

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING JANUARY 6, 2022

PRESENT Jack Kuebler, Jenn Page, Barb Schmitt, Sally Needham, Mari Grennell, Tressa Crehan

Jack opened the meeting. Barb moved to accept the Agenda, seconded by Sally, motion carried. Mari moved to accept the minutes of the previous meeting, seconded by Sally, motion carried. Barb moved to accept the Treasurer's Report, seconded by Tressa, motion carried.

CORRESPONDENCE: A.C.T. meeting is Jan 8th on Zoom. They will be discussing the staff vaccine mandate, and many other things. Jenn will watch. Central – the 2022 contract has been extended to July 2022. Pages and senior pages are getting a pay increase. Pages to \$13.20, Senior Pages to \$14.20.

PROGRAMS: Graham Cracker Houses: we did 2 sessions from our staff, and one session from Explore and More. We had 37 total attendees for the staff programs, and 18 for explore and more. Future programs – book a technology trainer is coming back. We are doing 1 take and make craft per month in 2022, instead of 2 crafts.

CENTRAL is sending masks for staff to hand out to the public. They had said they are also sending covid test kits, but no word on when yet.

STAFF All good

CIRCULATION We are at about 70% of what we had in 2019 for the month of December.

PURCHASES AND NEEDS Shelving picked up from Kenilworth

CHILDREN'S ARTWORK DISPLAY On Hold. Jenn will contact the schools.

2022 LIBRARY GRANT (now 2023) Carpet and ceiling tile are finished. The exterior painting will be finished in the spring.

CAMERA INSTALLATION AT MURAL Installed, waiting for electronic equipment.

CHRISTMAS IN THE VILLAGE We made 86 Ornaments. We also had 3 magic shows with 102 attendees total. The door count for the day was 408.

ELECTIONS

ELECTION OF TRUSTEE Mari's five year term was up, Jack made a motion to reelect her for another 5 years, seconded by Barb. As acting Secretary, a single vote was cast by Mari Grennell for her term from 2022-2026.

ELECTION OF OFFICERS 2022 Sally nominated Jack for President, seconded by Barb. He accepted. Mari nominated Barb for Vice President, seconded by Sally. She accepted. Sally nominated Mari for Treasurer, seconded by Barb. She accepted. There are no nominations for Secretary at this time. Nominations are closed until the next meeting. Acting Secretary, Mari, casts 1 vote for Jack Kuebler for President, 1 vote for Barb Schmitt for Vice President, and 1 vote for Mari Grennell for Treasurer.

Motion made to cancel meeting in February by Sally, seconded by Tressa. Motion carried.

NEXT MEETING will be March 1st.

Tressa moved to adjourn. Meeting adjourned.

Respectfully submitted,

Mari Grennell

ANGOLA PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MARCH 1ST 2022

PRESENT Jack Kuebler, Jenn Page, Barb Schmitt, Sally Needham, Mari Grennell, Tressa Crehan, Val Stonitsch, Patty Friend

Jack opened the meeting at 6:00PM. Barb moved to accept the **AGENDA**, seconded by Sally, motion carried. Patty volunteered to record the minutes of the meeting in Diane's absence. Mari moved to accept the **MINUTES** of the previous meeting, seconded by Sally, motion carried. Tressa motioned to accept the **TREASURER's** Report, seconded by Barb, motion carried.

CORRESPONDENCE: As presented on Director's Report.

Kelly Bates – Lake Shore High School. Invitation to participate in the annual Family Fun Walk put on by the LS Family Support Center on April 23rd from 10am-2pm.

Dave Mosher – Invitation to participate in the Evans Environmental Fair on April 30th. Discussion of what we could do for the Environmental Fair: Ideas were: have books on display on topics of Environment, Kilowatts, going green, recycling, Butterflies and Bees/Beekeeping. Tressa asked how is the event staffed? The answer is: Library Personnel and Trustees and anyone who is able to attend or wishes to help.

LIBRARY STATUS REPORTS

A. PROGRAMS: January/February as presented on Director's Report

Take & Makes – 84 Winter Silhouette (Jan) – 74 Jellyfish (Feb), Liberwyrms Book Club – 6 attended, Tutors/ Therapy – 34 Children/Teens attended, GED Classes – 6 Classes, 13 total attendees. Meeting Room/Library Use – Senator Ryan Table and Flying Eagles Travel Club.

PROGRAMS UPCOMING: as presented on Director's Report:

- Movie Night - March 11+12 Addams Family 2 and April 1 + 2 Clifford. One movie per month. No popcorn at this time. We will provide bottled waters and they may bring their own snacks.
- Book a trainer Tech Class - Wed 3/16 + 3/28 from 2-7pm. Classes are for learning Software programs such as Skype/ Facebook and etc.
- Lego Drop-In Week – Starting the first Monday of Every month. March 7 -12. Stop in anytime we are open and build . Creations will be displayed for the remainder of the month. We have Duplos for the smaller children. "Drop-in" is new, we used to have specific time slots.
- Sensory Playtime – Wednesdays and Fridays starting April 4th. Three bins will be same every week with 1-2 with new or rotating sensory items. New bins to be funded by Central Programing Funds.
- Anime/Manga Night – Every Thursday starting April 7, we will talk about Manga, watch Anime, and much more. Whether you are a beginner or a seasoned reader this night is for you. Recommended for ages 10 and up.
- Summer programs are being planned but no confirmations yet: Summer Craft Weeks, Nickel City Reptiles and The Great Runfolia Magician.

B. CENTRAL NEWS as presented on Director's Report. New System Director is John Spears of Colorado Springs.

C. STAFF REPORT as presented on Director's Report. Despite several staff quarantines in January, all are now back to work.

D. CIRCULATION REPORT as presented on Director's Report. For Circulation we are about 80% of what we had for same month in 2021. However, Library Visits are up 25.2% from 2021, Computer Use is up 115.4% and Wi-Fi usage is up 98.6%. A statistics comparison chart is listed on the report.

- E. PURCHASES AND NEEDS** as presented on Director's Report. Folding Divider for concealment of wiring in office (\$60-\$100 at Amazon). Replacement Carpet Runners for high traffic areas (approximately \$381.00 for 4 runners at ULINE). ScanSnap Document Scanner (about \$420 at Amazon). **Note that Central has ordered our new copier. Cost will be \$2,545 to be paid by Central. It will be B&W only due to extra cost of color copiers and our limited usage. Our current copier contract will be finished at the end of March so we will no longer have a bill of \$84.65 per month.**

A motion was made by Jack to authorize Jennifer Page to spend up to \$1000 to complete the requests listed in the Purchases and Needs section. Jennifer should use the \$420.00 of the Gallivan Funds as noted. The motion was seconded by Sally. All in favor. 0 Nays.

OLD BUSINESS

- CHILDREN'S ARTWORK DISPLAY – in process – possibly last week of March thru Easter Break. Janelle Wade is art teacher contact. There is no specific theme. Discussion of should we have some type of contest and invite public or maybe have an open house on the the first day?
- AFGHAN RAFFLE – Jackie Haderer has already made the Afghan for the Harvest Dinner!
- ROOF REPAIR GRANT REQUEST – Need the process to be opened and then get the quotes again.

NEW BUSINESS

- A. RESOLUTION 2022-01 RE: PERSONNEL POLICIES AND PROCEDURES - Jack read the resolution aloud. Review of changes from 2021 to 2022. Motion made to approve Resolution 2022-01 was made by Mari, seconded by Sally. All trustees by roll call affirmed with Aye. 0 Nay.
- B. RESOLUTION re: DESIGNATION OF FINANCIAL INSTITUTIONS - President Kuebler moved to accept the resolution identifying our depositories and Barb Schmitt seconded the motion. A roll call vote unanimously approved the motion. Resolved that Evans Bank, Lake Shore Federal Credit Union and Key Bank are designated as authorized depositories of the Angola Public Library funds. Note that the Evans Bank in Derby is now closed.
- C. DIRECTOR'S report - Jennifer presented her Director's Report which will be submitted each month. Tressa motioned to accept the report as part of the Agenda going forward and Sally seconded. All in favor. This will now be a monthly agenda item "Acceptance of the Director's Report". Note that the Purchases and Needs will be separate on the agenda so that the trustees can vote on it. Note that the newly submitted Director's report also has a listing of the available Grant Funds/remaining balances as well as the Library Fundraising activities which includes totals for Candy Bar sales, Book sales, Book Bag sales and the Donation Jar funds.
- D. As Village of Angola Liaison, Val Stonitch asked about the \$2000 donation from Legislator John Mills as part of the Library Budget funds through the Angola Village. Jenn to find out if there is a specific criteria for spending of the funds and how they will be distributed to the Library.
- E. Hot Dog Fundraising Sales - We all agreed that this is something we would like to continue. Possibly Legislator Mills will be able to help as he has in the past.
- F. CENTENNIAL ANNIVERSARY – the Angola Public Library will be 100 years old in 2024. (11/24/1924 – 11/24/2024). Looking for ideas on how to celebrate. We can celebrate at our Harvest Dinner too! History Note: Library was established in 1880, but didn't become a Public Library until 1924. In 1924 it was located in the back of the old Angola Bank Building. In 1971 we moved to our current building.
- G. Recycling Bins – Jen asked Val when we would be receiving our new recycling bins and garbage cans. Val responded that they will be distributed in April. This will make library recycling activities much easier.

NEXT MEETING will be APRIL 5TH, 2022

ADJOURNMENT Tressa motioned that we adjourn the meeting. No second is required.

Respectfully Submitted,
Patty Friend

**Angola Public Library
Evans Banks
County Checking
March 2022 Treasurers Report**

Starting Balance \$7,911.62

Payments

12/1/2021	a Village Locksmith	1768	Handicapped Door Repair	\$120.00
12/22/2021	De Lage Landen Financial	1769	Copier	\$84.65
1/4/2022	Village of Angola Water Dept.	1770	Water Bill	\$46.05
1/26/2022	De Lage Landen Financial	1771	Copier	\$84.65
2/25/2022	*De Lage Landen Financial		Copier	\$84.65
2/25/2022	*ACT		Act Dues	\$20.00
2/25/2022	*Ashlee McCaulley		Dollar General Programming	\$18.65
2/25/2022	*Jennifer Page		True Value Maintenance	\$9.71
2/25/2022	*Shelby Harris		DG/Walmart Maintenance	\$22.81
2/25/2022	*B&ECPL Return to System		Fine/Print Income minus expenses	\$1,235.44

Deposits

12/20/2021	November Fines/Printing	\$331.09
1/31/2022	December Fines/Printing	\$281.53
2/10/2022	January Fines/Printing	\$326.15

Ending Balance \$7,123.78

*check not yet cleared bank

**Angola Public Library
Lake Shore Credit Union
March 2022 Treasurers Report
Private/Donated Checking**

		Starting Balance	\$1,173.99
<u>Payments</u>			
12/1/2021	*Brandon McCaulley 211	Painting Supplies	\$109.13
12/1/2021	Sherwin Williams Co. 212	Paint	\$112.62
12/1/2021	Angola Pennysaver 213	Harvest Dinner Ad	\$109.65
12/1/2021	Jennifer Page 214	Program Supplies/Paint Supplies	\$57.29
12/1/2021	Shelby Harris 215	Christmas program supplies/Paint supplies	\$67.80
12/22/2021	Carpets Plus 216	Carpet Supplier (Grant)	\$7,960.00
12/22/2021	*Buffalo Carpet & Flooring 217	Carpet Installation (Grant)	\$3,840.00
12/22/2021	Allen Electric Inc 218	Floor Outlets (Grant)	\$1,476.00
1/26/2022	B&ECPL 219	Teacher's Asso Sponsor Books Final	\$23.97
<u>Deposits</u>			
12/21/2021	Transfer from Savings		\$12,000.00
12/22/2021	Transfer from Savings		\$1,500.00
		Ending Balance	\$917.53

Private/Donated Savings

		Starting Balance	\$30,597.35
<u>Payments</u>			
12/21/2021	Transfer to Checking		\$12,000.00
12/22/2021	Transfer to Checking		\$1,500.00
<u>Deposits</u>			
12/20/2021	Donations	Till/Schiedel	\$125.00
12/20/2021	Donations	Book Club	\$100.00
12/29/2021	Book Sale \$184.15/Candy Bars \$298.00/ Bags \$33.00/Donation Jar \$285.12	Book	\$800.27
12/30/2021	Interest		\$2.15
2/24/2022	Donation (Memorial)	Sharon Stottlar (for books)	\$50.00
2/24/2022	Donation	Jennifer Page (book sale)	\$18.26
		Ending Balance	\$18,193.03

*check not yet cleared bank

Angola Public Library
March 2021 Private CDs

CD #1	Starting Balance	\$1,121.51
5/6/2021 Mature Cert		\$0.39
6/30/2021 Dividend		\$0.05
12/31/2021 Dividend		\$0.17
	End Balance	\$1,122.12

CD #2	Starting Balance	\$5,013.23
5/10/2021 Mature Cert		\$1.79
6/30/2021 Dividend		\$0.21
12/31/2021 Dividend		\$0.76
	End Balance	\$5,015.99

CD #3	Starting Balance	\$10,026.45
5/10/2021 Mature Cert		\$3.57
6/30/2021 Dividend		\$0.43
12/31/2021 Dividend		\$1.52
	End Balance	\$10,031.97

RESOLUTION FOR CONTRACT LIBRARY BOARDS OF TRUSTEES

PERSONNEL POLICIES AND PROCEDURES

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING DATE: March 1, 2022

AGENDA ITEM NUMBER:

RESOLUTION: 2022-01

Amendments to B&ECPL Employee Handbook and Personnel Policies and Procedures Manual

BACKGROUND:

On December 18, 2014, the Board of Trustees of the Buffalo & Erie County Public Library (B&ECPL) approved and adopted the B&ECPL Personnel Policies and Procedures Manual (Manual), which contained approximately 100 policies drafted by the Human Resources Department, and the B&ECPL Employee Handbook (Handbook) to be effective January 1, 2015. Thereafter, this Board adopted the Manual at its meeting on March 1, 2022 for application to its employees.

Since January 1, 2015, a number of Personnel Policies and Procedures have been modified by the Human Resources Department at the direction of the Chief Operating Officer, several of which were necessary based on changes to the applicable laws or governing collective bargaining agreements. Other changes were minor and incidental. As stated in the Introduction of the Manual, changes made by Human Resources are distributed electronically to all library departments and contract libraries. It is the recommendation of this Board for an annual review of the changes made by Human Resources to the Manual and Handbook in the twelve (12) months prior and subsequent adoption by this Board.

ACTION REQUIRED: Motion to approve Resolution 2022-01.

PROPOSED RESOLUTION 2022-01

WHEREAS, the Board of Trustees of Angola Public Library has the power and duty to determine and carry out all policies and principles pertaining to operations of the library; and the exclusive power and duty to control library personnel, and

WHEREAS, on December 18, 2014, the Board of Trustees of the Buffalo & Erie County Public Library (B&ECPL) approved and adopted the B&ECPL Personnel Policies and Procedures Manual (Manual) and the B&ECPL Employee Handbook (Handbook) to be effective January 1, 2015, and

WHEREAS, thereafter, on March 1, 2022 this Library Board adopted same for application to its employees, and

WHEREAS, the Human Resources Department reviews the policies and procedures in the Manual throughout the year and makes changes as necessary, and

WHEREAS, changes to said policies and procedures are incidental or based on changes to applicable laws or collectively bargained agreements, and

WHEREAS, changes to said policies and procedures may require corresponding updates to the Handbook, and

WHEREAS, on March 1 2022, this Board reviewed the changes made by the Human Resources Department to the policies since January 1, 2021 and recommends approval of same, and

WHEREAS, this Board recommends the review of the changes annually with subsequent reaffirmation of adoption of the Manual, and adoption of the amendments, now therefore be it

RESOLVED, that the Board of Trustees of the Angola Public Library reaffirms its adoption of the B&ECPL Personnel Policies and Procedures Manual and Employee Handbook, and adopts the amendments made since January 1, 2021, and be it further

RESOLVED, that the Human Resources Department will continue to update the B&ECPL Personnel Policies and Procedures Manual and the Employee Handbook, as necessary, and will distribute same to all departments and contract libraries as set forth in the Introduction to the Personnel Policies and Procedures Manual, and be it further

RESOLVED, that the Board of Trustees of the Angola Public Library endorses the annual review of the revisions made by the Human Resources Department to the B&ECPL Personnel Policies and Procedures Manual and the Employee Handbook in the twelve (12) months prior to review for adoption by the Board.

Angola Public Library Director's Report

March 1, 2022

Correspondence

- Kelly Bates – Lake Shore High School. Invitation to participate in the annual Family Fun Walk put on by the Lake Shore Family Support Center on April 23rd from 10am-2pm.
- Dave Mosher – Invitation to participate in the Evans Environmental Fair April 30th.

Programs – January/February

- Take & Makes – 84 Winter Silhouette (Jan) – 74 Jellyfish (Feb)
- Liberwyrms Book Club - 6
- Tutors/Therapy – 34 Children/Teens
- GED Classes – 6 classes, 13 total attendees
- Meeting Room/Library Use – Senator Ryan Table & Flying Eagles Travel Club

Upcoming Programs

- Movie Night – March 11th & 12th Addams Family 2 & April 1st & 2nd Clifford. One movie per month. No popcorn at this time, we will provide bottled water, and they may bring their own snacks.
- Book a Trainer Tech Class – Wed. 3/16 & Mon. 3/28 from 2-7pm. Book a 45-minute appointment with a trainer.
- Lego Drop-in Week – Starting the first Monday of every month. Mar. 7th-12th. Stop in any time we are open and build. Creations will be displayed for the remainder of the month.
- Sensory Playtime – Wednesdays & Fridays starting April 4th. 3 bins will be the same every week with 1-2 with new or rotating sensory items. New bins to be funded by Central Programming Funds.
- Anime/Manga Night – Every Thursday Starting April 7th we will talk about Manga, watch Anime, and much more. Whether you are a beginner or a seasoned reader this night is for you. Recommended for ages 10 and up.
- Summer Programs are being planned. No confirmations yet.
 - Summer Craft Weeks all 7 weeks. To include a return of Slime & Rock Painting and new crafts such as Bath Bombs & Create Your Own Bouncy Balls.
 - Nickel City Reptiles – Expensive but very well received. We had them here in 2017 and had to turn away people due to space constraints. That program is still talked about and requested to this day.
 - The Great Runfola Magician – Last hosted here for Christmas in the Village, and was a huge hit. Currently awaiting a quote from him.

Central News

- New System Director - John Spears of Colorado Springs.

Staff Report

Despite several staff quarantines in January we are all back to work.

Statistics

	January/February			2021 Year End Totals		
	2022	2021	Change	2021	2020	Change
Circulation (Feb)	1448	1790	+19.1%	20,653	16,977	+21.7%
Library Visits (Feb)	3549	2835	+25.2%	36,400	26,699	+36.3%
Computer Use (Jan)	140	65	+115.4%	1,552	1,382	+12.3%
Wi-Fi (Jan)	147	74	+98.6%	2,076	2,480	-16.3%

Purchases and Needs

- Folding divider for concealment of wiring in office (\$60-\$100 at Amazon)
- Replacement Carpet Runners for entryway, front desk & self-checkout. Up to 3 – 3'x10' runner @ \$89-\$95 each & 1 – 3'x12 runner @ \$114 (Total \$381 for all 4 at ULINE)
- ScanSnap Document Scanner for fast and easy document scanning and color copies, see miscellaneous. (about \$420 at Amazon) Possible use of Gallivan Funds?

