Buffalo and Erie County Public Library
Annual Report For Public And Association Libraries - 2022

1. GENERAL LIBRARY INFORMATION

Library/Director Information

Outline of Major Changes

Report all information in Part 1 as of December 31, 2022, except for questions related to the current library director/manager (questions 1.37 through 1.44).

1.1	Library ID Number	0800000000
1.2	Library Name	BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Buffalo *
1.6	Beginning Fiscal Reporting Year	01/01/2022
1.7	Ending Fiscal Reporting Year	12/31/2022
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A

1.11	Beginning <u>Local</u> Fiscal Year	01/01/2022
1.12	Ending <u>Local</u> Fiscal Year	12/31/2022
1.13	Address Status	00 (for no change from previous year)
1.14	Street Address	1 LAFAYETTE SQUARE
1.15	City	BUFFALO
1.16	Zip Code	14203
1.17	Mailing Address	1 LAFAYETTE SQUARE
1.18	City	BUFFALO
1.19	Zip Code	14203
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(716) 858-8900
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(716) 845-9053
1.22	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	askus@buffalolib.org
1.23	Library Home Page URL (Enter N/A if no home page URL)	https://www.buffalolib.org/
1.24	Population Chartered to Serve (per 2020 Census)	954,236
1.25	Indicate the type of library as stated in the library's charter (select one):	PUBLIC
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	County
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N
1.28	Indicate the type of charter the library currently holds (select one):	Absolute
1.29	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	08/31/1953
1.30	Date the library was last registered	12/08/1953

1.31	Federal Employer Identification Number	166032029
1.32	County	ERIE
1.33	School District	Buffalo
1.34	Town/City	Buffalo
1.35	Library System	Buffalo & Erie County Public Library

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

1.36a	President/CEO Name	N/A
1.36b	President/CEO Phone Number	N/A
1.36c	President/CEO Email	N/A

NOTE: For questions 1.37 through 1.44, report all information for the <u>current</u> library director/manager.

1.37	First Name of Library Director/Manager	John
1.38	Last Name of Library Director/Manager	Spears
1.39	NYS Public Librarian Certification Number	XE4MA7Z
1.40	What is the highest education level of the library manager/director?	Master's Degree
1.41	If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science?	Y
1.42	Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.	Y
1.43	E-mail Address of the Director/Manager	spearsj@buffalolib.org
1.44	Fax Number of the Director/Manager	(716) 845-9052
1.45	Does the library charge fees for library cards to people residing outside the system's service area?	Y

1.46   Was all or part of the library's funding   N
subject to a public vote(s) held during Calendar
Year 2022? (Please respond even if the vote was
unsuccessful). Enter Y for Yes, N for No. If Yes,
complete one record for the public vote from each
funding source. If no, go to question 1.47.

Public Votes/Contracts

Please Note: last year's answers for repeating groups cannot be displayed.

1.   Name of municipality or district holding   N/A
the public vote

2.   Indicate the type of municipality or   N/A
district holding the public vote

3.   Date the vote was held (mm/dd/2022)   N/A

4.   Was the vote successful? Y/N   N/A

5.   What type of public vote was it?   N/A

6a.   Most recent prior year approved   N/A
appropriation from a public vote:

6b.   Proposed increase in appropriation as a   N/A
result of the vote held on the date reported in
question number 3:

6c.   Total proposed appropriation (sum of 6a   N/A
and 6b):

**This question should only be answered if "No" was answered in Q1.46 OR the library has
votes from different municipalities/districts that were held in different years, both current and
prior.**

1.47   Did the library receive funding from an   N
appropriation which was approved by public vote
in a prior year? (Prior to Calendar Year 2022)
Enter Y for Yes, N for No. If Yes, complete one
record for the vote from each funding source. If
No, go to question 1.48.

Please Note: last year's answers for repeating groups cannot be displayed.

1.   Name of municipality or district holding   N/A
the public vote

2.   Indicate the type of municipality or
district holding the public vote

3.   Date the last successful vote was held   N/A
(mm/dd/yyyy)

4.   What type of public vote was it?

5.   What was the total dollar amount of the   N/A
appropriation from tax dollars resulting from the
last successful vote?

1.48   Does the reporting library have a   N
contractual agreement with a municipality or
district to provide library services to residents of
an area not served by a chartered library? Enter Y
for Yes, N for No. If yes, please complete one
record for *each* contract. If no, go to question
1.49.

Unusual Circumstances

Please Note: last year's answers for repeating groups cannot be displayed.

1.   Name of contracting municipality or   N/A
district

2.   Is this a written contractual agreement?   N/A

3.   Population of the geographic area served   N/A
by this contract

4.   Dollar amount of contract   N/A

5.   Enter the appropriate code for range of   N/A
services provided (select one):

1.49   For the reporting year, has the library   Y
experienced any unusual circumstance(s) that
affected the statistics reported (e.g., natural
disaster, fire, closed for renovations, massive
weeding of collection, etc.)? If yes, please
annotate explaining the circumstance(s) and the
impact on the library using the Note; if no, please
go to Part 2, Library Collection.

2. LIBRARY COLLECTION

Print/Electronic/Other Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.
Please read general information instructions below before completing this section.

NOTE: This section of the survey (2.1-2.25) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Count electronic materials at the administrative entity level (main library); do not duplicate numbers at each branch.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	162,824
2.2	Adult Non-fiction Books	1,185,328
2.3	Total Adult Books (Total questions 2.1 & 2.2)	1,348,152
2.4	Children's Fiction Books	79,784
2.5	Children's Non-fiction Books	34,789
2.6	Total Children's Books (Total questions 2.4 & 2.5)	114,573
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	1,462,725

Other Print Materials

2.8	Total Uncataloged Books	87,318
2.9	Total Print Serials	406,302
2.10	All Other Print Materials	845,835
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	1,339,455
2.12	Total Print Materials (Total questions 2.7 and 2.11)	2,802,180

ALL OTHER MATERIALS
Electronic Materials

2.13	Electronic Books	109,030
2.14	Local Electronic Collections	26
2.15	NOVEL$_{NY}$ Electronic Collections	15

2.16	Total Electronic Collections (Total questions 2.14 and 2.15)	41
2.17	Audio - Downloadable Units	80,383
2.18	Video - Downloadable Units	5,054
2.19	Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)	5,466
2.20	Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)	199,974

Non-Electronic Materials

2.21	Audio - Physical Units	100,092
2.22	Video - Physical Units	103,657
2.23	Other Circulating Physical Items	15,235
2.24	Total Other Materials - Non-Electronic (Total questions 2.21 through 2.23)	218,984

Grand Total/Additions to Holdings

2.25	**GRAND TOTAL HOLDINGS** (Total questions 2.12, 2.20 and 2.24)	3,221,138

ADDITIONS TO HOLDINGS - Do <u>not</u> subtract withdrawals or discards.

2.26	Cataloged Books	21,704
2.27	All Other Print Materials	4,669
2.28	Electronic Materials	105,524
2.29	All Other Materials	9,728
2.30	Total Additions (Total questions 2.26 through 2.29)	141,625

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Visits/Borrowers/Policies/Accessibility

Report all information on questions 3.1 through 3.29 as of the end of the <u>fiscal</u> year reported in Part 1; report information on questions 3.32 through 3.84 for the 2022 <u>calendar</u> year. Please click here to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.

LIBRARY USE

3.1   Library visits (total annual attendance)   502,759

3.1a   Regarding the number of Library Visits   CT - Annual Count
entered, is this an annual count or an annual
estimate based on a typical week or weeks?

3.2   Registered resident borrowers   117,988

3.3   Registered non-resident borrowers   370

Please report information on WRITTEN POLICIES as of 12/31/22.

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.4   Does the library have an open meeting   Y
policy?

3.5   Does the library have a policy protecting   Y
the confidentiality of library records?

3.6   Does the library have an Internet use   Y
policy?

3.7   Does the library have a disaster plan?   Y

3.8   Does the library have a board-approved   Y
conflict of interest policy?

3.9   Does the library have a board-approved   Y
whistle blower policy?

3.10   Does the library have a board-approved   Y
sexual harassment prevention policy?

Please report information on ACCESSIBILITY as of 12/31/22.

ACCESSIBILITY (Answer Y for Yes, N for No)

3.11   Does the library provide service to   Y
persons who cannot visit the library (homebound
persons, persons in nursing homes, persons in jail,
etc.)?

3.12   Does the library have assistive devices   Y
for persons who are deaf and hearing impaired
(TTY/TDD)?

3.13   Does the library have large print books?   Y

3.14   Does the library have assistive   Y
technology for people who are visually impaired
or blind?

3.15 - If so, what do you have?

      screen reader, such as JAWS,   Yes
Windoweyes or NVDA

      refreshable Braille commonly referred to   No
as a refreshable Braille display

      screen magnification software, such as   Yes
Zoomtext

      electronic scanning and reading   Yes
software, such as OpenBook

3.16   Is the library registered for services from   Y
either the New York State Talking Book and
Braille Library (New York State Library, Albany)
or the Andrew Heiskell Braille and Talking Book
Library (The New York Public Library, New
York)?

Library Sponsored Programs/Summer Reading Program

SYNCHRONOUS PROGRAM SESSIONS and ATTENDANCE

Synchronous Program Sessions

A synchronous (live) program session is any planned event which introduces the group attending to
library services or which provides information to participants.
Program sessions may cover use of the library, library services, or library tours. Program sessions
may also provide cultural, recreational, or educational information.
Examples of these types of program sessions include, but are not limited to, film showings, lectures,
story hours, literacy programs, citizenship classes, and book discussions.

