

BOARD OF TRUSTEES
BUFFALO & ERIE COUNTY PUBLIC LIBRARY
MEETING DATE: December 20, 2018

AGENDA ITEM NUMBER: E.2.b.

RESOLUTION: 2018-38
Adoption of 2019 Budget

BACKGROUND:

On December 6th, the Erie County Legislature adopted a 2019 County Budget with amendments. The Legislature-approved amendments did not change the County Executive's 2019 Budget for the Library.

The 2019 Operating and Grants Budget sustains library operations and services at current levels. Further, it incorporates the impacts of contractually obligated costs related to current labor agreements; those approved for unrepresented and managerial/confidential employees via previous Board Resolutions; along with a reserve for labor agreements not yet settled. Current agreements provide for modest wage adjustments as well as employee contributions towards the cost of health care and provisions limiting the employer share of both active and retiree health care costs over the longer term. The Library's overall operating budget, including State Aid and library revenue, increases 1.7% from 2018's \$27,997,864 to \$28,485,469 in 2019. Including grants, the combined total increases 1.7% from 2018's \$28,682,534 to \$29,176,921 in 2019.

While not part of the Library's operating budget, the County's Capital Budget provides \$980,000 to support improvements to the county-owned downtown Central Library; specifically, \$400,000 to address building exterior envelop and site rehabilitation and related needs, \$500,000 for continued rehabilitation of the 50+ year old building's mechanical, electrical and plumbing systems and \$80,000 to replace one shipping and one maintenance vehicle.

Resolution 2018-38, *2019 Budget in Brief Charts*, and the *2019 Budget Operating and Grants by Line Item* documents are included for your review and action.

ACTION REQUIRED:

Motion to approve Resolution 2018-38.

RESOLUTION 2018-38

WHEREAS, on December 6th, the Erie County Legislature finalized the County's 2019 Budget allocation for the Library, and

WHEREAS, the County's enacted budget provides a 2.0% increase in County Library Tax funding from 2018's \$24,422,489 to \$24,910,939, and

WHEREAS, since this increase is less than the anticipated 5.05% growth in the tax base, the Library portion of the average County Property Tax rate per \$1,000 of equalized full market value will decrease modestly, and

WHEREAS, this funding will allow the Library to maintain current service levels and open hours, and

WHEREAS, it allows the Library to meet its obligations under settled bargaining unit agreements which provide modest wage adjustments as well as employee contributions towards the cost of health care and provisions lowering the employer share of both active and retiree health care costs over the longer term, and

WHEREAS, the Board of Trustees expresses its appreciation to the County Executive for recommending the funding and to the County Legislature in approving the recommended funding, and

WHEREAS, strong public support for the Library reinforces both the continuing need for basic library services and the continuing importance of the Library in bridging the "digital divide," and

WHEREAS, the Board of Trustees of the Buffalo & Erie County Public Library wishes to gratefully acknowledge the support of the public, the Erie County Executive, and the Erie County Legislature, now therefore be it

RESOLVED, that the Board of Trustees of the Buffalo & Erie County Public Library adopts the 2019 Budget, utilizing the following sources to provide library services in 2019:

\$24,910,939 – County Property Tax for Library Purposes

\$ 2,250,363 – New York State Aid – Operating Budget

\$ 506,529 – Use of Fund Balance

\$ 817,638 – Library Fines, Fees and Other Revenue

\$28,485,469 – Total Operating Budget

\$ 691,452 – Library Grants Budget

\$29,176,921 – Combined Operating and Grants Budget, further detailed in the *2019 Budget in Brief Charts* and the accompanying *2019 Budget Operating and Grants by Line Item* document, and be it finally

RESOLVED, that the budget documents and schedules be promptly posted on the Library's website and all needed forms and accounting entries to implement this budget be promptly completed and transmitted.

Approved unanimously at a meeting of the Board of Trustees
of the Buffalo & Erie County Public Library
on December 20, 2018.

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2019 Budget in Brief Charts
Pursuant to B&ECPL Board of Trustees Resolution 2018-38
December 20, 2018

Buffalo & Erie County Public Library

2019 Budget Change vs 2018

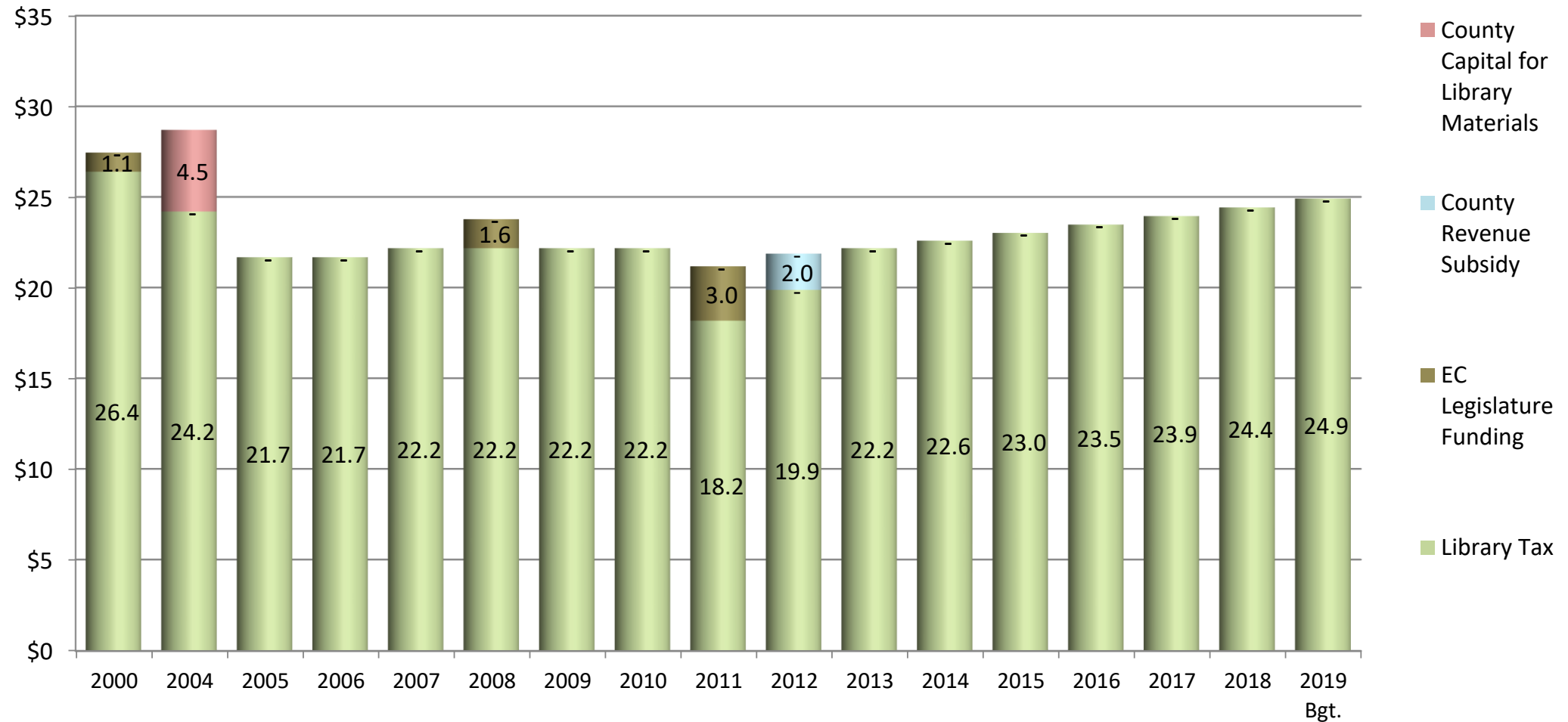
	2018 Budget	2019 Budget	Change	
OPERATING BUDGET				
Revenue				
Library Real Property Tax	\$24,422,489	\$24,910,939	\$488,450	2.0%
NY State Aid	\$2,228,411	\$2,250,363	\$21,952	1.0%
Use of Fund Balance	\$498,684	\$506,529	\$7,845	1.6%
All Other	\$848,280	\$817,638	(\$30,642)	-3.6%
Total Revenue	\$27,997,864	\$28,485,469	\$487,605	1.7%
Expense				
Salaries & Wages	\$14,739,125	\$15,567,228	\$828,103	5.6%
Reduction from Personal Svcs	(\$53,937)	\$0	\$53,937	-100.0%
Contractual Salary Reserves	\$304,055	\$54,996	(\$249,059)	-81.9%
FICA (Social Security & Medicare)	\$1,127,541	\$1,190,908	\$63,367	5.6%
Employee Health Insurance	\$2,593,704	\$2,529,612	(\$64,092)	-2.5%
Hospital & Medical - Retirees	\$1,629,339	\$1,464,755	(\$164,584)	-10.1%
Retirement (NY State System)	\$1,589,302	\$1,608,209	\$18,907	1.2%
Supplies & Repairs/Maintenance	\$429,385	\$447,148	\$17,763	4.1%
Professional Services	\$857,725	\$859,648	\$1,923	0.2%
Insurance - Liability Coverage	\$150,048	\$153,388	\$3,340	2.2%
Library Materials	\$3,009,000	\$3,009,000	\$0	0.0%
Telecom & Internet; Water & Sewer	\$99,933	\$103,749	\$3,816	3.8%
Interfund Utilities (Electric & Ngas)	\$765,648	\$776,066	\$10,418	1.4%
County Charges for Data Svcs.; Purchasing Svcs; and Fleet Svcs.	\$333,933	\$304,658	(\$29,275)	-8.8%
All Other	\$423,063	\$416,104	(\$6,959)	-1.6%
Total Operating Expense	\$27,997,864	\$28,485,469	\$487,605	1.7%

Buffalo & Erie County Public Library

2019 Budget Change vs 2018

	2018 Budget	2019 Budget	Change	
LIBRARY GRANTS				
Grant Revenue - NY State	\$684,670	\$691,452	\$6,782	1.0%
Grant Expense by Grant				
Central Library Book Aid	\$66,936	\$67,599	\$663	1.0%
Central Library Development Aid	\$290,164	\$293,038	\$2,874	1.0%
Continuity of Service	\$46,809	\$47,272	\$463	1.0%
NYS Library Automation Grant	\$71,614	\$72,323	\$709	1.0%
Coordinated Outreach	\$158,134	\$159,701	\$1,567	1.0%
Library Services to County Correctional Facilities	\$8,208	\$8,290	\$82	1.0%
Library Services to State Correctional Facilities	\$42,805	\$43,229	\$424	1.0%
Grant Program Expense	\$684,670	\$691,452	\$6,782	1.0%
TOTAL OPERATING & GRANTS				
Revenue	\$28,682,534	\$29,176,921	\$494,387	1.7%
Expense	\$28,682,534	\$29,176,921	\$494,387	1.7%

COUNTY SUPPORT B&ECPL OPERATING AND LIBRARY MATERIALS



Over this period major funding changes included:

2005
\$7 Million Cut
-24%

Service reductions and layoffs, 15 libraries and 4 mobile units closed.

2009
\$1.6 Million Cut
-7%

Used fund balance; RFID technology; staffing reductions via attrition to postpone service reductions.

2011
\$1 Million
-5% Cut

Open hours and programs/services reduced; layoffs.

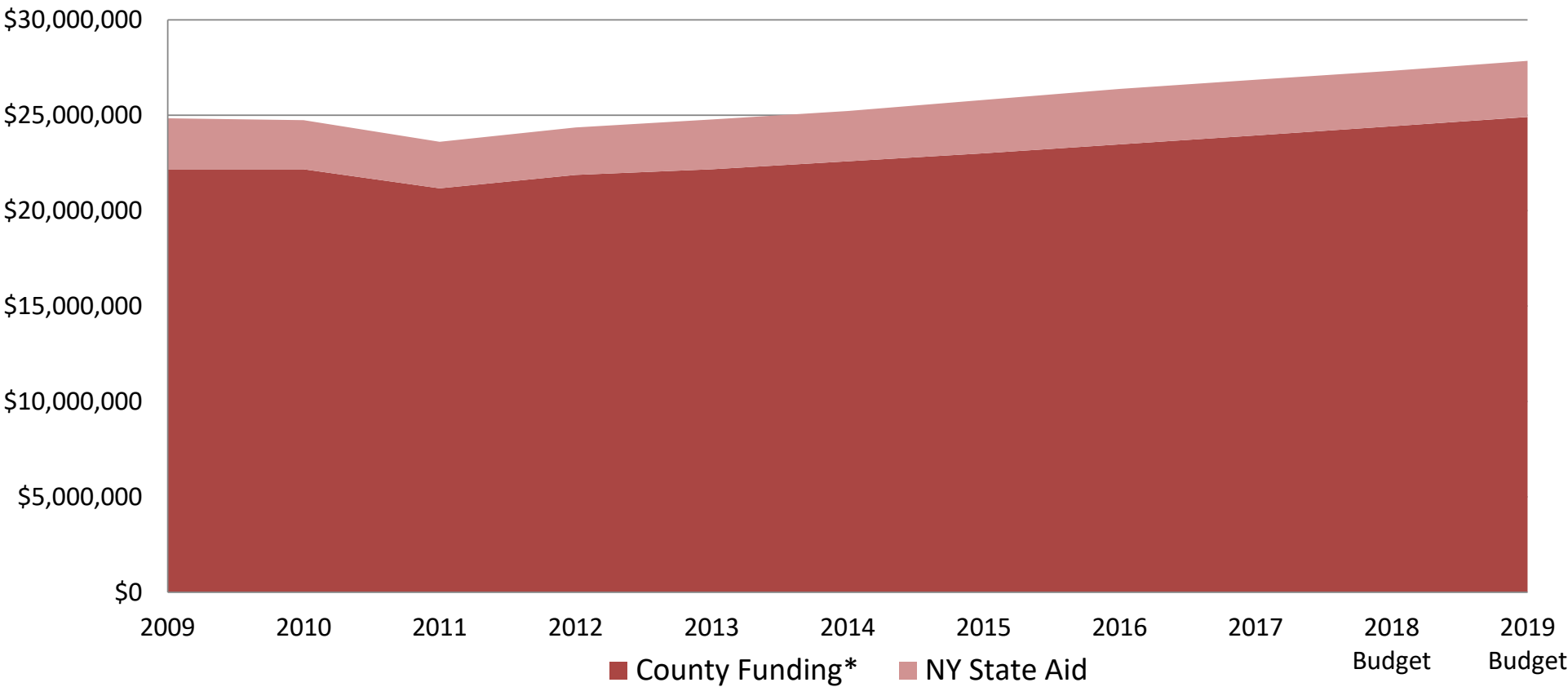
2012 - 2019 Budget
Stable Funding

Open hours and program/service restorations and improvements made within annual growth in county support averaging 2%

Notes: Dollars in millions; \$3.0 million County Legislature funding for 2011 provided in December 2010; Consumer Prices will have increased approximately 50% since 2000.