Grants

	Grant Amount	Total Expenditures	YTD Expenditures	Remainder
Gallivan Technology only	\$15,000.00	\$10,069.65	\$0.00	\$4,930.35
Jacobs Public facing items	\$20,000.00	\$17,198.62	\$0.00	\$2,801.38

Fundraising

	Candy Bars	Book Sale	Donation Jar	Book Bags
February as of 2/25	\$62.00	\$48.80	\$75.35	\$15.00
January	\$24.00	\$42.15	\$67.37	\$6.00
2021 Total	\$634.00 (-\$317 purchase)	\$1,032.25	\$685.12	\$114.00

Miscellaneous

- Central has ordered our new copier. Cost will be \$2,545 to be paid by Central. It will be B&W only due to the extra cost of color copiers (\$1,500 extra) and our limited usage. We average \$60 per year in color copies. Cost for maintenance and supply contract will be about \$.01 per copy (\$2-\$4 per month).
Our current copier contract will be finished at the end of March so we will no longer have a bill of \$84.65 per month.

ANGOLA PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING APRIL 5TH, 2022

PRESENT Jack Kuebler, Jenn Page, Sally Needham, Mari Grennell, Tressa Crehan, Patty Friend

Jack opened the meeting at 6:00PM. Barb and Diane are excused at today's meeting per Jack. Mari moved to accept the **AGENDA**, seconded by Tressa, motion carried. Jack appointed Patty to record the minutes of the meeting in Diane's absence. Mari moved to accept the **MINUTES** of the previous meeting, seconded by Tressa, motion carried. Sally motioned to accept the **TREASURER's** Report, seconded by Tressa, motion carried.

CORRESPONDENCE: As presented on Director's Report.

No correspondence other than Jennifer's call into Legislator Mill's office regarding possible Hot Dog sale. He was out of town and will return call when he returns.

DIRECTOR'S REPORT - includes LIBRARY STATUS REPORTS

A. PROGRAMS: March as presented on Director's Report

Take & Makes – 80 Rainbow Cauldrons, Liberwyrms Book Club – 9 attended, Tutors/ Therapy – 14 Children/Teens attended, GED Classes – 10 Classes, 24 total attendees. Book a Trainer – 4 attendees (plus 3 staff members), Movie Nights – Addams Family 2 – 9 attendees, Meeting Room/Library Use – Senator Ryan Table, Flying Eagles Travel Club and ARC Hiring Event. John T. Waugh Art Show – will continue through April 18th.

PROGRAMS UPCOMING: as presented on Director's Report:

- Family Fun Walk – Will be at the Lake Shore HighSchool on Saturday April 23rd from 10am-2pm.
- Evans Environmental Fair – Saturday, April 30th for 10am – 2pm.
- Author Storytime with Carolyn Grassmick – Saturday, April 30th at 1pm.
- Movie Night - May 6th & 7th Sing 2. No popcorn at this time. We will provide bottled water.
- Lego Drop-In Week – April 4th – 9th. Stop in anytime we are open and build . Creations will be displayed for the remainder of the month.
- Sensory Playtime – Wednesdays and Fridays starting April 6th. Three bins will be same every week with 1-2 with new or rotating sensory items.
- Anime/Manga Night – Every Thursday starting April 7, we will talk about Manga, watch Anime, and much more. Recommended for ages 10 and up.
- Nickel City Reptiles – Saturday, July 30th at 5pm. Possibly outdoors weather permitting.
- Programs being planned – Royal Celebration (Prince/Princesses); Niagara Aquarium; The Great Runfolia Magician; Mobile Dome Planetarium.

B. CENTRAL NEWS as presented on Director's Report. Chromebooks and Hotspots have arrived. All computers should be replaced by end of 2022. ACT meeting on May 7th. We can join Jennifer in Zoom meeting at library that day. Info and photos of Library, Staff and Board members have been requested for a presentation for the new director. Erie County announcement regarding the library system to be made on April 7th. (Waiving of "late fees".)

C. STAFF REPORT as presented on Director's Report. Nothing to report at this time.

D. CIRCULATION REPORT as presented on Director's Report. For Circulation we are about -2.5 as compared to last year 2021. However, Library Visits are up 31% from 2021, Computer Use is up 83.5% and Wi-Fi usage is up 54.1%. A statistics comparison chart is listed on the report. Special note: We had a lot of visitors on the St. Patrick's Day celebration hosted in the village by Friend's of the Village on March 12th. Door count on March 12th was 676!!

E. PURCHASES AND NEEDS as presented on Director's Report. None at this time.

Motion to accept the DIRECTOR'S REPORT was made by Sally and seconded by Mari. Approved.

OLD BUSINESS

- CHILDREN'S ARTWORK DISPLAY –Janelle Wade is art teacher contact. There are so many wonderful Art displays! We provided the foam board, and the art teacher created the displays. Janelle made it "mandatory" that if you have artwork on display, then you must come into the library to get your photo taken. A lot of parents have visited.
- AFGHAN RAFFLE – Jackie Haderer made the Afghan for the Harvest Dinner as of our last meeting. Jack Kuebler will have the raffle tickets ready soon.
- ROOF REPAIR GRANT REQUEST – Jack is working on this. The request can't be submitted until September.
- CENTENNIAL ANNIVERSARY – the Angola Public Library will be 100 years old in 2024. (11/24/1924 – 11/24/2024). Looking for ideas on how to celebrate. We can celebrate at our Harvest Dinner too! History Note: Library was established in 1880, but didn't become a Public Library until 1924. In 1924 it was located in the back of the old Angola Bank Building. In 1971 we moved to our current building.

NEW BUSINESS

- A. RESOLUTIONS - RE: State Report and RE: Community Report - Jack read the resolution aloud. Voting on two reports. We were able to read emailed copies ahead of time as well. A motion made to approve as read was made by Mari, seconded by Sally. All trustees by roll call affirmed with 5 Aye. 0 Nay. Jennifer has the original. [] A copy of the resolution should be attached to the minutes and Jennifer to submit a copy with our response to the State.
- B. ACT Workshop, etc. There is a meeting coming up on May 7th. Anyone interested can join Jennifer in the Zoom meeting here at the Library. This will count as trustee training. In the fall, we will move one of our Board meetings to the same day as an ACT meeting. We can do both on the same day. Date in fall to be determined.
- C. Hot Dog Fundraising Sales - We all agreed that this is something we would like to continue. Possibly Legislator Mills will be able to help as he has in the past. Mari added that we should host this event, even if Legislator Mills is unable to help. (Last time Wegman's donated a \$75 certificate, Tops Derby a \$10 certificate, Tops Angola a \$10 certificate and Legislator Mills donated the hot dogs.) We don't want to interfere with any activities Friends of the Village may be planning. We are looking at month of July 2022.
- D. Miscellaneous – Jennifer provided us with a copy of the new Angola Public Library Community Report, which includes details on the Library Materials and Services as well as highlights from 2021. Chomper the Turtle is a huge hit with all the visitors! Evans Police Dept. is training a dog to be able to visit at the schools. Once all is in place, we would like to invite the police and the dog to the Library and invite the public to attend as well. We all sang Happy Birthday to Jack as he will be celebrating his 85th on April 19th.

NEXT MEETING will be May 3rd, 2022

ADJOURNMENT Sally motioned that we adjourn the meeting. No second is required.

Respectfully Submitted,
Patty Friend

**Angola Public Library
Evans Banks
County Checking
April 2022 Treasurers Report**

Starting Balance \$8,188.89

Payments

2/25/2022	ACT	1772	Act Dues	-\$20.00
2/25/2022	Jennifer Page	1773	True Value Maintenance	-\$9.71
2/25/2022	Shelby Harris	1774	DG/Walmart Maintenance	-\$22.81
2/25/2022	B&ECPL Return to System	1775	Fine/Print Income minus expenses	-\$1,235.44
2/25/2022	De Lage Landen Financial	1776	Copier	-\$84.65
2/25/2022	Ashlee McCaulley	1777	Dollar General Programming	-\$15.00
3/7/2022	Walmart.com	Debit	Summer Program Supplies	-\$65.38
3/14/2022	Village of Angola Water Dept.	1778	Water Bill	-\$46.75
3/21/2022	SYNCB/Amazon.com	1780	Surge protectors/ document storage	-\$89.98
3/21/2022	De Lage Landen Financial	1781	Copier	-\$84.65
3/21/2022	*Shelby Harris	1782	Sensory Bin supplies	-\$31.12

Deposits

2/10/2022	January Fines/Printing	\$326.15
2/14/2022	February Fines/Printing	\$302.60

Ending Balance \$7,112.15

*check not yet cleared bank

**Angola Public Library
Lake Shore Credit Union
April 2022 Treasurers Report
Private/Donated Checking**

				Starting Balance	\$917.53
<hr/> Payments <hr/>					
2/25/2022	Brandon McCaulley	220	Replacement Check		-\$109.13
3/11/2022	New York State	Debit	Sales Tax		-\$84.21
3/21/2022	Allen Electric & Mech.	221	New Side Cameras		-\$4,449.24
3/21/2022	SYNCB/Amazon	222	Room Divider		-\$88.98
3/21/2022	SYNCB/Amazon	223	Scanner		-\$419.99
<hr/> Deposits <hr/>					
3/2/2022	Amazon Smile				\$10.75
3/21/2022	Transfer from Savings				\$5,000.00
				Ending Balance	\$885.86

Private/Donated Savings

				Starting Balance	\$18,124.77
<hr/> Payments <hr/>					
3/21/2022	Transfer to Checking				-\$5,000.00
<hr/> Deposits <hr/>					
2/24/2022	Donation (Memorial)		Sharon Stottlar (for books)		\$50.00
2/24/2022	Donation		Jennifer Page (book sale)		\$18.26
3/2/2022	Donation Jar				\$100.00
3/14/2022	Book Sale				\$100.00
				Ending Balance	\$13,393.03

*check not yet cleared bank

Angola Public Library

Annual Report For Public And Association Libraries - 2021

1. GENERAL LIBRARY INFORMATION

Library/Director Information

Please note: Bibliostat CollectConnect is now compatible with major browsers including Google Chrome, Mozilla Firefox, Safari and Internet Explorer.

Please be advised Bibliostat CollectConnect is now using a new interface. If you have accessed or if you believe you may have accessed the old Bibliostat Collect, please click the new link [here](#) and you will be taken to the new interface. Please be sure you exit and close the old Bibliostat Collect before you begin your survey.

To avoid loss of data, only one person at a time should be logged into a member library report. Multiple people logged into the same report will cause data to be lost.

Libraries should not have reports from two different years open at the same time.

Report all information in Part 1 as of December 31, 2021, except for questions related to the current library director/manager (questions 1.37 through 1.44).

1.1	Library ID Number	0800140240
1.2	Library Name	ANGOLA PUBLIC LIBRARY
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Angola
1.6	Beginning Fiscal Reporting Year	01/01/2021
1.7	Ending Fiscal Reporting Year	12/31/2021
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.11	Beginning <u>Local</u> Fiscal Year	01/01/2021
1.12	Ending <u>Local</u> Fiscal Year	12/31/2021
1.13	Address Status	00 (for no change from previous year)
1.14	Street Address	34 NORTH MAIN STREET
1.15	City	ANGOLA

1.16	Zip Code	14006
1.17	Mailing Address	34 NORTH MAIN STREET
1.18	City	ANGOLA
1.19	Zip Code	14006
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(716) 549-1271
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(716) 549-3954
1.22	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	ang@buffalolib.org
1.23	Library Home Page URL (Enter N/A if no home page URL)	https://www.buffalolib.org/locations-hours/angola-public-library
1.24	Population Chartered to Serve (per 2010 Census)	2,127
1.25	Indicate the type of library as stated in the library's charter (select one):	PUBLIC
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	Village
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N
1.28	Indicate the type of charter the library currently holds (select one):	Absolute
1.29	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	06/15/1950
1.30	Date the library was last registered	05/27/1926
1.31	Federal Employer Identification Number	166009762
1.32	County	ERIE
1.33	School District	Lake Shore Central
1.34	Town/City	EVANS
1.35	Library System	Buffalo & Erie County Public Library

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

1.36a	President/CEO Name	N/A
1.36b	President/CEO Phone Number	N/A
1.36c	President/CEO Email	N/A

NOTE: For questions 1.37 through 1.44, report all information for the current library director/manager.

1.37	First Name of Library Director/Manager	Jennifer
1.38	Last Name of Library Director/Manager	Page
1.39	NYS Public Librarian Certification Number	N/A
1.40	What is the highest education level of the library manager/director?	High School Diploma
1.41	If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science?	N/A

- 1.42 Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name N/A and e-mail address of each staff member without an active certificate in a Note.
- 1.43 E-mail Address of the Director/Manager pagej@buffalolib.org
- 1.44 Fax Number of the Director/Manager N/A
- 1.45 Does the library charge fees for library cards to people residing outside the system's service area? Y

Public Votes/Contracts

- 1.46 Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2021? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.47. N
1. Name of municipality or district holding the public vote N/A
2. Indicate the type of municipality or district holding the public vote N/A
3. Date the vote was held (mm/dd/2021) N/A
4. Was the vote successful? Y/N N/A
5. What type of public vote was it? N/A
- 6a. Most recent prior year approved appropriation from a public vote: N/A
- 6b. Proposed increase in appropriation as a result of the vote held on the date reported in question number 3: N/A
- 6c. Total proposed appropriation (sum of 6a and 6b): N/A

This question should only be answered if "No" was answered in Q1.46 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

- 1.47 Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2021) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.48. N
1. Name of municipality or district holding the public vote N/A
2. Indicate the type of municipality or district holding the public vote
3. Date the last successful vote was held (mm/dd/yyyy) N/A
4. What type of public vote was it?
5. What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote? N/A

Unusual Circumstances

- 1.48 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.49. N
- | | | |
|----|---|-----|
| 1. | Name of contracting municipality or district | N/A |
| 2. | Is this a written contractual agreement? | N/A |
| 3. | Population of the geographic area served by this contract | N/A |
| 4. | Dollar amount of contract | N/A |
| 5. | Enter the appropriate code for range of services provided (select one): | N/A |
- 1.49 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? Y
If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.

2. LIBRARY COLLECTION

Print/Electronic/Other Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1. Please [read](#) general information instructions below before completing this section.

NOTE: This section of the survey (2.1-2.25) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Count electronic materials at the administrative entity level (main library); do not duplicate numbers at each branch.

PRINT MATERIALS

Cataloged Books

- | | | |
|-----|-------------------------|-------|
| 2.1 | Adult Fiction Books | 5,048 |
| 2.2 | Adult Non-fiction Books | 2,837 |

2.3	Total Adult Books (Total questions 2.1 & 2.2)	7,885
2.4	Children's Fiction Books	2,795
2.5	Children's Non-fiction Books	1,071
2.6	Total Children's Books (Total questions 2.4 & 2.5)	3,866
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	11,751

Other Print Materials

2.8	Total Uncataloged Books	623
2.9	Total Print Serials	684
2.10	All Other Print Materials	0
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	1,307
2.12	Total Print Materials (Total questions 2.7 and 2.11)	13,058

ALL OTHER MATERIALS**Electronic Materials**

2.13	Electronic Books	0
2.14	Local Electronic Collections	24
2.15	NOVEL _{NY} Electronic Collections	15
2.16	Total Electronic Collections (Total questions 2.14 and 2.15)	39
2.17	Audio - Downloadable Units	0
2.18	Video - Downloadable Units	0
2.19	Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)	0
2.20	Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)	39

Non-Electronic Materials

2.21	Audio - Physical Units	1,440
2.22	Video - Physical Units	4,342
2.23	Other Circulating Physical Items	20
2.24	Total Physical Items in Collection (Total questions 2.21 through 2.23)	5,802

Grand Total/Additions to Holdings

2.25	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.20 and 2.24)	18,899
------	---	--------

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.26	Cataloged Books	642
2.27	All Other Print Materials	617
2.28	Electronic Materials	0
2.29	All Other Materials	481
2.30	Total Additions (Total questions 2.26 through 2.29)	1,740

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Visits/Borrowers/Policies/Accessibility

Report all information on questions 3.1 through 3.29 as of the end of the fiscal year reported in Part 1; report information on questions 3.30 through 3.82 for the 2021 calendar year. Please click [here](#) to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.

LIBRARY USE

3.1	Library visits (total annual attendance)	36,400
3.1a	Regarding the number of Library Visits entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count
3.2	Registered resident borrowers	4,497
3.3	Registered non-resident borrowers	6

Please report information on WRITTEN POLICIES as of 12/31/21.

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.4	Does the library have an open meeting policy?	Y
3.5	Does the library have a policy protecting the confidentiality of library records?	Y
3.6	Does the library have an Internet use policy?	Y
3.7	Does the library have a disaster plan?	Y
3.8	Does the library have a board-approved conflict of interest policy?	Y
3.9	Does the library have a board-approved whistle blower policy?	Y
3.10	Does the library have a board-approved sexual harassment prevention policy?	Y

Please report information on ACCESSIBILITY as of 12/31/21.

ACCESSIBILITY (Answer Y for Yes, N for No)

3.11	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y
3.12	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	N
3.13	Does the library have large print books?	Y
3.14	Does the library have assistive technology for people who are visually impaired or blind?	Y

3.15 - If so, what do you have?

screen reader, such as JAWS, Windoweyes or NVDA Yes
refreshable Braille commonly referred to as a No

refreshable Braille display	
screen magnification software, such as Zoomtext	Yes
electronic scanning and reading software, such as OpenBook	No

3.16 Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)? Y

Library Sponsored Programs/Summer Reading Program

SYNCHRONOUS PROGRAM SESSIONS and ATTENDANCE

For Questions 3.19, 3.19a, 3.19b,

- If you have broken out Synchronous Program Sessions for Children by age group, 0–5 and 6–11, please complete Q3.19a and Q3.19b. Enter the total in Q3.19.
- If you have not broken out Synchronous Program Sessions by age group, enter the Number of Children's Programs in Q3.19, and enter N/A in Q3.19a and Q3.19b.

For Questions 3.26, 3.26a, 3.26b,

- If you have broken out Synchronous Children's Program Attendance by age group, 0–5 and 6–11, please complete Q3.26a and Q3.26b. Enter that total in Q3.26.
- If you have not broken out Synchronous Children's Program Attendance by age group, enter the Children's Program Attendance in Q3.26, and enter N/A in Q3.26a and Q3.26b.

3.17	Number of Synchronous Program Sessions Targeted at Adults Age 19 or Older	8
3.18	Number of Synchronous Program Sessions Targeted at Young Adults Ages 12-18	10
3.19	Number of Children's Programs	38
3.19a	Number of Synchronous Program Sessions Targeted at Children Ages 0-5	11
3.19b	Number of Synchronous Program Sessions Targeted at Children Ages 6-11	27
3.20	Number of Synchronous General Interest Program Sessions	32
3.21	Total Number of Synchronous Program Sessions (Total questions 3.17, 3.18, 3.19a, 3.19b, 3.20)	88
3.21a	Number of Synchronous In-Person Onsite Program Sessions	87
3.21b	Number of Synchronous In-Person Offsite Program Sessions	1
3.21c	Number of Synchronous Virtual Program Sessions	0
3.22	One-on-One Program Sessions	2,423
3.23	Do library staff, trustees and/or volunteers reach	Yes

outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library?

3.24	Attendance at Synchronous Programs Targeted at Adults Age 19 or Older	74
3.25	Attendance at Synchronous Programs Targeted at Young Adults Ages 12-18	48
3.26	Children's Program Attendance	334
3.26a	Attendance at Synchronous Programs Targeted at Children Ages 0-5	86
3.26b	Attendance at Synchronous Programs Targeted at Children Ages 6-11	248
3.27	Attendance at Synchronous General Interest Programs	398
3.28	Total Attendance at Synchronous Programs (Total questions 3.24, 3.25, 3.26a, 3.26b, 3.27)	854
3.28a	Synchronous In-Person Onsite Program Attendance	791
3.28b	Synchronous In-Person Offsite Program Attendance	63
3.28c	Synchronous Virtual Program Attendance	0
3.29	One-on-One Program Attendance	2,423
3.29a	Total Number of Asynchronous Program Presentations	0
3.29b	Total Views of Asynchronous Program Presentations within 7 Days	0

Please report information on SUMMER READING PROGRAMS for the 2021 calendar year.

SUMMER READING PROGRAM

3.30 - Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2021 (check all that apply):

a.	Program(s) for children	Yes
b.	Program(s) for young adults	Yes
c.	Program(s) for Adults	No
d.	Summer Reading at New York Libraries name and/or logo used	Yes
e.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used)	Yes
f.	N/A	No
3.31	Library outlets offering the summer reading program	1
3.32	Children registered for the library's summer reading program	55
3.33	Young adults registered for the library's summer reading program	4
3.34	Adults registered for the library's summer reading program	0

3.35	Total number registered for the library's summer reading program (total 3.32 + 3.33 + 3.34)	59
3.36	Children's program sessions - Summer 2021	40
3.37	Young adult program sessions - Summer 2021	5
3.38	Adult program sessions - Summer 2021	0
3.39	Total program sessions - Summer 2021 (total 3.36 + 3.37 + 3.38)	45
3.40	Children's program attendance - Summer 2021	263
3.41	Young adult program attendance - Summer 2021	8
3.42	Adult program attendance - Summer 2021	0
3.43	Total program attendance - Summer 2021 (total 3.40 + 3.41 + 3.42)	271

COLLABORATORS

3.44	Public school district(s) and/or BOCES	0
3.45	Non-public school(s)	0
3.46	Childcare center(s)	0
3.47	Summer camp(s)	0
3.48	Municipality/Municipalities	0
3.49	Literacy provider(s)	0
3.50	Other (describe using the State note)	0
3.51	Total Collaborators (total 3.44 through 3.50)	0

Early/Adult/English Speaker/Digital Literacy

Please report information on EARLY LITERACY PROGRAMS for the 2021 calendar year.

EARLY LITERACY PROGRAMS

3.52	Did the library offer early literacy programs? (Enter Y for Yes, N for No)	Y
3.53	- Indicate types of programs offered (check all that apply)	
a.	Focus on birth - school entry (kindergarten)	Yes
b.	Focus on parents & caregivers	No
c.	Combined audience	No
d.	N/A	No
3.54	- Number of sessions	
a.	Focus on birth - school entry (kindergarten)	11
b.	Focus on parents & caregivers	0
c.	Combined audience	0
d.	N/A	0
3.55	Total Sessions	11
3.56	- Attendance at sessions	
a.	Focus on birth - school entry (kindergarten)	86
b.	Focus on parents & caregivers	0
c.	Combined audience	0
d.	N/A	0

3.57 **Total Attendance** 86

3.58 - Collaborators (check all that apply):

- | | | |
|----|--|----|
| a. | Childcare center(s) | No |
| b. | Public School District(s) and/or BOCES | No |
| c. | Non-Public School(s) | No |
| d. | Health care providers/agencies | No |
| e. | Other (describe using the State note) | No |

Please report information on ADULT LITERACY for the 2021 calendar year.

ADULT LITERACY

3.59 Did the library offer adult literacy programs? No

3.60 Total group program sessions 0

3.61 Total one-on-one program sessions 0

3.62 Total group program attendance 0

3.63 Total one-on-one program attendance 0

3.64 - Collaborators (check all that apply)

- | | | |
|----|--|----|
| a. | Literacy NY (Literacy Volunteers of America) | No |
| b. | Public School District(s) and/or BOCES | No |
| c. | Non-Public Schools | No |
| d. | Other (see instructions and describe using Note) | No |

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2021 calendar year.

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.65 Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No) N

3.66 Children's program sessions 0

3.67 Young adult program sessions 0

3.68 Adult program sessions 0

3.69 **Total program sessions (total 3.66 + 3.67 + 3.68)** 0

3.70 One-on-one program sessions 0

3.71 Children's program attendance 0

3.72 Young adult program attendance 0

3.73 Adult program attendance 0

3.74 **Total program attendance (total 3.71 + 3.72 + 3.73)** 0

3.75 One-on-one program attendance 0

3.76 - Collaborators (check all that apply):

- | | | |
|----|--|----|
| a. | Literacy NY (Literacy Volunteers of America) | No |
| b. | Public School District(s) and/or BOCES | No |
| c. | Non-Public School(s) | No |
| d. | Other (describe using the Note) | No |

Please report information on DIGITAL LITERACY for the 2021 calendar year.

DIGITAL LITERACY

3.77	Did the library offer digital literacy programs?	N
3.78	Total group program sessions	0
3.79	Total one-on-one program sessions	0
3.80	Total group program attendance	0
3.81	Total one-on-one program attendance	0
3.82	Did your library offer teen-led activities during the 2021 calendar year?	N

4. LIBRARY TRANSACTIONS

Circulation/Electronic Use/Reference Transactions

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation.)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	5,680
4.2	Adult Non-fiction Books	1,733
4.3	Total Adult Books (Total questions 4.1 & 4.2)	7,413
4.4	Children's Fiction Books	3,547
4.5	Children's Non-fiction Books	470
4.6	Total Children's Books (Total questions 4.4 & 4.5)	4,017
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	11,430

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	8,182
4.9	Circulation of Children's Other Materials	1,041
4.10	Circulation of Other Physical Items (Total questions 4.8, 4.9)	9,223
4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	20,653

ELECTRONIC USE

4.12	Use of Electronic Material	0
4.13	Successful Retrieval of Electronic Information	0
4.14	Electronic Content Use (Total questions 4.12 & 4.13)	0
4.15	Total Circulation of Materials (Total questions 4.11 & 4.12)	20,653
4.16	Total Collection Use (Total questions 4.13 & 4.15)	20,653
4.17	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	5,058

REFERENCE TRANSACTIONS

4.18	Total Reference Transactions	1,878
4.18a	Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count

4.19 Does the library offer virtual reference? Y

Interlibrary Loan

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.20 TOTAL MATERIALS RECEIVED 0

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.21 TOTAL MATERIALS PROVIDED 0

5. TECHNOLOGY AND TELECOMMUNICATIONS

Report all information as of December 31, 2021.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y
5.2	Online public access catalog (OPAC)?	Y
5.3	Electronic access to the OPAC from outside the library?	Y
5.4	Annual number of visits to the library's web site	8,356
5.5	Does the library use Internet filtering software on any computer?	Y
5.6	Does your library use social media?	Y
5.7	Does the library file for E-rate benefits?	Y
5.8	Is the library part of a consortium for E-rate benefits?	N
5.9	If yes, in which consortium are you participating?	N/A
5.10	Name of the person responsible for the library's Information Technology (IT) services	Stephen Hovey IT Administrator
5.11	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(716) 858-6004
5.12	IT contact's email address	hoveys@buffalolib.org

6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1 The number of hours per workweek used to compute FTE for all paid library personnel in this section. 35

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	0
6.3	Vacant Library Director (certified)	0
6.4	Librarian (certified)	0
6.5	Vacant Librarian (certified)	0

6.6	Library Manager (not certified)	.91
6.7	Vacant Library Manager (not certified)	0
6.8	Library Specialist/Paraprofessional (not certified)	0
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0
6.10	Other Staff	1.85
6.11	Vacant Other Staff	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	2.76
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	0
6.15	Salary - Entry Level Librarian (certified)	\$0
6.16	FTE - Library Director (certified)	0
6.17	Salary - Library Director (certified)	\$0
6.18	FTE - Library Manager (not certified)	.91
6.19	Salary - Library Manager (not certified)	\$38,826

7. MINIMUM PUBLIC LIBRARY STANDARDS

As of January 1, 2022 all public, free association and Indian libraries in New York State will be required to meet the minimum standards listed below. Please indicate which of these standards your library already meets as of **December 31, 2021**. This 2021 data will be helpful in informing statewide and regional efforts to ensure that all of New York's libraries are able to successfully comply with the new minimum standards. Please click [here](#) to read general instructions before completing this section. [Helpful information for meeting minimum public library standards](#) is available on the State Library's website. Questions about the new standards should be directed to your library system.

1. Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law. Y
2. Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff. Y
3. Provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service. Y
4. Has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law. Y
5. Annually prepares and publishes a board-approved, written budget, which enables the library to address Y

- the community's needs, as outlined in the library's long-range plan of service.
6. Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service. Y
 7. Is open the minimum standard number of public service hours for population served. (see instructions) Y
 8. Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate:
 - 8a. space Y
 - 8b. lighting Y
 - 8c. shelving Y
 - 8d. seating Y
 - 8e. power infrastructure Y
 - 8f. data infrastructure Y
 - 8g. public restroom Y
 9. Provides programming to address community needs, as outlined in the library's long-range plan of service. Y
 10. Provides
 - 10a. a circulation system that facilitates access to the local library collection and other library catalogs Y
 - 10b. equipment, technology, and internet connectivity to address community needs and facilitate access to information. Y
 11. Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above. Y
 12. Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8. Y
 13. Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service. Y
 14. Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service. Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click [here](#) to read general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	0
8.3	Bookmobiles	0
8.4	Other Outlets	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1
PUBLIC SERVICE HOURS - Report hours to <u>two</u> decimal places.		
8.6	Minimum Weekly Total Hours - Main Library	38.00
8.7	Minimum Weekly Total Hours - Branch Libraries	0.00
8.8	Minimum Weekly Total Hours - Bookmobiles	0.00
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	38.00
8.10	Annual Total Hours - Main Library	1,855.00
8.11	Annual Total Hours - Branch Libraries	0.00
8.12	Annual Total Hours - Bookmobiles	0.00
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	1,855.00

8A. COVID

NOTE: This section of the survey (8A) collects data on the impact of the COVID-19 pandemic. Report all information in Part 8A from January 1, 2021 to December 31, 2021.

CV1	Were any of the library's outlets physically closed to the public for any period of time due to the Coronavirus (COVID-19) pandemic?	No
CV2	Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic?	No
CV3	Did the library allow users to complete registration for library cards online without having to come to the library during the Coronavirus (COVID-19) pandemic?	Yes
CV4	Did the library provide reference service via the Internet or telephone when the building was physically closed to the public during the Coronavirus (COVID-19) pandemic?	No
CV5	Did the library provide 'outside' service for circulation of physical materials at one or more outlets during the Coronavirus (COVID-19) pandemic?	Yes
CV6	Did the library intentionally provide Wi-Fi Internet access to users outside the building at one or more outlets during COVID-19 pandemic?	Yes
CV7	Did the library increase access to Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic?	No
CV8	Did library staff work for other government agencies	No

or nonprofit organizations instead of, or in addition to, their normal duties during the Coronavirus (COVID-19) pandemic?

CV9 Number of Weeks an Outlet Had Limited Occupancy Due to COVID-19 4

9. SERVICE OUTLET INFORMATION

Outlets should be arranged in alphabetical order if possible. br>

Report all information as of the end of the fiscal year reported in Part 1. Please click [here](#) to read general instructions before completing this section.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available in the survey by clicking [here](#). Complete this form and email it to collectconnect@baker-taylor.com

1.	Outlet Name	Angola Public Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	34 North Main Street
4.	Outlet Street Address Status	00 (for no change)
5.	City	Angola
6.	Zip Code	14006
7.	Phone (enter 10 digits only)	(716) 549-1271
8.	Fax Number (enter 10 digits only)	(716) 549-3954
9.	E-mail Address	ANG@BUFFALOLIB.ORG
10.	Outlet URL	https://www.buffalolib.org/locations-hours/angola-public-library
11.	County	Erie
12.	School District	Lake Shore Central
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	CE
15.	Public Service Hours Per Year for This Outlet	1,855
16.	Number of Weeks This Outlet is Open	52
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	4
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs,	18

	meetings and/or events at this outlet	
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	Village
22.	Who owns the land on which this outlet is built?	Village
23.	Indicate the year this outlet was initially constructed	N/A
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2012
25.	Square footage of the outlet	5,787
26.	Number of Internet Computers Used by General Public	15
27.	Number of uses (sessions) of public Internet computers per year	1,552
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	Password required
33.	Wireless Sessions	2,076
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your outlet have a Makerspace?	N
37.	<i>LIBID</i>	0800140240
38.	<i>FSCSID</i>	NY0008
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Trustees and Terms/Board President/Trustee Names

Report information about trustee meetings as of December 31, 2021. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1 Total number of board meetings held during calendar year (January 1, 2021 to December 31, 2021) 13

NUMBER OF TRUSTEES AND TERMS

- 10.2 Does your library have a range of trustees stated in the library's charter documents (incorporation)? Yes
- 10.3 If yes, what is the range? 5-9
- 10.4 If your library has a range, how many voting positions are stated in the library's current by-laws? 7
- 10.6 Does your library's charter documents (incorporation) state a specified term for trustees? If no, please explain in a Note. Yes
- 10.7 If yes, what is the trustee term length, as stated in your library's charter documents (incorporation)? 5 years

BOARD MEMBER SELECTION

- 10.8 Enter Board Member Selection Code (select one): A - board members are appointed by municipality(ies)

List Officers and Board Members as of February 1, 2022. Complete one record for each board member. There must be a record for each voting position, whether filled or vacant. Do not include non-voting positions.

BOARD PRESIDENT

- 10.9 First Name Jack
- 10.10 Last Name Kuebler
- 10.11 Mailing Address 1318 Peppertree Dr
- 10.12 City Derby
- 10.13 Zip Code (5 digits only) 14047
- 10.14 Phone (enter 10 digits only) (716) 947-5788
- 10.15 E-mail Address fireelf1318@verizon.net
- 10.16 Term Begins - Month January
- 10.17 Term Begins - Year (yyyy) 2018
- 10.18 Term Expires - Month December
- 10.19 Term Expires - Year (yyyy) 2022
- 10.20 Is the trustee serving a full term? If No, add a Note.
The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. Yes
- 10.21 The date the Oath of Office was taken (mm/dd/yyyy) 02/10/2022
- 10.22 The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 02/10/2022
- 10.23 Is this a brand new trustee? N

You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect (**but do not include the Board President—this information should still be entered directly into the survey**). If you choose to send your data for uploading, you must enter the data into the spreadsheet form available [here](https://collectconnect.baker-taylor.com/SurveyReport.aspx?IncludeAnno=N&Impersonate=&ResponseTypes=CY&SelectSection=ALL&SectionId=&...). Complete this form and email it to collectconnect@baker-taylor.com.

1. Status Filled
2. First Name of Board Member Barbara

3.	Last Name of Board Member	Schmitt
4.	Mailing Address	9181 Lakeside Rd
5.	City	Angola
6.	Zip Code (5 digits only)	14006
7.	E-mail address	bblakeside@gmail.com
8.	Office Held or Trustee	Vice President
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2020
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2024
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	02/14/2022
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	02/14/2022
16.	Is this a brand new trustee?	N

1.	Status	Filled
2.	First Name of Board Member	Mari
3.	Last Name of Board Member	Grennell
4.	Mailing Address	941 Milestrip Rd
5.	City	Irving
6.	Zip Code (5 digits only)	14081
7.	E-mail address	marigrennell@gmail.com
8.	Office Held or Trustee	Financial Officer
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2022
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2026
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	02/03/2022
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	02/03/2022
16.	Is this a brand new trustee?	N

1.	Status	Filled
----	--------	--------

2.	First Name of Board Member	Diane
3.	Last Name of Board Member	Volker
4.	Mailing Address	20 Lorian St
5.	City	Angola
6.	Zip Code (5 digits only)	14006
7.	E-mail address	theturtle@roadrunner.com
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2019
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2023
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	01/06/2021
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/06/2021
16.	Is this a brand new trustee?	N

1.	Status	Filled
2.	First Name of Board Member	Tressa
3.	Last Name of Board Member	Crehan
4.	Mailing Address	1119 Wisconsin Rd
5.	City	Derby
6.	Zip Code (5 digits only)	14047
7.	E-mail address	tjcrehan@buffalo.edu
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	November
10.	Term Begins - Year (year)	2021
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2024
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	No
14.	The date the Oath of Office (mm/dd/yyyy) was taken	12/01/2021
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	12/01/2021
16.	Is this a brand new trustee?	Y

- | | | |
|-----|--|------------------|
| 1. | Status | Filled |
| 2. | First Name of Board Member | Patricia |
| 3. | Last Name of Board Member | Friend |
| 4. | Mailing Address | P.O. Box 183 |
| 5. | City | Brant |
| 6. | Zip Code (5 digits only) | 14027 |
| 7. | E-mail address | pfriend@txrx.com |
| 8. | Office Held or Trustee | Trustee |
| 9. | Term Begins - Month | January |
| 10. | Term Begins - Year (year) | 2021 |
| 11. | Term Expires | December |
| 12. | Term Expires - Year (yyyy) | 2025 |
| 13. | Is the trustee serving a full term? If No, add a Note.
The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Yes |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | 01/07/2021 |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 01/07/2021 |
| 16. | Is this a brand new trustee? | N |

- | | | |
|-----|--|---------------------|
| 1. | Status | Filled |
| 2. | First Name of Board Member | Sally |
| 3. | Last Name of Board Member | Needham |
| 4. | Mailing Address | 274 Lakeside Rd |
| 5. | City | Angola |
| 6. | Zip Code (5 digits only) | 14006 |
| 7. | E-mail address | sallyn742@gmail.com |
| 8. | Office Held or Trustee | Trustee |
| 9. | Term Begins - Month | January |
| 10. | Term Begins - Year (year) | 2020 |
| 11. | Term Expires | December |
| 12. | Term Expires - Year (yyyy) | 2024 |
| 13. | Is the trustee serving a full term? If No, add a Note.
The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Yes |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | 02/10/2020 |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 02/10/2020 |
| 16. | Is this a brand new trustee? | N |

Trustee Education

Complete one record for each person serving as a trustee as of December 31, 2021. These trustees will not be exactly the same as the trustees listed in the section above.