For specific examples, please refer to the chart in Instructions.

3.17   Number of Synchronous Program   496
Sessions Targeted at Adults Age 19 or Older

3.18   Number of Synchronous Program   249
Sessions Targeted at Young Adults Ages 12-18

3.19a   Number of Synchronous Program   121
Sessions Targeted at Children Ages 0-5

3.19b   Number of Synchronous Program   147
Sessions Targeted at Children Ages 6-11

3.20   Number of Synchronous General Interest   372
Program Sessions

3.21   Total Number of Synchronous Program   1,385
Sessions (Total questions 3.17, 3.18, 3.19a, 3.19b,
3.20)

3.21a   Number of Synchronous In-Person   862
Onsite Program Sessions

3.21b   Number of Synchronous In-Person   242
Offsite Program Sessions

3.21c   Number of Synchronous Virtual Program   281
Sessions

3.21d   Total number of synchronous programs   1,385
(3.21a + 3.21b + 3.21c)

3.22   One-on-One Program Sessions   26,716

3.23   Do library staff, trustees and/or   Yes
volunteers reach outside of the library to promote
library programs and services through group
presentations, information tables and/or other
similar educational activities sponsored by the
Library?

3.24   Attendance at Synchronous Programs   8,977
Targeted at Adults Age 19 or Older

3.25   Attendance at Synchronous Programs   2,740
Targeted at Young Adults Ages 12-18

3.26a   Attendance at Synchronous Programs   1,791
Targeted at Children Ages 0-5

3.26b   Attendance at Synchronous Programs   6,442
Targeted at Children Ages 6-11

3.27   Attendance at Synchronous General   21,786
Interest Programs

3.28   Total Attendance at Synchronous   41,736
Programs (Total questions 3.24, 3.25, 3.26a,
3.26b, 3.27).

3.28a   Synchronous In-Person Onsite Program   17,977
Attendance

3.28b   Synchronous In-Person Offsite Program   19,973
Attendance

3.28c   Synchronous Virtual Program   3,786
Attendance

3.28d　　Total synchronous program attendance　41,736
(3.28a + 3.28b + 3.28c)

3.29　　One-on-One Program Attendance　27,984

3.29a　　Total Number of Asynchronous Program　90
Presentations

3.29b　　Total Views of Asynchronous Program　3,409
Presentations within 30 Days

3.30　　Total Number of Children's Programs　268
(sum of Q3.19a and Q3.19b)

3.31　　Total Children's Program Attendance　8,233
(sum of Q3.26a and Q3.26b)

Please report information on SUMMER READING PROGRAMS for the 2022 calendar year.

SUMMER READING PROGRAM

3.32 - Indicate which of the following apply to the summer reading program(s) offered by the library
during the summer of 2022 (check all that apply):

a.　　Program(s) for children　Yes

b.　　Program(s) for young adults　Yes

c.　　Program(s) for Adults　Yes

d.　　Summer Reading at New York Libraries　Yes
name and/or logo used

e.　　Collaborative Summer Library Program　Yes
(CSLP Manual, provided through the New York
State Library, used)

f.　　N/A　No

3.33　　Library outlets offering the summer　10
reading program

3.34　　Children registered for the library's　783
summer reading program

3.35　　Young adults registered for the library's　104
summer reading program

3.36　　Adults registered for the library's　323
summer reading program

3.37　　Total number registered for the library's　1,210
summer reading program (total 3.34 + 3.35 +
3.36)

3.38   Children's program sessions - Summer   150
2022

3.39   Young adult program sessions - Summer   27
2022

3.40   Adult program sessions - Summer 2022   3

3.41   Total program sessions - Summer 2022   180
(total 3.38 + 3.39 + 3.40)

3.42   Children's program attendance - Summer   6,742
2022

3.43   Young adult program attendance -   260
Summer 2022

3.44   Adult program attendance - Summer   146
2022

3.45   Total program attendance - Summer   7,148
2022 (total 3.42 + 3.43 + 3.44)

COLLABORATORS

3.46   Public school district(s) and/or BOCES   3

3.47   Non-public school(s)   0

3.48   Childcare center(s)   1

3.49   Summer camp(s)   8

3.50   Municipality/Municipalities   1

3.51   Literacy provider(s)   0

3.52   Other (describe using the State note)   12

3.53   Total Collaborators (total 3.46 through   25
3.52)

Early/Adult/English Speaker/Digital Literacy

Please report information on EARLY LITERACY PROGRAMS for the 2022 calendar year.
EARLY LITERACY PROGRAMS

3.54   Did the library offer early literacy   Y
programs? (Enter Y for Yes, N for No)

3.55 - Indicate types of programs offered (check all that apply)

a.	Focus on birth - school entry (kindergarten)	Yes
b.	Focus on parents & caregivers	Yes
c.	Combined audience	Yes
d.	N/A	No

3.56 - Number of sessions

a.	Focus on birth - school entry (kindergarten)	121
b.	Focus on parents & caregivers	1
c.	Combined audience	62
d.	N/A	0
3.57	Total Sessions	184

3.58 - Attendance at sessions

a.	Focus on birth - school entry (kindergarten)	1,791
b.	Focus on parents & caregivers	238
c.	Combined audience	1,951
d.	N/A	0
3.59	Total Attendance	3,980

3.60 - Collaborators (check all that apply):

a.	Childcare center(s)	Yes
b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public School(s)	No
d.	Health care providers/agencies	No
e.	Other (describe using the State note)	Yes

Please report information on ADULT LITERACY for the 2022 calendar year.

ADULT LITERACY

3.61	Did the library offer adult literacy programs?	Yes
3.62	Total group program sessions	0

3.63	Total one-on-one program sessions	209
3.64	Total group program attendance	0
3.65	Total one-on-one program attendance	210

3.66 - Collaborators (check all that apply)

a.	Literacy NY (Literacy Volunteers of America)	Yes
b.	Public School District(s) and/or BOCES	No
c.	Non-Public Schools	No
d.	Other (see instructions and describe using Note)	No

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2022 calendar year.

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.67	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	Y
3.68	Children's program sessions	0
3.69	Young adult program sessions	0
3.70	Adult program sessions	0
3.71	Total program sessions (total 3.68 + 3.69 + 3.70)	0
3.72	One-on-one program sessions	88
3.73	Children's program attendance	0
3.74	Young adult program attendance	0
3.75	Adult program attendance	0
3.76	Total program attendance (total 3.73 + 3.74 + 3.75)	0
3.77	One-on-one program attendance	88

3.78 - Collaborators (check all that apply):

a.	Literacy NY (Literacy Volunteers of America)	Yes
b.	Public School District(s) and/or BOCES	No
c.	Non-Public School(s)	No

d.   Other (describe using the Note)   No

Please report information on DIGITAL LITERACY for the 2022 calendar year.

DIGITAL LITERACY

3.79   Did the library offer digital literacy   Y
programs?

3.80   Total group program sessions   132

3.81   Total one-on-one program sessions   3,376

3.82   Total group program attendance   1,185

3.83   Total one-on-one program attendance   3,420

3.84   Did your library offer teen-led activities   Y
during the 2022 calendar year?

4. LIBRARY TRANSACTIONS

Circulation/Electronic Use/Reference Transactions

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is <u>not</u> considered part of circulation.)

CATALOGED BOOK CIRCULATION

4.1   Adult Fiction Books   214,262

4.2   Adult Non-fiction Books   150,001

4.3   Total Adult Books (Total questions 4.1 &   364,263
4.2)

4.4   Children's Fiction Books   167,011

4.5   Children's Non-fiction Books   36,004

4.6   Total Children's Books (Total questions   203,015
4.4 & 4.5)

4.7   Total Cataloged Book Circulation (Total   567,278
question 4.3 & 4.6)

CIRCULATION OF OTHER MATERIALS

4.8   Circulation of Adult Other Materials   384,229

4.9   Circulation of Children's Other Materials   35,784

4.10   Circulation of Other Physical Items   420,013
(Total questions 4.8, 4.9)

| 4.11 | Physical Item Circulation (Total questions 4.7 & 4.10) | 987,291 |

ELECTRONIC USE

| 4.12 | Use of Electronic Material | 1,528,705 |

| 4.13 | Successful Retrieval of Electronic Information | 163,474 |

| 4.14 | Electronic Content Use (Total questions 4.12 & 4.13) | 1,692,179 |

| 4.15 | Total Circulation of Materials (Total questions 4.11 & 4.12) | 2,515,996 |

| 4.16 | Total Collection Use (Total questions 4.13 & 4.15) | 2,679,470 |

| 4.17 | Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9) | 238,799 |

| 4.18 | As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the date due? | No |

REFERENCE TRANSACTIONS

| 4.19 | Total Reference Transactions | 63,969 |

| 4.19a | Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks? | CT - Annual Count |

| 4.20 | Does the library offer virtual reference? | Y |

Interlibrary Loan

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

| 4.21 | TOTAL MATERIALS RECEIVED | 5,805 |

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

| 4.22 | TOTAL MATERIALS PROVIDED | 6,859 |

5. TECHNOLOGY AND TELECOMMUNICATIONS

Report all information as of December 31, 2022.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y
5.2	Online public access catalog (OPAC)?	Y
5.3	Electronic access to the OPAC from outside the library?	Y
5.4	Annual number of visits to the library's web site	5,357,258
5.5	Does the library use Internet filtering software on any computer?	Y
5.6	Does your library use social media?	Y
5.7	Does the library file for E-rate benefits?	Y
5.8	Is the library part of a consortium for E-rate benefits?	N
5.9	If yes, in which consortium are you participating?	N/A
5.10	Name of the person responsible for the library's Information Technology (IT) services	Stephen Hovey IT Administrator
5.11	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(716) 858-6004
5.12	IT contact's email address	hoveys@buffalolib.org

6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	35

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1
6.3	Vacant Library Director (certified)	0
6.4	Librarian (certified)	42.6
6.5	Vacant Librarian (certified)	7.63

6.6	Library Manager (not certified)	0
6.7	Vacant Library Manager (not certified)	0
6.8	Library Specialist/Paraprofessional (not certified)	0
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0
6.10	Other Staff	136.47
6.11	Vacant Other Staff	37.42
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	180.07
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	45.05

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1
6.15	Salary - Entry Level Librarian (certified)	$46,840
6.16	FTE - Library Director (certified)	1
6.17	Salary - Library Director (certified)	$185,000
6.18	FTE - Library Manager (not certified)	N/A
6.19	Salary - Library Manager (not certified)	N/A

7. MINIMUM PUBLIC LIBRARY STANDARDS

As of January 1, 2023 all public, free association and Indian libraries in New York State are required to meet the minimum standards listed below. Please indicate which of these standards your library meets as of **December 31, 2022**. Please click here to read general instructions before completing this section. Helpful information for meeting minimum public library standards is available on the State Library's website. Questions about the new standards should be directed to your library system.

