



**Launch Pad Makerspace  
Equipment Loan Agreement**

Studio equipment and tools are available for check out by individuals 18 and over with a B&ECPL library card in good standing.

**A valid photo ID with current address or a valid photo ID and proof of address and B&ECPL library card are required to check out equipment.**

- I understand studio equipment must be checked back in by its due date.
- If an item is overdue, I understand **finer accrue** on studio equipment for each day or portion thereof, up to five days, until equipment is returned.
  - If not returned by beginning of business on the 6<sup>th</sup> day past due, the equipment will be considered **lost**, and the whole replacement cost will be billed to the borrower's account, which will also be blocked.
  - **For items worth over \$500, staff will file an incident report with B&ECPL security, and they will contact the local police.**
- I understand by borrowing equipment from B&ECPL I am responsible for the equipment and all accessories. I will reimburse B&ECPL for any damages if the equipment or an accessory is damaged, lost, or stolen while checked out to me.
- Equipment must be checked out and checked back in through a Launch Pad staff member only. It cannot be returned in a book drop. Until equipment is returned to a Library staff member and is checked in, it is my responsibility.
- Studio equipment must be returned to the Launch Pad Makerspace, from which it was checked out.
- I understand I may have to provide my own removable storage. I understand the library will not be held responsible for any damage to or loss of data or media while I am using the equipment.
- The B&ECPL and its employees make no representation or warranty whatsoever concerning this item, including as to its fitness for use, condition, or safety. The user assumes full responsibility for the use of the item, and agrees to release, indemnify and hold harmless the B&ECPL from any and all liability, loss, claims, demands and causes of action arising out of or related to any harm, injury, or damage suffered from use of loaned items.

**By accepting these terms, I verify I have read and understand this Studio Equipment Loan Agreement and the [Studio Use Policy](#) of Buffalo & Erie County Public Library.**

**By accepting these terms, I understand if I don't return equipment within the designated loan period, I may be charged fines, fees, and/or replacement costs, have my privileges revoked, and potentially be prosecuted in accordance to the points laid out above and in the [Studio Use Policy](#).**