- | | | |
|----|---|-----------------|
| 1. | Trustee Name | Jack Kuebler |
| 2. | Has the trustee participated in trustee education in the last calendar year (2021)? | Y |
| 1. | Trustee Name | Barbara Schmitt |
| 2. | Has the trustee participated in trustee education in the last calendar year (2021)? | N |
| 1. | Trustee Name | Mari Grennell |
| 2. | Has the trustee participated in trustee education in the last calendar year (2021)? | N |
| 1. | Trustee Name | Diane Volker |
| 2. | Has the trustee participated in trustee education in the last calendar year (2021)? | N |
| 1. | Trustee Name | Tressa Crehan |
| 2. | Has the trustee participated in trustee education in the last calendar year (2021)? | N |
| 1. | Trustee Name | Patricia Friend |
| 2. | Has the trustee participated in trustee education in the last calendar year (2021)? | Y |
| 1. | Trustee Name | Sally Needham |
| 2. | Has the trustee participated in trustee education in the last calendar year (2021)? | N |

11. OPERATING FUNDS RECEIPTS

Local Public Funds/System Cash Grants/Other State

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

LOCAL PUBLIC FUNDS

Specify by name the municipalities or school districts which are the source of funds.

- 11.1 Does the library receive any local public funds? If yes, complete one record for each taxing authority; if no, go to question 11.3. Y

1.	Source of Funds	County
2.	Name of funding County, Municipality or School District	Erie County
3.	Amount	\$131,516
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N
5.	Written Contractual Agreement	Y

11.2 **TOTAL LOCAL PUBLIC FUNDS** \$131,516

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	\$1,382
11.4	Record all Central Library Services Aid monies received from system headquarters	\$0
11.5	Additional State Aid received from the System	\$0
11.6	Federal Aid received from the System	\$0
11.7	Other Cash Grants	\$15,546
11.8	TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$16,928

OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$0
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Federal Aid/Other Receipts

FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	\$0
11.11	Other Federal Aid	\$0
11.12	TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	\$0

11.13 **CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE** \$0

OTHER RECEIPTS

11.14	Gifts and Endowments	\$13,150
11.15	Fund Raising	\$5,254
11.16	Income from Investments	\$16
11.17	Library Charges	\$3,947
11.18	Other	\$0
11.19	TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$22,367
11.20	TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$170,811
11.21	BUDGET LOANS	\$0

Transfers/Grant Total

TRANSFERS

11.22	From Capital Fund (Same as Question 14.8)	\$0
11.23	From Other Funds	\$0
11.24	TOTAL TRANSFERS (Add Questions 11.22 and 11.23)	\$0
11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2021 (Same as Question 12.40 of previous year if fiscal year has not changed)	\$40,626
11.26	GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40)	\$211,437

12. OPERATING FUND DISBURSEMENTS

Staff/Collection/Capital/Operation and Maintenance

Report financial data based on the fiscal reporting year reported in Part 1. **ROUND TO THE NEAREST DOLLAR.** Please click [here](#) to read general instructions before completing this section.

STAFF EXPENDITURES**Salaries & Wages Paid from Library Funds**

12.1	Certified Librarians	\$0
12.2	Other Staff	\$85,246
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$85,246
12.4	Employee Benefits Expenditures	\$22,109
12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$107,355

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$8,010
12.7	Electronic Materials Expenditures	\$3,171
12.8	Other Materials Expenditures	\$6,415
12.9	Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$17,596

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$0
12.11	From Other Funds (71OF)	\$0
12.12	Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$0

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$633
12.14	From Other Funds (72OF)	\$18,233
12.15	Total Repairs (Add Questions 12.13 and 12.14)	\$18,866
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$4,457
12.17	Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$23,323

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	\$1,047
12.19	Telecommunications	\$970
12.20	Postage and Freight	\$55
12.21	Professional & Consultant Fees	\$0
12.22	Equipment	\$1,043
12.23	Other Miscellaneous	\$16,539
12.24	Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22 and 12.23)	\$19,654

Contracts/Debt Service/Transfers/Grand Total

12.25	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$0
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DEBT SERVICE**Capital Purposes Loans (Principal and Interest)**

12.26	From Local Public Funds (73PF)	\$0
12.27	From Other Funds (73OF)	\$0
12.28	Total (Add Questions 12.26 and 12.27)	\$0

Other Loans

12.29	Budget Loans (Principal and Interest)	\$0
12.30	Short-Term Loans	\$0
12.31	Total Debt Service (Add Questions 12.28, 12.29 and 12.30)	\$0

12.32	TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31)	\$167,928
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TRANSFERS**Transfers to Capital Fund**

12.33	From Local Public Funds (76PF)	\$0
12.34	From Other Funds (76OF)	\$0
12.35	Total Transfers to Capital Fund (Add Questions 12.33 and 12.34; same as Question 13.8)	\$0
12.36	Transfer to Other Funds	\$1,235
12.37	TOTAL TRANSFERS (Add Questions 12.35 and 12.36)	\$1,235

12.38	TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.32 and 12.37)	\$169,163
12.39	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2021	\$42,274
12.40	GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.38 and 12.39; same as Question 11.26)	\$211,437

ASSURANCE

12.41	The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).	04/05/2022
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FISCAL AUDIT

12.42	Last audit performed (mm/dd/yyyy)	05/20/1977
12.43	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	N/A
12.44	Indicate type of audit (select one):	State

CAPITAL FUND

12.45	Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.	N
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13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	\$0
13.2	All Other Revenues from Local Sources	\$0
13.3	Total Revenues from Local Sources (Add Questions 13.1 and 13.2)	\$0

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	\$0
13.5	Other State Aid	\$0
13.6	Total State Aid (Add Questions 13.4 and 13.5)	\$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7	TOTAL FEDERAL AID	\$0
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INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.35)	\$0
13.9	TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$0
13.10	NON-REVENUE RECEIPTS	\$0
13.11	TOTAL CASH RECEIPTS (Add Questions 13.9 and 13.10)	\$0

- | | | |
|-------|--|-----|
| 13.12 | BALANCE IN CAPITAL FUND - Beginning
Balance for Fiscal Year Ending 2021 (Same as
Question 14.11 of previous year, if fiscal year has not
changed) | \$0 |
| 13.13 | TOTAL CASH RECEIPTS AND BALANCE (Add
Questions 13.11 and 13.12; same as Question 14.12) | \$0 |

14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. **ROUND TO THE NEAREST DOLLAR.** Please click [here](#) to read general instructions before completing this section.

PROJECT EXPENDITURES

- | | | |
|----------------------------|--|-----|
| 14.1 | Construction | \$0 |
| 14.2 | Incidental Construction | \$0 |
| Other Disbursements | | |
| 14.3 | Purchase of Buildings | \$0 |
| 14.4 | Interest | \$0 |
| 14.5 | Collection Expenditures | \$0 |
| 14.6 | Total Other Disbursements (Add Questions 14.3, 14.4
and 14.5) | \$0 |
| 14.7 | TOTAL PROJECT EXPENDITURES (Add
Questions 14.1, 14.2 and 14.6) | \$0 |
| 14.8 | TRANSFER TO OPERATING FUND (Same as
Question 11.22) | \$0 |
| 14.9 | NON-PROJECT EXPENDITURES | \$0 |
| 14.10 | TOTAL CASH DISBURSEMENTS AND
TRANSFERS (Add Questions 14.7, 14.8 and 14.9) | \$0 |
| 14.11 | BALANCE IN CAPITAL FUND - Ending Balance
for the Fiscal Year Ending 2021 | \$0 |
| 14.12 | TOTAL CASH DISBURSEMENTS AND
BALANCE (Add Questions 14.10 and 14.11; same
as Question 13.13) | \$0 |

15. CENTRAL LIBRARIES

PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

- | | | |
|------|----------------------|------|
| 16.1 | Total ALA-MLS | 0.00 |
| 16.2 | Total Librarians | 0.80 |
| 16.3 | All Other Paid Staff | 1.62 |
| 16.4 | Total Paid Employees | 2.42 |

16.5	State Government Revenue	\$1,382
16.6	Federal Government Revenue	\$0
16.7	Other Operating Revenue	\$37,913
16.8	Total Operating Revenue	\$170,811
16.9	Other Operating Expenditures	\$42,977
16.10	Total Operating Expenditures	\$167,928
16.11	Total Capital Expenditures	\$0
16.12	Print Materials	13,058
16.13	Total Registered Borrowers	4,503
16.14	Other Capital Revenue and Receipts	\$0
16.15	Number of Internet Computers Used by General Public	15
16.16	Total Uses (sessions) of Public Internet Computers Per Year	1,552
16.17	Wireless Sessions	2,076
16.18	Total Capital Revenue	\$0

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	<i>LIB ID</i>	0800140240
17.2	<i>Interlibrary Relationship Code</i>	ME
17.3	<i>Legal Basis Code</i>	CI
17.4	<i>Administrative Structure Code</i>	SO
17.5	<i>FSCS Public Library Definition</i>	Y
17.6	<i>Geographic Code</i>	OTH
17.7	<i>FSCS ID</i>	NY0008
17.8	<i>SED CODE</i>	141401700009
17.9	<i>INSTITUTION ID</i>	800000052217

SUGGESTED IMPROVEMENTS

Library Name:	ANGOLA PUBLIC LIBRARY
Library System:	Buffalo & Erie County Public Library
Name of Person Completing Form:	Jennifer Page
Phone Number:	(716) 549-1271
I am satisfied that this resource (Collect) is meeting library needs:	Agree
Applying this resource (Collect) will help improve library services to the public:	Neither Agree nor Disagree
Please share with us your suggestions for improving the <i>Annual Report</i> . When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!	No additional comment.

Angola Public Library Director's Report

April 5, 2022

Programs - March

- J.T. Waugh Art Show – will continue through April 18th
- Take & Makes – 80 Rainbow Cauldrons
- Liberwyrms Book Club - 9
- Tutors/Therapy – 14 Children/Teens
- GED Classes – 10 classes, 24 total attendees
- Book a Trainer - 4 attendees (plus 3 staff members)
- Movie Nights – Addams Family 2 (9 attendees)
- St. Patrick's Parade – craft 17, Tattoos 28, & photos with Frozen characters (Door count 676)
- Meeting Room/Library Use – Senator Ryan Table, Flying Eagles Travel Club & ARC Hiring Event

Upcoming Programs

- Family Fun Walk – Will be at the Lake Shore High School on Saturday, April 23rd from 10am-2pm.
- Evans Environmental Fair – Saturday, April 30th from 10am-2pm.
- Author Storytime with Carolyn Grassmick – Saturday, April 30th @ 1pm.
- Movie Night – May 6th & 7th Sing 2. No popcorn, we will provide bottled water.
- Lego Drop-in Week – Apr. 4th-9th. Stop in any time we are open and build. Creations will be displayed for the remainder of the month.
- Sensory Playtime – Wednesdays & Fridays starting April 6th. 3 bins will be the same every week with 1-2 with new or rotating sensory items.
- Anime/Manga Night – Every Thursday Starting April 7th. We will talk about Manga, watch Anime, and much more. Recommended for ages 10 and up.
- Nickel City Reptiles – Saturday. July 30th at 5pm. Possibly outdoors weather permitting.
- Programs Being Planed – Royal Celebration (Prince/Princesses); Niagara Aquarium; The Great Runfolia Magician; Mobile Dome Planetarium.

Central News

- Chromebooks and Hotspots have arrived. Can be checked out for 1 week with 2 possible renewals.
- All computers should be replaced by the end of 2022. Supply flow issues slowing process.
- ACT meeting will be on Saturday, May 7th. Info and photos have been requested for a presentation for the new director.
- Erie County announcement regarding the library system to be made on April 7th.

Staff Report

- None at this time.

Statistics

	March/February			Year to Date		
	2022	2021	Change	2022	2021	Change
Circulation	1,909	1,957	-2.5%	4,815	4,817	0.0%
Library Visits	4,432	3,757	18.0%	11,317	8,601	31.6%
Computer Use(Feb)	194	117	65.8%	334	182	83.5%
Wi-Fi (Feb)	172	133	29.3%	319	207	54.1%

Purchases and Needs

- None at this time.

Grants

	Grant Total	Total Expenditures	YTD Expenditures	Remainder
Gallivan Technology only	\$15,000.00	\$10,489.64	\$419.99	\$4,510.36
Jacobs Public facing items	\$20,000.00	\$17,198.62	\$0.00	\$2,801.38

Fundraising

	Candy Bars	Book Sale	Donation Jar	Book Bags
March	\$78.00	\$76.50	\$77.45	\$3.00
Year to Date Total	\$164.00	\$172.70	\$220.17	\$24.00

Miscellaneous

- Scanner purchased with Gallivan Grant money has arrived and is up and running.

ANGOLA PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MAY 3RD, 2022

PRESENT Jack Kuebler, Jenn Page, Sally Needham, Tressa Crehan, Barb Schmitt, Patty Friend
Unable to attend: Mari Grennell, Diane Volker

Jack opened the meeting at 6:05PM noting that Mari and Diane are excused. Sally moved to accept the **AGENDA**, seconded by Barb, motion carried. Jack appointed Patty to record the minutes of the meeting in Diane's absence. Tressa moved to accept the **MINUTES** of the previous meeting, seconded by Sally, motion carried. Barb motioned to accept the **TREASURER's** Report, seconded by Tressa, motion carried.

CORRESPONDENCE: As presented on Director's Report.

Thank you from Hogg Ed. Center for participating in the Family Fun Week.

DIRECTOR'S REPORT - includes LIBRARY STATUS REPORTS

A. PROGRAMS: March as presented on Director's Report

Take & Makes – 80 Ninja stress balls, Liberwyrms Book Club – 7 attended, Tutors/ Therapy – 10 Children/Teens attended, GED Classes – 5 Classes, 7 total attendees, Movie Nights – Clifford -11 attendees, Meeting Room/Library Use – Senator Ryan Table. John T. Waugh Art Show – ended April 18th.

- Family Fun Walk – Held at the Lake Shore High School on Saturday April 23rd from 10am-2pm. 60 attended (plus 3 library cards).
- Evans Environmental Fair – Saturday, April 30th for 10am – 2pm.
- Author Storytime with Carolyn Grassmick – Saturday, April 30th at 1pm. 10 attended.
- Movie Night -Clifford 11 attended.
- Lego Drop-In Week – April 4th – 9th. 9 attended.
- Sensory Playtime – Wednesdays and Fridays starting April 6th. 12 attended.
- Anime/Manga Night – Every Thursday starting April 7, we will talk about Manga, watch Anime, and much more. Recommended for ages 10 and up. 30 attended.

B. PROGRAMS UPCOMING: as presented on Director's Report:

- Movie Night May 6th and 7th – Sing 2, Popcorn and bottled water to be provided, Lego Drop in Week (May 2nd-7th), Sensory Playtime on Wed & Fridays, Amine/Manga Night on Thursdays, Local Author Isaiah Rashad II book talk on Wenesdays Jul 6th, Aug 8 and Aug 24th at 5:30PM.
- Nickel City Reptiles – Saturday, July 30th at 5pm. Possibly outdoors weather permitting.
- Niagara Aquariam – Sat August 27th at 1pm. To include an “end of summer” event.
- Programs being planned –The Great Runfola Magician; Mobile Dome Planetarium.

C. CENTRAL NEWS as presented on Director's Report. ACT meeting on May 7th.

D. STAFF REPORT as presented on Director's Report. Nothing to report at this time.

E. CIRCULATION REPORT as presented on Director's Report. 2022 YTD: Library Visits 2756, Circulation at 2573

F. PURCHASES AND NEEDS * as presented on Director's Report. Would like to order an Angola Public Library Table banner for external events. Prices vary up to \$140.00, and 2 cloth table covers for events. One 8' and one 6' long. Up to \$60.00 for both. **Note that the Scanner purchased with Gallivan Grant Money has arrived, and is up and running.**

G. FUNDRAISING as presented on Director's Report. YTD \$761.91 includes Candy Bars, Book and Library Bags Sale, as well as funds from the Donation Jar.

Motion to accept FULL DIRECTOR'S REPORT was made by Sally and seconded by Barb. Approved.

OLD BUSINESS

- CHILDREN'S ARTWORK DISPLAY –Completed April 18th. This was well received!
- AFGHAN RAFFLE – Jackie Haderer made the Afghan for the raffle at the Harvest Dinner. Jack Kuebler will have the raffle tickets ready soon for us to begin selling. We will also have the afghan on display in the library to promote ticket sales.
- ROOF REPAIR GRANT REQUEST – Jack is working on this. The request can't be submitted until September.
- CENTENNIAL ANNIVERSARY – (Carried over from April Meeting.) the Angola Public Library will be 100 years old in 2024. (11/24/1924 – 11/24/2024). Looking for ideas on how to celebrate. We can celebrate at our Harvest Dinner too! History Note: Library was established in 1880, but didn't become a Public Library until 1924. In 1924 it was located in the back of the old Angola Bank Building. In 1971 we moved to our current building.

•

NEW BUSINESS

- RESOLUTIONS** - RE: State Report and RE: Community Report – Completed at April Board meeting
- ACT Workshop**, etc. There is a meeting coming up on May 7th. Mari, Jennifer and Patty are attending.
- Hot Dog Fundraising Sales** - We all agreed that this is something we would like to continue. Jennifer is in contact with office of Legislator John Mills. We are looking at hosting the event in July. Not finalized yet.
- Purchases and Needs** – voting on the items listed in the Director's Report. Jack motioned and Tressa seconded that Jennifer be able to purchase the banner and table covers to be used when hosting the various community events. All in favor. Carried.
- Purchases and Needs -Gallivan Grant Funds** – Per Jennifer about \$4,000 left in funds. Jack had the idea to purchase an electronic photo frame to place in the front window which would present a constant slide show of photos from various library activities and events. He also suggested purchasing any equipment that would be required to make this happen. We all agreed this was a great idea! Barb motioned that Jennifer purchase what is needed to accomplish this, and Sally seconded that vote. All in favor. Carried.
- Secretary Position** – It was with sadness that we all learned of Diane Volker's Resignation due to personal health reasons. She has submitted her letter to the Board. It was voted to accept Diane's resignation with deep regrets. Sally motioned to accept the letter and Tressa seconded. Motion carried. Diane's letter will be kept with minutes of this meeting.
- Nomination(s) for Secretary Position** - A nomination was presented by Jack Kuebler to nominate Patty Friend to the newly opened Secretary position. Three unanswered calls were made for the nomination of additional persons for the Secretary position. Sally motioned to accept Patty as the Secretary, and it was seconded by Barb. President Jack Keubler then ordered a ballot cast for Patty Friend as Secretary. All in favor. Motion carried. Patty will need to be sworn in at the Village Hall.
- Delicious Happy Birthday cupcakes were shared with the Board members in (late) celebration of Jack's 85th Birthday (which was on April 19th). Thank you Jack for sharing them with us!

NEXT MEEETING will be June 7th, 2022

ADJOURNMENT Tressa motioned that we adjourn the meeting. No second is required.

