

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING JANUARY 5, 2021

PRESENT Jack Kuebler, Jenn Page, Diane Volker, Barb Schmitt, Sally Needham, Patty Friend, Jackie Haderer (on Zoom) , Mari Grennell.

Jack opened the meeting. Barb moved to accept the Agenda, seconded by Sally, motion carried. Jackie moved to accept the minutes of the previous meeting, seconded by Sally, motion carried. There was no printed Treasurer's report, but bills paid were the water bill and the copier bill. No correspondence to report.

PROGRAMS For Christmas in the Village, the Library did 30 take and make ornaments, and email letters to Santa, answered by Shelby as Santa.

No Central News or Staff news.

CIRCULATION Jenn said it was worse in December than July. Year end wifi use was down 45%, and computer use down 60%.

PURCHASES AND NEEDS Jack said there is an upgrade for the cameras available to enable an easier selection of individual camera viewing, for \$436.10. Barb moved to purchase, seconded by Sally, motion carried.

CHILDREN'S ARTWORK DISPLAY the holders are now in place on the wall.

EXTERIOR ARTWORK Since we have not heard anything further, it was agreed that in the Spring we will look into hiring someone to paint the wall and do a mural.

ROOF REPAIR GRANT The last of the money has been received and sent to the Village.

LIBRARY HOURS Jenn said the new ones are in effect, which essentially reduces evening hours. The Library will be open two evenings a week until 7PM. When we go back to being in a yellow zone, she will post the new hours in the Penny Saver. She is going to look into an OPEN flag to display and garner attention when the Library is open.

ELECTION Jack moved to elect Patty Friend for a 5 year term as Trustee, seconded by Sally. Motion carried. The slate of officers for 2021 is: Jack Kuebler, President; Barb Schmitt, Vice-President; Jackie Haderer, Treasurer; and Diane Volker, Secretary. Since there were no other nominations, Jack moved to reelect the slate, seconded by Patty, motion carried.

PERSONNEL POLICY AND PROCEDURES The BECPL update was reviewed. Jack moved to adopt, seconded by Sally. A roll call vote was all ayes, motion carried.

NEXT MEETING will be February 2.

Barb moved to adjourn. Meeting adjourned.

Respectfully submitted, Diane Volker

ANGOLA PUBLIC LIBRARY BORAD OF TRUSTEES MEETING FEBRUARY 2, 2021

PRESENT Jack Kuebler, Jenn Page, Diane Volker, Jackie Haderer, Barb Schmitt, Sally Needham, Mari Grennell, Patty Friend.

Jack opened the meeting at 6:02. Patty moved to accept the Agenda, seconded by Sally, motion carried. Barb moved to accept the minutes of the previous meeting, seconded by Jackie, motion carried. Jackie presented the Treasurer's report. Diane made a motion to accept. Sally scolded, motion carried.

CORRESPONDENCE Central sent the Budget analysis for the year. We did good.

PROGRAMS Jenn reported the take and make program for January did very well. Forty eight kits were given out. She is looking into planning a reading incentive program for the school's Winter Break. For publicity, a new add will be run including the new hours.

STAFF all doing ok. Zoey is now approved for a senior Page position.

CIRCULATION is down 48% for the past year, which is the average for libraries in the system.

PURCHASES Central is buying us a small vinyl sofa for the children's section, and also a small vinyl table and chairs. Jenn looked into a flag that says OPEN to display when we are open. Flags run from \$20 to \$27, and a pole, \$10 to \$30. We will get a pole that will spin at the base so the flag doesn't get wrapped in the wind.

EXTERIOR ART Sally has been looking into artists to contact to do a mural and pricing. We liked the idea of shelves of books.

ROOF REPAIR Jack is looking into applying for a 2021 grant to coat the middle section of the roof.

HOURS are now back to July through October status.

RESOLUTION:NYS HEALTH EMERGENCY OPERATION PLAN 02 After a discussion, Barb moved to approve the plan, after a change of wording regarding unions. Jackie seconded, motion carried.

HARVEST DINNER is scheduled for October 23, 2021. Jack has reserved the fire Hall and Cala's Catering. Proceeds will go toward the outside wall mural project. Save the date will be in the next add.

NEXT MEETING will be March 2. Sally moved to adjourn, meeting adjourned.

Respectfully submitted, Diane Volker.

