

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING FEBRUARY 4, 2014

PRESENT: Jackie Haderer, Mary Truby, Mari Grennell, Jack Kuebler, Donna Nagel, Diane Volker

Jack opened the meeting at 6:05PM. Jackie moved to accept the Agenda, seconded by Diane, motion carried. Donna moved to accept the minutes of the previous meeting, seconded by Mari, motion carried.

TREASURER'S REPORT Jackie presented the Treasurer's report for the December, explaining that the check to the Village will not be cashed until there is money in the account to cover it, from the grant. Diane moved to accept, seconded by Mari, motion carried.

CORRESPONDENCE A notice of ACT dues of \$20.00 was received. Also a letter from the Town of Evans, with copies of the contract to be signed stating that we received the \$2,250.00 they give to the library. A request from the state for the balance of the paperwork on the grant was received, which has been taken care of.

PROGRAMS On Saturday February 8, there will be a focus group meeting at our library, "Community Perspectives." Preschool story time resumes on February 12. On February 15, Art Services Initiative will hold a program on Buffalo Architecture, and one on February 22 on Shakespeare and Shakespeare in Delaware Park. A program on Internet basics will be held February 21.

CENTRAL NEWS We will offer privacy screens for the computer to the patrons who complained about lack of privacy.

STAFF Held a program last Saturday on the Wizard of Oz, with 15 children attending.

CIRCULATION is "terrible" except for wifi use.

Diane's term as Trustee has expired. Jackie nominated her to fill another term, seconded by Donna. There were no other nominations, and she was elected to another term.

ELECTION OF OFFICERS Diane nominated Jack for President, seconded by Mari. No other nominations, and one unanimous ballot cast for him. Jackie nominated Sally Needham for Vice-President, seconded by Diane. No other nominations, one ballot cast for her. Donna nominated Jackie for Treasurer, seconded by Diane, no other nominations, one ballot cast for her. Donna nominated Diane for Secretary, seconded by Jackie, no other nominations, and the president (Jack) cast one ballot for her for Secretary.

CONCERNS Jack has talked to the two people who made the complaint. We will offer them privacy screens.

Jackie moved to pay the ACT dues of \$20.00, seconded by Donna, motion carried.

Next meeting will be March 4.

We discussed the next Harvest Dinner, and decided to use the profit for a scholarship fund this year, as the new room is completed. Jackie moved to adjourn, seconded by Diane, meeting adjourned.

Respectfully submitted,

Diane Volker

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING MARCH 4, 2014

PRESENT: Jack Kuebler, Sandy Hooe, Carole Kin, Diane Volker, Sally Needham, Donna Nagel, Mary Truby, Mari Grennell.

Jack opened the meeting at 6:10PM. Sally moved to accept the Agenda, seconded by Donna, motion carried. Mari moved to accept the minutes of the previous meeting, seconded by donna, motion carried. The Treasurer's reports were presented. Mari made a motion to accept, seconded by Sandy, motion carried.

CORRESPONDENCE We received a check for \$2250.00 from the Town of Evans and it was deposited. We will send a thank you. A notice of a Trustee Workshop to be held downtown was received.

PROGRAMS There will be a book signing for Our Sons, Our Heroes on March 7, and one for Battlefield Business March 13. A program on Microsoft Word Basics will be held March 22. Preschool Story time continues. Three programs supported by Arts Services Initiative will be held March 8, March 15, and March 29.

CENTRAL NEWS Mr. Moon, former Director of the library, passed away.

There was a discussion of new furnishing needs, a rug, bookshelves, and a new desk or top, for when we go to self checkout.

STAFF All is ok.

CIRCULATION is low this month.

OLD BUSINESS Paperwork for completion of the grant was re-sent, as they claimed it was not received. We have received \$106,714.00 so far.

Privacy screens have been offered to patrons who complained, none asked for or declined.

We will receive a donation from the Town for their Dress Down Day.

NEXT MEETING will be April 1.

We discussed further the idea of a scholarship from the Harvest Dinner money this year.

Respectfully submitted,

Diane Volker

Minutes of May 6, 2014 Meeting of the Board of Trustees of the Angola Public Library

Meeting called to order at 6:05 p.m. by President Jack Kuebler.

Present: Jack Kuebler, Carole Kin, Mary Truby, Mari Grennell, Donna Nagel, Jackie Haderer.

Absent: Diane Volker, Sandy Hooze, Sally Needham.

Motion to accept the agenda: motion made by Jackie Haderer, seconded by Donna Nagel.
Motion carried.

Motion to accept the minutes of the previous meeting: no minutes as secretary not in attendance.

Treasurer's Report: attached. Motion to accept made by Donna Nagel, seconded by Jack Kuebler. Motion carried.

Correspondence:

- 1) Request from Village of Angola: there is interest due on the bond anticipation note in the amount of \$912.16 for the addition. See "New Business"

Library Status Reports:

Programs: Stuffed animal stories, May 8; technology training, May 16; Google It, May 19. The Easter Bunny visited the library.

Central News: nothing this month.

Staff Report: Everything is good.

Circulation Report: down everywhere.

Purchases and Needs: no purchases. Fire extinguishers are now available. Bike rack is broken, will ask Ray to repair. Needs: chair rail for the new room-library will purchase and ask for volunteer to install.

Old Business:

Grant completion check delivered to Village of Angola at a board meeting.

New Business:

Hot Dog Sale: June 6 from 11 a.m. to 2 p.m. Jack will send a letter asking to use the parking lot next door for the sale.

Baked goods sale: Diane and Donna will chair bake sale. Cookies and brownies sold well last year.

Entertainment: Mary Truby will check what we did last year—possibly have Linda Giancarlo sing. Banjo band is interested in playing.

Book Sale: We don't have enough books to do it this year. Possibly sell media instead: movies, cds.

Golf Tournament: on hold.

Harvest Dinner: October 25, 2014.

CD at Lake Shore Credit Union. Recommendation of treasurer is to roll over. Motion made by Mari Grennell, seconded by Donna Nagel. Motion carried.

Village request payment of \$912.16 to pay for interest on bond anticipation note for the addition. Discussion to pay out of private funds. Motion made by Donna Nagel, seconded by Mari Grennell. Motion carried.

Annual Report. Will be displayed on the front desk for the public to see.

Pennysaver Ad. Suggestion to put in a monthly ad with programs. Mary will check on the price. If the price is under \$300 per month, motion made to go ahead. Motion made by Jack Kuebler, seconded by Donna Nagel. Motion carried.

Concerns:

There is a smell coming from the bathroom in the addition. Jack suggested putting water in the floor drain. It seems to have taken care of the problem.

Next meeting, June 3, 2014, 6 p.m.

Adjournment: Motion made at 7 p.m. by Donna Nagel. Motion carried.

Submitted by Mari Grennell for Diane Volker, Secretary

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING JUNE 3, 2014

PRESENT: Jack Kuebler, Jackie Haderer, Donna Nagel, Mary Truby, Carole Kin, Diane Volker, Mari Grennell.

Jack opened the meeting at 6PM. Diane moved to accept the Agenda, seconded by Jackie, motion carried. Donna moved to accept the minutes of the previous two meetings as written, seconded by Jackie, motion carried. Jackie presented the Treasurer's reports. She also had the Grant status report available to be filed. Mari moved to accept the Treasurer's report,, seconded by Diane, motion carried.

CORRESPONDENCE We received a letter from the Village, thanking us for paying off the bond for the expansion project. The permit for the Hot dog Sale June6, and Dept. of health permit were received. A donation of \$250.00 was received from Farnham, which was deposited and a thank you note was sent. Jack suggested we ask donors to write on any checks, Angola Public Library, Private Funds.

PROGRAMS Beaver Meadow Audubon Center will present Cold Blooded Creatures June 19; Editing digital Photos on June 12; Legislator Mills' Hot dog Sale Fundraiser will be June 6. Preschool Storytime resumes June 25. Mary showed us the ad in the Penny Saver, "what's Happening at the Angola Public Library. It will be placed once a month the last week of the previous month with information, and costs \$62.00.

CENTRAL NEWS None to report.

STAFF ok.

CIRCULATION is higher this month.

PURCHASES Mary and Dave picked out wood and stain for the chair rail, which will be installed after Mary's hernia operation next week. We need a new typewriter for the office.

HOT DOG SALE JUNE 6 Karen from Mr. Mills office requested we set up two tables with tablecloths, four to six chairs, and a garbage pail and plastic bag, which will be done. At the same time, there will be a used media sale inside the library, with free magazines, and an art activity for children.

The idea of a Golf tournament Fundraiser has been tabled for now. Harvest Dinner will be October 25. Next meeting will be AUGUST 5.

Mari moved to adjourn, seconded by Jackie, meeting adjourned.

Respectfully submitted, Diane Volker

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING AUGUST 26, 2014

PRESENT: Jack Kuebler, Diane Volker, Carole Kin, Mary Truby, Donna Nagel, Sally Needham.

Jack opened the meeting at 6PM. Diane moved to accept the Agenda, seconded by Sally, motion carried. Donna moved to accept the minutes of the previous meeting as written, seconded by Sally, motion carried.

Mary passed out the Treasurer's reports, as Jackie was out of town. Diane moved to accept, seconded by Sally, motion carried.

CORRESPONDENCE A construction grant application was received, which Jack will look over. We received a request for a donation from the Angola Fire Dept., but we do not donate as we are a non-profit. Jack said he will go to the meeting regarding raises and benefits for small library directors. Mary showed us the System's annual report, which contained a picture of Carol Borreson.

PROGRAMS September 13 from 1-4PM, "Book a Trainer", which is a one on one for 45 minutes with a computer expert on the topic of your choice from the list. The Preschool program starts again on September 24. On September 30, the Bookmark sticker contest will end and a drawing will be held for the grand prize.

STAFF All good.

CIRCULATION Up a bit in the summer, also computer usage.

PURCHASES Mary would like to purchase more children's cushions. Donna moved to purchase a dozen cushions, for whatever the best price and quality Mary finds. Diane seconded the motion, motion carried.

HARVEST DINNER October 25 We agreed to go back to a price of \$20.00 presale, and \$25.00 at the door. Judy Woodman is working on owl centerpieces. Assignments were passed out. Afghan raffle tickets are ready for sale.

Diane moved to adopt and sign the conflict of interest policy after correction the date to today's. Sally seconded the motion, motion passed.

The contract paperwork has the incorrect date on it and will be returned for correction before we sign it.

NEXT MEETING will be Tuesday October 7at 6PM.

Donna moved to adjourn, seconded by Sally, meeting adjourned.

Respectfully submitted, Diane Volker

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING OCTOBER 7, 2014

PRESENT: Jack Kuebler, Mary Truby, Sally Needham, Sandy Hooze, Jackie Haderer, Donna Nagel, Diane Volker.

Jack opened the meeting at 6PM. Donna moved to accept the Agenda, seconded by Sandy, motion carried. Jackie moved to accept the minutes of the previous meeting as written, seconded by Sally, motion carried. Jackie presented the Treasurer's report. Sally moved to accept, seconded by Diane, motion carried.

CORRESPONDENCE: A thank you note from Bill Krebs of the Springville Senior Book Club for allowing them to meet in the new room to discuss the Angola Horror.

PROGRAMS: September was Library Card Month, adults received a pen and children a toy for joining. Read Down Your Fines; Summer Reading Contest with online reviews, Adult winner was Tammy Lagowski and the child winner, Noah Bialaszewski; The Bookmark Contest; A Family History program was held Oct. 6; Multicultural Masks by Explore and More will be Oct. 16: Read for the Record book will be Bunny Cakes, with pictures to color; Preschool Story time. Sept. 24 to Oct. 15. In November will be Creatures of the Night and December, the graham cracker houses by Explore and More.

CENTRAL NEWS: They brought the stuff for the self-checkout and are sending a team to do the books.

STAFF is good.

CIRCULATION down a bit.

PURCHASES We purchased the children's cushions for \$182.52, and Central refunded the money to us. We want to start a Lego Club, and they will purchase the Legos.

HARVEST DINNER So far, \$107.00 in raffle tickets for the afghan sold, and five dinner tickets. Basket requests sent out. Mary's granddaughter will wear the library's owl costume from Central and be Rita Book at the dinner. Sally placed two ads in the Penny Saver, and articles in the Dunkirk Observer and Hamburg Sun. Flyers are made up. Judy Woodman is doing the decorations. Diane and Donna getting volunteers to make desserts.

Jackie, Sandy and Jack signed the disclosure statements.

Donna moved to accept a request from Lori Szewczyk of Evans Brant Citizen's for Responsible Choice to use the room on Nov. 13, seconded by Sally, motion carried. Mary mentioned the staff is now aware of the paperwork to hand out if requests come in.

Next meeting will be December 2. Donna moved to adjourn, seconded by Jackie, meeting adjourned.

Respectfully submitted, Diane Volker

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING DECEMBER 2, 2014

PRESENT: Jack Kuebler, Jackie Haderer, Mari Grennell, Donna Nagel, Diane Volker, Mary Truby.

Jack opened the meeting at 6:05PM. Diane moved to accept the Agenda, seconded by Donna, motion carried. Mari moved to accept the minutes of the previous meeting as corrected, seconded by Donna, motion carried. Jackie passed out the Treasurer's reports for September and October.. Mari made a motion to accept, seconded by Diane, motion carried.

CORRESPONDENCE An e-mail was received notifying us that the library has received \$7,000.00 from Mark Grisanti.

PROGRAMS Monday December 8, Inventions Out of Junk; December 4, Graham Cracker Houses by Explore and More; December 11, Kindle Fire Basics.

CENTRAL NEWS They will be doing the RFID(self check-out) work for us, but the two employees have quit, so they will have to be replaced first. We discussed extending the counter with a bookshelf for now.

STAFF doing fine.

CIRCULATION was doing good until the storm hit!

PURCHASES Judy found a bookcase to purchase to extend the counter. Jackie moved to make the purchase for \$163.99, including any shipping. Donna seconded the motion. Motion carried.

The library received Legos from Central and after the holidays will start a Lego Club.

HARVEST DINNER Profit so far is \$2681.61, although we haven't yet received a bill from the Fire Dept. for use of the hall. All other bills have been paid.

NEXT MEETING will be January 6, election of Trustees and officers.

CONCERNS Mary said during the storm, the village would not respond to her calls to let her know if the building was safe to open. Discussion followed, that Carole Kin, as our liaison, should bring that up to the Village Board. Mary also would like more leeway on the two week paperwork time for those seeking to use the new room. Discussion followed, but things remain as is for now.

Jackie moved to adjourn, seconded by Diane. Meeting adjourned.

Respectfully submitted, Diane Volker