Respectfully Submitted,
Patty Friend

**Angola Public Library
Evans Banks
County Checking
May 2022 Treasurers Report**

Starting Balance \$7,127.43

Payments

3/7/2022	Walmart.com	Debit	Summer Program Supplies	-\$65.38
3/14/2022	Village of Angola Water Dept.	1778	Water Bill	-\$46.75
3/21/2022	SYNCB/Amazon.com	1780	Surge protectors/ document storage	-\$89.98
3/21/2022	De Lage Landen Financial	1781	Copier	-\$84.65
3/21/2022	Shelby Harris	1782	Sensory Bin supplies	-\$31.12
3/21/2022	Amazon.com	Debit	Summer Program Supplies	-\$33.50
4/22/2022	Walmart.com	Debit	Take and Make Supplies + Maintenance	-\$35.52
4/28/2022	Return Center	Debit	Copier Return Shipping	-\$589.29

Deposits

3/14/2022	February Fines/Printing	\$302.60
4/11/2022	March Fines/Printing	\$481.71

Ending Balance \$6,935.55

*check not yet cleared bank

**Angola Public Library
Lake Shore Credit Union
May 2022 Treasurers Report
Private/Donated Checking**

				Starting Balance	\$917.53
<hr/> Payments					
3/11/2022	New York State	Debit	Sales Tax		-\$84.21
3/21/2022	Allen Electric & Mech.	221	New Side Cameras		-\$4,449.24
3/21/2022	SYNCB/Amazon	222	Room Divider		-\$88.98
3/21/2022	SYNCB/Amazon	223	Scanner		-\$419.99
<hr/> Deposits					
3/2/2022	Amazon Smile				\$10.75
3/21/2022	Transfer from Savings				\$5,000.00
				Ending Balance	\$885.86

Private/Donated Savings

				Starting Balance	\$18,124.77
<hr/> Payments					
3/21/2022	Transfer to Checking				-\$5,000.00
<hr/> Deposits					
2/24/2022	Donation (Memorial)		Sharon Stottlar (for books)		\$50.00
2/24/2022	Donation		Jennifer Page (book sale)		\$18.26
3/2/2022	Donation Jar				\$100.00
3/14/2022	Book Sale				\$100.00
3/31/2022	Interest				\$1.30
4/11/2022	Donation & Jar		\$50 Fitzgerald + \$100 Donation Jar		\$150.00
*check not yet cleared bank				Ending Balance	\$13,544.33

Angola Public Library Director's Report

May 3, 2022

Programs - April

- J.T. Waugh Art Show – continued through April 18th
- Take & Makes – 80 Ninja stress balls
- Liberwyrms Book Club - 7
- Tutors/Therapy – 10 Children/Teens
- GED Classes – 5 classes, 7 total attendees
- Lego Drop-in Week – 9
- Sensory Playtime – 12
- Manga & Anime Club - 30
- Author Storytime with Carolyn Grassmick – 10
- Family Fun Walk – 60 (plus 3 library cards)
- Environmental Fair – 80 (plus 2 library cards)
- Movie Nights – Clifford (11 attendees)
- Meeting Room/Library Use – Senator Ryan Table

Upcoming Programs

- Movie Night – May 6th & 7th Sing 2. Popcorn and bottled water will be provided.
- Lego Drop-in Week – May 2nd-7th.
- Sensory Playtime – Wednesdays & Fridays. & Anime/Manga Night – Thursdays.
- Local Author Jeri Corbran book discussion & signing – Saturday, May 14th at 1pm.
- Local Author Isaiah Rashad II book talk – Wednesdays, July 6th, Aug. 8th & Aug. 24th at 5:30pm.
- Nickel City Reptiles – Saturday, July 30th at 5pm. Possibly outdoors weather permitting.
- Niagara Aquarium – Saturday, August 27th at 1pm. To include a “end of summer” event.
- Programs Being Planed – The Great Runfolia Magician; Mobile Dome Planetarium.

Central News

- ACT meeting will be on Saturday, May 7th.

Staff Report

- None at this time.

Statistics

	April (March)			Year to Date		
	2022	2021	Change	2022	2021	Change
Circulation*	2,573	1,892	36.0%	7,388	6,709	10.1%
Library Visits	2,756	3,326	-17.1%	14,073	11,927	18.0%
Computer Use (Mar)	237	119	99.2%	571	301	89.7%
Wi-Fi (Mar)	222	169	31.4%	541	376	43.9%

*Circulation increase due to auto-renew starting on 4/7/2022.

Purchases and Needs

- Angola Public Library table banner for external events. Prices vary up to \$140.
- 2 Cloth table covers for events. One 8' and one 6' long. Up to \$60 for both.

Fundraising

	Candy Bars	Book Sale	Donation Jar	Book Bags
April	\$16.00*	\$104.40	\$51.64	\$9.00
Year to Date Total	\$180.00*	\$277.10	\$271.81	\$33.00

*\$54.00 of total was spent on a resupply (April Total \$70.00).

Miscellaneous

- Scanner purchased with Gallivan Grant money has arrived and is up and running.

ANGOLA PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING JUNE 7TH, 2022

PRESENT Jack Kuebler, Diane Volker, Jenn Page, Sally Needham, Tressa Crehan, Barb Schmitt, Mari Grennell, Val Stonitch, Patty Friend

Jack opened the meeting at 6:00PM. Barb moved to accept the **AGENDA**, seconded by Sally, motion carried. Tressa moved to accept the **MINUTES** of the previous meeting, seconded by Sally, motion carried. Patty motioned to accept the **TREASURER's** Report, seconded by Barb, motion carried.

CORRESPONDENCE: Only from Central News

DIRECTOR'S REPORT - includes LIBRARY STATUS REPORTS

A. PROGRAMS: As presented on Director's Report:

Take & Makes – 60 Star Wars Droids, Liberwyrms Book Club – 6 attended, Tutors/ Therapy – 18 Children/Teens attended, GED Classes – 9 Classes, 16 total attendees, Meeting Room/Library Use –open.

- Author Storytime with Jeri Corbran, book discussion & Signing– 2 attended.
- Movie Night -Sing 2 & Spider-Man Far from Home -2 attended.
- Lego Drop-In Week – 7 attended.
- Sensory Playtime – 6 attended.
- Anime/Manga Night – Every Thursday starting April 7, we will talk about Manga, watch Anime, and much more. Recommended for ages 10 and up. 2 meetings, 14 total attendees.

B. PROGRAMS UPCOMING: as presented on Director's Report:

- Movie Night July 8th & 9th – Fantastic Beast: The Secrets of Dumbledore, Popcorn and bottled water to be provided, Lego Drop in Week (June 6th-11th), Sensory Playtime on Wed & Fridays, Amine/Manga Night on Thursdays, Local Author Isaiah Rashad II book talk on Wenesdays Jul 6th, Aug 8 and Aug 24th at 5:30PM.
- Summer Craft Weeks – Monday through Saturday during all 8 weeks of July and August.
- Nickel City Reptiles – Saturday, July 30th at 5pm. Possibly outdoors weather permitting.
- Niagara Aquarium – Sat August 27th at 1pm. To include an “end of summer” event.
- Family Night – Monday, July 11th at the Evans Town Park. We will be bringing crafts.
- The Library Mascot READA OWL will be making an appearance in the Brant Summer Festival IParade on June 18th.
- Programs being planned –Summer Reading Programs; Ocean of Possibilites and reading logs, Ticket to Read

C. CENTRAL NEWS as presented on Director's Report: Official Fines Free Resolution came through the System Board, Erie Legislative County Aid payment (\$2,000) Resolution and Check received, Also included was a \$250 advance from County Appropriations to cover expenses. Juneteenth is Monday, June 20th. Erie County has decided to close all offices. The System Board will be making a decision on making Juneenth a paid holiday for the full-time and regular part-time staff. Central and city branches will be closed. Contracting libraries must decide whether or not to close for that day. Angola has decided to stay open.

D. STAFF REPORT as presented on Director's Report: Staff have expressed concerns with the inability to exit the office through the exterior door in light of the recent mass shooting.

E. CIRCULATION REPORT as presented on Director's Report: 2022 YTD: Library Visits 16,711, Circulation at 10,017 (Note that last month's report was not correct.)

- F. PURCHASES AND NEEDS** * as presented on Director's Report: Prizes needed for Summer Reading and Sidewalk Chalk Art Contest at a cost of @\$135.00. Exterior door fixed /replaced. (NYS Construction Grant or other source?) Note that carpet runners are backordered and will be ordered when available. Electronic window display is still being researched.
- G. FUNDRAISING** as presented on Director's Report: YTD \$979.14 includes Candy Bars, Book and Library Bags Sale, as well as funds from the Donation Jar.
- H. GRANTS** as presented on Director's Report: Expenditures and remaining balances noted on the report.

Motion to accept FULL DIRECTOR'S REPORT was made by Mari and seconded by Sally. Approved.

OLD BUSINESS

- **AFGHAN RAFFLE** – Jackie Haderer made the Afghan for the raffle at the Harvest Dinner. Sally brought the Afghan to the library and we will begin selling tickets soon.
- **ROOF REPAIR GRANT REQUEST** –The request cannot be submitted until September.
- **CENTENNIAL ANNIVERSARY** – (Carried over from April Meeting.) the Angola Public Library will be 100 years old in 2024. (11/24/1924 – 11/24/2024). Looking for ideas on how to celebrate. We can celebrate at our Harvest Dinner too! History Note: Library was established in 1880, but didn't become a Public Library until 1924. In 1924 it was located in the back of the old Angola Bank Building. In 1971 we moved to our current building.

NEW BUSINESS

- A. **ACT Workshop**, held on May 7th. Mari, Jennifer and Patty attended and gave the Board a favorable review and summary of the workshop. There was a wonderful presentation of each of the libraries and their "key points of each", as well as a history of the Erie County Public Library System. Jenn plans to visit Central Library to see what other photos/information they may have for when we celebrate our 100th year in 2024.
- B. **Hot Dog Fundraising Sales** - July 16th. Jack will file the Sidewalk Blocking Permit and will ask Jack at highway department to see if we can borrow their grill. Jenn to contact Tops and Wegman's to see about possible donations as in the past. She will also ask Legislator Mills about the bottled water and Italian Sausage. Diane will ask Book Club if they can bake cookies/ brownies. Barb will ask the Garden Club members to help as well. The board will make same. Request that all the goodies should be in a snack baggie, 2 in a bag, for easier handling and selling. Will sell each bag for \$0.50cents. Jenn has a 10x10 tent if we need it. Val to ask Mayor Tom Whelan to cook the hot dogs. Patty to ask members of Brant and Farnham Boards if they would like to help.
- C. **Purchases and Needs** – voting on the items listed in the Director's Report. Entire Board motioned and Sally seconded that Jennifer be able to purchase the the prizes as requested, up to \$150.00 All in favor. Carried.
- D. **Purchases and Needs -Gallivan Grant Funds** –Last month, Jack had the idea to purchase an electronic photo frame to place in the front window which would present a constant slide show of photos from various library activities and events. He also suggested purchasing any equipment that would be required to make this happen. Still open and being worked on. Jennifer is researing to find the best equipment for the job.
- E. **Harvest Dinner will be October 15th** - Jack to see if Judy can do the Owl theme again and maybe we can get the Mascot costume (Reada the Owl) for the dinner.
- F. **We are expexing a painter** soon to to take care of some outside items.
- G. **Talk about the Exit Door from the offices** – A contractor was at library today to look at it and will provide a quote/estimate for repair. The frame is solid, but the door is rotted.
- H. **FISHING POLES** – the DEC gave us five finshing poles for lending. We would lend them out for 2 weeks at a time. Jenn said we will probably purchase some extra hooks and bobbers to replace as needed. Teresa volunteered her husband Michael to possibly do a workshop on fishing basics and tips.

MISCELLANEOUS ANNOUNCEMENTS

- 1)** Flag Day 06/14/2022
- 2)** Town of Brant Summer Festival on 6/17/2022 and 6/18/2022
- 3)** BTR Beerfest in Village of Angola on 6/18/2022
- 4)** Angola Village Garden Walk on 6/25/22
- 5)** Evans Historical Society Speaker for June 27th, 2022 will be Sharon Trembath. Her topic is about Wind Turbines in Lake Erie.
- 6)** July 4th – Happy Fourth of July!
- 7)** Every Wednesday beginning 07/06/22 there is a SHOP AND STROLL in the Village

NEXT MEEETING will be July 5th, 2022

ADJOURNMENT Tressa motioned that we adjourn the meeting. No second is required.

Respectfully Submitted,
Patty Friend

**Angola Public Library
Evans Banks
County Checking
June 2022 Treasurers Report**

Starting Balance \$7,078.65

Payments

4/22/2022	Walmart.com	Debit	Take and Make Supplies + Maintenance	-\$35.52
4/28/2022	Return Center	Debit	Copier Return Shipping	-\$589.29
5/3/2022	Village of Angola Water Dept.	1784	Water Bill	-\$46.75

Deposits

4/11/2022	March Fines/Printing			\$481.71
5/3/2022	April Fees/Printing			\$240.24
5/31/2022	County Appropriations and Legislative Aid			\$2,250.00

Ending Balance \$9,379.04

*check not yet cleared bank

**Angola Public Library
Lake Shore Credit Union
June 2022 Treasurers Report
Private/Donated Checking**

		Starting Balance	\$885.86
<hr/> Payments			
<hr/> Deposits			
5/27/2022	Amazon Smile		\$7.59
		Ending Balance	\$893.45

Private/Donated Savings

		Starting Balance	\$13,394.13
<hr/> Payments			
<hr/> Deposits			
4/11/2022	Donation & Jar	\$50 Fitzgerald + \$100 Donation Jar	\$150.00
5/3/2022	Donation & Book Sale	\$100 Salwen + \$175.14 Book Sale	\$275.14
*check not yet cleared bank		Ending Balance	\$13,819.27

Angola Public Library Director's Report

June 5, 2022

Programs - May

- Take & Makes – 60 Star Wars Droids
- Liberwyrms Book Club - 6
- Tutors/Therapy – 18 Children/Teens
- GED Classes – 9 classes, 16 total attendees
- Lego Drop-in Week – 7
- Sensory Playtime – 6
- Manga & Anime Club – 2 meetings 14 total attendees
- Movie Nights – Sing 2 & Spider-Man Far From Home - 2
- Local Author Jeri Corbran book discussion & signing – 2
- Meeting Room/Library Use –

Upcoming Programs

- Movie Night – July 8th & 9th. Fantastic Beast: The Secrets of Dumbledore. Popcorn and bottled water provided.
- Lego Drop-in Week – June 6th-11th.
- Sensory Playtime – Wednesdays & Fridays. & Anime/Manga Night – Thursdays.
- Local Author Isaiah Rashad II book talk – Wednesdays, July 6th, Aug. 8th & Aug. 24th at 5:30pm.
- Summer Craft Weeks – Monday through Saturday during all 8 weeks of July and August.
- Nickel City Reptiles – Saturday, July 30th at 5pm. Possibly outdoors weather permitting.
- Niagara Aquarium – Saturday, August 27th at 1pm. To include a “end of summer” event.
- Family Night – Monday, July 11th at the Evans Town Park. We will be bringing crafts.
- The library mascot will be making an appearance in the Brant Fest Parade on June 18th.

Central News

- Official Fines Free Resolution came through from the System Board.
- Erie Legislative County Aid Payment (\$2,000) Resolution and check received. Also, included was an \$250 advance from County Appropriations to cover expenses.
- Juneteenth is Monday, June 20th. Erie County has decide to close all offices on June 20th. The System Board will be making a decision on making Juneteenth a paid holiday for the full-time and regular part-time staff. Central and city branches will be closed. Contracting libraries must decide whether or not to close for that day.

Staff Report

- Staff have expressed concerns with the inability to exit the office through the exterior door in light of the recent mass shooting.

Statistics

	May			Year to Date		
	2022	2021	Change	2022	2021	Change
Circulation	2,629	No substantial change		10,017		
Library Visits	2,638	3,394	-22.3%	16,711	15,321	9.1%
Computer Use (Apr)	124	136	-8.8%	867	567	52.9%
Wi-Fi (Apr)	239	155	54.2%	988	682	44.9%

Purchases and Needs

- Prizes needed for Summer Reading and Sidewalk Chalk Art Contest. (\$135)
- Exterior office door fixed/replaced. (NYS Construction Grant or other fundraising source?)

Note: Carpet runners are backordered and will be ordered when available. Electronic window display still being researched.

Grants

	Grant Total	Total Expenditures	YTD Expenditures	Remainder
Gallivan Technology only	\$15,000.00	\$10,489.64	\$419.99	\$4,510.36
Jacobs Public facing items	\$20,000.00	\$17,198.62	\$0.00	\$2,801.38
Mills Legislative Aid	\$2,000.00	\$0	\$0	\$2,000.00

Fundraising

	Candy Bars	Book Sale	Donation Jar	Book Bags
May	\$79.00	\$99.15	\$33.08	\$6.00
Year to Date Total	\$259.00	\$376.25	\$304.89	\$39.00

ANGOLA PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING JULY 5TH, 2022

PRESENT Jack Kuebler, Jenn Page, Tressa Crehan, Barb Schmitt, Mari Grennell, Val Stonitch, Jacqueline Haderer, Kimberly Johnson (Chair of Systems Board, Buffalo and Erie County Public Library), Carima El-Behairy (Assistant Chair of Systems Board, Buffalo and Erie County Public Library), John Spears (Systems Director, Buffalo and Erie County Public Library), Patty Friend

Jack opened the meeting at 6:00PM with around the table personal introductions by each individual present. Tressa moved to accept the **AGENDA**, seconded by Barb, motion carried. Mari moved to accept the **MINUTES** of the previous meeting, seconded by Tressa, motion carried (with correction to spelling of Tressa's name where necessary). Patty motioned to accept the **TREASURER's** Report, seconded by Barb, motion carried.

CORRESPONDENCE: Nothing to add – as all correspondence items are included on the agenda. Val Stonitsch gave verbal update that everyone is ready to help with the Hot Dog Fundraiser. She asked Jenn to confirm that the Library will be open for Cruise Night on July 10th (Jenn confirmed yes, with extended hours). Val also commented that the cleanup on the building next door is completed.

DIRECTOR'S REPORT - includes LIBRARY STATUS REPORTS

A. PROGRAMS: As presented on Director's Report:

Take & Makes – 74 Fishbowl Crafts, Liberwyrms Book Club – 6 attended, Tutors/ Therapy – 18 Children/Teens attended, GED Classes – 9 Classes, 19 total attendees, Meeting Room/Library Use –Senator Ryant Table and Grandview Bay Community Assoc.

- Lego Drop-In Week – 4 attended.
- Sensory Playtime – 6 attended.
- Anime/Manga Night – Every Thursday. We will talk about Manga, watch Anime, and much more. Recommended for ages 10 and up. 3 meetings, 19 total attendees.
- Movie Night - Spider-Man Far from Home -2 attended.
- The Library Mascot READA OWL made an appearance in the Brant Summer Festival IParade on June 18th. (Mari Grennell with help from Jennifer.)