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING MARCH 2, 2021

PRESENT Jack Kuebler, Patty Friend, Diane Volker, Barb Schmitt, Jackie Haderer, Mari Grennell, Jennifer Page, Sally Needham.

Jack opened the meeting at 6:05. Jackie moved to accept the Agenda, seconded by Sally, motion carried. Sally moved to accept the minutes of the previous meeting, seconded by Mari, motion carried. Diane moved to accept the Treasurer's report, seconded by Sally, motion carried. There was no correspondence.

PROGRAMS Jennifer said they are starting two new "take and make" programs at different age levels for March. The programs are very popular. In February, 84 were given out.

CENTRAL Mary Jean Jacobowski broke her ankle badly, and will be needing surgery.

STAFF All is good.

CIRCULATION is slowly getting back to normal.

PURCHASES The Open flag and pole have been purchased and we are awaiting installation of the bracket.

Nothing new under old business, except Sally said she has not gotten any replies from artists regarding the exterior artwork project. Other possibilities were discussed if the mural is too expensive: painted figures of people by the High School kids, or a blown up picture under plastic like at Hamburg Key Bank.

Barb made a motion to accept the 2021 budget. Diane seconded, motion carried.

NEXT MEETING will be April 6.

Barb moved to adjourn. Meeting adjourned.

Respectfully submitted,

Diane Volker

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING APRIL 6, 2021

PRESENT Jack Kuebler, Jennifer Page, Jackie Haderer, Sally Needham, Mari Grennell, Diane Volker.

Jack opened the meeting at 6:04. Jackie moved to accept the Agenda, seconded by Diane, motion carried. Mari moved to accept the minutes of the previous meeting, seconded by Sally, motion carried. Jackie presented the Treasurer's report. A question was raised as to the sales tax paid, Jennifer said we now have to pay tax on book sales. Diane moved to accept the Treasurer's report, seconded by Sally, motion carried.

CORRESPONDENCE An email from ACT said the meeting May 1 will be via Zoom. A thank you was received from a patron in gratitude for services provided during the pandemic.

BOOK SALE Jennifer said we made \$243.00 on this first one of the year. She plans a media sale in May, and another book sale in June.

PROGRAMS There will be two more Take and Make programs in April, as they are very popular. In March, 138 Shamrock kits were handed out, and 82 Easter kits. So far this month, 36 seed starter and 45 flower crowns have been given out. Supplies for the next six months are ready.

CENTRAL nothing

STAFF all good.

CIRCULATION compared to March 2019 (2020 not applicable due to Covid) door count is down 29%, and circulation down 24%.

Jennifer is looking into a form and wish list for anyone who would like to sponsor books or other items specifically for our library. She mentioned we are getting \$1,000.00 for furniture from Central.

NEEDS Jack called an electrician to get the computer cable off the office floor to avoid accidents.

The exterior art project from the art gallery seems to be a dead issue. We agreed we would like to have a mural painted on the side of the building, and Jack will contact the Village for permission, and Sally will continue looking for an artist. The Harvest Dinner is scheduled for October 23, and Jackie said the afghan is almost completed.

NEXT MEETING will be May 4.

Mari moved to adjourn, meeting adjourned.

Respectfully submitted, Diane Volker

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING MAY 4, 2021

PRESENT Jack Kuebler, Jennifer Page, Jackie Haderer, Diane Volker, Sally Needham, Mari Grennell, Patty Friend.

Jack opened the meeting at 6:00. Mari moved to accept the Agenda, seconded by Sally, motion carried. Barb moved to accept the minutes of the previous meeting. Sally seconded, motion carried. Barb moved to accept the Treasurer's report, seconded by Sally, motion carried.

CORRESPONDENCE A thank you note was received from Judy Woodman for our donation of \$100.00 to the American Heart Association in memory of her husband. Friends of the Village sent a request for a donation toward flowers for the Village.

PROGRAMS Jennifer said there will be summer craft weeks, hopefully outside, every other week in July and August. Also a monthly craft project, a basket raffle for adults, a book sale May 17-22, and a summer reading contest.

CENTRAL The governor is lifting occupancy restrictions on May 19. We decided to do the same for Angola library, with masks and six feet social distancing. In 2020 NYS held back 20% of it's funding, and now has returned that to Central, so they are starting Equipment and Facility Program Round 1. We can apply for funds not covered by grants. Central will match 90% of a project. The deadline to apply is June 18, with funds awarded July 15. Possible projects we can apply for : pressure washing the outside of the building; replacing carpet with carpet tiles, funds for the mural; bringing the bathrooms up to compliance.

STAFF All is good.

CIRCULATION is slowly increasing.

PURCHASES AND NEEDS Shelby has offered to donate a Kindle Fire for the basket auction. Jennifer would like to upgrade the prizes for the summer programs and presented a list. Jackie moved we use \$163.00 from private funds to cover, seconded by Sally, motion carried.

CHILDREN'S ART DISPLAY PROJECT the holders are now up on the wall.

MURAL Sally will try to set up interviews with the artists for May 15, at the Library.

AFGHAN is finished. Tickets will be sold in August, and the winning ticket will be drawn October 23 whether we are able to have the Harvest Dinner or not.

Mari moved to accept the Annual State report, seconded by Jackie, motion carried. Diane moved to accept the Library Annual report. Sally seconded, motion carried. Barb moved to donate \$100.00 to the Friends of the Village Flower project from private funds. Sally seconded, motion carried.

NEXT MEETING will be June 1.

Mari moved to adjourn, meeting adjourned.

Respectfully submitted, Diane Volker

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING JUNE 1, 2021

PRESENT Jack Kuebler, Mari Grennell, Barb Schmitt, Diane Volker, Jennifer Page, Sally Needham, Jackie Haderer, and Valerie Stonitsch.

Jack opened the meeting at 6:02. Diane moved to accept the Agenda, seconded by Sally, motion carried. Barb moved to accept the minutes of the previous meeting. Sally seconded, motion carried. Jackie presented the Treasurer's report. Mari moved to accept, seconded by Barb, motion carried. The only correspondence was a notice that Mary Jean Jakubowski is retiring.

PROGRAMS Last months take and make projects were very successful. One hundred paper bag kites and 82 sun catchers were given out. This month's will be macrame key chains and paper plate dinosaurs. Slime Week will be July 10-17, including July 13 for Kid's Day in the Village. July 17 there will be crafts at Evans Park from noon to 4:00. There are reading logs for summer reading, and Reading Bingo for teens. For Evans Bicentennial week Shelby created an activity book.

CENTRAL Mary Jean Jakubowski is retiring.

STAFF Shelby is doing a lot of work on projects.

CIRCULATION is a bit better.

PURCHASES AND NEEDS Plans discussed for a new cable from the printer to the server.

CHILDREN'S ARTWORK We will see if any summer camps would like to submit. Schools will be contacted in the Fall.

MURAL After a discussion of the artist candidates, it was decided to use Liz Vesneski and Rachel Hoeber. Jackie moved that contingent on a contract and certificate of insurance, we spend the \$10,068.00 they quoted. Barb seconded the motion. The Secretary took a roll call vote, which was 6 ayes, no nays. Motion carried.

Jack showed us an example of metal letters for a sign on the brick part of the side of the building, by Jamie Allen. We agreed the gold letters looked best, and it should read Angola Public Library. Mari made a motion that we spend up to \$2500.00 for the sign, installed. Jackie seconded, motion carried.

HARVEST DINNER OCT. 23 Jack dropped off the tickets for the afghan raffle, to begin sales in August. We decided to keep dinner ticket prices at \$25.00, with no pre-sale discount. We will have another basket auction this year.

NEXT MEETING will be July 6.

Diane moved to adjourn, meeting adjourned.

Respectfully submitted, Diane Volker

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING JULU 6, 2012

PRESENT Jack Kuebler, Jennifer Page, Diane Volker, Sally Needham, Valerie Stonitsch, Barb Schmitt, Mari Grennell, Patty Friend.

Jack opened the meeting at 6:00. Diane moved to accept the Agenda, seconded by Sally, motion carried. Mari moved to accept the minutes of the previous meeting, seconded by Barb, motion carried. Treasurer's reports were presented. Mari moved to accept, Sally seconded, motion carried. No correspondence.

PROGRAMS Slime week starts this weekend. Booklets for Evans Bicentennial ready to pass out.

CENTRAL Searching for a new Director to replace Mary Jean Jacobowski, who retired.

STAFF good.

CIRCULATION now at 75%, and door count up to 80% of last year.

PURCHASES AND NEEDS None for now. Book sale proceeds totaled \$701.00, and candy sales total is \$300.00 so far this year.

MURAL painting has been started.

HARVEST DINNER OCT. 23 Jack brought in the printed tickets. He has hired a strolling violinist, and Vinnie Cala will do the food. Networking, 6 to 7, dinner at 7:00. Patty suggested notifying local Fire Companies and Auxiliaries of the dinner.

COUNTY FUNDING REQUEST has been sent in.

COUNTY LIBRARY AGREEMENT Diane took a roll call vote approve. There were six ayes, no nays.

Jack asked Valerie to see if the Village is ok with the repair for the center of the roof, and a matching funds grant.

NEXT MEETING will be August 3.

Sally moved to adjourn, meeting adjourned.

Respectfully submitted, Diane Volker

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING AUGUST 3, 2021

PRESENT Jack Kuebler, Jennifer Page, Diane Volker, Jackie Haderer, Sally Needham, Barb Schmitt, Mari Grennell.

Jack opened the meeting at 6:05. Jackie moved to accept the Agenda, seconded by Barb, motion carried. Mari moved to accept the minutes of the previous meeting. Sally seconded, motion carried. Diane moved to accept the Treasurer's report, seconded by Barb, motion carried.

PROGRAMS There were 57 reading logs for July. 135 Dragon, and 58 Bookmark kits were given out. Also 36 rock painting and 112 slime activities done. Upcoming take and makes will be play doh and tea light campfire kits, and activities will be making ooblick and a sidewalk chalk contest. The therapy dog will be here August 28. The Town Park has been rescheduled for August 14. A member of State Senator Sean Ryan's staff will be here every third Tuesday from noon to 2:00. A Halloween program done the same as last year is being planned.

STAFF will be moving a lot of shelves of books to make room for the new carpet.

CIRCULATION is up to 75 to 80% of 2019.

PURCHASES AND NEEDS Kenilworth Library is giving us wooden shelves which will replace the old 70's shelves.

MURAL PROJECT Jack suggested extending the security camera coverage to that side of the building. Also we discussed putting in curb stops before that wall.

HARVEST DINNER schedule and job assignments given out.

COUNTY FUNDING REQUEST was approved for their share in the amount of \$17, 273.00. The deadline is August 14, and the board will meet to accept RFP's soon.

NEXT MEETING will be September 7.

Mari moved to adjourn, meeting adjourned.

Respectfully submitted, Diane Volker

PRESENT: Jack Kuebler, Sally Needham, Jennifer Page, Jackie Haderer, Valerie Stonitsch, Patty Friend

Jack opened the meeting at 6:02 PM. Patty volunteered to act as secretary in Diane's absence.

AGENDA - Jackie moved to accept the Agenda, seconded by Sally; motion carried.

SECRETARY'S REPORT(S) (2 presented) Patty motioned to accept the minutes of the August 3rd meeting, seconded by Sally; motion carried. Jackie motioned to accept the minutes of the Special August 19th meeting, seconded by Sally, motion carried

TREASURER'S REPORTING – Motion to approve the Treasurer's reporting and Village Account Report by Patty, seconded by Sally; motion carried

CORRESPONDENCE – A thank you note was received from a happy patron. Our library staff had helped him to prepare a 15 page report to help him get back to Canada for his High School reunion. The border had many restrictions due to the Covid situation. His thank you included a \$50 donation. All in attendance gave a verbal high five to the staff for a job well done.

PROGRAMS - (Attendance/publicity); Presented by Library Director Jennifer Page. Good participation in the summer programs; 15 sidewalk chalk drawings and 18 Ooblick. 191 prizes given out for summer reading to 55 different kids. Equivalent of 982 books read to a child or read by a child on their own. Veronica's Bistro had donated a gift certificate to the programs too. Charlotte Grennell was one of the winners of the sidewalk chalk creations. Plans for a Halloween event again this year. It will be similar to last year's event. It will be held 10/28/2021 from 6-8pm. There will be sign up for time slots. People will enter in the front of the building, and when finished with various stations, they will exit via the back of the building. Library was asked to participate in upcoming Friends of the Village Fall Festival event on September 18th.

CENTRAL NEWS – Survey distributed via email regarding criteria and suggestions for a new Central Library Director.

STAFF REPORT – One staff member was quarantined for symptoms of Covid.

