

Buffalo & Erie County Public Library

PERSONNEL POLICIES AND PROCEDURES MANUAL

SUBJECT: Holidays

CHAPTER: VII

SECTION: 8

EFFECTIVE DATE: 1/81

REVISION DATE: 1/88, 8/06, Modified for the B&ECPL effective 1/1/15

STATEMENT OF POLICY

The Buffalo & Erie County Public Library observes certain legally recognized holidays and pays its full time and regular part-time employees for time off on these days, in accordance with the provisions of existing collective bargaining agreements and the benefits package for Management/Confidential employees. Supervisory personnel who are responsible for administering holiday time should consult the applicable collective bargaining agreements or the Management/Confidential benefits package, as needed, for guidance.