

Staff Forum Survey – January 2014 - RESULTS

The Survey was sent to managers and directors and all Central Staff on January 29, 2014

Total responses: 39

1. Have you, or your staff attended a monthly Staff Forum in the past year?

23 = NO 16 = YES

2. If you answered "No" to question # 1, why didn't you attend / send staff to attend a Staff Forum? (Check all that apply)

12 = Didn't have the time or staff to send

5 = Time / date were not convenient

2 = Not interested in attending Staff Forums

1 = Communication is excellent ~ we are fully informed of policies, etc.

1 = On Reference Desk every day from 10-11am.

1 = Location(s) not convenient

1 = New to position

1 = Not much time and staff and, I usually contact somebody if I want information or have a question.

1 = Attended because it was at our location to save staff time and scheduled them to attend

3. Would you attend / send your staff to a Staff Forum if...? (Check all that apply)

26 = Topics / speakers were announced beforehand,

17 = There was a component of staff development in each meeting

16 = They were held quarterly, rather than monthly,

14 = They were recorded and posted on the Intranet

10 = Staff made suggestions on topics to be discussed.,

4 = They were always held in one location, rather than at different libraries monthly,

1 = believe they're unnecessary

1 = Make the topic sound intriguing for the potential audience. Have "something else" happen at the meeting, so it is not a long drive for only one thing.

2 = They included a tour of a specific library

4. Which one form of communication do you prefer to receive timely information about the Library System?

33 = Email

3 = Intranet

2 = Managers Meeting

1 = Staff forum

5. How do you inform your staff about system wide updates such as policy changes, the Library District, the budget, etc.? (Check all that apply)

22 = I print and post the messages

20 = I forward the emails to my staff

16 = I meet with my staff regularly and relay the information

9 = I put the messages in a notebook and expect staff to read and sign-off that they have read it

1 = I meet with my staff regularly and relay the information

1 = There are not enough hours in the day for me to relay the information to staff

3 = I encourage staff to attend the monthly Staff Forums

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