CIRCULATION REPORT – Steady over summer at 70%. Computer sessions are slow, loss of 10% activity since 2012. 1500 sessions so far this year. Probably down because so many people have their own computers. Only 5 laptops were loaned out this year. Talk of using laptops to replace the computer stations in the library area. The laptops can be labeled/secured to the designated spots. The desk top computers are 8 years old now. Jenn will find out more from IT.

PURCHASES AND NEEDS – Jenn researching idea of swapping children's computers for a tablet and the set up requirements. It would be good if they are compatible with the ones used by the schools. New Carpet: Jenn is working on getting full size samples to see the choices. She needs a month notice to close library when the carpet is installed. No definite date yet. Jack may have a wheeled cart for Jenn and staff to use, in order to move various furniture pieces during carpet installation and renovations.

OLD BUSINESS –

- Children's Artwork Project: We will wait until renovations are complete
- Mural Project Status: The mural is gorgeous – many positive comments. Total cost of mural was \$10,170.00. The mural does have an anti-graffiti sealant on it. Cameras will be installed soon to monitor any possible unwanted activity.
- Wheel stops on "Shultz's" side of building were installed by Jack Krajacic and the Angola Village Crew on Friday 9/3/2021.

- Harvest Dinner October 23, 2021: Discussion regarding increasing cost of tickets from \$25 to \$30 ea. as caterers cost per dinner has increased to \$20. (Covid rules and minimum wage increase are in effect.) The cost of the hall is about \$400. After discussion, Sally motioned that we increase the ticket price to \$30ea. Jackie seconded, all in favor. Set up will be 10/22/2021 at 7Pm. 10/23 – arrive about 4:30 or 5PM. Baskets, pies + cakes as usual. Jack will print the tickets and prepare all the letters/ address the envelopes and get them in the mail.
- Library presence at Evans Town Park for Bicentennial celebration; Library staff was there for 3 hrs. in the Gazebo with various crafts, ready for visitors. Sadly no one attended the event. Not enough advertising by the Bicentennial committee for the rescheduled date.

NEW BUSINESS-

- 1) **County Funding Project Status:** all contracts were awarded at special Library Board meeting held on August 19th. The Painter will not be able to paint until next year. Ken Stone of the downtown library said this is ok. It was mentioned that we should paint the white downspout on the “Shultz’s” side of the building burgundy color so that it doesn’t look so stark against the brick wall. Valerie to ask Jack Krajacic if the Angola Dept. of public works can possibly do this for us at the upcoming village meeting.

ROUND TWO OF GRANTS (Our wish list) will include:

- Pointing the chimney
- Removing old carpet from meeting room and installing a floor instead
- Waterproofing basement.

- 2) **Memorial Donation Form:** Jennifer prepared one and emailed it to us for our review and input. (She had “borrowed” the idea from another library.) We all agreed that it was a great idea. Jackie made a motion that we accept the form as presented and Sally seconded. All were in favor. Jenn will post the form on the Angola Library website.

NEXT MEETING is scheduled for October 5th, 2021 6PM at the Angola Library. As always, if unable to attend, call Jack Kuebler at 228-1378.

ADJOURNMENT – Jackie made motion to adjourn. No second was required.

Respectfully submitted,
Patty Friend

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING OCTOBER5, 2021

PRESENT Jack Kuebler, Patty Friend, Sally Needham, Valerie Stonitsch, Diane Volker, Barb Schmitt, Jennifer Page.

Jack opened the meeting at 6:03. Barb moved to accept the Agenda, seconded by Sally, motion carried. Sally moved to accept the minutes of the previous meeting. Barb seconded, motion carried. Patty moved to accept the Treasurer's report, seconded by Sally, motion carried.

PROGRAMS 144 Take and Make "lava lamps" were given out, and 75 library card holders to make. Card holders will continue through October. The Halloween project has 45 kids and two Girl Scout troops signed up. Local author Aaron Measer will read his new picture book, My Day with Grandma, for a program on November 13.

CENTRAL is still looking for a new Director.

STAFF The ceiling is getting painted, but they are looking into one area with insulation problems.

CIRCULATION has been slow, including computer use

PURCHASES AND NEEDS Jennifer said the copier contract will be up soon and she is waiting on some quotes. Also considering having Central purchase a copier for us, and then they will keep the proceeds.

MURAL PROJECT The wheel stops to protect it have been installed.

HARVEST DINNER date has been changed to October 16, due to early voting at the hall on the 23rd. Labels were added to the envelopes of the letters sent, to notify recipients.