1.	Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law.	Y
2.	Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff.	Y

3.   Provides a board-approved written   Y
annual report to the community on the library's
progress in meeting its mission, goals and
objectives, as outlined in the library's long-range
plan of service.

4.   Has board-approved written policies for   Y
the operation of the library, which shall be
reviewed and updated at least once every five
years or earlier if required by law.

5.   Annually prepares and publishes a   Y
board-approved, written budget, which enables the
library to address the community's needs, as
outlined in the library's long-range plan of service.

6.   Periodically evaluates the effectiveness   Y
of the library's programs, services and collections
to address community needs, as outlined in the
library's long-range plan of service.

7.   Is open the minimum standard number of Y
public service hours for population served. (see
instructions)

8. Maintains a facility that addresses community needs, as outlined in the library's long-range plan
of service, including adequate:

8a.   space   Y

8b.   lighting   Y

8c.   shelving   Y

8d.   seating   Y

8e.   power infrastructure   Y

8f.   data infrastructure   Y

8g.   public restroom   Y

9.   Provides programming to address   Y
community needs, as outlined in the library's long-
range plan of service.

10. Provides

10a.   a circulation system that facilitates   Y
access to the local library collection and other
library catalogs

| 10b. | equipment, technology, and internet connectivity to address community needs and facilitate access to information. | Y |

11.   Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above.   Y

12.   Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8.   Y

13.   Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service.   Y

14.   Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service.   Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	8
8.3	Bookmobiles	1
8.4	Other Outlets	2

8.5   TOTAL PUBLIC SERVICE OUTLETS   12
(Total questions 8.1 - 8.4)

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6   Minimum Weekly Total Hours - Main Library   60.00

8.7   Minimum Weekly Total Hours - Branch Libraries   328.00

8.8	Minimum Weekly Total Hours - Bookmobiles	15.00

8.9   Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)   403.00

8.10	Annual Total Hours - Main Library	3,033.00
8.11	Annual Total Hours - Branch Libraries	14,262.50
8.12	Annual Total Hours - Bookmobiles	860.00

8.13   Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)   18,155.50

8A. COVID

NOTE: This section of the survey (8A) collects data on the impact of the COVID–19 pandemic. Report all information in Part 8A from January 1, 2022 to December 31, 2022.

CV1   Were any of the library's outlets physically closed to the public for any period of time due to the Coronavirus (COVID-19) pandemic?   No

CV2   Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic?   No

CV3   Did the library allow users to complete registration for library cards online without having to come to the library during the Coronavirus (COVID-19) pandemic?   Yes

CV4   Did the library provide reference service via the Internet or telephone when the building was physically closed to the public during the Coronavirus (COVID-19) pandemic?   No

CV5   Did the library provide 'outside' service for circulation of physical materials at one or more outlets during the Coronavirus (COVID-19) pandemic?   Yes

CV6   Did the library intentionally provide Wi-Fi Internet access to users outside the building at one or more outlets during COVID-19 pandemic?   Yes

CV7   Did the library increase access to Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic?   No

CV8   Did library staff work for other   No
government agencies or nonprofit organizations
instead of, or in addition to, their normal duties
during the Coronavirus (COVID-19) pandemic?

CV9   Number of Weeks an Outlet Had Limited 0
Occupancy Due to COVID-19

9. SERVICE OUTLET INFORMATION

Please Note: last year's answers for repeating groups cannot be displayed.

Outlets should be arranged in alphabetical order if possible.

Report all information as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you will enter the data into the spreadsheet form available in the survey by clicking a link to an Excel sheet listing prior year outlets is located in section 9. Complete this form and email it to collectconnect@baker-taylor.com and your data will be uploaded into CollectConnect within 24 hours. The data will be loaded in the same order in which it appears in your file, so libraries should be in the correct order on the spreadsheet.

1.	Outlet Name	Buffalo & Erie County Public Library System
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1 Lafayette Square
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14203
7.	Phone (enter 10 digits only)	(716) 858-8900
8.	Fax Number (enter 10 digits only)	(716) 845-9053
9.	E-mail Address	askus@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/locations-hours/central-downtown-buffalo
11.	County	Erie

12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	CE
15.	Public Service Hours Per Year for This Outlet	3,033
16.	Number of Weeks This Outlet is Open	51
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	1,130
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	County
22.	Who owns the land on which this outlet is built?	County
23.	Indicate the year this outlet was initially constructed	1963
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2021
25.	Square footage of the outlet	403,000
26.	Number of Internet Computers Used by General Public	143
27.	Number of uses (sessions) of public Internet computers per year	70,376
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)

29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	Password required
33.	Wireless Sessions	164,305
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	Y
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	East Clinton Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1929 East Clinton Street
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14206
7.	Phone (enter 10 digits only)	(716) 823-5626
8.	Fax Number (enter 10 digits only)	(716) 823-5656
9.	E-mail Address	ecl@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/locations-hours/east-clinton-branch
11.	County	Erie

12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,527
16.	Number of Weeks This Outlet is Open	51
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	97
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1976
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2015
25.	Square footage of the outlet	4,215
26.	Number of Internet Computers Used by General Public	14
27.	Number of uses (sessions) of public Internet computers per year	3,213
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)

29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	Password required
33.	Wireless Sessions	7,772
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	Leroy R. Coles, Jr. Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1187 East Delavan Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14215
7.	Phone (enter 10 digits only)	(716) 896-4433
8.	Fax Number (enter 10 digits only)	(716) 896-4433
9.	E-mail Address	cls@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/locations-hours/leroy-r-coles-jr-branch-library

11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,606
16.	Number of Weeks This Outlet is Open	43
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	114
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1961
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2022
25.	Square footage of the outlet	11,279
26.	Number of Internet Computers Used by General Public	46
27.	Number of uses (sessions) of public Internet computers per year	8,289
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count

28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	Password required
33.	Wireless Sessions	9,354
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	Frank E. Merriweather, Jr. Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1324 Jefferson Ave.
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14208
7.	Phone (enter 10 digits only)	(716) 883-4418
8.	Fax Number (enter 10 digits only)	(716) 551-0158
9.	E-mail Address	mrw@buffalolib.org

10.	Outlet URL	https://www.buffalolib.org/locations-hours/frank-e-merriweather-jr-branch
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	2,535
16.	Number of Weeks This Outlet is Open	51
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	924
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	2006
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2022
25.	Square footage of the outlet	20,000
26.	Number of Internet Computers Used by General Public	51
27.	Number of uses (sessions) of public Internet computers per year	15,221

27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	Password required
33.	Wireless Sessions	12,903
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	J. P. Dudley Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	2010 South Park Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14220
7.	Phone (enter 10 digits only)	(716) 823-1854
8.	Fax Number (enter 10 digits only)	(716) 823-1854
9.	E-mail Address	dud@buffalolib.org

10.	Outlet URL	https://www.buffalolib.org/locations-hours/dudley-branch
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,951
16.	Number of Weeks This Outlet is Open	51
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	56
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1962
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2020
25.	Square footage of the outlet	6,090
26.	Number of Internet Computers Used by General Public	25
27.	Number of uses (sessions) of public Internet computers per year	6,061

27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	Password required
33.	Wireless Sessions	17,713
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	James L. Crane Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	633 Elmwood Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14222
7.	Phone (enter 10 digits only)	(716) 883-6651
8.	Fax Number (enter 10 digits only)	(716) 881-4814

9.	E-mail Address	cra@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/locations-hours/crane-branch
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,152
16.	Number of Weeks This Outlet is Open	30
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	N
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	0
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1955
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2022
25.	Square footage of the outlet	8,735
26.	Number of Internet Computers Used by General Public	29
27.	Number of uses (sessions) of public Internet computers per year	3,273

27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	Password required
33.	Wireless Sessions	3,351
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	N
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	Isaías González-Soto Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	280 Porter Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14201
7.	Phone (enter 10 digits only)	(716) 882-1537
8.	Fax Number (enter 10 digits only)	(716) 882-1537

9.	E-mail Address	gnz@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/locations-hours/isaias-gonzalez-soto-branch-library
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,372
16.	Number of Weeks This Outlet is Open	36
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	147
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1958
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2017
25.	Square footage of the outlet	11,279
26.	Number of Internet Computers Used by General Public	23

27.	Number of uses (sessions) of public Internet computers per year	4,890
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	Password required
33.	Wireless Sessions	22,777
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	N
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	North Park Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	975 Hertel Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14216
7.	Phone (enter 10 digits only)	(716) 875-3748

