

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING FEBRUARY 5, 2019

PRESENT Jack Kuebler, Jenn Page, Jackie Haderer, Patty Friend, Sally Needham, Barb Schmitt, Diane Volker.

Jack opened the meeting at 6:04. Patty moved to accept the Agenda, seconded by Sally, motion carried. Barb moved to accept the minutes of the previous meeting as written, seconded by Sally, motion carried. Jackie presented the Treasurer's report for December. Diane moved to accept, seconded by Patty, motion carried.

CORRESPONDENCE A notification of the ACT worksop March 2 was received.

PROGRAMS Jenn said January is slow. Book a Trainer was the only program. A children's program will start in a few weeks.

CENTRAL Jenn received a memo from Ken Stone that the contract extension is in effect. Also she received a 2% raise.

STAFF We have a new page, Ashlee Mccauley.

CIRCULATION is low for January, a the weather has been so stormy. WIFI is up by 31% for the year. Computer use and door count for the year are down by 4%.

PURCHASE AND NEEDS Nothing needed at this time. Candy bar sales since February 2017 profit is \$443.00.

CHILDREN'S ART DISPLAY holders still need to be installed.

SECURITY CAMERAS are installed and training will be done in the next week or so.

ROOF GRANT REQUEST looks hopeful. Ken Stone contacted us for additional information.

LED light bulbs were put in the fixtures in the basement by staff.

EXTERIOR ART WORK Haven't heard anything further.

BASEMENT WATER PROBLEM Ever Dry said they only do residential work.

ROAD CONSTRUCTION is being planned for North and South Main Streets, and may disrupt operations at the Library. No dates yet.

NEXT MEETING will be March 5.

Meeting adjourned.

Respectfully submitted,
Diane Volker

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING MARCH 5, 2019

PRESENT Jack Kuebler, Mari Grennell, Jackie Haderer, Sally Needham, Patty Friend, Diane Volker, Jenn Page.

Jack opened the meeting at 6:05PM. Jackie moved to accept the Agenda, seconded by Sally, motion carried. Patty moved to accept the minutes of the previous meeting. Sally seconded, motion carried. Jackie presented the Treasurer's report. Mari moved to accept, seconded by Sally, motion carried.

CORRESPONDENCE A request was received through Mary Jean Jacobowski that Senator Jacobs's office would like to know how we are planning to spend the \$10,000.00 Bullet Aid money. We will let them know we will be using it to replace unsafe shelving.

ACT WORKSHOP Jenn attended the workshop. She learned the new NYS Library minimum standards will be in effect as of January 2020 or 2021. NYS law will mandate three hours of training for Trustees. It is possible attending an ACT meeting could count toward training. Sexual harassment training may be required for Board members. She said some libraries are creating a "library of things" to loan out. We discussed the idea of loaning yard games.

PROGRAMS The February program featuring the works of author Jan Thomas, for age 3-6, was cancelled due to weather and rescheduled for March 13. Other programs will be March 22, the movie Ralph Breaks the Internet; Create Your Own Book, April 10; and Book a Technology Trainer April 13.

CENTRAL No news.

STAFF All is good.

CIRCULATION Door counts are down so far this year, also computer use is down, but circulation is a bit better than last year so far.

PURCHASES Jenn will look into new shelving. Jenn said people have been asking if we need volunteers. She is putting together a list of volunteer jobs such as cleaning book covers, putting up fliers or plant care.

OLD BUSINESS Children's art work holders still need to be installed. No news on the exterior art work project, or the basement water issues.

ELECTION OF TRUSTEE Diane Volker's term has expired. Sally nominated her to run again, seconded by Jackie. Since there were no other nominations, Jack cast a single ballot for her.

ELECTION OF 2019 OFFICERS Mari made a motion nominating a slate of the current officers, seconded by Sally, motion carried. No other nominations. Officers for 2019 will be: President, Jack Kuebler; Vice-President, Barb Schmitt; Treasurer, Jackie Haderer; and Secretary, Diane Volker.

ROAD CONSTRUCTION No date yet as to when it will begin.

RULES OF CONDUCT CHANGES After a discussion, Mari moved to change the wording in #2 to "no printing of a sexual, violent or disturbing nature will be allowed," and adding to #11 regarding smoking adding "within 100 feet". Sally seconded, motion carried. A sign will also be put up with the new printing rule.

