



**2017 Budget
Operating and Grants - by Line Item Per SAP Structure**

**2017 Board Adopted Budget
Pursuant to B&ECPL Board of Trustees Resolution 2016-49
December 15, 2016**

Important note: Contract libraries directly collect revenue including fine, fee, photocopy and printer recovery charges that, while not reflected in the SAP financial system, do offset costs of operation incurred directly by the contracting library (for such things as minor repair, water, sewer and modest other operating expense). Fine/fee revenue net of the above direct contract library expense is returned to the System to support the contracting libraries' labor expense under the Centralized Human Resources Program (CHR). This return is recorded at the end of the year via the "Refunds-Cont Library" line (SAP 419010).

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BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

2017 Operating Budget

SAP Account	FY 2014 Actual	FY 2015 Actual ¹⁾	2016 Library Budget			2017 Library Budget					
			Res 2015-45 Library Adpt Budget	Encumb. /Adjusts /Revisions	Revised Budget	2017 Erie County Adopted	Library Board Changes	Library Budget Per Res 2016-49	Change from 2016 Library Adopted		
									Dollars	Percent	
as of 12/31/2016 (Updated 2/1/2017)											
Operating Revenue											
LIBRARY REAL PROPERTY TAX	400020	22,588,324	23,013,857	23,474,134		23,474,134	23,943,617	23,943,617	469,483	2.0%	County Exec recommendation provides a share of the growth in the property tax base, allowing the Library to be less reliant on use of fund balance.
USE OF FUND BALANCE	402190			714,843	152,895	867,738	485,186	485,186	(229,657)	-32.1%	Use of fund balance helps to partially offset the impact of rising contractually obligated and/or mandated expenses such as for active employee and retiree health insurance; and contracted colas.
STATE AID-FR LIB INCL INCENT AID	408140	1,760,043	1,862,351	1,862,346	80,333	1,942,679	1,942,679	1,942,679	80,333	4.3%	NY State's adopted 2015-16 Budget included a 4.3% increase in library aid. Total funding is now at the same level as it was in the late-1990's. 2017 NYS aid estimate is based upon the 2016-17 State Adopted Budget.
STATE AID-TO MEMBER LIBRARIES	408150	257,781	272,765	272,758	11,772	284,530	284,530	284,530	11,772	4.3%	
STATE AID-OTHR	408160	135,500	63,000	0	111,500	111,500	0	0	0	n/a	Amounts in 2014 reflect NY State "Bullet Aid" sponsored by Senators Gallivan, Grisanti and Ranzenhofer; 2015 amounts reflect aid sponsored by Senator Ranzenhofer; and 2016 reflects aid sponsored by Senator Gallivan in 2015 and received in early 2016 as well as aid sponsored by Senators Gallivan and Ranzenhofer in 2016.
LIBRARY CHARGES-FINES (Central & Buffalo Libraries only)	419000	330,782	341,511	336,493		336,493	317,592	317,592	(18,901)	-5.6%	SAP library charges/fine revenue reflects activity generated at the Central Library and Buffalo Branch Libraries only. Fine/charge revenue generated at libraries outside Buffalo are collected directly by each library. Fine revenue returned to the System by libraries outside Buffalo to support their labor expense under the Centralized Human Resources Program (CHR) is recorded at the end of the year via the "Refunds from Contract Libraries" line. Decrease reflects the overall circulation activity and the continuing shift to e-books and other downloadables which expire automatically at the end of the borrowing period, hence no fines occur.
REFUNDS FROM CONTRACT LIBRARIES	419010	440,625	399,923	407,906		407,906	375,483	375,483	(32,423)	-7.9%	
RENT RL PROP-AUDITORIUM (Central Library)	420510	17,560	14,604	18,000		18,000	21,100	21,100	3,100	17.2%	
COMMISSIONS-TEL BOOTH / VEND/FOOD SVC (Central & Buffalo Libraries)	420530	12,914	21,808	18,240		18,240	17,680	17,680	(560)	-3.1%	
OTHER DEPT INCOME-COPIES (Central & Buffalo Libraries)	422000	21,045	20,994	18,839		18,839	19,844	19,844	1,005	5.3%	Based upon projecting 2016 usage.
REFUND OF PRIOR YEAR EXPENSES	423000	33,597	46,824	10,000		10,000	10,000	10,000	0	0.0%	
INTEREST & EARNINGS REGULAR	445030	3,497	2,063	3,000		3,000	2,000	2,000	(1,000)	-33.3%	Short term interest rates have been running near 0%, even with a modest economic recovery in progress.