8.	Fax Number (enter 10 digits only)	(716) 874-5593
9.	E-mail Address	npk@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/locations-hours/north-park-branch
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	2,418
16.	Number of Weeks This Outlet is Open	51
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	185
20.	Enter the appropriate outlet code (select one):	N/A
21.	Who owns this outlet building?	Other (specify using the State note)
22.	Who owns the land on which this outlet is built?	Other (specify using the State note)
23.	Indicate the year this outlet was initially constructed	2009
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2017
25.	Square footage of the outlet	5,662
26.	Number of Internet Computers Used by General Public	30

27.	Number of uses (sessions) of public Internet computers per year	11,479
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	Password required
33.	Wireless Sessions	12,528
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	Elaine M. Panty Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	820 Tonawanda Street
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14207
7.	Phone (enter 10 digits only)	(716) 875-0562

8.	Fax Number (enter 10 digits only)	(716) 875-0562
9.	E-mail Address	pan@buffalolib.org
10.	Outlet URL	https://www.buffalolib.org/locations-hours/elaine-m-panty-branch
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,702
16.	Number of Weeks This Outlet is Open	44
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	57
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1986
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2022
25.	Square footage of the outlet	7,205
26.	Number of Internet Computers Used by General Public	19

27.	Number of uses (sessions) of public Internet computers per year	4,643
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	Password required
33.	Wireless Sessions	13,714
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	Bookmobile
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1 Lafayette Square
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14203
7.	Phone (enter 10 digits only)	(716) 858-8900

8. Fax Number (enter 10 digits only) (716) 858-6211

9. E-mail Address bookmobile@buffalolib.org

10. Outlet URL https://www.buffalolib.org/mobile-services/bookmobile

11. County Erie

12. School District Buffalo

13. Library System Buffalo & Erie County Public Library

14. Outlet Type Code (select one): BS

15. Public Service Hours Per Year for This Outlet 645

16. Number of Weeks This Outlet is Open 47

16a Number of weeks an outlet closed due to COVID-19 0

16b Number of weeks an outlet had limited occupancy due to COVID-19 0

17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? N

18. Is the meeting space available for public use even when the outlet is closed? N

19. Total number of non-library sponsored programs, meetings and/or events at this outlet 0

20. Enter the appropriate outlet code (select one): LRF

21. Who owns this outlet building? County

22. Who owns the land on which this outlet is built? County

23. Indicate the year this outlet was initially constructed 2016

24. Indicate the year this outlet underwent a major renovation costing $25,000 or more N/A

25. Square footage of the outlet N/A

26. Number of Internet Computers Used by General Public 0

27.	Number of uses (sessions) of public Internet computers per year	0
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	
28.	Type of connection on the outlet's public Internet computers	
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	
31.	Internet Provider	Verizon Wireless
32.	WiFi Access	Password required
33.	Wireless Sessions	825
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	1
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	
2.	Outlet Name Status	
3.	Street Address	
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14203
7.	Phone (enter 10 digits only)	(716) 858-8900

| 8. | Fax Number (enter 10 digits only) | (716) 858-6211 |

8. Fax Number (enter 10 digits only)   (716) 858-6211

9. E-mail Address   bookmobile@buffalolib.org

10. Outlet URL   https://www.buffalolib.org/mobile-services/library2go-van

11. County   Erie

12. School District   Buffalo

13. Library System   Buffalo & Erie County Public Library

14. Outlet Type Code (select one):   BS

15. Public Service Hours Per Year for This Outlet   215

16. Number of Weeks This Outlet is Open   42

16a Number of weeks an outlet closed due to COVID-19   0

16b Number of weeks an outlet had limited occupancy due to COVID-19   0

17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?   N

18. Is the meeting space available for public use even when the outlet is closed?   N

19. Total number of non-library sponsored programs, meetings and/or events at this outlet   0

20. Enter the appropriate outlet code (select one):   LRF

21. Who owns this outlet building?   County

22. Who owns the land on which this outlet is built?   County

23. Indicate the year this outlet was initially constructed   2021

24. Indicate the year this outlet underwent a major renovation costing $25,000 or more   N/A

25. Square footage of the outlet

26. Number of Internet Computers Used by General Public   0

27.   Number of uses (sessions) of public   0
Internet computers per year

27a   Reporting Method for Number of Uses   CT - Annual Count
of Public Internet Computers Per Year

28.   Type of connection on the outlet's public
Internet computers

29.   Maximum <u>download</u> speed of
connection on the outlet's public Internet
computers

30.   Maximum <u>upload</u> speed of connection
on the outlet's public Internet computers

31.   Internet Provider   Verizon Wireless

32.   WiFi Access   Password required

33.   Wireless Sessions   0

33a   Reporting Method for Wireless Sessions   CT - Annual Count

34.   Does the outlet have a building entrance   Y
that is physically accessible to a person in a
wheelchair?

35.   Is every public part of the outlet   Y
accessible to a person in a wheelchair?

36.   Does your **outlet** have a Makerspace?   N

37.   *LIBID*

38.   *FSCSID*

39.   *Number of Bookmobiles in the
Bookmobile Outlet Record*

40.   *Outlet Structure Status*

10. OFFICERS AND TRUSTEES

Trustees and Terms/Board President/Trustee Names

Report information about trustee meetings as of December 31, 2022. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1   Total number of board meetings held   11
during calendar year (January 1, 2022 to
December 31, 2022)

NUMBER OF TRUSTEES AND TERMS

10.2 Does your library have a range of trustees stated in the library's charter documents (incorporation)?	No
10.5 If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)?	15
10.6 Does your library's charter documents (incorporation) state a specified term for trustees? If no, please explain in a Note.	Yes
10.7 If yes, what is the trustee term length, as stated in your library's charter documents (incorporation)?	5 years

BOARD MEMBER SELECTION

10.8 Enter Board Member Selection Code (select one):	A - board members are appointed by municipality(ies)

List Officers and Board Members as of February 1, 2023. Complete one record for each board member. There must be a record for each voting position, whether filled or vacant. Do not include non-voting positions.

BOARD PRESIDENT

10.9	First Name	Kimberly
10.10	Last Name	Johnson
10.11	Mailing Address	
10.12	City	
10.13	Zip Code (5 digits only)	
10.14	Phone (enter 10 digits only)	
10.15	E-mail Address	
10.16	Term Begins - Month	January
10.17	Term Begins - Year (yyyy)	2020
10.18	Term Expires - Month	December
10.19	Term Expires - Year (yyyy)	2024

10.20   Is the trustee serving a full term? If No,   Yes
add a Note. The Note should identify the previous
trustee whose unexpired term is being filled, and
should identify the beginning and ending date of
the unexpired previous trustee's term. Example:
Trustee is filling the remainder of [name]'s term,
which was to run from beginning date to ending
date.

10.21   The date the Oath of Office was taken   04/01/2021
(mm/dd/yyyy)

10.22   The date the Oath of Office was filed   04/01/2021
with town or county clerk (mm/dd/yyyy)

10.23   Is this a brand new trustee?   N

Please Note: last year's answers for repeating groups cannot be displayed.

You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect (but do not include the Board President—this information should still be entered directly into the survey). If you choose to send your data for uploading, you must enter the data into the spreadsheet form available here. Please Note: It is customized and contains all the data entered last year to be updated this year. Complete this form and email it to collectconnect@baker-taylor.com.

1.	Status	Filled
2.	First Name of Board Member	Carima
3.	Last Name of Board Member	El-Behairy
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Vice President
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2020
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2024

13.   Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.   Yes

14.   The date the Oath of Office (mm/dd/yyyy) was taken   12/17/2021

15.   The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   12/17/2021

16.   Is this a brand new trustee?   N

1.   Status   Filled

2.   First Name of Board Member   Joel

3.   Last Name of Board Member   Moore

4.   Mailing Address

5.   City

6.   Zip Code (5 digits only)

7.   E-mail address

8.   Office Held or Trustee   Secretary

9.   Term Begins - Month   January

10.   Term Begins - Year (year)   2017

11.   Term Expires   December

12.   Term Expires - Year (yyyy)   2021

13.   Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.   Yes

14.   The date the Oath of Office (mm/dd/yyyy) was taken   12/28/2016

15.   The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   12/28/2016

8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2018
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2022
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	01/23/2018
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/23/2018
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Kathleen
3.	Last Name of Board Member	Bucki
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2022
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2026

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.   Yes

14. The date the Oath of Office (mm/dd/yyyy) was taken   01/14/2022

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   01/14/2022

16. Is this a brand new trustee?   N

1. Status   Filled

2. First Name of Board Member   Lucy

3. Last Name of Board Member   Candelario

4. Mailing Address

5. City

6. Zip Code (5 digits only)

7. E-mail address

8. Office Held or Trustee   Trustee

9. Term Begins - Month   January

10. Term Begins - Year (year)   2018

11. Term Expires   December

12. Term Expires - Year (yyyy)   2022

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.   Yes

14. The date the Oath of Office (mm/dd/yyyy) was taken   01/23/2018

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   01/23/2018

16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	John
3.	Last Name of Board Member	Craik
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	March
10.	Term Begins - Year (year)	2021
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2023
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	No
14.	The date the Oath of Office (mm/dd/yyyy) was taken	04/01/2021
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	04/01/2021
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Frank
3.	Last Name of Board Member	Gist
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	

8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2016
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2020
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	10/28/2016
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	10/28/2016
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Theodore
3.	Last Name of Board Member	Johnson
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2021
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2025

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.   Yes

14. The date the Oath of Office (mm/dd/yyyy) was taken   04/07/2021

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   04/07/2021

16. Is this a brand new trustee?   N

1. Status   Filled

2. First Name of Board Member   Sharon

3. Last Name of Board Member   Kelly

4. Mailing Address

5. City

6. Zip Code (5 digits only)

7. E-mail address

8. Office Held or Trustee   Trustee

9. Term Begins - Month   January

10. Term Begins - Year (year)   2021

11. Term Expires   December

12. Term Expires - Year (yyyy)   2025

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.   Yes

14. The date the Oath of Office (mm/dd/yyyy) was taken   04/01/2021

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   04/01/2021

8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	February
10.	Term Begins - Year (year)	2022
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2026
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	No
14.	The date the Oath of Office (mm/dd/yyyy) was taken	03/10/2022
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	03/10/2022
16.	Is this a brand new trustee?	Y
1.	Status	Vacant
2.	First Name of Board Member	N/A
3.	Last Name of Board Member	N/A
4.	Mailing Address	N/A
5.	City	N/A
6.	Zip Code (5 digits only)	N/A
7.	E-mail address	N/A
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	
10.	Term Begins - Year (year)	N/A
11.	Term Expires	N/A
12.	Term Expires - Year (yyyy)	N/A

13.   Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.   N/A

14.   The date the Oath of Office (mm/dd/yyyy) was taken   N/A

15.   The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   N/A

16.   Is this a brand new trustee?

1.   Status   Vacant

2.   First Name of Board Member   N/A

3.   Last Name of Board Member   N/A

4.   Mailing Address   N/A

5.   City   N/A

6.   Zip Code (5 digits only)   N/A

7.   E-mail address   N/A

8.   Office Held or Trustee   Trustee

9.   Term Begins - Month

10.   Term Begins - Year (year)   N/A

11.   Term Expires   N/A

12.   Term Expires - Year (yyyy)   N/A

13.   Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.   N/A

14.   The date the Oath of Office (mm/dd/yyyy) was taken   N/A

15.   The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   N/A

16.   Is this a brand new trustee?

Trustee Education

Please Note: last year's answers for repeating groups cannot be displayed.

Complete one record for each person serving as a trustee as of December 31, 2022. These trustees will not be exactly the same as the trustees listed in the section above.

1.   Trustee Name   Kimberly Johnson

2.   Has the trustee participated in trustee   Y
education in the last calendar year (2022)?

1.   Trustee Name   Carima El-Behairy

2.   Has the trustee participated in trustee   N
education in the last calendar year (2022)?

1.   Trustee Name   Joel Moore

2.   Has the trustee participated in trustee   N
education in the last calendar year (2022)?

1.   Trustee Name   Alan Bedenko

2.   Has the trustee participated in trustee   N
education in the last calendar year (2022)?

1.   Trustee Name   Michael Amodeo

2.   Has the trustee participated in trustee   N
education in the last calendar year (2022)?

1.   Trustee Name   Sheldon Berlow

2.   Has the trustee participated in trustee   N
education in the last calendar year (2022)?

1.   Trustee Name   Kathleen Berens Bucki

2.   Has the trustee participated in trustee   N
education in the last calendar year (2022)?

1.   Trustee Name   Lucy Candelario

2.   Has the trustee participated in trustee   N
education in the last calendar year (2022)?

1.   Trustee Name   John Craik

2.   Has the trustee participated in trustee   Y
education in the last calendar year (2022)?

1.   Trustee Name   Frank Gist

| 2. | Has the trustee participated in trustee education in the last calendar year (2022)? | N |

| 1. | Trustee Name | Frank Housh |

| 2. | Has the trustee participated in trustee education in the last calendar year (2022)? | N |

| 1. | Trustee Name | Theodore Johnson |

| 2. | Has the trustee participated in trustee education in the last calendar year (2022)? | N |

| 1. | Trustee Name | Sharon Kelly |

| 2. | Has the trustee participated in trustee education in the last calendar year (2022)? | N |

| 1. | Trustee Name | Elaine Panty |

| 2. | Has the trustee participated in trustee education in the last calendar year (2022)? | Y |

| 1. | Trustee Name | Christopher Sasiadek |

| 2. | Has the trustee participated in trustee education in the last calendar year (2022)? | Y |

11. OPERATING FUNDS RECEIPTS

Local Public Funds/System Cash Grants/Other State

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). *ROUND TO THE NEAREST DOLLAR.* Please click here to read general instructions before completing this section.

LOCAL PUBLIC FUNDS
Specify by name the municipalities or school districts which are the source of funds.

| 11.1 | Does the library receive any local public funds? If yes, complete one record for each taxing authority; if no, go to question 11.3. | Y |

Please Note: last year's answers for repeating groups cannot be displayed.

| 1. | Source of Funds | County |

| 2. | Name of funding County, Municipality or School District | Erie |

| 3. | Amount | $27,244,260 |

4.   Subject to public vote held in reporting year or in a previous reporting year(s).   N

5.   Written Contractual Agreement   N

11.2   **TOTAL LOCAL PUBLIC FUNDS** $27,244,260

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3   Local Library Services Aid (LLSA) $97,221

11.4   Record all Central Library Services Aid monies received from system headquarters $364,582

11.5   Additional State Aid received from the System $0

11.6   Federal Aid received from the System $0

11.7   Other Cash Grants $0

11.8   **TOTAL SYSTEM CASH GRANTS** (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7) $461,803

OTHER STATE AID

11.9   State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants $4,328,831

Federal Aid/Other Receipts

FEDERAL AID FOR LIBRARY OPERATION

11.10   LSTA $0

11.11   Other Federal Aid $15,070

11.12   **TOTAL FEDERAL AID** (Add Questions 11.10 and 11.11) $15,070

11.13   **CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE** $0

OTHER RECEIPTS

11.14   Gifts and Endowments $103,977

11.15   Fund Raising $151,484

11.16   Income from Investments $30,290

11.17	Library Charges	$129,941
11.18	Other	$262,728

11.19 **TOTAL OTHER RECEIPTS** (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18) $678,420

11.20 **TOTAL OPERATING FUND RECEIPTS** (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19) $32,728,384

11.21 **BUDGET LOANS** $0

Transfers/Grant Total

TRANSFERS

11.22 From Capital Fund (Same as Question 14.8) $0

11.23 From Other Funds $0

11.24 **TOTAL TRANSFERS** (Add Questions 11.22 and 11.23) $0

11.25 BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2022 (Same as Question 12.39 of previous year if fiscal year has not changed) $17,122,342

11.26 **GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE** (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40) $49,850,726

12. OPERATING FUND DISBURSEMENTS

Staff/Collection/Capital/Operation and Maintenance

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	$2,482,913

12.2	Other Staff	$7,135,229

12.3 **Total Salaries & Wages Expenditures** $9,618,142
(Add Questions 12.1 and 12.2)

12.4	**Employee Benefits Expenditures**	$4,202,375

12.5 **Total Staff Expenditures (Add** $13,820,517
Questions 12.3 and 12.4)

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	$419,587
12.7	Electronic Materials Expenditures	$529,010
12.8	Other Materials Expenditures	$133,051

12.9 **Total Collection Expenditures** (Add $1,081,648
Questions 12.6, 12.7 and 12.8)

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	$0
12.11	From Other Funds (71OF)	$773,130

12.12 **Total Capital Expenditures** (Add $773,130
Questions 12.10 and 12.11)

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	$135,113
12.14	From Other Funds (72OF)	$160,772

12.15 **Total Repairs** (Add Questions 12.13 and $295,885
12.14)

12.16	Other Disbursements for Operation & Maintenance of Buildings	$579,369

12.17 **Total Operation & Maintenance of** $875,254
Buildings (Add Questions 12.15 and 12.16)

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	$104,979
12.19	Telecommunications	$65,848
12.20	Postage and Freight	$66,940
12.21	Professional & Consultant Fees	$399,712

12.22	Equipment	$127,700
12.23	Other Miscellaneous	$12,520,660
12.24	**Total Miscellaneous Expenses** (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22 and 12.23)	$13,285,839

Contracts/Debt Service/Transfers/Grand Total

12.25	**CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE**	$0

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.26	From Local Public Funds (73PF)	$581,949
12.27	From Other Funds (73OF)	$0
12.28	**Total** (Add Questions 12.26 and 12.27)	$581,949

Other Loans

12.29	Budget Loans (Principal and Interest)	$0
12.30	Short-Term Loans	$0
12.31	**Total Debt Service** (Add Questions 12.28, 12.29 and 12.30)	$581,949

12.32	**TOTAL OPERATING FUND DISBURSEMENTS** (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31)	$30,418,337

TRANSFERS

Transfers to Capital Fund

12.33	From Local Public Funds (76PF)	0
12.34	From Other Funds (76OF)	$1,881,397
12.35	**Total Transfers to Capital Fund** (Add Questions 12.33 and 12.34; same as Question 13.8)	$1,881,397
12.36	**Transfer to Other Funds**	$0
12.37	**TOTAL TRANSFERS** (Add Questions 12.35 and 12.36)	$1,881,397

12.38   **TOTAL DISBURSEMENTS AND** $32,299,734
TRANSFERS (Add Questions 12.32 and 12.37)

12.39   BALANCE IN OPERATING FUND - $17,550,992
Ending Balance for the Fiscal Year Ending 2022

12.40   **GRAND TOTAL DISBURSEMENTS,** $49,850,726
TRANSFERS & BALANCE (Add Questions
12.38 and 12.39; same as Question 11.26)

ASSURANCE

12.41   The Library operated in accordance with   04/20/2023
all provisions of Education Law and the
Regulations of the Commissioner, and assures that
the "Annual Report" was reviewed and accepted
by the Library Board on (date - mm/dd/yyyy).

