Buffalo and Erie County Public Library
Annual Report For Public And Association Libraries - 2021

1. GENERAL LIBRARY INFORMATION

Library/Director Information

Please note: Bibliostat CollectConnect is now compatible with major browsers including Google Chrome, Mozilla Firefox, Safari and Internet Explorer.

Please be advised Bibliostat CollectConnect is now using a new interface. If you have accessed or if you believe you may have accessed the old Bibliostat Collect, please click the new link here and you will be taken to the new interface. Please be sure you exit and close the old Bibliostat Collect before you begin your survey.

To avoid loss of data, only one person at a time should be logged into a member library report. Multiple people logged into the same report will cause data to be lost.

Libraries should not have reports from two different years open at the same time.

Report all information in Part 1 as of December 31, 2021, except for questions related to the current library director/manager (questions 1.37 through 1.44).

1.1	Library ID Number	0800000000
1.2	Library Name	BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Buffalo *
1.6	Beginning Fiscal Reporting Year	01/01/2021
1.7	Ending Fiscal Reporting Year	12/31/2021
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.11	Beginning Local Fiscal Year	01/01/2021
1.12	Ending Local Fiscal Year	12/31/2021
1.13	Address Status	00 (for no change from previous year)
1.14	Street Address	1 LAFAYETTE SQUARE

1.15	City	BUFFALO
1.16	Zip Code	14203
1.17	Mailing Address	1 LAFAYETTE SQUARE
1.18	City	BUFFALO
1.19	Zip Code	14203
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(716) 858-8900
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(716) 845-9053
1.22	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	askus@buffalolib.org
1.23	Library Home Page URL (Enter N/A if no home page URL)	https://www.buffalolib.org/
1.24	Population Chartered to Serve (per 2010 Census)	919,040
1.25	Indicate the type of library as stated in the library's charter (select one):	PUBLIC
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	County
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N
1.28	Indicate the type of charter the library currently holds (select one):	Absolute
1.29	Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter	08/31/1953
1.30	Date the library was last registered	12/08/1953
1.31	Federal Employer Identification Number	166032029
1.32	County	ERIE
1.33	School District	Buffalo
1.34	Town/City	Buffalo
1.35	Library System	Buffalo & Erie County Public Library

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

1.36a	President/CEO Name	N/A
1.36b	President/CEO Phone Number	N/A
1.36c	President/CEO Email	N/A

NOTE: For questions 1.37 through 1.44, report all information for the current library director/manager.

1.37	First Name of Library Director/Manager	John
1.38	Last Name of Library Director/Manager	Spears
1.39	NYS Public Librarian Certification Number	XE4MA7Z
1.40	What is the highest education level of the library manager/director?	Master's Degree
1.41	If the library manager/director holds a Master's	Y

	Degree, is it a Master's Degree in Library/Information Science?	
1.42	Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.	Y
1.43	E-mail Address of the Director/Manager	spearsj@buffalolib.org
1.44	Fax Number of the Director/Manager	(716) 845-9052
1.45	Does the library charge fees for library cards to people residing outside the system's service area?	Y

Public Votes/Contracts

1.46	Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2021? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.47.	N
1.	Name of municipality or district holding the public vote	N/A
2.	Indicate the type of municipality or district holding the public vote	N/A
3.	Date the vote was held (mm/dd/2021)	N/A
4.	Was the vote successful? Y/N	N/A
5.	What type of public vote was it?	N/A
6a.	Most recent prior year approved appropriation from a public vote:	N/A
6b.	Proposed increase in appropriation as a result of the vote held on the date reported in question number 3:	N/A
6c.	Total proposed appropriation (sum of 6a and 6b):	N/A

This question should only be answered if "No" was answered in Q1.46 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

1.47	Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2021) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.48.	N
1.	Name of municipality or district holding the public vote	N/A
2.	Indicate the type of municipality or district holding the public vote	
3.	Date the last successful vote was held (mm/dd/yyyy)	N/A
4.	What type of public vote was it?	
5.	What was the total dollar amount of the appropriation	N/A

from tax dollars resulting from the last successful
vote?

Unusual Circumstances

1.48   Does the reporting library have a contractual
agreement with a municipality or district to provide
library services to residents of an area not served by a   N
chartered library? Enter Y for Yes, N for No. If yes,
please complete one record for *each* contract. If no,
go to question 1.49.

1.	Name of contracting municipality or district	N/A
2.	Is this a written contractual agreement?	N/A
3.	Population of the geographic area served by this contract	N/A
4.	Dollar amount of contract	N/A
5.	Enter the appropriate code for range of services provided (select one):	N/A

1.49   For the reporting year, has the library experienced
any unusual circumstance(s) that affected the
statistics reported (e.g., natural disaster, fire, closed
for renovations, massive weeding of collection, etc.)?   Y
If yes, please annotate explaining the circumstance(s)
and the impact on the library using the Note; if no,
please go to Part 2, Library Collection.

2. LIBRARY COLLECTION

Print/Electronic/Other Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.
Please read general information instructions below before completing this section.
NOTE: This section of the survey (2.1-2.25) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which
expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures,
and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only
items that have been purchased, leased or licensed by the library, a consortium, the state library, a
donor or other person or entity. Included items must only be accessible with a valid library card or at
a physical library location; inclusion in the catalog is not required. Do not include items freely
available without monetary exchange. Count electronic materials at the administrative entity level
(main library); do not duplicate numbers at each branch.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	161,182
2.2	Adult Non-fiction Books	1,184,127
2.3	Total Adult Books (Total questions 2.1 & 2.2)	1,345,309
2.4	Children's Fiction Books	78,822
2.5	Children's Non-fiction Books	34,619
2.6	Total Children's Books (Total questions 2.4 & 2.5)	113,441
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	1,458,750

Other Print Materials

2.8	Total Uncataloged Books	87,681
2.9	Total Print Serials	415,811
2.10	All Other Print Materials	845,777
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	1,349,269
2.12	Total Print Materials (Total questions 2.7 and 2.11)	2,808,019

ALL OTHER MATERIALS

Electronic Materials

2.13	Electronic Books	85,651
2.14	Local Electronic Collections	29
2.15	NOVELNY Electronic Collections	15
2.16	Total Electronic Collections (Total questions 2.14 and 2.15)	44
2.17	Audio - Downloadable Units	35,987
2.18	Video - Downloadable Units	202
2.19	Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)	1,044
2.20	Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)	122,928

Non-Electronic Materials

2.21	Audio - Physical Units	99,908
2.22	Video - Physical Units	101,335
2.23	Other Circulating Physical Items	14,904
2.24	Total Physical Items in Collection (Total questions 2.21 through 2.23)	216,147

Grand Total/Additions to Holdings

2.25	**GRAND TOTAL HOLDINGS** (Total questions 2.12, 2.20 and 2.24)	3,147,094

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.26	Cataloged Books	20,544
2.27	All Other Print Materials	6,472
2.28	Electronic Materials	45,714

| 2.29 | All Other Materials | 10,746 |
| 2.30 | Total Additions (Total questions 2.26 through 2.29) | 83,476 |

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Visits/Borrowers/Policies/Accessibility

Report all information on questions 3.1 through 3.29 as of the end of the <u>fiscal</u> year reported in Part 1; report information on questions 3.30 through 3.82 for the 2021 <u>calendar</u> year. Please click <u>here</u> to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.

LIBRARY USE

3.1	Library visits (total annual attendance)	387,130
3.1a	Regarding the number of Library Visits entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count
3.2	Registered resident borrowers	117,577
3.3	Registered non-resident borrowers	364

Please report information on WRITTEN POLICIES as of 12/31/21.

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.4	Does the library have an open meeting policy?	Y
3.5	Does the library have a policy protecting the confidentiality of library records?	Y
3.6	Does the library have an Internet use policy?	Y
3.7	Does the library have a disaster plan?	Y
3.8	Does the library have a board-approved conflict of interest policy?	Y
3.9	Does the library have a board-approved whistle blower policy?	Y
3.10	Does the library have a board-approved sexual harassment prevention policy?	Y

Please report information on ACCESSIBILITY as of 12/31/21.

ACCESSIBILITY (Answer Y for Yes, N for No)

3.11	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y
3.12	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	Y
3.13	Does the library have large print books?	Y
3.14	Does the library have assistive technology for people who are visually impaired or blind?	Y

3.15 - If so, what do you have?

screen reader, such as JAWS, Windoweyes or NVDA	Yes
refreshable Braille commonly referred to as a refreshable Braille display	No
screen magnification software, such as Zoomtext	Yes
electronic scanning and reading software, such as OpenBook	Yes

3.16	Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)?	Y

Library Sponsored Programs/Summer Reading Program

SYNCHRONOUS PROGRAM SESSIONS and ATTENDANCE

For Questions 3.19, 3.19a, 3.19b,

- If you have broken out Synchronous Program Sessions for Children by age group, 0–5 and 6–11, please complete Q3.19a and Q3.19b. Enter the total in Q3.19.
- If you have not broken out Synchronous Program Sessions by age group, enter the Number of Children's Programs in Q3.19, and enter N/A in Q3.19a and Q3.19b.

For Questions 3.26, 3.26a, 3.26b,

- If you have broken out Synchronous Children's Program Attendance by age group, 0–5 and 6–11, please complete Q3.26a and Q3.26b. Enter that total in Q3.26.
- If you have not broken out Synchronous Children's Program Attendance by age group, enter the Children's Program Attendance in Q3.26, and enter N/A in Q3.26a and Q3.26b.

3.17	Number of Synchronous Program Sessions Targeted at Adults Age 19 or Older	433
3.18	Number of Synchronous Program Sessions Targeted at Young Adults Ages 12-18	135
3.19	Number of Children's Programs	190
3.19a	Number of Synchronous Program Sessions Targeted at Children Ages 0-5	69
3.19b	Number of Synchronous Program Sessions Targeted at Children Ages 6-11	121
3.20	Number of Synchronous General Interest Program Sessions	221
3.20a	Total Number of Synchronous Program Sessions for those libraries who are not reporting the number of Children's Programs in Q3.19a and Q3.19b (Total questions 3.17, 3.18, 3.19, 3.20)	979
3.21	Total Number of Synchronous Program Sessions (Total questions 3.17, 3.18, 3.19a, 3.19b, 3.20). This is the Total Number for those libraries who are	979

3.21a	Number of Synchronous In-Person Onsite Program Sessions	405
3.21b	Number of Synchronous In-Person Offsite Program Sessions	117
3.21c	Number of Synchronous Virtual Program Sessions	664
3.22	One-on-One Program Sessions	20,101
3.23	Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library?	Yes
3.24	Attendance at Synchronous Programs Targeted at Adults Age 19 or Older	6,519
3.25	Attendance at Synchronous Programs Targeted at Young Adults Ages 12-18	1,284
3.26	Children's Program Attendance	3,782
3.26a	Attendance at Synchronous Programs Targeted at Children Ages 0-5	717
3.26b	Attendance at Synchronous Programs Targeted at Children Ages 6-11	3,065
3.27	Attendance at Synchronous General Interest Programs	12,906
3.27a	Total Attendance at Synchronous Programs for those libraries who are not reporting the Children's Program Attendance in Q3.26a and Q3.26b (Total questions 3.24, 3.25, 3.26, 3.27)	24,491
3.28	Total Attendance at Synchronous Programs (Total questions 3.24, 3.25, 3.26a, 3.26b, 3.27). This is the Total Number for those libraries who are breaking out Children's Programming questions by age.	24,491
3.28a	Synchronous In-Person Onsite Program Attendance	8,176
3.28b	Synchronous In-Person Offsite Program Attendance	8,820
3.28c	Synchronous Virtual Program Attendance	7,704
3.29	One-on-One Program Attendance	20,132
3.29a	Total Number of Asynchronous Program Presentations	262
3.29b	Total Views of Asynchronous Program Presentations within 7 Days	25,128

Please report information on SUMMER READING PROGRAMS for the 2021 calendar year.

SUMMER READING PROGRAM

3.30 - Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2021 (check all that apply):

a.	Program(s) for children	Yes
b.	Program(s) for young adults	Yes

c.	Program(s) for Adults	Yes
d.	Summer Reading at New York Libraries name and/or logo used	Yes
e.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used)	Yes
f.	N/A	No
3.31	Library outlets offering the summer reading program	10
3.32	Children registered for the library's summer reading program	410
3.33	Young adults registered for the library's summer reading program	48
3.34	Adults registered for the library's summer reading program	156
3.35	Total number registered for the library's summer reading program (total 3.32 + 3.33 + 3.34)	614
3.36	Children's program sessions - Summer 2021	140
3.37	Young adult program sessions - Summer 2021	12
3.38	Adult program sessions - Summer 2021	2
3.39	Total program sessions - Summer 2021 (total 3.36 + 3.37 + 3.38)	154
3.40	Children's program attendance - Summer 2021	5,136
3.41	Young adult program attendance - Summer 2021	206
3.42	Adult program attendance - Summer 2021	98
3.43	Total program attendance - Summer 2021 (total 3.40 + 3.41 + 3.42)	5,440

COLLABORATORS

3.44	Public school district(s) and/or BOCES	10
3.45	Non-public school(s)	0
3.46	Childcare center(s)	1
3.47	Summer camp(s)	9
3.48	Municipality/Municipalities	2
3.49	Literacy provider(s)	1
3.50	Other (describe using the State note)	8
3.51	Total Collaborators (total 3.44 through 3.50)	31

Early/Adult/English Speaker/Digital Literacy

Please report information on EARLY LITERACY PROGRAMS for the 2021 calendar year.

EARLY LITERACY PROGRAMS

| 3.52 | Did the library offer early literacy programs? (Enter Y for Yes, N for No) | Y |

3.53 - Indicate types of programs offered (check all that apply)

| a. | Focus on birth - school entry (kindergarten) | Yes |
| b. | Focus on parents & caregivers | No |

c.	Combined audience	Yes
d.	N/A	No

3.54 - Number of sessions

a.	Focus on birth - school entry (kindergarten)	69
b.	Focus on parents & caregivers	0
c.	Combined audience	1
d.	N/A	0

3.55   Total Sessions   70

3.56 - Attendance at sessions

a.	Focus on birth - school entry (kindergarten)	717
b.	Focus on parents & caregivers	0
c.	Combined audience	3
d.	N/A	0

3.57   Total Attendance   720

3.58 - Collaborators (check all that apply):

a.	Childcare center(s)	No
b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public School(s)	No
d.	Health care providers/agencies	Yes
e.	Other (describe using the State note)	No

Please report information on ADULT LITERACY for the 2021 calendar year.

ADULT LITERACY

3.59	Did the library offer adult literacy programs?	Yes
3.60	Total group program sessions	3
3.61	Total one-on-one program sessions	191
3.62	Total group program attendance	16
3.63	Total one-on-one program attendance	191

3.64 - Collaborators (check all that apply)

a.	Literacy NY (Literacy Volunteers of America)	Yes
b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public Schools	No
d.	Other (see instructions and describe using Note)	Yes

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2021 calendar year.

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.65	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	Y
3.66	Children's program sessions	0
3.67	Young adult program sessions	0
3.68	Adult program sessions	6
3.69	Total program sessions (total 3.66 + 3.67 + 3.68)	6

3.70	One-on-one program sessions	121
3.71	Children's program attendance	0
3.72	Young adult program attendance	0
3.73	Adult program attendance	19
3.74	Total program attendance (total 3.71 + 3.72 + 3.73)	19
3.75	One-on-one program attendance	121

3.76 - Collaborators (check all that apply):

a.	Literacy NY (Literacy Volunteers of America)	Yes
b.	Public School District(s) and/or BOCES	No
c.	Non-Public School(s)	No
d.	Other (describe using the Note)	Yes

Please report information on DIGITAL LITERACY for the 2021 calendar year.

DIGITAL LITERACY

3.77	Did the library offer digital literacy programs?	Y
3.78	Total group program sessions	117
3.79	Total one-on-one program sessions	2,327
3.80	Total group program attendance	451
3.81	Total one-on-one program attendance	2,353
3.82	Did your library offer teen-led activities during the 2021 calendar year?	Y

4. LIBRARY TRANSACTIONS

Circulation/Electronic Use/Reference Transactions

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is <u>not</u> considered part of circulation.)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	262,329
4.2	Adult Non-fiction Books	183,819
4.3	Total Adult Books (Total questions 4.1 & 4.2)	446,148
4.4	Children's Fiction Books	236,099
4.5	Children's Non-fiction Books	54,957
4.6	Total Children's Books (Total questions 4.4 & 4.5)	291,056
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	737,204

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	523,349
4.9	Circulation of Children's Other Materials	71,598
4.10	Circulation of Other Physical Items (Total questions 4.8, 4.9)	594,947
4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	1,332,151

ELECTRONIC USE

4.12	Use of Electronic Material	1,383,875
4.13	Successful Retrieval of Electronic Information	632,513
4.14	Electronic Content Use (Total questions 4.12 & 4.13)	2,016,388
4.15	Total Circulation of Materials (Total questions 4.11 & 4.12)	2,716,026
4.16	Total Collection Use (Total questions 4.13 & 4.15)	3,348,539
4.17	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	362,654

REFERENCE TRANSACTIONS

4.18	Total Reference Transactions	59,358
4.18a	Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count
4.19	Does the library offer virtual reference?	Y

Interlibrary Loan

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.20	TOTAL MATERIALS RECEIVED	5,770

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.21	TOTAL MATERIALS PROVIDED	6,779

5. TECHNOLOGY AND TELECOMMUNICATIONS

Report all information as of December 31, 2021.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y
5.2	Online public access catalog (OPAC)?	Y
5.3	Electronic access to the OPAC from outside the library?	Y
5.4	Annual number of visits to the library's web site	7,003,391
5.5	Does the library use Internet filtering software on any computer?	Y
5.6	Does your library use social media?	Y
5.7	Does the library file for E-rate benefits?	Y
5.8	Is the library part of a consortium for E-rate benefits?	N
5.9	If yes, in which consortium are you participating?	N/A
5.10	Name of the person responsible for the library's Information Technology (IT) services	Stephen Hovey, IT Administrator
5.11	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(716) 858-6004
5.12	IT contact's email address	hoveys@buffalolib.org

6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all

positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	35

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	0
6.3	Vacant Library Director (certified)	1
6.4	Librarian (certified)	43.16
6.5	Vacant Librarian (certified)	4.4
6.6	Library Manager (not certified)	0
6.7	Vacant Library Manager (not certified)	0
6.8	Library Specialist/Paraprofessional (not certified)	0
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0
6.10	Other Staff	134.77
6.11	Vacant Other Staff	68.17
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	177.93
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	73.57

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1
6.15	Salary - Entry Level Librarian (certified)	$45,698
6.16	FTE - Library Director (certified)	1
6.17	Salary - Library Director (certified)	$150,000
6.18	FTE - Library Manager (not certified)	N/A
6.19	Salary - Library Manager (not certified)	N/A

7. MINIMUM PUBLIC LIBRARY STANDARDS

As of January 1, 2021 all public, free association and Indian libraries in New York State are required to meet the minimum standards listed below. Please indicate which of these standards your library meets as of **December 31, 2021**. Please click here to read general instructions before completing this section. Helpful information for meeting minimum public library standards is available on the State Library's website. Questions about the new standards should be directed to your library system.

1.	Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law.	Y

2. Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff. — Y

3. Provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service. — Y

4. Has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law. — Y

5. Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service. — Y

6. Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service. — Y

7. Is open the minimum standard number of public service hours for population served. (see instructions) — Y

8. Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate:

8a.	space	Y
8b.	lighting	Y
8c.	shelving	Y
8d.	seating	Y
8e.	power infrastructure	Y
8f.	data infrastructure	Y
8g.	public restroom	Y

9. Provides programming to address community needs, as outlined in the library's long-range plan of service. — Y

10. Provides

10a. a circulation system that facilitates access to the local library collection and other library catalogs — Y

10b. equipment, technology, and internet connectivity to address community needs and facilitate access to information. — Y

11. Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above. — Y

12. Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8. — Y

13. Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service. — Y

| 14. | Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service. | Y |

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	8
8.3	Bookmobiles	1
8.4	Other Outlets	2
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	12

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	60.00
8.7	Minimum Weekly Total Hours - Branch Libraries	328.00
8.8	Minimum Weekly Total Hours - Bookmobiles	21.50
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	409.50
8.10	Annual Total Hours - Main Library	3,034.00
8.11	Annual Total Hours - Branch Libraries	15,123.00
8.12	Annual Total Hours - Bookmobiles	502.50
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	18,659.50

8A. COVID

NOTE: This section of the survey (8A) collects data on the impact of the COVID–19 pandemic. Report all information in Part 8A from January 1, 2021 to December 31, 2021.

CV1	Were any of the library's outlets physically closed to the public for any period of time due to the Coronavirus (COVID-19) pandemic?	Yes
CV2	Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic?	Yes
CV3	Did the library allow users to complete registration for library cards online without having to come to the library during the Coronavirus (COVID-19) pandemic?	Yes
CV4	Did the library provide reference service via the Internet or telephone when the building was	Yes

physically closed to the public during the Coronavirus (COVID-19) pandemic?

CV5 Did the library provide 'outside' service for circulation of physical materials at one or more outlets during the Coronavirus (COVID-19) pandemic? Yes

CV6 Did the library intentionally provide Wi-Fi Internet access to users outside the building at one or more outlets during COVID-19 pandemic? Yes

CV7 Did the library increase access to Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic? No

CV8 Did library staff work for other government agencies or nonprofit organizations instead of, or in addition to, their normal duties during the Coronavirus (COVID-19) pandemic? No

CV9 Number of Weeks an Outlet Had Limited Occupancy Due to COVID-19 25

9. SERVICE OUTLET INFORMATION

Outlets should be arranged in alphabetical order if possible. br>
Report all information as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available in the survey by clicking here. Complete this form and email it to collectconnect@baker-taylor.com

1.	Outlet Name	Buffalo & Erie County Public Library System
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1 Lafayette Square
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14203
7.	Phone (enter 10 digits only)	(716) 858-8900
8.	Fax Number (enter 10 digits only)	(716) 845-9053
9.	E-mail Address	askus@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/locations-hours/central-downtown-buffalo
11.	County	Erie
12.	School District	Buffalo

13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	CE
15.	Public Service Hours Per Year for This Outlet	3,034
16.	Number of Weeks This Outlet is Open	52
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	25
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	357
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	County
22.	Who owns the land on which this outlet is built?	County
23.	Indicate the year this outlet was initially constructed	1963
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2021
25.	Square footage of the outlet	403,000
26.	Number of Internet Computers Used by General Public	143
27.	Number of uses (sessions) of public Internet computers per year	47,469
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	Password required
33.	Wireless Sessions	118,232
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	Y
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0

40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	East Clinton Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1929 East Clinton Street
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14206
7.	Phone (enter 10 digits only)	(716) 823-5626
8.	Fax Number (enter 10 digits only)	(716) 823-5626
9.	E-mail Address	ecl@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/locations-hours/east-clinton-branch
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,281
16.	Number of Weeks This Outlet is Open	52
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	25
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	8
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1976
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2015
25.	Square footage of the outlet	4,215
26.	Number of Internet Computers Used by General Public	14
27.	Number of uses (sessions) of public Internet computers per year	2,656
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum download speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps

30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	Password required
33.	Wireless Sessions	5,214
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	Leroy R. Coles, Jr. Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1187 East Delavan Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14215
7.	Phone (enter 10 digits only)	(716) 896-4433
8.	Fax Number (enter 10 digits only)	(716) 896-4433
9.	E-mail Address	cls@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/locations-hours/leroy-r-coles-jr-branch-library
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,894
16.	Number of Weeks This Outlet is Open	52
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	25
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	112
20.	Enter the appropriate outlet code (select one):	LRF

21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1961
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2021
25.	Square footage of the outlet	11,279
26.	Number of Internet Computers Used by General Public	49
27.	Number of uses (sessions) of public Internet computers per year	9,666
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	Password required
33.	Wireless Sessions	7,535
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	Frank E. Merriweather, Jr. Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1324 Jefferson Ave.
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14208
7.	Phone (enter 10 digits only)	(716) 883-4418
8.	Fax Number (enter 10 digits only)	(716) 551-0158
9.	E-mail Address	mrw@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/locations-hours/frank-e-merriweather-jr-branch
11.	County	Erie
12.	School District	Buffalo

13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	2,459
16.	Number of Weeks This Outlet is Open	52
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	25
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	263
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	2006
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	N/A
25.	Square footage of the outlet	20,000
26.	Number of Internet Computers Used by General Public	51
27.	Number of uses (sessions) of public Internet computers per year	13,892
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum download speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum upload speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	Password required
33.	Wireless Sessions	8,751
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0

40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	J. P. Dudley Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	2010 South Park Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14220
7.	Phone (enter 10 digits only)	(716) 823-1854
8.	Fax Number (enter 10 digits only)	(716) 823-1854
9.	E-mail Address	dud@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/locations-hours/dudley-branch
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,924
16.	Number of Weeks This Outlet is Open	51
16a	Number of weeks an outlet closed due to COVID-19	1
16b	Number of weeks an outlet had limited occupancy due to COVID-19	25
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	17
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1962
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2020
25.	Square footage of the outlet	6,090
26.	Number of Internet Computers Used by General Public	25
27.	Number of uses (sessions) of public Internet computers per year	5,665
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum download speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps

30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	Password required
33.	Wireless Sessions	19,835
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	James L. Crane Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	633 Elmwood Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14222
7.	Phone (enter 10 digits only)	(716) 883-6651
8.	Fax Number (enter 10 digits only)	(716) 881-4814
9.	E-mail Address	cra@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/locations-hours/crane-branch
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,316
16.	Number of Weeks This Outlet is Open	37
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	25
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	2
20.	Enter the appropriate outlet code (select one):	LRF

No.	Question	Answer
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1955
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2021
25.	Square footage of the outlet	8,735
26.	Number of Internet Computers Used by General Public	28
27.	Number of uses (sessions) of public Internet computers per year	3,393
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum download speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum upload speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	Password required
33.	Wireless Sessions	4,281
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	N
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	Isaías González-Soto Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	280 Porter Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14201
7.	Phone (enter 10 digits only)	(716) 882-1537
8.	Fax Number (enter 10 digits only)	(716) 882-1537
9.	E-mail Address	gnz@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/locations-hours/isaias-gonzalez-soto-branch-library
11.	County	Erie
12.	School District	Buffalo

13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	2,031
16.	Number of Weeks This Outlet is Open	52
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	25
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	124
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1958
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2017
25.	Square footage of the outlet	11,279
26.	Number of Internet Computers Used by General Public	25
27.	Number of uses (sessions) of public Internet computers per year	7,844
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	Password required
33.	Wireless Sessions	20,197
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	N
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0

40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	North Park Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	975 Hertel Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14216
7.	Phone (enter 10 digits only)	(716) 875-3748
8.	Fax Number (enter 10 digits only)	(716) 874-5593
9.	E-mail Address	npk@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/locations-hours/north-park-branch
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	2,312
16.	Number of Weeks This Outlet is Open	52
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	25
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	41
20.	Enter the appropriate outlet code (select one):	N/A
21.	Who owns this outlet building?	Other (specify using the State note)
22.	Who owns the land on which this outlet is built?	Other (specify using the State note)
23.	Indicate the year this outlet was initially constructed	2009
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2017
25.	Square footage of the outlet	5,662
26.	Number of Internet Computers Used by General Public	30
27.	Number of uses (sessions) of public Internet computers per year	10,191
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum download speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps

30.	Maximum upload speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	Password required
33.	Wireless Sessions	9,821
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	Elaine M. Panty Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	820 Tonawanda Street
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14207
7.	Phone (enter 10 digits only)	(716) 875-0562
8.	Fax Number (enter 10 digits only)	(716) 875-0562
9.	E-mail Address	pan@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/locations-hours/elaine-m-panty-branch
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,906
16.	Number of Weeks This Outlet is Open	52
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	25
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	63
20.	Enter the appropriate outlet code (select one):	LRF

21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1986
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	N/A
25.	Square footage of the outlet	7,205
26.	Number of Internet Computers Used by General Public	19
27.	Number of uses (sessions) of public Internet computers per year	4,343
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	Password required
33.	Wireless Sessions	11,643
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	Bookmobile
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1 Lafayette Square
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14203
7.	Phone (enter 10 digits only)	(716) 858-8900
8.	Fax Number (enter 10 digits only)	(716) 858-6211
9.	E-mail Address	bookmobile@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/locations-hours/bookmobile
11.	County	Erie
12.	School District	Buffalo

13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BS
15.	Public Service Hours Per Year for This Outlet	503
16.	Number of Weeks This Outlet is Open	52
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	8
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	N
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	0
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	County
22.	Who owns the land on which this outlet is built?	County
23.	Indicate the year this outlet was initially constructed	2016
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	N/A
25.	Square footage of the outlet	N/A
26.	Number of Internet Computers Used by General Public	12
27.	Number of uses (sessions) of public Internet computers per year	0
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	9 Greater than or equal to 25 mbps and less than 50 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	8 Greater than or equal to 15 mbps and less than 25 mbps
31.	Internet Provider	Verizon Wireless
32.	WiFi Access	Password required
33.	Wireless Sessions	690
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	1

| 40. | *Outlet Structure Status* | 00 (for no change from previous year) |

10. OFFICERS AND TRUSTEES

Trustees and Terms/Board President/Trustee Names

Report information about trustee meetings as of December 31, 2021. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

| 10.1 | Total number of board meetings held during calendar year (January 1, 2021 to December 31, 2021) | 11 |

NUMBER OF TRUSTEES AND TERMS

10.2	Does your library have a range of trustees stated in the library's charter documents (incorporation)?	No
10.5	If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)?	15
10.6	Does your library's charter documents (incorporation) state a specified term for trustees? If no, please explain in a Note.	Yes
10.7	If yes, what is the trustee term length, as stated in your library's charter documents (incorporation)?	5 years

BOARD MEMBER SELECTION

| 10.8 | Enter Board Member Selection Code (select one): | A - board members are appointed by municipality(ies) |

List Officers and Board Members as of February 1, 2022. Complete one record for each board member. There must be a record for each voting position, whether filled or vacant. Do not include non-voting positions.

BOARD PRESIDENT

10.9	First Name	Kimberly
10.10	Last Name	Johnson
10.11	Mailing Address	
10.12	City	
10.13	Zip Code (5 digits only)	
10.14	Phone (enter 10 digits only)	
10.15	E-mail Address	
10.16	Term Begins - Month	January
10.17	Term Begins - Year (yyyy)	2020
10.18	Term Expires - Month	December
10.19	Term Expires - Year (yyyy)	2024
10.20	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous	Yes

trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

10.21	The date the Oath of Office was taken (mm/dd/yyyy)	04/01/2021
10.22	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	04/01/2021
10.23	Is this a brand new trustee?	N

You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect (but do not include the Board President—this information should still be entered directly into the survey). If you choose to send your data for uploading, you must enter the data into the spreadsheet form available here. Complete this form and email it to collectconnect@baker-taylor.com.

1.	Status	Filled
2.	First Name of Board Member	Carima
3.	Last Name of Board Member	El-Behairy
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Vice President
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2020
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2024
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	12/17/2021
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	12/17/2021
16.	Is this a brand new trustee?	N

1.	Status	Filled
2.	First Name of Board Member	Joel
3.	Last Name of Board Member	Moore
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Secretary
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2017
11.	Term Expires	December

12.	Term Expires - Year (yyyy)	2021
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	12/28/2016
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	12/28/2016
16.	Is this a brand new trustee?	N

1.	Status	Filled
2.	First Name of Board Member	Alan
3.	Last Name of Board Member	Bedenko
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Financial Officer
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2020
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2024
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	04/01/2021
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	04/01/2021
16.	Is this a brand new trustee?	N

1.	Status	Filled
2.	First Name of Board Member	Michael
3.	Last Name of Board Member	Amodeo
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2018

11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2022
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	01/23/2018
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/23/2018
16.	Is this a brand new trustee?	N

1.	Status	Filled
2.	First Name of Board Member	Sheldon
3.	Last Name of Board Member	Berlow
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2019
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2023
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	11/04/2019
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	11/04/2019
16.	Is this a brand new trustee?	N

1.	Status	Filled
2.	First Name of Board Member	Kathleen
3.	Last Name of Board Member	Bucki
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January

9.	Term Begins - Month	March
10.	Term Begins - Year (year)	2021
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2023
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	No
14.	The date the Oath of Office (mm/dd/yyyy) was taken	04/01/2021
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	04/01/2021
16.	Is this a brand new trustee?	Y

1.	Status	Filled
2.	First Name of Board Member	Frank
3.	Last Name of Board Member	Gist
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2016
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2020
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	10/28/2016
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	10/28/2016
16.	Is this a brand new trustee?	N

1.	Status	Filled
2.	First Name of Board Member	Frank
3.	Last Name of Board Member	Housh
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	

8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2019
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2023
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	03/27/2019
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	03/27/2019
16.	Is this a brand new trustee?	N

1.	Status	Filled
2.	First Name of Board Member	Theodore
3.	Last Name of Board Member	Johnson
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2021
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2025
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	04/07/2021
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	04/07/2021
16.	Is this a brand new trustee?	N

1.	Status	Filled
2.	First Name of Board Member	Sharon
3.	Last Name of Board Member	Kelly
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	

6.	Zip Code (5 digits only)	N/A
7.	E-mail address	N/A
8.	Office Held or Trustee	
9.	Term Begins - Month	
10.	Term Begins - Year (year)	N/A
11.	Term Expires	N/A
12.	Term Expires - Year (yyyy)	N/A
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	N/A
14.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
16.	Is this a brand new trustee?	

Trustee Education

Complete one record for each person serving as a trustee as of December 31, 2021. These trustees will not be exactly the same as the trustees listed in the section above.

1.	Trustee Name	Kimberly Johnson
2.	Has the trustee participated in trustee education in the last calendar year (2021)?	Y

1.	Trustee Name	Carima El-Behairy
2.	Has the trustee participated in trustee education in the last calendar year (2021)?	Y

1.	Trustee Name	Joel Moore
2.	Has the trustee participated in trustee education in the last calendar year (2021)?	Y

1.	Trustee Name	Alan Bedenko
2.	Has the trustee participated in trustee education in the last calendar year (2021)?	Y

1.	Trustee Name	Michael Amodeo
2.	Has the trustee participated in trustee education in the last calendar year (2021)?	Y

1.	Trustee Name	Sheldon Berlow
2.	Has the trustee participated in trustee education in the last calendar year (2021)?	Y

| 1. | Trustee Name | Kathleen Berens Bucki |
| 2. | Has the trustee participated in trustee education in the last calendar year (2021)? | Y |

| 1. | Trustee Name | Lucy Candelario |
| 2. | Has the trustee participated in trustee education in the last calendar year (2021)? | Y |

| 1. | Trustee Name | John Craik |
| 2. | Has the trustee participated in trustee education in the last calendar year (2021)? | Y |

| 1. | Trustee Name | Frank Gist |
| 2. | Has the trustee participated in trustee education in the last calendar year (2021)? | Y |

| 1. | Trustee Name | Frank Housh |
| 2. | Has the trustee participated in trustee education in the last calendar year (2021)? | Y |

| 1. | Trustee Name | Theodore Johnson |
| 2. | Has the trustee participated in trustee education in the last calendar year (2021)? | Y |

| 1. | Trustee Name | Sharon Kelly |
| 2. | Has the trustee participated in trustee education in the last calendar year (2021)? | Y |

| 1. | Trustee Name | Elaine Panty |
| 2. | Has the trustee participated in trustee education in the last calendar year (2021)? | Y |

11. OPERATING FUNDS RECEIPTS

Local Public Funds/System Cash Grants/Other State

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.* Please click here to read general instructions before completing this section.

LOCAL PUBLIC FUNDS
Specify by name the municipalities or school districts which are the source of funds.

11.1 Does the library receive any local public funds? If yes, complete one record for each taxing authority; if no, go to question 11.3.   Y

| 1. | Source of Funds | County |

2.	Name of funding County, Municipality or School District	Erie
3.	Amount	$26,520,694
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N
5.	Written Contractual Agreement	N

11.2	**TOTAL LOCAL PUBLIC FUNDS**	$26,520,694

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	$119,557
11.4	Record all Central Library Services Aid monies received from system headquarters	$421,775
11.5	Additional State Aid received from the System	$0
11.6	Federal Aid received from the System	$0
11.7	Other Cash Grants	$0
11.8	**TOTAL SYSTEM CASH GRANTS** (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	$541,332

OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	$4,153,095

Federal Aid/Other Receipts

FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	$64,615
11.11	Other Federal Aid	$0
11.12	**TOTAL FEDERAL AID** (Add Questions 11.10 and 11.11)	$64,615
11.13	**CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE**	$0

OTHER RECEIPTS

11.14	Gifts and Endowments	$118,207
11.15	Fund Raising	$191,013
11.16	Income from Investments	$2,915
11.17	Library Charges	$227,689
11.18	Other	$593,143
11.19	**TOTAL OTHER RECEIPTS** (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	$1,132,967
11.20	**TOTAL OPERATING FUND RECEIPTS** (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	$32,412,703
11.21	**BUDGET LOANS**	$0

Transfers/Grant Total

TRANSFERS

11.22	From Capital Fund (Same as Question 14.8)	$0
11.23	From Other Funds	$0
11.24	**TOTAL TRANSFERS** (Add Questions 11.22 and 11.23)	$0
11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2021 (Same as Question 12.40 of previous year if fiscal year has not changed)	$13,145,448
11.26	**GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE** (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40)	$45,558,151

12. OPERATING FUND DISBURSEMENTS

Staff/Collection/Capital/Operation and Maintenance

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click <u>here</u> to read general instructions before completing this section.

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	$2,351,683
12.2	Other Staff	$6,207,153
12.3	**Total Salaries & Wages Expenditures** (Add Questions 12.1 and 12.2)	$8,558,836
12.4	**Employee Benefits Expenditures**	$4,213,404
12.5	**Total Staff Expenditures (Add Questions 12.3 and 12.4)**	$12,772,240

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	$400,643
12.7	Electronic Materials Expenditures	$491,984
12.8	Other Materials Expenditures	$135,815
12.9	**Total Collection Expenditures** (Add Questions 12.6, 12.7 and 12.8)	$1,028,442

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	$0
12.11	From Other Funds (71OF)	$189,284
12.12	**Total Capital Expenditures** (Add Questions 12.10 and 12.11)	$189,284

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	$41,566
12.14	From Other Funds (72OF)	$0
12.15	**Total Repairs** (Add Questions 12.13 and 12.14)	$41,566
12.16	Other Disbursements for Operation & Maintenance of Buildings	$564,474
12.17	**Total Operation & Maintenance of Buildings** (Add Questions 12.15 and 12.16)	$606,040

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	$79,750
12.19	Telecommunications	$36,447
12.20	Postage and Freight	$57,128
12.21	Professional & Consultant Fees	$140,109
12.22	Equipment	$164,631
12.23	Other Miscellaneous	$11,847,936
12.24	**Total Miscellaneous Expenses** (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22 and 12.23)	$12,326,001

Contracts/Debt Service/Transfers/Grand Total

12.25	**CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE**	$0

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.26	From Local Public Funds (73PF)	$463,739
12.27	From Other Funds (73OF)	$0
12.28	**Total** (Add Questions 12.26 and 12.27)	$463,739

Other Loans

12.29	Budget Loans (Principal and Interest)	$0
12.30	Short-Term Loans	$0
12.31	**Total Debt Service** (Add Questions 12.28, 12.29 and 12.30)	$463,739
12.32	**TOTAL OPERATING FUND DISBURSEMENTS** (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31)	$27,385,746

TRANSFERS

Transfers to Capital Fund

12.33	From Local Public Funds (76PF)	$0
12.34	From Other Funds (76OF)	$992,968
12.35	**Total Transfers to Capital Fund** (Add Questions 12.33 and 12.34; same as Question 13.8)	$992,968
12.36	**Transfer to Other Funds**	$0
12.37	**TOTAL TRANSFERS** (Add Questions 12.35 and 12.36)	$992,968

12.38	**TOTAL DISBURSEMENTS AND TRANSFERS** (Add Questions 12.32 and 12.37)	$28,378,714
12.39	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2021	$17,179,437
12.40	**GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE** (Add Questions 12.38 and 12.39; same as Question 11.26)	$45,558,151

ASSURANCE

12.41	The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).	04/21/2022

FISCAL AUDIT

12.42	Last audit performed (mm/dd/yyyy)	12/31/2020
12.43	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	1/1/2020-12/31/2020
12.44	Indicate type of audit (select one):	Private Accounting Firm

CAPITAL FUND

12.45	Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.	Y

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click here to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	$0
13.2	All Other Revenues from Local Sources	$0
13.3	**Total Revenues from Local Sources** (Add Questions 13.1 and 13.2)	$0

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	$0
13.5	Other State Aid	$0
13.6	**Total State Aid** (Add Questions 13.4 and 13.5)	$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7	**TOTAL FEDERAL AID**	$0

INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.35)	$992,968
13.9	**TOTAL REVENUES** (Add Questions 13.3, 13.6, 13.7 and 13.8)	$992,968
13.10	**NON-REVENUE RECEIPTS**	$0
13.11	**TOTAL CASH RECEIPTS** (Add Questions 13.9 and 13.10)	$992,968

| 13.12 | BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2021 (Same as Question 14.11 of previous year, if fiscal year has not changed) | $1,626,398 |
| 13.13 | **TOTAL CASH RECEIPTS AND BALANCE**(Add Questions 13.11 and 13.12; same as Question 14.12) | $2,619,366 |

14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.

PROJECT EXPENDITURES

14.1	Construction	$56,215
14.2	Incidental Construction	$0
Other Disbursements		
14.3	Purchase of Buildings	$0
14.4	Interest	$0
14.5	Collection Expenditures	$0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	$0
14.7	**TOTAL PROJECT EXPENDITURES** (Add Questions 14.1, 14.2 and 14.6)	$56,215
14.8	**TRANSFER TO OPERATING FUND** (Same as Question 11.22)	$0
14.9	**NON-PROJECT EXPENDITURES**	$0
14.10	**TOTAL CASH DISBURSEMENTS AND TRANSFERS** (Add Questions 14.7, 14.8 and 14.9)	$56,215
14.11	**BALANCE IN CAPITAL FUND** - Ending Balance for the Fiscal Year Ending 2021	$2,563,151
14.12	**TOTAL CASH DISBURSEMENTS AND BALANCE** (Add Questions 14.10 and 14.11; same as Question 13.13)	$2,619,366

15. CENTRAL LIBRARIES

PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.
Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	42.49
16.2	Total Librarians	42.49
16.3	All Other Paid Staff	177.57
16.4	Total Paid Employees	220.06

16.5	State Government Revenue	$4,694,427
16.6	Federal Government Revenue	$64,615
16.7	Other Operating Revenue	$1,132,967
16.8	Total Operating Revenue	$32,412,703
16.9	Other Operating Expenditures	$12,932,041
16.10	Total Operating Expenditures	$26,732,723
16.11	Total Capital Expenditures	$245,499
16.12	Print Materials	1,962,242
16.13	Total Registered Borrowers	117,941
16.14	Other Capital Revenue and Receipts	$992,968
16.15	Number of Internet Computers Used by General Public	396
16.16	Total Uses (sessions) of Public Internet Computers Per Year	105,119
16.17	Wireless Sessions	206,199
16.18	Total Capital Revenue	$992,968

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	*LIB ID*	0800000000
17.2	*Interlibrary Relationship Code*	HQ
17.3	*Legal Basis Code*	CO
17.4	*Administrative Structure Code*	MO
17.5	*FSCS Public Library Definition*	Y
17.6	*Geographic Code*	CO1
17.7	*FSCS ID*	NY0005
17.8	*SED CODE*	140600700787
17.9	*INSTITUTION ID*	800000052491

SUGGESTED IMPROVEMENTS

Library Name:	BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
Library System:	Buffalo & Erie County Public Library
Name of Person Completing Form:	Angela Pierpaoli
Phone Number:	(716) 858-7161
I am satisfied that this resource (Collect) is meeting library needs:	Strongly Agree
Applying this resource (Collect) will help improve library services to the public:	Strongly Agree
Please share with us your suggestions for improving the *Annual Report*. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!	No additional comments.

Buffalo and Erie County Public Library
Annual Report For Public And Association Libraries - 2021

1. GENERAL LIBRARY INFORMATION

1.33	School District	Note:	In addition to the Buffalo Public School District, B&ECPL provides public library services to residents of all school districts in Erie County.
1.49	For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.	Note:	COVID has had a continued impact on library statistics. Central and Merriweather libraries closed Sundays Jan-June due to COVID. City branch hours per week generally increased over the course of the year. Crane Branch Library was closed for construction the following dates: 3/8/2021-3/12/2021, 3/22/2021-4/1/2021, 5/13/2021-5/15/2021, 6/14/2021-6/15/2021, 8/9/2021-8/13/2021, 8/19/2021-10/31/2021. In addition, 2/2021 and ongoing, Crane construction impacted operations, including 2nd floor meeting space unavailable. Gonzalez-Soto open 11 Tuesdays during CRA's closure August-October. Due to COVID, Dudley was open for curbside/walkup only for one week in January (1/12-1/16).

2. LIBRARY COLLECTION

2.13	Electronic Books	Note:	The method for calculating electronic collection size has been modified to reflect the change in digital content licensing models. This included a one-time "catch-up" purge of expired titles.

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.11	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Note:	In addition to our other services, added Library by Mail in 2021.
3.19	Number of Children's Programs	Note:	In 2020, programming numbers also included take and makes and other self-directed passive programs, which we broke out separately for this year and are now added to one-on-ones, causing a decrease in group numbers and an increase in one-on-ones.
3.22	One-on-One Program Sessions	Note:	In 2020, programming numbers also included take and makes and other self-directed passive programs, which we broke out separately for this year and are now added to one-on-ones, causing a decrease in group numbers and an increase in one-on-ones.
3.24	Attendance at Synchronous	Note:	In 2020, programming numbers also included take and makes

	Programs Targeted at Adults Age 19 or Older		and other self-directed passive programs, which we broke out separately for this year and are now added to one-on-ones, causing a decrease in group numbers and an increase in one-on-ones.
3.26	Children's Program Attendance	Note:	In 2020, programming numbers also included take and makes and other self-directed passive programs, which we broke out separately for this year and are now added to one-on-ones, causing a decrease in group numbers and an increase in one-on-ones.
3.27	Attendance at Synchronous General Interest Programs	Note:	In 2020, programming numbers also included take and makes and other self-directed passive programs, which we broke out separately for this year and are now added to one-on-ones, causing a decrease in group numbers and an increase in one-on-ones.
3.28	Total Attendance at Synchronous Programs (Total questions 3.24, 3.25, 3.26a, 3.26b, 3.27). This is the Total Number for those libraries who are breaking out Children's Programming questions by age.	Note:	In 2020, programming numbers also included take and makes and other self-directed passive programs, which we broke out separately for this year and are now added to one-on-ones, causing a decrease in group numbers and an increase in one-on-ones.
3.29	One-on-One Program Attendance	Note:	In 2020, programming numbers also included take and makes and other self-directed passive programs, which we broke out separately for this year and are now added to one-on-ones, causing a decrease in group numbers and an increase in one-on-ones. One-on-one programs include the Book a Technology Trainer and Book a Librarian programs as well as tutoring. On occasion, a second or third person attends these appointments, but the library still considers them one-on-one programs rather than planned group programs.
3.40	Children's program attendance - Summer 2021	Note:	In 2020, programming numbers also included take and makes and other self-directed passive programs, which we broke out separately for this year and are now added to one-on-ones, causing a decrease in group numbers and an increase in one-on-ones.
3.43	Total program attendance - Summer 2021 (total 3.40 + 3.41 + 3.42)	Note:	In 2020, programming numbers also included take and makes and other self-directed passive programs, which we broke out separately for this year and are now added to one-on-ones, causing a decrease in group numbers and an increase in one-on-ones.
3.50	Other (describe using the State note)	Note:	NativityMiguel Schools, Hawk Creek Wildlife Center, Buffalo Police Athletic League, Buffalo City Mission, EPIC (Every Person Influences Children), Pathways to the Visually Impaired, Navy Band Northeast, National Grid
a.	Focus on birth - school entry (kindergarten)	Note:	In 2020, programming numbers also included take and makes and other self-directed passive programs, which we broke out separately for this year and are now added to one-on-ones, causing a decrease in group numbers and an increase in one-on-ones.
c.	Combined audience	Note:	In 2020, programming numbers also included take and makes and other self-directed passive programs, which we broke out separately for this year and are now added to one-on-ones,

3.55	Total Sessions	Note:	causing a decrease in group numbers and an increase in one-on-ones. In 2020, programming numbers also included take and makes and other self-directed passive programs, which we broke out separately for this year and are now added to one-on-ones, causing a decrease in group numbers and an increase in one-on-ones.
a.	Focus on birth - school entry (kindergarten)	Note:	In 2020, programming numbers also included take and makes and other self-directed passive programs, which we broke out separately for this year and are now added to one-on-ones, causing a decrease in group numbers and an increase in one-on-ones.
b.	Focus on parents & caregivers	Note:	In 2020, programming numbers also included take and makes and other self-directed passive programs, which we broke out separately for this year and are now added to one-on-ones, causing a decrease in group numbers and an increase in one-on-ones.
c.	Combined audience	Note:	In 2020, programming numbers also included take and makes and other self-directed passive programs, which we broke out separately for this year and are now added to one-on-ones, causing a decrease in group numbers and an increase in one-on-ones.
3.57	Total Attendance	Note:	In 2020, programming numbers also included take and makes and other self-directed passive programs, which we broke out separately for this year and are now added to one-on-ones, causing a decrease in group numbers and an increase in one-on-ones.
d.	Other (see instructions and describe using Note)	Note:	Urban League, Catholic Charities,
d.	Other (describe using the Note)	Note:	Catholic Charities
3.81	Total one-on-one program attendance	Note:	One-on-one digital literacy programs include the Book a Technology Trainer program. On occasion, a second or third person attends these appointments, but the library still considers them one-on-one programs rather than planned group programs.

4. LIBRARY TRANSACTIONS

| 4.13 | Successful Retrieval of Electronic Information | Note: | Databases (341,141) and Freegal (291,372) |

5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

6. STAFF INFORMATION

| 6.2 | Library Director (certified) | Note: | Vacant July-December. Chief Operating Officer served as Interim Director in the second half of the year. |

6.8	Library Specialist/Paraprofessional (not certified)	**Note:**	Due to a change in job description, staff members who had previously been included in the count have been move to Other Staff - Question 6.10
6.9	Vacant Library Specialist/Paraprofessional (not certified)	**Note:**	Due to a change in job description, staff members who had previously been included in the count have been move to Other Staff - Question 6.11
6.16	FTE - Library Director (certified)	**Note:**	Vacant July-December. Chief Operating Officer served as Interim Director in the second half of the year. Indicates the FTE and Salary Director would have earned if the position had been filled as per instructions.
6.17	Salary - Library Director (certified)	**Note:**	Vacant July-December. Chief Operating Officer served as Interim Director in the second half of the year. Indicates the FTE and Salary Director would earn if the position had been filled as per instructions.
6.19	Salary - Library Manager (not certified)	**Note:**	B&ECPL does not have the Library Manager position at the Central Library or City branches

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

8. PUBLIC SERVICE INFORMATION

8.6	Minimum Weekly Total Hours - Main Library	**Note:**	Exclusive of COVID, 60 is the minimum weekly hours for 2021. 48 hours in January (due to COVID), increased to 60 hours Jan-August, and 65 September-December with the addition of Sunday hours. This is lower than last year's number of 64. For 2020, as per state instructions, the answer reflected Jan-March pre-COVID hours, which included Sunday hours.
8.7	Minimum Weekly Total Hours - Branch Libraries	**Note:**	Due to COVID, the total weekly hours varied throughout the year, generally increasing as the year progressed. The lowest was 258 in January. Highest were 333 in November and December. For 2020, as per state instructions, the answer reflected Jan-March pre-COVID hours, which included Sunday hours. MRW's Sunday hours were subtracted to calculate this year's number of 328 minimum weekly hours exclusive of COVID.
8.8	Minimum Weekly Total Hours - Bookmobiles	**Note:**	The Bookmobile's hours in 2021 were heavily impacted by COVID. Weekly hours for the BKM varied based on schedule, with 1.00 the lowest in January and 21.5 the highest in September. It is therefore difficult to provide a minimum weekly number exclusive of COVID, but the highest number is most comparable to last year's minimum weekly hours.
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	**Note:**	This year's number does not include Sunday hours for Central or Merriweather (10 hours).
8.10	Annual Total Hours - Main Library	**Note:**	NYSL added note 5/19/22 Change due to COVID
8.11	Annual Total Hours - Branch Libraries	**Note:**	NYSL added note 5/19/22 Change due to COVID

8.12	Annual Total Hours - Bookmobiles	**Note:**	NYSL added note 5/19/22 Change due to COVID
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	**Note:**	NYSL added note 5/19/22 Change due to COVID

8A. COVID

CV1	Were any of the library's outlets physically closed to the public for any period of time due to the Coronavirus (COVID-19) pandemic?	**Note:**	Dudley open for curbside/walkup only for one week in January (1/12-1/16).
CV9	Number of Weeks an Outlet Had Limited Occupancy Due to COVID-19	**Note:**	The Lifting of COVID-19 Related Restrictions became effective Saturday, June 26, 2021. Prior to that, with social distancing in effect, public computers and meeting room use were limited at the Central Library and the Buffalo Branches.

9. SERVICE OUTLET INFORMATION

Repeating Group 7

15.	Public Service Hours Per Year for This Outlet	**Note:**	Gonzalez-Soto open 11 Tuesdays during CRA's closure August-October.

Repeating Group 5

16.	Number of Weeks This Outlet is Open	**Note:**	Dudley open for curbside/walkup only for one week in January (1/12-1/16).

Repeating Group 6

16.	Number of Weeks This Outlet is Open	**Note:**	Closed 15 weeks due to construction.

Repeating Group 5

16a	Number of weeks an outlet closed due to COVID-19	**Note:**	Dudley open for curbside/walkup only for one week in January (1/12-1/16).

Repeating Group 1

16b	Number of weeks an outlet had limited occupancy due to COVID-19	**Note:**	The Lifting of COVID-19 Related Restrictions became effective Saturday, June 26, 2021. Prior to that with social distancing in effect, public computers and meeting room use were limited at the Central Library and the Buffalo Branches.

Repeating Group 2

16b	Number of weeks an outlet had limited occupancy due to COVID-19	**Note:**	The Lifting of COVID-19 Related Restrictions became effective Saturday, June 26, 2021. Prior to that with social distancing in effect, public computers and meeting room use were limited at the Central Library and the Buffalo Branches.

Repeating Group 3

16b	Number of weeks an outlet had limited occupancy due to COVID-19	**Note:**	The Lifting of COVID-19 Related Restrictions became effective Saturday, June 26, 2021. Prior to that with social distancing in effect, public computers and meeting room use were limited at the Central Library and the Buffalo Branches.

Repeating Group 4

16b Number of weeks an outlet had limited occupancy due to COVID-19   **Note:** The Lifting of COVID-19 Related Restrictions became effective Saturday, June 26, 2021. Prior to that with social distancing in effect, public computers and meeting room use were limited at the Central Library and the Buffalo Branches.

Repeating Group 5

16b Number of weeks an outlet had limited occupancy due to COVID-19   **Note:** The Lifting of COVID-19 Related Restrictions became effective Saturday, June 26, 2021. Prior to that with social distancing in effect, public computers and meeting room use were limited at the Central Library and the Buffalo Branches.

Repeating Group 6

16b Number of weeks an outlet had limited occupancy due to COVID-19   **Note:** The Lifting of COVID-19 Related Restrictions became effective Saturday, June 26, 2021. Prior to that with social distancing in effect, public computers and meeting room use were limited at the Central Library and the Buffalo Branches.

Repeating Group 7

16b Number of weeks an outlet had limited occupancy due to COVID-19   **Note:** The Lifting of COVID-19 Related Restrictions became effective Saturday, June 26, 2021. Prior to that with social distancing in effect, public computers and meeting room use were limited at the Central Library and the Buffalo Branches.

Repeating Group 8

16b Number of weeks an outlet had limited occupancy due to COVID-19   **Note:** The Lifting of COVID-19 Related Restrictions became effective Saturday, June 26, 2021. Prior to that with social distancing in effect, public computers and meeting room use were limited at the Central Library and the Buffalo Branches.

Repeating Group 9

16b Number of weeks an outlet had limited occupancy due to COVID-19   **Note:** The Lifting of COVID-19 Related Restrictions became effective Saturday, June 26, 2021. Prior to that with social distancing in effect, public computers and meeting room use were limited at the Central Library and the Buffalo Branches.

Repeating Group 10

16b Number of weeks an outlet had limited occupancy due to COVID-19   **Note:** Reduced hours January-February 2021 primarily due to staffing issues.

Repeating Group 8

21. Who owns this outlet building?   **Note:** City of Buffalo leases the space for North Park Library from 975 Hertel LLC. The Library first occupied the space in 2009.

Repeating Group 8

22. Who owns the land on which this outlet is built?   **Note:** City of Buffalo leases the space for North Park Library from 975 Hertel LLC. The Library first occupied the space in 2009.

Repeating Group 1

24. Indicate the year this outlet underwent a major renovation costing $25,000 or more   **Note:** Auditorium Renovation Phase 2 completed.

Repeating Group 3

24. Indicate the year this outlet underwent a major renovation costing $25,000 or more   **Note:** Electrical service entry relocation work was completed, with a full Certificate of Occupancy issued on 2/9/2021.

Repeating Group 6

24. Indicate the year this outlet   **Note:** Phase 1, ADA elevator & related improvements.

underwent a major renovation
costing $25,000 or more

Repeating Group 6

25.	Square footage of the outlet	**Note:**	8735 due to Phase 1 construction. BECPL provided documentation for new square footage. Number updated. NYSL, 5/5/22, aeh

Repeating Group 1

28.	Type of connection on the outlet's public Internet computers	**Note:**	Ethernet connection.

Repeating Group 2

28.	Type of connection on the outlet's public Internet computers	**Note:**	Ethernet connections to Central.

Repeating Group 3

28.	Type of connection on the outlet's public Internet computers	**Note:**	Ethernet connections to Central.

Repeating Group 4

28.	Type of connection on the outlet's public Internet computers	**Note:**	Ethernet connections to Central.

Repeating Group 5

28.	Type of connection on the outlet's public Internet computers	**Note:**	Ethernet connections to Central.

Repeating Group 6

28.	Type of connection on the outlet's public Internet computers	**Note:**	Ethernet connections to Central.

Repeating Group 7

28.	Type of connection on the outlet's public Internet computers	**Note:**	Ethernet connections to Central.

Repeating Group 8

28.	Type of connection on the outlet's public Internet computers	**Note:**	Ethernet connections to Central.

Repeating Group 9

28.	Type of connection on the outlet's public Internet computers	**Note:**	Ethernet connections to Central.

Repeating Group 10

28.	Type of connection on the outlet's public Internet computers	**Note:**	Cellular

Repeating Group 1

31.	Internet Provider	**Note:**	Crown Castle

Repeating Group 2

31.	Internet Provider	**Note:**	Crown Castle

Repeating Group 3

31.	Internet Provider	**Note:**	Crown Castle

Repeating Group 4

31.	Internet Provider	**Note:**	Crown Castle

Repeating Group 5

31.	Internet Provider	**Note:**	Crown Castle

Repeating Group 6

31.	Internet Provider	**Note:** Crown Castle
Repeating Group 7		
31.	Internet Provider	**Note:** Crown Castle
Repeating Group 8		
31.	Internet Provider	**Note:** Crown Castle
Repeating Group 9		
31.	Internet Provider	**Note:** Crown Castle

10. OFFICERS AND TRUSTEES

10.21	The date the Oath of Office was taken (mm/dd/yyyy)	**Note:** Trustee K. Johnson served as a holdover trustee from January 2020 through March 2021 when reappointed.
Repeating Group 2		
12.	Term Expires - Year (yyyy)	**Note:** Trustee Moore is currently serving as a holdover trustee for the term to run from January 2022 through December 2026 until reappointed or replaced by a new trustee. The Mayor of the City of Buffalo must recommend reappointment/replacement of this position. The appointment is subsequently approved by the Erie County Executive with the confirmation required by the Erie County Legislature. Per NY Not for Profit Corporation Law, Sec. 703(c) "Each director (this includes trustees) shall hold office until the expiration of the term for which he is elected or appointed, and until his successor has been elected and qualified."
Repeating Group 9		
12.	Term Expires - Year (yyyy)	**Note:** Trustee Gist is currently serving as a holdover trustee for the term to run from January 2021 through December 2025 until reappointed or replaced by a new trustee. The Mayor of the City of Buffalo must recommend reappointment/replacement of this position. The appointment is subsequently approved by the Erie County Executive with the confirmation required by the Erie County Legislature. Per NY Not for Profit Corporation Law, Sec. 703(c) "Each director (this includes trustees) shall hold office until the expiration of the term for which he is elected or appointed, and until his successor has been elected and qualified."
Repeating Group 8		
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	**Note:** Trustee Craik was appointed in March 2021 to fill the remainder of Rhonda Rick's term. Ms. Ricks passed away in June 2019, after which the position was vacant. The term was to run from January 2019 through December 2023.
Repeating Group 1		
14.	The date the Oath of Office	**Note:** Trustee El-Behairy served as a holdover trustee from January

| | (mm/dd/yyyy) was taken | | 2020 through September 2021 when reappointed. A delay in notification of the reappointment caused the B&ECPL and Trustee El-Behairy to learn of the reappointment on 12/9/2021, delaying the oath of office. |

Repeating Group 2

| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | Note: | Trustee Moore was appointed by the Erie County Legislature at their meeting of December 15, 2016 to serve a term to begin January 1, 2017. Trustee Moore completed his oath of office during the orientation period. |

Repeating Group 3

| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | Note: | Trustee Bedenko served as a holdover trustee from January 2020 through March 2021 when reappointed. |

Repeating Group 5

| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | Note: | Trustee Berlow served as a holdover trustee from January 2019 through October 2019 when reappointed. |

Repeating Group 9

| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | Note: | Trustee Gist served as a holdover trustee from January 2016 through October 2016 when reappointed. |

Repeating Group 10

| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | Note: | Trustee Housh served as a holdover trustee from January 2019 through March 2019 when reappointed. |

Repeating Group 11

| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | Note: | Trustee T. Johnson served as a holdover trustee from January 2021 through March 2021 when reappointed. |

Repeating Group 12

| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | Note: | Trustee Kelly served as a holdover trustee from January 2021 through March 2021 when reappointed. |

Repeating Group 13

| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | Note: | Trustee Panty served as a holdover trustee from January 2018 through October 2019 when reappointed. |

11. OPERATING FUNDS RECEIPTS

11.2	**TOTAL LOCAL PUBLIC FUNDS**	Note:	Includes $135,000 in special legislative aid.
11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	Note:	Includes remaining 20% balance of 2020 State aid.
11.10	LSTA	Note:	Special LSTA funding received in 2021
11.14	Gifts and Endowments	Note:	2020 Amount included Funding received from Wilson Foundation of $142,135
11.18	Other	Note:	Includes refund of 2020 Unemployment of $337,441

12. OPERATING FUND DISBURSEMENTS

| 12.13 | From Local Public Funds (72PF) | Note: | Prior year amount included LED Conversion projects at Central & City locations. |

12.20	Postage and Freight	**Note:**	Includes cost of postage for new Library by Mail program.
12.21	Professional & Consultant Fees	**Note:**	Legal Services: 70,911 EC Purchasing Services: 47,734 Security Services: 15,464 Employment Consulting Services: 6,000
12.22	Equipment	**Note:**	Includes the purchase of small equipment items for Central Library Launch Pad and various digital outreach programs.

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUND DISBURSEMENTS

No Notes

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

No Notes

17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes