

Ewell Free Library Board of Trustees Meeting
October 6, 2020 – 7 PM
Via ZOOM meeting platform

Meeting called to order by President Susan Sabers Chapman at 7:03 pm. Present: President Susan Sabers Chapman, Vice President Bill Chapman, Treasurer Joy Insinna, Library Manager Rebecca Moe. Absent: Trustee Renee Nelson.

Item added to the agenda under new business (downstairs computer). Revised agenda approved. (J. Insinna, B. Chapman)

August 18, 2020 minutes approved. (B. Chapman J. Insinna)

Financial Report approved. (B. Chapman, S. Chapman)

Library Manager's Report: The decline in the numbers remain consistent across the system. The closure for the renovations has not seemed to significantly impact circulation.

Association report: none

Communication: Invoice for roofing work was discussed, as amount differed from estimate. Amended invoice approved. (B. Chapman, J. Insinna)

Unfinished business:

- New date for the Association meeting is December 8th at 6:00 p.m. via Zoom. The date will be communicated to members as early as possible to allow for technical assistance.
- Status of construction grant and projects was discussed. The roof, desk, and carpet work have all been completed. Cleaning is in process now with the library scheduled to reopen on Monday (10/12). The only outstanding project remaining is the electronic door opener that needs to be installed. The Library Manager will coordinate with the contractor.

New business: The downstairs computer needs to be replaced at some point due to obsolescence. The Library Manager will get a quote by the next meeting and will monitor its performance in the meantime.

Next board meeting will be Tuesday, December 8, 2020 7:00 pm.

Sue adjourned meeting (B. Chapman, J. Insinna) 7:29 pm.