FISCAL AUDIT

12.42   Last audit performed (mm/dd/yyyy)   12/31/2021

12.43   Time period covered by this audit   1/1/2021-12/31/2021
(mm/dd/yyyy) - (mm/dd/yyyy)

12.44   Indicate type of audit (select one):   Private Accounting Firm

CAPITAL FUND

12.45   Does the library have a Capital Fund?   Y
Enter Y for Yes, N for No. If No, stop here. If Yes,
complete the Capital Fund Report.

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.* Please click here to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES

13.1   Revenues from Local Government $0
Sources

13.2   All Other Revenues from Local Sources $0

13.3   **Total Revenues from Local Sources** $0
(Add Questions 13.1 and 13.2)

STATE AID FOR CAPITAL PROJECTS

13.4   State Aid Received for Construction $0

13.5   Other State Aid $0

13.6   **Total State Aid** (Add Questions 13.4 $0
and 13.5)

FEDERAL AID FOR CAPITAL PROJECTS

13.7   **TOTAL FEDERAL AID** $0

INTERFUND REVENUE

13.8   Transfer from Operating Fund (Same as $1,881,397
Question 12.35)

13.9   **TOTAL REVENUES** (Add Questions $1,881,397
13.3, 13.6, 13.7 and 13.8)

13.10   **NON-REVENUE RECEIPTS** $0

13.11   **TOTAL CASH RECEIPTS** (Add $1,881,397
Questions 13.9 and 13.10)

13.12   BALANCE IN CAPITAL FUND - $2,563,151
Beginning Balance for Fiscal Year Ending 2022
(Same as Question 14.11 of previous year, if fiscal
year has not changed)

13.13   **TOTAL CASH RECEIPTS AND** $4,444,548
BALANCE(Add Questions 13.11 and 13.12;
same as Question 14.12)

14. CAPITAL FUND DISBURSEMENTS

**Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE
NEAREST DOLLAR. Please click here to read general instructions before completing this
section.**

PROJECT EXPENDITURES

14.1   Construction $2,046,665

14.2   Incidental Construction $0

Other Disbursements

14.3   Purchase of Buildings $0

14.4   Interest $0

14.5   Collection Expenditures $0

14.6   Total Other Disbursements (Add $0
Questions 14.3, 14.4 and 14.5)

14.7   **TOTAL PROJECT EXPENDITURES** $2,046,665
(Add Questions 14.1, 14.2 and 14.6)

14.8 TRANSFER TO OPERATING FUND $0
(Same as Question 11.22)

14.9 NON-PROJECT EXPENDITURES $0

**14.10 TOTAL CASH DISBURSEMENTS
AND TRANSFERS** (Add Questions 14.7, 14.8
and 14.9) $2,046,665

14.11 BALANCE IN CAPITAL FUND -
Ending Balance for the Fiscal Year Ending 2022 $2,397,883

**14.12 TOTAL CASH DISBURSEMENTS
AND BALANCE** (Add Questions 14.10 and
14.11; same as Question 13.13) $4,444,548

15. CENTRAL LIBRARIES

PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED
TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.
Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	44.83
16.2	Total Librarians	44.83
16.3	All Other Paid Staff	152.15
16.4	Total Paid Employees	196.98
16.5	State Government Revenue	$4,790,634
16.6	Federal Government Revenue	$15,070
16.7	Other Operating Revenue	$678,420
16.8	Total Operating Revenue	$32,728,384
16.9	Other Operating Expenditures	$14,161,093
16.10	Total Operating Expenditures	$29,063,258
16.11	Total Capital Expenditures	$2,819,795
16.12	Print Materials	1,956,345
16.12a	Total Physical Items in Collection	2,175,329
16.13	Total Registered Borrowers	118,358
16.14	Other Capital Revenue and Receipts	$1,881,397

16.15	Number of Internet Computers Used by General Public	380
16.16	Total Uses (sessions) of Public Internet Computers Per Year	127,445
16.17	Wireless Sessions	265,242
16.18	Total Capital Revenue	$1,881,397

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	*LIB ID*	0800000000
17.2	*Interlibrary Relationship Code*	HQ
17.3	*Legal Basis Code*	CO
17.4	*Administrative Structure Code*	MO
17.5	*FSCS Public Library Definition*	Y
17.6	*Geographic Code*	CO1
17.7	*FSCS ID*	NY0005
17.8	*SED CODE*	140600700787
17.9	*INSTITUTION ID*	800000052491

SUGGESTED IMPROVEMENTS

Library Name:	BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
Library System:	Buffalo & Erie County Public Library
Name of Person Completing Form:	Angela Pierpaoli
Phone Number:	(716) 858-7161
I am satisfied that this resource (Collect) is meeting library needs:	Strongly Agree
Applying this resource (Collect) will help improve library services to the public:	Strongly Agree

Please share with us your suggestions for improving the *Annual Report*. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!

It would be helpful to sort notes for Repeating Groups by Repeating Group instead of Question Number. It would definitely make it easier to match up notes when reviewing the printed versions of the report.

Buffalo and Erie County Public Library
Annual Report For Public And Association Libraries - 2022

1. GENERAL LIBRARY INFORMATION

1.33   School District   In addition to the Buffalo
                                                           Public School District,
                                                           B&ECPL provides public
                                                           library services to residents of
                                                           all school districts in Erie
                                                           County.

1.49   For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.

The System's second bookmobile (Library2Go) was added to statistical reports 2/2022. Crane Branch Library 3/2021 and ongoing, construction impacted operations, including 2nd floor meeting space unavailable. Crane was closed 3/7/2022-3/18/2022 to complete Phase 1 construction, and closed 8/15/2022 through the end of the year for Phase 2 construction. The Elaine M. Panty Branch Library was closed 2/14/2022-4/2/2022 for floor replacement. The Leroy R. Coles, Jr. Branch Library was closed 5/9/2022-7/9/2022 for renovations and a flooring project. Frank E. Merriweather, Jr. Library experienced increased usage due to providing community assistance and support in the wake of a community tragedy 5/14/2022. Merriweather was also open during a 7-week renovation project starting 7/25/2022. The Isaías González-Soto Branch Library closed starting 9/12/2022 through the end of the year for Phase 1 construction. Winter storms also caused closures 11/17/2022-11/22/2022 and 12/23/2022-12/31/2022. System-Wide, fine free with autorenewals was implemented 4/2022. Also affecting circulation, Hoopla streaming services and Overdrive magazines were implemented 6/1/2022. In addition, Correctional Facility circulation numbers were reported for the first time since COVID starting 9/2022, and staff returned to the Holding Center 8/2022.

2. LIBRARY COLLECTION

2.13	Electronic Books	In addition to Overdrive, Hoopla streaming services and Overdrive magazines were implemented 6/1/2022.
2.17	Audio - Downloadable Units	In addition to Overdrive, Hoopla streaming services and Overdrive magazines were implemented 6/1/2022.
2.18	Video - Downloadable Units	In addition to Overdrive, Hoopla streaming services and Overdrive magazines were implemented 6/1/2022.
2.19	Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)	In addition to Overdrive, Hoopla streaming services and Overdrive magazines were implemented 6/1/2022.
2.20	Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)	In addition to Overdrive, Hoopla streaming services and Overdrive magazines were implemented 6/1/2022.
2.28	Electronic Materials	In addition to Overdrive, Hoopla streaming services and Overdrive magazines were implemented 6/1/2022.

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.1	Library visits (total annual attendance)	More patrons coming into the library in-person post-COVID.
3.21	Total Number of Synchronous Program Sessions (Total questions 3.17, 3.18, 3.19a, 3.19b, 3.20)	More patrons coming into the library in-person post-COVID. More in-person programs offered.
3.26a	Attendance at Synchronous Programs Targeted at Children Ages 0-5	More patrons coming into the library in-person post-COVID. More in-person programs offered.
3.28	Total Attendance at Synchronous Programs (Total questions 3.24, 3.25, 3.26a, 3.26b, 3.27).	More patrons coming into the library in-person post-COVID. More in-person programs offered.

3.29	One-on-One Program Attendance	One-on-one programs include the Book a Technology Trainer and Book a Librarian programs as well as tutoring. On occasion, a second or third person attends these appointments, but the library still considers them one-on-one programs rather than planned group programs.
3.29a	Total Number of Asynchronous Program Presentations	Virtual programming offerings decreased as in-person programming offerings increased post-COVID.
3.29b	Total Views of Asynchronous Program Presentations within 30 Days	Virtual programming offerings decreased as in-person programming offerings increased post-COVID.
3.30	Total Number of Children's Programs (sum of Q3.19a and Q3.19b)	More patrons coming into the library in-person post-COVID. More in-person programs offered.
3.31	Total Children's Program Attendance (sum of Q3.26a and Q3.26b)	More patrons coming into the library in-person post-COVID. More in-person programs offered.
3.33	Library outlets offering the summer reading program	Second Bookmobile added this year, but one of the city branches, Crane Branch Library, did not offer summer reading this year due to construction.
3.37	Total number registered for the library's summer reading program (total 3.34 + 3.35 + 3.36)	More patrons coming into the library in-person post-COVID. More in-person programs offered.
3.41	Total program sessions - Summer 2022 (total 3.38 + 3.39 + 3.40)	More patrons coming into the library in-person post-COVID. More in-person programs offered.
3.45	Total program attendance - Summer 2022 (total 3.42 + 3.43 + 3.44)	More patrons coming into the library in-person post-COVID. More in-person programs offered.