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									Dollars	Percent	
			as of 12/31/2016 (Updated 2/1/2017)								
MISCELLANEOUS RECEIPTS (Includes County Revenue Subsidy)	466000	5,607	279	0	0	0	0	0	0	n/a	
NSF CHECK FEES (Central & Buffalo Libraries)	466010	0	0	15	15	15	15	0	0.0%		
MINOR SALE OTHER (Central & Buffalo Libraries)	466020	7,820	6,978	8,000	8,000	6,361	6,361	(1,639)	-20.5%		
MINOR SALE BOOK BAGS (Central & Buffalo Libraries)	466030	1,282	1,216	1,300	1,300	1,300	1,300	0	0.0%		
MINOR SALE PRINTING (Central & Buffalo Libraries)	466040	49,814	52,857	52,217	52,217	57,957	57,957	5,740	11.0%	Increased public usage.	
MISC. DEPARTMENTAL INCOME	467000	1,611	6,168	3,000	3,000	5,000	5,000	2,000	66.7%		
OTHER CONTRIBUTION	479100	70,527	69,782	60,000	60,000	60,000	60,000	0	0.0%	Reflects the target for the Library's fundraising campaign "Bucks for Books" based upon recent year's experience.	
INTERFUND- REV SUBSIDY (County Aid)	486000	58,689	4,000	0	0	0	0	0	n/a		
SUBTOTAL OPERATING REVENUE	25,797,018	26,200,978	27,261,091	356,500	27,617,591	27,550,344	0	27,550,344	289,253	1.1%	

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

2017 Operating Budget

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			Res 2015-45 Library Adpt Budget	Encumb. /Adjusts /Revisions	Revised Budget	2017 Erie County Adopted	Library Board Changes	Library Budget Per Res 2016-49	Change from 2016 Library Adopted		
									Dollars	Percent	
as of 12/31/2016 (Updated 2/1/2017)											
Operating Expense											
FULL-TIME WAGES	500000	8,308,825	8,567,405	9,085,418	9,085,418	9,404,729	13,560	9,418,289	332,871	3.7%	Assumes contracted 2017 COLAs of 2.5% for Librarians Association and Contract Library Clerical and Maintenance Bargaining unit members; a \$0.70 per hour increase in the NY State minimum wage; step increases; and no wage rate change for AFSCME and CSEA as those unit's contracts are expired and a successor contract is not yet in place. Reductions tied to vacancies and turnover helped to offset the increased obligated costs. Also includes the shift of 5 Amherst PL regular part-time positions to full-time as part of a staffing reconfiguration. Library board changes reflect 2.5 % COLAs for unrepresented Contract Library Managers and up to a 2.5% increase for managerial/confidential employees as authorized by Resolutions 2016-39 and 2016-40 in September 2016.
PART-TIME WAGES	500010	3,320,392	3,478,779	4,024,053	4,024,053	3,980,282		3,980,282	(43,771)	-1.1%	
REGULAR PART-TIME WAGES	500020	980,559	1,092,127	1,062,824	1,062,824	811,340	2,354	813,694	(249,130)	-23.4%	
SEASONAL EMPLOYEE WAGES	500030	0	0	0	0	0		0	0	n/a	
SHIFT DIFFERENTIAL	500300	17,208	16,702	15,000	15,000	16,000		16,000	1,000	6.7%	
HOLIDAY WORKED	500330	16,275	18,394	15,000	15,000	18,000		18,000	3,000	20.0%	
OTHER EMPLOYEE PAYMENTS	500350	39,878	132,971	60,000	60,000	91,000		91,000	31,000	51.7%	
OVERTIME	501000	187,539	209,080	195,000	195,000	220,000		220,000	25,000	12.8%	
SUBTOTAL SALARIES & WAGES		12,870,676	13,515,458	14,457,295	0 14,457,295	14,541,351	15,914	14,557,265	99,970	0.7%	
FRINGE BENEFITS: Include employer benefit costs for all libraries.	502000	6,709,162	6,973,438	7,205,790	7,205,790	7,364,055	6,102	7,370,157	164,367	2.3%	
REDUCTIONS FRM PRSNL SVS ACCT	504990	0	0	(318,881)	(318,881)	(350,511)		(350,511)	(31,630)	n/a	2.4% of wages turnover savings factor (includes civil service encumbered positions).
CONTRACTUAL SALARY RESERVES	504992	0	0	51,557	51,557	147,049	(22,016)	125,033	73,476	n/a	Reserve for potential wage & benefit adjustments, including AFSCME and CSEA (no contracts yet in place covering 2017). Board change reflect Res. 2016-39 & 40.
TOTAL LABOR AND BENEFIT COSTS		19,579,839	20,488,896	21,395,761	0 21,395,761	21,701,944	0	21,701,944	306,183	1.4%	
OFFICE SUPPLIES (for all libraries)	505000	110,720	136,023	140,350	9,000 149,350	166,335		166,335	25,985	18.5%	Includes items for new bookmobile.
CLOTHING SUPPLIES	505200	1,077	2,396	4,000	226 4,226	4,000		4,000	0	0.0%	
AUTO SUPPLIES	505600	6,654	5,929	8,550	8,550	9,750		9,750	1,200	14.0%	
MEDICAL SUPPLIES	505800	1,108	836	1,000	1,000	1,100		1,100	100	10.0%	
REPAIRS & MAINTENANCE	506200	93,759	97,418	102,500	9,702 112,202	104,300		104,300	1,800	1.8%	
HIGHWAY SUPPLIES (rock salt)	506400	12,996	12,009	14,000	1,000 15,000	14,000		14,000	0	0.0%	
LOCAL MILEAGE REIMBURSEMENT	510000	13,157	11,682	14,200	(2,500) 11,700	13,000		13,000	(1,200)	-8.5%	
OUT OF AREA TRAVEL	510100	10,300	10,954	15,000	5,500 20,500	15,000		15,000	0	0.0%	
TRAINING & EDUCATION	510200	57,236	46,664	54,755	(3,000) 51,755	59,133		59,133	4,378	8.0%	
UTILITY CHARGES Water/Sewer/ phone/Data Lines/Internet Access; & fuel oil. See Interfund Enterprise Utility Line for Electric & Natural Gas	515000	247,220	170,110	109,134	109,134	95,412		95,412	(13,722)	-12.6%	

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CONTRACTUAL PAYMENTS										
AMHERST PUBLIC	516010	40,000	41,000	0	44,000	44,000	0	0	0	n/a
ANGOLA PUBLIC ₂	516010	7,000	0	0		0	0	0	0	n/a
AURORA TOWN PUBLIC _{1,2}	516010	2,500	1,000	0	4,000	4,000	0	0	0	n/a
BOSTON FREE	516010	2,500	0	0	4,000	4,000	1,642	1,642	1,642	n/a
CLARENCE PUBLIC	516010	10,000	11,000	0	10,000	10,000	0	0	0	n/a
COLLINS PUBLIC _{1,2}	516010	2,500	0	0	4,000	4,000	0	0	0	n/a
CONCORD PUBLIC ₂	516010	2,500	0	0	4,000	4,000	0	0	0	n/a
EDEN PUBLIC ₂	516010	2,500	0	0	4,000	4,000	0	0	0	n/a
ELMA PUBLIC	516010	2,500	1,000	0	4,500	4,500	0	0	0	n/a
EWELL FREE-ALDEN ₂	516010	3,382	293	1,153	4,000	5,153	1,376	1,376	223	19.3%
GRAND ISLAND MEMORIAL	516010	3,000	0	0		0	0	0	0	n/a
HAMBURG PUBLIC ₂	516010	3,000	0	0		0	0	0	0	n/a
LACKAWANNA PUBLIC ₂	516010	15,000	12,323	11,749		11,749	12,436	12,436	687	5.8%
LANCASTER PUBLIC _{1,2}	516010	5,000	0	0	5,500	5,500	0	0	0	n/a
MARILLA FREE _{1,2}	516010	2,500	1,000	0	4,000	4,000	441	441	441	n/a
NEWSTEAD PUBLIC - AKRON _{1,2}	516010	10,000	11,000	0	10,000	10,000	239	239	239	n/a
NORTH COLLINS PUBLIC	516010	2,500	0	0	4,000	4,000	682	682	682	n/a
ORCHARD PARK PUBLIC _{1,2}	516010	5,000	0	0		0	0	0	0	n/a
TONAWANDA PUBLIC CITY	516010	4,000	0	0		0	0	0	0	n/a
TONAWANDA TOWN PUBLIC _{1,2}	516010	8,000	0	0		0	0	0	0	n/a
WEST SENECA PUBLIC ₂	516010	5,000	1,000	0	5,500	5,500	0	0	0	n/a
<div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 30%; background-color: #f0f0f0; padding: 5px;"> <p>Notes Concerning Contract Library Payments:</p> <p>Includes \$135,500 NY State Senate sponsored "bullet aid"</p> </div> <div style="width: 30%; background-color: #f0f0f0; padding: 5px;"> <p>Includes \$63,000 NY State Senate "bullet aid"; \$4,000 realloc county aid Lorigo</p> </div> <div style="width: 30%; background-color: #f0f0f0; padding: 5px;"> <p>Includes \$111,500 NY State Senate sponsored "bullet aid"</p> </div> </div>										
PROF SERV CONTRACT & FEES	516020	913,490	782,964	864,427	82,687	947,114	850,637	850,637	(13,790)	-1.6%
MAINTENANCE CONTRACTS	516030	86,358	103,348	121,857	1,564	123,421	120,517	120,517	(1,340)	-1.1%
OTHER EXPENSES	530000	141,597	154,323	177,050	14,572	191,622	187,950	187,950	10,900	6.2%
RENTAL CHARGES	545000	4,618	17,310	4,725		4,725	4,725	4,725	0	0.0%
LITIGATION SETTLEMENT	555030	5,000	0	0		0	0	0	0	n/a

2014, 2015 and 2016 adjusted budget amounts principally represent special NYS Senate sponsored "bullet aid" allocations which are non-recurring in nature. Amounts in 2014 reflect NY State "Bullet Aid" sponsored by Senators Gallivan, Grisanti and Ranzenhofer; 2015 amounts reflect aid sponsored by Senator Ranzenhofer; and 2016 reflects aid sponsored by Senator Gallivan in 2015 and received in early 2016 as well as aid sponsored by Senators Gallivan and Ranzenhofer in 2016. Bullet aid has placed an emphasis on public access to and use of technology, and has often been designated for targeted uses - e.g. technology. 2015 amounts for Aurora, Elma, Marilla and West Seneca reflect reallocation of County funds sponsored by Legislator Joseph Lorigo to transfer Erie County 2015 Budget funds declined by a community service provider in his district to other community service providers serving the same population.

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

2017 Operating Budget

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			as of 12/31/2016 (Updated 2/1/2017)									
INSURANCE PREMIUMS	555050	78,331	111,509	119,550	2,500	122,050	139,100		139,100	19,550	16.4%	Directors & Officers, general liability and related policies - coverage for library operations at all 37 locations. Comprehensive Cyber Liability coverage added in 2016.
LOCAL SHARE GRANT MATCH	559000	755,407	0	0		0	0		0	0	n/a	
LAB & TECH EQUIP (includes software updates)	561410	237,172	132,147	75,145	262,013	337,158	77,060		77,060	1,915	2.5%	
FURNITURE, FIXTURES & OFFICE EQUIP.	561420	0	(4)	0		0	0		0	0	n/a	
BUILDINGS & GROUNDS EQUIPMENT	561430	2,450	28,320	0		0	0		0	0	n/a	
MOTOR VEHICLE EQUIPMENT	561440	0	22,899	0		0	0		0	0	n/a	
LIBRARY BOOKS & MEDIA	561450	2,952,662	2,891,934	3,009,000	178,970	3,187,970	3,009,000		3,009,000	0	0.0%	\$60,000 of this cost is budgeted to be supported by donations.
INTERFUND-UTILITY ENTERPRISE FUND for Electric, NGas & Fuel Oil (Most contract libraries are included in the electric and all are in the Natural gas pool)	575040	923,550	708,753	878,390		878,390	833,619	0	833,619	(44,771)	-5.1%	See Interfund Utilities Detail below.
INTERDEPT-LIBRARY SERVICES (To Corrections Center, Holding Facility and Buildings & Grounds (Court Storage)	942000	(196,341)	(196,921)	(203,924)		(203,924)	(203,924)		(203,924)	0	0.0%	
INTERDEPT-Purchasing Svcs	910600	36,007	28,532	33,120		33,120	27,638		27,638	(5,482)	-16.6%	Erie County assesses these charges for services provided,
INTERDEPT-Fleet Svcs (including fuel)	910700	42,955	38,892	40,510		40,510	34,787		34,787	(5,723)	-14.1%	which include the SAP financial/personnel system, fuel for shipping and maintenance vehicles and purchasing services.
INTERDEPT-DISS	980000	242,623	289,754	269,089		269,089	268,445		268,445	(644)	-0.2%	
TOTAL OPERATING EXPENDITURES	26,498,326	26,176,292	27,261,091	673,734	27,934,825		27,550,344	0	27,550,344	289,253	1.1%	

¹⁾ 2015 Actual expense corrected to remove encumbrances/funds reservations 2/1/2017

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Fringe Benefit Detail												
Fringe Benefits (Undistributed)	502000	0	0	3,617	0	3,617	13,049	12,183	25,232	21,615	597.6%	2016 and 2017 amounts reflect an adjustment to offset the difference between the estimated cost for County Interdepartmental services at the time the budgets were submitted in August and the final adopted budget.
Employer FICA - REGULAR	502010	793,019	828,720	896,354	0	896,354	900,803	1,744	902,547	6,193	0.7%	
Employer FICA - MEDICARE	502020	185,439	193,920	209,672	0	209,672	210,659	408	211,067	1,395	0.7%	
Employee Health Insurance	502030	2,453,384	2,443,513	2,586,136	0	2,586,136	2,715,691	0	2,715,691	129,555	5.0%	Assumes Health Insurance rates increase 6%, applied to projected utilization rate reflecting experience Year-to-Date June compared to the similar 2015 period.
Dental Plan	502040	92,236	92,900	117,436	0	117,436	98,636	0	98,636	(18,800)	-16.0%	
Workers Compensation	502050	56,034	57,700	51,034	0	51,034	48,216	94	48,310	(2,724)	-5.3%	Estimate based upon the Library's utilization trends.
Unemployment Insurance	502060	12,729	18,705	17,055	0	17,055	21,297	42	21,339	4,284	25.1%	
Hospital & Medical - Retirees	502070	1,042,423	1,379,176	1,522,245	0	1,522,245	1,606,081	2,503	1,608,584	86,339	5.7%	The impact of 2014 County Labor agreement changes (particularly CSEA) accelerated retiree Health Care expense in subsequent years. As of Oct. 2016, YTD costs stood at 14.5% of the Library's Full and RPT payroll. These same contracts include provisions to significantly mitigate the impact of health care costs. However, phase in of these provisions will occur over many years, with greater cost mitigation occurring further in the future.
Health Insurance Waiver	502080	28,299	33,589	40,008	0	40,008	34,008	0	34,008	(6,000)	-15.0%	
Retirement	502100	2,045,598	1,925,216	1,762,233	0	1,762,233	1,715,615	(10,872)	1,704,743	(57,490)	-3.3%	Estimate reflects a modest increase in NYSERS 2017-2018 rates, offset by the continued shift from higher cost Tiers to the new lower cost Tier 6 retirement plan as staff turnover occurs.
Total Fringe Benefit Detail:	6,709,162	6,973,438	7,205,790	0	7,205,790	7,364,055	6,102	7,370,157	164,367	2.3%		
Interfund Utilities Detail												
Natural Gas		204,335	129,263	167,911	0	167,911	148,790		148,790	(19,121)	-11.4%	Based upon rolling 24 month projections of usage data combined with market cost estimates provided by the County's pool purchaser, Fluent Energy. 2015-16 winter was unusually mild, lowering usage and rates.
Electricity		719,215	579,489	710,479	0	710,479	684,829		684,829	(25,650)	-3.6%	
Total Interfund Utilities Detail:	923,550	708,753	878,390	0	878,390	833,619	0	833,619	(44,771)	-5.1%		

