



**New Construction/Library Expansion
Waiver/Partial Waiver of Operating Cost Neutrality Request Form**

This form is for application for all libraries within the Buffalo & Erie County Public Library (B&ECPL) System.

SUBMIT FORM TO: CHAIR, System Board of Trustees
Buffalo & Erie County Public Library
1 Lafayette Square
Buffalo, NY 14203

*LIBRARY: _____

*CONTACT INFORMATION (name, title, e-mail, telephone number):

*PROJECT DESCRIPTION: _____ New Construction _____ Library Expansion

*ESTIMATED OPERATIONAL COSTS: _____

*NEED FOR ADDITIONAL RESOURCE(S): Please explain, in detail, the need for additional operational funds. Attach estimated operational budget increase request to FORM.

NOTE: The B&ECPL Board of Trustees will not approve any proposed project that might enhance the quality of library service in one area at the expense of service in another.

*Signature Library Board President: _____

Date Signed: _____

*Signature Library Director: _____

Date Signed: _____

*Required fields.

FOR SYSTEM BOARD OF TRUSTEES USE ONLY	
Waiver Approved () Full () Partial	Signature: _____
Waiver Denied ()	Title: _____
	Date: _____