3.52	Other (describe using the State note)	Albright Knox, Ambitious Little Learners, American Library Association (ALA) Public Programs Office, Aquarium of Niagara, Every Person Influences Children (EPIC), FINRA Investor Education Foundation, Buffalo Museum of Science, The Floor is Lava musicians, Explore & More Children's Museum, National Grid, Paws for Love Reading Program, YMCA
3.57	Total Sessions	More patrons coming into the library in-person post-COVID. More in-person programs offered.
3.59	Total Attendance	More patrons coming into the library in-person post-COVID. More in-person programs offered.
e.	Other (describe using the State note)	Albright Knox Art Truck, Ambitious Little Learners, Aquarium of Niagara Falls, Arts for Learning WNY, Beaver Meadow Buffalo Audubon, Buffalo Philharmonic Orchestra, Every Person Influences Children (EPIC), Project Hope
3.65	Total one-on-one program attendance	On occasion, a second or third person attends these appointments, but the library still considers them one-on-one programs rather than planned group programs.
3.81	Total one-on-one program sessions	Increased in-person one-on-ones post COVID.
3.83	Total one-on-one program attendance	One-on-one digital literacy programs include the Book a Technology Trainer program. On occasion, a second or third person attends these appointments, but the library still considers them one-on-one programs rather than planned group programs. Increased in-person one-on-ones post COVID.

4. LIBRARY TRANSACTIONS

4.3	Total Adult Books (Total questions 4.1 & 4.2)	System-Wide, fine free with autorenewals was implemented 4/2022. However, in the past, these numbers contained online renewals, which have significantly decreased due to autorenewals. In addition, autorenewals are now attributed to the checkout library rather than to the System.
4.6	Total Children's Books (Total questions 4.4 & 4.5)	System-Wide, fine free with autorenewals was implemented 4/2022. However, in the past, these numbers contained online renewals, which have significantly decreased due to autorenewals. In addition, autorenewals are now attributed to the checkout library rather than to the System.
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	System-Wide, fine free with autorenewals was implemented 4/2022. However, in the past, these numbers contained online renewals, which have significantly decreased due to autorenewals. In addition, autorenewals are now attributed to the checkout library rather than to the System.
4.10	Circulation of Other Physical Items (Total questions 4.8, 4.9)	System-Wide, fine free with autorenewals was implemented 4/2022. However, in the past, these numbers contained online renewals, which have significantly decreased due to autorenewals. In addition, autorenewals are now attributed to the checkout library rather than to the System.

4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	System-Wide, fine free with autorenewals was implemented 4/2022. However, in the past, these numbers contained online renewals, which have significantly decreased due to autorenewals. In addition, autorenewals are now attributed to the checkout library rather than to the System.
4.12	Use of Electronic Material	In addition to Overdrive, Hoopla streaming services and Overdrive magazines were implemented 6/1/2022.
4.13	Successful Retrieval of Electronic Information	Database numbers lower due to Ancestry remote ending 12/31/21 (available during COVID). In addition, these numbers included Freegal in the past, which was also discontinued after 12/31/21.
4.14	Electronic Content Use (Total questions 4.12 & 4.13)	Database numbers lower due to Ancestry remote ending 12/31/21 (available during COVID). In addition, these numbers included Freegal in the past, which was also discontinued after 12/31/21.
4.15	Total Circulation of Materials (Total questions 4.11 & 4.12)	System-Wide, fine free with autorenewals was implemented 4/2022. However, in the past, these numbers contained online renewals, which have significantly decreased due to autorenewals. In addition, autorenewals are now attributed to the checkout library rather than to the System.

4.16   Total Collection Use (Total questions 4.13 & 4.15)

System-Wide, fine free with autorenewals was implemented 4/2022. However, in the past, these numbers contained online renewals, which have significantly decreased due to autorenewals. In addition, autorenewals are now attributed to the checkout library rather than to the System. Database numbers lower due to Ancestry remote ending 12/31/21 (available during COVID). In addition, these numbers included Freegal in the past, which was also discontinued after 12/31/21.

4.17   Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)

System-Wide, fine free with autorenewals was implemented 4/2022. However, in the past, these numbers contained online renewals, which have significantly decreased due to autorenewals. In addition, autorenewals are now attributed to the checkout library rather than to the System.

5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

6. STAFF INFORMATION

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

8. PUBLIC SERVICE INFORMATION

8.6	Minimum Weekly Total Hours - Main Library	60 hours due to no Sundays in the summer. Otherwise, 65 hours per week the rest of the year.
8.7	Minimum Weekly Total Hours - Branch Libraries	Coles 40, Crane 40, Dudley 40, East Clinton 32, Gonzalez-Soto 40, Merriweather 48 in Summer due to no Sundays (53 hrs the rest of the year), North Park 48 (53 when it started Sundays in September), and Panty 40.
8.11	Annual Total Hours - Branch Libraries	Crane Branch Library was closed 3/7/2022-3/18/2022 to complete Phase 1 construction, and closed 8/15/2022 through the end of the year for Phase 2 construction. The Elaine M. Panty Branch Library was closed 2/14/2022-4/2/2022 for floor replacement. The Leroy R. Coles, Jr. Branch Library was closed 5/9/2022-7/9/2022 for renovations and a flooring project. The Isaías González-Soto Branch Library closed starting 9/12/2022 through the end of the year for Phase 1 construction. Winter storms also caused closures 11/17/2022-11/22/2022 and 12/23/2022-12/31/2022.

8A. COVID

CV2	Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic?	N/A. No to CV1.
CV4	Did the library provide reference service via the Internet or telephone when the building was physically closed to the public during the Coronavirus (COVID-19) pandemic?	N/A. No to CV1.
CV6	Did the library intentionally provide Wi-Fi Internet access to users outside the building at one or more outlets during COVID-19 pandemic?	External WiFi in place prior to pandemic.

9. SERVICE OUTLET INFORMATION

Repeating Group 11

1.	Outlet Name	Bookmobile #2

Repeating Group 11

3.	Street Address	1 Lafayette Square

Repeating Group 6

15.	Public Service Hours Per Year for This Outlet	Crane Branch Library 3/2021 and ongoing, construction impacted operations, including 2nd floor meeting space unavailable. Crane was closed 3/7/2022-3/18/2022 to complete Phase 1 construction, and closed 8/15/2022 through the end of the year for Phase 2 construction.

Repeating Group 7

15.	Public Service Hours Per Year for This Outlet	The Isaías González-Soto Branch Library closed starting 9/12/2022 through the end of the year for Phase 1 construction.

Repeating Group 1

16.	Number of Weeks This Outlet is Open	Open less than half of weekly hours (23 hrs) the week of 12/25/22 due to the holiday and winter storm.

Repeating Group 2

16.	Number of Weeks This Outlet is Open	Closed last week of December due to storm and storm cleanup.

Repeating Group 3

16.	Number of Weeks This Outlet is Open	The Leroy R. Coles, Jr. Branch Library was closed 5/9/2022-7/9/2022 for renovations and a flooring project.

Repeating Group 4

16.	Number of Weeks This Outlet is Open	Open less than half of weekly hours (24 hrs) the week of 12/25/22 due to the holiday and winter storm.

Repeating Group 5

16.	Number of Weeks This Outlet is Open	Open less than half of weekly hours (15 hrs) the week of 12/25/22 due to the holiday and winter storm.

Repeating Group 6

| 16. | Number of Weeks This Outlet is Open | Crane Branch Library 3/2021 and ongoing, construction impacted operations, including 2nd floor meeting space unavailable. Crane was closed 3/7/2022-3/18/2022 to complete Phase 1 construction, and closed 8/15/2022 through the end of the year for Phase 2 construction. |

Repeating Group 7

| 16. | Number of Weeks This Outlet is Open | The Isaías González-Soto Branch Library closed starting 9/12/2022 through the end of the year for Phase 1 construction. |

Repeating Group 8

| 16. | Number of Weeks This Outlet is Open | Open less than half of weekly hours (16 hrs) the week of 12/25/22 due to the holiday and winter storm. |

Repeating Group 9

| 16. | Number of Weeks This Outlet is Open | The Elaine M. Panty Branch Library was closed 2/14/2022-4/2/2022 for floor replacement. It was also open less than half of weekly hours (15 hrs) the week of 12/25/22 due to the holiday and winter storm. |

Repeating Group 10

| 16. | Number of Weeks This Outlet is Open | Closed 8/14-8/18 staff shortage, closed 11/12-11/30 for bookmobile repair, and closed for most of the week of 12/25 due to the winter storm. Would normally be open 52 weeks per year. |

Repeating Group 11

| 16. | Number of Weeks This Outlet is Open | The new outlet was added to statistical reports 2/2022, but first recorded visitor counts was 3/1/2022. In addition the vehicle was closed for a week in November and a week in December due to winter storms. Would normally be open 52 weeks a year. |

Repeating Group 6

17.   Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?

Crane Branch Library 3/2021 and ongoing, construction impacted operations, including 2nd floor meeting space unavailable. Normally this would be a yes.

Repeating Group 8

21.   Who owns this outlet building?

City of Buffalo leases the space for North Park Library from 975 Hertel LLC. The Library first occupied the space in 2009.

Repeating Group 8

22.   Who owns the land on which this outlet is built?

City of Buffalo leases the space for North Park Library from 975 Hertel LLC. The Library first occupied the space in 2009.

Repeating Group 3

24.   Indicate the year this outlet underwent a major renovation costing $25,000 or more

The Leroy R. Coles, Jr. Branch Library was closed 5/9/2022-7/9/2022 for renovations and a flooring project.