BY-LAW CHANGES Mari moved to apply the following changes: seven trustees shall be from the library service area; term will be five years or the balance of the term of a vacated trustee position; vacancies among the officers or trustees shall be filled by a majority vote of the board for the balance of the vacated term. Sally seconded the motion, motion carried.

NEXT MEETING will be April 2.

Jack moved to adjourn and meeting adjourned.

Respectfully submitted,

Diane Volker

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING APRIL 2, 2019

PRESENT Jack Kuebler, Jackie Haderer, Sally Needham, Diane Volker, Mari Grennell, Jennifer Page.

Jack opened the meeting at 6:07. Jackie moved to accept the Agenda, seconded by Sally, motion carried. Mari moved to accept the minutes of the previous meeting, seconded by Sally, motion carried. Jackie presented the Treasurer's reports. Diane moved to accept, seconded by Sally, motion carried.

CORRESPONDENCE An email regarding the passed state budget noted that the library lost 20 million dollars in construction aid.

PROGRAMS Jenn reported things are still pretty quiet. The Jan Thomas program had a good turnout. No one has signed up yet for the Book Making program, so it may be cancelled.

CENTRAL The County now insists that temporary employees be given the opportunity to be made permanent part-time.

CIRCULATION About the same.

PURCHASES Two vendors in NYS handle the shelving we have, Library Interiors and Nickerson. Nickerson had the lower price and also the state bid. Mari moved we purchase shelving from Nickerson Corp. for \$7, 230.74. Diane seconded, motion carried.

CHILDREN'S ART WORK PROJECT A discussion of getting a work party together to install the holders was held, and Mari volunteered her husband John to help.

SECURITY CAMERAS We needed to purchase an additional remote to aid in viewing. It has been ordered.

EXTERIOR ART WORK We haven't heard anything further.

BASEMENT WATER ISSUES There is a leak in the incoming water line.

OATHS OF OFFICE Diane still needs to do this.

ROAD CONSTRUCTION No further information.

ADDITIONAL LED LIGHTING The Village looked at our front lights. We may just install led bulbs.

NEW VILLAGE LIASON We will know who that is after the next Village meeting.

NEXT MEETING will be May 7.

Respectfully submitted,

Diane Volker

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING MAY 7, 2019

PRESENT Jack Kuebler, Jen Page, Sally Needham, Jackie Haderer, Diane Volker, Thomas Whelan, Patty Friend, Barb Schmitt.

Jack opened the meeting at 6:00. Diane moved to accept the Agenda, seconded by Sally, motion carried. Patty moved to accept the minutes of the previous meeting. Sally seconded the motion, motion carried. Jackie presented the Treasurer's report. Diane moved to accept, seconded by Sally, motion carried.

CORRESPONDENCE A letter was received from the Friends of the Village requesting a donation for flowers.

PROGRAMS Upcoming programs will be Gravitational Bull, the Buffalo Zoo, and Paws for Love, which does reading therapy dogs.

CENTRAL A memo says our 4990 was received and we have our tax exempt status for another year.

STAFF Nothing new.

CIRCULATION wifi is up, computer use down, door count about the same.

PURCHASES Jen would like to use some of the Gallivan grant money to purchase STEM educational toys to loan out.

OLD BUSINESS:

CHILDREN'S ART WORK Still waiting to install the hanging strips.

SECURITY CAMERA INSTALLATION is now complete.

EXTERIOR ART WORK may be done in July.

BASEMENT WATER ISSUES continue. A plug was put in the drain pipe but needs tightening as it dislodges during heavy rains.

OATHS OF OFFICE All members have now taken the oaths.

NEW BUSINESS:

ROAD CONSTRUCTION will probably not be done till August.

ADDITIONAL LED LIGHTING Waiting for them to do the front at no additional charge.

NEW VILLAGE LIASON We welcomed Thomas Whelan as our new liason.

STATE REPORT has been completed. Jackie moved to adopt, seconded by Sally, motion carried Barb moved to purchase a short-throw projector for \$2,184.95, and STEM coding toys for \$460.00 with money from the Gallivan grant. Sally seconded, motion carried. Barb moved to donate \$100.00 to Friends of the Village for flowers for the village. Jackie seconded, motion carried.

Jen said she was approached by OCI Records Conversion to transfer our paper yearbooks from 1950 to the present to digital. There will be no cost to us as they have a grant. They will do the previous eleven years for \$55.00. We agreed she should go ahead with the project. Jen also told us the hard drive copies of the Angola Record copied from micro fiche are not in good shape. She will look into whether the micro fiche was blurry and whether we should consider having them copied also.

NEXT MEETING will be June 4.

Diane moved to adjourn, seconded by Sally, meeting adjourned.

Respectfully submitted,
Diane Volker

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING – June 4, 2019 6PM

PRESENT Jack Kuebler, Sally Needham, Mari Grennell, Jennifer Page, Shelby Harris, Jackie Haderer, Thomas Whelan and Patty Friend

Jack opened the meeting at 6:04PM.

AGENDA and SECRETARY'S REPORT - Jackie moved to accept the Agenda, seconded by Sally; motion carried. Jackie motioned to accept the minutes of the previous meeting, seconded by Sally; motion carried.

TREASURER'S REPORTING – Jackie presented the Treasurer's reporting. It was approved by Mari, seconded by Sally; motion carried

CORRESPONDENCE – No new correspondence presented.

PROGRAMS - (Attendance/publicity); Presented by Library Director Jennifer Page, currently interested in finding programs that will involve the under 5 year old group. Upcoming announced programs: Medicare and NYS of Health info and Ice Cream Social (June 17th), Paws for Love (reading session with a therapy dog. June 15th, 22nd and 29th), Read Down your Fines (earn \$1 in reading bucks for every 15 minutes of reading runs June 1- Sept. 21, 2019), Movie Night (June 21st "How to Train Your Dragon"), Escape Room (ages 12+up various dates July + August) and Book a Tech Trainer (July 11th). Lego Drop in, Zoomobile, Gravitational Bull, various Space/Moon programs and summer Passport program with area Libraries participating. Lots going on!

CENTRAL NEWS – No updates.

STAFF REPORT – All is well.

CIRCULATION REPORT – Numbers are up from last year, but door count is down.

PURCHASES AND NEEDS – Ideas discussed: Tent for hot dog sales? Conversion equipment? New scanner? Also, discussion regarding painting of interior: Tom Whelan to make call to inquire about prisoners coming to do the work if possible to save on cost. If interested, Tom will have the guards contact Jack. Jenn received a few color ideas/choices from "Interior Decisions". Wed and Thurs would be best day to paint.

OLD BUSINESS –

Children's Artwork Project III We will wait until inside is painted.

Exterior Artwork I II III IIII May happen in July.

Basement Water issues I III. No change.

Short-Throw Projector I IIII. Purchased \$2,184.95. See Treasurer's report. Tech

Toys I III III IIII. Purchased with the Gallivan Grant money.

NEW BUSINESS -

HOT DOG SALE/ BOOK SALE / BAKED GOODS SALE - July 20th 10am – 1:30pm.

Diane is willing to coordinate the baked goods sale per Jenn.

John Mills to donate 21 lbs. of hot dogs.

Someone donated a Tops \$20 gift certificate towards other items.

We have to supply water, sausage, rolls, condiments, peppers/onions (we may have to cut them).

Coolers? (_____).

Propane - Jack and Jenn

Utensils -Jack

Grill – Jack has one lined up and Jenn volunteered a pickup truck to pick it up.

NEW BUSINESS CONTINUED ..Hot Dog Sale/ Book Sale / Baked Goods Sale

Card Tables - Jackie has two.

Additional tables? - (_____)

Sidewalk Blocking Permit - Jack to file.

Health Permit Application - Already submitted.

Tents - Mari and Jenn each have one, village has a pop up tent for the bake goods.

Money boxes - 3 required. (_____) (1 for hotdog, 1 for book sale, 1 for bake goods sale).

Shopping - Jenn has BJ's Account and Shelby has Sam's Club Account.

MUSIC? - (_____).

"Celebrity Cooks"? - Jack volunteered to find a few local celebrities to help out.

Hot Dog flyer/Press release was prepared for review at this meeting. It will be revised for pricing and also for announcing celebrity cooks if we can find some! Shelby to work on final press release and will distribute to all media places by July 1st. Other assignments? (_____)

ROAD CONSTRUCTION – no updates

ADDITIONAL LED LIGHTING – no updates

NEXT MEETING is July 2, 2019 6PM at the Angola Library. As always, if unable to attend, call Jack Kuebler

ADJOURNMENT – Sally made motion to adjourn/ Jackie seconded.

Respectfully submitted,
Patty Friend

Angola Public Library County Checking

Starting Balance \$15,621.17

Payments

4/1/2019 Duplication Consultants, Inc.	1661	Color Copies	\$3.69
4/1/2019 De Lage Landen Financial Servic	1662	Copier	\$84.65
5/6/2019 De Lage Landen Financial Servic	1663	Copier	\$84.65
5/6/2019 Village of Angola Water Dept.	1664	Water	\$44.24
5/18/2019 Shelby Harris	1665	Janitorial Suplies	\$28.24

Deposits

4/8/2019 March Fines/Printing	\$724.75
5/7/2019 April Fines/Printing	\$620.83

Ending Balance \$16,721.28

LAKE SHORE CREDIT UNION

Angola Public Library Private Checking

Starting Balance		\$178.36
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Payments		
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5/6/2019 Angola Pennysaver	150	\$113.56
5/18/2019 Friends of the Village	151	Donation \$100.00
5/18/2019 Brian Parisi Copier Systems	152	Projector \$2,184.95
5/16/2019 Office Depot	Debit	Office Supplies \$26.09
5/16/2019 Office Depot	Debit	Office Supplies \$19.35
5/29/2019 Amazon	Debit	Supplies for Hot Dog Roast \$17.97
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Deposits		
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5/7/2019 From Savings		\$400.00
5/29/2019 From Savings		\$2,184.95
Ending Balance		\$301.39

Angola Public Library Private Savings

Starting Balance		\$30,439.75
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Payments		
<hr/>		
None		
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Deposits		
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5/7/2019 Transfer to Checking		\$400.00
5/13/2019 Transfer to CD		\$10,000.00
5/13/2019 Transfer to CD		\$5,000.00
5/29/2019 Transfer to Checking		\$2,184.95
Ending Balance		\$12,854.80

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING JULY 2, 2019

PRESENT Jack Kuebler, Jenn Page, Barb Schmitt, Shelby Harris, Jackie Haderer, Sally Needham, Patty Friend, Diane Volker.

Jack opened the meeting at 6:02. Jackie moved to accept the Agenda, seconded by Sally, motion carried. Barb moved to accept the minutes of the previous meeting. Sally seconded, motion carried. Jackie presented the Treasurer's report. Diane moved to accept, seconded by Barb, motion carried.

CORRESPONDENCE A letter from the Lake Shore Teacher's Association asking what they could purchase for the library and put their name on. Jenn suggested purchasing books from the children's reading lists, and she received a \$500.00 check from them to use for that purpose.

PROGRAMS An Escape Room program put together by Allie, July 6-13 and August 6-14; the free movie will be Wonder Park on July 12; Book a Technology Trainer July 11; Paws for Love with a therapy dog, July 6, 13, and 27 and August 10 and 17; Gravitational Bull August 3 and Buffalo Zoo Mobile August 15.

CENTRAL Trustee newsletters received.

STAFF Jenn said she is eventually going to change one Page position to Senior Page, probably next summer.

CIRCULATION down. A discussion ensued of trying again to get credit for ebooks checked out.

PURCHASES The tech toys have been purchased. We still have \$5,413.23 left on Gallivant Grant money. The shelving arrived and has been installed.

HOT DOG SALE JULY 20 We discussed plans and items needed. A case of sausage has been ordered from John Mills. He is donating 21 pounds of hot dogs, water, and \$700.00. Tops Angola and Tops Derby each donated \$20.00, and Wegman's donated \$75.00.

CHILDREN'S ART WORK PROJECT, EXTERIOR ARTWORK, nothing new.

BASEMENT WATER ISSUES One sump pump needs work or replacing.

Jack read a resolution regarding acceptance of the County contract. The secretary took a roll call on the resolution, which resulted in six ayes, no nays.

NEXT MEETING will be August 6.

Respectfully submitted, Diane Volker

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING SEPTEMBER 3, 2019

PRESENT Jack Kuebler, Patty Friend, Diane Volker, Jackie Haderer, Barb Schmitt, Jenn Page.

Jack opened the meeting at 6:05. Jackie moved to accept the Agenda, seconded by Barb, motion carried. Patty moved to accept the minutes of the previous meeting. Barb seconded, motion carried. Jackie presented the Treasurer's report. Diane moved to accept, seconded by Barb, motion carried. The only correspondence was a letter from Central saying we were going to be given the Grant for replacing the roof.

PROGRAMS Upcoming programs are Paws for Love September 14, October 12, November 9 and December 14; Book a Technology Trainer September 16; Movie night showing Aladdin September 27, and Erie Canal on Tour October 19.
CENTRAL AND STAFF, nothing new.

CIRCULATION holding pretty well.

PURCHASES AND NEEDS Jenn said Central will be replacing the graphics in the children's area, and she would like to paint the paneling and wall first. Barb moved we allow her to purchase paint and primer. Diane seconded, motion carried. Our caretaker will do the work, as we have extra hours to use for him.

HOT DOG SALE The total profit was \$1229.75. Children's art project, exterior art project, and basement water issues, nothing to report.

ROOF REPLACEMENT GRANT was given to us. The Village will need to find a contractor.

HARVEST DINNER will be November 2. After a discussion, we decided to eliminate the presale discount. All tickets will be \$25.00. Assignments and schedule were handed out. A discussion of how to increase advertising was held, including tv and Facebook.

LED LIGHTING Jack signed the paperwork to finish the rest that is needed. Central is paying for the conversion. Budget analysis says we should save \$700.00 a year.

NEXT MEETING will be October 1.

Jackie moved to adjourn, meeting adjourned.
Respectfully submitted,
Diane Volker

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING OCTOBER 1, 2019

PRESENT Jack Kuebler, Jackie Haderer, Mari Grennell, Barb Schmitt, Sally Needham, Patty Friend, Diane Volker, Jenn Page.

Jack opened the meeting at 6:02. Jackie moved to accept the Agenda, seconded by Sally, motion carried. There was one correction to the minutes of the previous meeting: the word resale under Harvest dinner should be presale. Barb moved to accept the minutes as corrected, seconded by Sally, motion carried. Jackie presented the Treasurer's report. Mari moved to accept, seconded by Patty, motion carried.

CORRESPONDENCE An email reminder was received about the ACT meeting on October 19 in North Collins from 9AM to noon.

PROGRAMS Free movie night showing Secret Life of Pets 2 on October 11 at 6:00; Book a Tech Trainer October 12, at 12, 1 and 2; Pigeon program for age 3-6 on October 14 at 6:30; and Erie Canal on Tour October 19 at 1:00.

STAFF Clerks, cleaners and caretakers have been given a raise of \$1.20 an hour, retroactive to January 1.

CIRCULATION is down.

PURCHASE AND NEEDS Jenn said the mail does targeted mailings. To cover the Village would be \$154.00 a mailing. She will look into whether we need a bulk permit to do that. Jackie moved to allow her to spend \$254.00 on 9 large print books with money from the Lion's Club. Barb seconded, motion carried. A motion was made by Mari to spend up to the \$500.00 donated by the Teacher's Association for children's reading list books. Sally seconded, motion carried.

EXTERIOR ART PROJECT: No information.

LED LIGHTING waiting for them to schedule completion.

ROOF REPAIR Our grant request was accepted for \$14, 018.00. The full price was to be \$18,691.00 with the Village paying a share. However, Murray Roofing has said there are too many layers, so they would have to be ripped off and their bid is \$35, 665.00. And there will have to be asbestos testing. There are still two quotes to come in. So things will have to be worked out.

NEXT MEETING will be November 5.

Sally moved to adjourn, meeting adjourned.

Respectfully submitted,
Diane Volker

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING NOVEMBER 5, 2019

PRESENT Jack Kuebler, Barb Schmitt, Mari Grennell, Sally Needham, Patty Friend, Diane Volker, Jenn Page, Tom Whelan.

Jack opened the meeting at 6PM. Diane moved to accept the Agenda, seconded by Sally, motion carried. Barb moved to accept the minutes of the previous meeting. Diane seconded, motion carried. Jenn presented the Treasurer's report. Patty moved to accept, seconded by Sally, motion carried.

CORRESPONDENCE Jenn received additional Trustee newsletters to pass out.

PROGRAMS scheduled: Book a Technology Trainer, November 7 and December 2; free movies, Toy Story 4 November 8 and Angry Birds 2 December 6; Paws for Love reading therapy dog November 9 and December 14; making Graham Cracker houses with Explore and More December 4; and Ornament making and letters to Santa during Christmas in the Village December 14.

CENTRAL The Holiday schedule for 2020 was sent. In addition to the actual holiday dates, Angola will be closed July 3 and 4, December 24, and 26, and open New Year's Eve from noon to 5:00. The Graphics department sent ideas for the wall decorations they will do for the Children's area, which were passed around. There will be a census hiring event held here next week.

CIRCULATION is still low.

PURCHASES Nothing needed right now. The painting of the walls is coming along.

HARVEST DINNER This was a big success. After expenses, the profit was \$2,962.00. Included in that: the afghan raffle made \$291.00, basket raffle \$996.00, and 50/50 \$255.00.

PATRON DISCIPLINE ISSUE A patron printed inappropriate material, and a young staff member was exposed to it. This is the patron's second offense. After a discussion, it was decided to send him a registered letter notifying him that he is banned from the library for one year, and to have Jenn notify Detective Green of the Evans police and ask him to talk to him. No charges to be filed.

LED lighting is completed.

ROOF REPAIR Originally the job to cover the existing roof was to be about \$21,000.00, with the grant to cover about \$14,000.00. However, there are too many layers, so they will have to be ripped off and an asbestos study done. Which will bring the cost up considerably. Jack said he has been in touch with Jack Krajacic of our DPW, and he is looking into bids for that to see if

they can be lower than the \$36, 000.00 one contractor quoted. If over \$25, 000.00 the job will have to be publicly bid. Also, we would like him to have the asbestos study done now so we know if we are dealing with asbestos removal. Tom said he was asked by Hub Frawley to see if the Library would be willing to give some money toward the repair if the Village can't come up with all the money. We said that is a possibility.

NEXT MEETING will be December 3.

Diane moved to adjourn. Meeting adjourned.

Respectfully submitted,

Diane Volker

Minutes of December 5th, 2019 Angola Public Board of Trustees Meeting

In attendance Jack Kuebler, Jackie Haderer, Patty Friend, Sally Neeham, Barbara Schmidt, Mari Grennell, Jennifer Page. Tom Whalen excused to attend school concert.

Absent: Diane Volker.

Meeting called to order at 6:38 p.m. by President Jack Kuebler.

Acceptance of the Agenda: accepted by Mari Grennell, seconded by Jackie Haderer.

Approved.

Minutes of the previous meeting: accepted by Barb Schmidt, seconded by Sally Needham.

Approved.

Treasurers Report, Village Account Account Report: See attached. Accepted by Patty Friend, seconded by Sally Needham.

Correspondence: Letter to Sean Pulvirenti regarding his hearing and his response.

Library Status Reports:

- A. Programs: Angry Birds 2 movie, graham cracker houses, Christmas in the Village with ornament making and letters to Santa.
- B. Central news: nothing new from director. Email today with a draft resolution for personnel policies and procedures. Suggestions included.
- C. Staff report: No changes. No issues.
- D. Circulation Report: Down
- E. Purchases and Needs: request by director- instead of selling central bags, sell our own. Possibly have a contest for a design or use a previous design. Director getting samples. Possibly get a sponsor.

Old business:

Children's artwork display project: still waiting to get rails installed.

New business:

Patron discipline issue, report of hearing: letter to be sent to Sean Pulvirenti.

Exterior artwork: nothing new

Roof repair grant: in limbo, waiting for Village, waiting for asbestos report and estimates.

Next meeting, January 2020

Adjournment: motion to adjourn at 7:32pm by Mari Grennell. Approved.

Submitted by Mari Grennell for Diane Volker, Secretary.