

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING JANUARY 6, 2015

PRESENT: Jack Kuebler, Mary Truby, Sally Needham, Donna Nagel, Diane Volker. Jack opened the meeting at 6PM. Donna moved to accept the Agenda after correcting the date for the next meeting to February 3. Sally seconded the motion, motion carried. Jack moved to accept the minutes of the previous meeting as written, seconded by Sally, motion carried. There were no Treasurer's reports.

CORRESPONDENCE Jack read a letter from Donna saying she will not be able to accept another term at this time, due to extreme family commitments. Sally moved to accept her resignation, with regrets, seconded by Diane, motion carried. Donna will keep the library key she has to open for Book Club, and Mary will get the keys for board members who said they don't have one.

PROGRAMS Monday, January 26, will be the first meeting of the children's Lego Club; February 2, iPad basics program. January 27, Book a Technology Trainer

CENTRAL NEWS The RFID will not be put in until March.

STAFF is fine.

CIRCULATION the same.

PURCHASES The bookshelf was not purchased, since the shipping was more than the price of the bookshelf.

Nominations were held and nominations for new terms as Trustees were Sally Needham, Jackie Haderer, and Sandy Hooze. Jack moved to accept the slate, seconded by Sally, motion carried, and they were unanimously elected as Trustees. Diane nominated Jack for President, and since there were no other nominations, he was elected. He moved to elect as Vice President, Sally Needham; Treasurer, Jackie Haderer; Secretary Diane Volker. Sally seconded, and with no other nominations they were elected. We were reminded to get sworn in as Trustees and Officers at the Village Hall. It was agreed that Sally would ask Barb Schmitt if she was interested in being a Trustees to replace Donna.

NEXT MEETING will be February 3, 2015

Sally moved to adjourn, meeting adjourned.

Respectfully submitted,

Diane Volker

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING FEBRUARY 3, 2015

PRESENT: Jack Kuebler, Mary Truby, Jackie Haderer, Sally Needham, Mari Grennell, Sandy Hooge, Diane Volker, Barb Schmitt.

Jack opened the meeting at 6PM. Diane moved to accept the Agenda, seconded by Sally, motion carried. Sally moved to accept the minutes of the previous meeting as written, seconded by Jackie, motion carried.

TREASURER'S REPORTS Jackie presented her reports. Sandy moved to accept the Treasurer's reports, seconded by Mari, motion carried. We received a check for \$7,000.00 from Mark Grisanti for the lift we are going to install. Also an agreement was signed by Jack and Keith Dash, Town Supervisor, for the \$2,250.00 stipend the library receives from the Town of Evans.

CORRESPONDENCE: A letter that the \$20.00 ACT dues need to be paid. An announcement of the ACT workshop on March 24 for any interested.

PROGRAMS: The Lego Club has begun meeting and is very popular. The theme was "Winter." They will meet once a month. The Preschool program will resume the second week of February and go through Spring. There was an ipad class yesterday, but attendance was only five out of the eleven that signed up, probably due to the inclement weather.

CENTRAL NEWS: The self checkout desk is here and will begin this month sometime. Central sent a crew out to code all the books. The security gate will go up in March.

STAFF doing ok.

CIRCULATION is pretty good for winter.

PURCHASES none

HARVEST DINNER All expenses are now paid and the profit was \$2,281.61. Mari moved that we hold this Fall's dinner on October 24, seconded by Sally, motion carried.

NEW BUSINESS Sandy moved to pay the \$20.00 ACT dues, seconded by Jackie, motion carried. Diane moved to elect Barb Schmitt as our new Trustee, seconded by Sally, motion carried. Jack asked those who haven't done so to get sworn in at the Village Hall.

NEXT MEETING will be March 3.

Sandy moved to adjourn and meeting adjourned.

Respectfully submitted, Diane Volker

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING MAY 5, 2015

PRESENT: Jack Kuebler, Mari Grennell, Carole Kin, Sally Needham, Sandy Hooge, Barb Schmitt, Diane Volker, Jackie Haderer.

Jack opened the meeting at 6:07PM. Diane moved to accept the Agenda, seconded by Mari, motion carried. Minutes for March could not be approved, as Mary Truby had them and she was unable to attend. There was no meeting in April.