METAL LETTERING on the side of the building facing Lake Street has been installed. Cost was \$2,485.00.

COUNTY FUNDING PROJECT We are waiting for the Carpet Company to show payroll proof that workers were paid a prevailing wage, so the installation date has been put off until mid November or the week of November 24 to December 3.

2022 LIBRARY GRANT will have to be applied for 2023, because we didn't get the estimate before the deadline.

NEW BUSINESS The Blue Library bags will be given out with the purchase of Harvest Dinner tickets. We discussed what to do to show our appreciation to Jackie Haderer for her 37 years of service, before she moves out of town. It was decided to have a plaque engraved, and to give her that and an Amazon gift card in the amount of \$500.00, at the Harvest Dinner.

NEXT MEETING will be November2. Sally moved to adjourn. meeting adjourned.

Respectfully submitted, Diane Volker

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING NOVEMBER 2, 2021

PRESENT Jack Kuebler, Patty Friend, Jackie Haderer, Sally Needham, Valerie Stonitsch, Diane Volker, Barb Schmitt, Jennifer Page, Mari Grennell.

Jack opened the meeting at 6:02. Jackie moved to accept the Agenda, seconded by Sally, motion carried. Barb made a motion to accept the minutes of the previous meeting. Sally seconded, motion carried. Patty moved to accept the Treasurer's report, seconded by Diane, motion carried.

PROGRAMS Jennifer reported the library will participate in Christmas in the Village December 11 with ornament making and letters to Santa. Graham cracker houses program by Explore and More will be December 15. If more than 15 kids sign up staff will do their own program due to the cost. Fall Book sale will be November 8 through November 20. Then the Library will be closed from November 29 to December 5 except for curbside service, due to renovations.

CIRCULATION has been quiet except for the afternoon of Trick or treat in the Village.

PURCHASES Central can now use program money for related items, so we received a canopy.

CHILDREN'S ARTWORK Jennifer will contact the school after Christmas.

HARVEST DINNER report presented. So far profit is \$2, 673.00 but we have not received the bill for the Hall rental yet. We decided to keep next year's date to the week before early voting begins.

Jackie presented a letter of resignation, as she is moving to North Carolina. Jack moved to accept with regret, seconded by Barb. Mari volunteered to take her place as Treasurer. Diane nominated her, seconded by Sally. No other nominations, Secretary cast one unanimous ballot for Mari. Sally said Tressa Crehan is interested in filling the vacancy on the Board. Barb moved to nominate her, seconded by Sally. No other nominations. Jack called her and she will accept the position. Secretary cast one unanimous ballot for her.

Jack presented Jackie with a memory book and \$500.00 Amazon gift card with thanks for her service.

NEXT MEETING will be December 7.

Respectfully submitted, Diane Volker

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING DECEMBER 7, 2021

PRESENT Jack Kuebler, Patty Friend, Tressa Crehan, Sally Needham, Barb Schmitt, Diane Volker, Mari Grennell, Valerie Stonitsch, Jennifer Page.

Jack opened the meeting at 6:03. Mari moved to accept the Agenda, seconded by Sally, motion carried. Patty moved to accept the minutes of the previous meeting. Barb seconded, motion carried. Diane moved to accept the Treasurer's report, seconded by Sally, motion carried.

CORRESPONDENCE A thank you note was received from Jackie Haderer. Central notified us that it looks like the budget will be approved. John Mills got an extra \$2,000.00 for each library in his district. Under the American Rescue Plan, we are getting three kits of Chrome Books and Hot Spots for patrons to check out.

PROGRAMS there was only one in November, a local author reading his book, which one child attended. Explore and More will do the Gingerbread House program December 15, and our staff will do the own Gingerbread house program December 20, along with one for kids of Kimberly Road on December 13.

STAFF All have been helping with the work involved with the improvements, the new rug and shelving. t

The Library is getting a turtle and all supplies donated from Kenmore Library, and the staff has agreed to help take care of it.

CIRCULATION holding.

PURCHASES Still need a few new light fixtures for the front. The floor and ceiling work is done, and the floor electrical also.

CHRISTMAS IN THE VILLAGE Friends of the Village is sponsoring three magic shows at the library. The library will have ornaments, letters to Santa and cards for troops to make.

NEXT MEETING will be January 4, with election of a trustee and 2022 Officers.

Respectfully submitted,

Diane Volker