Buffalo & Erie County Public Library
Funding Stress Caused by Previous Years' Revenue Cuts and Contractually Obligated Cost Increases

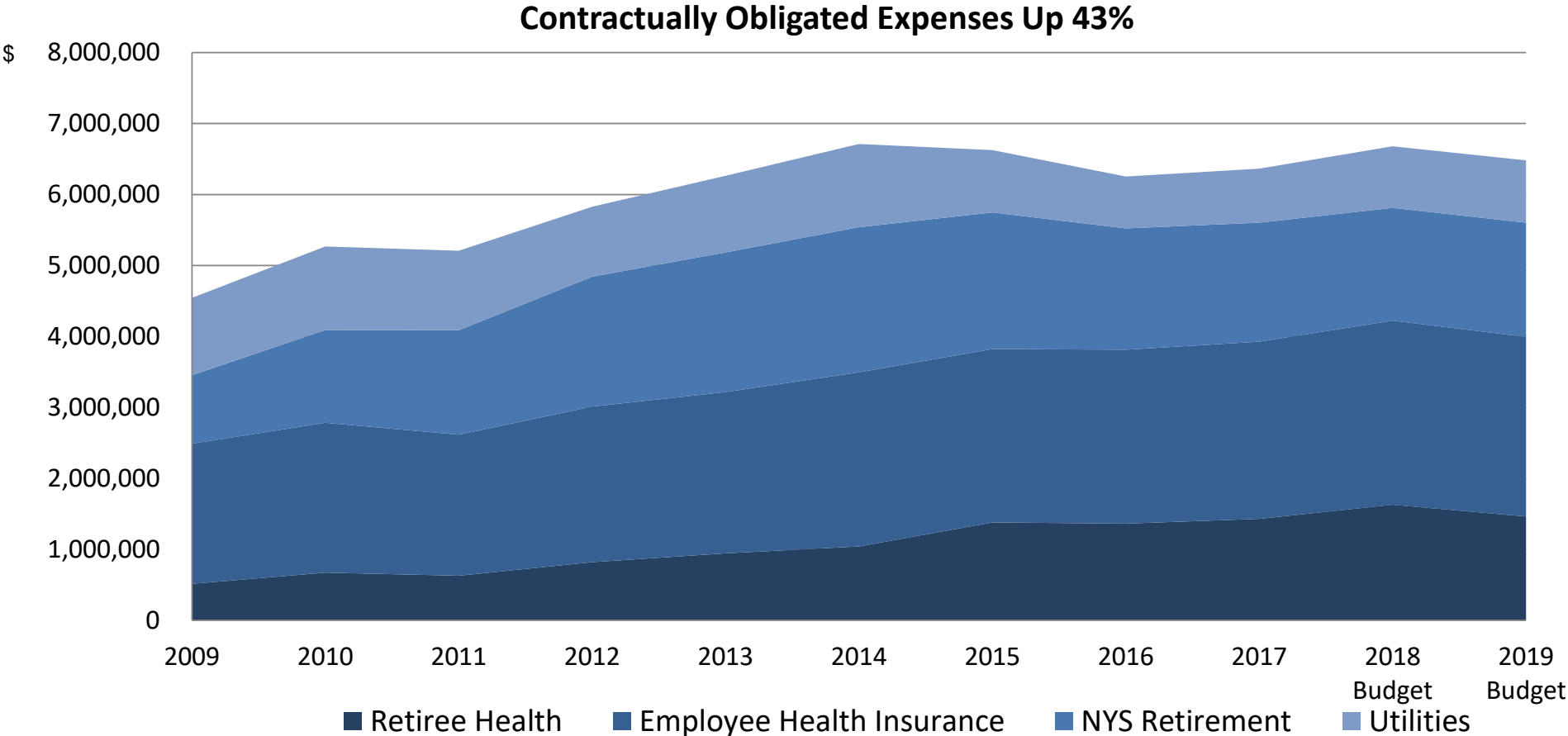
Since 2009, County and State Revenue Up 12%, Consumer Price Index Up 20%



	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018 Budget	2019 Budget	Change Since 2009	
County Funding*	22,171,833	22,171,833	21,171,833	21,872,457	22,172,457	22,588,324	23,013,857	23,474,134	23,943,617	24,422,489	24,910,939	2,739,106	12%
NY State Aid	2,672,466	2,571,957	2,433,564	2,487,982	2,610,019	2,637,797	2,791,124	2,911,659	2,913,080	2,913,081	2,941,815	269,349	10%
Total	24,844,299	24,743,790	23,605,397	24,360,439	24,782,476	25,226,121	25,804,981	26,385,793	26,856,697	27,335,570	27,852,754	3,008,455	12%

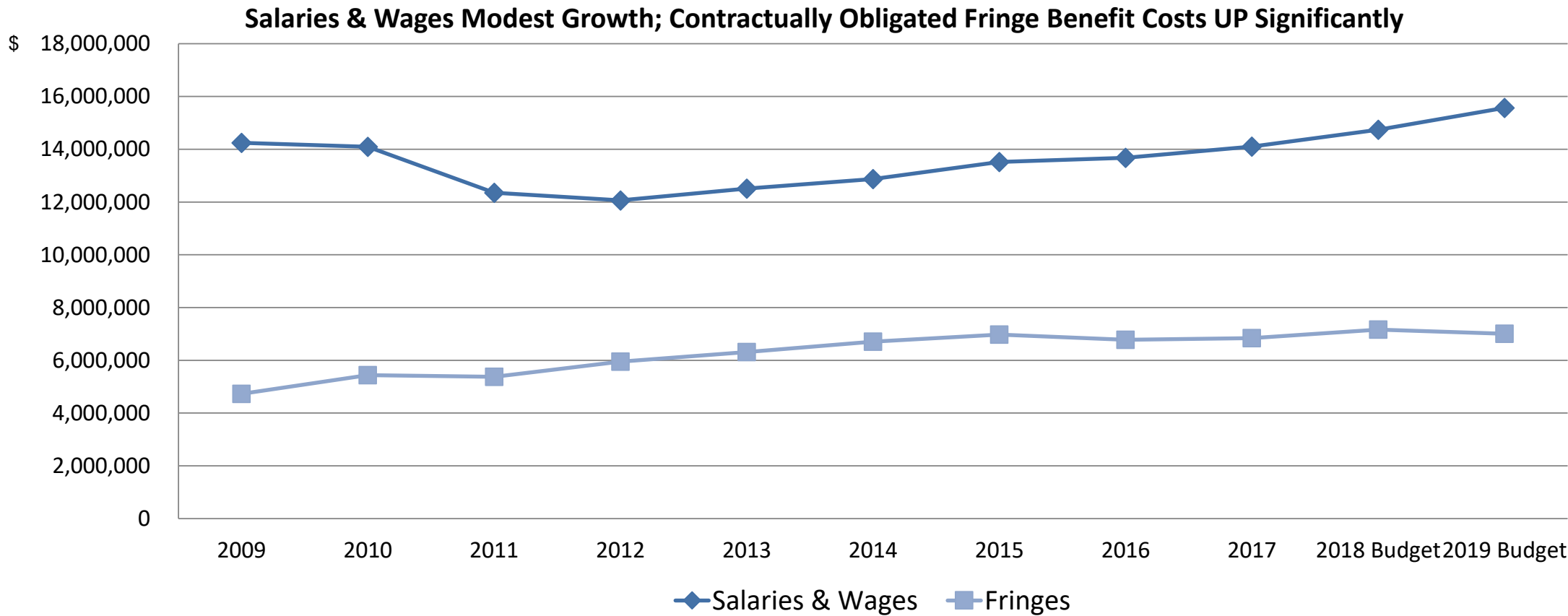
* County funding: in 2011 included \$3.0 million interfund transfer provided in December 2010; in 2012 included \$2,000,000 Interfund-transfer; and in the Library 2013 Budget, at the Library's request, moved the interfund transfer amount to the Library Tax.
NY State Aid for all years includes operating and grants.

Buffalo & Erie County Public Library
Funding Stress Caused by Previous Years' Revenue Cuts and Contractually Obligated Cost Increases



Operating Budget:	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018 Budget	2019 Budget	Change Since 2009	
Utilities	1,088,094	1,175,547	1,119,177	985,388	1,080,223	1,170,770	878,863	730,793	761,727	865,581	879,815	(208,279)	-19%
NYS Retirement	966,761	1,307,504	1,471,613	1,830,086	1,965,477	2,045,598	1,925,216	1,707,186	1,674,967	1,589,302	1,608,209	641,448	66%
Employee Health Insurance	1,973,881	2,114,155	1,985,500	2,192,149	2,275,227	2,453,384	2,443,513	2,450,610	2,497,442	2,593,704	2,529,612	555,731	28%
Retiree Health	514,617	670,955	630,293	821,228	942,895	1,042,423	1,379,176	1,364,429	1,430,948	1,629,339	1,464,755	950,138	185%
Total	4,543,352	5,268,162	5,206,583	5,828,851	6,263,822	6,712,176	6,626,767	6,253,018	6,365,084	6,677,926	6,482,391	1,939,039	43%

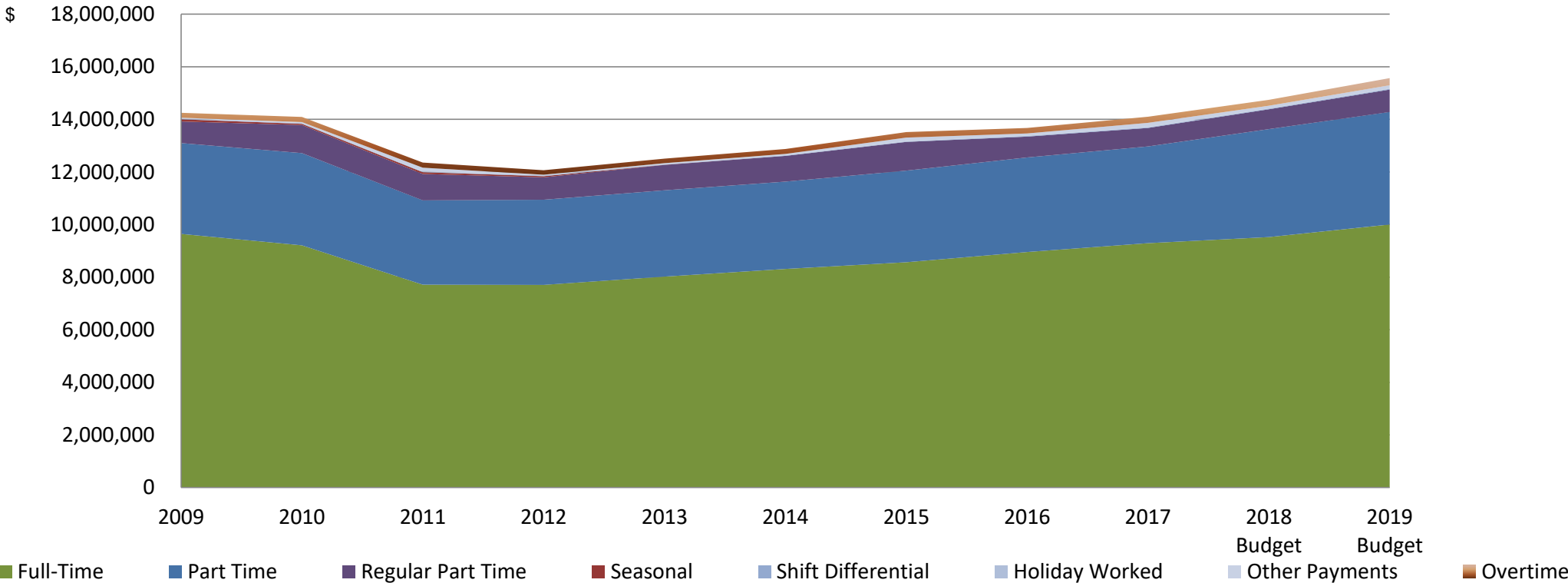
Buffalo & Erie County Public Library
Operating Budget* Personnel Cost Trends



	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018 Budget	2019 Budget	Change Since 2009	
Salaries & Wages	14,246,776	14,089,854	12,352,600	12,062,976	12,507,336	12,870,676	13,515,458	13,674,698	14,097,533	14,739,125	15,567,228	1,320,452	9.3%
Fringes	4,729,638	5,435,589	5,376,385	5,954,032	6,314,773	6,709,162	6,973,438	6,776,796	6,840,134	7,163,530	7,009,619	2,279,981	48.2%
Total Personnel	18,976,415	19,525,443	17,728,985	18,017,008	18,822,109	19,579,839	20,488,896	20,451,494	20,937,667	21,902,655	22,576,847	3,600,432	19.0%

* Excludes grant funded positions. See Salary & Wages and Fringe Benefits Charts for additional detail.

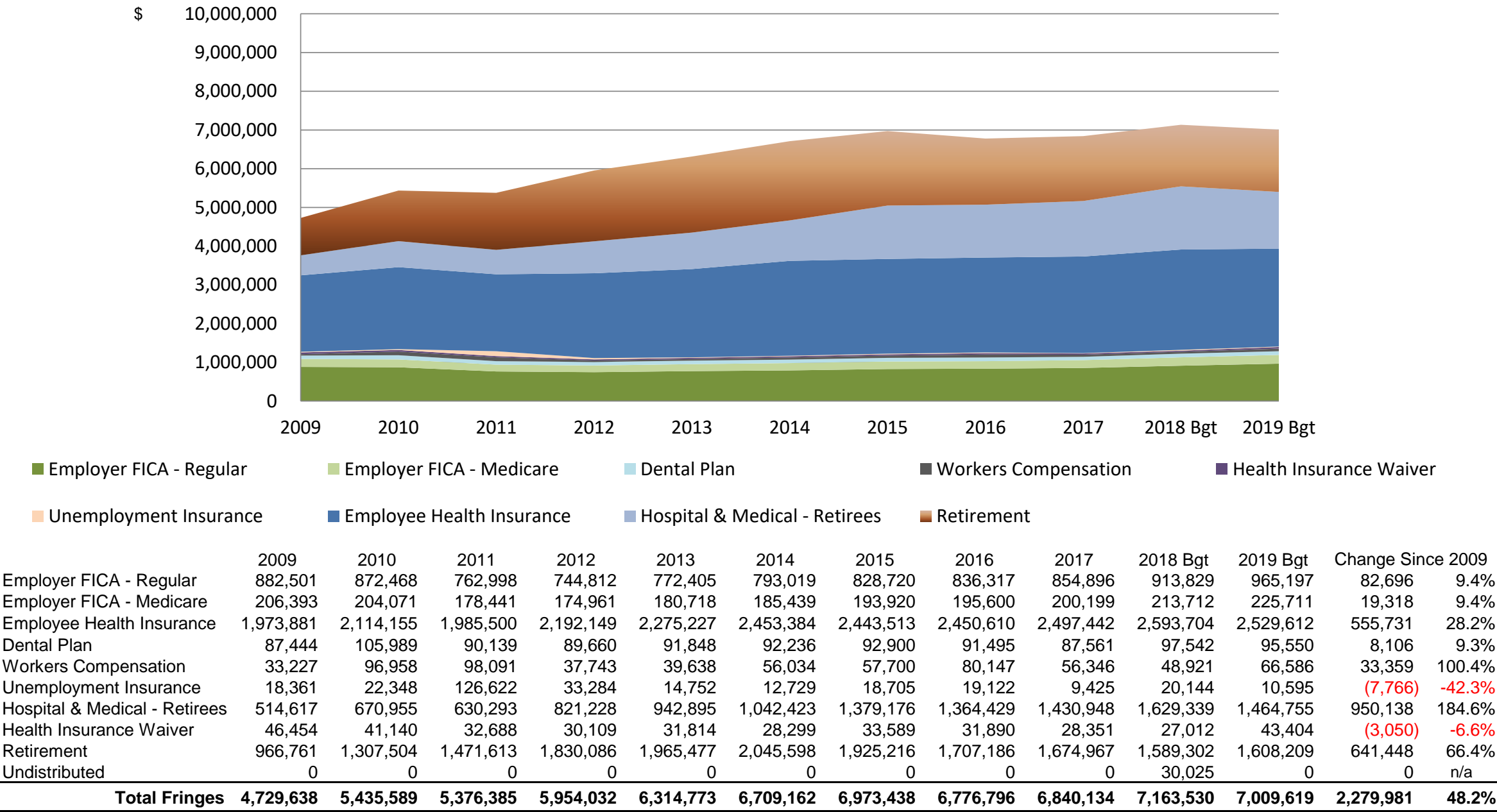
Buffalo & Erie County Public Library
Operating Budget Salary and Wage Trends



	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018 Budget	2019 Budget	Change Since 2009	
Full-Time	9,642,144	9,208,125	7,715,539	7,703,173	8,021,670	8,308,825	8,567,405	8,955,070	9,292,528	9,520,007	9,999,381	357,237	3.7%
Part Time	3,455,151	3,504,311	3,201,940	3,237,113	3,281,212	3,320,392	3,478,779	3,598,246	3,676,701	4,104,351	4,282,165	827,014	23.9%
Regular Part Time	822,138	1,069,837	1,007,900	855,063	966,777	980,559	1,092,127	793,470	704,030	759,767	850,682	28,544	3.5%
Seasonal	79,973	45,176	63,978	41,506	3,174	0	0	0	0	0	0	(79,973)	-100.0%
Shift Differential	17,767	15,089	15,345	15,515	15,328	17,208	16,702	16,620	18,566	19,000	25,000	7,233	40.7%
Holiday Worked	17,642	14,473	11,103	14,288	14,456	16,275	18,394	15,158	17,236	16,000	20,000	2,358	13.4%
Other Payments	29,917	42,922	143,575	26,948	29,749	39,878	132,971	86,489	160,853	100,000	120,000	90,083	301.1%
Overtime	182,044	189,919	193,220	169,370	174,970	187,539	209,080	209,645	227,618	220,000	270,000	87,956	48.3%
Total Salaries & Wages *	14,246,776	14,089,854	12,352,600	12,062,976	12,507,336	12,870,676	13,515,458	13,674,698	14,097,533	14,739,125	15,567,228	1,320,452	9.3%

* 2013 and 2014 include impacts of service restoration funding provided by Erie County; 2014 includes the impact of a 10.3% (\$0.75 per hour) increase in the minimum wage (increasing the Page and Sr. Page wage scales by \$0.50 per hour); 2015 reflects impact of contract settlements and a 9.4% (\$0.75 per hour) increase in the minimum wage (increasing the Page and Sr. Page wage scales by \$0.75 per hour); 2016 reflects impact of contracted COLAs and a 2.9% (\$0.25 per hour) increase in the minimum wage; and 2017, 2018 and 2019 reflect impact of contracted COLAs and a \$0.70 per hour increase in the minimum wage each year (7.8% in 2017, 7.2% in 2018 and 6.7% in 2019). Part-time workhours reduced through attrition to partially offset. Between 2013 and 2019 the NY State minimum wage will have increased \$3.85 per hour (53%). Had the minimum wage not changed, 2019 part-time expense would be below 2009. Other payments in 2015 included a contract settlement payment; and 2016-19 include vacation sell back costs. From 2009 - January 2019 the Consumer Price will have increased an estimated 20%.

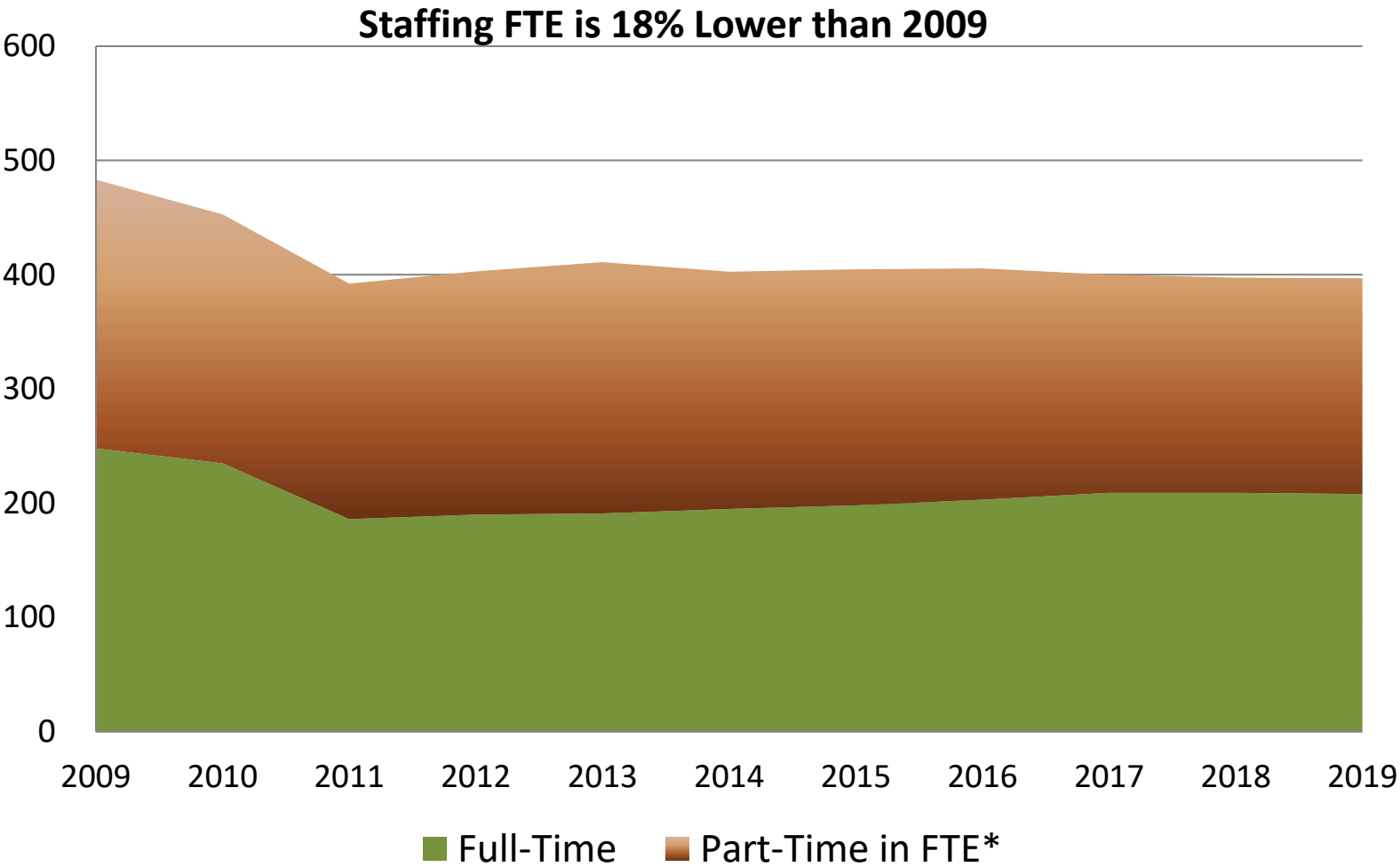
Buffalo & Erie County Public Library
Operating Budget* Contractually Obligated Fringe Benefit Trends



* Excludes grant funded positions; 2013 and 2014 include impacts of service restoration funding provided by Erie County. 2014 - 2019 include the impact to FICA phased minimum wage increases (impacting the Page and Sr. Page wage scales). 2015 - 2019 reflect impact of contract settlement provisions providing for employee contributions towards health insurance costs; moderating NYS Retirement employer contribution rates for all Tiers; and a continued turnover related shift in the employee base towards the new, lower cost NYS retirement Tier 6.

Buffalo & Erie County Public Library

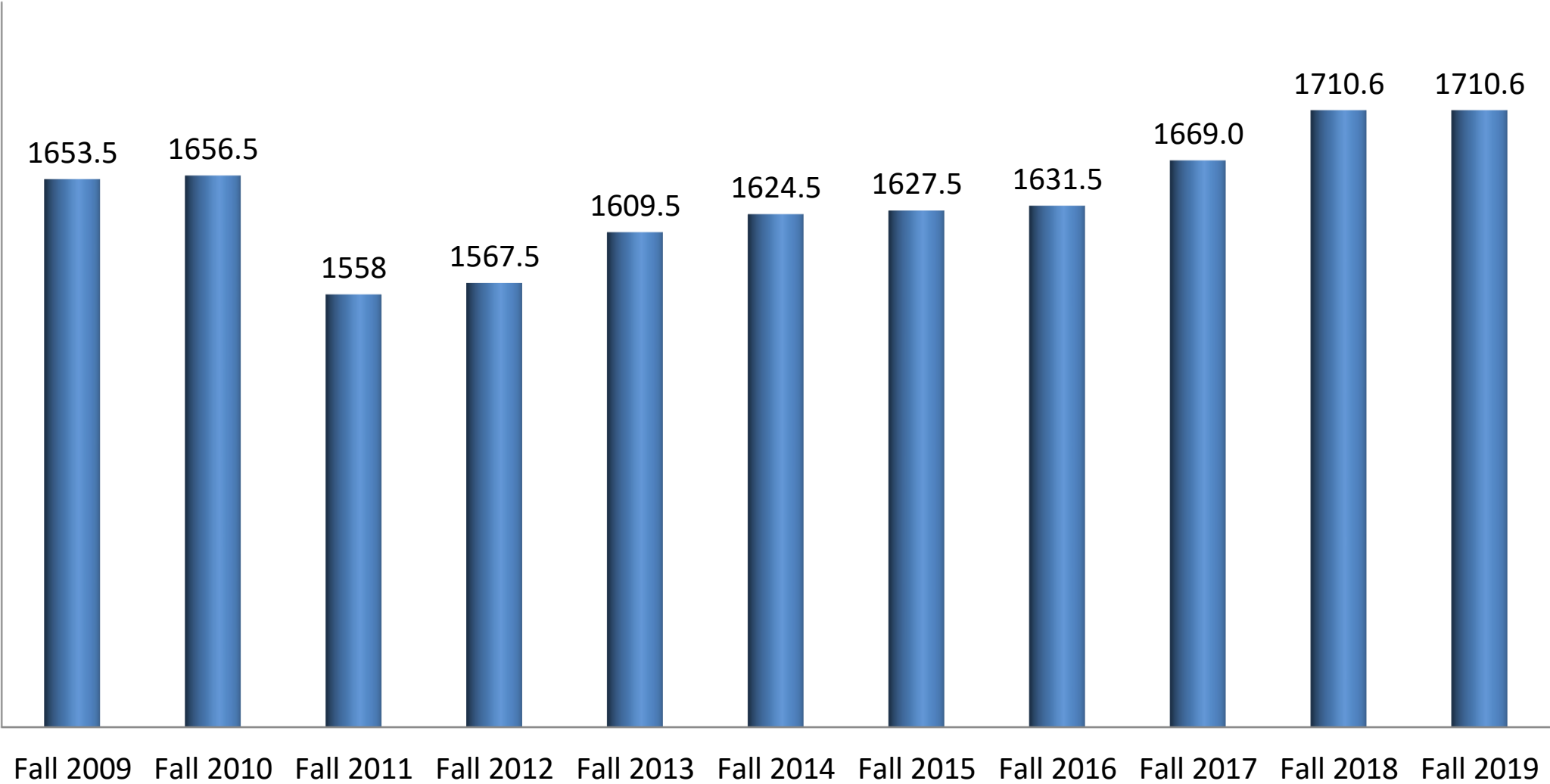
Staffing Trends in Full-Time Equivalents (FTEs)



Operating & Grants Budgets	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	Change Since 2009	
Full-Time	248	235	186	190	191	195	198	203	209	209	208	(40)	-16%
Part-Time in FTE*	235	218	206	213	220	208	207	202	191	188	189	(46)	-20%
Total FTE	483	453	392	403	411	403	405	405	400	397	397	(86)	-18%

* Includes positions that are Regular Part-time (20 or more hours/week) and Part-time (19 or fewer hours per week).

Weekly Open Hours Trends



Weekly open hours (school year), total for 37 locations spread across Erie County's 1,043 square miles .

BUFFALO & ERIE COUNTY PUBLIC LIBRARY
WEEKLY OPEN HOURS OF SERVICE

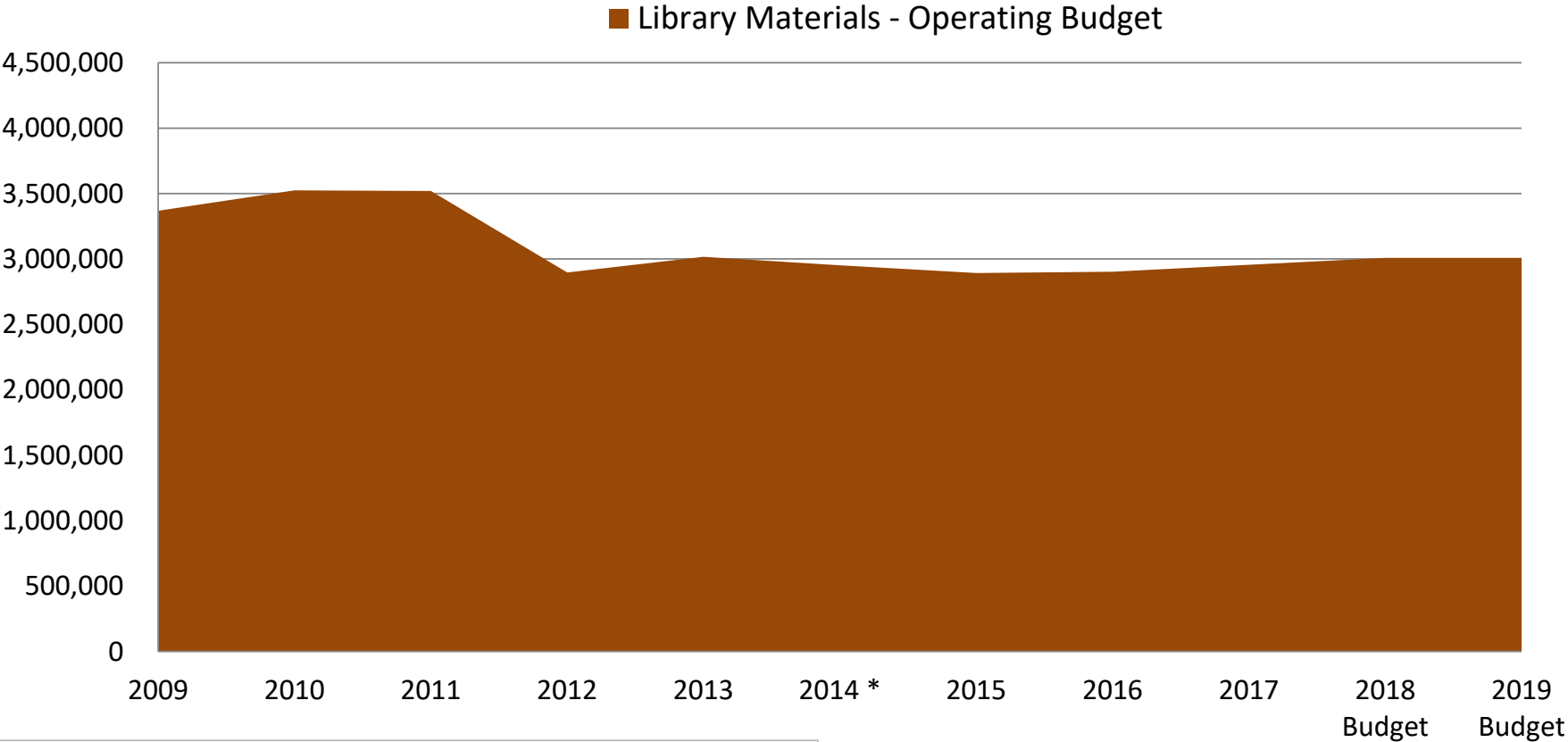
Library System	NYS	Cumulative Number of Open Hours All Locations											Change vs 2011		Change vs 2009	
	Minimum Standard	Fall 2009	Fall 2010	Fall 2011	Fall 2012	Fall 2013	Fall 2014	Fall 2015	Fall 2016	Fall 2017	Fall 2018	Fall 2019	Hours	%	Hours	%
COUNTY-WIDE / BUFFALO																
B&ECPL Central Library	60	63.0	63.0	64.0	64.0	64.0	64.0	64.0	64.0	64.0	64.0	64.0	0.0	0%	1.0	2%
Coles Branch (formerly East Delavan)		40.0	40.0	32.0	32.0	40.0	40.0	40.0	40.0	40.0	40.0	40.0	8.0	25%	0.0	0%
Crane Branch		40.0	40.0	32.0	32.0	40.0	40.0	40.0	40.0	40.0	40.0	40.0	8.0	25%	0.0	0%
Dudley Branch		40.0	40.0	32.0	32.0	32.0	40.0	40.0	40.0	40.0	40.0	40.0	8.0	25%	0.0	0%
East Clinton Branch		40.0	40.0	32.0	32.0	32.0	32.0	32.0	32.0	32.0	32.0	32.0	0.0	0%	(8.0)	-20%
González-Soto Branch (formerly Niagara)		40.0	40.0	45.0	45.0	45.0	45.0	48.0	48.0	48.0	48.0	48.0	3.0	7%	8.0	20%
Merriweather		52.0	52.0	50.0	50.0	50.0	50.0	50.0	50.0	53.0	53.0	53.0	3.0	6%	1.0	2%
North Park Branch		40.0	40.0	32.0	32.0	32.0	32.0	32.0	32.0	40.0	40.0	40.0	8.0	25%	0.0	0%
Riverside Branch		40.0	40.0	32.0	32.0	32.0	40.0	40.0	40.0	40.0	40.0	40.0	8.0	25%	0.0	0%
B&ECPL Buffalo Branches	60	332.0	332.0	287.0	287.0	303.0	319.0	322.0	322.0	333.0	333.0	333.0	46.0	16%	1.0	0%
Bookmobile Services	N/A	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	15.5	17.6	17.6	17.6	NA	17.6	NA
CONTRACTING LIBRARIES																
Ewell Free Library (Alden)	25	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	0.0	0%	0.0	0%
Audubon		62.0	62.0	65.0	65.0	65.0	65.0	65.0	65.0	65.0	65.0	65.0	0.0	0%	3.0	5%
Clearfield		55.0	55.0	45.0	45.0	49.0	49.0	49.0	49.0	52.0	55.0	55.0	10.0	22%	0.0	0%
Egbertsville/Snyder		45.5	45.5	35.0	35.0	39.0	39.0	39.0	39.0	39.0	42.0	42.0	7.0	20%	(3.5)	-8%
Williamsville		34.0	34.0	24.0	24.0	24.0	23.0	23.0	23.0	23.0	23.0	23.0	(1.0)	-4%	(11.0)	-32%
Town of Amherst	60	196.5	196.5	169.0	169.0	177.0	176.0	176.0	176.0	179.0	185.0	185.0	16.0	9%	(11.5)	-6%
Angola Public	20	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	0.0	0%	0.0	0%
Town of Aurora	35	42.0	42.0	42.0	43.0	43.0	43.0	43.0	43.0	43.0	51.0	51.0	9.0	21%	9.0	21%
Boston Free	35	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	0.0	0%	0.0	0%
Julia B. Reinstein		59.0	59.0	60.0	60.0	60.0	60.0	60.0	60.0	65.0	65.0	65.0	5.0	8%	6.0	10%
Reinstein Memorial		45.0	45.0	40.0	40.0	44.0	44.0	44.0	44.0	44.0	44.0	44.0	4.0	10%	(1.0)	-2%
Town of Cheektowaga	55	104.0	104.0	100.0	100.0	104.0	104.0	104.0	104.0	109.0	109.0	109.0	9.0	9%	5.0	5%
Town of Clarence	55	55.0	55.0	55.0	55.0	55.0	55.0	55.0	55.0	55.0	55.0	55.0	0.0	0%	0.0	0%
Town of Collins	35	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	48.0	48.0	13.0	37%	13.0	37%
Town of Concord	35	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	0.0	0%	0.0	0%
Town of Eden	35	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	0.0	0%	0.0	0%
Town of Elma	35	41.0	45.0	40.0	46.0	46.0	46.0	46.0	46.0	46.0	46.0	46.0	6.0	15%	5.0	12%
Town of Grand Island	40	51.0	51.0	47.0	47.0	51.0	51.0	51.0	50.0	53.0	53.0	53.0	6.0	13%	2.0	4%

BUFFALO & ERIE COUNTY PUBLIC LIBRARY
WEEKLY OPEN HOURS OF SERVICE

Library System	NYS Minimum	Cumulative Number of Open Hours All Locations											Change vs 2011		Change vs 2009	
	Standard	Fall 2009	Fall 2010	Fall 2011	Fall 2012	Fall 2013	Fall 2014	Fall 2015	Fall 2016	Fall 2017	Fall 2018	Fall 2019	Hours	%	Hours	%
Hamburg Library		59.0	59.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0	0.0	0%	1.0	2%
Lake Shore Branch		32.0	32.0	32.0	32.0	32.0	32.0	32.0	32.0	32.0	40.0	40.0	8.0	25%	8.0	25%
Town of Hamburg	55	91.0	91.0	92.0	92.0	92.0	92.0	92.0	92.0	92.0	100.0	100.0	8.0	9%	9.0	10%
City of Lackawanna	40	45.0	45.0	40.0	40.0	42.0	42.0	42.0	42.0	42.0	42.0	42.0	2.0	5%	(3.0)	-7%
Town of Lancaster	55	59.0	59.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0	60.5	60.5	0.5	1%	1.5	3%
Marilla Free Library	35	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	0.0	0%	0.0	0%
Town of Newstead	35	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	0.0	0%	0.0	0%
Town of North Collins	25	27.0	27.0	32.0	32.0	32.0	32.0	32.0	32.0	32.0	32.0	32.0	0.0	0%	5.0	19%
Town of Orchard Park	55	59.0	59.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0	0.0	0%	1.0	2%
City of Tonawanda	40	40.0	40.0	40.0	42.5	42.5	42.5	42.5	47.5	47.5	48.5	48.5	8.5	21%	8.5	21%
Kenilworth		48.0	48.0	32.0	32.0	40.0	40.0	40.0	40.0	40.0	40.0	40.0	8.0	25%	(8.0)	-17%
Kenmore		59.0	58.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0	0.0	0%	1.0	2%
Town of Tonawanda	55	107.0	106.0	92.0	92.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	8.0	9%	(7.0)	-7%
Town of West Seneca	55	58.0	58.0	55.0	55.0	55.0	55.0	55.0	55.0	55.0	58.0	58.0	3.0	5%	0.0	0%
Subtotal Contract Libraries		1258.5	1,261.5	1,207.0	1,216.5	1,242.5	1,241.5	1,241.5	1,245.5	1,256.5	1,296.0	1,296.0	54.5	4%	37.5	3%
SYSTEM TOTALS		1,653.5	1,656.5	1,558.0	1,567.5	1,609.5	1,624.5	1,627.5	1,631.5	1,669.0	1,710.6	1,710.6	118.1	7%	57.1	3%

Notes: Figures included open hours supported by grants and private fundraising.

Buffalo & Erie County Public Library
Library Materials Funding for Purchase of New Books, Media,
and Downloadables/Streaming (e-Books/Audio Books, Music, and Video)

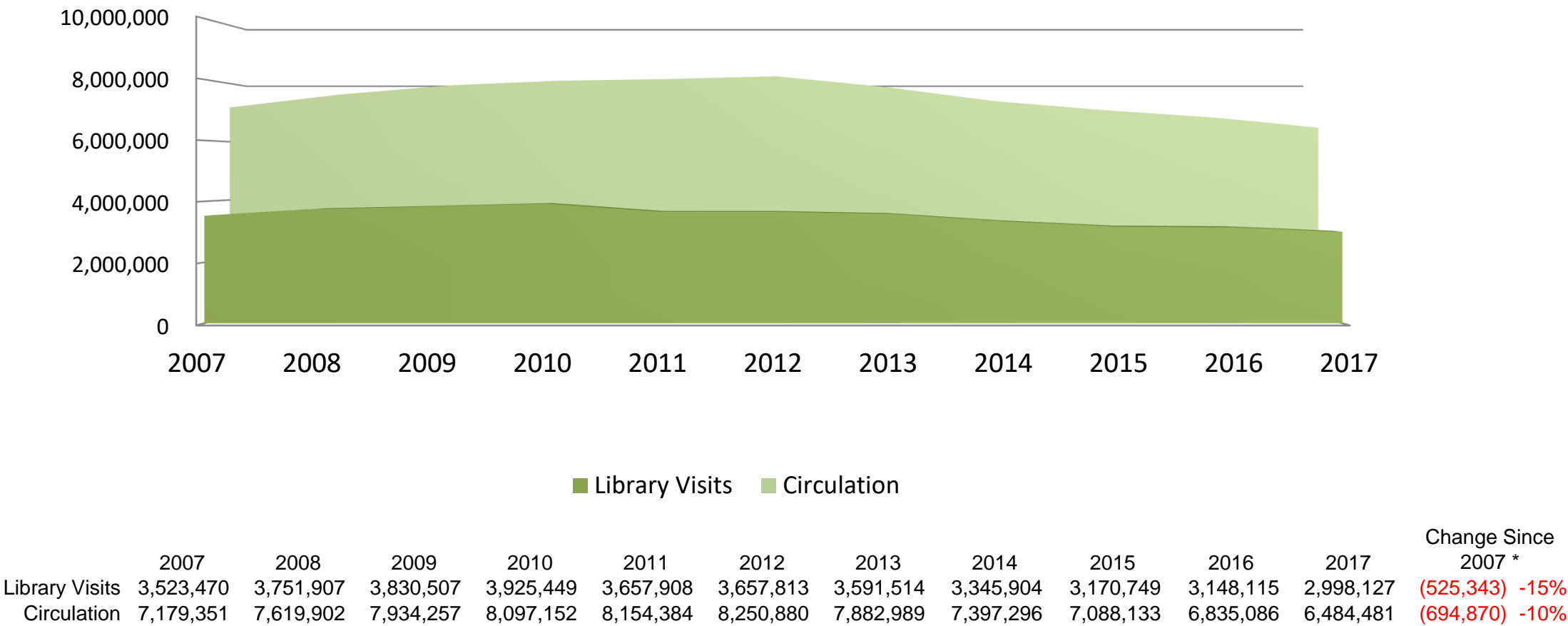


* 2014 reduction principally due to implementing electronic access for providing mandated legal reference material to the Correctional Facility and Holding Center. As materials costs for these facilities are fully reimbursed by the County, there is no impact on general library operations from this change.

	2009	2010	2011	2012	2013	2014 *	2015	2016	2017	2018 Budget	2019 Budget	Change Since 2009
Library Materials - Operating Budget	3,368,707	3,524,441	3,519,006	2,897,627	3,016,647	2,952,662	2,891,934	2,901,906	2,956,125	3,009,000	3,009,000	(359,707) -11%

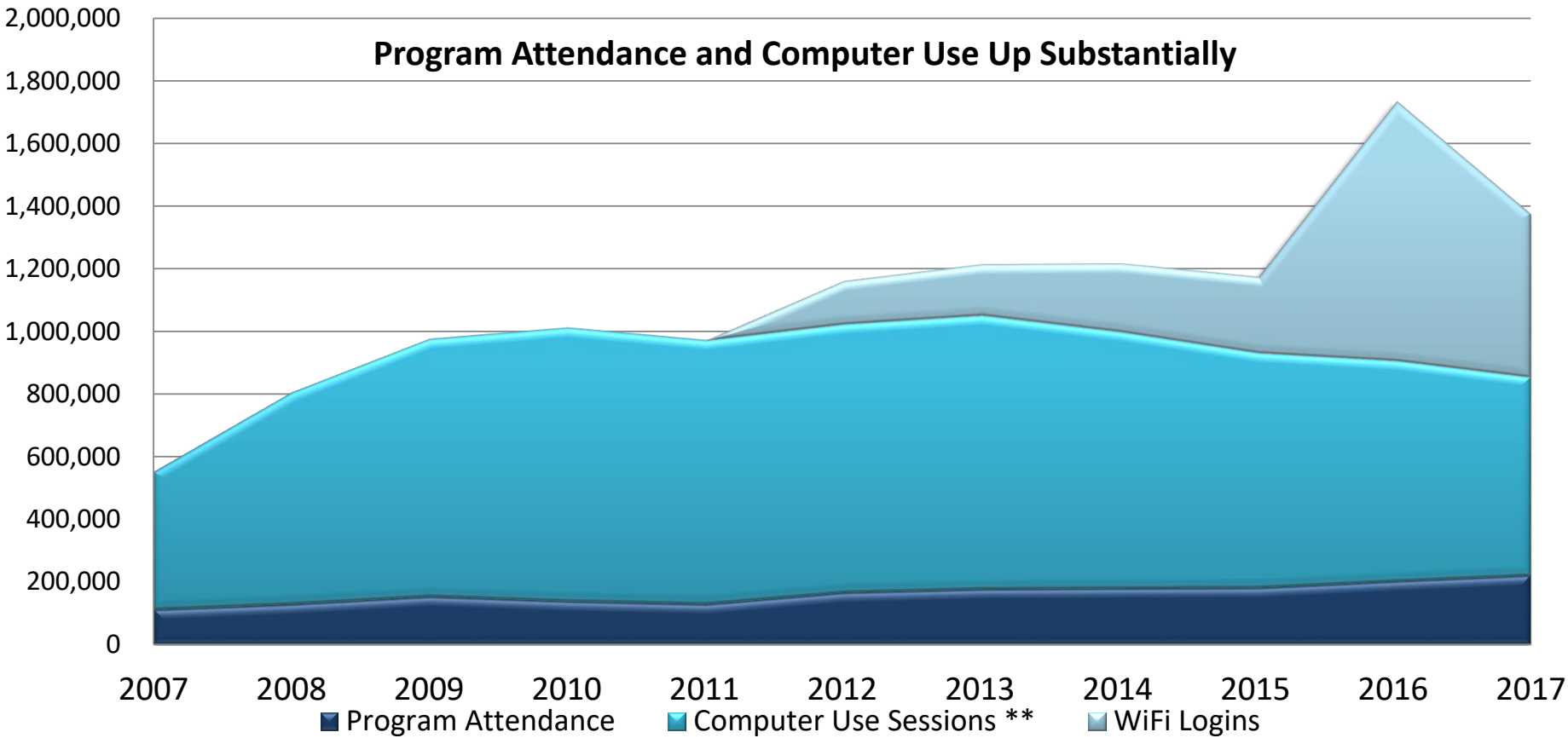
Buffalo & Erie County Public Library
Demand for Library Services Continues
Libraries Help People Cope and Find Jobs

Library Visits and Circulation



* The recession began in December, 2007. Use of libraries is somewhat counter-cyclical, increasing during recessions and easing during recoveries.

Buffalo & Erie County Public Library
Demand for Library Services Continues
Libraries Help People Cope and Find Jobs

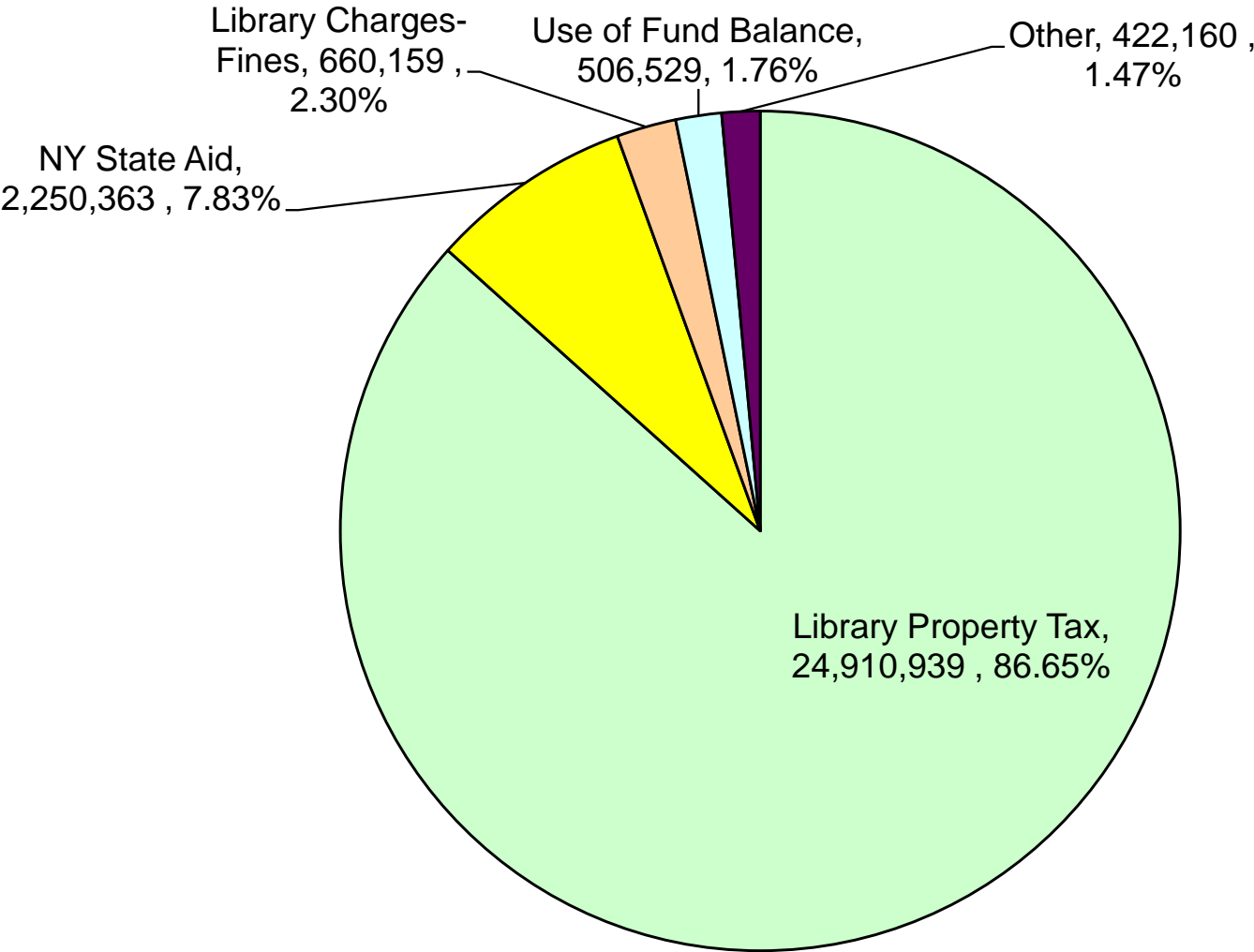


	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	Change Since 2007 *	
Program Attendance	111,058	128,247	152,600	137,533	128,623	165,635	176,182	178,699	180,290	201,302	219,821	108,763	98%
WiFi Logins						137,940	163,860	219,239	242,650	826,900	521,023		
Computer Use Sessions	438,352	675,312	822,333	873,471	842,769	857,828	874,817	819,788	751,181	705,190	633,932	195,580	45%

* The recession began in December, 2007

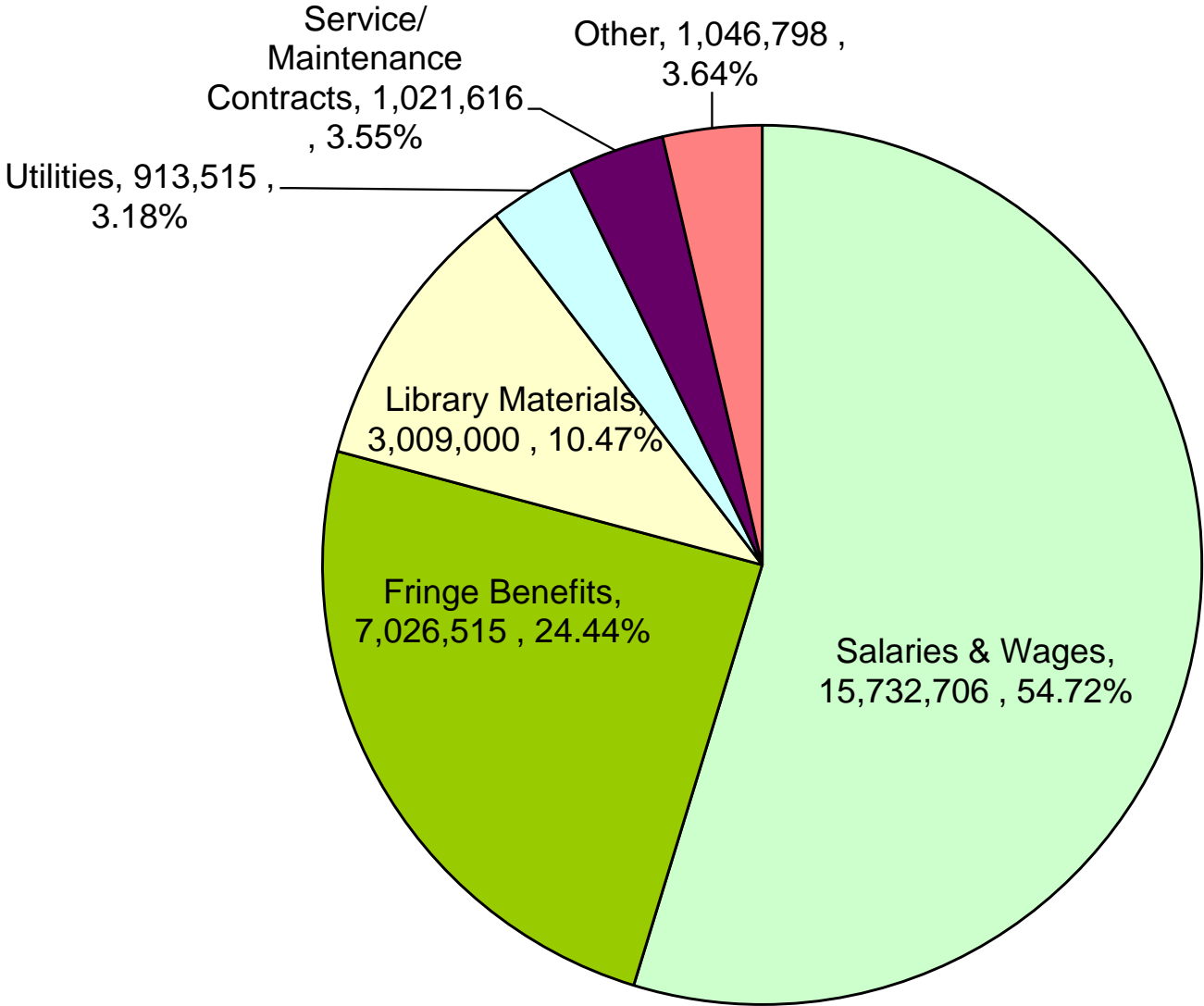
** Computer use sessions using library computers only.
Patrons also heavily use free WiFi at all libraries, WiFi statistic counts began in 2012. Second password secured WiFi access added in 2016.

Where the Funding Comes From



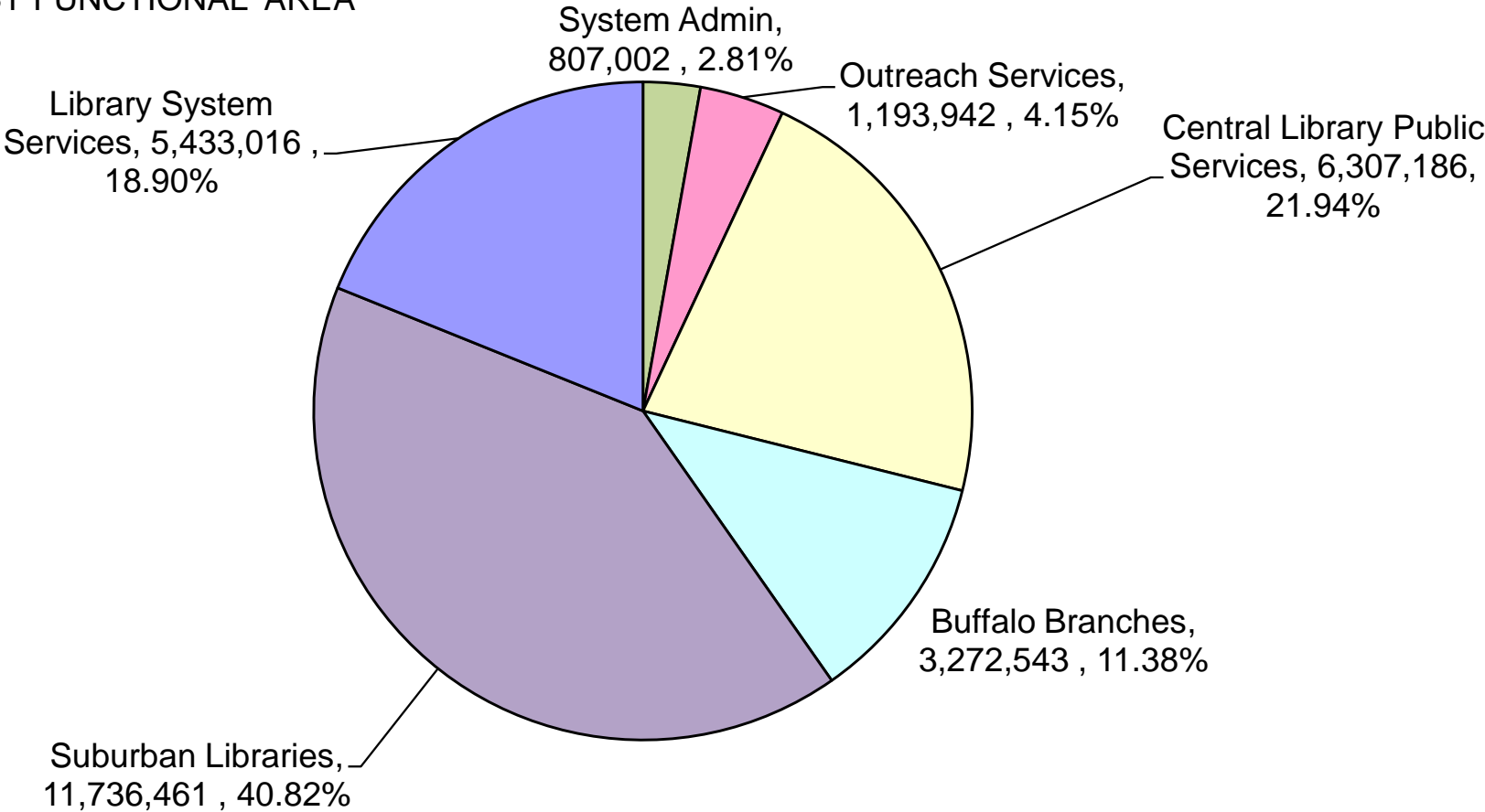
B&ECPL 2019 TOTAL OPERATING REVENUE IN COUNTY SAP FINANCIAL SYSTEM	\$28,485,469
Adjustment for suburban library net directly collected revenue	264,681
B&ECPL 2019 BUDGET TOTAL SYSTEM NET OPERATING REVENUE	\$28,750,150

Where the Funding Goes



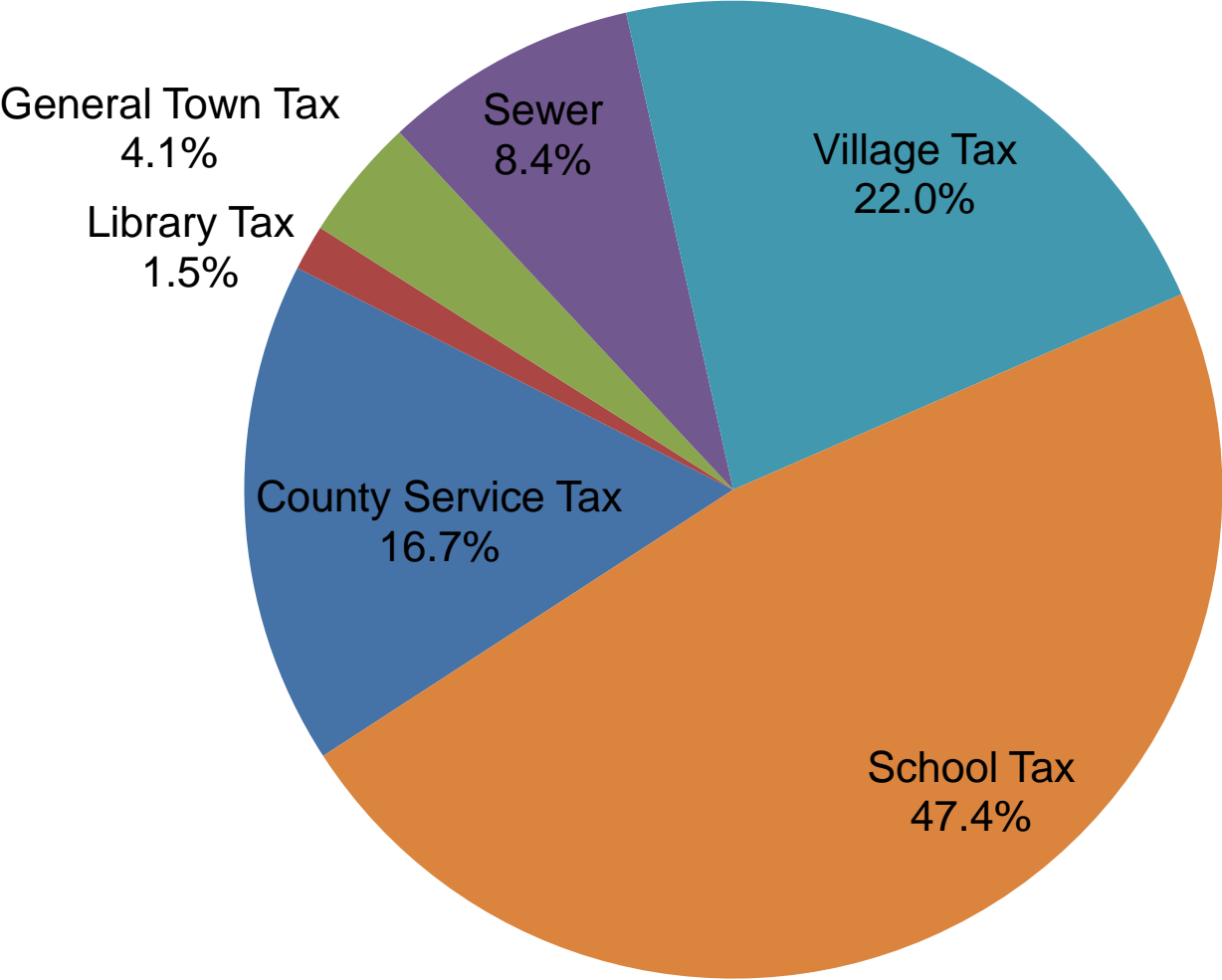
Where the Funding Goes

EXPENSE BY FUNCTIONAL AREA



B&ECPL 2019 BUDGET OPERATING EXPENSE IN COUNTY SAP FINANCIAL SYSTEM		\$28,485,469
Adjustment for suburban library expense supported by directly collected revenue		264,681
B&ECPL 2018 BUDGET TOTAL SYSTEM NET OPERATING EXPENSE		\$28,750,150

The Library's Share of a Property Owner's Taxes is Small



Above is an example using an Erie County Village Property Owner's 2018 Property Taxes. Percentages will vary from village to village and town to town. In the City of Buffalo, the City tax takes the place of town, village and school taxes.

Buffalo and Erie County Public Library

Peer Institution Comparison Data 2018 PLDS Survey

Summary

Compared to library systems serving similar sized populations the B&ECPL is a Bargain

Provides Service at Low Cost

Operating expenditures are in the lowest third (Rank: 12th out of 17)

Expenditures per capita are in the lowest third (Rank: 12th out of 17)

Average cost per open hour is the lowest quarter (Rank: 12th out of 14)

Covers a Larger Service Area With Smaller Branches

B&ECPL's service area, 1,043 square miles, is near the top of the group (Rank: 4th out of 16)

While the number of branches, 36, is second (Rank: tied for 2nd out of 17),

the branch average size in square ft., 9,381, is in the lowest quarter (Rank: 14th out of 15)

Funding and Facility Size Constraints Impact Ability to Provide Services

Circulation is in the lower half (Rank: 11th out of 17)

Visits to library buildings are also in the lower half (Rank: 11th out of 16)

Total number of programs offered are in the upper quarter (Rank: 4th out of 16)

Total program attendance is in the lower half (Rank: 10th out of 16)

Visits to the Library's website is in the upper quarter (Rank: 2nd out of 16)

Buffalo and Erie County Public Library
Peer Institution Comparison Data 2018 PLDS Survey
Sorted by Population of Legal Service Area

Population of legal service area	Library name	State/Province	City	Square miles of legal service area	Number of book-mobiles	Number of branches	Branch Average Sq. Ft.	Public service hours per week	Operating Costs per Open Hour	Library Materials % of Total Operating Expense	Total operating expense	Total Operating Expense Per Capita	Total Physical & E-book, Downloadable Circulation	Total annual number of library visits	Total annual number of programs	Total annual program attendance	Annual number of visits to the library's website
979,175	Ottawa Public Library	ON	Ottawa	1,080	3	32	10,439	1,602	\$606	11.55%	\$48,560,296	\$49.59	10,496,999	4,425,650	13,709	274,511	13,303,343
969,012	Fresno County Public Library	CA	Fresno	4,999	2	36	7,942	1,658	\$228	11.02%	\$25,495,221	\$26.31	5,517,580	2,803,034	5,379	105,793	2,904,695
947,890	Austin Public Library	TX	Austin	274		21	9,901			9.89%	\$42,442,422	\$44.78	6,989,322	3,137,909	7,878	194,818	20,225,161
930,553	Gwinnett County Public Library	GA	Lawrenceville	437		15	16,508	901	\$410	11.19%	\$19,222,338	\$20.66	4,652,986	2,751,593	9,424	655,328	1,780,955
926,255	Jacksonville Public Library	FL	Jacksonville	918		20	24,881	956	\$730	12.78%	\$33,538,138	\$36.21	4,864,314	3,403,267	14,455	236,518	2,682,403
919,040	Buffalo & Erie County Public Library	NY	Buffalo	1,043	1	36	9,381	1,669	\$350	10.68%	\$28,512,444	\$31.02	6,484,481	2,998,127	14,879	219,371	18,442,308
895,112	Kern County Library	CA	Bakersfield	8,141	3	3	95,742	719	\$218	7.72%	\$7,781,774	\$8.69	965,330	1,104,990	8,227	108,940	3,707,682
895,000	Edmonton Public Library	AB	Edmonton	270	4	20				15.92%	\$49,925,375	\$55.78	8,015,142				
878,380	Salt Lake County Library System	UT	West Jordan	701		19	20,070	1,140	\$699	16.32%	\$38,131,989	\$43.41	12,986,290	3,498,793	10,761	374,917	2,075,227
877,389	Indianapolis-Marion County Public Library	IN	Indianapolis	380	7	23	12,481	1,462	\$645	14.19%	\$46,968,132	\$53.53	14,435,169	4,003,861	13,096	602,740	10,229,939
874,228	San Francisco Public Library	CA	San Francisco	48	4	27	22,358	1,460	\$1,762	11.53%	\$124,895,101	\$142.86	10,721,143	6,210,525	17,816	523,175	6,847,021
859,148	Saint Louis County Library District	MO	St. Louis	460	9	19	22,018	1,592	\$643	15.89%	\$48,439,733	\$56.38	13,670,812	5,015,762	25,560	550,564	6,322,089
854,113	Fort Worth Library	TX	Fort Worth			15				13.42%	\$20,344,028	\$23.82	495,585	1,414,580	4,015	61,108	892,840
850,548	Columbus Metropolitan Library	OH	Columbus	343	2	22	16,510	1,560	\$777	11.80%	\$62,721,205	\$73.74	15,720,864	5,803,668	7,472	212,833	9,059,863
826,793	Baltimore County Public Library	MD	Towson	640	4	19	20,868	1,351	\$637	17.65%	\$42,544,735	\$51.46	10,651,019	4,732,045	11,793	305,029	5,566,184
823,830	Memphis Public Library And Information Ce	TN	Memphis (S)	659		17	13,130	767	\$413	8.57%	\$16,482,565	\$20.01	1,392,997	2,054,963	6,165	97,190	725,705
802,374	Cincinnati and Hamilton County, PL of	OH	Cincinnati	414		40	9,858	2,095	\$517	16.11%	\$55,239,692	\$68.85	19,838,362	5,900,669	17,951	455,244	7,265,197
Columns in blue highlight are calculations																	

Notes re 17 Libraries - B&ECPL and Comparables:				B&ECPL Rank: 4th out of 16	B&ECPL Rank: 10th out of 10	B&ECPL Rank: tied 2nd of 17	B&ECPL Rank: 14th out of 15	B&ECPL Rank: 2nd out of 14	B&ECPL Rank: 12th out of 14	B&ECPL Rank: 14th out of 17	B&ECPL Rank: 12th out of 17	B&ECPL Rank: 12th out of 17	B&ECPL Rank: 11th out of 17	B&ECPL Rank: 11th out of 16	B&ECPL Rank: 4th out of 16	B&ECPL Rank: 10th out of 16	B&ECPL Rank: 2nd out of 16
919,040	Buffalo & Erie County Public Library - [NY]			1,043	1	36	9,381	1,669	\$350	10.68%	\$28,512,444	\$31.02	6,484,481	2,998,127	14,879	219,371	18,442,308
878,380	Median for Reporting Group			550	4	20	16,508	1,461	\$622	11.80%	\$42,442,422	\$44.78	8,015,142	3,451,030	11,277	255,515	5,944,137
888,755	Average for Reporting Group			1,300	4	23	20,806	1,352	\$617	12.72%	\$41,837,952	\$47.48	8,699,906	3,703,715	11,786	311,130	7,001,913

Buffalo & Erie County Public Libraries add to the quality of life in our great community. On an average day, 10,388 people use one of the 37 branches or the "Library on Wheels" Bookmobile. That accounts for more than 3 million visits in 2017.

