | **LIB ID** | 0800000000 |
| 17.2 | **Interlibrary Relationship Code** | HQ |
| 17.3 | **Legal Basis Code** | CO |
| 17.4 | **Administrative Structure Code** | MO |
| 17.5 | **FSCS Public Library Definition** | Y |
| 17.6 | **Geographic Code** | CO1 |
| 17.7 | **FSCS ID** | NY0005 |
| 17.8 | **SED CODE** | 140600700787 |
| 17.9 | **INSTITUTION ID** | 800000052491 |

**SUGGESTED IMPROVEMENTS**

Library Name: BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

Library System: Buffalo & Erie County Public Library

Name of Person Completing Form: Angela Pierpaoli

Phone Number: (716) 858-7161

I am satisfied that this resource (Collect) is meeting library needs: Strongly Agree

Applying this resource (Collect) will help improve library services to the public: Strongly Agree

Please share with us your suggestions for improving the Annual Report. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!

It would be helpful to have previous and next buttons at the top of the page as well as the bottom. Users should not have to scroll down so much for bottom Save button.
Buffalo and Erie County Public Library
Annual Report For Public And Association Libraries - 2018

1. GENERAL LIBRARY INFORMATION

1.33 School District

For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.

Note: In addition to the Buffalo Public School District, B&ECPL provides public library services to residents of all school districts in Erie County.

1.51 Coles (formerly East Delavan) - Throughout 2018, basement meeting/library space unavailable due to construction.

2. LIBRARY COLLECTION

2.14 Local Electronic Collections

Note: Reduced number of purchased databases.

2.18 Video - Downloadable Units

Note: No new downloadable videos purchased in 2018.

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.2 Registered resident borrowers

Does the library have a disaster plan?

Note: Modified method to count based on card activity.

3.7 electronic scanning and reading software, such as OpenBook

Note: The Library's disaster plan is currently being updated.

Note: SARA Stand-Alone Scanning and Reading Appliance at the Central Library

One-on-one programs include the Book a Technology Trainer and Book a Librarian programs as well as tutoring. On occasion, a second or third person attends these appointments, but the library still considers them one-on-one programs rather than planned group programs.

3.28 One-on-One Program Attendance

Note: Coles (formerly East Delavan) - Throughout 2018, basement meeting/library space unavailable due to construction.

3.49 Other (describe using the State note)

Note: Buffalo Zoo; Western New York Book Arts Center; The Greater Buffalo United Accountable Healthcare Network
e. Other (describe using the State note)

Note: Children's Center in the Courts: Fisher-Price in East Aurora; University at Buffalo Babylab.

f. Other (see instructions and describe using Note)

Note: Catholic Charities; Jericho Road Community Health Center; Say Yes to Education Buffalo;
ESL Café (BPS teacher working independently); Jericho Road Community Health Center; Say Yes to Education Buffalo; Jewish Family Services; International Preparatory School; Jericho Road Hope Refugee Drop-in Center, 248 W Ferry St., Buffalo, NY 14213; Community Academic Center, 214 Grant St, Buffalo, NY 14213; Buffalo State College Community Academic Center.

One-on-one digital literacy programs include the Book a Technology Trainer program. On occasion, a second or third person attends these appointments, but the library still considers them one-on-one programs rather than planned group programs.

3.80 Total one-on-one program attendance

4. LIBRARY TRANSACTIONS

4.13 Successful Retrieval of Electronic Information

Note: Reduced number of purchased databases.

4.21 TOTAL MATERIALS PROVIDED


5. TECHNOLOGY AND TELECOMMUNICATIONS

5.4 Annual number of visits to the library's web site

Note: Mid-2017, B&ECPL moved from open source public catalog to proprietary catalog. The proprietary catalog does not allow for the same level of search engine optimization, resulting in google searches populating fewer B&ECPL catalog records.

5.7 Does the library file for E-rate benefits?

Note: Included as a component unit of B&ECPL.

6. STAFF INFORMATION

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes
8. PUBLIC SERVICE INFORMATION

No Notes

9. SERVICE OUTLET INFORMATION

Repeating Group 3
1. Outlet Name

Note: Name changed to "Leroy R. Coles, Jr. Branch Library".

Repeating Group 7
1. Outlet Name

Note: Name change to "Isaías González-Soto Branch Library".

Repeating Group 3
3. Street Address

Note: Street name is spelled incorrectly. Address should be 1187 E. Delavan Avenue.

Repeating Group 3
Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?

17. 

Note: Basement meeting/library space unavailable due to construction throughout 2018.

Repeating Group 1
Type of connection on the outlet's public Internet computers

Note: Ethernet connection.

Repeating Group 2
Type of connection on the outlet's public Internet computers

Note: Ethernet connections to Central.

Repeating Group 3
Type of connection on the outlet's public Internet computers

Note: Ethernet connections to Central.

Repeating Group 4
Type of connection on the outlet's public Internet computers

Note: Ethernet connections to Central.

Repeating Group 5
Type of connection on the outlet's public Internet computers

Note: Ethernet connections to Central.

Repeating Group 6
Type of connection on the outlet's public Internet computers

Note: Ethernet connections to Central.

Repeating Group 7
28.

Note: Ethernet connections to Central.
### Type of connection on the outlet's public Internet computers

<table>
<thead>
<tr>
<th>Repeating Group</th>
<th>Type of connection on the outlet's public Internet computers</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>28.</td>
<td>Note: Ethernet connections to Central.</td>
<td></td>
</tr>
<tr>
<td>28.</td>
<td>Note: Ethernet connections to Central.</td>
<td></td>
</tr>
<tr>
<td>28.</td>
<td>Note: Cellular</td>
<td></td>
</tr>
</tbody>
</table>

### 10. OFFICERS AND TRUSTEES

#### 10.18 Term Begins - Year (yyyy)

Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).

