

ANGOLA PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING January 2, 2024

PRESENT Jack Kuebler, Jenn Page, Barb Schmitt, Diane Volker, Tressa Crehan, Val Stonitsch, Sally Needham, and Patty Friend.
Excused: Mari Grennell

Jack Kuebler (President) opened the meeting at 6:00PM.

Diane moved to accept the **AGENDA**, seconded by Sally. All in Favor. Motion carried.

ELECTIONS -

- Election of Trustee Diane Volker as her term expired on 12/31/2023. She was agreeable to re-nomination. Jack Kuebler motioned and Tressa Crehan seconded to nominate Diane as a Trustee. There were 3 calls for additional nominations. None were entered. Nominations were closed and the Secretary (Patty Friend) cast one ballot for Diane to be elected as Library Trustee.

Election of Table Officers – Valerie Stonitsch ran the elections at this time.

- Sally Needham Motioned and Diane Volker seconded to nominate Jack Kuebler as President. Val: Three calls for additional nominations and none were entered.
- Sally Needham Motioned and Diane Volker seconded to nominate Barbara Schmitt as Vice President. Val: Three calls for additional nominations and none were entered.
- Tressa Crehan Motioned and Sally Needham seconded to nominate Patty Friend as Secretary. Val: Three calls for additional nominations and none were entered.
- Barbara Schmitt Motioned and Tressa Crehan seconded to nominate Mari Grennell as Treasurer. It was pre-confirmed that Mari is open to the office of Treasurer. Three calls for additional nominations and none were entered.

Valerie stated that all Floor Nominations of Table Officers were closed. Call for a vote – all in favor AYE; Let it be known that all officers as listed above were voted in unanimously. Each of the elected officers as well as the reelected trustee must go to the Angola Village Hall to be sworn in prior to January 31, 2024. Officers should advise Jennifer Page via email of their sworn in date.

Valerie Stonitsch closed the elections and newly re-elected president Jack Kuebler then conducted the meeting.

MINUTES Minutes of the October 2023 Meeting were available. (No meeting in November or December.) Jack asked for motion to accept the Minutes. Diane moved to accept Minutes, seconded by Barb. All in Favor. Motion carried.

TREASURER'S Report /Village Account Report - Tressa motioned to accept the Treasurer's report. Seconded by Sally. All in Favor. Motion carried.

CORRESPONDENCE: Received Trustee survey on line. Lake Shore Central Schools sent notice to Library as they are looking for someone to run Pre-K program.

DIRECTOR'S REPORT - includes LIBRARY STATUS REPORTS.

- A. PROGRAMS:** 3 MONTHS ACTIVITY: OCTOBER/NOVEMBER/DECEMBER as presented on Director's Report. Take & Makes – Oct-97/Nov-86/Dec-75 distributed. Other programs included GED Classes (20 classes/ 40 total attendees), Book Club, Tutors/Therapy, Halloween Fun Night (96 attendees), Christmas in the Village Door Count 1,119 (activities included ornament crafts, letters to Santa, Balloon Artist and Magician – see report for further details), Graham Cracker House Building (3 sessions – 64 total attendees), Cookbook Club, Collaborative Community Mission (12 classes/72 attendees). Meeting room use - 5 Girl Scout meetings & Girome Birthday Party.

- B. PROGRAMS UPCOMING:** as presented on Director's Report. Many listed including Lego Drop-in Week, Cookbook Club, Book a Trainer, CCM: Mondays at 4pm. Solar Eclipse Program March 30th, Girl Scout Troup meets January 11+25.
- C. CENTRAL NEWS** as presented on Director's Report. A supply of Solar Eclipse glasses were provided in Oct and Dec, courtesy of Buffalo Museum of Science. Over 300 have been distributed to Angola patrons. A large supply of COVID tests at Central are available to libraries on request. We have joined up with Mission Ignite to provide free computer training and looking for more people to register. People who complete the training can receive a free refurbished computer.
- D. STAFF REPORT** as presented on Director's Report. Our Clerk Aryn Fitzgerald resigned in November. Mary Spicciatie has moved into the Clerk position. Nathan Han has been hired as our new Page.
- E. CIRCULATION REPORT** as presented on Director's Report: 2023 YTD: Library Visits 32,975, Circulation (First Circ*) at 20,325. *First Circ only counts the first time an item is checked out.
- F. PURCHASES AND NEEDS *** as presented on Director's Report. A new vacuum needed to be purchased. Approval for purchase granted at previous meeting.
- G. GRANTS** as presented on Director's Report: Expenditures and remaining balances noted on the report.
- H. FUNDRAISING** as presented on Director's Report: 2023 YTD \$2,546.04 includes Candy Bars, Book and Library Bags Sale and Easter Cactus (special sale), as well as funds from the Donation Jar.
- I. Miscellaneous** as presented on Director's Report: Clarence Library sent us paperback racks they no longer need. They are solid wood and will replace our old plastic and metal racks.
- J. NOT LISTED ON THE REPORT, but Jennifer made mention:** As director, Jennifer is entitled to a pay increase and retro pay as per Central. \$3.561/ hr increase bringing rate to 27.59/hr. All in attendance were happy to hear this news! Motion to accept FULL DIRECTOR'S REPORT and additional comment was made by Diane and seconded by Sally. All in Favor. Accepted/Approved.

OLD BUSINESS

- ROOF REPAIR Completed

NEW BUSINESS

- Harvest dinner date is scheduled for October 19, 2024. Evans Center Fire Hall. 2 violinists scheduled.
- ACT meeting – we don't have a date yet for the Meeting. Jennifer will advise when it is announced. Tentatively; January 20, 2024 at West Seneca Library.
- CENTENNIAL ANNIVERSARY** – (Some notes carried over from April 2022 Meeting. Now moved from old business to new business in January 2024.) The Angola Public Library will be 100 years old in 2024. (11/24/1924 – 11/24/2024). Looking for ideas on how to celebrate. We can celebrate at our Harvest Dinner too! History Note: Library was established in 1880, but didn't become a Public Library until 1924. In 1924 it was located in the back of the old Angola Bank Building. In 1971 we moved to our current building. At an earlier 2023 meeting, Jennifer had given us copies of ideas that the Lancaster Library had done for their Centennial Celebration. Discussion at the January 2024 Meeting included: Jennifer is gathering various bits of memorabilia for library and also for the Village as well. Val suggested that if Jennifer has duplicates please see if Village hall can use for their display box. Jennifer to check with Central Library because she knows they have some Angola related items as well. Jack suggested that we all go into the basement of the Angola Library someday soon to see what is down there that we can use. Maybe we can have a visit from "Reada the Owl" to start getting people's attention.
- Jennifer is offering space to Garden Club for some historical file storage both in the basement and upstairs. ie; "Daisy Chain" Newsletter for Garden Club, Photos and etc.
- Valerie inquired: are the Cook Book Clubs and other events posted on Facebook? Village is always looking to help promote the Angola Library and activities. Note that after Village organization meeting, she remains as our liaison with the Village for this 2024 year. {YAY!} Valerie also advised us that if we need a new watermeter contact the water department as they have more available (free). Also if you know of anyone needing them – they may also contact the water department.

- f. Electronic Device for Library Window display – Still on the to-do list. Can't really find where to purchase this item as yet. Jack to ask someone from the Fire Department to help.

TRUSTEE TRAINING

- A. Jennifer will have a list prepared to record training. All Trustees must fulfill the required training for 2024. We are all to bring suggestions for training to the next meeting. If we have a specific topic, Central may be able to send out someone to do the training for us in person.

NEXT MEETING will be February 6, 2024 6PM

ADJOURNMENT Sally motioned that we adjourn the meeting at 6:50PM

Respectfully Submitted,
Patty Friend

**Angola Public Library
Evans Bank
County Checking
January 2024 Treasurers Report**

Starting Balance \$8,183.45

Payments

9/8/2023	Village of Angola Water Dept.	1816	Water Bill	-\$50.79
9/8/2023	Amazon.com	Debit	Summer Reading Prizes	-\$40.00
9/29/2023	Jennifer Page	1817	Prizes & Rug Cleaner +	-\$101.40
10/3/2023	United States Postal Service	1818	Stamps	-\$66.00
10/3/2023	Angola Pennysaver	1819	10/1 Ad	-\$81.72
10/3/2023	Walmart.com	Debit	Halloween Program	-\$122.98
10/6/2023	Bissell	Debit	Rug Cleaner	-\$387.99
10/20/2023	Bissell Commercial	Debit	Vacuum	-\$462.99
10/30/2023	Angola Pennysaver	1821	10/22 Ad	-\$60.00
10/30/2023	A Village Locksmith	1823	Front door latch and lever repace	-\$335.00
11/7/2023	Top Choice Roofing Service Inc.	1820	State Grant Roof Repair	-\$9,752.00
11/7/2023	Village of Angola Water Dept.	1822	Water Bill	-\$50.79
12/1/2023	Amazon.com	Debit	Christmas in the Village Supplies	-\$85.54
12/12/2023	Walmart.com	Debit	Graham Cracker House Supplies	-\$57.04
12/22/2023	Jennifer Page	1824	Mileage & Program Supplies	-\$117.11

Deposits

9/11/2023	August Fees/Printing	\$240.10
10/16/2023	NY State Construction Grant	\$8,286.00
10/16/2023	September Fees/Printing	\$356.33
11/17/2023	October Fees/Printing	\$387.60
12/8/2023	November Fees/Printing	\$209.59
12/22/2023	Transfer from Dedicated Funds for Prints by Credit Card	\$1.17

Ending Balance \$5,892.89

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**Angola Public Library
Lake Shore Evans Bank
January 2024 Treasurers Report
Dedicated/Donated Checking**

			Starting Balance	\$6,488.36
Payments				
10/21/2023	Cala's Kitchen & Catering	243	Harvest Dinner	-\$3,250.00
10/30/2023	Angola Pennysaver	244	10/8 Ad	-\$81.72
11/7/2023	Evans Center Fire Company	245	Hall Rental	-\$200.00
12/1/2023	Angola Pennysaver	246	10/15 & 11/26 Ads	-\$238.47
12/22/2023	Jennifer Page	247	Program Supplies	-\$93.10
12/22/2023	Transfer to County Ck		for prints by credit card	-\$1.17
Deposits				
10/2/2023	Square		Dinner Tickets	\$61.26
10/24/2023	Transfer from Savings			\$2,000.00
10/30/2023	Transfer from Savings			\$1,000.00
12/18/2023	Square		Bag, prints, donation	\$4.67
			Ending Balance	\$5,689.83

Dedicated/Donated Savings

			Starting Balance	\$24,772.17
Payments				
10/24/2023	Transfer to Checking			-\$2,000.00
10/30/2023	Transfer to Checking			-\$1,000.00
Deposits				
9/12/2023	Donations		Grandview Bay (\$50) Plant (\$5)	\$55.00
9/29/2023	Interest			\$66.27
10/16/2023	Dinner Donation + Plants		\$100-Evenhouse, \$500-Land- On, \$35-Horn, \$50-Evans Bank, \$25-Green, \$15-Plants	\$725.00
10/24/2023	Harvest Dinner		Tickets & Raffles	\$5,377.90
10/31/2023	Interest			\$71.97
11/17/2023	Booksale & Donation Jar		\$300 Booksale, \$300 Donation Jar	\$600.00
11/17/2023	Donations+		\$5-Plants, \$25-Room Rental, \$50-Horohoe, \$25 McKeown	\$105.00
11/30/2023	Interest			\$75.86
12/22/2023	Donations+		\$50-Czora, \$100-Candy Bar, \$63 Bags, \$150 Book Sale, \$80 Donation Jar	\$443.00
12/29/2023	Interest			\$80.03
12/30/2023	Donation+		\$150 Evans GC, \$127.37 Candy Bar, \$3 Book Bag	\$280.37
			Ending Balance	\$29,652.57

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Angola Public Library Director's Report

January 2, 2024

Programs – October/November/December

- Take & Makes – Oct-97/Nov-75/Dec-75
- Tutors/Therapy – 4 Child & 62 Teen
- GED Classes - 20 classes, 40 total attendees
- Halloween Fun Night – 96
- Cookbook Club – 2
- Book Club – Oct-9/Nov-10/Dec-8
- Collaborative Community Mission – 12 classes, 72 total attendees
- Meeting Rooms Use – 5 Girl Scouts meeting & Girome Birthday Party
- Christmas in the Village – 154 Ornament Crafts, 49 Letter to Santa, 140 Balloon Artist, 111 Magician (2 sessions), *Door Count 9:30am-3pm - 1,119*
- Graham Cracker House Building – 3 Sessions – 64 total attendees

Upcoming Programs

- Lego Drop-in Week – January 2nd-6th
- Cookbook Club – January 22nd at 6:00pm
- Book-a-Technology Trainer – Saturday, January 27th at 12pm, 1pm & 2pm
- Collaborative Community Mission – Mondays at 4pm - January 22nd through March 4th
- Buffalo Museum of Science Solar Eclipse Program – March 30th at 1pm

Girl Scout Troup – January 11th & 25th

Central News

- A supply of solar eclipse glasses was provided in October and December curtesy of the Buffalo Museum of Science. Over 300 have been handed out to Angola patrons.
- A large supply of new COVID tests has arrived at the Central library and cases are available to libraries upon request.
- We have joined up with Mission Ignite to provide free computer training and are looking for more people to register. People who complete the training can receive a free refurbished computer.

Staff Report: Our Clerk Aryn Fitzgerald resigned in November. Mary Spicciatie has moved into the Clerk position. Nathan Han has been hired as our new Page.

Statistics

	October			November		
	2023	2022	Change	2023	2022	Change
Circulation (First Circ)	1,616	1,405	15.0%	1,276	1,396	-8.6%
Library Visits	2,411	2,178	10.7%	2,108	1,943	8.5%
Computer Use	185	148	25.0%	166	129	28.7%
Wi-Fi	118	217	-45.6%	96	113	-15.0%

	December			Year to Date		
	2023	2022	Change	2023	2022	Change
Circulation (First Circ)	1,421	1,233	15.2%	20,325	18,482	10.0%
Library Visits	3,253	2,684	21.2%	32,975	35,394	-6.8%
Computer Use (Nov)	0	117	0.0%	1,829	1,846	-0.9%
Wi-Fi (Nov)	0	81	0.0%	1,353	2,192	-38.3%

First Circ only counts the first time an item is checked out.

Purchases and Needs: A new vacuum needed to be purchased.

Grants

	Grant Total	Total Expenditures	YTD Expenditures	Remainder
Gallivan Technology only	\$15,000.00	\$10,489.64	\$419.99	\$4,510.36
Mills Legislative Aid 2022	\$2,000.00	\$0.00	\$1,903.94	\$96.06
Mills Legislative Aid 2023	\$2,000.00	\$0.00	\$0.00	\$2,000.00

Fundraising

	Candy Bars	Book Sale	Donation Jar	Book Bags
October	\$45.00	\$69.45	\$67.60	\$15.00
November	\$15.00	\$87.90	\$52.70	\$0.00
December	\$6.00	\$142.40	\$63.64	\$3.00
Year to Date Total	\$227.37	\$1,083.01	\$1,069.66	\$66.00

Christmas Cactus fundraiser - \$100

Miscellaneous

Clarence Library has generously sent us paperback racks they no longer need. They are solid wood and will replace our old plastic and metal rack.

ANGOLA PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING February 6th, 2024

PRESENT Jack Kuebler, Jenn Page, Barb Schmitt, Diane Volker, Tressa Crehan, Mari Grennell, Sally Needham, and Patty Friend.
Excused: Val Stonitsch

Jack Kuebler (President) opened the meeting at 6:00PM.

Sally moved to accept the **AGENDA**, seconded by Barb. All in Favor. Motion carried.

MINUTES of the January 2nd, 2024 Meeting were available. Short discussion regard detailed vs less detailed minutes – all favored keeping the more detailed minutes. Jack asked for motion to accept the Minutes. Diane moved to accept Minutes, seconded by Tressa. All in Favor. Motion carried.

TREASURER’S Report /Village Account Report – Barb motioned that we eliminate the word “Fines” for future reporting replace with wording of “Patron Charges” as used by Central or the word “Fees”. “Fees” seems to be the preferred terminology going forward. Patty motioned to accept the Treasurer’s report with manual correction of “fees” in place of “fines” as noted and suggested by Barb, seconded by Sally. All in Favor. Motion carried.

CORRESPONDENCE: None

DIRECTOR’S REPORT - includes LIBRARY STATUS REPORTS.

- A. PROGRAMS:** January ACTIVITY as presented on Director’s Report. Take & Makes –75 distributed. Other programs included GED Classes (7 classes/ 11 total attendees), Book Club, Tutors/Therapy, Cookbook Club, Collaborative Community Mission (4 classes/14 attendees). Meeting room use - 2 Girl Scout meetings .
- B. PROGRAMS UPCOMING:** as presented on Director’s Report. Many listed including Lego Drop-in Week, Cookbook Club, Take your Child to the Library Day (Feb 3rd), Book a Technology Trainer, CCM: Mondays at 4pm., Family Fun Night (at the Angola High School), Solar Eclipse Program March 30th, Girl Scout Troup meetings, Smokey Bear 80th Birthday Reading Challenge.
- C. CENTRAL NEWS** as presented on Director’s Report. No updates to the personnel policy in 2023 therefore no need to pass a resolution accepting any changes. We have been supplied with a defibrillator for our library. If we would like to mount it for emergency use, we will need board approval or we can send it back. We have received the extension for the 2024 contracts while we wait for the final budget numbers to come in. The extension is good through July 31, 2024.
- D. STAFF REPORT** None
- E. CIRCULATION REPORT** as presented on Director’s Report: 2024 YTD: Library Visits 2,241, Circulation (First Circ*) at 1,551. *First Circ only counts the first time an item is checked out.
- F. PURCHASES AND NEEDS *** as presented on Director’s Report. Supplies for Outdoor Learning Kits, Small chest freezer for summertime programs, Printer.
- G. GRANTS** as presented on Director’s Report: Expenditures and remaining balances noted on the report.
- H. FUNDRAISING** as presented on Director’s Report: 2024 YTD \$170.10 includes Candy Bars, Book and Library Bags Sale, as well as funds from the Donation Jar.
- I. Miscellaneous** as presented on Director’s Report: None

OLD BUSINESS

- ACT WORKSHOP March 9th at Central. Many of us will be carpooling to Buffalo for the workshop. Let Jennifer know as soon as possible if you are attending.

NEW BUSINESS

- a. Harvest dinner date is scheduled for October 19, 2024. Evans Center Fire Hall. 2 violinists scheduled compliments of Jack and Kathy Kuebler.
- b. **CENTENNIAL ANNIVERSARY** – (Some notes carried over from April 2022 Meeting. Now moved from old business to new business in January 2024.) The Angola Public Library will be 100 years old in 2024. (11/24/1924 – 11/24/2024). Looking for ideas on how to celebrate. We can celebrate at our Harvest Dinner too! History Note: Library was established in 1880, but didn't become a Public Library until 1924. In 1924 it was located in the back of the old Angola Bank Building. In 1971 we moved to our current building. At an earlier 2023 meeting, Jennifer had given us copies of ideas that the Lancaster Library had done for their Centennial Celebration. Discussion at the January 2024 Meeting included: Jennifer is gathering various bits of memorabilia for library and also for the Village as well. Val suggested that if Jennifer has duplicates please see if Village hall can use for their display box. Jennifer to check with Central Library because she knows they have some Angola related items as well. Jack suggested that we all go into the basement of the Angola Library someday soon to see what is down there that we can use. Maybe we can have a visit from "Reada the Owl" to start getting people's attention.
- c. **DEFIBRILLATOR** – as mentioned in the Director's Report. Central delivered the unit and said we would need to mount it ourselves. Discussion regarding keeping the unit and where to mount it. Questions arose: What about batteries and who monitors this? Jack told us that it is a self contained unit and if you have a heart beat it will not give the shock. It talks you through what to do. How much are the batteries? (Life span is usually 2-3 years.) Central hasn't decided if they are going to monitor or supply batteries. We are interested in keeping it, but what is added cost? Idea that when/if we accept the unit, it would be mounted in the main area. Barb moved that we table the topic until we have more information and Sally seconded. There being no further questions or discussion. All in favor of tabling it at this time.
- d. **FIRST AID KIT**: Jack will help Jennifer decide what we should have in our kit. (We know that we need "Vomit Cleaner" as we did have an issue 2 Halloween's ago – lucky for us it was Mari to the rescue during that situation!)
- e. **REVIEW POLICIES**: Facility Use and Meeting Room Policies. Jenn emailed the policies to each of the trustees prior to the meeting. Discussion and decision to leave fees as they are. Using example of Birthday Party – where does private policy fall within the policy? Policy as is seems acceptable and seems to cover facility and meeting room situations including birthday party. Mari motioned to accept both policies as written, Diane seconded. All in favor. Approved.
- f. **CONFLICT OF INTEREST FILINGS**: All in attendance completed and signed required forms for submission to Jennifer.
- g. **PURCHASES and NEEDS**:
 1. **Chest Freezer**: Request made to purchase a small chest freezer for summer time projects and activities. Discussion regarding size (5 CUfeet) will keep in basement area. Do we have electric capabilities? Jenn to check on this. Will need something underneath it (like a pallet). It may be small enough to come up to the office area when required. Estimated it would cost about \$200.00 to \$230.00. There was also talk about a "dumb waiter" eventually but not at this time. Barb motioned and Sally seconded – all in favor of purchasing a small chest freezer. Approved.
 2. **Printer**: Jennifer would like to purchase a new printer. Last printer was purchased ten years ago with Gallivan Grant. We can run two printers at same time -one in Office and one in Library area. Ten years ago the printer cost was \$750.00, current printer cost is \$800.00 (color/laser). Central supplies the toner cartridges. We would need to contact Central for an Ethernet Hub or possibly the Angola Village can add a wire through the floor and bring it to the printer location. Diane motioned and Sally seconded to purchase a printer from Central. All in Favor. Approved.
 3. **OUTDOOR LEARNING KITS**: Jennifer mentioned that Lancaster has these for use at their library. Kits for : Birdwatching, Butterfly Watching, Recognizing Animal tracks in Snow, Hiking, Lady Bug/ Bug hunting and etc. Jennifer would purchase items such as nets, binoculars, compass, magnifying glass, books and misc items to create a total of four kits. The cost would be about \$175.00 up to \$200.00 for all four from Amazon. We would use Private Funds. The kits would get "checked out of the library" like library books. Jack motioned and Tressa seconded to authorize the purchase of items for the four kits as discussed. All in favor. Approved.

TRUSTEE TRAINING

- A. Jennifer will have a list prepared to record training. All Trustees must fulfill the required training for 2024. Most of us plan on attending the next ACT Workshop on March 9th and this will count towards our training requirements. Jennifer also mentioned that there is a 15 minute training presentation which was presented at the managers meeting that would be good for trustees as well. It is on the topic of the “Appeal Process” for patrons and visitors those of whom have been forbidden to enter the library or use it’s services permanently due to previous disciplinary situations. This would be their process for petitioning for use of the services of the library.

NEXT MEETING will be March 5th 2024 6PM

Miscellaneous Local Community News: In March, Highland Firemen are hosting a Free First Aid Course. Open to the Public. Lenten Fish Fries will begin soon at Lake Erie Beach and Evans Center. The Evans Historical Society Dinner is Mrch 19, 2024.

ADJOURNMENT Tressa motioned that we adjourn the meeting at 7:00PM

Respectfully Submitted,
Patty Friend

**Angola Public Library
Evans Bank
County Checking
February 2024 Treasurers Report**

Starting Balance \$5,941.82

Payments

12/1/2023	Amazon.com	Debit	Christmas in the Village Supplies	-\$85.54
12/12/2023	Walmart.com	Debit	Graham Cracker House Supplies	-\$57.04
12/22/2023	Jennifer Page	1824	Mileage & Program Supplies	-\$117.11
1/2/2024	*Vilage of Angola Water Dept.	1825	Water Bill	-\$50.79

Deposits

12/8/2023	November Fees/Printing		\$209.59
12/22/2023	Transfer from Dedicated Funds	for Prints by Credit Card	\$1.17
1/5/2024	December Fines/Printing		\$188.45

Ending Balance \$6,030.55

*check not yet cleared bank

**Angola Public Library
Lake Shore Evans Bank
February 2024 Treasurers Report
Dedicated/Donated Checking**

			Starting Balance	\$6,017.90
<hr/> Payments				
12/1/2023	Angola Pennysaver	246	10/15 & 11/26 Ads	-\$238.47
12/22/2023	Jennifer Page	247	Program Supplies	-\$93.10
12/22/2023	Transfer to County Ck		for prints by credit card	-\$1.17
1/2/2024	B&ECPL	248	Bookends	-\$227.73
<hr/> Deposits				
12/18/2023	Square		Bag, prints, donation	\$4.67
			Ending Balance	\$5,462.10

Dedicated/Donated Savings

			Starting Balance	\$28,849.17
<hr/> Payments				
<hr/> Deposits				
12/22/2023	Donations+		\$50-Czora, \$100-Candy Bar, \$63 Bags, \$150-Book Sale, \$80-Donation Jar	\$443.00
12/29/2023	Interest			\$80.03
12/30/2023	Donation+		\$150-Evans GC, \$127.37- Candy Bar, \$3-Book Bag	\$280.37
1/5/2024	Donation Jar & Book Sale		\$38.36-Donation Jar, \$73.37-Book Sale	\$112.03
1/5/2024	Donation		McMillian's Landscaping	\$100.00
1/31/2024	Interest			\$82.11
*check not yet cleared bank			Ending Balance	\$29,946.71

Angola Public Library Director's Report

February 6, 2024

Programs – January

- Take & Makes – 75
- Tutors/Therapy – 1 Adult & 22 Teen
- GED Classes - 7 classes, 11 total attendees
- Cookbook Club – 2
- Collaborative Community Mission – 4 classes, 14 total attendees
- Meeting Rooms Use – 2 Girl Scouts meetings

Upcoming Programs

- Lego Drop-in Week – February 5th-10th
- Cookbook Club – February 2th at 6:00pm
- Take Your Child to the Library Day – Saturday, February 3rd from 12-3pm
- Book-a-Technology Trainer – Monday, March 25th at 3pm, 4pm & 5pm
- Collaborative Community Mission – Mondays at 4pm - January 22nd through March 4th
- Family Fun Night – at the Lake Shore High School – Monday, February 12th from 6-8pm
- Buffalo Museum of Science Solar Eclipse Program – March 30th at 1pm
- Smokey Bear 80th Birthday Reading Challenge

Girl Scout Troup – February 1st, 15th & 29th

Central News

- There have been no updates to the personnel policy in 2023 so there is no need to pass a resolution accepting any changes.
- We have been sent a defibrillator for our library. If we would like to mount it for emergency use we will need board approval or we can send it back.
- We have received the extension for the 2024 Contracts while we wait for the final budget numbers to come in. The extension is good through July 31, 2024.

Staff Report: None

Statistics

	January			2023 Year End Totals		
	2024	2023	Change	2023	2022	Change
Circulation (First Circ)	1,551	1,619	-4.2%	20,325	18,482	10.0%
Library Visits	2,241	2,316	-3.2%	32,975	35,394	-6.8%
Computer Use	0	164	0.0%	1,977	1,963	0.7%
Wi-Fi	0	111	0.0%	1,439	2,273	-36.7%

First Circ only counts the first time an item is checked out.

Purchases and Needs: Supplies for Outdoor Learning Kits.
Possible small chest freezer for summer programs?

Grants

	Grant Total	Total Expenditures	YTD Expenditures	Remainder
Gallivan Technology only	\$15,000.00	\$10,489.64	\$419.99	\$4,510.36
Mills Legislative Aid 2022	\$2,000.00	\$0.00	\$1,903.94	\$96.06
Mills Legislative Aid 2023	\$2,000.00	\$0.00	\$0.00	\$2,000.00

Fundraising

	Candy Bars	Book Sale	Donation Jar	Book Bags
January	\$25.50	\$75.60	\$69.00	\$0.00
Year to Date Total	\$25.50	\$75.60	\$69.00	\$0.00

ANGOLA PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING March 5th, 2024

PRESENT Jack Kuebler, Jenn Page, Barb Schmitt, Diane Volker, Tressa Crehan, Val Stonitsch, and Patty Friend. Excused: Sally Needham, and Mari Gennell

Jack Kuebler (President) opened the meeting at 6:00PM.

Tressa moved to accept the **AGENDA** with corrections (omit Happy New Year), seconded by Diane + Barb. All in Favor. Motion carried.

MINUTES of the February 6th 2024 Meeting were available. Barb moved to accept Minutes, seconded by Diane. All in Favor. Motion carried.

TREASURER'S Report /Village Account Report –Patty motioned to accept the Treasurer's report, seconded by Tressa. All in Favor. Motion carried.

CORRESPONDENCE: Verbal Correspondence only per Jennifer. Colleen from Legislator Mills office called to learn more about 100th Anniversary and upcoming events related to it. Also asked if we are planning on a Hot Dog roast. (Note: Oct 19th is date of our Harvest Dinner and also when we will have items related to our 100 yr anniversary.)

DIRECTOR'S REPORT - includes LIBRARY STATUS REPORTS. Diane motioned to accept, Tressa seconded. All in Favor. Approved.

- A. PROGRAMS:** February ACTIVITY as presented on Director's Report. Take & Makes –75 distributed. Other programs included GED Classes (7 classes/ 16 total attendees), Liberwyrms Book Club, Tutors/Therapy, Collaborative Community Mission (6 classes/22 attendees). Meeting room use – 3 - Girl Scout meetings and Evangola Community Theater. Take your Child to the Library Day (Feb 3); 8 Scavenger Hunt, 5 each Craft + Coloring, Family Fun Night (at the Angola High School) (20 in attendance).
- B. PROGRAMS UPCOMING:** as presented on Director's Report. Many listed including Lego Drop-in Week, Cookbook Club, Book a Technology Trainer, CCM: Mondays at 4pm., Buffalo Museum of Science Solar Eclipse Program March 30th, Girl Scout Troup meetings, Smokey Bear 80th Birthday Reading Challenge. ** An Eclipse Viewing Party was listed for April 8, from 2-4pm, but after discussion we decided not to offer this. Normal hours on that day are 11-7. For that day we will change the hours and will open and close early. Hours will be 9am-1pm for April 8th. (*See New Business*). ** Environmental Fair on Saturday April 20th from 9am to 2pm.
- C. CENTRAL NEWS** as presented on Director's Report. Some libraries are closing for the eclipse but Central will remain open.
- D. STAFF REPORT** None
- E. CIRCULATION REPORT** as presented on Director's Report: 2024 YTD: Library Visits 5,781, Circulation (First Circ*) at 3,141. *First Circ only counts the first time an item is checked out.
- F. PURCHASES AND NEEDS** * as presented on Director's Report. None listed
- G. GRANTS** as presented on Director's Report: Expenditures and remaining balances noted on the report.
- H. FUNDRAISING** as presented on Director's Report: 2024 YTD \$361.26 includes Candy Bars, Book and Library Bags Sale, as well as funds from the Donation Jar.
- I. Miscellaneous** as presented on Director's Report: The Evans Historical Society has dropped off a box of microfiche copies of the "Angola Record" and "Evans Journal" they wish to donate to the Central Library's Grosvenor Room.

OLD BUSINESS

- ACT WORKSHOP March 9th at Central. All are able to attend except Mari and Sally. We are carpooling and Jennifer will drive. Barb motioned to authorize the expense out of house funds. Cost is \$15/person. Patty Seconded. All in favor. Carried.
- Tressa inquired if a Freezer was purchased. Jennifer responded Yes.
- Val inquired if the Roof was done and what is Angola's portion. Jack to investigate actual cost and will advise soon.
- Val inquired about a scheduled Hot Dog Sale date. Discussion regarding the date. Tentatively June 29th?. We will possibly wait for the Angola Village Calendar to see what other activities are going on. Jenn to email Debbie at Friend's of the Village.
- Val asked if there are any other maintenance issues for the library? Possibly the floor in the upstairs room. Grant Funds can't be used for replacement unless the rug is ruined by a project. Example: If a wheelchair lift is installed, then the carpet can be replaced.
- Discussion regarding the drain in the meeting room followed. Sometimes it has an odor. Should we routinely put water down the drain when we water plants? That way we are regularly adding water to the drain which is what it needs to keep the smells associated with a floor trap to a minimum.

NEW BUSINESS

- a. Harvest dinner date is scheduled for October 19, 2024. Evans Center Fire Hall. 2 violinists scheduled compliments of Jack and Kathy Kuebler.
- b. **CENTENNIAL ANNIVERSARY** –The Angola Public Library will be 100 years old in 2024. (11/24/1924 – 11/24/2024). Looking for ideas on how to celebrate. History Note: Library was established in 1880, but didn't become a Public Library until 1924. In 1924 it was located in the back of the old Angola Bank Building. In 1971 we moved to our current building. At an earlier 2023 meeting, Jennifer had given us copies of ideas that the Lancaster Library had done for their Centennial Celebration.

Discussion at the January 2024 Meeting included: Jennifer is gathering various bits of memorabilia for library and also for the Village as well. Val suggested that if Jennifer has duplicates please see if Village hall can use for their display box. Jennifer to check with Central Library because she knows they have some Angola related items as well. Jack suggested that we all go into the basement of the Angola Library someday soon to see what is down there that we can use. Maybe we can have a visit from "Reada the Owl" to start getting people's attention.

Discussion at the February 2024 Meeting included: 1) Jennifer does have some old library files/stuff for us to look through next month. She has a photo of the old building on Commercial Street that was once home to the library. 2) Diane suggested maybe we should create Buttons. 3) Val suggested that we create and distribute "100 YR Anniversary Bags" for our Bag sale? Or Sell them for 100 Cents each? 4) Then we discussed selling the hot dogs for 100cents, and or the water for 100cents! Different ideas were brought up for discussion. We need to push our 100YR ANNIVERSARY! 5) Jack's wife Kathy had suggested having Harvest Dinner Placemats instead of a program. Maybe Central can help us. Have a color Collage of photos. We thought Shelby would be good at helping to create this too!

- c. **DEFIBRILLATOR** – as mentioned in the Director's Report. February discussion: Central delivered the unit and said we would need to mount it ourselves. Discussion regarding keeping the unit and where to mount it. Questions arose: What about batteries and who monitors this? Jack told us that it is a self contained unit and if you have a heart beat it will not give the shock. It talks you through what to do. How much are the batteries? (Life span is usually 2-3 years.)

UPDATE March: Jennifer did research: \$307 to change the battery. (Central does not supply batteries.) Will last approximately 3 years. Pad costs about \$100/year but we can use County Funds for expense. Tressa motioned to approve and use County Funds for the AED and that we mount it in a public area of the library with help from Village of Angola Employees. Diane seconded the motion. All approved. Passed.

- d. **PURCHASES and NEEDS:** None
- e. **Eclipse Day April 8th, 2024 Change of Hours as mentioned on the Director's Report:** Jack motioned to change library hours for the Eclipse Day. Barb seconded. All in favor. Hours will be 9am-1pm.

TRUSTEE TRAINING

- A.** Jennifer will have a list prepared to record training. All Trustees must fulfill the required training for 2024. Most of us plan on attending the next ACT Workshop on March 9th and this will count towards our training requirements.

NEXT MEETING will be April 2, 2024 6PM

Miscellaneous Local Community News: Jack Keubler received a beautiful proclamation from Legislator Jack Mills highlighted some of his many accomplishments though the years (since 1955) ! Well deserved! Congratulations Jack!! The Evans Historical Society Dinner is March 19, 2024. In behalf of the Angola Library, the secretary will send a card and flowers to Sally to let her know we are thinking of her while she is out.

ADJOURNMENT Tressa motioned that we adjourn the meeting at 6:58PM

Respectfully Submitted,
Patty Friend

**Angola Public Library
Evans Bank
County Checking
March 2024 Treasurers Report**

Starting Balance \$5,892.89

Payments

1/2/2024	Vilage of Angola Water Dept.	1825	Water Bill	-\$50.79
2/2/2024	*ACT	1826	ACT Dues	-\$20.00
2/6/2024	Amazon.com	Debit	Outdoor Learning Kits	-\$168.00
2/13/2024	Amazon.com	Debit	WD-40 & Youth carpet	-\$40.97
2/23/2024	*B&ECPL	1827	Return to System	-\$890.13
2/26/2024	*B&ECPL	1828	ACT Workshop	-\$50.00

Deposits

1/5/2024	December Charges/Printing	\$188.45
2/6/2024	January Charges/Printing	\$243.40

Ending Balance \$5,104.85

*check not yet cleared bank

**Angola Public Library
Lake Shore Evans Bank
March 2024 Treasurers Report
Dedicated/Donated Checking**

				Starting Balance	\$5,689.83
<hr/> Payments					
1/2/2024	B&ECPL	248	Bookends		-\$227.73
2/16/2024	Jennifer Page	249	Freezer & Closet Shelving		-\$223.98
2/26/2024	*B&ECPL	250	ACT Workshop		-\$40.00
3/2/2024	NYS Dept of Tax	Transfer	Sales Tax		-\$88.20
<hr/> Deposits					
1/6/2024	Square		Booksale		\$8.18
1/13/2024	Square		Booksale		\$23.76
1/16/2024	Transfer from Savings				\$1,000.00
				Ending Balance	\$6,141.86

Dedicated/Donated Savings

				Starting Balance	\$29,652.57
<hr/> Payments					
2/16/2024	Transfer to Checking				-\$1,000.00
<hr/> Deposits					
1/5/2024	Donation Jar & Book Sale	\$38.36-Donation Jar, \$73.37-Book Sale			\$112.03
1/5/2024	Donation	McMillian's Landscaping			\$100.00
1/31/2024	Interest				\$82.11
2/29/2024	Interest				\$75.87
*check not yet cleared bank				Ending Balance	\$29,022.58

Angola Public Library Director's Report

March 5, 2024

Programs – February

- Take & Makes – 75
- Tutors/Therapy – 6 Adult & 15 Teen
- GED Classes - 7 classes, 16 total attendees
- Liberwyrms Book Club - 10
- Collaborative Community Mission – 6 classes, 22 total attendees
- Take Your Child to the Library Day – 8 Scavenger Hunt, 5 each Craft & Coloring
- Family Fun Night at the Lake Shore High School – 20
- Meeting Rooms Use – 3 Girl Scouts meetings, Evangola Community Theater

Upcoming Programs

- Lego Drop-in Week – March 4th-9th
- Cookbook Club – March 18th at 6:00pm
- Book-a-Technology Trainer – Monday, March 25th at 3pm, 4pm & 5pm
- Buffalo Museum of Science Solar Eclipse Program – March 30th at 1pm
- Eclipse Viewing Party – Monday, April 8th from 2pm-4pm
- Environmental Fair – Saturday, April 20th from 9am-2pm
- Smokey Bear 80th Birthday Reading Challenge

Girl Scout Troup – March 14th & 28th

Central News

Some libraries are closing for the eclipse but Central will remain open. Staff travel times will be considered between 12pm and 5pm.

Staff Report:

Statistics

	February			2024 Year to Date		
	2024	2023	Change	2024	2023	Change
Circulation (First Circ)	1,590	1,506	5.6%	3,141	3,125	0.5%
Library Visits	3,540	2,261	56.6%	5,781	4,577	26.3%
Computer Use (Jan)	180	164	9.8%	180	164	9.8%
Wi-Fi (Jan)	71	111	-36.0%	71	111	-36.0%

Purchases and Needs:

Grants

	Grant Total	Total Expenditures	YTD Expenditures	Remainder
Gallivan Technology only	\$15,000.00	\$10,489.64	\$419.99	\$4,510.36
Mills Legislative Aid 2022	\$2,000.00	\$0.00	\$1,903.94	\$96.06
Mills Legislative Aid 2023	\$2,000.00	\$0.00	\$0.00	\$2,000.00

Fundraising

	Candy Bars	Book Sale	Donation Jar	Book Bags
February	\$25.50	\$113.70	\$51.96	\$0.00
Year to Date Total	\$51.00	\$189.30	\$120.96	\$0.00

Miscellaneous

The Evans Historical Society has dropped off a box of microfiche copies of the Angola Record and Evans Journal that they wish to donate to the Central library's Grosvenor Room. The microfiche will be kept on file for reference in case of a lack of access to the online version.

ANGOLA PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING April 2nd, 2024

PRESENT Jack Kuebler, Jenn Page, Barb Schmitt, Diane Volker, Tressa Crehan, Sally Needham, Mari Gennell and Patty Friend.
Excused: Val Stonitsch

Jack Kuebler (President) opened the meeting at 6:00PM.

Barb moved to accept the **AGENDA** seconded by Sally. All in Favor. Approved.

MINUTES of the March 5th, 2024 Meeting were available. Tressa moved to accept Minutes, seconded by Sally. All in Favor. Approved.

TREASURER'S Report /Village Account Report – Sally motioned to accept the Treasurer's report, seconded by Barb. All in Favor. Approved.

CORRESPONDENCE: Thank you note from Sally Needham for bouquet of flowers received from the Library Staff and Board.

DIRECTOR'S REPORT - includes LIBRARY STATUS REPORTS. Jennifer noted that the door count was amazing this month due to the Solar Eclipse Glasses give away. Diane motioned to accept, Tressa seconded. All in Favor. Approved.

- A. PROGRAMS:** March ACTIVITY as presented on Director's Report. Take & Makes –50 distributed. Other programs included GED Classes (8 classes/ 26 total attendees), Liberwyrms Book Club, Tutors/Therapy, Collaborative Community Mission (2 classes/10 attendees). Meeting room use – 3 - Girl Scout meetings and Evangola Community Theater. Solar Eclipse Program (36 adults and 7 Children - Jennifer mentioned that the program was very interesting! Totality is expected at 3:18PM on April 8th. 1200 to 1500 eclipse glasses were distributed these past weeks!)
- B. PROGRAMS UPCOMING:** as presented on Director's Report. Many listed including Lego Drop-in Week, Cookbook Club, Book a Technology Trainer, CCM: Mondays at 4pm., Scout Troup meetings, Smokey Bear 80th Birthday Reading Challenge. Environmental Fair on Saturday April 20th from 9am to 2pm.
- C. CENTRAL NEWS** as presented on Director's Report. None listed
- D. STAFF REPORT** None
- E. CIRCULATION REPORT** as presented on Director's Report: 2024 YTD: Library Visits 10,525*, Circulation (First Circ*) at 4,799. *First Circ only counts the first time an item is checked out. *Solar Eclipse Glasses!
- F. PURCHASES AND NEEDS** * as presented on Director's Report. None listed
- G. GRANTS** as presented on Director's Report: Expenditures and remaining balances noted on the report.
- H. FUNDRAISING** as presented on Director's Report: 2024 YTD \$597.39 includes Candy Bars, Book and Library Bags Sale, as well as funds from the Donation Jar.

OLD BUSINESS

- ACT WORKSHOP March 9th at Central – Certificates to sign and submit to Jennifer were distributed to those who had attended the workshop. The training from March 9th is available on line as per email received from Central today. Jennifer to inquire if the on-line video would count as Trustee training for those who could not attend the training on March 9th. She will advise us of the response. Comments regarding the Workshop: "Very informative", "Well organized", program related to "Behaviour problems in the library" was really informative per those who attended the particular workshop. "Lunch was delicious", "it was amazing to see the hidden storage floor with rows and rows of books!".
- a. Harvest dinner date is scheduled for October 19, 2024. Evans Center Fire Hall. **CENTENNIAL ANNIVERSARY –The Angola Public Library will be 100 years old in 2024. (11/24/1924 – 11/24/2024).** Looking for ideas on how to celebrate. History Note: Library was established in 1880, but didn't become a Public Library until 1924. In 1924 it was

located in the back of the old Angola Bank Building. In 1971 we moved to our current building. At an earlier 2023 meeting, Jennifer had given us copies of ideas that the Lancaster Library had done for their Centennial Celebration.

Discussion at the January 2024 Meeting included: Jennifer is gathering various bits of memorabilia for library and also for the Village as well. Val suggested that if Jennifer has duplicates please see if Village hall can use for their display box. Jennifer to check with Central Library because she knows they have some Angola related items as well. Jack suggested that we all go into the basement of the Angola Library someday soon to see what is down there that we can use. Maybe we can have a visit from “Reada the Owl” to start getting people’s attention.

Discussion at the February 2024 Meeting included: 1) Jennifer has some old library files/stuff for us to look through. She has a photo of the old building on Commercial Street that was once home to the library. 2) Diane suggested maybe we should create Buttons. 3) Val suggested that we create and distribute “100 YR Anniversary Bags” for our Bag sale? Or Sell them for 100 Cents each? 4) Then we discussed selling the hot dogs for 100cents, and or the water for 100cents! Different ideas were brought up for discussion. We need to push our 100YR ANNIVERSARY! 5) Jack’s wife Kathy had suggested having Harvest Dinner Placemats instead of a program. Maybe Central can help us. Have a color Collage of photos. We thought Shelby would be good at helping to create this too!

Discussion at the March 2024 Meeting included: 1) Jack – he is working on the 100 year Anniversary Placemat Project (photo collage of library and activities). He would like to include a photo of the library board – so be ready at the next meeting! 2) possibly have “Photos by the Decade” on display at the dinner. 3) Jennifer mentioned that she would like to have magnets made up to help celebrate our 100 years. Everyone liked this idea! Cost would be approx 49cent to 69cents each We would give away at the dinner. 4) Legislator Mills is preparing a proclamation for the Library and we anticipate that the Village of Angola and Town of Evans will do the same.

NEW BUSINESS

- A. STATE REPORT** – Jennifer emailed the completed 48 page state report to all members of the board. Questions from Mari: Is Jennifer considered the Library Manager on this report? Yes. Last Fiscal Audit was 1971? Yes. Braille Reader – do we have? Jennifer said no, but they are available at Central and we can request if necessary. Barb had asked earlier in the meeting: “is Library by mail” available through our library. Jennifer said “we can provide info on this service to anyone who may need this service”. No further questions. The report needed to be adopted. Patty motioned to adopt the State Audit Report as presented/submitted by the Library Manager. Mari seconded. All in favor. “AYE” Unanimous. Approved.
- B. Hot Dog Sale** - Barb mtioned and Sally seconded that we host the Annual Hot Dog Sale on June 29th. Patty not sure about a possible conflict with the Brant Summerfestival at this time. However - All in favor. Approved.

TRUSTEE TRAINING

- A.** Jennifer will have a list prepared to record completed training. Jennifer to let Board know if the on-line video of the March 9th ACT workshop training is acceptable training for those who were unable to attend the event in person.

NEXT MEETING will be May 7th, 2024 6PM

Miscellaneous Local Community News: Jack Keubler’s birthday is April 19th. Tressa inquired: “Will July 2nd will be the meeting date in July?” Jack responded “Yes”. Jack said “Happy Mother’s Day to all mom’s on the Board and Happy Birthday to Jennifer’s mom (Marsha)”.

ADJOURNMENT Tressa motioned that we adjourn the meeting at 6:45PM

Respectfully Submitted,
Patty Friend

**Angola Public Library
Evans Bank
County Checking
April 2024 Treasurers Report**

Starting Balance \$6,030.55

Payments

2/2/2024	ACT	1826	ACT Dues	-\$20.00
2/6/2024	Amazon.com	Debit	Outdoor Learning Kits	-\$168.00
2/13/2024	Amazon.com	Debit	WD-40 & Youth carpet	-\$40.97
2/20/2024	Amazon.com	Debit	Swiffer Pads & Bins	-\$53.43
2/23/2024	B&ECPL	1827	Return to System	-\$890.13
2/26/2024	B&ECPL	1828	ACT Workshop	-\$50.00
3/5/2024	*Village of Angola Water Dept.	1829	Water Bill	-\$58.71
3/12/2024	Walmart.com	Debit	Program Supplies	-\$49.96

Deposits

2/6/2024	January Charges/Printing	\$243.40
3/11/2024	February Charges/Printing	\$474.65

Ending Balance \$5,417.40

*check not yet cleared bank

**Angola Public Library
Lake Shore Evans Bank
April 2024 Treasurers Report
Dedicated/Donated Checking**

				Starting Balance	\$5,689.83
<hr/> Payments					
1/2/2024	B&ECPL	248	Bookends		-\$227.73
2/16/2024	Jennifer Page	249	Freezer & Closet Shelving		-\$223.98
2/26/2024	B&ECPL	250	ACT Workshop		-\$40.00
3/2/2024	NYS Dept of Tax	Transfer	Sales Tax		-\$88.20
<hr/> Deposits					
1/6/2024	Square		Booksale		\$8.18
1/13/2024	Square		Booksale		\$23.76
1/16/2024	Transfer from Savings				\$1,000.00
3/15/2024	Square		Booksale		\$2.02
3/18/2024	Square		Booksale/Book Bag		\$5.40
				Ending Balance	\$6,149.28

Dedicated/Donated Savings

				Starting Balance	\$29,946.71
<hr/> Payments					
2/16/2024	Transfer to Checking				-\$1,000.00
<hr/> Deposits					
2/29/2024	Interest				\$75.87
3/5/2024	Booksale				\$25.14
3/29/2024	Interest				\$79.94
				Ending Balance	\$29,127.66

*check not yet cleared bank

Angola Public Library Director's Report

April 2, 2024

Programs – March

- Take & Makes – 50
- Tutors/Therapy – 2 Child & 13 Teen
- GED Classes - 8 classes, 26 total attendees
- Liberwyrms Book Club – 9
- Book a Trainer – 3
- Solar Eclipse Program – 36 Adults & 7 Children
- Collaborative Community Mission – 2 class, 10 total attendees
- Meeting Rooms Use – 3 Girl Scouts meetings, Angola Community Theater

Upcoming Programs

- Lego Drop-in Week – April 1st-8th
- Cookbook Club – April 22nd at 6:00pm
- Environmental Fair – Saturday, April 20th from 9am-2pm
- Smokey Bear 80th Birthday Reading Challenge

Girl Scout Troup – April 11th & 25th

Central News

Staff Report:

Statistics

	March			2024 Year to Date		
	2024	2023	Change	2024	2023	Change
Circulation (First Circ)	1,658	1,578	5.1%	4,799	4,703	2.0%
Library Visits	4,744	2,332	103.4%	10,525	6,909	52.3%
Computer Use (Feb)	214	152	40.8%	394	316	24.7%
Wi-Fi (Feb)	82	99	-17.2%	153	210	-27.1%

Purchases and Needs:

Grants

	Grant Total	Total Expenditures	YTD Expenditures	Remainder
Gallivan Technology only	\$15,000.00	\$10,489.64	\$0.00	\$4,510.36
Mills Legislative Aid 2022	\$2,000.00	\$0.00	\$0.00	\$96.06
Mills Legislative Aid 2023	\$2,000.00	\$0.00	\$0.00	\$2,000.00

Fundraising

	Candy Bars	Book Sale	Donation Jar	Book Bags
March	\$82.50	\$74.05	\$76.58	\$3.00
Year to Date Total	\$133.50	\$263.35	\$197.54	\$3.00

ANGOLA PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING May 7th, 2024

PRESENT Jack Kuebler, Jenn Page, Barb Schmitt, Diane Volker, Tressa Crehan, Sally Needham, Mari Gennell and Patty Friend.
Excused: Val Stonitsch

Jack Kuebler (President) opened the meeting at 6:00PM.

Patty moved to accept the **AGENDA** with minor corrections (remove Happy Easter/ Hot dog sale is the 29th not the 19th) seconded by Tressa. All in Favor. Approved.

MINUTES of the April 2nd, 2024 Meeting were available. Tressa moved to accept Minutes, seconded by Sally. All in Favor. Approved.

TREASURER'S Report /Village Account Report – Barb motioned to accept the Treasurer's report, seconded by Sally. All in Favor. Approved.

CORRESPONDENCE: Letter from Chiavetta's Catering that they do fundraising events. Jennifer was contacted by Susan Palys. Susan is selling prints of her painting of the Angola Library. (It is a beautiful painting!)

DIRECTOR'S REPORT - includes LIBRARY STATUS REPORTS. Tressa motioned to accept, Sally seconded. All in Favor. Approved.

- A. PROGRAMS:** April ACTIVITY as presented on Director's Report. Take & Makes –50 distributed. Other programs included GED Classes (7 classes/ 24 total attendees), Liberwyrms Book Club, Tutors/Therapy. Environmental Fair -50. Meeting room use – 3 - 2 Girl Scout meetings and Community Services Job Fair
- B. PROGRAMS UPCOMING:** as presented on Director's Report. Many listed including Lego Drop-in Week, Cookbook Club, Book a Technology Trainer, Scout Troup meetings, 100 Year Anniversary Kickoff and Hot Dog Fundraiser, Mr. Paul Balloon Artist, Book Sale, Wilderness Skills for all ages, Reptiles Meet and Greet, Smokey Bear 80th Birthday Reading Challenge and more.
- C. CENTRAL NEWS** as presented on Director's Report. NYS Comptroller's report for 2023 has been approved and sent.
- D. STAFF REPORT** None
- E. CIRCULATION REPORT** as presented on Director's Report: 2024 YTD: Library Visits 14,653, Circulation (First Circ*) at 6,077. *First Circ only counts the first time an item is checked out.
- F. PURCHASES AND NEEDS** * as presented on Director's Report. End of Summer Reading prizes. \$139.00
- G. GRANTS** as presented on Director's Report: Expenditures and remaining balances noted on the report.
- H. FUNDRAISING** as presented on Director's Report: 2024 YTD \$703.74 includes Candy Bars, Book and Library Bags Sale, as well as funds from the Donation Jar.

OLD BUSINESS

- a. Harvest dinner date is scheduled for October 19, 2024. Evans Center Fire Hall. **CENTENNIAL ANNIVERSARY –The Angola Public Library will be 100 years old in 2024. (11/24/1924 – 11/24/2024).** Looking for ideas on how to celebrate. History Note: Library was established in 1880, but didn't become a Public Library until 1924. In 1924 it was located in the back of the old Angola Bank Building. In 1971 we moved to our current building. At an earlier 2023 meeting, Jennifer had given us copies of ideas that the Lancaster Library had done for their Centennial Celebration.

Discussion at the January 2024 Meeting included: Jennifer is gathering various bits of memorabilia for library and also for the Village as well. Val suggested that if Jennifer has duplicates please see if Village hall can use for their display box. Jennifer to check with Central Library because she knows they have some Angola related items as well. Jack suggested that we all go into the basement of the Angola Library someday soon to see what is down there that we can use. Maybe we can have a visit from "Reada the Owl" to start getting people's attention.

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Discussion at the April 2024 Meeting included: 1) Jack – he is working on the 100 year Anniversary Placemat Project (photo collage of library and activities). He would like to include a photo of the library board – so be ready at the next meeting! 2) possibly have “Photos by the Decade” on display at the dinner. 3) Jennifer mentioned that she would like to have magnets made up to help celebrate our 100 years. Everyone liked this idea! Cost would be approx 49cent to 69cents each We would give away at the dinner. 4) Legislator Mills is preparing a proclamation for the Library and we anticipate that the Village of Angola and Town of Evans will do the same.

Discussion at the May 2024 Meeting included: Jack has arranged for two violinists to perform (compliments of him and Kathy). The caterer is booked too. As mentioned in previous months, we plan to get down into the basement to see what is there!

- b. Procurement and Investment Policy Reviews; Opportunity to review the policies came via email. Hard copies were also available. No updates are necessary. Diane motioned and Barb seconded that the procurement and investment policies were reviewed and approved as written. All in Favor. Approved.

NEW BUSINESS

- A. Hot Dog Sale** - June 29th. Arrive by 10am for a short meeting and then set up of the event. Jennifer will take care of food and sidewalk permits. Jennifer has also put the application in at Wegmans for donation (condiments/rolls etc.) and expects approval of same. Jack will bring his cash box. Mari to bring her tent. We are all to bring coolers if we have them, and cookies/ brownies packaged in snack bags.
- B. Purchases and Needs** – as listed on the Directors Report. Summer Reading Prizes. \$139.00 the plan is to have an ice cream social for the Winners. Tressa motioned to allow expenditures of up to \$139.00 for the purchases of ice cream social supplies. Barb seconded. All in favor. Approved.
- C. Our NEXT MEETING will be June 29th at 10am. We will not have a meeting in July.** At this meeting we will review the County Contract. (It is a contract between the Central Library and our Library.)
- D. Mural** – Nicole at the Angola Village Hall asked if there was a procedure for possibly adding more names to the Library Mural. There was much discussion regarding this. The mural has a sealer on it to prevent graffiti. There may be something in the contract between the Library and the artists which prevents any changes to the mural. We will need to investigate and contact the artists. It may ruin the mural as designed. Questions to consider: If additions are possible - How do we decide which old business? How to decide which new business? Would there be a date cut off for submissions? Is there a limit to number of characters? Is there a limit to how many spots are available? How do we decide which business is ok and which is not? Criteria for submission? If acceptable, how would the fee be determined? By number of characters or by a specific donation amount to the library? Lots to think about!

TRUSTEE TRAINING

- A.** On going....Jennifer will have a list prepared to record completed training. Jennifer to let Board know if the on-line video of the March 9th ACT workshop training is acceptable training for those who were unable to attend the event in person.

NEXT MEETING will be June 29th, 2024 10AM (Reminder - No meeting in July.)

Miscellaneous Local Community News: Sally mentioned that this important discussion came up at her church recently: **Someone was wandering Main Street with a gun (pellet rifle).** The Village is going to try to set up some type of alert system to notify residents and businesses when something like this happens. Saturday, May 11th is the Garden Club’s Mother’s Day Plant

Sale at the Evan's Center Fire Hall. North Evans Fire Dept. is selling flower baskets the same day. Sally mentioned that the planters in front of the library will be taken care of soon. Jack Krajacic will be taking care of this. Jack Keubler reminded us to proudly display the Flag on Memorial Day and also Flag Day. Be sure to raise the flag on Memorial Day according to protocol; (Raise the flag to the top of the pole, then down, then ½ mast – until Noon).

ADJOURNMENT Mari motioned that we adjourn the meeting at 6:55PM

Respectfully Submitted,
Patty Friend

**Angola Public Library
Evans Bank
County Checking
May 2024 Treasurers Report**

Starting Balance \$5,051.42

Payments

3/5/2024	Village of Angola Water Dept.	1829	Water Bill	-\$58.71
3/12/2024	Walmart.com	Debit	Program Supplies	-\$49.96
		1830		-\$258.10

Deposits

3/11/2024	February Charges/Printing	\$474.65
4/11/2024	March Charges/Printing	\$618.10

Ending Balance \$5,777.40

*check not yet cleared bank

**Angola Public Library
Lake Shore Evans Bank
May 2024 Treasurers Report
Dedicated/Donated Checking**

			Starting Balance	\$6,230.06
<hr/> Payments				
3/2/2024	NYS Dept of Tax	Transfer Sales Tax		-\$88.20
<hr/> Deposits				
3/15/2024	Square	Booksale		\$2.02
3/18/2024	Square	Booksale/Book Bag		\$5.40
			Ending Balance	\$6,149.28

Dedicated/Donated Savings

			Starting Balance	\$29,022.58
<hr/> Payments				
<hr/> Deposits				
3/5/2024	Booksale			\$25.14
3/29/2024	Interest			\$79.94
4/11/2024	Donation	Quinn		\$100.00
4/30/2024	Interest			\$77.77
*check not yet cleared bank			Ending Balance	\$29,305.43

Angola Public Library Director's Report

May 7, 2024

Programs – April

- Take & Makes – 50
- Tutors/Therapy – 12 Teens
- GED Classes - 7 classes, 24 total attendees
- Liberwyrms Book Club – 9
- Environmental Fair - 50
- Meeting Rooms Use – 2 Girl Scouts meetings, Community Services Job Fair

Upcoming Programs

- Lego Drop-in Week – April 1st-8th
- Cookbook Club – May 20th at 6:00pm
- Anniversary Kickoff and Hot Dog Fundraiser – Saturday, June 29th from 11am-1pm
- Mr. Paul – Balloon Artist – Saturday, June 29th from 11am-1pm
- Book Sale – June 29th through July 6th
- Wilderness Skills for All Ages – Thursday, July 25th at 5pm
- Summer Craft Weekly Drop-ins – July 8th through August 31st
- Smokey Bear 80th Birthday Reading Challenge
- Halloween Fun Night – Wednesday, October 23rd
- Graham Cracker House Building – Monday, December 9th

Girl Scout Troup – May 16th & 23rd

Central News

NYS Comptroller's Report for 2023 has been approved and sent.

Staff Report:

Purchases and Needs:

End of Summer Reading prizes. \$139

Statistics

	April			2024 Year to Date		
	2024	2023	Change	2024	2023	Change
Circulation (First Circ)	1,278	1,631	21.6%	6,077	6,334	-4.1%
Library Visits	4,128	2,548	62.0%	14,653	9,457	54.9%
Computer Use	214	159	34.6%	809	652	24.1%
Wi-Fi	84	119	-29.4%	349	441	-20.9%

Grants

	Grant Total	Total Expenditures	YTD Expenditures	Remainder
Gallivan Technology only	\$15,000.00	\$10,489.64	\$0.00	\$4,510.36
Mills Legislative Aid 2022	\$2,000.00	\$0.00	\$0.00	\$96.06
Mills Legislative Aid 2023	\$2,000.00	\$0.00	\$0.00	\$2,000.00

Fundraising

	Candy Bars	Book Sale	Donation Jar	Book Bags
April	\$33.00	\$48.05	\$22.30	\$3.00
Year to Date Total	\$166.50	\$311.40	\$219.84	\$6.00

ANGOLA PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING June 29th, 2024 SATURDAY

PRESENT Jack Kuebler, Jenn Page, Barb Schmitt, Diane Volker, Tressa Crehan, Sally Needham, Mari Gennell and Patty Friend.
Excused: Val Stonitsch

Jack Kuebler (President) opened the meeting at 10:10am.

Barb moved to accept the **AGENDA** seconded by Tressa. All in Favor. Approved.

Jack suggested that we should dispense with reading of Secretary Minutes and Treasurer's report from the May meeting as the real purpose of today's meeting was to review the Contract with the Buffalo and Erie County Public Library. Barb motioned and Tressa seconded to dispense with reading of Treasurer and Secretary Minutes. All in Favor – Aye.

CORRESPONDENCE: Not to be reviewed at this meeting.

DIRECTOR'S REPORT - Not to be reviewed at this meeting.

OLD BUSINESS

- a. HARVEST DINNER date is scheduled for October 19, 2024. Evans Center Fire Hall. **CENTENNIAL ANNIVERSARY –The Angola Public Library will be 100 years old in 2024. (11/24/1924 – 11/24/2024).** Looking for ideas on how to celebrate. History Note: Library was established in 1880, but didn't become a Public Library until 1924. In 1924 it was located in the back of the old Angola Bank Building. In 1971 we moved to our current building. At an earlier 2023 meeting, Jennifer had given us copies of ideas that the Lancaster Library had done for their Centennial Celebration.

Discussion at the January 2024 Meeting included: Jennifer is gathering various bits of memorabilia for library and also for the Village as well. Val suggested that if Jennifer has duplicates please see if Village hall can use for their display box. Jennifer to check with Central Library because she knows they have some Angola related items as well. Jack suggested that we all go into the basement of the Angola Library someday soon to see what is down there that we can use. Maybe we can have a visit from "Reada the Owl" to start getting people's attention.

Discussion at the February 2024 Meeting included: 1) Jennifer has some old library files/stuff for us to look through. She has a photo of the old building on Commercial Street that was once home to the library. 2) Diane suggested maybe we should create Buttons. 3) Val suggested that we create and distribute "100 YR Anniversary Bags" for our Bag sale? Or Sell them for 100 Cents each? 4) Then we discussed selling the hot dogs for 100cents, and or the water for 100cents! Different ideas were brought up for discussion. We need to push our 100YR ANNIVERSARY! 5) Jack's wife Kathy had suggested having Harvest Dinner Placemats instead of a program. Maybe Central can help us. Have a color collage of photos. We thought Shelby would be good at helping to create this too!

Discussion at the April 2024 Meeting included: 1) Jack – he is working on the 100 year Anniversary Placemat Project (photo collage of library and activities). He would like to include a photo of the library board – so be ready at the next meeting! 2) possibly have "Photos by the Decade" on display at the dinner. 3) Jennifer mentioned that she would like to have magnets made up to help celebrate our 100 years. Everyone liked this idea! Cost would be approx 49cent to 69cents each We would give away at the dinner. 4) Legislator Mills is preparing a proclamation for the Library and we anticipate that the Village of Angola and Town of Evans will do the same.

Discussion at the May 2024 Meeting included: Jack has arranged for two violinists to perform (compliments of him and Kathy). The caterer is booked too. As mentioned in previous months, we plan to get down into the basement to see what is there!

Discussion at the JUNE 2024 Meeting included: the Harvest dinner is on track. Tressa to formally ask the Garden Club to donate a door prize and also make desserts if possible.

NEW BUSINESS

A. Hot Dog Sale and USED BOOK SALE - June 29th. We all arrived by 10am for a short meeting and then set up of the event. We will be eating inside because of the rainy day. The cooks for today are John Wilson, John Grennell and John Dombrowski and Jason Renaldo. Val Stonitch was able to stop for a bit as well. Mr. Paul the Ballooon artist was there from 11am to 1pm to entertain the children as well as adults. Used books will be sold from June 29th through July 6th.

B. AUTHORIZATION TO SIGN CONTRACT WITH BUFFALO AND ERIE COUNTY PUBLIC LIBRARY. On the 29th of June, 2024 the resolution of Agreement between the Angola Public Library and the Buffalo and Erie County Public Library was read by Angola Board of Trustee President Jack Kuebler. Motion to adopt the resolution as provided by the Buffalo and Erie County Public Library on June 29th, 2024 was made by Barb Schmidt and seconded by Sally Needham. Roll Call by Secretary to adopt the resolution. All in Favor (as listed in attendance) voted “AYE”, zero Noes – UNANIMOUS vote. President Jack Kuebler signed the Resolution of Agreement and the secretary will keep copies for the records. The Secretary Patty Friend signed the Resolution of Vote. Jennifer to make copies and provide to the secretary at the upcoming August meeting.

C. The Evans Town hall will have a “BOOK” DISPLAY set up to celebrate THE 100TH ANNIVERSARY of the Angola Public Library, compliments of the Evans Historical Society. The “book” will list history of the Library as well as events. [] Patty will need to write a thank you to the Evans Historical Society for their efforts.

TRUSTEE TRAINING Not reviewed at June Meeting

- A.** On going....Jennifer will have a list prepared to record completed training. Jennifer to let Board know if the on-line video of the March 9th ACT workshop training is acceptable training for those who were unable to attend the event in person.

NEXT MEETING will be August 6th, 2024 7PM (Reminder - No meeting in July.)

ADJOURNMENT Tressa motioned that we adjourn the meeting at 10:30AM

Respectfully Submitted,
Patty Friend

ANGOLA PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING August 6th, 2024 TUESDAY

PRESENT Jack Kuebler, Jenn Page, Diane Volker, Tressa Crehan, Sally Needham, Mari Gennell, Carima El-Behairy (Assistant Chair of Systems Board), and Patty Friend. Excused: Val Stonitsch, Barb Schmitt

Jack Kuebler (President) Before opening the meeting at 06:00PM, Jack wished Happy Birthdays to Sally (July), Mari (Aug 5) and Barb (Aug 7th).

Mari moved to accept the **AGENDA** seconded by Tressa. All in Favor. Approved.

MINUTES of the June 29th, 2024 Meeting were read aloud by Secretary Patty Friend. Jack noted that a correction needed to be made to the Time of the Aug 6th meeting from 7PM to 6PM. Diane motioned to accept Minutes with correction as noted by Jack, seconded by Sally. All in Favor. Approved.

TREASURER'S Report /Village Account Report – Question regarding the expense for the Library 100th Anniversary Magnets. Small discussion. We can use them for favors at the library Dinner. Sally motioned to accept the Treasurer's report, seconded by Tressa. All in Favor. Approved.

CORRESPONDENCE: Jennifer:

- 1) We received a letter from Dawn Keohane Csati requesting that three business names be added to the Library Mural. [Sandrock Corp, Light Lab Corp and WTG Energy, all once housed in the old Emblem Bldg.] Much discussion regarding the procedure for adding names to the mural. (This had been brought up at a previous meeting as well.) Carima wondered is this a sponsorship opportunity? Jack said "how about we begin collecting names for a future mural MAYBE on the back wall". Previously discussed items were again brought up as to how to advertise if we were to collect names, would it affect the design, would it compromise the integrity of the sealant, how to charge for the names, how long to request names and so forth. Who would decide what names can be added- do they have to have a business for a certain number of years...etc. In the end the decision was made that the Secretary of the Board should send a letter to Dawn Csati and the letter should include something such as the following: "because of the Sealant we are not able to add to the mural, reluctant to damage the current mural, We are investigating the possibility of a back wall mural. Details are still in process and not yet decided. Thank you for your concern". Patty to prepare a letter and have board members and Library director review and comment prior to mailing of the letter.
- 2) Jennifer stated that the final Expenditure on the State Form Grant has been received. There was a 40cent rounding that caused a slight problem, but has now been taken care of.
- 3) The Village of Angola is looking for volunteers for Public Arts Committee for the Village.

Acknowledgement of visit and News from our Central Library Liason: Carima:

We were happy to see Carima at our meeting! Carima advised us that there are a few seats open on the Central Library Board. No Central Library Board meeting was held in August. The Finance Committee is meeting in August for Funding of various Projects/Exhibits. City of Light Consulting is working with the EC Public Library – a survey was recently sent to trustees.

DIRECTOR'S REPORT - includes LIBRARY STATUS REPORTS. Tressa motioned to accept, Sally seconded. All in Favor. Approved. Reporting for May, June and July:

- A. PROGRAMS:** May, June and July ACTIVITY as presented on Director's Report. Take & Makes –242 distributed. Other programs included GED Classes (22 classes/ 59 total attendees), Liberwyrms Book Club, Tutors/Therapy. Mr. Paul Balloon Artise -39. Wilderness Skills for all ages -12, Reptile Meet & JGreets -2 programs/34 attendees. Middle School Class visits 62, Summer Craft Weeks -7, Collaborative Community Mission – 2 programs/8 attendees. Meeting room

use – 3 - Girl Scout meetings and Community Services Job Fair, Evangola Community Theater, Sheridan Benefits Medicare Program.

- B. PROGRAMS UPCOMING:** as presented on Director's Report. Many listed including Lego Drop-in Week, Reptiles Meet and Greet, FaciNature Animal Program, Summer Craft Weekly Dropins, Smokey Bear 80th Birthday Reading Challenge, Halloween Fun Night, Graham Cracker House Building, and more.
- C. CENTRAL NEWS** as presented on Director's Report. There is at least one internal grant opportunity coming soon. There is a Staff Development Day In the works for 2025. The last staff day was set to be in 2020 but had to be canceled. Topics and date are still to be determined.
- D. STAFF REPORT** None
- E. CIRCULATION REPORT** as presented on Director's Report: 2024 YTD: Library Visits 26,605, Circulation (First Circ*) at **6,077?** (same as April?) *First Circ only counts the first time an item is checked out.
- F. PURCHASES AND NEEDS** * as presented on Director's Report. None
- G. GRANTS** as presented on Director's Report: Expenditures and remaining balances noted on the report.
- H. FUNDRAISING** as presented on Director's Report: 2024 YTD \$1,506.24 includes Candy Bars, Book and Library Bags Sale, as well as funds from the Donation Jar.

OLD BUSINESS

- a.** HARVEST DINNER date is scheduled for October 19, 2024. Evans Center Fire Hall. **CENTENNIAL ANNIVERSARY –The Angola Public Library will be 100 years old in 2024. (11/24/1924 – 11/24/2024).** Looking for ideas on how to celebrate. History Note: Library was established in 1880, but didn't become a Public Library until 1924. In 1924 it was located in the back of the old Angola Bank Building. In 1971 we moved to our current building. At an earlier 2023 meeting, Jennifer had given us copies of ideas that the Lancaster Library had done for their Centennial Celebration.

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Discussion at the April 2024 Meeting included: 1) Jack – he is working on the 100 year Anniversary Placemat Project (photo collage of library and activities). He would like to include a photo of the library board – so be ready at the next meeting! 2) possibly have "Photos by the Decade" on display at the dinner. 3) Jennifer mentioned that she would like to have magnets made up to help celebrate our 100 years. Everyone liked this idea! Cost would be approx 49cent to 69cents each We would give away at the dinner. 4) Legislator Mills is preparing a proclamation for the Library and we anticipate that the Village of Angola and Town of Evans will do the same.

Discussion at the May 2024 Meeting included: Jack has arranged for two violinists to perform (compliments of him and Kathy). The caterer is booked too. As mentioned in previous months, we plan to get down into the basement to see what is there!

Discussion at the JUNE 2024 Meeting included: the Harvest dinner is on track. Tressa to formally ask the Garden Club to donate a door prize and also make desserts if possible.

DISCUSSION at the AUGUST 2024 MEETING INCLUDED: Desserts: Garden Club, Book Club and others to bake Desserts. Afghan Raffle: In process – Jackie is making the Afghan, Jennifer to request a photo so we can see colors etc. Table Decorations: Judy Woodman to do again this year (YAY!). Sally and Tressa will talk with her. Placemats: Jenn is working on these with Jack. They are looking for volunteers to look thru photos and such and determine verbage. Jack will send out letters to politicians. Assignments: will be as in past (will discuss further at September Meeting). 50/50: Jenn's mom will help John

Grennell with this. Theme Basket area: possibility that Diana Cafferty may not be available this year. Jennifers said her mom can help if need be. Catering cost: \$20/ Dinner: Discussion regarding Ticket pricing: Should be charge be per table vs individual? Jennifer mentioned that we are a big service area despite being a smaller library. We charged \$30 last year and this is our biggest fundraising effort. Attendance last year was about 110 people. After discussion, motion made by Mari and seconded by Sally that we charge \$30/ticket if purchased by Sept 15th, and \$35/ticket after. This way we will hopefully have a better dinner count in advance of the event.

b. **Hot Dog Sale and USED BOOK SALE - Held on June 29th.** From Treasurer's Report: \$291.50 Hot Dogs, \$100 Bake Sale, \$200 Donation Jar, \$500 sale of Books, \$125 Donation, \$100 ? = \$1,226.50 on the actual Book Sale/ Hot dog Sale Date! Deposited July 2, 2024.

c. **Meeting Room Phone - Tabled**

NEW BUSINESS

- a) **The Evans Town hall will have a "BOOK" DISPLAY set up to celebrate THE 100TH ANNIVERSARY of the Angola Public Library, compliments of the Evans Historical Society.** The "book" will list history of the Library as well as events. Sally and Patty (as members of both the Library Trustee Board and Evans Historical Boards) are interested in working on this project as well as Tressa, Mari and Jennifer. . [] Patty will need to write a thank you to the Evans Historical Society for their efforts.
- b) **Val Stonitch had posed the question to Jack prior to meeting :** Do we have Pickel Ball supplies at the library? It was noted that we have an indoor set. Tressa motioned and Sally seconded to purchase an outdoor pickel ball set and extra balls. All in favor. Approved.
- c) **Community notice:** Public notice received: August 15th or 16th Electric shut down affecting Village and Evans area.

TRUSTEE TRAINING

- A. On going....Jennifer will have a list prepared to record completed training. In November we will have training at our meeting. Emily from Buffalo EC Public Library (aka Central) is willing to do the training. Jennifer to contact her.

NEXT MEETING will be September 3rd, 2024 6PM

ADJOURNMENT Mari motioned that we adjourn the meeting at 8:00PM All in attendance enjoyed Happy Birthday cupcakes supplied by Tressa.

Respectfully Submitted,
Patty Friend

**Angola Public Library
Evans Bank
County Checking
August 2024 Treasurers Report**

Starting Balance \$5,417.40

Payments

4/2/2024	Allen Electric & Mech., Inc	1830	Data Line Install	-\$258.10
5/7/2024	Allen Electric & Mech., Inc	1831	Replace Battery Backup	-\$262.09
5/7/2024	Village of Angola Water Dept.	1832	Water Bill	-\$53.63
7/16/2024	Village of Angola Water Dept.	1833	Water Bill	-\$53.63

Deposits

4/11/2024	March Charges/Printing	\$618.10
5/7/2024	April Charges/Printing	\$174.65
6/10/2024	May Charges/Printing	\$363.65
7/2/2024	June Charges/Printing	\$221.45
8/2/2024	July Charges/Printing	\$244.05

Ending Balance \$6,411.85

*check not yet cleared bank

**Angola Public Library
Lake Shore Evans Bank
August 2024 Treasurers Report
Dedicated/Donated Checking**

			Starting Balance	\$6,149.28
<hr/> Payments				
5/22/2024	The Flower Derby	251		-\$70.69
6/7/2024	Modern Marketing	252	250 Library Magnets	-\$417.77
<hr/> Deposits				
			Ending Balance	\$5,660.82

Dedicated/Donated Savings

			Starting Balance	\$29,127.66
<hr/> Payments				
<hr/> Deposits				
4/11/2024	Donation	Quinn		\$100.00
4/30/2024	Interest			\$77.77
5/7/2024	Donation Jar			\$200.00
5/31/2024	Interest			\$81.11
6/10/2024	Donation Jar			\$100.00
6/28/2024	Interest			\$79.00
7/2/2024	Fundraiser		\$291.50 Hotdogs; \$100 Bake Sale; \$200 Donation Jar; \$500 Book Sale; \$125 Friend Donation	\$1,226.50
8/2/2024			\$10 Bake Sale; \$54 Book Bags; \$100 Book Sale; \$100 Donation Jar; \$50 Fitzgerald; \$30 Bedard; \$200 Lions Club	\$544.00
*check not yet cleared bank			Ending Balance	\$31,536.04

Angola Public Library Director's Report

August 6, 2024

Programs – May, June, July

- Take & Makes – 242
- Sensory Bins - 18
- Tutors/Therapy – 26 Teens & 12 Child
- GED Classes - 22 classes, 59 total attendees
- Liberwyrms Book Club – 3 programs, 23 attendees
- Book a Tech Trainer - 7
- Mr. Paul – Balloon Artist - 39
- Wilderness Skills for All Ages – 12
- Reptile Meet & Greets – 2 programs, 34 attendees
- Middle School Class Visits- 62
- Summer Craft Weeks - 7
- Collaborative Community Mission – 2 programs, 8 attendees
- Meeting Rooms Use – 3 Girl Scouts meetings, Community Services Job Fair, Evangola Community Theater, Sheridan Benefits Medicare Program

Upcoming Programs

- Lego Drop-in Week – August 5th-10th
- FaciNature Animal Program – Saturday, August 24th from 1pm
- Reptile Meet & Greets – Monday, August 12th & 26th at 5pm
- Summer Craft Weekly Drop-ins – July 8th through August 31st
- Smokey Bear 80th Birthday Reading Challenge
- Halloween Fun Night – Wednesday, October 23rd
- Graham Cracker House Building – Monday, December 9th
- Girl Scout Troup – September 12th & 26nd

Central News

There is at least one internal grant opportunity coming soon. Details will hopefully be released in the fall.

There is a Staff Development Day in the works for 2025. The last Staff Day was set to be in 2020 and had to be canceled. Topics and date at still to be determined.

Staff Report:

Purchases and Needs:

Statistics

	May			June		
	2024	2023	Change	2024	2023	Change
Circulation (First Circ)	1,446	1,492	-3.1%	1,631	2,050	-20.4%
Library Visits	4,155	3,175	30.9%	3,658	4,026	-9.1%
Computer Use	175	170	2.9%	173	177	-2.3%
Wi-Fi	125	133	-6.0%	110	127	-13.4%

	July			2024 Year to Date		
	2024	2023	Change	2024	2023	Change
Circulation (First Circ)	1,643	2,242	-26.7%	6,077	6,334	-4.1%
Library Visits	4,139	3,860	7.2%	26,605	20,518	29.7%
Computer Use	195	155	25.8%	1,352	1,154	17.2%
Wi-Fi	180	122	47.5%	764	823	-7.2%

Grants

	Grant Total	Total Expenditures	YTD Expenditures	Remainder
Gallivan Technology only	\$15,000.00	\$10,489.64	\$0.00	\$4,510.36
Mills Legislative Aid 2022	\$2,000.00	\$0.00	\$0.00	\$96.06
Mills Legislative Aid 2023	\$2,000.00	\$0.00	\$0.00	\$2,000.00

Fundraising

	Candy Bars	Book Sale	Donation Jar	Book Bags
May	\$19.50	\$80.05	\$67.30	\$0.00
June	\$-124.50	\$203.25	\$305.20	\$42.00
July	\$30.00	\$145.65	\$28.05	\$6.00
Year to Date Total	\$91.50	\$740.35	\$620.39	\$54.00

ANGOLA PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING September 3rd, 2024 TUESDAY

PRESENT Jack Kuebler, Barb Schmitt, Jenn Page, Diane Volker, Tressa Crehan, Sally Needham, Mari Gennell, and Patty Friend.
Excused: Val Stonitsch

Jack Kuebler (President) OPENED the meeting at 06:00PM .

Tressa moved to accept the **AGENDA** seconded by Barb. All in Favor. Approved.

MINUTES of the August 6th, 2024 Meeting were available. Jennifer noted that a correction needed to be made to the minutes Under the Acknowledgement of Visitors section: Should be Erie County Library Foundation, not EC Public Library aka Central. Mari motioned to accept Minutes with correction as noted by Jennifer, seconded by Tressa. All in Favor. Approved.

TREASURER'S Report /Village Account Report – Barb motioned to accept the Treasurer's report, seconded by Sally. All in Favor. Approved.

CORRESPONDENCE: None except for outgoing correspondence- Jack is sending out letters to businesses, to request harvest dinner theme basket donations.

DIRECTOR'S REPORT - includes LIBRARY STATUS REPORTS. Diane motioned to accept, Sally seconded. All in Favor. Approved.
Reporting for August:

- A. PROGRAMS:** August ACTIVITY as presented on Director's Report. Take & Makes –100 distributed. Other programs included GED Classes (9 classes/21 total attendees), Tutors/Therapy. FaciNature Animal Program -13, Reptile Meet & Greet -2 programs/33 attendees. Prehistoric World Program 31, Summer Craft Weeks -30, Collaborative Community Mission – 1 programs/4 attendees. Meeting room use –Evangola Community Theater
- B. PROGRAMS UPCOMING:** as presented on Director's Report. Many listed including Lego Drop-in Week, Smokey Bear 80th Birthday Reading Challenge, Halloween Fun Night, Graham Cracker House Building, Girl Scout Troup on Sept 12th + 26th and more.
- C. CENTRAL NEWS** as presented on Director's Report. A new supply of COVID tests should be arriving soon
- D. STAFF REPORT** None
- E. CIRCULATION REPORT** as presented on Director's Report: 2024 YTD: Library Visits 30,195, Circulation (First Circ*) at 12,607. *First Circ only counts the first time an item is checked out.
- F. PURCHASES AND NEEDS *** as presented on Director's Report. Topsoil and Mulch for possible small garden at back entrance area.
- G. GRANTS** as presented on Director's Report: Expenditures and remaining balances noted on the report.
- H. FUNDRAISING** as presented on Director's Report: 2024 YTD \$1,715.24 includes Candy Bars, Book and Library Bags Sale, as well as funds from the Donation Jar. Dinner Tickets sold in August - 13

OLD BUSINESS

- a. HARVEST DINNER date is scheduled for October 19, 2024. Evans Center Fire Hall. **CENTENNIAL ANNIVERSARY –The Angola Public Library will be 100 years old in 2024. (11/24/1924 – 11/24/2024).** Looking for ideas on how to celebrate. History Note: Library was established in 1880, but didn't become a Public Library until 1924. In 1924 it was located in the back of the old Angola Bank Building. In 1971 we moved to our current building. At an earlier 2023 meeting, Jennifer had given us copies of ideas that the Lancaster Library had done for their Centennial Celebration.

Discussion at the January 2024 Meeting included: Jennifer is gathering various bits of memorabilia for library and also for the Village as well. Val suggested that if Jennifer has duplicates please see if Village hall can use for their display box. Jennifer to check with Central Library because she knows they have some Angola related items as well. Jack suggested that we all go into the basement of the Angola Library someday soon to see what is down there that we can use. Maybe we can have a visit from “Reada the Owl” to start getting people’s attention.

Discussion at the February 2024 Meeting included: 1) Jennifer has some old library files/stuff for us to look through. She has a photo of the old building on Commercial Street that was once home to the library. 2) Diane suggested maybe we should create Buttons. 3) Val suggested that we create and distribute “100 YR Anniversary Bags” for our Bag sale? Or Sell them for 100 Cents each? 4) Then we discussed selling the hot dogs for 100cents, and or the water for 100cents! Different ideas were brought up for discussion. We need to push our 100YR ANNIVERSARY! 5) Jack’s wife Kathy had suggested having Harvest Dinner Placemats instead of a program. Maybe Central can help us. Have a color collage of photos. We thought Shelby would be good at helping to create this too!

Discussion at the April 2024 Meeting included: 1) Jack – he is working on the 100 year Anniversary Placemat Project (photo collage of library and activities). He would like to include a photo of the library board – so be ready at the next meeting! 2) possibly have “Photos by the Decade” on display at the dinner. 3) Jennifer mentioned that she would like to have magnets made up to help celebrate our 100 years. Everyone liked this idea! Cost would be approx 49cent to 69cents each We would give away at the dinner. 4) Legislator Mills is preparing a proclamation for the Library and we anticipate that the Village of Angola and Town of Evans will do the same.

Discussion at the May 2024 Meeting included: Jack has arranged for two violinists to perform (compliments of him and Kathy). The caterer is booked too. As mentioned in previous months, we plan to get down into the basement to see what is there!

Discussion at the JUNE 2024 Meeting included: the Harvest dinner is on track. Tressa to formally ask the Garden Club to donate a door prize and also make desserts if possible.

DISCUSSION at the AUGUST 2024 MEETING INCLUDED: Desserts: Garden Club, Book Club and others to bake Desserts. Afghan Raffle: In process – Jackie is making the Afghan, Jennifer to request a photo so we can see colors etc. Table Decorations: Judy Woodman to do again this year (YAY!). Sally and Tressa will talk with her. Placemats: Jenn is working on these with Jack. They are looking for volunteers to look thru photos and such and determine verbage. Jack will send out letters to politicians. Assignments: will be as in past (will discuss further at September Meeting). 50/50: Jenn’s mom will help John Grennell with this. Theme Basket area: possibility that Diana Cafferty may not be available this year. Jennifers said her mom can help if need be. Catering cost: \$20/ Dinner: Discussion regarding Ticket pricing: Should be charge be per table vs individual? Jennifer mentioned that we are a big service area despite being a smaller library. We charged \$30 last year and this is our biggest fundraising effort. Attendance last year was about 110 people. After discussion, motion made by Mari and seconded by Sally that we charge \$30/ticket if purchased by Sept 15th, and \$35/ticket after. This way we will hopefully have a better dinner count in advance of the event.

Discussion at SEPTEMBER 3RD Meeting included: Tressa has 13 theme baskets that she has prepared so far. She advised that she is happy to pickup any baskets when ready and will help with the theme basket area at the event night. Jack will purchase the theme basket tickets on line. He whittled down the basket request list to about 60 names and has sent them out. Jennifer said the placemats are in process. Jack requested that the names of the library staff as well as the names of the board members be included on the placemats. Jennifer and staff are working on 9-10 photo boards for the Centennial event and will also have a guessing game for attendee participation. Barb will mention a request for dessert donations at the Garden Club meeting. The book club has been asked to prepare desserts also. Barb won’t be able to attend the Centennial Dinner Event. Make sure Barb gets a dinner “to go” as she did purchase her ticket! ← This is Jack’s reminder!)

b. **Hot Dog Sale and USED BOOK SALE** - Held on June 29th. Per Treasurer’s report Deposit was \$1,226.50

c. **Meeting Room Phone** – Small discussion, but no resolution as yet. Would like something, but not necessarily a phone. Possibly a buzzer for the door instead?

NEW BUSINESS

- a) **The plan was that The Evans Town hall will have a “BOOK” DISPLAY set up to celebrate THE 100TH ANNIVERSARY of the Angola Public Library, compliments of the Evans Historical Society.** The “book” will list history of the Library as well as events. Sally and Patty (as members of both the Library Trustee Board and Evans Historical Boards) are interested in working on this project as well as Tressa, Mari and Jennifer. Question: Is this a duplication of efforts as Jennifer and the library staff are doing something similar already? We had more discussion about this. We would rather people look see the display at the dinner and then at the library (door counts are important!). Jennifer did say a welcome board can be done by the Central Library on foam board. Jennifer will also look into purchasing laser printer photo paper. Idea to ask children and adults “What do you like best about the library?”! [] Patty will need to write a thank you to the Evans Historical Society for their efforts.
- b) **Purchases and Needs as found on Director’s report.** Top soil and mulch was listed, however there is no need at this time. It seems that our neighbor (next door, in the old town hall) paved over our dirt area, thinking he was doing us a favor. We were not consulted and Jennifer was quite surprised and was not happy at all to see this occur. We had plans for a garden area. Discussion regarding this “conflict of interest” and how to handle it. Jack Kuebler and Jack Krajacek will work to resolve this with our neighbor.
- c) **Halloween Fun Night** plans/details for upcoming library event will be discussed at October meeting.
- d) **Barb mentioned that the the library** located near her daughter offers lessons on Crochet. Jennifer mentioned that she has been thinking about offering knitting classes. Stay tuned!

TRUSTEE TRAINING

- A. On going: Jennifer will have a list prepared to record completed training. Mari and Sally have plans to watch a training video at the library at their convenience. Reminder that if we provide a list of topics we are interested in, Central can come out had provide training to us. Think about a topic. We all enjoyed our visit to Central for training earlier this year. The tentative plan is that we will have training at our November meeting. John Spears and or Emily (aka “the new Ken Stone”) from Buffalo EC Public Library (aka Central) is willing to do the training. Jennifer to contact them once we decide on a topic.

NEXT MEETING will be October 1st, 2024 6PM

ADJOURNMENT Diane motioned that we adjourn the meeting at 7:00PM All in attendance enjoyed yummy “fancy chocolates” supplied by Tressa.

Respectfully Submitted,
Patty Friend

**Angola Public Library
Evans Bank
County Checking
September 2024 Treasurers Report**

Starting Balance \$5,999.98

Payments

7/16/2024	Village of Angola Water Dept.	1833	Water Bill	-\$53.63
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Deposits

7/2/2024	June Charges/Printing	\$221.45
8/2/2024	July Charges/Printing	\$244.05
8/27/2024	NYS Grant Reimbursement	\$921.00

Ending Balance \$7,332.85

*check not yet cleared bank

**Angola Public Library
Lake Shore Evans Bank
September 2024 Treasurers Report
Dedicated/Donated Checking**

		Starting Balance	\$5,660.82
<hr/> Payments			
7/22/2024	Visa - Evans Bank Card	Programming Supplies	-\$140.22
<hr/> Deposits			
		Ending Balance	\$5,520.60

Dedicated/Donated Savings

		Starting Balance	\$29,765.54
<hr/> Payments			
<hr/> Deposits			
7/2/2024	Fundraiser	\$291.50 Hotdogs; \$100 Bake Sale; \$200 Donation Jar; \$500 Book Sale; \$125 Friend Donation	\$1,226.50
7/31/2024	Interest		\$85.20
8/2/2024	Donations	\$10 Bake Sale; \$54 Book Bags; \$100 Book Sale; \$100 Donation Jar; \$50 Fitzgerald; \$30 Bedard; \$200 Lions Club	\$544.00
*check not yet cleared bank		Ending Balance	\$31,621.24

Angola Public Library Director's Report

September 3, 2024

Programs – August

- Take & Makes – 100
- Tutors/Therapy – 5 Children
- GED Classes - 9 classes, 21 total attendees
- FaciNature Animal Program – 13
- Prehistoric World Program – 31
- Reptile Meet & Greets – 2 programs, 33 attendees
- Summer Craft Weeks - 30
- Collaborative Community Mission – 1 programs, 4 attendees
- Meeting Rooms Use –Evangola Community Theater

Upcoming Programs

- Lego Drop-in Week – August 2nd-7th
 - Smokey Bear 80th Birthday Reading Challenge
 - Halloween Fun Night – Wednesday, October 23rd
 - Graham Cracker House Building – Monday, December 9th
- Girl Scout Troup – September 12th & 26nd

Central News

A new supply of COVID tests should be arriving soon.

Staff Report:

Purchases and Needs:

Top soil and mulch – Come spring I am looking to put in a small flower garden in the little space next to the back door. I have contacted a few Evans Garden Club members about donating some extra plants and bulbs. Only super hardy plants are being considered due to the abuse the location will take during the winters. If approved the Village is willing to remove the top layer of gravel.

Statistics

	August			2024 Year to Date		
	2024	2023	Change	2024	2023	Change
Circulation (First Circ)	1,643	2,096	-21.1%	12,000	14,214	-15.6%
Library Visits	3,799	2,617	45.2%	29,135	23,135	25.9%
Computer Use (July)	195	155	25.8%	1,352	1,154	17.2%
Wi-Fi (July)	180	122	47.5%	764	823	-7.2%

Grants

	Grant Total	Total Expenditures	YTD Expenditures	Remainder
Gallivan Technology only	\$15,000.00	\$10,489.64	\$0.00	\$4,510.36
Mills Legislative Aid 2022	\$2,000.00	\$0.00	\$0.00	\$96.06
Mills Legislative Aid 2023	\$2,000.00	\$0.00	\$0.00	\$2,000.00

Fundraising

	Candy Bars	Book Sale	Donation Jar	Afghan Raffle
August	\$46.50	\$116.00	\$86.55	\$10.00
Year to Date Total	\$138.00	\$856.35	\$706.94	\$10.00

Accurate as of 8/30/2024

ANGOLA PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING October 1st, 2024 TUESDAY

PRESENT Jack Kuebler, Jenn Page, Diane Volker, Tressa Crehan, Sally Needham, Mari Gennell, Carima El-Behairy (Central), Kimberly Johnson (Central), and Patty Friend. Excused: Val Stonitsch, Barb Schmitt

Jack Kuebler (President) OPENED the meeting at 06:00PM .

Patty moved to accept the **AGENDA** seconded by Sally. All in Favor. Approved.

MINUTES of the September 3rd, 2024 Meeting were available. Tressa motioned to accept Minutes, seconded by Sally. All in Favor. Approved.

TREASURER'S Report /Village Account Report – Diane motioned to accept the Treasurer's report, seconded by Sally. All in Favor. Approved.

CORRESPONDENCE: Thank you note received from Dawn and Steve Csati with a donation of \$50.00. Dawn wrote that she understood our reasons for not adding more business names to the mural wall at this time, but she is still disappointed. Slight pause in meeting so that Carima and Kimberly were able to read the original correspondence regarding this.

DIRECTOR'S REPORT - includes LIBRARY STATUS REPORTS. Diane motioned to accept, Sally seconded. All in Favor. Approved. Reporting for October:

- A. PROGRAMS:** September ACTIVITY as presented on Director's Report. Take & Makes –75 distributed. Other programs included GED Classes (8 classes/17 total attendees), Tutors/Therapy. Meeting room use –Evangola Community Theater, Flying Eagles Travel Club, Girl Scouts and Village meeting.
- B. PROGRAMS UPCOMING:** as presented on Director's Report. Many listed including Lego Drop-in Week, Halloween Fun Night, Graham Cracker House Building, Girl Scout Troup on Oct 10th and 24th and more.
- C. CENTRAL NEWS** as presented on Director's Report. A new supply of COVID tests have arrived.
- D. STAFF REPORT** As mentioned in the Director's report, Allison Marcy would like a letter of recommendation from the library as she is applying to College for Library Science for her Masters. Tressa motioned that we should issue a letter of recommendation for Allison Marcy, seconded by Diane all approved. [] The board secretary Patty Friend will write the letter with help from Jennifer and Jack Kuebler will sign it.
- E. CIRCULATION REPORT** as presented on Director's Report: 2024 YTD: Library Visits 30,195, Circulation (First Circ*) at 12,607. *First Circ only counts the first time an item is checked out. Reporting August numbers as September information was not yet available.
- F. PURCHASES AND NEEDS** * as presented on Director's Report. Secondary computer monitor for office, possible use of Gallivan Grant Funds. Cost could be about \$150. Also, 3 chair mats for under the rolling office chairs.
- G. GRANTS** as presented on Director's Report: Expenditures and remaining balances noted on the report.
- H. FUNDRAISING** as presented on Director's Report: 2024 YTD \$2,016.59 includes Candy Bars, Book and Library Bags Sale, as well as funds from the Donation Jar and Afghan raffle ticket sales. Dinner Tickets sold as of Oct 1st - **105**
- I. MISCELLANEOUS** – Jennifer was asked to be a Book Club Facilitator with and for the Alzheimer's Association (more under New Business) – opportunity to help community. The Angola village Clerk (Nicole) may be adding our "Library of Things" to the Community Block Grant they are applying for.

OLD BUSINESS

- a. HARVEST DINNER date is scheduled for October 19, 2024. Evans Center Fire Hall. **CENTENNIAL ANNIVERSARY –The Angola Public Library will be 100 years old in 2024. (11/24/1924 – 11/24/2024).** Looking for ideas on how to

celebrate. History Note: Library was established in 1880, but didn't become a Public Library until 1924. In 1924 it was located in the back of the old Angola Bank Building. In 1971 we moved to our current building. At an earlier 2023 meeting, Jennifer had given us copies of ideas that the Lancaster Library had done for their Centennial Celebration.

Discussion at the January 2024 Meeting included: Jennifer is gathering various bits of memorabilia for library and also for the Village as well. Val suggested that if Jennifer has duplicates please see if Village hall can use for their display box. Jennifer to check with Central Library because she knows they have some Angola related items as well. Jack suggested that we all go into the basement of the Angola Library someday soon to see what is down there that we can use. Maybe we can have a visit from "Reada the Owl" to start getting people's attention.

Discussion at the February 2024 Meeting included: 1) Jennifer has some old library files/stuff for us to look through. She has a photo of the old building on Commercial Street that was once home to the library. 2) Diane suggested maybe we should create Buttons. 3) Val suggested that we create and distribute "100 YR Anniversary Bags" for our Bag sale? Or Sell them for 100 Cents each? 4) Then we discussed selling the hot dogs for 100cents, and or the water for 100cents! Different ideas were brought up for discussion. We need to push our 100YR ANNIVERSARY! 5) Jack's wife Kathy had suggested having Harvest Dinner Placemats instead of a program. Maybe Central can help us. Have a color collage of photos. We thought Shelby would be good at helping to create this too!

Discussion at the April 2024 Meeting included: 1) Jack – he is working on the 100 year Anniversary Placemat Project (photo collage of library and activities). He would like to include a photo of the library board – so be ready at the next meeting! 2) possibly have "Photos by the Decade" on display at the dinner. 3) Jennifer mentioned that she would like to have magnets made up to help celebrate our 100 years. Everyone liked this idea! Cost would be approx 49cent to 69cents each We would give away at the dinner. 4) Legislator Mills is preparing a proclamation for the Library and we anticipate that the Village of Angola and Town of Evans will do the same.

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DISCUSSION at the AUGUST 2024 MEETING INCLUDED: Desserts: Garden Club, Book Club and others to bake Desserts. Afghan Raffle: In process – Jackie is making the Afghan, Jennifer to request a photo so we can see colors etc. Table Decorations: Judy Woodman to do again this year (YAY!). Sally and Tressa will talk with her. Placemats: Jenn is working on these with Jack. They are looking for volunteers to look thru photos and such and determine verbage. Jack will send out letters to politicians. Assignments: will be as in past (will discuss further at September Meeting). 50/50: Jenn's mom will help John Grennell with this. Theme Basket area: possibility that Diana Cafferty may not be available this year. Jennifers said her mom can help if need be. Catering cost: \$20/ Dinner: Discussion regarding Ticket pricing: Should be charge be per table vs individual? Jennifer mentioned that we are a big service area despite being a smaller library. We charged \$30 last year and this is our biggest fundraising effort. Attendance last year was about 110 people. After discussion, motion made by Mari and seconded by Sally that we charge \$30/ticket if purchased by Sept 15th, and \$35/ticket after. This way we will hopefully have a better dinner count in advance of the event.

Discussion at SEPTEMBER 3RD Meeting included: Tressa has 13 theme baskets that she has prepared so far and or picked up. She advised that she is happy to pickup any baskets when ready and will help with the theme basket area at the event night. Jack will purchase the theme basket tickets on line. He whittled down the basket request list to about 60 names and has sent them out. Jennifer said the placemats are in process. Jack requested that the names of the library staff as well as the names of the board members be included on the placemats. Jennifer and staff are working on 9-10 photo boards for the Centennial event and will also have a guessing game for attendee participation. Barb will mention a request for dessert donations at the Garden Club meeting. The book club has been asked to prepare desserts also. Barb won't be able to attend the Centennial Dinner Event. Make sure Barb gets a dinner "to go" as she did purchase her ticket! ← This is Jack's reminder!)

Discussion at OCTOBER 1ST MEETING included: A check list and Schedule of activities were provided to all in attendance regarding the Dinner and our individual assignments for the evening. Jack prepared the schedules and itineraries. We can wear 1920's outfits if interested. (This was a suggestion by library supporters Lisa Watkins and Linda McFarland.) Jennifer and Angola Library Staff will have 5 Display Boards highlighting the Angola Library's activities over the past 100 years, for those attending

the evening's event to enjoy. Jennifer and Angola Library team working on placemats that will be printed at Central (in color). We had a preliminary peek at them via email – and they are awesome! We will have magnets in honor of our centennial year celebration also. Patty has submitted advertisement information to the Angola Pennysaver with advertisements published weekly for the past month. The Evans Historical Society (Sally Needham leading) is working on a special “book” display of the Angola Library's 100 Years with other members of the society. Tressa Crehan has about 30 theme baskets ready at her home. She may need help transporting on Friday for the Firehall set up. She has extra clear wrap for those who need it. Mari Grennell had an old antique picture postcard of the Angola library from her hubby's collection. She brought it so we could all enjoy seeing it (and we did!!)

NEW BUSINESS

- a) **PURCHASES AND NEEDS** * as presented on Director's Report. Jennifer has a need for a secondary computer monitor for the office. Tressa motioned and Sally seconded that we use Gallivan Funds for the computer monitor purchase. All in favor, approved. Jack suggested that the screen be LED. Cost could be about \$150. Also, 3 chair mats for under the rolling office chairs. Mari Grennell motioned and Sally Needham seconded that the mats be purchased, not to exceed \$150.00. All approved.
- b) **Halloween Fun Night** plans/details were discussed. All Library Trustees had received an email from Shelby regarding needing volunteers to help out. The event will be October 23rd. Tressa, Diane and Mari all volunteered and Jack mentioned that his wife Cathy is willing to help too.
- c) **MISCELLANEOUS** * As presented on Directors Report. An opportunity for Jennifer to become a Book Club Facilitator with the Alzheimer's Association with sessions to be held at the Angola Library. A co-facilitator will be available as well. It is a book club to help support the alzheimer caregivers, consisting of 5 sessions. The program is run by two retired persons with library experience. The board discussed and agreed it is a good opportunity for community service. Jennifer mentioned that this is a group near and dear to her heart, as her grandmother passed away from this disease. Kimberly said “it will be good fit for everyone involved”.

TRUSTEE TRAINING

- A. On going: Jennifer will have a list prepared to record completed training. Mari and Sally have plans to watch a training video at the library at their convenience. Reminder that if we provide a list of topics we are interested in, Central can come out and provide training to us. Think about a possible topic of interest.

NEXT MEETING will be November 1st, 2024 6PM

ADJOURNMENT Diane motioned that we adjourn the meeting at 6:55PM

Respectfully Submitted,
Patty Friend

**Angola Public Library
Evans Bank
County Checking
October 2024 Treasurers Report**

Starting Balance \$6,167.80

Payments

9/14/2024	Evans Credit Card	Transfer	Walmart crafts/Amazon maintenance	-\$58.43
9/12/2024	Village of Angola Water Dept.	1834	Water Bill	-\$53.63
9/12/2024	Angola Pennysaver	1835	Fall ad	-\$150.00
9/12/2024	Shelby Abramowski	1836	Stickers	-\$5.39
9/12/2024	Jennifer Page	1837	Shultz, Dollar General, Tops	-\$27.82

Deposits

8/2/2024	July Charges/Printing	\$244.05
8/27/2024	NYS Grant Reimbursement	\$921.00
9/10/2024	August Charges/Printing	\$310.45
9/12/2024	Transfer for Credit Card for Printing	\$3.75

Ending Balance \$7,351.78

*check not yet cleared bank

**Angola Public Library
Lake Shore Evans Bank
October 2024 Treasurers Report
Dedicated/Donated Checking**

			Starting Balance	\$5,520.60
<hr/> Payments				
9/12/2024	Angola Pennysaver	253	Fall ad	-\$150.00
9/12/2024	Square Transfer		For Printing	-\$3.75
9/14/2024	Visa - Evans Bank Card		Walmart/Amazon supplies	-\$26.90
<hr/> Deposits				
8/26/2024	Square		Printing & Donation	\$4.77
9/12/2024	Transfer from Savings			\$700.00
9/14/2024	Square		2 Dinner Tickets	\$60.29
			Ending Balance	\$6,105.01

Dedicated/Donated Savings

			Starting Balance	\$31,077.24
<hr/> Payments				
9/12/2024	Transfer from Savings			-\$700.00
<hr/> Deposits				
8/2/2024	Donations		\$10 Bake Sale; \$54 Book Bags; \$100 Book Sale; \$100 Donation Jar; \$50 Fitzgerald; \$30 Bedard; \$200 Lions Club	\$544.00
9/9/2024	Donation		Green	\$30.00
9/27/2024	Donations		\$200 Goya; \$200 Land-On; \$100 Mike's Landscaping	\$550.00
*check not yet cleared bank			Ending Balance	\$31,501.24

Angola Public Library Director's Report

October 3, 2024

Programs – September

- Take & Makes – 75
- Tutors/Therapy – 5 Teens
- GED Classes - 8 classes, 17 total attendees
- Theater Storytime – 2 programs, 8 children
- Meeting Rooms Use –Evangola Community Theater; Flying Eagles Travel Club; Girl Scouts; Angola Village Meeting

Upcoming Programs

- Theater Storytime – Saturdays, September 21st through October 26th at 12pm
- Lego Drop-in Week – October 7th-12th
- Halloween Fun Night – Wednesday, October 23rd from 5pm-8pm
- Narcan Training – Saturday, November 23rd at 1pm
- Graham Cracker House Building – Monday, December 9th
- Girl Scout Troup – October 10th & 24th

Central News

A new supply of COVID tests has arrived.

Staff Report:

Purchases and Needs:

Secondary computer monitor for office. Possible use of Gallivan grant funds.
The cost could be up to \$150.