Libraries are important; they bring people and ideas together and are unique in their offerings. Libraries help transform lives, by bridging the divide between those who have access to information and those who do not. With a free library card, residents of Erie County have free access to 3.2 million resources and reference materials including books, magazines, newspapers, e-content, DVDs, videos and more.

The library website (www.BuffaloLib.org) and free WiFi provide 24/7 access to information.

The enclosed information quantifies the value of just a few of the FREE library services available to all.

For every
\$1
funded,
the Buffalo & Erie County
Public Library returns
a
minimum
of
\$5.84
in services

Dollar value of your library services



\$71,718,360

Materials Borrowed

+

\$7,607,184

Computer Use

+

\$5,184,179

WiFi Use

+

\$2,454,761

Program Attendees

+

\$2,061,143

Reference Questions

+

\$50,709,110

Online Database

Downloads

\$139,734,737

Total Retail Value of Library Services

÷

\$23,943,617

2017 Library Tax/Erie County Funding

=

\$5.84
in services

Q: How much money did Erie County residents save in 2017 by using Library services?

Borrower Savings

A: Over \$71,718,360!

6,484,481
Total
circulation

x

\$11.06
Estimated
retail value

=

\$71,718,360
Total savings

Computer Use

A: Over \$7,607,184!

633,932
Computer
sessions

x

\$12/hr
Estimated retail
cost to reserve a computer

=

\$7,607,184
Total savings

WiFi Use

A: Over \$5,184,179!

521,023
WiFi sessions

x

\$9.95
per session

=

\$5,184,179
Total savings

Program Attendees

A: Over \$2,454,761!

114,855
Adult/family
attendees

+

104,516
Children/teen
attendees

=

219,371
Total attendees

219,371
Attendees

x

\$11.19
Estimated
retail cost

=

\$2,454,761
Total savings

Reference Questions

A: Over \$2,061,143!

294,449
Questions

x

\$7
Estimated
retail value

=

\$2,061,143
Total savings

Online Database Downloads

A: Over \$50,709,110!

2,541,810
Total #
of articles

x

\$19.95
Estimated retail value
to access articles online

=

\$50,709,110
Total savings

Estimated retail value of items are from the New York State Library Association Value Calculator, updated 2-2016, https://www.nyla.org/max/4DCGI/cms/review.html?Action=CMS_Document&DocID=1181&MenuKey=advocacy with the exception of:

1. Books Borrowed: based upon average price of various versions of top 5 titles from NY Times best sellers list of 2/4/2018;
2. Music Downloads: Average Cost of iTunes 75 "Best of the Week" songs queried on 1/26/2018; and
3. Movies Borrowed: Two night Redbox DVD rental including tax (movies borrowed from the library are free for 7 days)



2019 Budget
Operating and Grants - by Line Item Per SAP Structure

Pursuant to B&ECPL Board of Trustees Resolution 2018-38
and County Executive Recommended Allocation
December 20, 2018



Important note: Contract libraries directly collect revenue including fine, fee, photocopy and printer recovery charges that, while not reflected in the SAP financial system, do offset costs of operation incurred directly by the contracting library (for such things as minor repair, water, sewer and modest other operating expense). Fine/fee revenue net of the above direct contract library expense is returned to the System to support the contracting libraries' labor expense under the Centralized Human Resources Program (CHR). This return is recorded at the end of the year via the "Refunds-Cont Library" line (SAP 419010).

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Pursuant to B&ECPL Board
Resolution 2018-38

Pursuant to B&ECPL Board
Resolution 2018-38

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

2019 Operating Budget

Operating Revenue

LIBRARY REAL PROPERTY TAX	400020	23,474,134	23,943,617	24,422,489	0	24,422,489	24,910,939	488,450	2.0%	County Budget allocation provides a share of the growth in the property tax base, allowing the Library to provide quality services while limiting reliance on use of fund balance.
USE OF FUND BALANCE	402190			498,684	173,048	671,732	506,529	7,845	1.6%	Use of fund balance helps to partially offset the impact of rising contractually obligated and/or mandated expenses such as for employee retirement; contracted COLAs; and changes in the minimum wage.
STATE AID-FR LIB INCL INCENT AID	408140	1,942,679	1,943,727	1,943,728	19,131	1,962,859	1,962,859	19,131	1.0%	2019 NYS aid estimate is based upon the 2018-19 State Enacted Budget.
STATE AID-TO MEMBER LIBRARIES	408150	284,530	284,683	284,683	2,821	287,504	287,504	2,821	1.0%	
STATE AID-OTHR	408160	111,500	206,500	0	268,500	268,500	0	0	n/a	Amount in 2016 reflects aid sponsored by Senator Gallivan in 2015 and received in early 2016 as well as aid sponsored by Senators Gallivan and Ranzenhofer in 2016; amount in 2017 reflects aid sponsored by Senators Gallivan, Jacobs and Ranzenhofer; and amount in 2018 Revised Bgt. reflects aid sponosored by Senators Gallivan, Jacobs and Ranzenhofer and Assemblymember Walters to assist libraries in their districts.
LIBRARY CHARGES-FINES (Central & Buffalo Libraries only)	419000	279,467	292,913	295,594	0	295,594	290,463	(5,131)	-1.7%	SAP library charges/fine revenue reflects activity generated at the Central Library and Buffalo Branch Libraries only. Fine/charge revenue generated at libraries outside Buffalo are collected directly by each library. Fine revenue returned to the System by libraries outside Buffalo to support their labor expense under the Centralized Human Resources Program (CHR) is recorded at the end of the year via the "Refunds from Contract Libraries" line.
REFUNDS FROM CONTRACT LIBRARIES	419010	394,246	354,807	349,839	0	349,839	333,040	(16,799)	-4.8%	Decrease reflects the overall circulation activity and the continuing shift to e-books and other downloadables which expire automatically at the end of the borrowing period, hence no fines occur.
RENT RL PROP- INCL AUDITORIUM (Central Library)	420510	19,084	19,772	21,100	0	21,100	18,900	(2,200)	-10.4%	Auditorium rental impacted by renovation project.
COMMISSIONS-TEL BOOTH / VEND/FOOD SVC (Central & Buffalo Libraries)	420530	17,259	14,923	17,680	0	17,680	19,500	1,820	10.3%	May be impacted by disposition of Fables Café operations.
OTHER DEPT INCOME-COPIES (Central & Buffalo Libraries)	422000	23,263	24,579	17,398	0	17,398	18,677	1,279	7.4%	Based upon projected usage.
REFUND OF PRIOR YEAR EXPENSES	423000	37,048	33,940	10,000	0	10,000	10,000	0	0.0%	
INTEREST & EARNINGS REGULAR	445030	2,356	2,574	2,000	0	2,000	9,000	7,000	350.0%	Assumes higher interest rate environment.
MISCELLANEOUS RECEIPTS	466000	380	253	0	0	0	0	0	n/a	
NSF CHECK FEES (Central & Buffalo Libraries)	466010	0	0	15	0	15	15	0	0.0%	
MINOR SALE OTHER (Central & Buffalo Libraries)	466020	6,196	4,565	5,591	0	5,591	4,708	(883)	-15.8%	Based upon projected usage.

Pursuant to B&ECPL Board
Resolution 2018-38

Pursuant to B&ECPL Board
Resolution 2018-38

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

2019 Operating Budget

SAP Account	FY 2016 Actual	FY 2017 Actual	2018 Library Budget			2019 Library Budget			Notes	
			Res 2017-46 Library Adpt Budget	Encumb. /Adjusts /Revisions	Revised Budget	Library Budget Per Res 2018-38		Change from 2018 Library Adopted		
						Dollars	Percent			
as of 7/31/2018										
MINOR SALE BOOK BAGS (Central & Buffalo Libraries)	466030	1,002	1,029	1,100	0	1,100	900	(200)	-18.2%	Based upon projected usage.
MINOR SALE PRINTING (Central & Buffalo Libraries)	466040	61,439	62,171	62,963	0	62,963	62,435	(528)	-0.8%	Based upon projected usage.
MISC. DEPARTMENTAL INCOME	467000	5,728	4,103	5,000	0	5,000	5,000	0	0.0%	
OTHER CONTRIBUTION	479100	60,000	60,000	60,000	0	60,000	45,000	(15,000)	-25.0%	Reflects the target for the Library's fundraising campaign "Bucks for Books" based upon recent year's experience.
SUBTOTAL OPERATING REVENUE		26,720,310	27,254,158	27,997,864	463,500	28,461,364	28,485,469	487,605	1.7%	
Operating Expense										
FULL-TIME WAGES	500000	8,955,070	9,292,528	9,520,007	0	9,520,007	9,999,381	479,374	5.0%	Assumes contracted 2019 COLAs of 2.5% for Librarians Association, 2.0% for AFSCME, and 2.25% for CSEA unit members; a \$0.70 per hour (6.7%) increase in the NY State minimum wage; step increases; and no wage rate change for Contract Library Clerical and Maintenance Bargaining unit (CMU) members as that unit's contract expires 12/31/2018 and a successor contract is not yet in place. Assumes Board approved 2019 increase of up to 2.5% for Managerial/confidential. Changes in shift differential, holiday worked reflect bargaining unit rate changes. Also, the 2018 Adopted amount did not include 2018 COLAs for AFSCME, CSEA and Librarians as their contracts settled after the 2018 budget request was submitted (see Contractual Salary Reserve account below). Increase in Other Employee Payments reflects projected utilization of vacation sell back provisions in current agreements along with an increase in eligible hours for CSEA and AFSCME.
PART-TIME WAGES	500010	3,598,246	3,676,701	4,104,351	0	4,104,351	4,282,165	177,814	4.3%	
REGULAR PART-TIME WAGES	500020	793,470	704,030	759,767	0	759,767	850,682	90,915	12.0%	
SHIFT DIFFERENTIAL	500300	16,620	18,566	19,000	0	19,000	25,000	6,000	31.6%	
HOLIDAY WORKED	500330	15,158	17,236	16,000	0	16,000	20,000	4,000	25.0%	
OTHER EMPLOYEE PAYMENTS	500350	86,489	160,853	100,000	0	100,000	120,000	20,000	20.0%	
OVERTIME	501000	209,645	227,618	220,000	0	220,000	270,000	50,000	22.7%	
SUBTOTAL SALARIES & WAGES		13,674,698	14,097,533	14,739,125	0	14,739,125	15,567,228	828,103	5.6%	
FRINGE BENEFITS: Include employer benefit costs for all libraries.	502000	6,776,796	6,840,134	7,163,530	0	7,163,530	7,009,619	(153,911)	-2.1%	See Fringe Benefit Detail below.
REDUCTIONS FRM PRSNL SVS ACCT	504990	0	0	(53,937)	0	(53,937)	0	53,937	-100.0%	Recent years this account has been used principally for civil service encumbered positions. There were none when the budget request was submitted.
CONTRACTUAL SALARY RESERVES	504992	0	0	304,055	0	304,055	54,996	(249,059)	-81.9%	2019 amount includes reserve for potential wage & benefit adjustments for CMU members as a 2019 contract is not yet in place. 2018 amount included a reserve for Librarians Assn., AFSCME and CSEA (as their contracts settled after the 2018 budget was submitted).
TOTAL LABOR AND BENEFIT COSTS		20,451,494	20,937,667	22,152,773	0	22,152,773	22,631,843	479,070	2.2%	

Pursuant to B&ECPL Board
Resolution 2018-38

Pursuant to B&ECPL Board
Resolution 2018-38

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

2019 Operating Budget

SAP Account	FY 2016 Actual	FY 2017 Actual	2018 Library Budget			2019 Library Budget			Notes	
			Res 2017-46 Library Adpt Budget	Encumb. /Adjusts /Revisions	Revised Budget	Library Budget Per Res 2018- 38	Change from 2018 Library Adopted			
							Dollars	Percent		
as of 7/31/2018										
OFFICE SUPPLIES (for all libraries)	505000	147,031	168,795	167,535	15	167,550	178,450	10,915	6.5%	Increase principally reflects demand driven printer/ toner expense, particularly for high volume public computer printers.
CLOTHING SUPPLIES	505200	984	2,201	4,000	1,407	5,407	4,000	0	0.0%	
AUTO SUPPLIES	505600	8,116	9,996	11,000	0	11,000	12,000	1,000	9.1%	Increased tire prices a key factor.
MEDICAL SUPPLIES	505800	990	778	1,550	275	1,825	1,650	100	6.5%	
REPAIRS & MAINTENANCE SUPPLIES	506200	99,847	123,717	106,400	41,523	147,923	111,150	4,750	4.5%	Supply cost increases.
HIGHWAY SUPPLIES (rock salt)	506400	9,924	8,638	14,000	0	14,000	14,000	0	0.0%	
LOCAL MILEAGE REIMBURSEMENT	510000	9,844	10,980	11,000	0	11,000	11,000	0	0.0%	
OUT OF AREA TRAVEL	510100	19,791	14,456	20,000	0	20,000	20,000	0	0.0%	
TRAINING & EDUCATION	510200	27,405	55,659	55,231	0	55,231	55,456	225	0.4%	
UTILITY CHARGES Water/Sewer/ phone/Data Lines/Internet Access; & fuel oil. See Interfund Enterprise Utility Line for Electric & Natural Gas	515000	96,448	98,421	99,933	0	99,933	103,749	3,816	3.8%	The federal e-Rate program funds eligible telecommunications and Internet Access expense in this category, up to 90% for eligible Wide Area Network/Internet Access. The program also funds up to 10% for plain old telephone service (POTS) as of July 1, 2018, decreasing to 0% effective July 1, 2019.
CONTRACTUAL PAYMENTS							0	0		
AMHERST PUBLIC	516010	44,000	36,000	0	86,000	86,000	0	0	n/a	
ANGOLA PUBLIC 2	516010		10,000	0	10,000	10,000	0	0	n/a	
AURORA TOWN PUBLIC 1, 2	516010	4,000	2,500	0	2,500	2,500	0	0	n/a	
BOSTON FREE	516010	4,000	4,142	1,862	2,500	4,362	1,394	(468)	-25.1%	
CLARENCE PUBLIC	516010	10,000	9,000	0	15,000	15,000	0	0	n/a	
COLLINS PUBLIC 1, 2	516010	4,000	2,500	0	2,500	2,500	0	0	n/a	
CONCORD PUBLIC 2	516010	4,000	2,500	0	2,500	2,500	0	0	n/a	
EDEN PUBLIC 2	516010	4,000	2,500	880	2,500	3,380	882	2	0.2%	2016, 2017 and 2018 revised budget amounts principally represent special NYS Legislature sponsored "bullet aid" allocations to benefit libraries within sponsoring legislators' districts and are not formula based recurring funds. Amounts in
ELMA PUBLIC	516010	4,500	2,500	0	2,500	2,500	0	0	n/a	2016 reflect aid sponsored by Senator Gallivan in 2015 and
EWELL FREE-ALDEN 2	516010	5,153	3,876	1,591	2,500	4,091	2,093	502	31.6%	received in early 2016 as well as aid sponsored by Senators Gallivan and Ranzenhofer in 2016; and amounts in 2017 Revised
GRAND ISLAND MEMORIAL	516010		10,000	0	10,000	10,000	0	0	n/a	Budget reflect aid sposed by Senators Gallivan, Jacobs and
HAMBURG PUBLIC 2	516010		20,000	0	20,000	20,000	0	0	n/a	Ranzenhofer; and amounts in the 2018 Revised Budget reflect
LACKAWANNA PUBLIC 2	516010	11,749	12,436	11,875	0	11,875	12,417	542	4.6%	aid sposed by Senators Gallivan, Jacobs and Ranzenhofer and
LANCASTER PUBLIC 1, 2	516010	5,500	5,000	0	5,000	5,000	0	0	n/a	Assemblymember Walters. Bullet aid has placed an emphasis on
MARILLA FREE 1, 2	516010	4,000	2,941	738	2,500	3,238	1,374	636	86.2%	public access to and use of technology and library programs.
NEWSTEAD PUBLIC - AKRON 1, 2	516010	10,000	9,239	724	15,000	15,724	312	(412)	-56.9%	
NORTH COLLINS PUBLIC	516010	4,000	3,182	1,647	2,500	4,147	2,380	733	44.5%	
ORCHARD PARK PUBLIC 1, 2	516010		10,000	0	10,000	10,000	0	0	n/a	

Pursuant to B&ECPL Board
Resolution 2018-38

Pursuant to B&ECPL Board
Resolution 2018-38

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

2019 Operating Budget

SAP Account	FY 2016 Actual	FY 2017 Actual	2018 Library Budget			2019 Library Budget			Notes	
			Res 2017-46 Library Adpt Budget	Encumb. /Adjusts /Revisions	Revised Budget	Library Budget Per Res 2018- 38	Change from 2018 Library Adopted			
							Dollars	Percent		
as of 7/31/2018										
TONAWANDA PUBLIC CITY	516010	10,000	0	10,000	10,000	0	0	n/a		
TONAWANDA TOWN PUBLIC 1, 2	516010	20,000	0	20,000	20,000	0	0	n/a		
WEST SENECA PUBLIC 2	516010	5,500	5,000	0	5,000	5,000	0	0	n/a	
PROF SERV CONTRACT & FEES	516020	789,691	833,688	857,725	53,849	911,574	859,648	1,923	0.2%	
MAINTENANCE CONTRACTS	516030	114,302	94,459	124,900	44,589	169,489	125,898	998	0.8%	
OTHER EXPENSES	530000	155,147	149,885	188,800	89,849	278,649	189,500	700	0.4%	
RENTAL CHARGES	545000	4,352	2,974	4,925	0	4,925	6,027	1,102	22.4%	Principally upgraded office printer/copier/scanner cost (replacing individual printers over time).
INSURANCE PREMIUMS	555050	121,468	132,863	150,048	0	150,048	153,388	3,340	2.2%	Directors & officers, general liability, comprehensive cyber liability and related policies - coverage for library operations at all 37 locations.
LAB & TECH EQUIP (includes software updates)	561410	243,716	261,831	98,175	215,819	313,994	92,667	(5,508)	-5.6%	
FURNITURE, FIXTURES & OFFICE EQUIP.	561420	0	47,280	0	69,147	69,147	0	0	n/a	
BUILDINGS & GROUNDS EQUIPMENT	561430	0	7,869	0	25,131	25,131	0	0	n/a	
MOTOR VEHICLE EQUIPMENT	561440	0	0	0		0	0	0	n/a	
LIBRARY BOOKS & MEDIA	561450	2,901,906	2,956,125	3,009,000	175,955	3,184,955	3,009,000	0	0.0%	\$45,000 of this cost is budgeted to be supported by donations.
INTERFUND-UTILITY ENTERPRISE FUND for Electric, NGas & Fuel Oil (Most contract libraries are included in the electric and all are in the Natural gas pool)	575040	634,344	663,306	765,648	0	765,648	776,066	10,418	1.4%	See Interfund Utilities Detail below.
INTERDEPT-LIBRARY SERVICES (To Corrections Center, Holding Facility and Buildings & Grounds (Court Storage)	942000	(196,403)	(204,700)	(198,029)	0	(198,029)	(195,533)	2,496	-1.3%	This credit expense offsets costs for providing library services at the Corrections Center & Holding Facility and costs for utilities to the court storage area underneath the front ramp.
INTERDEPT-Purchasing Svcs	910600	28,394	28,258	28,766	0	28,766	31,732	2,966	10.3%	Erie County assesses these charges for services provided, which include the SAP financial/personnel system, fuel for shipping and maintenance vehicles and purchasing services.
INTERDEPT-Fleet Svcs (including fuel)	910700	22,051	28,432	32,061	0	32,061	31,418	(643)	-2.0%	
INTERDEPT-DISS	980000	255,724	219,189	273,106	0	273,106	241,508	(31,598)	-11.6%	
TOTAL OPERATING EXPENDITURES	26,070,968	26,836,083	27,997,864	946,059	28,943,923		28,485,469	487,605	1.7%	
	26,070,968	26,836,083	27,997,864	946,059	28,943,923					

Pursuant to B&ECPL Board
Resolution 2018-38

Pursuant to B&ECPL Board
Resolution 2018-38

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

2019 Operating Budget

Fringe Benefit Detail

SAP Account		FY 2016 Actual	FY 2017 Actual	2018 Library Budget		
				Res 2017-46 Library Adpt Budget	Encumb. /Adjusts /Revisions	Revised Budget
as of 7/31/2018						
Fringe Benefits (Undistributed)	502000	0	0	30,025	0	30,025
Employer FICA - REGULAR	502010	836,317	854,896	913,829	0	913,829
Employer FICA - MEDICARE	502020	195,600	200,199	213,712	0	213,712
Employee Health Insurance	502030	2,450,610	2,497,442	2,593,704	0	2,593,704
Dental Plan	502040	91,495	87,561	97,542	0	97,542
Workers Compensation	502050	80,147	56,346	48,921	0	48,921
Unemployment Insurance	502060	19,122	9,425	20,144	0	20,144
Hospital & Medical - Retirees	502070	1,364,429	1,430,948	1,629,339	0	1,629,339
Health Insurance Waiver	502080	31,890	28,351	27,012	0	27,012
Retirement	502100	1,707,186	1,674,967	1,589,302	0	1,589,302
Total Fringe Benefit Detail:		6,776,796	6,840,134	7,163,530	0	7,163,530

Interfund Utilities Detail

Natural Gas		91,543	120,938	147,264	0	147,264
Electricity		542,801	542,367	618,384	0	618,384
Total Interfund Utilities Detail:		634,344	663,306	765,648	0	765,648

2019 Library Budget			Notes
Library Budget Per Res 2018- 38	Change from 2018 Library Adopted		
	Dollars	Percent	
0	(30,025)	-100.0%	2018 amount reflects adjustments to offset the difference between the estimated cost for County Interdepartmental services at the time the budgets were submitted in August and the final adopted budget.
965,197	51,368	5.6%	Unchanged rates applied to wage base.
225,711	11,999	5.6%	
2,529,612	(64,092)	-2.5%	Assumes unchanged Health Insurance rates, applied to projected utilization reflecting experience. Also includes cost saving changes associated with bargaining unit agreements.
95,550	(1,992)	-2.0%	
66,586	17,665	36.1%	Estimate based upon the Library's utilization trends.
10,595	(9,549)	-47.4%	
1,464,755	(164,584)	-10.1%	The 2019 estimate is based upon a 5% rate increase applied to projected usage.
43,404	16,392	60.7%	Estimate based upon the Library's utilization trends.
1,608,209	18,907	1.2%	Estimate reflects a modest decrease in NYSERS rates and the impact of a continued shift from higher cost Tiers to the new lower cost Tier 6 retirement plan as staff turnover occurs. Rates are applied to a modestly growing wage base.
7,009,619	(153,911)	-2.1%	
160,765	13,501	9.2%	Based upon rolling 24 month projections of usage data combined with market cost estimates provided by the County's pool purchaser, Fluent Energy. 2015-16 winter was unusually mild, lowering usage and rates. Rates increased in 2016-17.
615,301	(3,083)	-0.5%	
776,066	10,418	1.4%	

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
2019 Grants Budget

Grant Name	2017 Board Adopted Budget	2018 Board Adopted Budget	2019 Budget
Central Library Development Aid			
NEW YORK STATE AID	290,005	290,164	293,038
Total Revenue:	290,005	290,164	293,038
FULL-TIME SALARIES	120,050	116,648	129,807
PART-TIME WAGES	70,804	76,606	58,235
FRINGE BENEFITS	99,151	96,910	104,996
Total Expense:	290,005	290,164	293,038
Central Library Book Aid			
NEW YORK STATE AID	66,902	66,936	67,599
Total Revenue:	66,902	66,936	67,599
LIBRARY BOOKS & MEDIA	66,902	66,936	67,599
Total Expense:	66,902	66,936	67,599
Continuity of Service			
NEW YORK STATE AID	46,783	46,809	47,272
Total Revenue:	46,783	46,809	47,272
PART-TIME WAGES	38,237	40,747	40,153
FRINGE BENEFITS	8,546	6,062	7,119
Total Expense:	46,783	46,809	47,272
Coordinated Outreach			
NEW YORK STATE AID	158,049	158,134	159,701
Total Revenue:	158,049	158,134	159,701
FULL-TIME SALARIES	79,976	83,101	87,508
PART-TIME WAGES	18,308	15,137	0
FRINGE BENEFITS	59,765	59,896	72,193
Total Expense:	158,049	158,134	159,701

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
2019 Grants Budget

Grant Name	2017 Board Adopted Budget	2018 Board Adopted Budget	2019 Budget
Library Automation Aid			
NEW YORK STATE AID	71,578	71,614	72,323
Total Revenue:	71,578	71,614	72,323
FULL-TIME SALARIES	26,770	27,384	32,310
PART-TIME WAGES	26,196	24,584	18,908
FRINGE BENEFITS	18,612	19,646	21,105
Total Expense:	71,578	71,614	72,323
State Correctional Facilities			
NEW YORK STATE AID	42,782	42,805	43,229
Total Revenue:	42,782	42,805	43,229
PERSONAL SERVICES			
PART-TIME WAGES	23,736	22,282	23,982
FRINGE BENEFITS	1,933	3,400	1,955
PROF SERVICES & FEES	800	800	800
OFFICE SUPPLIES	1,000	1,000	1,000
OTHER EXPENSES	3,000	3,000	3,000
LIBRARY BOOKS & MEDIA	12,313	12,323	12,492
Total Expense:	42,782	42,805	43,229
County Correctional Facilities			
NEW YORK STATE AID	8,351	8,208	8,290
Total Revenue:	8,351	8,208	8,290
PERSONAL SERVICES			
PART-TIME WAGES	5,865	5,461	6,276
FRINGE BENEFITS	477	1,247	514
OFFICE SUPPLIES	2,009	1,500	1,500
LIBRARY BOOKS & MEDIA	0	0	0
Total Expense:	8,351	8,208	8,290
TOTAL LIBRARY GRANTS			
NEW YORK STATE AID	684,450	684,670	691,452
	684,450	684,670	691,452

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
2019 Erie County Capital Budget For Library Projects

While not part of the Library’s Operating Budget, Erie County Capital funds have been included in the County's Capital Budget for improvements to the County owned Central Library building:

**Erie County
Budget**

DPW (Buildings and Grounds) - Buffalo & Erie County Public Library - Exterior Building Envelope & Site Improvements

The work will consist of exterior building repairs and site improvements. This work will include but is not limited to building exterior components such as doors (vestibule and exterior), windows, roofing and flashing, caulking, waterproofing, masonry/granite repair and repointing, concrete, landscaping, hazardous materials survey, design, testing, abatement, and air/project monitoring, and miscellaneous related work to the building exterior and site. This work will include design and construction. The work will be started in 2019 when the funds become available.

Total Project (County Bonded Project): **\$400,000**

DPW (Buildings and Grounds) - Buffalo & Erie County Main Library - Mechanical, Electrical & Plumbing Improvements

Various electrical, mechanical, and plumbing systems (including ancillary components) that need renovation/replacement including but not limited to the following: additional main and branch electrical panels, plumbing system valves and controls including domestic hot water system, heating and cooling system, fire alarm and detection system, security and life safety systems, lighting systems including where Ellicott Street passes underneath the building, continued asbestos abatement, and other miscellaneous work as required. This work includes design and construction and will start 2018 and carry through to 2019.

Total Project (County Bonded Project): **\$500,000**

Shipping and Maintenance Vehicle Replacement Program

The 2019 project would replace one delivery/materials shipping vehicle and one maintenance vehicle with snow/plow equipment. The 2021 project would also replace one delivery/materials shipping vehicle and one maintenance vehicle with snow/plow equipment. By the time they would be replaced under this request, the shipping vehicles will have estimated mileage exceeding 150,000. In 2017 the Library Shipping Department moved over 93,000 boxes of library material, supplies and other items amongst B&ECPL library facilities located across the County's 1,043 square miles. In the Maintenance Department, the request would replace one pickup truck and its snow plowing equipment in 2019 and another in 2021. These vehicles experience heavy wear during winter snowplowing/salting operations at the Central Library and Buffalo Branch libraries resulting in extensive salt corrosion damage and increasing repair costs.

Total Project (Pay As You Go Project): **\$80,000**

TOTAL ERIE COUNTY CAPITAL FOR LIBRARY PROJECTS	\$980,000
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