**Note:** Trustee served as holdover trustee from January 2017 through March 2017 when reappointed.

10.21 Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).

**Note:** Trustee served as holdover trustee from January 2017 through March 2017 when reappointed.

10.22 **Note:**
The date the Oath of Office was taken (mm/dd/yyyy)

Repeating Group 6

Trustee served as holdover trustee from January 2017 through March 2017 when reappointed.

Note: Trustee served as holdover trustee from January 2017 through March 2017 when reappointed.

9. Term Begins - Month

Repeating Group 2

This trustee was appointed to complete the remainder of a term of a trustee (Phyllis Horton) whose term expired and who had been serving as a holdover trustee.

Note: Trustee served as holdover trustee until reappointed on 10/06/2016.

10. Term Begins - Year (year)

Repeating Group 5

Note: Trustee served as holdover trustee from January 2016 through October 2016 when reappointed.

10. Term Begins - Year (year)

Repeating Group 8

Note: Trustee served as holdover trustee from January 2016 through March 2017 when reappointed.

10. Term Begins - Year (year)

Repeating Group 10

Note: Trustee served as holdover trustee from January 2016 through March 2017 when reappointed.

10. Term Begins - Year (year)

Repeating Group 11

Note: Trustee served as holdover trustee from January 2016 through March 2017 when reappointed.

10. Term Begins - Year (year)

Repeating Group 12

Note: Trustee served as holdover trustee from January 2013 through April 2013 when reappointed.

12. Term Expires - Year (yyyy)

Repeating Group 9

Note: Trustee is serving as a holdover trustee since his term expired on December 31, 2018. The Mayor of the City of Buffalo must recommend reappointment/replacement of this position. The appointment is subsequently approved by the Erie County Executive with the confirmation required by the Erie County Legislature. Per NY Not for Profit Corporation Law, Sec. 703(c) "Each director (this includes trustees) shall hold office until the expiration of the term for which he is elected or appointed, and until his successor has been elected and qualified." Mr. Berlow continues to hold office under this law as his successor has not been appointed yet.

12. Term Expires - Year (yyyy)

Note: Trustee is serving as a holdover trustee since his term expired on December 31, 2018. The reappointment/replacement of this position falls to the Erie County Executive with the confirmation required by the Erie County Legislature. Per NY Not for Profit Corporation Law, Sec. 703(c) "Each director (this includes trustees) shall hold office until the expiration of the term for which he is elected or appointed, and until his successor has been elected and qualified." Mr. Housh
Repeating Group 12

12. Term Expires - Year (yyyy)

Note:

Trustee is serving as a holdover trustee since her term expired on December 31, 2017. The Mayor of the City of Buffalo must recommend reappointment/replacement of this position. The appointment is subsequently approved by the Erie County Executive with the confirmation required by the Erie County Legislature. Per NY Not for Profit Corporation Law, Sec. 703(c) "Each director (this includes trustees) shall hold office until the expiration of the term for which he is elected or appointed, and until his successor has been elected and qualified." Ms. Panty continues to hold office under this law as her successor has not been appointed yet.

Repeating Group 13

12. Term Expires - Year (yyyy)

Note:

Trustee is serving as a holdover trustee since her term expired on December 31, 2018. The reappointment/replacement of this position falls to the Erie County Executive with the confirmation required by the Erie County Legislature. Per NY Not for Profit Corporation Law, Sec. 703(c) "Each director (this includes trustees) shall hold office until the expiration of the term for which he is elected or appointed, and until his successor has been elected and qualified." Dr. Ricks continues to hold office under this law as her successor has not been appointed yet.

Repeating Group 2

Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).

13. Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).

Repeating Group 8

Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).

13. Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the

Repeating Group 10

13. Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the

Note:

Trustee served as holdover trustee from January 2016 through March 2017 when reappointed.

Note:

Trustee served as a holdover trustee from January 2016 through October 2016 when reappointed.
remainder of a term of a trustee who resigned their position).

**Repeating Group 11**
Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).

**Note:** Trustee served as a holdover trustee from January 2016 through March 2017 when reappointed.

**Repeating Group 12**
Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).

**Note:** Trustee served as holdover trustee from January 2013 through April 2013 when reappointed.

**Repeating Group 5**

**Repeating Group 6**

**Repeating Group 8**

**Repeating Group 10**

**Repeating Group 11**

**Repeating Group 12**

**11. OPERATING FUNDS RECEIPTS**

**11.4 Central Library Aid (CLDA and/or CBA)**

**Note:**
B&ECPL is both System Headquarters as well as Central Library, therefore there is not a transfer to member libraries. Question # 7.4 of System report is zero, because the expenditure of the funds are included in Library Materials and Personnel expenses for Central Library of Buffalo & Erie County Public Library.
12. OPERATING FUND DISBURSEMENTS

12.22 Professional & Consultant Fees

The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).

Note: Board approved the report on 4/18/2019.

12.42 Professional Fees in excess of $10,000
Bond Schoeneck & King (Legal) $58,708
Unique Management (Collection Agency) $46,495
Erie County Purchasing (Procurement) $29,879
Joy Kuebler Landscape Architect PC (Architect Consult) $20,000

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUND DISBURSEMENTS

No Notes

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

No Notes

17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes