

Alden Ewell Free Library

Minutes- Board of Trustees

August 6, 2018

President Susan Sabers-Chapman called the Board of Trustees of the Alden Ewell Free Library to order at 7:04 PM. Present: President Susan Sabers-Chapman, Vice President William Chapman, Secretary Tanya Lords-Quinn, Treasurer Joy Insinna, Trustee Carol Dubel, and Library Manager Rebecca Moe.

Agenda approved. (J. Insinna, W. Chapman)

Minutes from previous meeting (6/4/18) approved. (W. Chapman, J. Insinna)

Financial Report:

Presented by Treasurer Joy Insinna, the library's current account balances. The report was approved and filed for audit. (W. Chapman, C. Dubel)

Library Manager's Report:

Presented by Library Manager, Rebecca Moe. Numbers are up! Programs were a big hit with patrons and families. All feedback has been wonderful and positive from patrons.

Association Report:

Alden Ewell Free Library's newsletter went out. Again, all feedback has been positive.

Communication:

None

Unfinished Business:

Discussion about the library's insurance policy. Jeannine Doyle, from The System (downtown) is now in charge. Policy has been sent to President S. Sabers-Chapman and appears there is a \$5,000 coverage on potential theft by an officer. This comes from The System and is not an expense to us. We do have officer coverage thru Elwood Jordans. Jennifer Urbanski, from Elwood Jordans, could give a small credit, if we decide to omit this extra coverage. This coverage is found under Directors and Officers Employment Practice/ Fiduciary Liability. Cost per year is \$250. Tabled for further discussion for October's meeting.

New Business:

A: BECPL 2018 Contracts, reviewed by Jamie. Everything appears to be in order. Approved. (W. Chapman, C. Dubel)

B: Landscaping/ labor donation by Shani Jones and pachysandra (ground cover) donated from the Warsaw Library's grounds. We are overwhelmed by such a generous gift.

C: Streetscape grant- President S Sabers-Chapman and W. Chapman met with Alden's DPW Superintendent Keith Sitzman, on 8/3/18. Upgrades to be made in front of library, grant funded thru Village. The Village is putting out to bid- stamped concrete side walk in front of library, and hopefully

stamped concrete to cover dirt area located between side walk and street gutter. Potentially, work should begin in 1-2 months. We will be notified before work begins.

D: Book Sale Room: Tibor Stotz (Boy Scouts' leader) will try to get a scout this fall, to help with painting.

E: Senior Citizens: Donation to be at their 9/12 /18 meeting.

Next meeting: October 8, 2018 at 7:00 PM

Meeting adjourned at 7:41 PM (C. Dubel, J. Insinna)

Minutes respectfully submitted by Secretary Tanya Lords-Quinn