

Ewell Free Library Board of Trustees Meeting
February 2, 2021 – 7 PM
Via ZOOM meeting platform

Meeting called to order by President Susan Sabers Chapman at 7:05 pm. Present: President Susan Sabers Chapman, Vice President: Bill Chapman, Treasurer: Joy Insinna, Trustee: Wendy Koelbl, Library Manager: Rebecca Moe. Acting Secretary: Joy Insinna

Prior to the agenda being approved:

- a moment of silence was taken for long-standing association member, Sylvia Sabers.
- President Sue Sabers Chapman welcomed Wendy Koelbl as a new trustee. She will fill the open slot that is due to expire in 2022.

Bill Chapman requested that the item discussing the ACT Meeting under New Business be taken first. Amended agenda was approved. (B. Chapman, J. Insinna,)

December 8, 2020 minutes approved. (B. Chapman, J. Insinna)

Financial Report: none

Library Manager's Report: Overall attendance had increased primarily due to the other libraries being closed as a result of the pandemic. It is also worth noting that program attendance has been very good.

Association report: none

Communication: none

Unfinished business:

- Status of constructions grant and projects.
 - o The installation of the automatic door is in process.
- Computers.
 - o 2 new patron laptops have been ordered.

New business:

- Report re: ACT Meeting via Zoom on 12/12/20.
 - o There was a lot of discussion around policies and new state standards. Ewell Free Library policies are currently on the website and any revisions to them will be posted there once approved by the board.
- Open Meeting Policy review. Policy approved (B. Chapman, J. Insinna)
- Disaster Response Policy review. Policy approved (J. Insinna, W. Koelbl; Bill Chapman abstained).

Next board meeting is scheduled for Tuesday, April 6, 2021 7:00 pm.

Meeting adjourned at 7:35 pm. (B. Chapman, J. Insinna)