Jackie presented the Treasurer's reports. Sandy moved to accept, seconded by Barb, motion carried.

CORRESPONDENCE: Jack received a copy of the letter Mary Jean Jakobowski sent to Mark Grisanti thanking him for the \$7, 000.00 donation to our library. An e-mail was sent notifying us that the county board has appointed Michael Amadeus as our liaison, and will will be attending some of our meetings.

NO STAUS REPORTS

HARVEST DINNER will be October 24th. We discussed assignments. Barb will do desserts with Diane to replace Donna. The rest are the same as last year for now.

HOT DOG SALE will be June 19, 11-2. Diane will contact members for donations of brownies or cookies.

Sally and Sandy were reminded to take the Oath of Office.

NEXT MEETING will be June 2.

Sally moved to adjourn and meeting adjourned.

Respectfully submitted,

Diane Volker

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING JUNE 3, 2015

PRESENT: Jack Kuebler, Mary Truby, Carole Kin, Janeen Avery (Deftone Pictures Studio), Sally Needham, Sandy Hooe, Jackie Haderer, Barb Schmitt, Diane Volker.

Jack opened the meeting at 6:01 PM. Sandy moved to accept the Agenda, seconded by Sally, motion carried. The minutes of the February meeting were presented. Barb moved to accept, seconded by Sally, motion carried. Jackie moved to accept the minutes of the May meeting as written. Sandy seconded the motion, motion carried.

Jackie passed out the Treasurer's report. She pointed out that the \$700.00 bill paid to Stroud Electric will be reimbursed by Central, as it was for the new check-out system. A coffee pot was purchased for \$26.82, and the Penny Saver ad was 62.50. Diane moved to accept the report, seconded by Barb, motion carried.

CORRESPONDENCE Legislator Mills received a letter of complaint from Art Stebbins regarding his claim of inconsistencies in printing fees and fines within the system. He sent it to Mary Jean Jakobowski. She sent a memo to all libraries reminding them of the fees, which are consistent in the system. Mary Grennell is retiring from teaching, and Mary Truby will send a card from the board and staff. Jack received a phone call from Mary Jean saying a patron had complained about the "Gestapo staff" regarding use of cell phones in our branch. (We think it was Art again.)

PROGRAMS Wondermakers, June 26 at 6PM. The used book and media sale will be June 18, 19 and 20. The hot dog and dessert sale will be June 19. We will set up for that at 10AM. All Oaths of Office are done now.

A request has been made to film a part of a movie at the library on July 18 from 3 until about 11PM. It will be a scene of a book signing, nothing wild. Janeen Avery brought a contract for signing. Jackie moved that it be signed by Jack after the spelling of his name is corrected. Sally seconded the motion, motion carried.

NEXT MEETING will be July 7.

Sandy moved to adjourn, seconded by Sally. Meeting adjourned.

Respectfully submitted,

Diane Volker

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING JULY 7, 2015

PRESENT: Jack Kuebler, Carole Kin, Mary Truby, Jackie Haderer, Mari Grennell, Barb Schmitt, Diane Volker, Sally Needham, Sandy Hooge.

Jack opened the meeting at 6:02PM. Diane moved to accept the Agenda, seconded by Barb, motion carried. Barb moved to accept the minutes of the previous meeting as written, seconded by Jackie, motion carried. Jackie presented the Treasurer's report for March and April. Mari made a motion to accept, seconded by Diane, motion carried.

CORRESPONDENCE Mari thanked us for the retirement card.

PROGRAMS The preschool program has started. Lego program continues. Mary said it is hard to get people to attend. Only eight attended the Wondermakers program. Discussion of how to improve attendance using Facebook and social media like the If you Grew Up in the Town of Evans site. Science Heroes and Magnet Fun program will be July 13 at 6:30.

CENTRAL NEWS Jack needs to sign the proposed budget. Diane moved to approve, seconded by Sally, motion carried and Jack signed it.

STAFF Everything ok. Mary injured her foot at work when she fainted. We decided she needs to fill out an accident report and she said she will do so.

CIRCULATION is way down. The school sent grade level summer reading lists, which have been posted.

PURCHASES Mary would like to purchase a mobile book cart for \$110.00, provided the shipping is not outrageous.

HARVEST DINNER is all set for October 24 at Evans Center Fire Hall.

HOT DOG SALE Book sale netted \$350.10. Donations of \$460.00 were made, including two large ones from Angola Village Commons and Katra Trucking. Jack will send them thank you notes.

Cookies made \$70.00. Mr. Mills will be here on July 17 to present the check for the hot dog sale at 10AM. Anyone who can please attend.

NEW BUSINESS Diane moved to approve the purchase of the book cart, seconded by Sally, motion carried. Jack signed the contract with Def-Tone Movie company. The movie will be filmed here July 18 after hours. We decided to pay any staff who is willing to be here and oversee that.

CONCERNS The child porn incident is still under investigation by the police, and Sean is banned from our branch until it is resolved.

NEXT MEETING will be August 4th.

Diane moved to adjourn, seconded by Sally, meeting adjourned.

Respectfully submitted, Diane Volker

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING AUGUST 4, 2015

PRESENT: Jack Kuebler, Carole Kin, Mary Truby, Jackie Haderer, Mari Grennell, Sally Needham, Barb Schmitt, Diane Volker, Sandy Hooge.

Jack opened the meeting at 6:03 PM. Sandy moved to accept the Agenda, seconded by Diane, motion carried. Barb moved to accept the minutes of the previous meeting as written. Sally seconded the motion, motion carried.

TREASURER'S REPORT Jackie presented the report for June. She pointed out that we received the reimbursement of \$700.00 for the self check-out from the County, which was deposited. Diane moved to accept the report, seconded by Mari, motion carried.

CORRESPONDENCE None

PROGRAMS Mary said the movie filming went well. Jack said we should see if the company would donate to the Harvest Dinner. The children's program is over for the summer. Lego Club still meeting. Monday August 24, from 6 to 8PM is a program on iPad basics. On August 27, at 6PM, author Dottie Rexford, with talk about her latest book, titled Cora Pooler.

CENTRAL No news.

STAFF Shelby had her baby, a girl, a month early, but both are doing fine.

CIRCULATION Not good except for computer and wifi use. Jack said he would like to see e books taken out credited to the branch where the card was issued.

PURCHASES The mobile book cart has been purchased. Central is going to buy us an iPad for library use, for 3D books etc.

HARVEST DINNER October 24, for money toward general maintenance of the library.

HOT DOG SALE June 19 was a tremendous success. We received \$460.00 in donations, \$70.00 for cookie sale, \$350.10 for the Book sale, and Rep. Mils donated \$1290.00.

NEW BUSINESS Sandy is looking into “Burma Shave” type signs to draw attention to the library. Places to put them might be Highland School area, AJ Schmidt School, coming out of Farnham, Allen Electric on Rt. 20. Jack suggested we purchase a TV and have a raffle, but you must check out a book to buy a ticket.

NEXT MEETING will be September 1.

Sandy moved to adjourn, seconded by Sally, meeting adjourned.

Respectfully submitted,

Diane Volker

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING SEPTEMBER 1, 2015

PRESENT: Jack Kuebler, Carole Kin, Mary Truby, Jackie Haderer, Sally Needham, Barb Schmitt, Sandie Hooge.

Jack opened the meeting at 6:00 PM. Sandy moved to accept the Agenda, seconded by Barb, motion carried. Sandie moved to accept the minutes of the previous meeting as written. Sally seconded the motion, motion carried.

TREASURER'S REPORT Jackie presented the report for July . Barb moved to accept the report, seconded by Sally, motion carried.

CORRESPONDENCE None

PROGRAMS Monday August 24, from 6 to 8PM was a program on iPad basics. On August 27, at 6PM, author Dottie Rexford did a talk and book signing on her new book, titled Cora Pooler. Mary said it was excellent, but not well attended.

CENTRAL No news.

STAFF Shelby is returning to work after Labor Day.

CIRCULATION Not good except for computer and wifi use.

PURCHASES The iPad from Central has arrived. It has very good 3D images.

HARVEST DINNER October 24, for money toward general maintenance of the library.

HOT DOG SALE June 19 was a tremendous success. We received \$460.00 in donations, \$70.00 for cookie sale, \$350.10 for the Book sale, and Rep. Mills donated \$1290.00.

NEW BUSINESS Sandie is still looking into "Burma Shave" type signs to draw attention to the library. Two sources might be On the Mark Signs and Evenhouse Printing.

We will be getting a donation of \$2500.00 from David D. Pietro, Assemblyman.

NEXT MEETING will be October 6.

Sandy moved to adjourn, seconded by Sally, meeting adjourned.

Respectfully submitted,

Sandie Hooge (Typos by Diane Volker)

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING OCTOBER 6, 2015

PRESENT: Jack Kuebler, Carole Kin, Mary Truby, Jackie Haderer, Sally Needham, Barb Schmitt, Diane Volker, Mari Grennell.

Jack opened the meeting at 6:07PM. Diane requested we add an item to the Agenda under old business, Use of the New Room. Barb moved to accept the amended Agenda, seconded by Sally, motion carried. Sally moved to accept the minutes of the previous meeting as written, seconded by Barb, motion carried. Jackie presented the Treasurer's report. Mari moved to accept, seconded by Diane, motion carried.

CORRESPONDENCE We received a letter from Laura Glass, Tonawanda Friends of the Library Group asking would we be interested in a website set up for Friends Groups.

PROGRAMS Mary reported the iPad program last month had to be cancelled, as only one person signed up, and they need at least three. The Preschool program had eight the first week, none the second. Shelby has set up a Facebook page for the Library. Jayden West won the drawing for the Bookmark program. Mary sent an article with his picture to the Penny Saver, but it hasn't been published yet. October 15 is a program on computer basics, October 16, Harold Dumain will speak on his mystery novel, The Emerald, and October 19 there will be a program for kids 6-10, Sensational Sound.

CENTRAL NEWS, none.

STAFF is good. Shelby is back.

CIRCULATION down except for computer and wifi use.

PURCHASES AND NEEDS Mary said the main part of the library needs new carpet and shelving, which we can use the renovation fund to do. Jack requested Mary check to see which are the slowest two weeks, when we could do renovations.

HARVEST DINNER Assignments handed out. We will have to set up on Saturday, 1:00, as the building is in use on Friday. Cala's is planning on 125 dinners, at \$13.00 each. Sally has put ads in the Penny Saver. We have some basket donations already.

USE OF NEW ROOM We discussed reasons the community is not using it much. Diane moved that we allow Mary to fill in the form over the phone when a request is received, and tell the person responsible for signing they must come in to the library and sign it, and also read the rules and sign that they did so, no later than one day before the first use. And that Mary be given the authority to approve the use, at her discretion. Sally seconded the motion, motion carried.

NEXT MEETING will be December 1.

Sally moved to adjourn, meeting adjourned.

Respectfully submitted, Diane Volker

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING DECEMBER1, 2015

PRESENT: Jack Kuebler, Mary Truby, Sally Needham, Barb Schmitt, Mari Grennell, Sandy Hooge, Diane Volker.

Jack opened the meeting at 6:05 PM. Sandy moved to accept the Agenda, seconded by Sally, motion carried. Barb moved to accept the minutes of the previous meeting as written, seconded by Sally, motion carried. There was no Treasurer's Report.

CORRESPONDENCE: A notice of the December 5 ACT meeting was received.

PROGRAMS: December 10, Explore and More will present Make a Graham Cracker House. December 11 will be a program on eBooks and eReaders. December 14, Family Story Time, Frosty and Friends. December 28, Lego Club will meet.

CENTRAL Mary said she is being pressured by both Central and Sean to have the computer situation resolved. The hold-up is with the police evidence processing department.

STAFF We have a new Page, Darcy Paradiso.

CIRCULATION Still down but improving.

PURCHASES AND NEEDS The laptops are dated, batteries won't hold a charge. We will look into funding and also the lifespan of laptops.

HARVEST DINNER We took in \$191.00 on Afghan Raffle, \$2030.00 on dinner tickets, \$310.00 in donations and \$630.00 on the Basket Raffle. Bills were: Fire Hall, \$445.00; Cala's, \$1300.00; Publicity, \$151.40, and the Thank you in Penny Saver, \$87.72. So we made a profit of \$1,176.88. We discussed letting it be known for next year beer and pop included, and doing the centerpiece give away differently.

Jackie, Sally, and Sandy's terms are expiring. Jack asked Mary to put a notice in the Penny Saver saying Merry Christmas from the staff and Board.

NEXT MEETING will be January 5.

Respectfully submitted,

Diane Volker