B. PROGRAMS UPCOMING: as presented on Director's Report:

- Movie Night July 8th & 9th – Fantastic Beast: The Secrets of Dumbledore, Popcorn and bottled water to be provided, Lego Drop in Week (June 6th-11th), Sensory Playtime on Wed & Fridays, Amine/Manga Night on Thursdays, Local Author Isaiah Rashad II book talk on Wenesdays Jul 6th, Aug 8 and Aug 24th at 5:30PM.
- Lego Drop in Week - July 5th -9th
- Sensory Playtime (W & F). Anime/Manga Night (TH)
- Local Author Isaiah Rashad II Book Talk – (W 5:30PM) July 6, Aug 8, Aug 24th
- Summer Craft Weeks – Monday through Saturday during all 8 weeks of July and August.
- Nickel City Reptiles – Saturday, July 30th at 5pm. Possibly outdoors weather permitting.
- Niagara Aquarium – Sat August 27th at 1pm. To include an “end of summer” event.
- Family Night – Monday, July 11th at the Evans Town Park. We will be bringing crafts.
- Programs being planned –Summer Reading Programs; Ocean of Possibilites and reading logs, Ticket to Read

C. CENTRAL NEWS as presented on Director's Report: None

D. STAFF REPORT as presented on Director's Report: None

E. CIRCULATION REPORT as presented on Director's Report: 2022 YTD: Library Visits 19,616, Circulation at 12,953. Tressa asked about the library visit decrease from 2021 to 2022. Possible answer is that it could be the pandemic and drive up vs coming into the library affected the visits. Jack commented that it's good that people have questions regarding the report – proves that people are reading it!

- F. PURCHASES AND NEEDS** * as presented on Director's Report: Electronic window display is still being researched. Measurements will be taken of the window and then all options available will be presented to us. Carpet runners are now available and have been ordered.
- G. FUNDRAISING** as presented on Director's Report: YTD \$1,138.76 includes Candy Bars, Book and Library Bags Sale, as well as funds from the Donation Jar.
- H. GRANTS** as presented on Director's Report: Expenditures and remaining balances noted on the report.

Motion to accept FULL DIRECTOR'S REPORT was made by Mari and seconded by Barb. Approved.

OLD BUSINESS

- **AFGHAN RAFFLE** – Jackie Haderer made the Afghan for the raffle at the Harvest Dinner. Tickets available for sale at the library.
- **ROOF REPAIR and DOOR GRANT REQUEST** – The request cannot be submitted until September. \$20K for Roof Repair and about \$2K will be added for door replacement
- **CENTENNIAL ANNIVERSARY** – (Carried over from April Meeting.) the Angola Public Library will be 100 years old in 2024. (11/24/1924 – 11/24/2024). Looking for ideas on how to celebrate. We can celebrate at our Harvest Dinner too! History Note: Library was established in 1880, but didn't become a Public Library until 1924. In 1924 it was located in the back of the old Angola Bank Building. In 1971 we moved to our current building.
- **Hot Dog Fundraising Sales** - July 16th. Jack filed and received the Sidewalk Blocking Permit. Angola Highway department will loan us their grill. Jenn said that Wegman's to give us \$75 gift Card and that Legislator Mills will provide Hot Dogs and will personally deliver them on Friday July 15th. Barb said the Garden Club and Book Club members agreed to help with treats. Board members to make cookie and brownie treats as well. Mari to loan us a tent to use along with Library Canopy. Mayor Tom Whelan will fill in as a cook wherever needed. Patty to ask members of Brant and Farnham Boards at the upcoming board meeting to see if they want to help. Jack made nine aprons for the Cooks "Angola Hog Dog 2022" is printed on them. We should arrive at 10am to be sure we are ready when sale begins.

NEW BUSINESS

- A. Adopt County Contract Library Contract** – Resolution Read by Jack Kuebler and adopted by Board of Trustees for the Angola Public Library at a regular meeting of said Board of Trustees held at the Angola Public Library on the 5th day of July, 2022 at 6PM o'clock. Roll Call for Vote. 5 Ayes, 0 Noes. Resolution Signed and submitted by Board Secretary. (PAF) Original to Jennifer for submission to Central. Separate Agreement of same signed by Chair of Board of Trustees. (Jack Kuebler). Original to Jennifer for submission to Central.
- B. Emergency Replacement Office Exit Door** – Hazardous situation. Jack has quote for about \$2500.00 to install and replace the exit door in the office area. New door to have crash bar. This replacement is allowed through procurement policy section 5b, General municipal law – when situation threatens life/safety and welfare of persons involved. This will be added to grant request or use private funding if necessary. Barb motioned and Mari seconded to use emergency funds. All in favor. Jack will contact Mr. Sutton to get started on this. (Note: Following the meeting, Jack was able to get a quote for the replacement door of \$2,523.40.)
- C. Surprise Visit by Jackie Haderer** – board members were so excited to see Jackie in attendance today!
- D. ☺ Comments from John Spears, Carima and Kimberly:** John mentioned how excited he was to be at the meeting to meet the trustees and plans on attending at least one meeting per year. There are 22 Contract libraries, so there are quite a few to visit! **Carima** affirmed that she is our Liason and she is so happy to be here as well. She said she is ready to help if we need anything – just call or email! **Kimberly** commented that she too is happy to be here and with a big smile said that our Board and library seem to be a "well oiled machine". She mentioned that *possibly* we can invest in a recorder to help with the preparation of the minutes, to keep up with the fast pace of the meeting.

The Angola Trustees Board members were thrilled to have John, Carima and Kimberly with us this evening! It was a pleasure to meet and visit with them all!

MISCELLANEOUS ANNOUNCEMENTS

- 1) Every Wednesday beginning 07/06/22 there is a SHOP AND STROLL in the Village
- 2) Val has been putting on the Village Facebook page about upcoming library activities.

NEXT MEEETING will be August 2nd, 2022

ADJOURNMENT Tressa motioned that we adjourn the meeting. No second is required. Meeting adjourned 6:37PM

Respectfully Submitted,
Patty Friend

**Angola Public Library
Evans Banks
County Checking
July 2022 Treasurers Report**

Starting Balance \$6,935.55

Payments

5/3/2022	Robert Adler	1783	Act Workshop	-\$45.00
5/3/2022	Village of Angola Water Dept.	1784	Water Bill	-\$46.75

Deposits

5/3/2022	April Fees/Printing	\$240.24
5/31/2022	County Appropriations and Legislative Aid	\$2,250.00
6/7/2022	May Fees/Printing	\$286.20

Ending Balance \$9,620.24

*check not yet cleared bank

**Angola Public Library
Lake Shore Credit Union
July 2022 Treasurers Report
Private/Donated Checking**

				Starting Balance	\$885.86
<hr/> Payments <hr/>					
7/5/2022	*N. Choops Painting Inc	223	Exterior painting and sealing		-\$6,150.00
<hr/> Deposits <hr/>					
5/27/2022	Amazon Smile				\$7.59
6/28/2022	Transfer from Savings				\$6,000.00
				Ending Balance	\$743.45

Private/Donated Savings

				Starting Balance	\$13,544.33
<hr/> Payments <hr/>					
6/28/2022	Transfer to Checking				-\$6,000.00
<hr/> Deposits <hr/>					
5/3/2022	Donation & Book Sale		\$100 Salwen + \$175.14 Book Sale		\$275.14
6/7/2022	Book Sale				\$90.44
6/7/2022	Donation & Candy		\$100 Donation Jar + \$100 Candy Bar		\$200.00
*check not yet cleared bank				Ending Balance	\$8,109.91

Angola Public Library

July 2021 Private CDs

	CD #1	Starting Balance	\$1,121.90
6/30/2021	Dividend		\$0.05
12/31/2021	Dividend		\$0.17
5/1/2022	Mature Cert		\$0.12
		End Balance	\$1,122.24

	CD #2	Starting Balance	\$5,015.02
6/30/2021	Dividend		\$0.21
12/31/2021	Dividend		\$0.76
5/1/2022	Mature Cert		\$0.53
		End Balance	\$5,016.52

	CD #3	Starting Balance	\$10,030.02
6/30/2021	Dividend		\$0.43
12/31/2021	Dividend		\$1.52
5/1/2022	Mature Cert		\$1.06
		End Balance	\$10,033.03

Angola Public Library Director's Report

July 5, 2022

Programs - June

- Take & Makes – 74 Fishbowl Crafts
- Liberwyrms Book Club - 6
- Tutors/Therapy – 18 Children/Teens
- GED Classes – 9 classes, 19 total attendees
- Lego Drop-in Week – 4
- Sensory Playtime – 6
- Manga & Anime Club – 3 meetings 19 total attendees
- Movie Nights – Spider-Man Far From Home - 2
- Meeting Room/Library Use – Senator Ryan Table & Grandview Bay Community Assoc.

Upcoming Programs

- Movie Night – July 8th & 9th. Fantastic Beast: The Secrets of Dumbledore. Popcorn and bottled water provided.
- Lego Drop-in Week – July 5th-9th.
- Sensory Playtime – Wednesdays & Fridays. & Anime/Manga Night – Thursdays.
- Local Author Isaiah Rashad II book talk – Wednesdays, July 6th, Aug. 8th & Aug. 24th at 5:30pm.
- Summer Craft Weeks – Monday through Saturday during all 8 weeks of July and August.
- Nickel City Reptiles – Saturday, July 30th at 5pm. Possibly outdoors weather permitting.
- Niagara Aquarium – Saturday, August 27th at 1pm. To include a “end of summer” event.
- Family Night – Monday, July 11th at the Evans Town Park. We will be bringing crafts.
- The library mascot will be making an appearance in the Brant Fest Parade on June 18th.

Central News

-

Staff Report

- None

Statistics

	June			Year to Date		
	2022	2021	Change	2022	2021	Change
Circulation	2,936	No substantial change		12,953		
Library Visits	2,905	3,915	-25.8%	19,616	19,236	2.0%
Computer Use (May)	124	136	-8.8%	867	567	52.9%
Wi-Fi (May)	239	155	54.2%	988	682	44.9%

Purchases and Needs

- None at this time

Note: Carpet runners now available and currently being ordered. Electronic window display still being researched.

Grants

	Grant Total	Total Expenditures	YTD Expenditures	Remainder
Gallivan Technology only	\$15,000.00	\$10,489.64	\$419.99	\$4,510.36
Jacobs Public facing items	\$20,000.00	\$17,198.62	\$0.00	\$2,801.38
Mills Legislative Aid	\$2,000.00	\$0	\$0	\$2,000.00

Fundraising

	Candy Bars	Book Sale	Donation Jar	Book Bags
June	\$-6.28*	\$117.55	\$45.35	\$3.00
Year to Date Total	\$252.72*	\$493.80	\$350.24	\$42.00

*\$58.28 of total was spent on a resupply (June Total Sale \$52.00).

ANGOLA PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING August 2nd, 2022

PRESENT Jack Kuebler, Jenn Page, Sally Needham, Tressa Crehan, Mari Grennell, Val Stonitch, Patty Friend

Jack opened the meeting at 6:03PM. Tressa moved to accept the **AGENDA**, seconded by Sally, motion carried. Mari moved to accept the **MINUTES** of the previous meeting, seconded by Tressa, motion carried. Patty motioned to accept the **TREASURER'S** Report, seconded by Sally, motion carried.

CORRESPONDENCE: No new correspondence, other than emails from Central to all.

DIRECTOR'S REPORT - includes LIBRARY STATUS REPORTS

- A. **PROGRAMS:** as presented on Director's Report.
 - B. **PROGRAMS UPCOMING:** as presented on Director's Report.
 - C. **CENTRAL NEWS** as presented on Director's Report.
 - D. **STAFF REPORT** as presented on Director's Report with following addition: Current Library Page – Ashley ____ turned in her notice. Ashley's last day will be 8/20 or 8/21. Possible replacement will be Megan ____ at Minimum Wage. Megan helped at the library last summer.
 - E. **CIRCULATION REPORT** as presented on Director's Report: 2022 YTD: Library Visits 23,136, Circulation at 16,395.
 - F. **PURCHASES AND NEEDS *** as presented on Director's Report.
 - G. **FUNDRAISING** as presented on Director's Report: YTD \$1,742.50 includes Candy Bars, Book and Library Bags Sale, as well as funds from the Donation Jar.
 - H. **GRANTS** as presented on Director's Report: Expenditures and remaining balances noted on the report.
- Motion to accept FULL DIRECTOR'S REPORT was made by Mari and seconded by Sally. Approved.

OLD BUSINESS

- AFGHAN RAFFLE – Afghan made by Jackie Haderer; Tickets available for sale at the library.
- ROOF REPAIR and DOOR GRANT REQUEST – The request cannot be submitted until September. There was a roof leak in July, Jack called them and they came right out to repair. (Top Choice Roof is the contractor.)
- CENTENNIAL ANNIVERSARY – (Carried over from April Meeting.) the Angola Public Library will be 100 years old in 2024. (11/24/1924 – 11/24/2024). Looking for ideas on how to celebrate. We can celebrate at our Harvest Dinner too! History Note: Library was established in 1880, but didn't become a Public Library until 1924. In 1924 it was located in the back of the old Angola Bank Building. In 1971 we moved to our current building.

NEW BUSINESS

- A. **Hot Dog Sale – Final results; Raised \$702.15 includes funds from sale of hot dogs, baked goods and donation jar.**
- B. **Discussion regarding the Harvest Dinner scheduled for October 15, 2022.** Tressa said being new to the board, she wondered when the planning begins and what is involved. All in attendance discussed various items of the dinner, including theme baskets, table decorations, advertising, ticket sales and etc.
- C. **Advertising Note:** Jennifer to submit information about Harvest Dinner and Halloween to "The Bee Newspaper" for their fall event flyer.
- D. Per Jennifer; the Library will have a halloween celebration/activity on Thursday prior to Halloween.

MISCELLANEOUS ANNOUNCEMENTS relating to Angola/Evans

- 1) Fall Festival – 9/24/22 hosted by Friends of the Village.
- 2) Val mentioned that Halloween celebrations are scheduled for Saturday this year with Lions Club sponsoring the parade.
- 3) Movie Theater has a new owner and will be opening soon.

NEXT MEETING will be September 6th, 2022

ADJOURNMENT Sally motioned that we adjourn the meeting. No second is required. Meeting adjourned 6:37PM

Respectfully Submitted,
Patty Friend

**Angola Public Library
Evans Banks
County Checking
August 2022 Treasurers Report**

Starting Balance \$9,334.04

Payments

7/5/2022	Village of Angola Water Dept.	Water Bill	-\$46.75
7/7/2022	Amazon.com	Buttons for Button Machine	-\$28.49
8/2/2022	*Uline	Carpet Runners	-\$537.49

Deposits

6/7/2022	May Fees/Printing	\$286.20
7/8/2022	June Fees/Printing	\$209.75

Ending Balance \$9,217.26

*check not yet cleared bank

**Angola Public Library
Lake Shore Credit Union
August 2022 Treasurers Report
Private/Donated Checking**

			Starting Balance	\$893.45
<hr/> Payments <hr/>				
7/5/2022	N. Choops Painting Inc	224	Exterior painting and sealing	-\$6,150.00
7/5/2022	Magnolia Journal	225	2yr Magazine Subscription	-\$30.00
<hr/> Deposits <hr/>				
6/28/2022	Transfer from Savings			\$6,000.00
			Ending Balance	\$713.45

Private/Donated Savings

			Starting Balance	\$13,819.47
<hr/> Payments <hr/>				
6/28/2022	Transfer to Checking			-\$6,000.00
<hr/> Deposits <hr/>				
6/7/2022	Book Sale			\$90.44
6/7/2022	Donation & Candy		\$100 Donation Jar + \$100 Candy Bar	\$200.00
6/28/2022	Interest			\$1.69
7/19/2022	Hotdog Fundraiser		\$308 Hotdog + \$140 Bake Sale	\$448.00
*check not yet cleared bank			Ending Balance	\$8,559.60

Angola Public Library

August 2021 Private CDs

	CD #1	Starting Balance	\$1,122.12
5/1/2022	Mature Cert		\$0.12
6/30/2022	Dividend		\$0.05
		End Balance	\$1,122.29
	CD #2	Starting Balance	\$5,015.99
5/1/2022	Mature Cert		\$0.53
6/30/2022	Dividend		\$0.22
		End Balance	\$5,016.74
	CD #3	Starting Balance	\$10,031.97
5/1/2022	Mature Cert		\$1.06
6/30/2022	Dividend		\$0.44
		End Balance	\$10,033.47

Angola Public Library Director's Report

August 2, 2022

Programs - June

- Take & Makes – 70 Butterfly Crafts
- Liberwyrms Book Club - 8
- Tutors/Therapy – 32 Children/Teens
- GED Classes – 6 classes, 12 total attendees
- Lego Drop-in Week – 3
- Sensory Playtime – 2
- Manga & Anime Club – 3 meetings 18 total attendees
- Book a Tech Trainer – 2
- Family Night at the Town Park - 15
- Nickel City Reptiles - 121
- Summer Craft Week #1 – Cloud Dough – 29
- Summer Craft Week #2 – Rock Painting – 20
- Summer Craft Week #3 – Kaleidoscopes - 13
- Summer Craft Week #4 – Button Making – 10

Upcoming Programs

- Lego Drop-in Week – August 1st-6th.
- Sensory Playtime – Wednesdays & Fridays. & Anime/Manga Night – Thursdays.
- Summer Craft Weeks – Monday through Saturday during all 8 weeks of July and August.
- Niagara Aquarium – Saturday, August 27th at 1pm. To include a “end of summer” event.
- Book a Tech Trainer – Wednesday, October 19th from 1pm-7pm
- Halloween Program – Thursday, October 27th from 5pm-8pm

Central News

- 2023 Budget process underway.
- Final paperwork was sent for Facility Improvement Grant. We received the final check for the amount of \$1,727.00.

Staff Report

- None

Statistics

	July			Year to Date		
	2022	2021	Change	2022	2021	Change
Circulation	3,442	None to slight increase		16,395		
Library Visits	3,520	4,486	-21.5%	23,136	23,722	2.5%
Computer Use (Jun)	138	146	-5.5%	1,005	713	41.0%
Wi-Fi (Jun)	243	175	38.9%	1,231	857	43.6%

Purchases and Needs

- The new carpet runners have arrived.

Note: Electronic window display still being researched.

Grants

	Grant Total	Total Expenditures	YTD Expenditures	Remainder
Gallivan Technology only	\$15,000.00	\$10,489.64	\$419.99	\$4,510.36
Jacobs Public facing items	\$20,000.00	\$17,198.62	\$0.00	\$2,801.38
Mills Legislative Aid	\$2,000.00	\$0	\$0	\$2,000.00

Fundraising

	Candy Bars	Book Sale	Donation Jar	Book Bags
July	\$40.00	\$205.70	\$319.04	\$39.00
Year to Date Total	\$292.72	\$699.50	\$669.28	\$81.00

ANGOLA PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING September 6th, 2022

PRESENT Jack Kuebler, Jenn Page, Sally Needham, Mari Grennell, Diane Volker, Barb Schmitt, Patty Friend

Excused Tressa Crehan, Val Stonitch

Jack opened the meeting at 6:01PM. Sally moved to accept the **AGENDA**, seconded by Mari, motion carried. Barb moved to accept the **MINUTES** of the previous meeting (with amendments for last names of pages; McCaulley and Strickler), seconded by Sally, motion carried. Patty motioned to accept the **TREASURER's** Report, seconded by Barb, motion carried.

CORRESPONDENCE: No new correspondence.

DIRECTOR'S REPORT - includes LIBRARY STATUS REPORTS

- A. PROGRAMS:** as presented on Director's Report.
 - B. PROGRAMS UPCOMING:** as presented on Director's Report.
 - C. CENTRAL NEWS** as presented on Director's Report.
 - D. STAFF REPORT** as presented on Director's Report with following addition: Discussion regarding Megan Strickler and her working papers. Central wants the originals, but as per the working papers they should be kept at the Angola Location. Jenn to send a certified copy to Central and will also contact a few people to be sure we are handling this correctly.
 - E. CIRCULATION REPORT** as presented on Director's Report: 2022 YTD: Library Visits 26,133, Circulation at 20,396. Circulation is at 100% increase over 2021.
 - F. PURCHASES AND NEEDS *** as presented on Director's Report. Discussion about the scanner not working correctly. The programmer at Central is working on the issue.
 - G. FUNDRAISING** as presented on Director's Report: YTD \$1,849.85 includes Candy Bars, Book and Library Bags Sale, as well as funds from the Donation Jar and Afghan Raffle.
 - H. GRANTS** as presented on Director's Report: Expenditures and remaining balances noted on the report.
- Motion to accept FULL DIRECTOR'S REPORT was made by Mari and seconded by Sally. Approved.

OLD BUSINESS

- **CENTENNIAL ANNIVERSARY** – (Carried over from April Meeting.) the Angola Public Library will be 100 years old in 2024. (11/24/1924 – 11/24/2024). Looking for ideas on how to celebrate. We can celebrate at our Harvest Dinner too! History Note: Library was established in 1880, but didn't become a Public Library until 1924. In 1924 it was located in the back of the old Angola Bank Building. In 1971 we moved to our current building.
- **AFGHAN RAFFLE** – Afghan made by Jackie Haderer; Tickets available for sale at the library. Afghan is prominently displayed in the library so that more people will see it.
- **ROOF REPAIR and DOOR GRANT REQUEST** – Jack Kuebler completed all the paperwork necessary for the submission of the Grant Request (approximately 70 pages). All at the meeting were appreciative the work Jack did for this project. Jack gave Jennifer a folder containing all copies of the information for safe keeping in the library files.

NEW BUSINESS

- A. Discussion regarding the Harvest Dinner scheduled for October 15, 2022.** Jack had prepared an assignment list revised from last year, for this year. All in attendance discussed the list and volunteered for assignments. Donated desserts are needed as always. Cala's will be billing us \$20/head for the wonderful Turkey dinner and fixins. Discussion regarding ticket pricing. Sally motioned to keep the ticket price at \$30.00 each. Barb seconded. All in favor. Basket raffle prices will remain the same as last year too.

NEXT MEETING will be October 4th, 2022

ADJOURNMENT Diane motioned that we adjourn the meeting. No second is required. Meeting adjourned 6:39PM

Respectfully Submitted,
Patty Friend

**Angola Public Library
Evans Banks
County Checking
September 2022 Treasurers Report**

Starting Balance \$9,620.24

Payments

7/5/2022	Village of Angola Water Dept.	1785	Water Bill	-\$46.75
7/7/2022	Amazon.com	Debit	Buttons for Button Machine	-\$28.49
8/2/2022	Uline	1786	Carpet Runners	-\$537.49
8/2/2022	Jennifer Page	1787	Programming Supplies	-\$26.88
8/2/2022	Amazon.com	Debit	Color Coding Labels	-\$26.05
8/2/2022	Amazon.com	Debit	Color Coding Labels	-\$6.45

Deposits

7/8/2022	June Fees/Printing	\$209.75
8/5/2022	July Fees/Printing	\$263.55

Ending Balance \$9,421.43

*check not yet cleared bank

**Angola Public Library
Lake Shore Credit Union
September 2022 Treasurers Report
Private/Donated Checking**

				Starting Balance	\$6,893.45
<hr/> Payments					
7/5/2022	N. Choops Painting Inc	224	Exterior painting and sealing		-\$6,150.00
7/5/2022	Magnolia Journal	225	2yr Magazine Subscription		-\$30.00
<hr/> Deposits					
				Ending Balance	\$713.45

Private/Donated Savings

				Starting Balance	\$8,111.60
<hr/> Payments					
<hr/> Deposits					
7/19/2022	Hotdog Fundraiser		\$308 Hotdog + \$140 Bake Sale		\$448.00
7/25/2022	Facility Improvement Grant		Final Reimbursement Check		\$1,727.00
8/5/2022	Donation/Fundraising		\$300 Donation Jar + \$100 Candy Bar + \$50 Book Bags + \$251.56 Book Sale		\$701.56
8/9/2022	Donation-Lion's Club		For Large Print		\$200.00
*check not yet cleared bank				Ending Balance	\$11,188.16

Angola Public Library Director's Report

September 6, 2022

Programs - August

- Take & Makes – 70 Firefly crafts
- Tutors/Therapy – 30 Children/Teens
- GED Classes – 6 classes, 18 total attendees
- Lego Drop-in Week – 5
- Sensory Playtime – 2
- Manga & Anime Club – 1 meeting 5 total attendees
- Niagara Aquarium Touch Tank - 60
- Summer Craft Week #5 – Bath Bombs – 15
- Summer Craft Week #6 – Sensory Stress Balls – 24
- Summer Craft Week #7 – Fluffy Slime - 4
- Summer Craft Week #8 – Sidewalk Chalk Art – 5

Upcoming Programs

- Lego Drop-in Week – September 6th-10th.
- Sensory Playtime – Wednesdays & Fridays.
- Anime/Manga Night – Thursdays at 4:00pm.
- Book a Tech Trainer – Wednesday, October 19th from 1pm-7pm
- Halloween Fun Night – Thursday, October 27th from 5:30pm-8pm

Central News

- IT replaced all 7 of our public computers on Thursday, August 25th.

Staff Report

- Ashlee McCaulley resigned as a Library Page effective August 20th. We are in the process of hiring Megan Strickler for the open position and should be able to start September 10th.

Statistics

	August			Year to Date		
	2022	2021	Change	2022	2021	Change
Circulation	4,001	Large increase		20,396		
Library Visits	2,997	2,553	17.4%	26,133	26,275	-0.5%
Computer Use (Jul)	172	190	-9.5%	1,177	903	30.3%
Wi-Fi (Jul)	221	233	-5.2%	1,452	1,090	33.2%

Purchases and Needs

- Paint for new exterior door. \$20 per quart of enamel.

Grants

	Grant Total	Total Expenditures	YTD Expenditures	Remainder
Gallivan Technology only	\$15,000.00	\$10,489.64	\$419.99	\$4,510.36
Jacobs Public facing items	\$20,000.00	\$17,198.62	\$0.00	\$2,801.38
Mills Legislative Aid	\$2,000.00	\$0.00	\$0.00	\$2,000.00

Fundraising

	Candy Bars	Book Sale	Donation Jar	Book Bags	Afghan Raffle
August	\$-47.50*	\$81.30	\$52.55	\$6.00	
Year to Date Total	\$245.22	\$780.80	\$721.83	\$87.00	\$15.00

*Purchased Valvo's Candy Bars for \$112.50 (Price has increased to \$1.25 per bar).

ANGOLA PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING October 4th, 2022

PRESENT Jack Kuebler, Jenn Page, Sally Needham, Mari Grennell, Diane Volker, Barb Schmitt, Tressa Crehan, Val Stonitch, Patty Friend

Jack opened the meeting at 6:00PM. Tressa moved to accept the **AGENDA**, seconded by Sally, motion carried. Barb moved to accept the **MINUTES** of the previous meeting, seconded by Diane, motion carried. Sally motioned to accept the **TREASURER's** Report, seconded by Diane, motion carried.

CORRESPONDENCE: New Trustee Policy emailed to all Trustees from Central

DIRECTOR'S REPORT - includes LIBRARY STATUS REPORTS

- A. PROGRAMS:** as presented on Director's Report.
 - B. PROGRAMS UPCOMING:** as presented on Director's Report.
 - C. CENTRAL NEWS** as presented on Director's Report. The Erie County Department of Health would like to install a Narcan box in the library and provide any Narcan needed to refill it. Currently the Brant Town Hall is the closest location that has a box. See Director's report for more information.
 - D. STAFF REPORT** as presented on Director's Report. None.
 - E. CIRCULATION REPORT** as presented on Director's Report: 2022 YTD: Library Visits 28,589, Circulation at 23,629.
 - F. PURCHASES AND NEEDS *** as presented on Director's Report. Paint for new exterior door at approximately \$20 per Quart of enamel. Discussion about moving the children's section to the more secured area at back of the library. We will be receiving new shelving from City of Tonawanda library (value approx \$15K), which is appropriate for a new children's area. We would also like to add 11 units at approximately \$6K, plus installation at approximately \$1.2K additional.
 - G. FUNDRAISING** as presented on Director's Report: YTD \$2,017.04 includes Candy Bars, Book and Library Bags Sale, as well as funds from the Donation Jar and Afghan Raffle.
 - H. GRANTS** as presented on Director's Report: Expenditures and remaining balances noted on the report.
- Motion to accept FULL DIRECTOR'S REPORT was made by Mari and seconded by Barb. Approved.

OLD BUSINESS

- CENTENNIAL ANNIVERSARY – (Carried over from April Meeting.) the Angola Public Library will be 100 years old in 2024. (11/24/1924 – 11/24/2024). Looking for ideas on how to celebrate. We can celebrate at our Harvest Dinner too! History Note: Library was established in 1880, but didn't become a Public Library until 1924. In 1924 it was located in the back of the old Angola Bank Building. In 1971 we moved to our current building.
- AFGHAN RAFFLE – Afghan made by Jackie Haderer; Tickets available for sale at the library. We have sold \$34 to date. Past years we would have sold about \$100 by this time.
- ROOF REPAIR and DOOR GRANT REQUEST has been submitted – Trustee President Jack Kuebler completed all the paperwork necessary for the submission of the Grant Request to the State, which includes a repair bill for the side door. (We are hoping for reimbursement of this expense.)
- WINDOW TV – Jennifer is waiting for call backs on equipment and availability of same.

NEW BUSINESS

- A. Discussion regarding the upcoming HARVEST DINNER scheduled for October 15, 2022 and Assignments.** Jack had prepared an assignment list revised from last year, for this year which was distributed at the September meeting. We have sold 48 tickets to date. Discussion regarding dinner for next year: Possibly sell advance tickets only so we get a better head count? Possibly move to a November date as we have had in the past? There seems to be a lot of other events happening during October. We decided that we will wait until we have the final tally from this year's event, before suggesting and incorporating any changes to next year's event.

- B. TRUSTEE EDUCATION POLICY – Sent to the trustees via email today from Central.** It will be 2 hours required education per year, as per County Policy. The training can be done online via the trustee website. The link is in the email. Tressa motioned that we integrate the training into our board meetings and Barb seconded. Motion carried. A form will need to be filled out and submitted to confirm when the training has been completed.
- C. PURCHASES AND NEEDS*** – discussion and voting resolution on items mentioned in Director’s Report. Library Interiors is the installer and supplier of the additional shelving needed. Sally motioned and Tressa seconded that Jennifer secure a quote for the rest of the library shelving. Motion made that via State Bid that we will purchase 11 units of wall mounted book shelving at an approximate cost of \$7,500.00 including installation. The old units will go to County surplus. We won’t purchase the additional shelving until we receive the units from the City of Tonawanda Library. Unanimous agreement, Motion carried.
- D. The Trustee Meeting of September 24th was cancelled do to passing ACT President Richard (Dick) Earne, who suffered a massive heart attack.** An email was distributed from Central letting us all know of this sad situation. Patty mentioned that it would be nice if we could secure a donation in his memory. Barb motioned that we donate \$100.00 out of private funds to the Grand Island Library in memory of Dick Earne from the Angola Library Staff and Trustees. Diane Seconded. Motion carried.

NEXT MEEETING will be November 1st, 2022

ADJOURNMENT Mari motioned that we adjourn the meeting. No second is required. Meeting adjourned 7:00 PM

Respectfully Submitted,
Patty Friend

**Angola Public Library
Evans Banks
County Checking
October 2022 Treasurers Report**

Starting Balance \$9,754.75

Payments

8/2/2022	Uline	1786	Carpet Runners	-\$537.49
8/2/2022	Jennifer Page	1787	Programming Supplies	-\$26.88
8/2/2022	Amazon.com	Debit	Color Coding Labels	-\$26.05
8/2/2022	Amazon.com	Debit	Color Coding Labels	-\$6.45
9/6/2022	Village of Angola Water Dept	1788	Water Bill	-\$46.75
9/6/2022	A Village Locksmith	1789	Emergency door replacement	-\$2,523.40
9/13/2022	Walmart.com	Debit	Halloween Program Supplies	-\$94.78
10/4/2022	*Angola Pennysaver	1791	Harvest Dinner Ad	-\$45.28
10/4/2022	*Jennifer Page	1790	Carpet Cleaner Rental/ Summer Programming	-\$87.62

Deposits

8/5/2022	July Fees/Printing	\$263.55
9/9/2022	August Fees/Printing	\$439.60

Ending Balance \$7,063.20

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**Angola Public Library
Lake Shore Credit Union
October 2022 Treasurers Report
Private/Donated Checking**

				Starting Balance	\$713.45
<hr/> Payments					
9/6/2022	Jennifer Page	226	Summer Reading Supplies		-\$42.99
<hr/> Deposits					
9/1/2022	Amazon Smile				\$12.75
				Ending Balance	\$683.21

Private/Donated Savings

				Starting Balance	\$10,286.60
<hr/> Payments					
<hr/> Deposits					
8/5/2022	Donation/Fundraising		\$300 Donation Jar + \$100 Candy Bar + \$50 Book Bags + \$251.56 Book Sale		\$701.56
8/9/2022	Donation-Lion's Club		For Large Print		\$200.00
9/9/2022	Donation Jar				\$100.00
9/13/2022	Donation		Fitzgerald		\$50.00
*check not yet cleared bank				Ending Balance	\$11,338.16

Angola Public Library Director's Report

October 4, 2022

Programs - September

- Take & Makes – 75 Ice cream cone crafts
- Tutors/Therapy – 8 Children/Teens
- GED Classes – 9 classes, 20 total attendees
- Lego Drop-in Week – 5
- Sensory Playtime – 1
- Beer, Bean, and Brat Fest – 202 door count & 17 Bean Mosaic crafts
- Meeting Room/Library Use – Village of Angola Meeting

Upcoming Programs

- Lego Drop-in Week – October 3rd-8th.
- Sensory Playtime – Wednesdays & Fridays.
- Anime/Manga Night – Temporarily on hold.
- Book a Tech Trainer – Wednesday, October 19th from 1pm-7pm
- Halloween Fun Night Preview – Wednesday, October 26th with the Girl Scouts
- Halloween Fun Night – Thursday, October 27th from 5:30pm-8pm
- Christmas in the Village – Saturday, December 10th
- Graham Cracker House Building – Wednesday, December 14th at 5:30pm

Central News

- ACT meeting on Sept. 24th was canceled.
- Erie County Department of Health would like to install a Narcan box in the library and provide any Narcan needed to refill it. It would be in a discrete location and completely self-serve. They are hoping this will help save lives with the increasing number of overdoses happening in rural communities. Currently the Brant Town Hall is the closest location that has a box.
- New flatbed scanner has arrived to replace our original flatbed scanner. Original scanner was at least 10 years old.

Staff Report

- None.

Statistics

	September			Year to Date		
	2022	2021	Change	2022	2021	Change
Circulation	4,001			20,396		
Library Visits	2,313	2,099	10.2%	28,446	28,374	0.3%
Computer Use (Aug)	210	151	39.1%	1,387	1,054	31.6%
Wi-Fi (Aug)	205	200	2.5%	1,657	1,290	28.4%

Purchases and Needs

- Paint for new exterior door. Approximately \$20 per quart of enamel.
- Long-term goal of purchasing new shelving for front left side of library. This would enable us to move the Children's area to a more secure location (back right side of library) and replace that are becoming unstable with age. Current shelving units are 25 to 50 years old. Cost of new shelving at

current price is approximately \$6,000 for 11 units. If delivery and installation are still 20% it would add \$1200.

This is made possible due to the generosity of the City of Tonawanda Library in sending us shelving appropriate for a new Children's area.

Grants

	Grant Total	Total Expenditures	YTD Expenditures	Remainder
Gallivan Technology only	\$15,000.00	\$10,489.64	\$419.99	\$4,510.36
Jacobs Public facing items	\$20,000.00	\$17,198.62	\$0.00	\$2,801.38
Mills Legislative Aid	\$2,000.00	\$0.00	\$0.00	\$2,000.00

Fundraising

	Candy Bars	Book Sale	Donation Jar	Book Bags	Afghan Raffle
September	\$23.82*	\$39.05	\$72.86	\$3.00	\$6.00
Year to Date Total	\$269.50	\$819.85	\$794.69	\$90.00	\$21.00

*Purchased name brand candy bars for \$27.72.

Miscellaneous

ANGOLA PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING November 1st, 2022

PRESENT Jack Kuebler, Jenn Page, Sally Needham, Diane Volker, Tressa Crehan, Val Stonitch, Patty Friend Excused: Mari Grennell, Barb Schmitt

Jack opened the meeting at 6:00PM. Diane moved to accept the **AGENDA**, seconded by Tressa, motion carried. Tressa moved to accept the **MINUTES** of the previous meeting, seconded by Diane, motion carried. Tressa motioned to accept the **TREASURER's** Report, seconded by Sally, motion carried.

CORRESPONDENCE: See Director's report. A note from Carima that there is a Trustee's Holiday Gathering scheduled for Dec 14th at 5:30PM at the Central Library.

DIRECTOR'S REPORT - includes LIBRARY STATUS REPORTS

- A. PROGRAMS:** as presented on Director's Report. Halloween Preview and Fun nights were well attended. Verbal thank you from Val for hosting the Preview Night for the Girl Scouts. (See facebook posts posted by Val.) Activities included: Guessing contest, sensory box, tossing game, craft table, snacks and obstacle course. FUN for all!
 - B. PROGRAMS UPCOMING:** as presented on Director's Report.
 - C. CENTRAL NEWS** as presented on Director's Report. Holiday Schedule released for 2023. Act Meeting will be held Jan 23rd, 2023 at West Seneca Library.
 - D. STAFF REPORT** as presented on Director's Report. Zoey Morrissey resigned as Senior Page effective 10/28/2022. The position has been upgraded to Library Clerk and Shawna John is in the process of being hired. (She previously worked at Hamburg Library.)
 - E. CIRCULATION REPORT** as presented on Director's Report: 2022 YTD: Library Visits 30,767, Circulation at 26,650.
 - F. PURCHASES AND NEEDS *** as presented on Director's Report. Paint for new exterior door was purchased and the new emergency door has been painted. Quotes have come in for purchase of new shelving. Quotes came back higher than anticipated. \$9,786.80. If we redid the entire library it would be about \$50K. Discussion about using Grant Funds towards this project. (See New Business.)
 - G. FUNDRAISING** as presented on Director's Report: YTD \$2,116.18 includes Candy Bars, Book and Library Bags Sale, as well as funds from the Donation Jar and Afghan Raffle.
 - H. GRANTS** as presented on Director's Report: Expenditures and remaining balances noted on the report.
- Motion to accept FULL DIRECTOR'S REPORT was made by Diane and seconded by Sally. Approved.

