



## **Building Renaming Policy**

*This policy is for application to those libraries within the City of Buffalo (Central Library and Buffalo Branch Libraries).*

The Buffalo & Erie County Public Library (B&ECPL) may, from time to time, receive requests from the community to rename one of its library buildings after a prominent citizen, organization, or company.

The B&ECPL does not own any of the buildings from which it provides library services and, therefore, will redirect any such requests to the building owner.

The City of Buffalo owns the buildings housing the following libraries, and is responsible for capital improvements there: Crane Branch Library, Dudley Branch Library, East Clinton Branch Library, East Delavan Branch Library, Frank E. Merriweather, Jr. Branch Library, Niagara Branch Library and Riverside Branch Library. The City of Buffalo leases the space which houses the North Park Branch Library.

The County of Erie owns the building which houses the Central Library and is responsible for capital improvements to the building.

For buildings owned by the City of Buffalo: Under Chapter 286 of the laws of the City of Buffalo, requests to rename a City-owned building should be in writing and directed to the Common Council and/or Mayor's office. Written communication is required.

[Enter Name] President  
City of Buffalo Common Council  
65 Niagara Square  
Room 1316  
Buffalo, NY 14202

[Enter Name] Mayor  
City of Buffalo  
65 Niagara Square  
Room 201  
Buffalo, NY 14202

For buildings owned by the County of Erie: Requests to rename a County-owned building should be in writing and directed to the County Executive's Office.

[Enter Name] Erie County Executive  
95 Franklin Street  
Room 1600  
Buffalo, NY 14202

Adopted April 20, 2017 per Resolution 2017-12.