Statistics

	September			2024 Year to Date		
	2024	2023	Change	2024	2023	Change
Circulation (First Circ)	1,810	1,798	-13.6%	12,607	16,012	-11.3%
Library Visits	3,628	2,068	55.1%	30,195	25,203	30.5%
Computer Use (Aug)	152	172	-11.6%	1,504	1,326	13.4%
Wi-Fi (Aug)	140	163	-14.1%	904	986	-8.3%

Grants

	Grant Total	Total Expenditures	YTD Expenditures	Remainder
Gallivan Technology only	\$15,000.00	\$10,489.64	\$0.00	\$4,510.36
Mills Legislative Aid 2022	\$2,000.00	\$0.00	\$0.00	\$96.06
Mills Legislative Aid 2023	\$2,000.00	\$0.00	\$0.00	\$2,000.00

Fundraising

	Candy Bars	Book Sale	Donation Jar	Afghan Raffle
September	\$16.50	\$70.70	\$62.15	\$62.00
Year to Date Total	\$154.50	\$931.00	\$769.09	\$62.00

Dinner tickets sold as of September 28th – 93

Miscellaneous

- An opportunity has come up for me to become a Book Club Facilitator with the Alzheimer's Association. It requires some training and a commitment to 1 Caregiver Book Club per year (5 sessions). There is no cost for the training but I would like to run the book club at the library so it may be during my work hours.
- The village clerk Nicole may be adding our Library of Things to the community block grant they are applying for. If awarded the grant would cover a variety of items for checkout by the community.

ANGOLA PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING November 5th, 2024 TUESDAY

PRESENT Jack Kuebler, Barb Schmitt, Jenn Page, Diane Volker, Tressa Crehan, Sally Needham, Mari Gennell. Excused: Patty Friend and Val Stonitsch

Jack Kuebler (President) OPENED the meeting at 06:00PM .

Jack moved to appoint Sally and Tressa to take the minutes for the meeting. Seconded by Barb. Approved.

Diane moved to accept the corrected **AGENDA** seconded by Barb. Approved.

MINUTES of the October 1st, 2024 Meeting were available. Mari motioned to accept Minutes, seconded by Tressa. Approved.

TREASURER'S Report /Village Account Report – Barb motioned to accept the Treasurer's report, seconded by Diane. Approved.

CORRESPONDENCE: None.

DIRECTOR'S REPORT - includes LIBRARY STATUS REPORTS. Mari motioned to accept, Diane seconded. All in Favor. Approved.
Reporting for August:

- A. PROGRAMS:** October activities as presented on Director's Report. Other programs included GED Classes (10 classes/11 total attendees), Tutors/Therapy 6 teens. Theater Storytime - 3 programs/8 attendees. Liberwyrms Book Club 10, Halloween Fun Night -49 children/25 adults. Meeting room use –Girl Scouts and Angola Village Meeting.
- B. PROGRAMS UPCOMING:** as presented on Director's Report. Many listed including Lego Drop-in Week, Narcan Training, Graham Cracker House Building, Christmas in the Village, Girl Scout Troup on Nov. 7th + 21st.
- C. CENTRAL NEWS** None
- D. STAFF REPORT** None
- E. CIRCULATION REPORT** as presented on Director's Report: 2024 YTD: Library Visits 38,494, Circulation (First Circ*) at 14,995. *First Circ only counts the first time an item is checked out.
- F. PURCHASES AND NEEDS** None
- G. GRANTS** as presented on Director's Report: Expenditures and remaining balances noted on the report.
- H. FUNDRAISING** as presented on Director's Report: 2024 YTD \$2,001.19 includes Candy Bars, Book and Library Bags Sale, as well as funds from the Donation Jar.

OLD BUSINESS

- a. **CENTENNIAL DINNER OCTOBER 19TH FINAL REPORT** - Report handed out.
- b. **STATUS OF TRUSTEE TRAINING** - Mari and Sally need to finish training at the library by the end of 2024. Info about the next ACT workshop should be coming soon.

NEW BUSINESS

- a) Election of trustee and table officers is in December.** Barb, Tressa and Sally's 3 year terms are up for renewal at the December 2024 meeting. Table of officers will be up for re-election in January.

NEXT MEETING will be December 3rd, 2024 6PM

ADJOURNMENT Mari motioned that we adjourn the meeting. Approved.

Respectfully Submitted, Sally Needham and Tressa Crehan

**Angola Public Library
Evans Bank
County Checking
November 2024 Treasurers Report**

Starting Balance \$7,332.85

Payments

9/14/2024	Evans Credit Card	Transfer	Walmart crafts/Amazon maintenance	-\$58.43
9/12/2024	Village of Angola Water Dept.	1834	Water Bill	-\$53.63
9/12/2024	Angola Pennysaver	1835	Fall ad	-\$150.00
9/12/2024	Shelby Abramowski	1836	Stickers	-\$5.39
9/12/2024	Jennifer Page	1837	Shultz, Dollar General, Tops	-\$27.82
10/23/2024	Evans Credit Card	Transfer	Amazon.com	-\$40.00
10/23/2024	Jennifer Page	1838	Tops and Walgreens	-\$104.13

Deposits

9/10/2024	August Charges/Printing	\$310.45
9/12/2024	Transfer for Credit Card for Printing	\$3.75
10/1/2024	September Charges/Printing	\$258.30

Ending Balance \$7,465.95

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Angola Public Library Director's Report

November 5, 2024

Programs – October

- Tutors/Therapy – 6 Teens
- GED Classes - 10 classes, 11 total attendees
- Liberwyrms Book Club - 10
- Theater Storytime – 3 programs, 8 children
- Halloween Fun Night – 49 Children & 25 Adults
- Meeting Rooms Use –Girl Scouts; Angola Village Meeting

Upcoming Programs

- Lego Drop-in Week – November 4th-9th
 - Narcan Training– Saturday, November 23rd at 1pm
 - Graham Cracker House Building – Monday, December 9th
 - Christmas in the Village– Saturday, December 14th
- Girl Scout Troup – November 7th & 21th

Central News

Staff Report:

Purchases and Needs:

Statistics

	October			2024 Year to Date		
	2024	2023	Change	2024	2023	Change
Circulation (First Circ)	1,810	1,616	-13.6%	12,607	17,628	-11.3%
Library Visits	4,015	2,411	66.5%	38,494	27,614	39.4%
Computer Use (Sep)	160	185	-13.5%	1,835	1,663	10.3%
Wi-Fi (Sep)	131	118	11.0%	1,146	1,257	-8.8%

Grants

	Grant Total	Total Expenditures	YTD Expenditures	Remainder
Gallivan Technology only	\$15,000.00	\$10,489.64	\$0.00	\$4,510.36
Mills Legislative Aid 2022	\$2,000.00	\$0.00	\$0.00	\$96.06
Mills Legislative Aid 2023	\$2,000.00	\$0.00	\$0.00	\$2,000.00

Fundraising

	Candy Bars	Book Sale	Donation Jar
October	\$16.50	\$96.35	\$32.10
Year to Date Total	\$171.00	\$1,029.00	\$801.19

ANGOLA PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING December 3rd, 2024 TUESDAY

PRESENT Jack Kuebler, Barb Schmitt, Jenn Page, Diane Volker, Tressa Crehan, Sally Needham, Mari Gennell, and Patty Friend.

Excused: Val Stonitsch

Jack Kuebler (President) OPENED the meeting at 06:00PM .

Tressa moved to accept the **AGENDA** seconded by Sally . All in Favor. Approved.

MINUTES of the November 5th, 2024 Meeting were available. Patty expressed her thanks to Tressa and Sally for preparing the minutes for the November meeting during her absence. Jennifer to get a copy of the final Harvest Dinner report to Patty. Barb motioned to accept Minutes, seconded by Diane. All in Favor. Approved.

TREASURER'S Report /Village Account Report – Mari wil be slightly late to the meeting, howver the report was ready and presented. Jack asked Jennifer about the receipts. Jennifer confirmed that all bills and receipts documented in the report are kept on file. Diane motioned to accept the Treasurer's report, seconded by Tressa. All in Favor. Approved.

CORRESPONDENCE: None except for outgoing correspondence - A Thank You card was signed at this evening's meeting to be sent by the Board secretary to the Evans Historical Society for their beautiful 100 Year "Book" display in honor of the Angola Public Library's centennial Anniversary. A letter of recommendation for Allison Marcy was submitted on-line to the University of Alabama Graduate School by the Secretary (November 12, 2024).

DIRECTOR'S REPORT - includes LIBRARY STATUS REPORTS. Last one for 2024. Diane motioned to accept, Sally seconded. All in Favor. Approved. Jennifer had voucher for Angola Pennysaver \$63.00 to be paid. Reporting for November:

- A. PROGRAMS:** November ACTIVITY as presented on Director's Report. Programs included GED Classes (7 classes/13 total attendees), Tutors/Therapy. Pre-K Class visits- 4 classes, 56 children, Liberwyrms Book Club, Book a Trainer, Indigenous Spirit Dancers 16 (Everyone who attended said this was Great!!). Meeting room use – Girl Scouts and Evangola Community Theater
- B. PROGRAMS UPCOMING:** as presented on Director's Report. Many listed including Lego Drop-in Week, Graham Cracker House Building (activity is already full and not even advertised!), Christmas In the Village on Saturday December 14th from 9:30am – 2:00PM. Meeting Room; Girl Scout Troup on December 5th and 9th.
- C. CENTRAL NEWS** as presented on Director's Report.
- D. STAFF REPORT** as presented on Director's Report. None
- E. CIRCULATION REPORT** as presented on Director's Report: 2024 YTD: Library Visits 41,573, Circulation (First Circ*) at 16,259. *First Circ only counts the first time an item is checked out.
- F. PURCHASES AND NEEDS *** as presented on Director's Report. None
- G. GRANTS** as presented on Director's Report: Expenditures and remaining balances noted on the report.
- H. FUNDRAISING** as presented on Director's Report: 2024 YTD \$2,187.21 includes Candy Bars, Book and Library Bags Sale, as well as funds from the Donation Jar.

OLD BUSINESS

- a. **STATUS OF TRUSTEE TRAINING** – Sally has 2 hrs to complete and this can be done at her home. Jennifer will help Sally with this.

NEW BUSINESS

1. **Motion by Jack that we CANCEL THE JANUARY 2025 MEETING. Seconded by Barb – all in favor. Approved.**
2. **ELECTION OF TRUSTEES: Three trustee positions available for upcoming year:** Barb Schmitt, Sally Needham and Tressa Crehan. Jack opened nominations for three (3) Trustee positions. Barb, Sally and Tressa are all willing to serve terms if nominated. Diane motioned that we elect Barb Schmitt, Sally Needham and Tressa Crehan as Trustees. Patty Friend seconded. Jack made 2nd call for further nominations. None. Jack made 3rd call for further nominations. None. Nominations were then closed by Jack and the secretary was asked to cast 1 ballot to reelect Barb, Sally and Tressa as Trustees. The secretary cast 1 ballot for re-election of Barb, Sally and Tressa as Trustees. All 3 reelected trustees must go to the Angola Village Hall to get sworn in.
3. **ELECTION OF OFFICERS: TABLED UNTIL February 2025 Meeting**
4. **CHRISTMAS in the VILLAGE** Starts 9:30am -2pm with the busiest time at the library about 10am to noon. Tressa volunteered to help where needed. Others are welcome to help. We will be making ornaments, we will have a photo booth, letters to Santa and the Balloon guy will be here too.
5. **COMMUNICATION TV FOR FRONT WINDOW** – Jack is still working on this. He hopes to have more information at the February meeting date.

TRUSTEE TRAINING

- A. On going: Jennifer will have a list prepared to record completed training. Sally will complete her training prior to end of year.

NEXT MEETING will be February 4th, 2025 6PM

ADJOURNMENT Barb motioned that we adjourn the meeting at 6:45PM

MERRY CHRISTMAS AND HAPPY NEW YEAR TO EVERYONE!

Respectfully Submitted,
Patty Friend

**Angola Public Library
Evans Bank
County Checking
December 2024 Treasurers Report**

Starting Balance \$7,351.78

Payments

10/23/2024	Evans Credit Card	Transfer Amazon.com	-\$40.00
10/23/2024	Jennifer Page	1838 Tops and Walgreens	-\$104.13
11/5/2024	Village of Angola Water Dept.	1839 Water Bill	-\$53.63
5/22/2024	Evans Credit Card	Transfer Amazon, Walmart, HP, Office Depot	-\$373.99

Deposits

10/1/2024	September Charges/Printing		\$258.30
11/8/2024	October Charges/Printing		\$278.70
11/29/2024	Square Transfer	For Printing	\$1.30

Ending Balance \$7,318.33

*check not yet cleared bank

**Angola Public Library
Lake Shore Evans Bank
December 2024 Treasurers Report
Dedicated/Donated Checking**

				Starting Balance	\$6,175.04
<hr/> Payments <hr/>					
10/19/2024	Cala's Kitchen & Catering	254	Centennial Dinner		-\$3,250.00
10/23/2024	B&ECPL	255	LP Order		-\$35.40
10/23/2024	Angola Pennysaver	256	Dinner Ad (3)		-\$256.00
10/29/2024	*Evans Center Vol. Fire	257	Hall Rental		-\$200.00
11/22/2024	Evans Credit Card	Transfer	Amazon		-\$7.99
11/29/2024	Square Transfer		For Printing		-\$1.30
<hr/> Deposits <hr/>					
10/2/2024	Square		1 Dinner Ticket		\$34.96
10/16/2024	Square		2 Dinner Tickets		\$70.03
10/18/2024	Transfer from Savings				\$3,500.00
11/18/2024	Square		Candy Bars & Printing		\$5.55
11/18/2024	Square		Book Sale		\$7.20
				Ending Balance	\$6,042.09

Dedicated/Donated Savings

				Starting Balance	\$31,671.83
<hr/> Payments <hr/>					
10/18/2024	Transfer from Savings				-\$3,500.00
<hr/> Deposits <hr/>					
10/1/2024	Donation		Grandview Bay Community		\$50.00
10/22/2024	Harvest Dinner Fundraiser				\$6,282.35
10/31/2024	Interest				\$79.01
11/8/2024	Donation & Book Sale		Donation Jar \$200; Book Sale \$300; Schmitt \$60		\$560.00
				Ending Balance	\$35,143.19

*check not yet cleared bank

Angola Public Library Director's Report

December 3, 2024

Programs – November

- Tutors/Therapy – 3 child
- GED Classes - 7 classes, 13 total attendees
- Pre-K Class Visits – 4 classes, 56 children
- Liberwyrms Book Club - 10
- Book a Trainer – 5
- Indigenous Spirit Dancers – 16
- Meeting Rooms Use – Girl Scouts, Evangola Theater Group

Upcoming Programs

- Lego Drop-in Week – December 4th-9th
 - Graham Cracker House Building – Monday, December 9th @ 6pm
 - Christmas in the Village – Saturday, December 14th from 9:30am-2:00pm
- Girl Scout Troup – December 5th & 19th

Central News

Chief Operating Officer Jeannine Purtell has resigned her position and has accepted a position at the University of Buffalo. The system is currently interviewing applicants for COO.

Staff Report:

Purchases and Needs:

Statistics

	November			2024 Year to Date		
	2024	2023	Change	2024	2023	Change
Circulation (First Circ)	1,264	1,276	-0.9%	16,259	18,904	-14.0%
Library Visits	3,549	2,108	68.3%	41,573	29,722	39.9%
Computer Use (Oct)	160	185	-13.5%	1,835	1,663	10.3%
Wi-Fi (Oct)	131	118	11.0%	1,146	1,257	-8.8%

Grants

	Grant Total	Total Expenditures	YTD Expenditures	Remainder
Gallivan Technology only	\$15,000.00	\$10,489.64	\$99.99	\$4,410.37
Mills Legislative Aid 2022	\$2,000.00	\$0.00	\$0.00	\$96.06
Mills Legislative Aid 2023	\$2,000.00	\$0.00	\$0.00	\$2,000.00

Fundraising

	Candy Bars	Book Sale	Donation Jar
November	\$7.50	\$85.70	\$92.82
Year to Date Total	\$178.50	\$1,114.70	\$894.01