

PROPOSED
MINUTES
REGULAR MEETING OF THE
BUFFALO AND ERIE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES
May 16, 2013

The regular monthly meeting of the Board of Trustees of the Buffalo and Erie County Public Library was held on Thursday, May 16, 2013, in the Lancaster Public Library pursuant to due notice to trustees. The following members were present:

Jack Connors, Chair
Theodore K. Johnson, Vice Chair
Elaine M. Panty, Secretary
Frank Gist, Treasurer
Michael Amodeo
Kathleen Berens Bucki
Katie Burd
Teresa Glanowski
Phyllis A. Horton
Sharon M. Kelly
Rhonda Ricks

Chair Jack Connors called the meeting to order at 4:15 p.m. at the Lancaster Public Library. A quorum was present. Lancaster Public Library Director James Stelzle welcomed everyone to their library and thanked Gary Howell, President of the Lancaster Public Library Board of Trustees, for being in attendance.

Agenda Item B - Approval/Changes to the Agenda. The Chair announced Agenda Item E.4 Planning Committee Report will be removed from the Agenda as the May 15th meeting was cancelled and rescheduled for June 13th at 5 p.m.

Agenda Item C - Minutes of the Meeting of April 18, 2013. On motion by Ms. Panty and seconded by Ms. Horton, the Minutes were approved unanimously to include the following language change on page 4, paragraph 4, replacing the word "initiation" with "invitation".

Agenda Item D - Report of the Chair. Mr. Connors communicated, per the Bylaws of the B&ECPL Article V.6, all vacancies occurring in the Standing Committees shall be filled by the Chairman, subject to the approval of the Board. There are two vacancies on the Executive Committee created by the midyear appointments of five new trustees. He appointed Sheldon Berlow and Wayne Wisbaum to the Executive Committee. On

motion by Mr. Johnson and seconded by Ms. Panty, the appointments were approved unanimously. He added, both Mr. Berlow and Mr. Wisbaum have agreed to serve.

This situation also created a vacancy in the Policy Committee. Mr. Connors nominated Kathleen Berens Bucki. On motion by Ms. Horton and seconded by Ms. Panty, this appointment was approved unanimously.

A revised 2013 Committee list was distributed at the beginning of the meeting which included the five new trustees. He reminded trustees that all meetings of the Board are open to the public and trustees are always welcome to attend.

Mr. Connors informed trustees the reappointment of B&ECPL Board Trustee Elaine Panty, a mayoral appointee, was confirmed at the meeting of the Erie County Legislature on April 25, 2013. Her term will expire on December 31, 2017.

Letters from the Board Chair were sent out to the County Executive and each Erie County Legislator earlier that day regarding the 2014 Budget, requesting a meeting. Trustees were sent the letters via e-mail.

Agenda Item E – Committee Reports.

Agenda Item E.1 – Executive Committee. Trustee Johnson read the following report of the Executive Committee which met May 9, 2013.

Present: Executive Committee Chair Jack Connors; Committee members Elaine Panty and Ted Johnson; Director Mary Jean Jakubowski; COO Carol Batt; CFO Kenneth Stone; and Assistant Deputy Directors Joy Testa Cinquino and Jeannine Doyle.

Jack Connors called the meeting to order at 4:00 p.m. in the Joseph B. Rounds Conference Room of the Central Library.

Mrs. Doyle was asked to review her research and recommendations of the Affordable Care Act. Discussion ensued. Questions were asked and answered. Mrs. Jakubowski reiterated we are working to find a solution that least impacts both part-time employees and the Library – noting the complexity of the System. The Committee thanked Mrs. Doyle for her ongoing research. Following further discussion, it was agreed Mrs. Doyle would solidify recommendations for discussion at the June Board meeting.

Mr. Stone discussed the status of the two major construction projects at the Central Library. He also discussed the Hamburg Public Library expansion project. Discussion ensued. Mr. Stone indicated the System Board is required to review major building plans for contract library projects. He also noted the projects are supposed to be operating cost neutral, as the Library cannot provide additional operating expenditure. The Hamburg Public Library Board and Library Director have assured Mr. Stone they believe their project is cost neutral. Mrs. Jakubowski suggested the projects be brought to the Building Oversight Committee for review. Mr. Connors stated he would speak to Building Oversight Committee Chair Frank Gist to request a meeting be scheduled.

The Committee reviewed the agenda for the May 16, 2013 Board of Trustees meeting; Mr. Stone reviewed Resolution 2013-12 Authorize Chair to Execute 2013 Contracts with Contracting Libraries. Mrs. Jakubowski noted the policy to which Resolution 2013-13 refers to - Facility Use Policy was discussed at the Policy Committee meeting who recommended it be brought to the full Board for approval.

Meeting adjourned at 5:15 p.m.

Agenda Item E.2 – Budget and Finance Committee.