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2017 Grants Budget

Grant Name	2015 Board Adopted Budget	2016 Board Adopted Budget	2017 Board Adopted Budget
Central Library Development Aid			
NEW YORK STATE AID	262,742	278,007	290,005
Total Revenue:	262,742	278,007	290,005
FULL-TIME SALARIES	116,302	118,609	120,050
PART-TIME WAGES	66,983	71,834	70,804
FRINGE BENEFITS	79,457	87,564	99,151
Total Expense:	262,742	278,007	290,005
Central Library Book Aid			
NEW YORK STATE AID	60,612	64,134	66,902
Total Revenue:	60,612	64,134	66,902
LIBRARY BOOKS & MEDIA	60,612	64,134	66,902
Total Expense:	60,612	64,134	66,902
Continuity of Service			
NEW YORK STATE AID	42,385	44,848	46,783
Total Revenue:	42,385	44,848	46,783
PART-TIME WAGES	35,909	37,042	38,237
FRINGE BENEFITS	6,476	7,806	8,546
Total Expense:	42,385	44,848	46,783
Coordinated Outreach			
NEW YORK STATE AID	143,131	151,510	158,049
Total Revenue:	143,131	151,510	158,049
FULL-TIME SALARIES	79,112	91,160	79,976
PART-TIME WAGES	17,680	0	18,308
FRINGE BENEFITS	46,339	60,350	59,765
Total Expense:	143,131	151,510	158,049

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Library Automation Aid			
NEW YORK STATE AID	64,850	68,618	71,578
Total Revenue:	64,850	68,618	71,578
FULL-TIME SALARIES	0	26,873	26,770
PART-TIME WAGES	61,388	23,028	26,196
FRINGE BENEFITS	3,462	18,717	18,612
Total Expense:	64,850	68,618	71,578
State Correctional Facilities			
NEW YORK STATE AID	38,759	41,012	42,782
Total Revenue:	38,759	41,012	42,782
PERSONAL SERVICES			
PART-TIME WAGES	21,459	22,058	23,736
FRINGE BENEFITS	1,796	2,549	1,933
PROF SERVICES & FEES	800	800	800
OFFICE SUPPLIES	1,000	1,000	1,000
OTHER EXPENSES	1,000	3,000	3,000
LIBRARY BOOKS & MEDIA	12,704	11,605	12,313
Total Expense:	38,759	41,012	42,782
County Correctional Facilities			
NEW YORK STATE AID	7,432	7,865	8,351
Total Revenue:	7,432	7,865	8,351
PERSONAL SERVICES			
PART-TIME WAGES	5,088	5,225	5,865
FRINGE BENEFITS	1,373	669	477
OFFICE SUPPLIES	533	1,533	2,009
LIBRARY BOOKS & MEDIA	438	438	0
Total Expense:	7,432	7,865	8,351
TOTAL LIBRARY GRANTS			
NEW YORK STATE AID	619,911	655,994	684,450
	619,911	655,994	684,450

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

2017 Erie County Capital Budget For Library Projects

While not part of the Library's Operating Budget, Erie County Capital funds have been included in the County's Capital Budget for improvements to the County owned Central Library building:

**2017
Erie County
Budget**

Central Library Mechanical, Electrical and Plumbing Improvements

This project will include renovations to various systems that need renovation/ replacement including but not limited to: main and branch electrical panels, plumbing valves and controls including domestic hot water system, abating/replacing/expanding 1st floor public restrooms, asbestos abatement and other miscellaneous work as required. This work includes design and construction.

Total Project (County Bonded Project): \$325,000

Central Library Auditorium Rehabilitation and Asbestos Abatement

This is the second phase of a phased project that will refurbish/replace seating; replace carpeting; recondition/replace and increase the capacity of the HVAC system using more energy efficient technologies; replace and upgrade lighting/electrical systems; update technology; replace failing flooring and plumbing; abate asbestos as needed; and related miscellaneous restoration items.

Total Project (County Bonded Project): \$600,000

**TOTAL ERIE COUNTY CAPITAL
FOR LIBRARY PROJECTS** **\$925,000**