Repeating Group 4

24.   Indicate the year this outlet underwent a major renovation costing $25,000 or more

Merriweather was open during a 7-week renovation project starting 7/25/2022.

Repeating Group 6

24.   Indicate the year this outlet underwent a major renovation costing $25,000 or more

Phase 1 construction completed 3/2022.

Repeating Group 7

24.   Indicate the year this outlet underwent a major renovation costing $25,000 or more

Currently undergoing Phase 1 construction, but not yet completed.

Repeating Group 9

24.   Indicate the year this outlet underwent a major renovation costing $25,000 or more

The Elaine M. Panty Branch Library was closed 2/14/2022-4/2/2022 for floor replacement.

Repeating Group 10

26.   Number of Internet Computers Used by General Public

As of mid-year 2022, the bookmobile no longer has public access computers.

Repeating Group 10

27.   Number of uses (sessions) of public Internet computers per year

As of mid-year 2022, the bookmobile no longer has public access computers.

Repeating Group 10

27a   Reporting Method for Number of Uses of Public Internet Computers Per Year

As of mid-year 2022, the bookmobile no longer has public access computers.

Repeating Group 1

28.   Type of connection on the outlet's public Internet computers

Ethernet connection.

Repeating Group 2

28.   Type of connection on the outlet's public Internet computers

Ethernet connections to Central.

Repeating Group 3

28.   Type of connection on the outlet's public Internet computers

Ethernet connections to Central.

Repeating Group 4

28.   Type of connection on the outlet's public Internet computers

Ethernet connections to Central.

Repeating Group 5

28.   Type of connection on the outlet's public Internet computers

Ethernet connections to Central.

Repeating Group 6

28.   Type of connection on the outlet's public Internet computers

Ethernet connections to Central.

Repeating Group 7

28.   Type of connection on the outlet's public Internet computers

Ethernet connections to Central.

Repeating Group 8

28.   Type of connection on the outlet's public Internet computers

Ethernet connections to Central.

Repeating Group 9

28.   Type of connection on the outlet's public Internet computers

Ethernet connections to Central.

Repeating Group 10

28.   Type of connection on the outlet's public Internet computers

As of mid-year 2022, the bookmobile no longer has public access computers.

Repeating Group 11

28.   Type of connection on the outlet's public Internet computers

N/A. No public internet computers as stated in number 26 above.

Repeating Group 10

29.   Maximum <u>download</u> speed of connection on the outlet's public Internet computers

As of mid-year 2022, the bookmobile no longer has public access computers.

Repeating Group 11

29.   Maximum <u>download</u> speed of connection on the outlet's public Internet computers

N/A

Repeating Group 10

30.   Maximum <u>upload</u> speed of connection on the outlet's public Internet computers

As of mid-year 2022, the bookmobile no longer has public access computers.

Repeating Group 11

30.   Maximum <u>upload</u> speed of connection on the outlet's public Internet computers

N/A

10. OFFICERS AND TRUSTEES

10.21   The date the Oath of Office was taken (mm/dd/yyyy)

Trustee K. Johnson served as a holdover trustee from January 2020 through March 2021 when reappointed.

Repeating Group 2

12.   Term Expires - Year (yyyy)

Trustee Moore is currently serving as a holdover trustee for the term to run from January 2022 through December 2026 until reappointed or replaced by a new trustee. The Mayor of the City of Buffalo must recommend reappointment/replacement of this position. The appointment is subsequently approved by the Erie County Executive with the confirmation required by the Erie County Legislature. Per NY Not for Profit Corporation Law, Sec. 703(c) "Each director (this includes trustees) shall hold office until the expiration of the term for which he is elected or appointed, and until his successor has been elected and qualified."

Repeating Group 4

12.   Term Expires - Year (yyyy)

Trustee Amodeo is currently serving as a holdover trustee for the term to run from January 2023 through December 2027 until reappointed or replaced by a new trustee. The reappointment/replacement of this position falls to the Erie County Executive with the confirmation required by the Erie County Legislature. Per NY Not for Profit Corporation Law, Sec. 703(c) "Each director (this includes trustees) shall hold office until the expiration of the term for which he is elected or appointed, and until his successor has been elected and qualified."

Repeating Group 6

12.   Term Expires - Year (yyyy)

Trustee Candelario is currently serving as a holdover trustee for the term to run from January 2023 through December 2027 until reappointed or replaced by a new trustee. The reappointment/replacement of this position falls to the Erie County Executive with the confirmation required by the Erie County Legislature. Per NY Not for Profit Corporation Law, Sec. 703(c) "Each director (this includes trustees) shall hold office until the expiration of the term for which he is elected or appointed, and until his successor has been elected and qualified."

Repeating Group 8

12.   Term Expires - Year (yyyy)

Trustee Gist is currently serving as a holdover trustee for the term to run from January 2021 through December 2025 until reappointed or replaced by a new trustee. The Mayor of the City of Buffalo must recommend reappointment/replacement of this position. The appointment is subsequently approved by the Erie County Executive with the confirmation required by the Erie County Legislature. Per NY Not for Profit Corporation Law, Sec. 703(c) "Each director (this includes trustees) shall hold office until the expiration of the term for which he is elected or appointed, and until his successor has been elected and qualified."

Repeating Group 11

12.   Term Expires - Year (yyyy)

Trustee Panty is currently serving as a holdover trustee for the term to run from January 2023 through December 2027 until reappointed or replaced by a new trustee. The Mayor of the City of Buffalo must recommend reappointment/replacement of this position. The appointment is subsequently approved by the Erie County Executive with the confirmation required by the Erie County Legislature. Per NY Not for Profit Corporation Law, Sec. 703(c) "Each director (this includes trustees) shall hold office until the expiration of the term for which he is elected or appointed, and until his successor has been elected and qualified."

Repeating Group 7

13.   Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Trustee Craik was appointed in March 2021 to fill the remainder of Rhonda Rick's term. Ms. Ricks passed away in June 2019, after which the position was vacant. The term was to run from January 2019 through December 2023.

Repeating Group 12

13.   Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Trustee Sasiadek was appointed in February 2022 to fill a vacant position (previous trustee Katie Burd resigned July 2021). The term was to run from January 2022 through December 2026.

Repeating Group 1

14.   The date the Oath of Office (mm/dd/yyyy) was taken

Trustee El-Behairy served as a holdover trustee from January 2020 through September 2021 when reappointed. A delay in notification of the reappointment caused the B&ECPL and Trustee El-Behairy to learn of the reappointment on 12/9/2021, delaying the oath of office.

Repeating Group 2

14.   The date the Oath of Office (mm/dd/yyyy) was taken

Trustee Moore was appointed by the Erie County Legislature at their meeting of December 15, 2016 to serve a term to begin January 1, 2017. Trustee Moore completed his oath of office during the orientation period.

Repeating Group 3

14.   The date the Oath of Office (mm/dd/yyyy) was taken

Trustee Bedenko served as a holdover trustee from January 2020 through March 2021 when reappointed.

Repeating Group 8

14.   The date the Oath of Office (mm/dd/yyyy) was taken

Trustee Gist served as a holdover trustee from January 2016 through October 2016 when reappointed.

Repeating Group 9

| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | Trustee T. Johnson served as a holdover trustee from January 2021 through March 2021 when reappointed. |

Repeating Group 10

| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | Trustee Kelly served as a holdover trustee from January 2021 through March 2021 when reappointed. |

Repeating Group 11

| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | Trustee Panty served as a holdover trustee from January 2018 through October 2019 when reappointed. |

11. OPERATING FUNDS RECEIPTS

Repeating Group 1

| 3. | Amount | Includes $226,623 in Supplemental aid, including $14,000 for Member Libraries, $25,000 for Williamsville, $187,623 for CSEA Settlement. |

| 11.8 | **TOTAL SYSTEM CASH GRANTS** (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7) | Prior year State aid amounts included hold back from 2020 State Aid funding paid in 2021. Timing of payments cause the appearance that state aid was reduced in 2022, when it did not. |

| 11.9 | State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants | Prior year State aid amounts included hold back from 2020 State Aid funding paid in 2021. Timing of payments cause the appearance that state aid was reduced in 2022, when it did not. |

| 11.11 | Other Federal Aid | IMLS American Rescue Plan Grant awarded in 2021, and received in 2022. |

| 11.16 | Income from Investments | Higher interest rates in 2022 |

| 11.17 | Library Charges | Fine free implemented in May of 2022 |

| 11.25 | BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2022 (Same as Question 12.39 of previous year if fiscal year has not changed) | Adjusted to agree with revised Public Library report approved 6/30/2022. |

12. OPERATING FUND DISBURSEMENTS

12.2	Other Staff	Settlement of AFSCME and CSEA agreement in 2022.
12.7	Electronic Materials Expenditures	Increase expenditure in E-content
12.11	From Other Funds (71OF)	Included expenditures on computer replacement and other technology equipment: Approx: $600,000. New Vehicle $40,000. Furniture and Fixtures: Approx: $70,000.
12.14	From Other Funds (72OF)	Includes floor projects at two city branches and matching project for Merriweather Grant.
12.18	Office and Library Supplies	Increase in cost and demand of supplies (paper and color toners)
12.19	Telecommunications	Includes the prepaid cost of the wireless access points.
12.21	Professional & Consultant Fees	EC Sheriff: $173,221; Outside contracted security services: $90,281; Legal Services: $68,370; EC Purchasing: $43,118; Employment Consulting: $20,000; Translation Services: $4,720
12.34	From Other Funds (76OF)	Increase in State Construction aid

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUND DISBURSEMENTS

| 14.1 | Construction | Increase in work completed on projects. |

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

No Notes

17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes