

MINUTES
REGULAR MEETING OF THE
BUFFALO & ERIE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES
September 20, 2018

The regular monthly meeting of the Board of Trustees of the Buffalo & Erie County Public Library (B&ECPL) was held on Thursday, September 20, 2018, at the West Seneca Public Library pursuant to due notice to trustees. The following members were present:

Frank Housh, Chair
Alan Bedenko, Vice Chair
Kimberly Johnson, Secretary
Joel Moore, Treasurer
Michael Amodeo
Katie Burd
Theodore K. Johnson
Sharon M. Kelly
Elaine M. Panty
Rhonda Ricks

Chair Frank Housh called the meeting to order at 4:15 p.m. in the community room of the West Seneca Public Library. A quorum was present. Chair Housh called on Rob Alessi, the new Director of the West Seneca Public Library, to say a few words and expressed thanks for hosting the meeting.

Agenda Item B – Approval/Changes to the Agenda. Chair Housh entertained motions to amend the agenda by moving Items E.3 and E.3.a to follow Item E.1 as well as add discussion regarding a potential change of ownership of the Central Library Fables Café under Item I. Trustee Bedenko moved, Trustee Panty provided the second, and both motions carried.

Agenda Item C – Minutes of the Meeting of July 19, 2018. On motion by Trustee Burd, second by Trustee Amodeo, the Minutes were approved as mailed.

Agenda Item D – Report of the Chair. The Chair invited trustees to the September 28th Chairman’s Book Club reviewing Dan Egan’s book, *The Death and Life of the Great Lakes*; flyers were at each trustee’s place.

Agenda Item E – Committee Reports.

Agenda Item E.1 – Executive Committee & Building Oversight Committee – Joint (8/9/18) and Executive Committee (9/13/18). The written reports for both meetings were at each trustee’s place. Vice Chair Bedenko summarized the meetings. He moved to enter the written report of the August 9th meeting into the Minutes; Trustee Kimberly Johnson made a second and this was unanimous.

Present: Executive Committee Chair Frank Housh; Building Oversight Committee Chair Katie Burd; Committee members Alan Bedenko, Sheldon Berlow, Kathleen Berens Bucki, Ted Johnson and Dr. Rhonda Ricks. Also present were Buffalo & Erie County Public Library (B&ECPL) Director Mary Jean Jakubowski, Chief Financial Officer (CFO) Kenneth Stone, Assistant Deputy Director (ADD) Dawn Peters, Town of Amherst Supervisor Brian Kulpa, Town of Amherst Councilmember Deborah Bruch Bucki, Amherst Public Library Board President Jeffrey Voelkl, and Amherst Public Library Director Roseanne Butler-Smith.

The joint meeting of the Executive Committee and Building Oversight Committee began at 4:15 p.m. in the Joseph B. Rounds Conference Room of the Central Library. The meeting was called to order by Mr. Bedenko at Executive Committee Chair Housh's request. Chair Housh arrived at approximately 4:20 p.m.

The Committees were given a presentation on a proposed expansion and improvement project at the Amherst Public Library – Audubon Branch. Supervisor Kulpa, who is also an architect, noted his attendance at this meeting was solely under the auspices of being Supervisor of the Town of Amherst. The presentation included a description of the Town of Amherst, its plan for the future, and the role of the Audubon Branch Library (AUD Library). Supervisor Kulpa showed several suggested ideas of how to improve the AUD Library and drawings of a potential expansion. Improvements included adding more meeting room space, expanding the children's area, development/creation of a warm and welcoming atmosphere, and realignment of the current interior layout of the building. Director Butler-Smith noted public meetings had been held to determine Town residents' interests. Supervisor Kulpa also shared, that while separate from the operations of the library and likely in a separate but connected building, a café with an independent operator (under the direction of the Town) may also be developed. This, however, was mentioned only to express the potential for continued development and was not a part of the AUD Library project.

Discussion ensued.

Dr. Ricks asked how the budget for the project was developed. Supervisor Kulpa provided an explanation that it was based on a project developed for this location in 2014 with adjustments made for inflation. Dr. Ricks and Chair Housh asked for additional budgetary information, including but not limited to formulas used to determine projected costs.

Director Jakubowski asked if the AUD Library project included any cost saving initiatives as required by the B&ECPL New Construction/Library Expansion Policy. Supervisor Kulpa indicated the Town of Amherst is currently undergoing an energy audit in which the AUD Library is included. Director Butler-Smith added that there is a new roof at the AUD Library. Discussion ensued on topics including energy efficient changeovers, green technologies and LED fixtures.

Director Jakubowski asked Supervisor Kulpa if he was expecting the Amherst Public Library to fundraise for this project. Supervisor Kulpa stated "No, the Town will assume responsibility for costs beyond what is received via any grants received including furniture." He pointed out the Town would be responsible to hold a bond referendum.

Supervisor Kulpa asked questions pertaining to the application for the State Aid for Library Construction Grant. CFO Stone stated the date of submission to the System by all B&ECPL and contract libraries is September 6th, adding this date is firm. The System Board of Trustees will review proposed projects and vote on submission at its September 20th regularly scheduled meeting.

Chair Housh asked if there were any further questions. Trustee Berlow remarked he felt the application submitted to the Board was difficult to read and requested all future submissions be typed. Chair Housh thanked the representatives of the Amherst Public Library and the Town of Amherst for their presentation and stated the additional information requested by Committee members can be sent through Director Jakubowski's office. The Building Oversight Committee will meet again to discuss this, date to be determined.

The Building Oversight Committee concluded their participation in the joint meeting at 5:05 p.m.

The Executive Committee continued their meeting.

CFO Stone reviewed the B&ECPL's proposed 2019 budget which must be submitted to Erie County no later than August 15th. Discussion ensued.

Brief discussion was held regarding the status of OR 18, LLC. CFO Stone communicated he had informally followed up with SUNY Erie Community College (ECC) and the potential of working with the culinary school. By virtue of his conversation, it appears at this time ECC is not able to entertain such a program, but may be interested in the future. Director Jakubowski shared she contacted Trustee Joel Moore for contact information for PS 302 Emerson

School of Hospitality and will reach out to this organization once this is received.

Director Jakubowski introduced and distributed a proposal regarding Fables Café received from Restoration Society, Inc. and D'Avolio Kitchen. CFO Stone conveyed his conversations with Dan Gagliardo of D'Avolio Kitchen were positive. In summation, the proposal requests consideration by the B&ECPL to contract with D'Avolio Kitchen and Restoration Society, Inc. who would run Fables Café by developing a continuum of quality educational and vocational training along with hands-on work opportunities for disadvantaged workers. Discussion ensued. Trustees agreed such a venture may nicely fit into the Mission of the B&ECPL.

Chair Housh requested both Mr. Gagliardo and Restoration Society, Inc. attend the September 13th meeting of the Executive and/or Building Oversight Committee to learn more about their proposal. Director Jakubowski will extend the invitation.

With no further business, the meeting ended at 5:30 p.m. on a motion by Trustee Bucki, second by Trustee Berlow.

Vice Chair Bedenko then moved to enter the written report of the September 13th Executive Committee meeting into the Minutes; Trustee Burd made a second and this was unanimous.

Present: Executive Committee Chair Frank Housh; Committee members Alan Bedenko and Dr. Rhonda Ricks. Committee member Kathleen Berens Bucki participated in the meeting via telephone. Also present were trustees Katie Burd, Ted Johnson and Elaine Panty along with Library Director Mary Jean Jakubowski, Chief Operating Officer (COO) Jeannine Doyle and Chief Financial Officer (CFO) Kenneth Stone.

The meeting of the Executive Committee began at 4:01 p.m. in the Joseph B. Rounds Conference Room of the Central Library. The meeting was called to order by Chair Housh.

Discussion was held regarding Fables Café and current owner OR 18, LLC. Director Jakubowski gave a brief overview of the current status. Delays, resulting from personal matters with ownership, have been noted in submission of documentation regarding equipment title. Director Jakubowski continues to work through Buffalo & Erie County Public Library's (B&ECPL's) legal counsel. She indicated she has received several calls of interest in the Café.

Chair Housh indicated that pursuant to a trustee's request, Director Jakubowski has been exploring the option of licensing a Starbucks in the space. Discussion ensued. Chair Housh indicated he would reach out to the trustee to discuss the matter further.

Director Jakubowski reminded the Executive Committee that the Building Oversight Committee is meeting at 4:30 p.m. on this date to receive a presentation by D'Avolio Kitchen and Restoration Society, Inc. regarding their proposal to assume Fables Café and develop an educational, non-profit component for disadvantaged individuals.

Chair Housh reminded those in attendance that his final book club as chair will be held Friday, September 28th in the Central Library's Ring of Knowledge. The book being reviewed is *The Death & Life of the Great Lakes* by Dan Egan.

Chair Housh authorized the Director or her designee to open mail sent to the Central Library addressed to the Board Chair. He further authorized the Director or her designee to review and discard all non-library related mail.

The Committee reviewed the proposed agenda for the September 20th B&ECPL Board of Trustees meeting with CFO Stone explaining the various proposed resolutions. He asked the Executive Committee for their recommendation for the Crane Branch construction project. The Committee recommends the Crane Branch Library project be included in the 2018-2019 State Aid for Library Construction Program.

CFO Stone reported the Library is running within budget.

Chair Housh asked those in attendance to conclude, so that members of the Executive Committee could attend the Building Oversight Committee where there will be a presentation by Mr. Dan Gagliardo, D'Avolio Kitchen, and Ms. Nancy Singh, Restoration Society, Inc.

On a motion by Dr. Ricks, second by Trustee Bedenko, the meeting concluded at 4:30 p.m.

Agenda Item E.3 - (Taken out of order.) Building Oversight Committee (9/13/18). Committee Chair Burd summarized the September 13th meeting; a copy of the following written report was at each trustee's place.

Present: Building Oversight Committee Chair Katie Burd; Committee members Ted Johnson and Dr. Rhonda Ricks; B&ECPL Board of Trustees Chair Frank Housh and Trustees Alan Bedenko and Elaine Panty; Trustee

Kathleen Berens Bucki participated via telephone; Library Director Mary Jean Jakubowski; Chief Operating Officer (COO) Jeannine Doyle; Chief Financial Officer (CFO) Kenneth Stone; Amherst Public Library Director Roseanne Butler-Smith; Dan Gagliardo, D'Avolio Kitchen; and Nancy Singh, Restoration Society.

The meeting of the Building Oversight Committee began at 4:30 p.m. in the Joseph B. Rounds Conference Room of the Central Library. Building Oversight Committee Chair Katie Burd asked Mr. Dan Gagliardo, D'Avolio Kitchen, and Ms. Nancy Singh, Restoration Society, Inc., to come forward and explain their proposal to run Fables Café and develop a continuum of quality educational and vocational training along with hands-on work opportunities for disadvantaged workers.

Mr. Gagliardo explained his interest in the Café. He noted he has worked extensively with the New York State Education Department Adult Career and Continuing ED Services – Vocational Rehabilitation (Acces-VR) and thus feels there is an avenue in place for employing disadvantaged workers. His overall concept is to partner with Restoration Society, Inc., a local social services agency, with whom he has worked in the past. The State Board of Education has already approved a culinary school run by D'Avolio Kitchen, and Acces-VR finances 20-30 students per year from which he may draw the employees to initially run Fables Café. He noted he has reviewed this concept, which brings a profit business and a non-profit organization together, with his attorney. He further stressed this concept is a first for both organizations.

Mr. Gagliardo also shared that he does have an interest in possibly expanding the operations of his chocolate company which includes a fundraising component for local schools and organizations, as well as the D'Avolio bottling division in the Central Library's 2nd floor unfinished space.

Ms. Singh expressed the focus of the Restoration Society, Inc. would be to expand vocational training for at-risk individuals.

Mr. Housh reiterated that the idea of developing the educational component in Mr. Gagliardo's plan is in the conceptual stages. Both Mr. Gagliardo and Ms. Singh agreed.

Mr. Housh asked Mr. Gagliardo what his needs were with regard to space for the total concept. He stated his need for the culinary school included the creation of a 3,000 sq. ft. kitchen. Classes would be run 5 days/week from 8:30 a.m. to 1:00 p.m. or from 1:00 p.m. to 6:00 p.m. Both Mr. Gagliardo and Ms. Singh stated they felt confident they could find grant funding to help with

the capital expenses to develop the 2nd floor space. CFO Stone noted the County would need to be involved in any build-out/construction as they own the building.

Mr. Gagliardo indicated he would be willing to be assigned the remainder of the OR 18, LLC contract, if feasible, and/or is willing to participate in a Request for Proposal (RFP) process to reinstate operations [of Fables Café]. Mr. Gagliardo stated he felt he could begin café operations in short order.

Mr. Gagliardo stated he is “looking for a true partnership” and would begin by operating the café on a smaller scale (soup/sandwiches) while assessing the needs of/interests of customers. He would simultaneously develop the educational component of the partnership and devise a build-out plan that would include installation of a hood and various other pieces of equipment in the 2nd floor space.

Committee Chair Burd asked if attendees could walk through the space being discussed - 2nd floor west. All attendees were invited for the tour.

Following the tour, Chair Housh thanked both Mr. Gagliardo and Ms. Singh for their attendance and participation indicating this matter will be discussed further with the B&ECPL Board of Trustees.

Director Jakubowski was asked to contact B&ECPL’s legal counsel regarding assignment of the OR 18, LLC contract.

Next, discussion was held regarding the Amherst Public Library’s - Audubon Branch expansion proposal. At each trustee’s place was information as requested by the Executive Committee from the Amherst Public Library regarding assurances and required criteria, per the B&ECPL’s New Construction/Library Expansion Policy. A list of vendors who provided estimates for the expansion project was also distributed. Discussion ensued.

Director Jakubowski, when asked by Trustee Johnson if she felt the Amherst Public Library had provided the required information and if the project was warranted, responded stating it is clear that the Audubon Branch required a larger meeting room and some modest renovation. She indicated she felt the assurances provided met the criteria required by the New Construction/Library Expansion Policy; however, she pointed out the final determination of whether to approve the project lay with the B&ECPL Board of Trustees. Discussion ensued.

Committee member Sheldon Berlow, who was unable to attend the meeting, asked Director Jakubowski to pose the following question to any representative from the Amherst Public Library in attendance: *"Can the B&ECPL Board of Trustees be assured that it is the Amherst Public Library that will have control of the library building, as it does now, both during construction and once the expansion project is complete?"* Amherst Public Library Director Butler-Smith replied: *"Unequivocally YES! The Amherst Public Library will maintain its authority over library services and operations. The town may own the building, but the Amherst Public Library Board will be in charge of all services and operations, including meeting room use."* Discussion ensued.

On a motion by Trustee Johnson, second by Committee Chair Burd, the Committee recommended the Amherst Public Library – Audubon Branch expansion project be brought before the B&ECPL Board of Trustees for approval at its September 20th meeting. The Committee also recommended the Amherst Public Library – Audubon Branch request for State Aid for Library Construction funds be approved, as submitted by Library Administration, at the September 20th Board meeting.

The meeting adjourned at 5:20 p.m.

Following Trustee Burd's summary of the Committee meeting, Chair Housh expanded on details of the idea of the joint partnership by Mr. Gagliardo and Restoration Society, Inc.; both he and Director Jakubowski conveyed it is very conceptual at this time.

Dr. Ricks arrived to the Board meeting at 4:25 p.m. during this discussion.

Director Jakubowski brought to the Board's attention that, on Trustee Joel Moore's recommendation, she reached out to the Buffalo Public School's New Buffalo School of Culinary Arts & Hospitality Management. A meeting is scheduled in October to discuss the concept of their students possibly running the Café.

Discussion was had whether Mr. Gagliardo's concept is within the B&ECPL's mission. Trustee Ted Johnson read the Library's mission "Connecting our diverse community with Library resources that enrich, enlighten and entertain." He expressed he does not feel a culinary school located in the library fits the Library's mission; he sees a lot of risk and legal entanglements with the school; and was concerned with the library supporting someone who is competing with other businesses in the community. While trustees liked the concept, they had questions and concerns not only if this fits the B&ECPL's mission, but also: would tuition be charged; fear of potential fire/water sprinkler damage around valuable library materials; what would happen to the transformed second floor space, which would undergo major renovations to make it a

kitchen, if this did not work out down the road; cooking odors/absorption around library materials; partnership of a for-profit business and a non-profit organization, etc.

Trustee Kelly asked for Director Jakubowski's opinion. She responded that from the school/educational component of Mr. Gagliardo's plan, she believes this could fit the Library's mission; however, there are many unanswered questions and she strongly questions the fundraising arm and bottling component of the proposal. She added, with what she took away from the Committee meeting, she is not sure Mr. Gagliardo would agree with an assignment of the remainder of the Fables Café contract without the secondary piece.

Director Jakubowski remarked she believes it is in the best interest of the Buffalo & Erie County Public Library to put an RFP for café operations out at this time. The Library has had calls from other people who are interested in either potentially assuming the Fables Café contract or starting a new contract. With the fact that there is known potential competition to run the Café, and because of the Library's Procurement Policy, she feels this is the best option. She added, Mr. Gagliardo could certainly respond to the RFP, which was discussed at the Committee meeting. Both Chair Housh and Trustee Ricks advised that we should be straightforward with Mr. Gagliardo informing him of the Board's discussion of the concept he presented, and that the majority of the Board expressed skepticism as it related to the Library's mission as well as other concerns. Chair Housh noted, even if Mr. Gagliardo provided a formal proposal which answered those conceptual things, it would almost certainly be voted down.

Trustee Ted Johnson moved to empower Library staff to formulate an RFP for the running of Fables Café. Trustee Bedenko made a second. CFO Kenneth Stone interjected from the audience, and requested guidance as far as a term; following discussion, Trustee Ted Johnson noted his original motion was for Library staff to formulate what is best. The original motion was approved unanimously. Director Jakubowski expressed an RFP would be out by the end of next week.

Agenda Item E.3.a – Support for Amherst Public Library Expansion Project.

Chair Housh acknowledged Amherst Public Library Director Roseanne Butler-Smith in the audience and asked if anyone had questions. Director Jakubowski explained proposed Resolution 2018-26 as presented. Trustee Ted Johnson moved for approval, Trustee Bedenko made a second. Dr. Ricks made known that she took issue with the lack of professionalism and quality of the proposal package from the Amherst Public Library that was presented to the Board's Committee members and feels there needs to be a process for what expectations are. Following discussion, Mr. Stone remarked as part of the construction grant application, conceptual floor plans showing Phase 1 and Phase 2 were submitted. Director Jakubowski noted that the timing of this was rapid because of State Aid for Library Construction Grant deadlines, but she agreed with Dr. Ricks that we need to have more information as a standard practice.

In response to a question posed by Trustee Kelly, Director Jakubowski explained as part of their contract with the B&ECPL, Contracting Member Libraries must obtain approval from the B&ECPL System Board of Trustees for all new construction and/or expansion projects and provide a guarantee of operational cost neutrality.

Following this discussion, approval of Resolution 2018-26 as presented was unanimous.

RESOLUTION 2018-26

WHEREAS, the Amherst Public Library Board of Trustees, staff and town officials have worked diligently to develop a 6,400 square foot 2 phase expansion project, and

WHEREAS, the expansion project would construct a 1,400 square foot addition to increase the size of the community meeting room in Phase I and construct a 5,000 square foot addition to be used to create a new children's area, MakerSpace and restrooms in Phase II, and

WHEREAS, the Amherst Public Library Board of Trustees has provided written assurance of the operating cost neutrality of the proposed improvements in compliance with Buffalo & Erie County Public Library's (B&ECPL)'s guidelines, and

WHEREAS, B&ECPL staff and the B&ECPL Board Building Oversight and Executive Committees have reviewed the proposed project and confirm its significant benefit to Amherst Public Library patrons and the community at large while utilizing design and energy efficient components to maintain operating cost neutrality, and

WHEREAS, these improvements will benefit library service in Erie County, now therefore be it

RESOLVED, that the Board of Trustees of the B&ECPL finds that the proposed Amherst Public Library expansion project satisfies and is consistent with B&ECPL guidelines regarding operating cost neutrality, and be it further

RESOLVED, that the Board of Trustees of the B&ECPL approves of and affirms its support for the Amherst Public Library Main Library at Audubon expansion project.

Agenda Item E.2 – Budget and Finance Committee.

Agenda Item E.2.a – Amend NYS Construction Grant Budget – Central Library (2017-18). CFO Kenneth Stone explained proposed Resolution 2018-23 as presented. He also pointed out this extra money will allow for total asbestos abatement in the auditorium; without this grant, we would have had to work around it. Trustee Panty moved for approval. Trustee Ted Johnson seconded. Approval was unanimous.

RESOLUTION 2018-23

WHEREAS, on September 21, 2017, the Board of Trustees of the Buffalo & Erie County Public Library (B&ECPL) adopted Resolution 2017-34 authorizing the Library Director to submit a \$24,000,000 New York State (NYS) Public Library Construction Grant Program request and authorized establishing a grant budget in the amount of \$783,672 for a Central Library project, and

WHEREAS, the Central Library project will undertake "Phase 2" renovation of the Library's auditorium and improve building security, and

WHEREAS, the estimated grant request was reduced to fit within the available funds allocation estimate for the B&ECPL System, and

WHEREAS, during the grant review process the NYS Library Division of Library Development staff advised that the Central Library project was expected to receive additional funding resulting from allocations not utilized by other library systems being re-distributed, and

WHEREAS, on August 13, 2018, the Library received a grant award notice for the Central project in the amount of \$814,242, which is a \$30,570 increase over the original estimate, and

WHEREAS, the Central Library Construction Grant Budget needs to be amended to utilize the additional funding, now therefore be it

RESOLVED, that the Board of Trustees of the B&ECPL approves amending the grant budget as follows:

Central Library Auditorium Phase 2 and Security Improvements

Revenue:	
Increase NYS Library Construction Grant	\$30,570
Expense:	
Security Equipment	<u>\$30,570</u>
Total Expense	\$30,570

Agenda Item E.2.b – NYS Construction Grant Request – Crane Library. CFO Stone explained proposed Resolution 2018-24 as presented. Trustee Moore questioned if within the next several years this will be a site coming back for an expansion project, making the elevator less relevant or useful. Discussion was had that the building is landlocked and their patrons, via public input, were very passionate about where their library is located. CFO Stone provided details of the elevator, noting it is being constructed as an appendage to the front of the building because of building size. This not only saves internal building space, but will allow the meeting room to operate

independently. Following discussion, Trustee Ted Johnson made a motion, Trustee Panty seconded, and approval of Resolution 2018-24 as presented was unanimous.

RESOLUTION 2018-24

WHEREAS, up to an estimated \$1,558,809 in the New York State \$34,000,000 Public Library Construction Grant Program is available to support up to 75% of eligible costs for projects benefitting libraries located in economically disadvantaged communities and up to 50% of eligible project costs for other libraries located within Erie County, and

WHEREAS, this grant provides an opportunity to leverage City of Buffalo Capital funds to increase the amount available to finance badly needed capital rehabilitation and improvement projects, and

WHEREAS, the Crane Library needs an Americans with Disabilities Act (ADA) compliant elevator to provide access to 2nd floor community meeting space and public restrooms (presently accessible only by stairs) to provide ADA compliant access, and

WHEREAS, with the fall 2018 completion of the East Delavan ADA Elevator Project, the Crane Branch Library is the only remaining B&ECPL library facility with primary meeting space accessible only by stairs, and

WHEREAS, these improvements would provide a more accessible, inviting, safe, and comfortable environment for patrons, and

WHEREAS, estimated design and construction costs for this work total \$1,469,296, with the amount eligible to be requested from the State grant totaling \$1,101,972, and

WHEREAS, the Buffalo & Erie County Public Library (B&ECPL) Board of Trustees in January 2018 adopted Resolution 2018-1, approving use and budgeting of \$170,000 in Library Assigned Fund Balance to support this project, and

WHEREAS, the City of Buffalo's 2018 capital budget, adopted in December 2017, approved a capital project for the Crane Branch Library, for which there is a \$347,750 allocation authorized for bonding, now therefore be it

RESOLVED, pursuant to the requirements of this grant, that the Board of Trustees of the B&ECPL assures that:

- 1) It possesses the legal authority to submit this application, including all understandings and assurances contained herein and to direct and authorize the person identified as the construction project manager to act as the official representative of the applicant in connection with this application and to provide such additional information as may be required;

- 2) The Library fully expects the project will begin construction, or continue construction work in the case of a project that has begun but is not complete as of the date of application to the Library System, within 180 days after receipt of written notification from the State Education Department that State Aid construction funds have been approved for the project and that the conditions of the funding have been met;
- 3) The project will be conducted in accordance with all applicable Federal, State, and local laws and regulations; and
- 4) Pursuant to the terms of Chapter 768 of New York State Laws of 1953, under which the B&ECPL was established, the City of Buffalo-owned Crane Branch Library building is a public library operated by the B&ECPL, which the B&ECPL fully expects and intends to operate as a public library for the next 10 years; and be it further

RESOLVED, that the B&ECPL Board of Trustees agrees to follow guidance provided by New York's State Historic Preservation Office (SHPO) in reference to this project, and be it further

RESOLVED, that the B&ECPL Board of Trustees authorizes the use of an additional \$150,000 in Library Assigned Fund Balance for grant match to amend the 2018 Grant Budget for the Crane Library project as shown below:

2018 Grant Budget

Crane Library ADA Elevator, Related Space Improvements and Rehabilitation		
Revenue:	Increase Use of Library Assigned Fund Balance	\$ 150,000
Expense:	Increase Project Expense Budget	\$ 150,000,

and be it finally

RESOLVED, that the Board of Trustees of the B&ECPL authorizes the Library Director or her designee to submit a \$34,000,000 NYS Public Library Construction Grant Program request for the Crane Library in the amount of \$1,101,972.

Agenda Item E.2.c – NYS Construction Grant System Evaluation and Recommendations. A revised proposed Resolution 2018-25 was at each trustee's place. CFO Stone explained proposed Resolution 2018-25 as presented. On motion by Trustee Ted Johnson with a second by Trustee Panty, this was approved unanimously.

RESOLUTION 2018-25

WHEREAS, up to \$1,558,809 in the \$34 million state-wide New York State Public Library Construction Grant Program is available to support up to 75% of eligible project costs for libraries serving economically disadvantaged communities and up to 50% of eligible project costs for other public libraries in Erie County, and

WHEREAS, the Buffalo & Erie County Public Library (B&ECPL) in its role as a Library System must evaluate and recommend approval of construction applications submitted by public libraries or public library systems, and

WHEREAS, a total of 6 projects were submitted for this program supporting the Angola, Audubon, Crane, Grand Island, Lancaster and Kenmore Libraries, and

WHEREAS, in July 2012 the Board of Trustees of the B&ECPL in Resolution 2012-29 set the criteria for qualifying for up to 75% funding as:

- Libraries located in communities with a poverty rate as determined by the 2010 U.S. Census, including margin of error, exceeding the Erie County average and/or
- Libraries located within the boundaries of a school district whose student population's participation in the federal free and reduced lunch program is 35% or higher which is the percentage utilized by the e-Rate program to qualify said libraries for a 60% discount on eligible e-Rate services, and

WHEREAS, 3 of the above libraries, Crane, Angola, and Kenmore qualify to receive up to 75% grant funding as they serve economically disadvantaged communities, specifically: the Crane Library qualifies under both criteria while the Angola and Kenmore Libraries qualify under the school lunch participation criteria, and

WHEREAS, grant funding requested totals \$1,658,076, which is \$99,267 above the \$1,558,809 allocation available under this program, and

WHEREAS, after review, the following allocation method was selected: 1) fully fund the 4 libraries requesting less than \$200,000; and 2) reduce recommended funding for the 2 libraries requesting over \$200,000 in proportion to their share of the 2 libraries combined project cost to balance to the total allocation available, now therefore be it

RESOLVED, that pursuant to grant requirements and the above criteria, the Board of Trustees of the B&ECPL recommends approval of the requested projects, in the following amounts:

Library	Total Eligible Cost	Grant Request	Recommended Award
• Angola Library Front Section Roof Replacement	\$ 18,691	\$ 14,018	\$ 14,018
• Audubon Library, Amherst Expansion Phase I: Community Room	\$ 716,431	\$ 337,319	\$ 304,782
• Crane Branch Library, Buffalo Improvements Phase 1: Elevator/ADA	\$1,469,296	\$1,101,972	\$1,035,242
• Grand Island Memorial Library Replace Doors, Circulation Desk, & Carpet	\$ 95,326	\$ 47,663	\$ 47,663
• Lancaster Library Restroom ADA Accessibility	\$ 71,142	\$ 35,571	\$ 35,571
• Kenmore Library, Town of Tonawanda Boiler Replacement, Computer Lab & ADA	<u>\$ 162,045</u>	<u>\$ 121,533</u>	<u>\$ 121,533</u>
TOTALS:	\$2,532,931	\$1,628,225	\$1,558,809

, and be it further

RESOLVED, that should any of the above projects be withdrawn or otherwise be unable to fully participate in the program subsequent to this resolution's passage, any share of the funding allocation freed up is recommended to be distributed proportionally to those remaining projects whose requests were not fully funded, and be it further

RESOLVED, that the recommendations for the Crane and Kenmore Library projects are contingent upon the B&ECPL and Town of Tonawanda Library Boards' agreeing to address to the satisfaction of the State Historic Preservation Office (SHPO) any concerns raised once SHPO completes its review of said projects, and be it further

RESOLVED, that the recommendation for the Audubon Library project is contingent upon both the B&ECPL's approval of the Amherst Public Library's Building Expansion Project request and the Amherst Public Library Board and/or Town of Amherst providing assurance that sufficient local match funds will be made available to cover the cost of the proposed Phase I expansion, less grant funds received, and be it finally

RESOLVED, that the Director or her designee is authorized to transmit the necessary online grant application, forms, and documents in time to meet the October 3, 2018 filing deadline.

Agenda Item E.2.d – Monthly Financial Report. The monthly financial report for the period ending July 31, 2018 was included in the board packet as an informational item.

Agenda Item F – Report of the Director. Director Jakubowski reminded trustees on September 29th there will be an Association of Contracting Library Trustee (ACT) meeting being held at the Town of Collins Public Library beginning at 8:30 a.m.; an e-mail will be sent out regarding this.

Trustees were asked to mark their calendars for October 15th to celebrate the renaming of the Niagara Branch Library to the *Isaías González Library*, soon to be amended by the City of Buffalo to the *Isaías González-Soto Library*.

Trustees were also invited to “*Fall in Love with Buffalo’s New Reading Park!*” on Sunday, October 28th. The ceremony will begin at 2 p.m. with free family entertainment and activities running from 12:30 to 5 p.m.

Trustees were informed that the petition to rename the East Delavan Branch Library has been placed on hold by the City of Buffalo Common Council because they feel the process has not been fully followed under their laws; trustees will be kept apprised.

In closing, Director Jakubowski reminded trustees that the Public Library Systems Directors Organization (PULISDO) is investigating the feasibility of a state regulation that would require library trustee training. They are now looking for feedback from trustees across the state. She handed out information about the proposed regulation and a document explaining the parameters suggested by PULISDO along with the link to a short online survey to fill out; this will be sent to trustees electronically as well.

The following was submitted by the Director and transmitted to Board members prior to the meeting:

B&ECPL Monthly Report July & August 2018

Niagara Branch Library Renamed – At its July 24th meeting, the City of Buffalo Common Council voted unanimously to rename the Niagara Branch Library the *Isaías González Library*. Discussions have been held with the Hispanic Heritage Council of Western New York, Inc. who initiated the request, following the Buffalo & Erie County Public Library’s (B&ECPL) Building Renaming Policy and the Laws of the City of Buffalo. Councilmember David Rivera sponsored the Resolution. The Common

Council is expected to amend the Resolution to recognize the name of the Library as the *Isaías González-Soto Library*. Assistant Deputy Director - Public Services **Dorinda Darden** and Assistant Deputy Director - Development and Communications **Joy Testa Cinquino** attended the Buffalo Common Council meeting.

Mr. González-Soto was a decorated World War II veteran, worked for Bethlehem Steel, the City of Buffalo and was a small business owner. He was a tireless advocate for bilingual education, becoming Chairman of the first City of Buffalo Bilingual Education Advisory Board which brought bilingual education to the Buffalo City School System. He was the Director of La Voz Hispana, a Hispanic radio program on WXRL, where he became host, providing Spanish music and news from the island of Puerto Rico to the families of Western New York. Mr. González-Soto sat on a multitude of community boards including but not limited to: D'Youville College Council, Sociedad de Ayuda Mutua (Mutual Aid Society), Buffalo Board of Education - Superintendent Review Committee, City of Buffalo Education - Occupational & Vocational Council, City of Buffalo Mayor's Summer Youth Program Council and Manpower Planning Council; Co-Chairman West Side Neighborhood Advisory Council; and Chairman Estudia, Inc. He was also a member of Meals on Wheels, Consortium of Spanish Speaking Organization, Erie County Community Action Organization, National Association of the Advancement of Colored People (NAACP), and the Buffalo Urban League.

Strongly believing in education, he fulfilled his dream of furthering his education, graduating from Empire State College in 1974. Mr. González-Soto died in 2006 at the age of 84.

Interior (temporary) signage reflecting the *Isaías González Library* has been made and hung in the library. Materials including the B&ECPL website will be changed to reflect the *Isaías González-Soto Library* once the amended Resolution is approved by the City of Buffalo Common Council.

A celebration of the renaming is being planned for October.

Senator Chris Jacobs Provides Bullet Aid to Libraries - Senator Chris Jacobs, 60th Senate District, provided oversized checks for \$10,000 to each of the 12 libraries in his district at a ceremony/press event held at the Central Library on August 6th. The funding, totaling \$120,000 will be used to purchase a variety of items including rugs, computers, chairs, a circulation desk, and so on. It will also be used to support programming at several locations. The B&ECPL is grateful for Senator Jacobs' generosity and ongoing support. Libraries in the 60th Senate District are: Crane Branch, Niagara Branch, North Park Branch, Riverside Branch, Angola Public Library, City of Tonawanda Public Library, Grand Island Memorial Library, Hamburg Public Library - Hamburg Branch and Lakeshore Branch, Orchard Park Public Library, and Town of Tonawanda Public Library - Kenmore Branch and Kenilworth Branch. In addition to

this writer and representatives from each of the recipient libraries, B&ECPL System Trustees Katie Burd and Ted Johnson, along with Trustee Elaine Panty (representing the System Board and the Riverside Library), attended the ceremony.

20th Annual Battle of the Books – It has been 20 years since the very first Battle of the Books was held at the Julia Boyer Reinstein Library with 6 libraries participating with the winning team from the Elma Public Library.

This year, 24 teams consisting of 149 competitors from 16 libraries battled for the coveted championship trophy before an audience of over 325 based on questions formulated from the following books: *Click Here to Start* by Denis Markel, *It Ain't So Awful*, *Falafel* by Firoozeh Dumas, *Kid Owner* by Tim Green, *Red Queen* by Victoria Aveyard and *Soar* by Joan Bauer. Held in the gymnasium of SUNY Erie Community College South, Team Clarence 2 battled Grand Island 2, with Clarence 2 crowned the champions in a nail biting, hard fought match! CONGRATULATIONS CLARENCE 2!

A special ceremony was held recognizing founding members Donna Locker, Joyce Maguda, Sue Petherick and Sue Palumbo. A commemorative poster and brief history were provided to all attendees, and Library administration provided "birthday" cake for the crowd. Erie County Legislators John Mills and Edward A. Rath, III, along with B&ECPL Board Chair Frank Housh, spoke briefly to the crowd.

Libraries participating in this year's Battle were: Amherst Public Library, Boston Free Library, Central Library/Crane Branch, Cheektowaga Public Library, Clarence Public Library, Eden Library, Elma Public Library, Grand Island Memorial Library, Hamburg Public Library, Town of Tonawanda Public Library Kenmore Branch, Lackawanna Public Library, Lancaster Public Library, Newstead Public Library, North Collins Public Library and Orchard Park Public Library.

Restoration Society, Inc. – The Restoration Society (RS), a local social services agency, officially took residence at the Central Library on August 1st. Staff from RS will provide referral services to patrons who require assistance accessing emergency services, crisis services, mental health and health services, housing, vocational services, educational services, and support groups. In addition, RS will provide training and guidance to B&ECPL on working with individuals with mental health and addiction issues. Office hours for RS are currently Monday – Friday 8:30 a.m. to 4:30 p.m. This innovative partnership has been made possible through an Erie County Department of Mental Health Grant.

At the Ballpark – Library patrons, staff and administration joined Read a Book July 20th at the Buffalo Bisons Library Night @ the Ballpark where proceeds from tickets sold through the Library will benefit the B&ECPL. A total of 114 tickets were sold raising \$684 for new library materials.

American Dream Grant – Programs made available by a \$10,000 Dollar General American Dream Grant have been well attended throughout the summer. Designed to provide mobile library resources to immigrants and refugees of Buffalo’s West Side community, several visits and programs have been held at Buffalo State Community Academic Center and Jericho Road Community Health Center. Participants were shown various library databases including Pronunciator, given access to English as a Second Language materials and lessons, provided with the myON digital book library, able to participate in New York State Library Summer Reading programs and taught various other requested technology-related programs.

On the Road with the *Library on Wheels* – The *Library on Wheels* bookmobile has been traversing Erie County’s 1,043 square miles this summer participating in special events, festivals, and gatherings. Making a total of 44 “regularly scheduled stops,” 18 lobby stops (stops to nursing homes/senior living facilities), and 21 special event appearances, the *Library on Wheels* is IN DEMAND! More than 2,440 have visited the bookmobile between July 1st and August 31st. Special events/locations, include: Explore & More Touch-a-Truck, Thankful Baptist Church Community Day, Orchard Park Touch-a-Truck, Kenmore Farmers Market, Eagle Ridge Pool Club, Discovering Your History @ Elderwood, Tru-way Community Center Summer Camp, The Belle Center, Martin Luther King, Jr. Park, New Covenant United Church of Christ Say Yes Buffalo Summer Camp, Health Services Charter School, Erie County Youth Services Picnic, YWCA (Grant St.), Battle of the Books, Buffalo Reading Invasion, Lackawanna Community Days, Buffalo Rotary Duck Derby, Every Person Influences Children (EPIC) Storytime, Canalside, and Buffalo Police Delta District Community Days.

Monthly Programming Statistics - July 2018

1. Public Services

In Library Group Programs:

	Number of Programs		Number of Attendees	
	MTH	YTD	MTH	YTD
Children (age 5 and under)	223	1300	5684	28139
Children (age 6-12)	311	1127	6664	19325
Teens	123	374	995	3438
Intergenerational	256	1303	8849	33342
Adults (excludes Technology)	194	1847	1852	23912
TOTAL In Library Programs	1107	5951	24044	108156

In Library One-on-One Programs:

	Number of Programs		Number of Attendees	
	MTH	YTD	MTH	YTD
Children (age 5 and under)	3	11	3	11
Children (age 6-12)	32	439	35	484
Teens	130	806	130	806
Intergenerational	13	140	13	140
Adults (excludes Technology)	144	1411	144	1414
TOTAL In Library Programs	322	2807	325	2855

Adult Technology Programs:

	Number of Programs		Number of Attendees	
	MTH	YTD	MTH	YTD
Training Lab or Library Desktop PCs	4	30	19	166
System or Library-owned Cyber Train	6	47	29	325
One on One	128	853	134	927
TOTAL Adult Technology	138	930	182	1418

Outreach (out of library):

	Number of Programs		Number of Attendees	
	MTH	YTD	MTH	YTD
Children (age 5 and under)	6	85	111	2242
Children (age 6-12)	10	87	281	3967
Teens	0	5	0	267
Intergenerational	13	75	2630	11262
Adults (excludes Technology)	10	55	232	1950
TOTAL Outreach (out of Library)	39	307	3254	19688

Summer Reading Programs

	Number of Programs		Number of Attendees	
	MTH	YTD	MTH	YTD
Children (age 5 and under)	214	271	5277	6570
Children (age 6-12)	297	351	6366	7466
Teens	92	149	810	1310
Intergenerational	199	257	9392	11425
Adults	71	92	723	914
TOTAL Summer Reading Programs	873	1120	22568	27685

System-wide Buffalo Never Fails WWI Programming:

	Number of Programs		Number of Attendees	
	Month	YTD	Month	YTD
Children Services	3	18	66	562
Adult Services	3	38	27	897
Launch Pad/TechKnow Lab	0	2	0	5
Development/Communications	0	10	0	255
Grosvenor Room	0	14	0	186
TOTAL	6	82	93	1905

Buffalo Never Fails WWI Exhibit:

	Month	YTD	From Opening 11/16/2017 to present
Visitors - Non-tour related	2575	24384	
Visitors - Tour/Program	82	1868	
TOTAL Exhibit Visitors (Combined non-tour related and tour/program visitors)	2657	26252	31442

Monthly Programming Statistics - August 2018

In Library Group Programs:

	Number of Programs		Number of Attendees	
	MTH	YTD	MTH	YTD
Children (age 5 and under)	186	1486	4771	32910
Children (age 6-12)	258	1385	6993	26318
Teens	112	486	3101	6539
Intergenerational	276	1579	11015	44357
Adults (excludes Technology)	215	2062	2975	26887
TOTAL In Library Programs	1047	6998	28855	137011

In Library One-on-One Programs:

	Number of Programs		Number of Attendees	
	MTH	YTD	MTH	YTD
Children (age 5 and under)	2	13	2	13
Children (age 6-12)	50	489	56	540
Teens	115	921	115	921
Intergenerational	35	175	35	175
Adults (excludes Technology)	149	1560	149	1563
TOTAL In Library Programs	351	3158	357	3212

Adult Technology Programs:

	Number of Programs		Number of Attendees	
	MTH	YTD	MTH	YTD
Training Lab or Library Desktop PCs	4	34	25	191
System or Library-owned Cyber Train	8	55	60	385
One on One	141	994	159	1086
TOTAL Adult Technology	153	1083	244	1662

Outreach (out of library):

	Number of Programs		Number of Attendees	
	MTH	YTD	MTH	YTD
Children (age 5 and under)	8	93	226	2468
Children (age 6-12)	5	92	136	4103
Teens	0	5	0	267
Intergenerational	21	96	2063	13325
Adults (excludes Technology)	13	68	385	2335
TOTAL Outreach (out of Library)	47	354	2810	22498

Summer Reading Programs

	Number of Programs		Number of Attendees	
	MTH	YTD	MTH	YTD
Children (age 5 and under)	189	460	4856	11426
Children (age 6-12)	256	607	6901	14367
Teens	92	241	3002	4312
Intergenerational	263	520	10628	22053
Adults	71	163	1460	2374
TOTAL Summer Reading Programs	871	1991	26847	54532

System-wide Buffalo Never Fails WWI Programming:

	Number of Programs		Number of Attendees	
	Month	YTD	Month	YTD
Children Services	6	24	174	736
Adult Services	7	45	169	1066
Launch Pad/TechKnow Lab	0	2	0	5
Development/Communications	0	10	0	255
Grosvenor Room	1	15	18	204
TOTAL	14	96	361	2266

Buffalo Never Fails WWI Exhibit:

	Month	YTD	From Opening 11/16/2017 to present
Visitors - Non-tour related	5389	29773	
Visitors - Tour/Program	361	2229	
TOTAL Exhibit Visitors (Combined non-tour related and tour/program visitors)	5750	32002	37192

Highlights:

Exhibits – Starlight Studio & Art Gallery, a program run by the Learning Disabilities Association of Western New York, has installed a textile art exhibit by Jocelyn Triggles and Ed Budney in the Whisper Space of the Central Library. The exhibit will be on display until October 1, 2018.

The Sankofa Heritage Collective, Inc. installed an exhibit detailing the life of John E. Brent in the hallway of the Frank E. Merriweather, Jr. Branch Library from July 31st through August 11th. A reception and screening of a documentary about John E. Brent entitled “Through These Gates” was held on August 8th. The refreshments for the program were provided by Preservation Buffalo Niagara. The exhibit received positive feedback from patrons.

Small Business – Information Services and Outreach Librarian **Sandra Courtney** participated in and presented several small business-related programs this summer. July 10th – 12th she attended Facebook’s Community Boost event to help small businesses expand social media use. This 3-day Buffalo, NY event began with remarks by Kevin O’Leary of the TV show “Shark Tank.” Many of the participants of this event have been or are patrons who have been served by the B&ECPL small business program.

On July 24th, Ms. Courtney met with Sara Vescio, Executive Director of the Women’s Business Center (WBC) at Canisius College. An assessment of WBC business information needs was discussed and library resources identified to help address the information needs.

Ms. Courtney presented *Library Resources for Developing a Small Business Plan* on August 9th at the Business Boot Camp sponsored by Buffalo Niagara SCORE. Held at the Belle Center on Buffalo’s West Side, this Boot Camp focused on developing business plans. The Library was able to provide assistance through the Small Business Resource Center and Business Insights Essential databases.

Later in August at Bryant & Stratton College in Amherst, Ms. Courtney presented at the SCORE workshop *Starting & Managing Your Own Business*. Twenty aspiring small

business participants learned about free library databases, subject guides and books that will help support research marketing and gathering demographic information.

Wellness – Information Services and Outreach Librarian **Renée Masters** presented the 11th Wellness Wednesday at the Central Library: *Enjoy Life, Be Safe*. Later in the month, Ms. Masters presented resources and services available at the Central Library for persons with disabilities at a meeting of the Erie County Office for People with Disabilities Advisory Council.

Wellness Wednesdays continued in August with *Ready, Set, School!* brought together by 7 community agencies including the University at Buffalo School of Dental Medicine, UB Smile Team and Buffalo Public School Farm to School Initiative. Over 60 adults and children engaged in learning how to stay safe and well for the upcoming school year.

Great American Read – The Public Broadcasting Service (PBS) launched The Great American Read series with a 2-hour special in May 2018 revealing America's 100 best-loved novels, determined by a rigorous national survey. A part of the Great American Read program includes celebrities and everyday Americans championing their favorite novel by participating in interviews being held throughout the country through October when America's #1 best-loved novel will be revealed.

The B&ECPL has partnered with local PBS affiliate WNET to capture the stories of local individuals including their opinion on what makes a book great and what is the greatest book. Coordinated through the B&ECPL Communications and Development Office, on July 11th Senior Page **Liam Mahoney** and Technical Clerk **James Lamb** hosted WNET representatives in the Central Library Launch Pad where they spoke with 4 library patrons about their favorite books. On July 21st, the Launch Pad's Technical Clerk **Dominique Morrow** hosted WNET where 10 patrons conversed about their favorite books of all time. Fifteen additional interviews were held at the Central Library August 9th.

In addition to the interviews, the B&ECPL has been supporting the Great American Read through various programs and activities such as trivia games and book "tastings." Interviews and activities will continue through September and October.

Genealogy Lock-In – In partnership with the Western New York Genealogical Society (WNYGS), the Grosvenor Room held a genealogy lock-in event for participants of the Genealogical Research Institute of Pittsburgh conference. The conference took place in Amherst at Daemen College from July 30th - August 3rd. Genealogy Librarian **Rhonda Hoffman** and Rare Book and Map Librarian **Charles Alaimo**, as well as members of WNYGS, assisted genealogists with their research.

Canalside – The B&ECPL has hosted children's activities at Canalside every Tuesday morning throughout the summer. Every session featured hands-on crafts, specially selected books, and sensory play with kinetic sand, cookie cutters and molds. A variety

of people visit Canalside, including day cares and summer camps, family groups both large and small, locals and visitors from out of town. Children's Services Librarians **Jessie Blum, Wanda Collins, Jennifer Lelinski**, Children's Services Library Associate **Cynthia Lenzner** and Children's Services Senior Page **Sally Schaefer** presented the activities each Tuesday. This successful Canalside programming season concluded on August 28th.

Outreach – Outreach is critical to each community as many individuals, organizations, institutions and schools are unable to “get to” the Library. We are, therefore, bringing the Library into the community. A multitude of outreach activities have occurred in July and August.

Information Services and Outreach Librarian **Maria Lowe** created content for, and presented, *Fostering Students' Research and Information Literacy Skills* as professional development for Depew Middle and High School July 18th and 25th. Children's Services Manager **Kathryn Galvin** and Information Services Page **Matthias Williams** represented the Library at the Urban Family Practice Health Fair July 21st. Children's Services Librarians **Jessie Blum** and **Nancy DiStasio** attended the Healthy Baby Festival sponsored by Catholic Charities at Delaware Park July 27th. Niagara Branch Library Manager **Jason Barone** hosted an information table at the Buffalo Police Bravo District Community Day July 30th. On August 6th, Information Services and Outreach Librarians **Sara Fuller** and **John Gaff** gave a presentation titled *Buffalo & Erie County Public Library Launch Pad Technology Explosion* at the Western New York STEAM (Science, Technology, Engineering, Art, and Mathematics) Conference held at Buffalo State College. August 11th, 14th and 19th, under the direction of Assistant Deputy Director **Dawn Peters**, staff members from various departments represented B&ECPL at an information table as part of a 3-day outreach opportunity at the Erie County Fair and Expo. On August 15th, **Renée Masters** represented B&ECPL at the Northwest Buffalo Community Center where the Neighborhood Healthcare Center hosted a Community Health Fair. On August 17th, **Jason Barone** attended the D'Youville College Block Party for parents, faculty, and staff. On August 18th, **Kathryn Galvin** and Dudley Branch Library Clerk Typist **Alia Williams** participated in the Greater Faith Bible Tabernacle Community Impact Day in Buffalo. Also on the 18th, **Sara Fuller** staffed a library information table for the United Methodist Church Community Picnic. Children's Services Librarian **Susan Buttaccio** conducted a visit to the YWCA Children's Center at Erie County Family Court on August 21st. Buffalo Branches Manager **Linda Rizzo** and **Jason Barone** attended the Ready Freddy Open House at PS 30 Frank A. Sedita Academy August 23rd. **Kathryn Galvin, Nancy Distasio** and Children's Service Page **Sarah Zaslavsky** (Reada) participated as exhibitors at the Mayor Byron Brown 17th Annual Reading Rules! 2018 Kids Summer Reading Challenge awards ceremony at the Buffalo-Niagara Convention Center August 25th. On August 29th, Crane Branch Library Manager **Dan Lewandowski** and **Linda Rizzo** participated in the Ready Freddy Open House at PS 54 Dr. George E. Blackman School

of Excellence for their back-to-school picnic. **Sara Fuller** conducted outreach at the Summer Youth Employment Program and Networking event held at SUNY Erie Community College City campus August 31st.

Other -

On Thursdays throughout the summer, the Central Library hosted several programs in the Ring of Knowledge including Cindy Hanna Dance Party, a non-stop, high energy, fun, and body-positive hour of dance (coordinated through the Library's partner Young Audiences of Western New York); *Mike Randall and Friends*, an interactive program of magic, puppets, and comedy; Checkers Live, a great performance of magic, juggling, and comedy with Checkers the Clown; Music duo "Buffalo and Brandy"; and *The Little Mermaid*, a puppet show presented by the Omnipresent Puppet Theater.

July 14th - **Dominique Morrow** hosted Adam Ianni from GObike Buffalo for a Free Bike Maintenance program outside in the Reading Park. Fifteen library patrons were able to have their bikes worked on, from brake replacements to chain lubing and flat tire repair.

July 19th - A Mini Job Fair, in partnership with the New York State Department of Labor, was held at the Frank E. Merriweather, Jr. Branch Library. Local businesses set up tables to provide job opportunity information and to meet potential candidates for employment. The businesses included All Metro Health Care, Northwest, HR Partners Staffing, GEICO, NFTA, and Homespace Corporation.

August 7th and 14th - *Printing Partners* was presented by the Western New York Book Arts Center on Tuesdays at the Central Library's Kid Space. *Printing Partners* is a book arts series where every week features a different technique such as printmaking, bookbinding, and origami.

August 14th - Local author Dave Bauer visited the Crane Branch Library to do an interactive reading of his book *What's Under That Rock, Papa?* After reading the book, Mr. Bauer had nature activities set up for the children.

August 17th and 18th - Information Services and Outreach staff presented a walk-up program, *What's in the Pack: A WWI Soldiers' Haversack*. Taking advantage of the walk-through traffic of the book sale, library staff presented a hands-on history program focusing on the life of a WWI soldier presented through artifacts and reproductions a soldier would carry with him during the Great War.

August 18th - Mrs. Eva Doyle held her Annual Back-to-School Rally at the Frank E. Merriweather, Jr. Branch Library. Mrs. Doyle and other guests provided school supplies and backpacks to the participants.

August 21st - The Community Advisory Body of the Buffalo Common Council's Police Oversight Committee hosted a public forum at the Frank E. Merriweather, Jr. Branch Library on community-police relations.

August 25th - **Jennifer Lelinski** worked with PAWS for Love through the SPCA to host Reading with Dogs. Over 20 people read to 4 visiting dogs. Patrons stated that they enjoyed having the chance to read to the dogs and expressed interest in a recurring program. At the end of the program, every patron was able to take home a book to keep.

August 23rd - Local playwright James Marzo's new play *Something Wicked* received a staged reading at the Central Library with a stellar cast of local actors. The play is based on the true story of the Thayer Brothers, who were publicly executed at Niagara Square for a heinous murder in 1825. The 30 attendees provided helpful feedback on the play afterwards, which is in development for a full local production at one of Buffalo's theatres.

2. Collection Development

Collection Development - July 2018

Physical Collections:

	Monthly Item Adds	YTD Item Adds	Monthly Title Adds	YTD Title Adds	Collection Size
Juvenile Print	3,644	24,026	339	2,077	544,519
Young Adult Print	445	4,736	87	712	74,687
Adult Print	3,881	32,448	693	6,611	1,841,012
Media	4,164	36,373	529	3,260	560,167
Other*	2,584	20,957	7	98	183,851
Subtotal	14,718	118,540	1,655	12,758	3,204,236

*Includes magazines, generic copies, and other

Electronic Collections:

	Monthly Item Adds	YTD Item Adds	Monthly Title Adds	YTD Title Adds	Collection Size
e-Books	964	6,382	614	4,108	62,004*
Music (Freegal)	N/A	N/A	N/A	N/A	Unlimited SONY Library
e-Audiobooks	101	845	76	647	11,723
e-Videos	0	0	0	0	100 +Moving Image Archive Library**
Subtotal	1,065	7,227	690	4,755	73,827

*Includes 428 EBL titles

**Access to Moving Image Archive (<http://bit.ly/1eMd454>) via mobile website, beginning Nov. 2013

All Collections:

	Monthly Item Adds	YTD Item Adds	Monthly Title Adds	YTD Title Adds	Total Collection Size
Total	15,783	125,767	2,345	17,513	3,278,063

Collection Development - August 2018

Physical Collections:

	Monthly Item Adds	YTD Item Adds	Monthly Title Adds	YTD Title Adds	Collection Size
Juvenile Print	3,407	27,433	310	2,387	545,684
Young Adult Print	795	5,531	153	865	74,979
Adult Print	4,894	37,342	988	7,599	1,838,987
Media	6,751	43,124	525	3,785	564,590
Other*	3,012	23,969	4	102	183,746
Subtotal	18,859	137,399	1,980	14,738	3, 207,986

*Includes magazines, generic copies, and other

Electronic Collections:

	Monthly Item Adds	YTD Item Adds	Monthly Title Adds	YTD Title Adds	Collection Size
e-Books	1,159	7,541	669	4,777	63,153*
Music (Freegal)	N/A	N/A	N/A	N/A	Unlimited SONY Library
e-Audiobooks	179	1,024	119	766	11,904
e-Videos	0	0	0	0	100 +Moving Image Archive Library**
Subtotal	1,338	8,565	788	5,543	75,157

*Includes 428 EBL titles

**Access to Moving Image Archive (<http://bit.ly/1eMd454>) via mobile website, beginning Nov. 2013

All Collections:

	Monthly Item Adds	YTD Item Adds	Monthly Title Adds	YTD Title Adds	Total Collection Size
Total	20,197	145,964	2,768	20,281	3,283,143

Highlights:

Charles Alaimo completed a selective indexing project of the *Challenger* newspaper, 1963-2017. Hundreds of citations to articles in the local newspaper related to African American history have been added to the Local History File.

In July, 1,448 users from 22 countries viewed the Library's Subject Guides (<http://bit.ly/1BgHwzj>). In addition to the United States, visitors were recorded from Australia, Brazil, Canada, Chile, Colombia, Hong Kong, India, Ireland, Jordan, Kenya, Lebanon, Mexico, the Netherlands, Nicaragua, Peru, the Philippines, Poland, Russia, South Africa, South Korea, and Uganda.

In August, 2,149 users from 33 countries viewed the Library's Subject Guides (<http://bit.ly/1BgHwzj>). In addition to the United States, visitors hailed from Algeria, Argentina, Australia, Brazil, Canada, China, Congo-Kinshasa, Costa Rica, Denmark, Hong Kong, India, Ireland, Japan, Jordan, Kenya, Mexico, Moldova, Nepal, New Zealand, Pakistan, the Philippines, Russia, Saudi Arabia, South Africa, St. Vincent & Grenadines, Suriname, Thailand, Ukraine, United Arab Emirates, the United Kingdom, Vietnam, and Yemen.

3. Technology

Technology - July 2018

Social Networking:

	Monthly Staff Activity ¹	YTD Staff Activity	Monthly Public Activity ²	YTD Public Activity	Monthly New Followers	Total Followers ³
Facebook	98	794	4,505	30,994	45	8,047
Flickr	39	785	4,380	68,576	0	53
Instagram	31	202	1,743	8,521	34	1,556
Pinterest	77	430	3,473	21,278	38	1,627
Tumblr ⁴	0	3	0	2	0	196
Twitter	100	628	885	6,004	0	9,891
YouTube	0	2	8	38	1	146
Total	345	2,844	14,994	135,413	118	21,516

¹Number of posts, pins, tweets, videos, etc., created by staff

²Number of likes, shares, favorites, repins, clicks, comments, views, retweets, etc., by public

³Total number of followers at end of month

⁴Discontinued effective April 2018

Technology - August 2018

Social Networking:

	Monthly Staff Activity ¹	YTD Staff Activity	Monthly Public Activity ²	YTD Public Activity	Monthly New Followers	Total Followers ³
Facebook	140	934	4,763	35,757	89	8,136
Flickr	161	946	11,879	80,455	1	54
Instagram	34	236	1,084	9,605	48	1,604
Pinterest	105	535	3,332	24,610	28	1,655
Tumblr ⁴	0	3	0	2	0	196
Twitter	90	718	1,033	7,037	37	9,928
YouTube	2	4	16	54	2	148
Total	532	3,376	22,107	157,520	205	21,721

¹Number of posts, pins, tweets, videos, etc., created by staff

²Number of likes, shares, favorites, repins, clicks, comments, views, retweets, etc., by public

³Total number of followers at end of month

⁴Discontinued effective April 2018

Highlights:

Library calendars on the B&ECPL website were upgraded in July to display real-time open and closed day and time information in a dual “Open Hours This Week” and “Open Hours Next Week” layout.

4. Funding/Fundraising

Funding:

2019 Operating and Grants Budget Requests Transmitted to Erie County – The Library’s 2019 Operating and Grants budget requests were submitted on time electronically to Erie County. Pursuant to the Erie County Charter, the County’s proposed 2019 budget must be submitted to the Erie County Legislature on or before October 15th. Staff will continue to monitor the status of the proposed budget and update the Board as the budget process moves forward.

City of Buffalo Capital Projects – Requests for City of Buffalo Capital Projects for Buffalo Branch Libraries were submitted to the City on August 10th. Director **Mary Jean Jakubowski** and Deputy Director **Ken Stone** attended a Capital Project hearing on August 28th. The Library submitted three 2019 requests involving the Crane, Frank E. Merriweather, Jr., and Riverside Libraries.

The top priority identified is the Crane Americans with Disabilities Act (ADA) Elevator, Restrooms and 2nd Floor Rehab Project. With the completion of the East Delavan Library’s Elevator Project in October, the Crane Library will be the last remaining library in the System whose primary meeting space is accessible only by stairs. This project is being planned in 2 phases.

Phase 1, supported in part by \$347,750 funding approved and authorized for bonding as part of the adopted 2018 City Capital Budget, will focus on constructing the elevator and making the 2nd floor restrooms ADA accessible. Phase 2, the subject of a 2019 City Capital \$535,000 request, will focus on completing the project including rehabilitating 2nd and 1st floor spaces.

At the hearing, library staff explained the requests and emphasized the importance of the timing for bonding funds for the Crane Library 2018 Capital Budget’s \$347,750 to coordinate with the Library’s application for NYS Library Construction Grant funding. Staff also requested the City authorize for bonding \$423,613 in 2018 Adopted Capital Budget funds for the rehabilitation of the interior and replacement of windows at the Niagara Branch Library.

Fundraising:

Campaign Name	Campaign Dates	Raised to Date
Annual Appeal	January 1 - August 31, 2018	\$136,343.26

Highlights:

Book Sales - The Annual Donated Book Sale, led by B&ECPL System Trustee Elaine Panty and hosted by the Friends of the Riverside Branch Library, was held on August 8th, 9th and 11th. Proceeds are estimated at \$1,400.

August 16th - 18th - The Annual Central Library Used Book Sale raised \$7,145.77. Money raised will be used to purchase new reading materials for the libraries.

The Dudley Branch Library held a Dollar-a-Bag Book Sale throughout the month of August.

Duck Derby - The Rotary Club of Buffalo held its Annual Duck Derby at Canalside on August 26th. Throughout August, "ducks" were sold in the Buffalo branch libraries to support the event which will benefit the Buffalo branch libraries' Rotary Reads - Kids Club project. Branch library sales contributed \$330 to the Duck Derby.

5. Facilities

Highlights:

Niagara Branch Library - The Niagara Branch Library's basement was flooded on August 8th and 18th. Through the diligent efforts of maintenance staff including Niagara Branch Library Caretaker **Mark Lewandowski**, Stationary Engineers **Tom Murphy** and **Cesar Arroyo-Torres**, and Maintenance Worker **Ben Wild**, the flooding was contained and branch operations continued with a minimum of disruption. We are working with the City of Buffalo to permanently rectify this issue.

Construction Projects - Both the Central Library and East Delavan Library elevator projects are nearing completion, with the elevators anticipated to be placed into service by October. The East Delavan project includes: renovating the basement meeting space and public restrooms, bringing them into full ADA compliance; creating a new bright entrance from the parking lot, including a covered portico; replacing the deteriorated front entry doors and adding an ADA compliant ramp to the front door; and replacing the circulation desk with a new accessible one oriented to the reconfigured entries. A follow-up project to replace the balance of the flooring on the 1st floor will occur later in the fall or early 2019 depending upon the bidding process (that work will be bid separately).

Dorinda Darden, Linda Rizzo, and East Delavan Branch Library Manager **John Stone** met with Buffalo Arts Commission Executive Director Emerson Barr and Buffalo Arts Commissioners Arthur Norman Lewin and Gail Wells to select a mural design for the meeting room at the East Delavan Branch Library. Two local artists Nathan (NC) Miller and Julia Bottoms submitted proposals. The proposal submitted by Julia Bottoms was unanimously chosen. Her mural design will feature a series of portraits of members of the community with small excerpts in the background from her interviews she plans to conduct with them.

Buffalo’s Reading Park - The Library’s new Reading Park is moving forward with a new plan to implement the major construction items in the spring of 2019. The celebratory launch event is planned for Sunday, October 28th, 12:30 p.m. to 5 p.m. The event is called *Fall in Love with Buffalo’s Reading Park*. It will be a free, all ages, fall-themed festival day with music and spoken word performances and hands-on activities.

The Reading Park site has been an active space this summer, featuring the Central Library’s first Buffalo Reading Invasion (August 9th), weekly literary performances and workshops by Just Buffalo Literary Center, Learn to Play Chess workshops, and participatory art making occasions with the Albright-Knox Art Gallery.

6. Staff Development

Staff Development - July 2018

	Number of Program Attendees		Number of Programs Presented	
	Month	Yr. to Date	Month	Yr. to Date
Staff	562	3358	7	64

Staff Development - August 2018

	Number of Program Attendees		Number of Programs Presented	
	Month	Yr. to Date	Month	Yr. to Date
Staff	297	3655	7	71

Highlights:

System-wide annual compliance training concluded in August. All Library staff completed the 2 training modules: *Harassment: Sex, Religion, and Beyond* and *Workplace Violence: The Early Warning Signs*. There were a total of 623 employees over the 3-month training period.

Throughout the months of July and August, the B&ECPL Human Resources (HR) Department conducted 3 in-house sessions of *Addressing Computer Viewing Complaints* training. All of the computer service desk employees at the Central Library attended, as well as interested staff from other departments and libraries. B&ECPL Administration/HR also conducted *Civil Service Q&A* for those staff members interested in learning more about Civil Service and library careers. An audio recording of the session was also distributed to staff on the B&ECPL intranet. Other B&ECPL presented programs included: *Hiring in the Library: What Supervisors Should Know* and the B&ECPL Business Office conducted the workshop *Payroll Training* for managers and supervisors. Webinar hostings included: *Writing for Your Library Website: Tips for Improving Your Content* by the American Library Association and *SLJTeen Live! Virtual Conference* from School Library Journal.

B&ECPL HR developed a training guide for library staff entitled *Social Media & Libraries*. Through a series of webinars, tutorials, and resources, the training guide provided the tools and information needed by employees who utilize social media as part of their job.

B&ECPL conducted its annual mandatory all-day in-service training course for security staff on July 22nd and August 26th. The training incorporated a variety of guest speakers and field experts that trained security staff on explosives and suspicious packages, de-escalation and force options, Restoration Society services, drug identification, civilian versus police, and report writing. Sixteen building guards attended this first offering of the course.

Webinars – Staff continued to pursue a variety of webinar training opportunities on a wide range of topics including: *Beyond Booktalking: Whole Library Promotion* (presented by Florida Library Webinars); *Conflict as Opportunity: Library Restorative Practices for Youth* (presented by PLA); *Inspiring Sensory Play: Babies and Toddlers* (presented by NYLA); *Laying Out the Welcome Mat: Asset Mapping to Better Serve the Immigrant Community* (presented by WebJunction); *Starting your MakerSpace* (presented by Littlebits); and *Thinking in Action: The Power of Digital Literacy* (presented by EdWeb); *Dealing with Angry Patrons* (presented by WebJunction); *Excel for Librarians* (presented by Nebraska Library Commission); *“Making” Readers: How the Maker Movement Can Impact Literacy* (presented by PLA); *Out-of-School Time: How to Plan STEAM Programming in Your Library* (presented by ALSC); *Serve More Patrons with Expanded, Unlimited Streaming* (presented by ALA/Recorded Books); and *Transforming Learning in Your Community: Educational eResources for Patrons of All Ages* (presented by Library Journal). A total of 119 webinars were viewed by staff from the Central Library, Buffalo branches, and contracting libraries.

Other – Staff attended external programs, workshops, and meetings in July and August. Highlights include 2 staff members attending a series of workshops presented by Ignite

Buffalo which included: *#StandOut with Instagram, eCommerce, Getting Creative with Your Mobile Phone, Growing Your Non-Profit with Facebook, and Small Business & Facebook.* Staff also attended *School Library Journal's Leadership Basecamp and Diversity; Breaking Old World Genealogy; Mental Health First Aid; Librarian Tech Camp; Training the Trainer;* and the *New York Association of Library Systems Annual Retreat.*

7. Media Coverage/Media Releases

Type of Communication	Topic	Air Date/ Publish Date
Radio Interview with Library Director Mary Jean Jakubowski	Summer Reading and Rotary Reads - Kids Club	WBLK Radio, July 2 nd
Taped TV Interview with Joy Testa Cinquino and John Gaff	Maker Camp and Summer Reading activities	WKBW TV, Channel 7, July 24 th
Taped Radio Interview with Library Director Mary Jean Jakubowski	3D printers	WBFO Radio, August 6 th
Media Releases (before and after event) and Taped Radio Interview with Library Director Mary Jean Jakubowski	Battle of the Books	The Buffalo News, WBFO Radio and WGRZ TV Channel 2, August 4 th
Media Release	Battle of the Books	The Buffalo News, August 5 th , Bee Publications
Media Event at Central Library	Senator Chris Jacobs Announces Funding for Buffalo & Erie County Public Libraries https://www.buffalolib.org/content/news-releases/senator-chris-jacobs-announces-funding-buffalo-erie-county-public-libraries	August 6 th
Media Release	Indie Authors Unite! Central Library Celebrates DIY Spirit of Local Writers. Third Indie Author Day is Saturday, October 13, 2018. https://www.buffalolib.org/content/news-releases/indie-authors-unite-central-library-celebrates-diy-spirit-local-writers-third	Distributed August 8 th
Taped Radio Interview with Library Director Mary Jean Jakubowski	Progress of new grocery store near Central Library	WBEN Radio, August 13 th

Media Release	NY State Education Department Announces \$24 Million in Funding https://www.buffalolib.org/content/news-releases/state-education-department-announces-24-million-state-aid-230-public-library	The Buffalo News (picked up the story via newsfeed)
Media Release and taped and live Radio Interviews with Library Director Mary Jean Jakubowski and Dawn Peters	Central Library's Annual Used Book Sale https://www.buffalolib.org/content/news-releases/central-library%E2%80%99s-huge-annual-used-book-sale-announced-august-16-%E2%80%93-18-preview	WBFO Radio and the Buffalo News (photos) August 16 th - 18 th
Media Release	Library Card Sign-Up Month https://www.buffalolib.org/content/news-releases/library-card-sign-encourages-lifelong-learning-%E2%80%9Cincredible%E2%80%9D-card-grows-you	Posted on August 30 th , covered by Buffalo Criterion
Media Release	Summer Reading in Buffalo & Erie County Public Libraries https://www.buffalolib.org/content/news-releases/summer-reading-2018-buffalo-erie-county-public-libraries	The Buffalo News, WYRK, WBLK - July 2018
Fun4KidsinBuffalo.com	Musical Storytime, Hooping with Benjamin Berry	July 1 st
Riverside Review	Full-page, color ad of Summer Programs at Riverside Branch Library	July 3 rd
Riverside Review	Call for Book Sale Donations	July 11 th , 18 th , & 25 th
Abley Advisor	East Clinton Branch Library Programs for August and Summer Reading Events	August 3 rd
Riverside Review	Jacobs announces funding for Buffalo & Erie County Libraries	August 8 th
Buffalo News, WIVB-TV Channel 4	Buffalo Police Advisory Board Meetings - Frank E. Merriweather, Jr. Branch Library and Niagara Branch Library	August 20 th
Power 93.7 WBLK, WGRZ-TV Channel 2	Buffalo Police Advisory Board Meetings - Frank E. Merriweather, Jr. Branch Library and Niagara Branch Library	August 21 st
Riverside Review	Thank You to the community for supporting Annual Used Book Sale	August 22 nd
The Public	Buffalo Police Advisory Board Meeting at the Frank E. Merriweather, Jr. Branch Library	August 23 rd
WGRZ-TV Channel 2, WIVB-TV Channel 4	Buffalo Policy Advisory Board Meeting at the Niagara Branch Library	August 29 th
Buffalo News	Tribute to Aretha Franklin at the Frank E. Merriweather, Jr. Branch Library	August 30 th

Highlights:

Through the generosity of the Friends of the Riverside Library, a full-page, color advertisement of the July and August summer programs appeared in the *Riverside Review* on July 3rd.

8. Partnerships

Highlights:

Summer Camps Come to the Library – Frank E. Merriweather, Jr. Branch Library Manager **Joshua Mitch** collaborated with Jennifer Strickland from the Say Yes Buffalo Summer Camp program to bring tours and activities to the branch for the campers. 2019 summer programming and events will be scheduled with the partnership in mind.

The Delaware YMCA has been bringing the YMCA Summer Camp kids to the North Park Branch Library on Mondays for Preschool Storytime. The YMCA has also been bringing the Say Yes Buffalo Summer Camp group on Mondays to use the library.

Buffalo Branch Libraries and the *Library on Wheels* – In addition to working with current community partners, Buffalo Branch Library and *Library on Wheels* bookmobile staff have been reaching out to various local groups to further develop and grow connections and partnerships. Examples of groups contacted in July and August include, but are not limited to: Buffalo Consistory #29, Buffalo Public Arts Commission, Erie County Department of Health, Health Sciences Charter School, Jericho Road Community Health Center, Kaisertown Coalition, Lackawanna Lions Club, New York State Assemblymember Erik Bohlen, and the New York State Department of Labor.

9. Planning for the Future

Internships – As part of the B&ECPL goal to introduce students from Erie County's diverse communities to the various careers found in public libraries, the Human Resources Department facilitated 2 internships within the Buffalo branches this summer. Collaborating with Say Yes Buffalo, a local college student and Say Yes Buffalo scholar worked with staff in the Buffalo branches coaching a Battle of the Books team, developing and conducting Preschool Story Hour, and planning and hosting the End of Summer Reading Party at the Crane Branch Library. The intern expressed the experience helped her to gain self-confidence and learn that her love of reading and working with children could be fulfilled in a future library career.

A second internship was sponsored by the Public Library Association Inclusive Internship Initiative. This internship provided an opportunity for a high school student

from the City of Buffalo to intern at the Niagara Branch Library. Selected through a rigorous selection process, the intern along with her mentor had to attend a 2-day program in Washington, DC which included classes, networking and a visit to the Library of Congress. The intern then worked at the Niagara Branch Library to develop programming combining Raspberry Pi computer programming and music. The intern's innovative work was valuable to all involved. Following completion, the intern will prepare and present a presentation at the Public Library Association in Chicago, IL. Sponsored by the American Library Association - Public Library Association, only 50 libraries across the United States were chosen for this opportunity which included a \$3,500 stipend.

Both internships provided positive exposure for the participants to both traditional and non-traditional library careers.

Meditative Sessions Scheduled - Renée Masters, on a suggestion from Trustee Sheldon Berlow, contacted Felicitas Kusch-Lango to explore possibilities for bringing MaLa contemplative practice to library patrons and staff. Ms. Kusch-Lango represents a non-profit educational initiative and MaLa practice has been successfully offered to Erie County employees at the Edward A. Rath County Office Building. A 6-week series of free lunchtime meditative sessions are planned for the fall that will be free and open to both library staff and the public.

Silver Sneakers - Renée Masters has connected with Tivity Health, the creators of Silver Sneakers® programs. Silver Sneakers will bring 3, hour-long programs of information and exercise participation to the Central Library, tackling important public health issues of falls, cardiac health and diabetes management. Programs have been scheduled for September, October, and November of 2018 and are free to adults who wish to live a healthier lifestyle.

10. Director Activities

Meetings and Events:

LIST of MEETINGS and EVENTS
ATTENDED by DIRECTOR MARY JEAN JAKUBOWSKI
July & August 2018

DATE	MEETING / EVENT
July 2, 2018	Meeting - Jeannine Doyle, Joy Testa Cinquino
July 2, 2018	Media Interview - WBLK Radio - Summer Reading and Rotary Reads Kids Clubs
July 3, 2018	Event - Presenter at Chautauqua Institute

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July 5, 2018	Conference Call - Monumental Women of WNY
July 6, 2018	Conference Call - Dennis Schaeffer - Bond, Schoeneck & King
July 6, 2018	Event - West Seneca Community Center & Library Dedication
July 6, 2018	Meeting - Kulture Khazana
July 9, 2018	Meeting - Mark Kreyer, Department of Homeland Security
July 9, 2018	Conference Call - Buffalo Reading Park Launch
July 9, 2018	Meeting - HOTC: Buffalo Reading Park Launch Planning
July 10, 2018	Conference Call - Public Library System Directors Organization (PULISDO)
July 10, 2018	Conference Call - New York Library Directors Association, PULISDO
July 11, 2018	Meeting - Managers/Directors
July 11, 2018	Meeting - Library Card Committee
July 12, 2018	Meeting - Library Auditorium Phase II Renovations - Redesign Kick-off
July 12, 2018	Meeting - Jeannine Doyle
July 12, 2018	Meeting - Exhibits Planning
July 12, 2018	Meeting - B&ECPL Board of Trustees Executive Committee
July 12, 2018	Meeting - B&ECPL Development & Advocacy Committee
July 16, 2018	Conference Call - Association for a Buffalo Presidential Center - Bren Price and Brad Hunt
July 16, 2018	Meeting - Nancy Singh, Restoration Society
July 16, 2018	Meeting - Deborah Goldman, Dr. Grant Golden - Reading is Food for Thought Grant
July 17, 2018	Conference Call - Jeremy Johannesen, New York Library Association (NYLA)
July 17, 2018	Meeting - Jeannine Doyle
July 17, 2018	Event - National Grid Maker Camp
July 17, 2018	Meeting - Joy Testa Cinquino, Dawn Stanton
July 17, 2018	Meeting - Association of Contracting Library Trustees (ACT) Board
July 18, 2018	Meeting - Legislator Sean Ryan
July 18, 2018	Budget Hearing - Erie County Legislature (Mid-Year)
July 19, 2018	Media Event - Monumental Women of WNY
July 19, 2018	Meeting - B&ECPL Board of Trustees
August 1, 2018	Meeting - Jeannine Doyle, Ken Stone, Tracy Palicki
August 1, 2018	Conference Call - Sheryl Knab
August 1, 2018	Meeting - Albright-Knox Art Gallery
August 2, 2018	Conference Call - Robert Patterson & Dennis Schaeffer, Bond, Schoeneck & King (BSK) - Re: Fables
August 2, 2018	Meeting - Administrative Team
August 2, 2018	Meeting - Beverly Federspiel
August 2, 2018	Meeting - Dawn Peters
August 3, 2018	Media Interview - WBFO
August 3, 2018	Meeting - Sheryl Knab, Western New York Library Resources Council

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August 4, 2018	Event - 20th Annual Battle of the Books
August 6, 2018	Event - Senator Chris Jacobs Bullet Aid Announcement
August 6, 2018	Meeting - Brad Hunt, Buffalo Presidential Center
August 6, 2018	Meeting - Anne Conable
August 6, 2018	Meeting - Library Foundation of Buffalo and Erie County
August 7, 2018	Meeting - Erie County Legislator Patrick Burke's Representative
August 7, 2018	Conference Call - Project for Public Spaces
August 8, 2018	Meeting - Managers/Directors
August 9, 2018	Meeting - Project for Public Spaces, Southwest Airlines
August 9, 2018	Meeting - Ken Stone
August 9, 2018	Meeting - Jeannine Doyle
August 9, 2018	Meeting - Buffalo & Erie County Public Library (B&ECPL) Board of Trustees - Budget & Finance Committee
August 9, 2018	Meeting - Joint B&ECPL Board of Trustees Executive Committee and Building Oversight Committee
August 9, 2018	Event - Reading Invasion
August 10, 2018	Conference Call - Anne Conable, Joy Kuebler
August 10, 2018	Media Interview - Mike Baggerman, WBEN
August 13, 2018	Meeting - Chip Campbell, Dan Caufield, Meg Cheman, Joy Testa Cinquino, Steve Hovey, Alan Rozansky
August 13, 2018	Meeting - Joy Testa Cinquino and Programming Committee
August 14, 2018	Meeting - Dawn Peters, Ken Stone
August 14, 2018	Conference Call - Project for Public Spaces, Southwest Airlines
August 14, 2018	Meeting - Administrative Team
August 15, 2018	Meeting/Workshop - Public Library System Directors Organization (PULISDO)
August 16, 2018	PULISDO/New York Library Systems (NYLAS) Retreat
August 17, 2018	PULISDO/New York Library Systems (NYLAS) Retreat
August 20, 2018	Meeting - Jeannine Doyle, Dawn Peters
August 20, 2018	Meeting - Mayor Byron Brown; 2019 City of Buffalo Capital Improvements
August 21, 2018	Meeting - Senator Chris Jacobs, Assemblymember Sean Ryan
August 21, 2018	Conference Call - Sean Mulligan (Buffalo Common Councilmember David Rivera's office)
August 21, 2018	Meeting - Dorinda Darden, Greer Hamilton - Mobile Safety-Net Team
August 21, 2018	Conference Call - Dennis Schaeffer, BSK
August 21, 2018	Conference Call - Robert Patterson, BSK
August 28, 2018	Conference Call - Project for Public Spaces
August 28, 2018	Meeting - Anne Conable
August 28, 2018	Meeting - Jeannine Doyle, Ken Stone
August 28, 2018	Meeting/Presentation - Buffalo Capital Improvements Program (CIP)
August 29, 2018	Meeting - Joy Testa Cinquino and Programming Committee
August 29, 2018	Conference Call - Kathy Goodrich, Director, West Seneca Public Library

August 30, 2018 Meeting - Library Auditorium Phase II Renovations
August 30, 2018 Meeting - Administrative Team
August 30, 2018 Meeting - Kathy Goodrich, Director, West Seneca Public Library

Other:

Contracting Member Library Activity Reports

Amherst Public Library – submitted by Roseanne Butler-Smith, Director

Thus far 2018 has been a great year for advocacy, partnerships, and patrons' services.

New York State Senator Michael Ranzenhofer was able to obtain a total of \$60,000 for all 4 Amherst Public Libraries. These funds will be used to purchase and install state-of-the-art security systems at each branch.

New York State Assemblymember Raymond Walter was able to obtain \$13,000 in State funding for the Amherst Libraries. This funding was also greatly appreciated as it will be used to extend public service hours at the Clearfield Branch. The library will now be open on Thursdays from 10 a.m. – 5 p.m.! Previously the library was open 10 a.m. – 2 p.m. on Thursdays.

The Williamsville Branch received a gift of a life-size, bronze statue of a boy and girl sitting on a bench reading. This beautiful statue can be seen as you enter the library, as it was placed in the pocket park next to the library.

Summer Reading ended on a high note. Twenty-four bicycles were given away in a raffle designed to promote reading. The annual Amherst Library Summer Reading Picnic brought 450 children, parents and grandparents to the library; all enjoyed a hotdog lunch, obstacle course, crafts galore, and lots of freshly popped popcorn.

The Amherst Libraries have worked hard to establish a great working partnership with the Amherst Senior Center. Programs for all ages are planned; these are advertised by both the library and senior center for the entire Amherst community to attend and enjoy!

Eden Library – submitted by Donna-Jo Webster, Director

Highlights of events and activities at the Eden Library:

- In tune with this year's "Libraries Rock!" Summer Reading theme, Eden hosted several musical-themed events for families this summer. Crowd favorites included a visit from master percussionist John Arrucci, who taught Brazilian

rhythms to an enthusiastic group ranging in ages from 4 to 93, and a fascinating multimedia presentation by music historian Mark Jones on Civil War era bands and bandleaders. We incorporated lots of silliness and singing into storytimes too!

- The authors are coming! The authors are coming! Former Buffalo police detective turned author Lissa Marie Redmond visits Eden Library on Monday, September 24th at 7 p.m., reading excerpts from and discussing her new book, *A Cold Day in Hell*. Eden's Book Club is very excited to sponsor this author visit and sees it as a fantastic way to start another year of interesting book discussions.
- Eden is proud to host not 1 but 2 "indie" author events in October and November. Mystery author Shannon Reber, who pens the somewhat-paranormal Madison Meyer mysteries series, visits to discuss her books and the art of her craft on Wednesday, October 10th at 7 p.m. Neo-retro science fiction author Charles Freedom Long will discuss his out-of-this-world works, which some have compared to those of the legendary Isaac Asimov, during his library appearance on Wednesday, November 14th at 6:30 p.m. Join us!
- Eden's STE(A)M Saturdays continue to delight and awaken the natural curiosity of 5-10 year olds. In the past few sessions, kids have made water cannons with plastic pop bottles and bicycle pumps, created robotic racers out of toothbrush heads and tiny motors, and brought ghostly dry ice "boo bubbles" to life, among other things. We really look forward to the fourth Saturday of every month!

Grand Island Memorial Library - submitted by Bridgette Heintz, Director

Highlights of events and activities at the Grand Island Memorial Library:

August 2018

- Battle of the Books: Grand Island (Team 2) placed second! Thank you to our coaches **Stephanie Pritchard** and **Marie Volpe**, as well as all the kids and their families for working really hard this summer.
- Our Summer Reading program wrapped up this month and included weekly Toddler Times (18 months - 3 year olds), morning and afternoon Preschool Storytime sessions (3 - 5 year olds), Rookie Readers (grades 1 - 2), Page Turners (grades 3 - 6), and our Battle of the Books Teams (teen). There were also weekly Lego Clubs, a special 4-week Sensory Family Storytime session and collaboration with the Grand Island Recreation Department to run a storytime for their preschool summer campers.
- Our End of Summer Party held on August 9th consisted of face painting, crafts, chalk and bubbles outside, an ice cream social hosted by the Friends of the Grand Island Memorial Library, and a visit from Glenn Colton.
- Summer Reading programming numbers for children were as follows: 51 programs, 1,132 attendees.

- For adults, the following programs were offered in August:
 - Knitting Club which meets every other Monday afternoon throughout the year.
 - Book Club which meets the third Monday evening of the month.
 - Intro to Etsy class lead by Vanessa Lauria (10-year etsy veteran and creator of *pidge pidge*).
 - 2-week travelogue session: 'Italian Tapestry' (travelogue of Italy) and 'I Left My Heart in Montedoro' (travelogue of Sicily). Both talks were presented by Librarian **Salvatore Bordonaro**.
 - Lecture entitled 'Past, Present, and Future of the Great Lakes' lead by retired geologist and prior Penn Dixie Executive Director Jerold Bastedo.
- With 13 special adult lectures offered this summer (June - August), there were 211 in attendance.

September 2018

- Children's programming will resume on September 18th and will include morning and afternoon Preschool Storytime sessions, Toddler Time, and the separate Sensory Family Storytime.
- Our MakerSpace is set to open this month and will include a 3D printer in addition to Ozobots, a button maker, an Osmo, iPads, and other fun gadgets. A collaboration with the Grand Island school system teachers will be pursued to see about possible afterschool programming in addition to regular MakerSpace hours. Stay tuned!
- The SPCA Paws for Love 'Tales for Tails' program will pick up again with 4 therapy dogs coming the first Saturday of the month from 1 - 2 p.m. September through December. Children may register for a 15-minute session to read to a dog. They are very good listeners!
- The Friends of the Grand Island Memorial Library will present a local author event with Lissa Marie Redmond on September 20th at 6:30 p.m. She will lead a discussion of her book *A Cold Day in Hell: A Cold Case Investigation*.
- Local Master Gardener Peggy Koppmann will present 'Fall Tasks in the Garden' on Monday, September 24th at 6 p.m.
- Youth Services Librarian **Pamela Edholm** will begin to conduct outreach at Kiddo's Korner Preschool and St. Timothy's preschool class on a monthly basis.

Agenda Item G - Report of the Association of Contracting Library Trustees (ACT)/ Contracting Library Trustee Report. ACT Treasurer Bill Josefiak reported at the September 29th ACT meeting, attorney Peggy Snajczuk will be talking about the contract between the B&ECPL and the 22 Contracting Member Libraries (CML). Assistant Deputy Director Dawn Peters will be reviewing the outline of the CML Directors' Orientation which includes budgets, payroll, construction grants, the process of employing/hiring, and civil service. He thanked former West Seneca Public Library Director Kathy Goodrich for keeping the library open during the expansion project as

well as working to get it completed; welcomed new director Rob Alessi; and thanked System Director Jakubowski, CFO Stone and all the staff who helped in many ways throughout the expansion project process, conveying appreciation.

Contracting Member Library System Liaison Reports -

Grand Island Memorial Library: Trustee Panty reported on the September 6th Grand Island Memorial Library Board of Trustees meeting she attended.

Elma Public Library: Trustee Kelly reported on the August 14th Elma Public Library Board of Trustees meeting she attended. Elma has started a "Library of Things," borrowing non-traditional items; for example, musical instruments. Director Jakubowski commented the System is working with them to get the items entered in the catalog, adding discussions are ongoing with directors on finding new ways to bring people into the libraries and credited Director Tom Carloni for his creativity. Trustee Moore expressed this sounds like a wonderful idea, but questioned loaning out such items as tools and the ramifications of someone getting hurt. Trustee Kelly remarked that tools are not included. Trustee Kelly also mentioned the Elma Public Library's Chair was very pleased with Director Carloni's initiatives to date.

Chair Housh asked trustees to let the Director's Office know if they need a reminder as to their 2018 CML System liaison assignments.

Agenda Item H - Public Comment. There was no public comment.

Agenda Item I - Unfinished Business. Discussion related to a potential change of ownership of the Central Library Fables Café that was to take place under this agenda item was completed under Agenda Item E.3.

Agenda Item J - New Business. Reports of CML Board meetings attended by CML System liaisons discussed during this part of the meeting have been entered under Agenda Item G.

There being no further business, on motion by Trustee Burd with a second by Trustee Amodeo, the meeting was adjourned at 5:09 p.m.

Respectfully submitted,

Kimberly Johnson
Secretary