Agenda Item E.2.a – Authorize Chair to Execute 2013 Contracts with Contracting Libraries. Deputy Director Stone introduced this resolution noting 2013 contracts were based on the adopted 2013 budget with no other changes in the terms and conditions of the contracts. On motion by Ms. Panty, seconded by Mr. Gist, Resolution 2013-12 was unanimously approved.

RESOLUTION 2013-12

WHEREAS, budgetary allocations from Erie County and New York State to the Buffalo and Erie County Public Library (B&ECPL) constitute the vast majority of the financial resources supporting the contract with the “Public Library,” and

WHEREAS, Erie County’s 2013 allocation was not known until mid-December, and New York State’s overall allocation was adopted in late March, and

WHEREAS, this made it difficult for the Buffalo and Erie County Public Library and the contracting libraries to develop, consider and approve a contract prior to the beginning of the 2013 fiscal year on January 1, 2013, and

WHEREAS, to meet 2013 operating expenditure needs of the contracting libraries, the B&ECPL Board of Trustees, on December 20, 2012 adopted Resolution

2012-45 implementing the extension provision contained in the 2012 contract until such time as a final 2013 contract is adopted, not to exceed July 31, 2013, whichever was earlier with funding based upon the estimated allocation of the 2013 B&ECPL Board-adopted budget, and

WHEREAS, Erie County's 2013 budget is now in place and the New York State budget has been adopted, now therefore be it

RESOLVED, that the Board of Trustees of the Buffalo and Erie County Public Library authorizes the Chair of the Board of Trustees to execute 2013 contracts continuing the terms and conditions contained in the 2012 contract, utilizing 2013 salary tables and the budget amounts and service levels supported by the 2013 B&ECPL adopted budget as amended.

Agenda Item E.2.b – Monthly Financial Report. The monthly financial report for the month ending March 31, 2013 was included in the board packet. Discussion ensued regarding savings in utilities and fund balance. Mr. Johnson inquired if the County has shared any numbers on its sales tax figures other than what was learned last month. Mr. Stone noted they are still well under in sales tax revenue; at this point, he believes if the County had to project where they are now, they could be anywhere from \$5 to \$10 million under in sales tax. He commented sales tax is volatile and you need to watch the trend over time; he added, the first part of the year sales tax figures tend to be on the low side. They will watch to see how the summer plays out.

Agenda Item E.3 – Policy Committee. Policy Committee Chair Elaine Panty read the following report of the Policy Committee which met May 9, 2013.

Present: Policy Committee Chair Elaine Panty; Committee member Jack Connors; Trustee Kathleen Berens Bucki; Director Mary Jean Jakubowski; Assistant Deputy Directors Joy Testa Cinquino and Dawn Peters.

Committee Chair Panty called the meeting to order at 3:05 p.m. in the Joseph B. Rounds Conference Room of the Central Library.

Meeting agenda was reviewed. Discussion ensued with regard to future meeting dates in 2013. Meetings are scheduled for 3 p.m. on Thursday, July 18th and Thursday, November 21st in the Joseph B. Rounds Conference Room at the Central Library and on Thursday, September 19th at the Riverside Branch Library.

The Committee reviewed and approved the updated *Review Schedule for Board Adopted Policies*. Discussion ensued.

Mrs. Cinquino was asked to apprise the Committee on proposed changes to the Facility Use Policy. She explained the *revised* policy is a combination of the Mason O. Damon Auditorium Policy and the previous Facility Use Policy. This was done to streamline processes and to ensure consistency. In addition, Buffalo Branch Libraries have been added to the Policy with contact information also included. Mrs. Cinquino further explained the role of the Development and Communications Office in the decision making process for room reservations. Discussion ensued. At Mr. Connors suggestion, the Committee agreed to change the proposed policy sentence "*In fairness to the numerous community organizations and groups that request meeting space, reservations may be limited in frequency to twelve (12) times a year and taken not more than three (3) months in advance*" by eliminating the wording "to twelve (12) times a year and taken not more than three (3) months in advance".

Mrs. Jakubowski requested the policy be forwarded to the Board, with the understanding it would take effect July 1, 2013 – allowing time for staff to develop procedures and forms.

The Policy Committee recommends the *new* Facility Use Policy be brought to the May 16th meeting of the Board of Trustees for approval.

The Policy Committee meeting ended at 4:00 p.m.

Agenda Item E.3.a – Amend Facility Use Policy & Eliminate Mason O. Damon (Central Library) Auditorium Policy. Assistant Deputy Director Joy Testa Cinquino explained this resolution amends the current Facility Use Policy and will eliminate the Mason O. Damon (Central Library) Auditorium Policy, combining them under one name, the Facility Use Policy. This new policy represents use of the meeting rooms at the Central Library and the eight Buffalo Libraries. The facility spaces are used very frequently. The one thing that will remain the same in the new policy is that every single meeting will be open to the public. This new policy spells out who the spaces are for. There is a new fee based structure which is not part of the policy being approved. Working with Library Legal Counsel Patrick Martin some added items include a fee structure based on priority of use; the Library gets first right of use and then: Library in-house partners, not-for-profit organizations, not-for-profit organizations if they are charging a fee, for-profit-businesses not charging a fee, the Library will now accept for-profit businesses charging a fee; securing necessary performance licenses; the Library now reserves the right to subdivide the space; and the Library reserves the right to close due to adverse weather conditions. In response to a question by Trustee Gist, Mrs. Testa Cinquino noted nothing has changed regarding using the Merriweather Library Auditorium, the fee has remained the same; it is a state-of-the-art auditorium. At all of the other Buffalo Libraries, any not-for-profit not charging admission can use spaces for free.

Ms. Jakubowski pointed out, the key piece to this resolution is pulling the policies

together for consistent language and application across the board. Mr. Johnson moved for approval. Ms. Horton provided a second. Ms. Kelly inquired about groups indemnifying the Library, and are they being asked to have insurance. Ms. Testa Cinquino explained this will be looked at on a case by case basis, dependent on the scale of the event and what the group is meeting for; there are occasions where the Library would ask groups for proof of insurance. Mrs. Testa Cinquino explained those conditions would be spelled out in a contract or agreement with the group; whenever the Library has questions or is unsure, they consult Library Legal Counsel Patrick Martin. Following discussion, Resolution 2012-13 was approved unanimously as presented.

RESOLUTION 2013-13

WHEREAS, as part of the Buffalo and Erie County Public Library's (B&ECPL) adopted Organizational Competencies, the Library has a structure for process and review of the Library's standing policies to ensure that they remain timely and effective, and

WHEREAS, the Policy Committee used this process to review and make recommendations which are reflected in the attached draft of the amended Facility Use Policy which has been vetted by Library legal counsel, and

WHEREAS, the B&ECPL System provides use of its meeting rooms and facility spaces for community organizations and businesses engaged in educational, cultural, intellectual, social, community or charitable activities of interest and /or benefit to the community, and

WHEREAS, in an effort to streamline the information and rules for those seeking to reserve facility space, the current Facility Use Policy and Mason O. Damon (Central Library) Auditorium Policy will be combined into one policy called the Facility Use Policy, and

WHEREAS, this policy clearly delineates priority use of facility spaces at the Central Library and in the Buffalo Branch Libraries, and

WHEREAS, this policy reflects any and all use of facility spaces at the Central Library and Buffalo Branch Libraries will continue to be open to the public to attend, now therefore be it

RESOLVED, that the B&ECPL Board of Trustees approves the newly amended Facility Use Policy which will also supersede the current Mason O' Damon Auditorium (Central Library) Policy to take effect July 1, 2013, and be it further

RESOLVED, that B&ECPL Board of Trustees authorizes library administration to develop various instruments and disseminate information needed to implement this policy.

Mr. Connors referred to the *Review Schedule for Board Adopted Policies* that was distributed to each trustee at the beginning of the meeting. He noted it is a flexible schedule; if things come up, they are acted upon immediately and the policies are reviewed. Mrs. Jakubowski noted there is reference to the Gift and Donor Recognition Policy in the next two policies up for review, so the Policy Committee may be reviewing that policy also. Unable to make this Board meeting, Library Legal Counsel Patrick Martin plans to be at the June Board meeting to meet new trustees.

Agenda Item F – Report of the Director. In addition to the Director’s written report, Ms. Jakubowski updated trustees a new event “hug your Library today, so it’s here tomorrow”, the first of many advocacy events has been planned. This is a joint effort sponsored by the B&ECPL and the Librarians Association of Buffalo & Erie County. To show support for libraries, everyone will be invited to join in with a big “hug” around the Library. The Central Library will be hosting theirs on June 20th after the Board meeting. This was introduced last week at the Managers/Directors meeting; already the North Collins, Clearfield, Lancaster, Eden and Central Library are all on board for this. These will be held during the week between June 20 - 26.

In addition, the Library will have a presence at Canalside this year. Children’s librarians will be reading stories and doing crafts there on Wednesday mornings 11 a.m. – 1 p.m. from July 3rd through the end of August. This is based on a partial grant received from Canalside and provides tremendous exposure for the Library. Mr. Connors pointed out the Library is working with Project Flight, an in-house partner, to provide materials for the children participating in the program free of charge.

Trustee Panty encouraged trustees during the nice weather to visit some of the other libraries.

The Successful Library Trustee Handbook, Second Edition, was distributed to all trustees.

The following was submitted by the Director and transmitted to Board members prior to the meeting:

B&ECPL Monthly Report APRIL 2013

Monthly Programming Statistics – April 2013

1. Public Services

In Library Programs:

	Number of Programs		Number of Attendees	
	MTH	YTD	MTH	YTD
1.2 Children (age 5 and under)	208	744	3556	12967
3.3 Children (age 6-12)	111	393	2549	7272
4.4 Teens	30	86	439	1029
Intergenerational	86	244	4463	8478
5.3 Adults (excludes Technology)	299	1255	3482	11004
TOTAL In Library Programs	734	2722	14489	40750

Adult Technology Programs:

	Number of Programs		Number of Attendees	
	MTH	YTD	MTH	YTD
Training Lab or Library Desktop PCs	44	139	174	611
System or Library-owned Cyber Train	40	146	307	1338
TOTAL Adult Technology	84	285	481	1949

Outreach (out of library):

	Number of Programs		Number of Attendees	
	MTH	YTD	MTH	YTD
1.3 Children (age 5 and under)	15	50	436	1869
Children (age 6-12)	3	14	117	794
Teens	0	0	0	0
Intergenerational	0	0	0	0
Adults (excludes Technology)	10	63	116	1723
TOTAL Outreach (out of Library)	28	127	669	4386

Highlights:

- **National Library Week Highlights:** On Saturday, April 20th, the Riverside Library held an Open House with the Wondermakers presenting an interactive folktale; Carmen Presti's "Primate Sanctuary" visited the Central Library with over 150 in attendance; "Tell Me A Story - 5" was held at the Frank E. Merriweather, Jr. (MRW) Library with featured guests: "Blacks Storytelling League of Rochester" - the storytelling festival also featured workshops with members of "Tradition Keepers: Black Storytellers of WNY"; the Central Library hosted a Library Resources noon-time program and provided library tours; the East Delavan Library featured the "Week of the Young Child" along with its RTSB (Read to Succeed Buffalo) partners. Vendors from the community: Crisis Services, Consumer Credit Counseling and Cornell University Cooperative Extension also participated.
- **It's a Date!** Throughout April - Information Services Librarian **Rhonda Konig** organized and maintained the *Blind Date with a Book* program in which patrons check out wrapped books and then "rated their date" through a book review in order to enter a drawing for prizes.
- **Letter from Birmingham Jail:** On Tuesday, April 16th, Niagara Branch presented a commemoration of the 50th Anniversary of Dr. Martin Luther King Jr.'s "Letter from Birmingham Jail." Library Clerk **Stephen Carson** created an enlargement of quotes taken from the letter which were placed in the adult and teen reading areas. Seven teens from the Science Firsthand program gathered in the teen area and took turns reading aloud from the letter. The Frank E. Merriweather, Jr. Library also hosted this commemorative event. Speakers included Legislator Betty Jean Grant; Community Leader Clifford Bell; Storytellers Sharon Holley and Karima Amin; NAACP President Frank Messiah; and Library Director **Mary Jean Jakubowski**.
- **World Book Night:** Crane Branch celebrated *World Book Night* on April 23rd. Three patrons picked up their books as "givers" and the library handed out *Girl with a Pearl Earring* to 20 lucky patrons. East Clinton Branch Manager **Susan Carson** and staff gave out copies of the book *Girl with a Pearl Earring* and distributed the book *Population 485* to 6 fire departments in Buffalo, Kenmore and Cheektowaga.
- **El Día de los Niños/El Día de los Libros:** The 7th Annual *El Día de los Niños/El Día de los Libros* was held at the Niagara Branch on April 30th. This fun and uplifting event promotes literacy and honors children and families of many cultures. This year's program featured an introduction from Niagara District

Common Council Member David Rivera. Presentations were also made by Maritza Vega from the Hispanic Heritage Council of WNY, Inc., 2012 Miss Borinquen Queen Sarah Hernandez Przybyl, and 2012 Borinquen Princess Alexia Guzman. Villabin the Clown performed and read to the joy of all in attendance. He came to Niagara Branch courtesy of Charles Torres, President of the Puerto Rican and Hispanic Day Parade. Entertainment and cultural enrichment was provided by Calvin and Fanny from the Baila Salsa Dance Company. Participants in the Miss Borinquen of WNY Leadership Development Program played an important role in the Día events by reading to their “reading buddies,” offering craft activities to the children, and helping with refreshments and other logistical needs. Information and activity tables were also presented by Firsthand Learning and Journey’s End Refugee Services. Also in attendance were Legislator Timothy Hogues, School Board Member Ralph Hernandez, Casimiro Rodriguez - Hispanic Heritage Council of WNY President, and B&ECPL Chief Operating Officer **Carol Batt** and Chief Financial Officer **Ken Stone**.

- **Poetry Marathon:** A two-day Poetry Marathon was held on April 6th and 7th for National Poetry Month at the Frank E. Merriweather, Jr. Library. Both days participants were invited to either read their own work or the work of another poet.
- **Author Visit:** On April 13th the Buffalo Genealogical Society of the African Diaspora (BGSAD), in conjunction with the MRW Library, presented Roy L. Rouhlac, genealogist and author of the book, *Slave Genealogy of the Rouhlac Family: French Masters and the Africans They Enslaved*.
- **Tour:** On April 29th, the Rare Book Room hosted and toured the Community Foundation of Greater Buffalo’s Kate Masiello and Betsy Constantine, along with staff. Rare Book Curator **Amy Pickard**, along with Librarian **Charles Alaimo**, showed various unique treasures to the group.
- **Collections Highlighted:** On April 18th, Merriweather Branch Manager **Sandra Williams Bush** gave a tour of the MRW Library to students of Dr. Larry Sherlick’s CPM 306 class from the Cora P. Mahoney College of U.B., highlighting the African American Resource Room.
- **Partners Host Events:** At the Frank E. Merriweather, Jr. Library: “We Are Women Warriors” presented 2 programs this month, April 3rd - *Black America After the Assassination of Dr. Martin Luther King, Jr.* and April 17th - *Restoring Our Community With Available Grants and Low Interest Loans*; Housing Opportunities Made Equal, Inc. presented a film screening and discussion on *The Other Side*,

adapted from the children’s book by Jacqueline Woodson on April 24th; and Mrs. Eva Doyle held an *Earth Day and Art Contest* with an award/recognition program on April 21st.

- **Special Entertainment:** On Saturday, April 6th, Charlie & Checkers entertained patrons with magic tricks, juggling, and all around silliness at the Riverside Branch Library. There was much audience participation and everyone enjoyed themselves. They also stressed the importance of libraries and having a library card.

2. Collection Development

Print Collections:

	Collection Size	Monthly Adds	YTD Adds
2.1 Juvenile non-Fiction	155,900	531	1,746
3.1 Juvenile Fiction	359,265	3,583	14,534
4.1 Young Adult Fiction	70,179	831	3,379
5.1 Adult non-Fiction	1,382,013	3,161	10,555
6.1 Adult Fiction	555,955	5,272	16,964

Media Collections:

	Collection Size	Monthly Adds	YTD Adds
3.2 Juvenile	65,286	409	1,165
4.2 Young Adult audiobooks only	2,556	5	16
6.2 Adult	368,482	3,854	15,155

Electronic Collections:

	Collection Size	Adds	Downloads	% Change downloads from previous month
e-Books	*16,673	720	26,751	-6.9%
Music (Freegal)	Unlimited SONY Library		5,148	-1.1%
e-Audiobooks	6,255	39	6,212	-2.2%
e-Videos	370	0	109	-47.3%

*e-Book “collection size include 150 free promotional MaxAccess titles for 1 year

Highlights:

- Collection Development staff responded to 743 patron purchase suggestions and 126 staff suggestions in April.

- Circulation of eBooks continues to be strong. This month, 26,751 eBooks circulated to patrons. This compares to 20,422 in April of 2012. This month, 720 eBooks were added to the collection.

3. Technology

Library 2.0 Activity:

	Number of Connections		% Change	
	Current Month	Monthly Change	Previous Month	Yr. to Date
Facebook Fans/Likes	4,215	+ 76	1.8%	16.2%
Twitter Followers	3,910	+ 166	4.4%	19.6%
Flickr Views	53,716	+ 506	1.0%	7.1%
Pinterest Followers	526	+ 51	10.7%	60.9%

Facebook Updates: Lovers of books and reading confirmed the viral power of Facebook in April. Spreading far beyond the reach of local fans, one popular post brought the Buffalo & Erie County Public Library – Central Library page to the attention of more than 11,000 Facebook users!

Highlights:

- **RFID (Radio Frequency Identification) Developments:** A total of 26 libraries are now fully up and running using RFID technologies. Collection conversion is under way at the North Collins, Newstead, Boston, and Grand Island Libraries. Conversion will begin at Collins after May 20th.
- **New Public Training Video:** A redesign of the OverDrive (Downloads 2 Go) service resulted in a new video that demonstrates how to navigate the site and search for eBooks. Developed by Technology Trainer **Chelsey Lonberger**, *Searching for eBooks* can be viewed at <http://bit.ly/ZDJDFi>.
- **New Service:** *Book a Technology Trainer* was introduced in April. Similar to the *Book a Librarian* service offered at the Central Library, library users can request one-on-one sessions with a member of the Central Library Training Lab staff. Requests for appointments are submitted via a form (<http://bit.ly/ZvUL7z>) on the Library’s website.

4. Funding/Fundraising

Funding:

Discussion continues with Contract Member Library Trustees, Library Directors and staff concerning the County Executive's revised 4 Year Financial Plan and the potential impact on the B&ECPL.

Trustees have been reminded to review and submit comments/suggestions regarding the *Library Evaluation Criteria Tool*.

Fundraising:

Campaign Name	Campaign Dates	Raised to Date
Annual - includes all campaigns including Bucks for Books, memorial gifts, general donations, <i>After Hours</i> fundraiser sales	Year-to-date	\$34,231.98
<i>After Hours @ the Library</i> Fundraiser	Current - 5/6/13 (event is 6/8/13)	\$1370.00
Riverside Book Sale	Ongoing	\$52.00
Riverside Donation Box		\$270.50

Highlights:

- The *Buffalo News* agreed to run a color advertisement for the fundraiser *After Hours @ the Library*.
- Summer Reading sponsorships include \$1,500 from Rich Products and \$500 from National Fuel, and in-kind (advertising) from the *Buffalo News* valued at \$26,274.

5. Facilities

Highlights:

- On Saturday, April 20th, the Dudley Branch Library was hit by a car on the east side of the building near the northeast corner. Damage to the exterior of the building appeared light; however, on the inside behind shelving units, brickwork was damaged with debris knocked off onto the floor. The Buffalo Department of Public Works inspected the damage and will oversee repairs. The building remains operational.

6. Staff Development

	Number of Program Attendees		Number of Programs Presented	
	Month	Yr. to Date	Month	Yr. to Date
Staff	139	467	2	8

Highlights:

- Librarians **Kelly Donovan** and **Kara Stock** traveled to Washington, DC April 8-10, to attend the annual *Computers in Libraries* conference.
- April 15th - 18th: Information Services & Outreach Librarian **Bruce Weymouth** attended the annual Patent & Trademark Resource Center Program in Alexandria, VA. Highlights include an overview and hands-on searching of the new international (CPC) patent classification system. The Pub East patent search interface was also introduced through a hands-on session. This interface will soon be available at the Central Library.
- Invited speaker **Angela Pierpaoli** participated in a Social Media panel, presenting *Pinterest for Libraries* during the Library Assistants’ Day 2013 – Take 2 conference in Syracuse, NY on April 30th. The event was sponsored by 5 of the State’s regional Library Resources Councils, including WNYLRC.
- **Doreen Woods** attended the University of Buffalo Department of Information and Library Science (DLIS) Advisory Board meeting at the Audubon Library on Friday, April 19th. The Advisory Board will help DLIS define a vision statement and a strategic plan that outlines where the department will go, what the competitiveness will be, how programs will be modified, who the target students will be and what kind of graduates DLIS will train and produce.
- **Wellness:** The 2013 *National Walk@Lunch Day* on April 24th was B&ECPL’s most successful to date. Throughout the Library System, 83 employees took positive steps (literally) toward making a difference in their health by walking on their lunch breaks. All walkers received token prizes provided by the B&ECPL Wellness Committee, with larger prizes provided by Labor Management Healthcare Fund and BlueCross BlueShield. B&ECPL’s grand prize was a pair of tickets to the *After Hours @ the Library* fundraiser donated by Library System Trustee Phyllis Horton, and happily won by **Wendy Prabucki**, Library Associate at the Holding Center.

7. Media coverage/Media Releases

Type of Communication	Topic	Air Date/Publish Date
Media Release	This Week @ Central – sent every week in April	Various items covered by <i>The Buffalo News</i> , <i>Artvoice</i> , <i>Metro News</i> , and <i>Buffalo Rising</i> , specifically about LEGO Club
Media Release	Battle of the Books Teams Forming	4/19/13 Covered by the <i>Buffalo News</i>
Media Release	National Library Week	4/10/13 Covered by <i>WBFO</i> , <i>YNN</i> and the <i>Buffalo News</i>
Media Release	Upcoming Fundraiser, <i>After Hours @ the Library</i>	3/27/13 Covered by <i>The Buffalo News</i> , <i>Gusto</i>
Media Release	New Display in the Rare Book Room at the Downtown Central Library [Book] <i>Art Inspired by Science</i> [Books]	3/27/13 Covered by <i>ArtVoice</i> , 4/25/13
Article submitted to <i>WNY Heritage Magazine</i>	<i>A Treasure for the Ages</i> written by Anne Conable about the Library’s Milestones of Science collection	Spring 2013 issue
Niagara Facebook Postings in April	Computer Classes (2 notices)	6
	National Library Week Open House	
	El Día (2 notices)	
	<i>After Hours @ the Library</i>	
<i>Riverside Review</i>	Preschool Story Time, Internet Basics, and Income Tax Signup	4/6/13
<i>Riverside Review</i>	Preschool Story Time, Open House featuring The Wondermakers, and Income Tax Signup	4/11/13
<i>Riverside Review</i>	Preschool Story Time, Free Stuff Online, and Dragnet Radio Show	4/20/13
<i>Riverside Review</i>	Preschool Story Time and Froggy program	4/25/13

Press Release to <i>So. Bflo News</i>	Nature Ed-ventures (DUD)	4/11/13
<i>The Criterion</i>	"Merriweather Library Begins 7 th Year Anniversary"	3/23-29/2013; p. 3
<i>Buffalo Challenger</i>	"Merriweather Library Celebrates 7 th Anniversary! A True Treasure!"	3/27/13; p. 3
<i>Buffalo Criterion</i>	"Slave Genealogy of the Rouhlac Family Author to Be Featured At the Merriweather Library"	3/30/13; front page
<i>Buffalo News</i>	Highlighting "Letter From Birmingham Jail" program	4/10/13, 4/12/13, 4/15/13
<i>Buffalo Criterion</i>	"Storytelling Fest Marked for Apr. 20"	4/13-19/2013; front page
<i>A.B.L.E.Y Advisor</i>	ECL programs	4/8, 19, and 26/2013
<i>East Clinton Shopper</i>	ECL Programs	4/19/13

Highlights:

- In the April 25th *ArtVoice*, Jack Foran wrote a review of the current rare book exhibit [*Book*] *Art Inspired by Science* [*Books*]. Calling it "a superb new exhibit at the downtown library," he went on to praise the older rare science texts and admire the associated artists' books displayed.
- Librarian **Kasey Mack** was featured in a *Buffalo Rising* article about the Central Library's LEGO Club.
- Librarian **Paula Klocek** was featured in the *Angola Bee*. She had a photo and an article about her Angola Library Story Hour.

8. Partnerships

Highlights:

- On April 30th, **Kathy Galvin** met with Yolanda Martinez from The Miss Borinquen of WNY Leadership Development Program regarding their participation in the Día festivities.

9. Governance

Work continues on the Legislative District Initiative (LDI). Board Chair Jack Connors presented a "just the facts" program to the Association of Erie County Governments at their April 25th meeting. Public officials from throughout the County were in

attendance. Several questions were asked and answered. Leave behind information included LDI documents – *A Case for Consolidation; Special Library District Public Library Questions and Answers; BookSmart; Regents 20/20* and *Peer Library Comparisons*. In addition, information was provided on the County Executive’s revised 4 Year Financial Plan, as well as sample tax bills as they pertain to New York State Tax Cap Law regarding a transfer of function, should the Library District come to fruition. Participants received “Yes, I want more information about the LDI” postcards to return for more information. This writer will be following up with participants in the near future.

10. Director Activities

Meetings and Events:

**LIST of MEETINGS and EVENTS
ATTENDED by DIRECTOR MARY JEAN JAKUBOWSKI
April 2013**

DATE	MEETING / EVENT
April 8, 2013	Meeting - Ken Stone - HHL Elevator Project Review
April 8, 2013	Meeting - Administrative Team
April 8, 2013	Meeting - Carol Batt, Jeannine Doyle, Dawn Peters
April 9, 2013	Meeting - Jeannine Doyle, Doreen Woods
April 10, 2013	Meeting - Managers/Directors
April 10, 2013	Meeting - Sheryl Knab, WNYLRC
April 10, 2013	Meeting - Ted Johnson, B&ECPL Board Trustee
April 11, 2013	Meeting - Dudley Branch Library Chip Campbell, Ken Stone, Suzanne Colligan, Dawn Peters, etc.
April 11, 2013	Meeting - B&ECPL Executive Committee
April 12, 2013	Meeting - Orlando Perez - SkyView Learning Group
April 12, 2013	Meeting - Sharon Thomas, B&ECPL Board Trustee
April 12, 2013	Meeting - John Wichman - Creative Concepts
April 15, 2013	Meeting - Carol Batt, Ken Stone - Crime Policy
April 15, 2013	Meeting - Project Flight - Drs. Bard and Cappella
April 15, 2013	Meeting - B&ECPL Board Trustee Wayne Wisbaum, Anne Conable, and Joy Testa Cinquino - Fundraising
April 15, 2013	Meeting - Craig Turner, VP Buffalo Niagara Partnership
April 15, 2013	Meeting - Literacy New York and Department of Social Services
April 15, 2013	Meeting - Dawn Peters
April 16, 2013	Meeting - Erie County Legislature Community Enrichment Committee
April 16, 2013	Meeting - Jeannine Doyle, Doreen Woods

Minutes of the Board of Trustees

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- April 16, 2013 Conference Call - PULISDO
- April 16, 2013 Meeting - WNYLRC Board of Trustees
- April 16, 2013 Program - Frank E. Merriweather, Jr. Branch; MLK Letter from Birmingham Jail
- April 17, 2013 Meeting - Buffalo Library Services Committee, East Delavan Branch
- April 18, 2013 Meeting - Administrative Team
- April 18, 2013 Meeting - Carol Batt
- April 18, 2013 Meeting - B&ECPL Board of Trustees
- April 19, 2013 Meeting - Board Chair, Jack Connors
- April 19, 2013 Meeting - Cloudsley Art, Patrick Martin, Esq.
- April 22, 2013 Meeting - Board Chair Jack Connors, Ken Stone, Carol Batt, Joy Testa Cinquino - Re: Presentation Association of Erie County Governments
- April 22, 2013 Conference Call - Libby Post, Communication Services
- April 23, 2013 Meeting - Ted Johnson, B&ECPL Board Trustee
- April 24, 2013 Meeting - Sirsi-Dynix Product Demonstration and Blue Cloud Updates
- April 25, 2013 Meeting - Joy Testa Cinquino - Facility Use Policy
- April 25, 2013 Meeting/Presentation - Association of Erie County Governments
- April 29, 2013 Library Tour - Kate Masiello, Betsy Constantine and staff of Community Foundation of Greater Buffalo
- April 30, 2013 Meeting - Libby Post, Communication Services - LDI Strategy
- April 30, 2013 Meeting - Libby Post, Communication Services, and Joy Testa Cinquino - Advocacy
- April 30, 2013 Speaker - Buffalo Public School Art Show
- April 30, 2013 Meeting - ACT President Paul Notaro, Past President Suzanne Jacobs, and Libby Post of Communication Services

Other:

Alden Ewell Free Library – submitted by Kris Rogers, Manager

Highlights of events and activities at the Alden Library:

- In March, the Alden Library held its 7th Annual Egg Hunt in the library. Prizes were given to each child and all had a wonderful time. Each year we continue to find plastic eggs among the books, until at least July!
- Plans are being coordinated with the Alden Presbyterian Church to hold a joint celebration on June 15th. Colonel Joseph Ewell and his wife Carrie, gave money to build the library in memory of their only child, Florence Josephine Ewell. They gave half the cost of the construction of the Presbyterian church as well, again to honor their daughter. Our building is 100 years old this June and the Presbyterians are celebrating 200 years in Alden. The library will be sponsoring a show by Nels Ross and In Jest on that date at 2 p.m.

Aurora Town Public Library - submitted by Robert Alessi, Director

Highlights of events and activities at the Aurora Town Public Library:

- A successful and fun-filled session of weekly children's programming will be wrapping up in mid-May, which means planning for the summer is in full swing. Already scheduled are Preschool and Toddler Time Story Hours, along with the Summer Fun Club, Wacky Wednesdays, LEGO Club, Tuesday Crafternoons and 2 sessions of the Summer Reading Club. In addition we'll be hosting plenty of special programs including a free fairy tale reading and musical performance by Roycroft Chamber Music Festival participants, Explore & More, Mr. K's Mobile Dome Planetarium, Aquarium of Niagara's "Touch Tank", Omnipresent Puppet Theater and more. We've got so many free and entertaining events that even Theodore Roosevelt himself will be making a special appearance courtesy of the Beaver Meadow Audubon Center.
- Computer classes, especially those on eBooks and eReaders, continue to be popular. The Cyber Train will be visiting several times in the next few months to conduct classes on how to use an iPad, organize computer files and navigate the Internet. They will also conduct 3 more eBook and eReader classes since each one has been fully booked with a waiting list!
- The annual Aurora Town Public Library Discarded Book Sale is coming soon! The sale runs from Thursday, May 23rd through Saturday, June 1st during regular library hours. The only exception is the last day when the sale runs from 10 a.m. - 2 p.m. and bags of books and other discarded library materials will be a bargain at half-price! During the sale week there will be special events including Hawk Creek on Tuesday, May 28th at 11 a.m. presenting "Tiny Talons" (funded with proceeds from the 2011 *Rare Affair* Library System Fundraising Gala) and In Jest with Nels Cremean on Friday, May 31st at 4 p.m.
- After a standing-room only program in April, Aurora Historical Society Director and Town Historian Robert Lowell Goller will reprise his lecture entitled "Abolition in Aurora: Our Town's Contribution to the Underground Railroad" on June 18th. This event is generously sponsored by the Friends of the Aurora Town Public Library.
- Work on the replacement of the lower, flat building roof and restoration of our upper, peaked roof and porch roof resumed April 30th. The final coatings will be applied soon weather permitting. The rear porch of the building will also be replaced in the coming months. Additional work including 2 new furnaces and a furnace room heater (already completed), new exterior lights and a fire safety system have also been approved by the state to be done by June 30, 2014. A 2012

New York State Library Construction Grant was awarded to the Aurora Town Public Library in June 2012 and will cover half of the cost of these projects. The balance of the cost of the projects will be funded by the Town of Aurora.

Agenda Item G - Public Comment. There was no public comment.

Agenda Item H - Unfinished Business. No unfinished business.

Agenda Item I - New Business. There was no new business.

There being no further business, on motion by Ms. Horton, seconded by Ms. Panty, the meeting adjourned at approximately 4:50 p.m.

Respectfully submitted,

Elaine M. Panty
Secretary