OLD BUSINESS

- **CENTENNIAL ANNIVERSARY** – (Carried over from April Meeting.) the Angola Public Library will be 100 years old in 2024. (11/24/1924 – 11/24/2024). Looking for ideas on how to celebrate. We can celebrate at our Harvest Dinner too! History Note: Library was established in 1880, but didn't become a Public Library until 1924. In 1924 it was located in the back of the old Angola Bank Building. In 1971 we moved to our current building.
- **ROOF REPAIR and DOOR GRANT REQUEST** has been submitted – Trustee President Jack Kuebler completed all the paperwork necessary for the submission of the Grant Request to the State, which includes a repair bill for the side door. (We are hoping for reimbursement of this expense.) We don't have assigned SAM# as of this date. Jennifer mentioned that there may be a water leak on ceiling near electrical box. She will contact Jack from Village of Angola to review.
- **HARVEST DINNER 2022** – Results - We made \$2,744.12. A wonderful dinner was again provided by Cala's Catering. This is our 10th year, and it was our 2nd best Harvest Dinner overall. (2019 was THE best with 222 in attendance.) Jack had sent out 49 letters to local politicians. Our Angola Village officials were in attendance as well as Kimberly Johnson (Chair of Systems Board, Buffalo and Erie County Public Library), Carima El-Behairy (Assistant Chair of Systems Board, Buffalo and Erie County Public Library), and John Spears (Systems Director, Buffalo and Erie County

Public Library). Kimberly won the beautiful afghan made by Jackie Haderer. Extra desserts and food were available for those in attendance to take home if they so desired. The strolling violinist was great too!

NEW BUSINESS

- A. **Discussion regarding next year's HARVEST DINNER** -Possibly sell advance tickets only so we get a better head count? Possibly move to a November date as we have had in the past? There seems to be a lot of other events happening during October. In the end, we decided to keep the October date – next year's event will be held on October 21st, 2023. We will reach out to churches and local event schedulers as it gets closer to our event date to avoid conflicts (hopefully). Jennifer to add "Save the Date" in the upcoming "Thank you" note for the Pennysaver.
- B. **Trustee Emeritus – Resolution** read by Jack Kuebler: *"Whereas Jacqueline Haderer has served as Trustee of the Angola NY Public Library for 38 years, most of them as Treasurer and Whereas she continues to support the Angola Public Library from her new home in North Carolina and Whereas this Board of Trustees of the Angola NY Public Library wishes to recognize her outstanding service to the Angola NY Public Library, Therefore be it resolved that Jacqueline (Jackie) Haderer is henceforth recognized as "Trustee Emeritus" effective November 1st, 2022 by order of the Board of Trustees of the Angola NY Public Library Board of Trustees."* Motion made by Jack, seconded by Sally and Diane. Unanimous vote -all in favor. motion carried. Jack will prepare a certificate to send to Jackie. (By the way – Jackie's birthday is November 5th.)
- C. **OPERATION HOUR CHANGES** - Jennifer presented three possible hour schedules to the board. The changes were made based on input from visitors to the Angola Library, many citing a need for later hours and earlier hours. The library is legally obligated to be open 25 hours. We are open 38 hours. After discussions with Jennifer and the Board members, a motion was made by Sally and seconded by Tressa to allow the library director to select the hours at this time and see how the chosen schedule works. Choice #2 (Mon. & Thu 12pm-8pm; Tue & Fri 9am-5pm; Wed & Sat 12pm-3pm) was selected by Jennifer and will be implemented in January of 2023.
- D. **CREDIT CARD CLIENTS** – Discussion regarding setting a policy for credit card transactions. Is it legal to have no CC less than \$10.00? Jennifer advised that Central has a policy for no CC less than \$5.00. 'SQUARE' is the cheapest charge card transaction company 1 ½% + .10cents and you receive the money the next day. Pay Pal has option of 2% and .49cents and the donor can round up donation to include the fee as an option. Motion made by Tressa to authorize Director to contact 'SQUARE' to process the credit card charges for customer payments/transactions. Seconded by Diane. Carried. We will use both on case by case issue.
- E. **PURCHASES AND NEEDS*** – discussion and voting resolution on items mentioned in Director's Report. Library Interiors is the installer and supplier of the additional shelving needed. Sally motioned and Tressa seconded that based on the quotes received for the rest of the library shelving, that we increase the amount from \$7,500.00 as authorized last month to \$9,500.00. Motion made that via State Bid that we will purchase 11 units of wall mounted book shelving at an approximate cost of \$9,500.00 including installation. The old units will go to County surplus. We won't purchase the additional shelving until we receive the units from the City of Tonawanda Library. Unanimous agreement - Motion carried. Our cost will be about \$4,000.00 as we anticipate using our two grants towards this purchase.
- F. **Library Board PRESIDENT'S TERM** – Jack's term is up at the end of this year, however he promises he will re-run for President! (Whew!)
- G. **We learned that Vinny Cala's wife passed away** at the age of 57. Vinny and his family have the sincere condolences of our Library Board and staff.

NEXT MEETING will be December 6th, 2022 We will have our "Trustee Learning" at this meeting with some refreshments.

ADJOURNMENT Jack motioned that we adjourn the meeting. No second is required. Meeting adjourned 7:00 PM

Respectfully Submitted,
Patty Friend

**Angola Public Library
Evans Banks
County Checking
November 2022 Treasurers Report**

Starting Balance \$9,421.43

Payments

9/6/2022	Village of Angola Water Dept	1788	Water Bill	-\$46.75
9/6/2022	A Village Locksmith	1789	Emergency door replacement	-\$2,523.40
9/13/2022	Walmart.com	Debit	Halloween Program Supplies	-\$94.78
10/4/2022	Angola Pennysaver	1790	Harvest Dinner Ad	-\$45.28
10/4/2022	Jennifer Page	1792	Carpet Cleaner Rental	-\$87.62
10/4/2022	Buffalo News	1793	Lakeshore Pennysaver Ad	-\$116.43
11/1/2022	*Sherwin Williams Co.	1794	Paint for door	-\$112.30
11/1/2022	*Jennifer Page	1795	Maintenance & Halloween Suppli	-\$176.31

Deposits

9/9/2022	August Fees/Printing	\$439.60
10/5/2022	September Fees/Printing	\$259.49

Ending Balance \$6,917.65

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**Angola Public Library
Lake Shore Credit Union
November 2022 Treasurers Report
Private/Donated Checking**

			Starting Balance	\$713.45
<hr/> Payments <hr/>				
9/6/2022	Jennifer Page	226	Summer Reading Supplies	-\$42.99
10/4/2022	Angola Pennysaver	228	Dinner Ad	-\$12.50
10/4/2022	B&ECPL	227	Memorial Books	-\$138.50
10/15/2022	Cala's Kitchen	229	Harvest Dinner	-\$2,200.00
11/1/2022	*Grand Island Public Library	230	Earne Memorial	-\$100.00
11/1/2022	*Angola Pennysaver	231	Harvest Dinner Ad	-\$100.38
<hr/> Deposits <hr/>				
9/1/2022	Amazon Smile			\$12.75
10/13/2022	Transfer from Savings			\$2,000.00
10/29/2022	Transfer from Savings			\$500.00
			Ending Balance	\$631.83

Private/Donated Savings

			Starting Balance	\$11,188.16
<hr/> Payments <hr/>				
10/13/2022	Transfer to Checking			-\$2,000.00
10/29/2022	Transfer to Checking			-\$500.00
<hr/> Deposits <hr/>				
9/9/2022	Donation Jar			\$100.00
9/13/2022	Donation	Fitzgerald		\$50.00
9/30/2022	Interest			\$2.60
10/5/2022	Donation	GV Bay Community Assoc.		\$50.00
10/17/2022	Donation-Dawn Csati	\$50 Quinn Memorial/ \$100 Donation Jar/ \$100 Book Sale/ Bake Sale Remainder		\$282.50
10/17/2022	Harvest Dinner	Tickets & Raffles		\$5,077.00
			Ending Balance	\$14,750.26

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Angola Public Library Director's Report

November 1, 2022

Programs - September

- Take & Makes – 75
- Tutors/Therapy – 14 Children & 20 Teens
- GED Classes – 8 classes, 10 total attendees
- Lego Drop-in Week – 4
- Sensory Playtime – 1
- Book a Tech Trainer – 4
- Halloween Fun Night Preview – Girl Scouts 18 Kids & 4 Adults
- Halloween Fun Night – 38 Kids & 32 Adults
- Meeting Room/Library Use – Waterman Rd Meeting & Cratsley Meetings

Upcoming Programs

- Lego Drop-in Week – November 7th-12th.
- Sensory Playtime – Wednesdays & Fridays.
- Anime/Manga Night – Temporarily on hold.
- Movie Double Feature – Friday, November 25th showing Lightyear & League of Super Pets
- Christmas in the Village – Saturday, December 10th from 10am-2pm
- Graham Cracker House Building – Wednesday, December 14th at 5:30pm
- Book a Technology Trainer – Wednesday, January 23 at 1pm, 2pm, 3pm, 5pm & 6pm

Central News

- A schedule of 2023 Holidays was released. 2023 will now include Juneteenth (June 9th) as a holiday. It also includes closing Friday, Nov. 10th for Veterans' Day and staying open Saturday, Nov. 11th.
- ACT meeting has been rescheduled for January 23rd, 2023 at the West Seneca Library. It will cover all of the agenda items from the canceled September meeting and include the new Trustee Education Policy.

Staff Report

Zoey Morrissey has resigned as a Senior Page as of 10/28/2022. The position has been upgraded to Library Clerk and Shawna John is in the process of being hired.

Statistics

	October			Year to Date		
	2022	2021	Change	2022	2021	Change
Circulation	2,751			26,380		
Library Visits	2,039	2,411		28,589	30,785	
Computer Use (Sep)	182	133	36.8%	1,569	1,187	32.2%
Wi-Fi (Sep)	205	197	4.1%	1,657	1,862	25.2%

Purchases and Needs

- Quotes have come in for the purchase of new shelving.
- Paint has been purchased and the new emergency door has been painted.

Grants

	Grant Total	Total Expenditures	YTD Expenditures	Remainder
Gallivan Technology only	\$15,000.00	\$10,489.64	\$419.99	\$4,510.36
Jacobs Public facing items	\$20,000.00	\$17,198.62	\$0.00	\$2,801.38
Mills Legislative Aid	\$2,000.00	\$0.00	\$0.00	\$2,000.00

Fundraising

	Candy Bars	Book Sale	Donation Jar	Book Bags
October	\$48.00	\$70.95	\$33.62	\$6.00
Year to Date Total	\$318.50	\$861.47	\$828.31	\$96.00

Miscellaneous

We will be observing all of the same 2023 holidays as Central and City branches with a few additions. We will be closed

Monday, October 9th for Columbus Day (this is still a Federal holiday observed by the USPS)

Saturday, November 11th for Veterans' Day (we will still be closed Nov. 10th for the observed holiday)

Tuesday, December 26th for Christmas holiday (Boxing Day)

ANGOLA PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING December 6th, 2022

PRESENT Jack Kuebler, Jenn Page, Sally Needham, Diane Volker, Tressa Crehan, Mari Grennell, Barb Schmitt and Patty Friend

Jack opened the meeting at 6:00PM. Tressa moved to accept the **AGENDA**, seconded by Sally, motion carried. Barb moved to accept the **MINUTES** of the previous meeting, seconded by Sally, motion carried. Patty motioned to accept the **TREASURER'S** Report, seconded by Barb, motion carried.

CORRESPONDENCE: See Director's report. We received a "Thank you" letter from the Grand Island Library for our donation made in memory of Dick Earne.

DIRECTOR'S REPORT - includes LIBRARY STATUS REPORTS

- A. PROGRAMS:** as presented on Director's Report. Take & Makes – 80 were distributed. Other programs included Book Club, Tutors/Therapy, GED Classes, Lego Drop-in, Movie "League of Pets", and Cratsley Meetings.
- B. PROGRAMS UPCOMING:** as presented on Director's Report. Many listed including "Christmas in the Village" participation (Sat. Dec. 10th from 10AM to 2PM), Graham Cracker House Building (Dec. 14th at 5:30PM).
- C. CENTRAL NEWS** as presented on Director's Report.
- D. STAFF REPORT** as presented on Director's Report. Shawna John has resigned effective 11/28/2022. Allison Marcy has been moved into the new Library Clerk position and we are in the process of hiring a new Clerk-Typist.
- E. CIRCULATION REPORT** as presented on Director's Report: 2022 YTD: Library Visits 32,710, Circulation at 29,419.
- F. PURCHASES AND NEEDS *** as presented on Director's Report. Electronic sign for library front window – window mounted options are hard to find. Waiting on two companies who are working to provide more options. The 2021 Ceiling tile project revealed a problem with the light fixtures in the front windows, vestibule and meeting room stairs. The village requested that we find new fixtures and they would take care of the old wiring and installation. Cost of new LED fixtures will be \$129.98 (purchased at Lowes in packs of 6).
- G. FUNDRAISING** as presented on Director's Report: YTD \$2,280.75 includes Candy Bars, Book and Library Bags Sale, as well as funds from the Donation Jar.
- H. GRANTS** as presented on Director's Report: Expenditures and remaining balances noted on the report.
- I. MISCELLANEOUS** as presented on Director's Report: The Angola Public Library among other libraries, now has an Amazon Charity Wish List. This makes it possible for patrons to purchase items from our Amazon wish list and have them sent directly to us. Our list currently includes small office supplies, magazine subscriptions, and turtle supplies. We are able to and will modify the list as needed.

Motion to accept FULL DIRECTOR'S REPORT was made by Sally and seconded by Diane. Approved.

OLD BUSINESS

- CENTENNIAL ANNIVERSARY – (Carried over from April Meeting.) the Angola Public Library will be 100 years old in 2024. (11/24/1924 – 11/24/2024). Looking for ideas on how to celebrate. We can celebrate at our Harvest Dinner too! History Note: Library was established in 1880, but didn't become a Public Library until 1924. In 1924 it was located in the back of the old Angola Bank Building. In 1971 we moved to our current building.
- ROOF REPAIR and DOOR GRANT REQUEST has been submitted – Trustee President Jack Kuebler completed all the paperwork necessary for the submission of the Grant Request to the State a few months ago.
- HARVEST DINNER 2022 *update* –A "Thank you" for the Harvest Dinner was placed and published in the Angola Pennysaver. Jack received \$50.00 Donation for harvest dinner from someone who had been unable to attend. It was given to the Treasurer.
- TRUSTEE EMERITUS – Resolution was adopted at last month's meeting. Following acceptance by the Library Board, Jack prepared and sent a certificate to Jackie Haderer. At the December meeting, a copy of the certificate was given to the Secretary to keep with the minutes.

NEW BUSINESS

- A. OPERATION HOUR CHANGES** - Jennifer formalized the operation hours schedule. A new brochure is ready and distribution/notification of changes has begun. The new hours are: Mon. & Thu 12pm-8pm; Tue & Fri 9am-5pm; Wed & Sat 12pm-3pm. The new hours will be implemented in January of 2023.
- B. CREDIT CARD CLIENTS** – For credit card transactions we will now use 'SQUARE'. It is the most economical charge card transaction company 1 ½% + .10cents and we receive the money the next day.
- C. PURCHASES AND NEEDS*** - See Director's Report
- D. LIBRARY BOARD PRESIDENT'S TERM** – Jack's term is up at the end of this year, however he promises he will re-run for President's position if nominated.
- E. TRUSTEE TRAINING** – will occur following the meeting. (We enjoyed refreshments of cider and homemade goodies!)
- F. We learned with great sadness that Mr. Robert Drago, who has been a great benefactor of our Angola Library, passed away in November.** The Drago family have the sincere condolences of our Library Board and staff. (Mr. Drago is the uncle of our Library Treasurer Mari Grennell.)

Merry Christmas and Happy New Year to all!

NEXT MEEETING will be January 3rd, 2023

ADJOURNMENT Together Mari and Sally motioned that we adjourn the meeting. No second is required. Main Meeting adjourned about 6:45PM. Trustee Training followed the meeting.

Respectfully Submitted,
Patty Friend

**Angola Public Library
Evans Banks
County Checking
December 2022 Treasurers Report**

Starting Balance \$7,196.10

Payments

10/4/2022	Angola Pennysaver	1790	Harvest Dinner Ad	-\$45.28
10/4/2022	Jennifer Page	1792	Carpet Cleaner Rental	-\$87.62
10/4/2022	Buffalo News	1793	Lakeshore Pennysaver Ad	-\$116.43
11/1/2022	Sherwin Williams Co.	1794	Paint for door	-\$112.30
11/1/2022	Jennifer Page	1795	Maintenance & Halloween Suppli	-\$176.31
11/23/2022	Village of Angola	1796	Water Bill	-\$46.75

Deposits

10/5/2022	September Fees/Printing	\$259.49
11/8/2022	October Fees/Printing	\$260.03

Ending Balance \$7,130.93

*check not yet cleared bank

**Angola Public Library
Lake Shore Credit Union
December 2022 Treasurers Report
Private/Donated Checking**

			Starting Balance	\$683.21
<u>Payments</u>				
10/4/2022	Angola Pennysaver	228	Dinner Ad	-\$12.50
10/4/2022	B&ECPL	227	Memorial Books	-\$138.50
10/15/2022	Cala's Kitchen	229	Harvest Dinner	-\$2,200.00
11/1/2022	Grand Island Public Library	230	Earne Memorial	-\$100.00
11/1/2022	Angola Pennysaver	231	Harvest Dinner Ad	-\$100.38
11/1/2022	*Evans Center Fire Co.	232	Fire Hall Rental	-\$150.00
11/25/2022	Angola Pennysaver	233	Harvest Dinner Thank You	-\$115.13
<u>Deposits</u>				
10/13/2022	Transfer from Savings			\$2,000.00
11/21/2022	Amazon Smile			\$17.35
12/3/2022	Transfer from Savings			\$500.00
			Ending Balance	\$384.05

*check not yet cleared bank

Private/Donated Savings

			Starting Balance	\$11,340.76
<u>Payments</u>				
10/13/2022	Transfer to Checking			-\$2,000.00
12/3/2022	Transfer to Checking			-\$500.00
<u>Deposits</u>				
10/5/2022	Donation		GV Bay Community Assoc.	\$50.00
10/17/2022	Donation-Dawn Csati		\$50 Quinn Memorial/ \$100 Donation Jar/ \$100 Book Sale/ Bake Sale Remainder	\$282.50
10/17/2022	Harvest Dinner		Tickets & Raffles	\$5,077.00
11/4/2022	Donations+Book Sale		\$70 Dinner Cash Donations/ \$60 Garcia Donation/ \$100 Book Sale	\$230.00
			Ending Balance	\$14,480.26

Angola Public Library Director's Report

December 6, 2022

Programs - September

- Take & Makes – 80
- Book Club – 7
- Tutors/Therapy – 19 Children & 18 Teens
- GED Classes – 6 classes, 8 total attendees
- Lego Drop-in Week – 0
- Movie – League of Pets – 3
- Meeting Room/Library Use – Cratsley Meetings

Upcoming Programs

- Lego Drop-in Week – December 5th-10th.
- Sensory Playtime – Wednesdays & Fridays.
- Christmas in the Village – Saturday, December 10th from 10am-2pm
- Graham Cracker House Building – Wednesday, December 14th at 5:30pm
- Book a Technology Trainer – Wednesday, January 23rd at 1pm, 2pm, 3pm, 5pm & 6pm
- Possible partnership with a new Angola Art Club forming in Angola

Central News

- Nothing to report

Staff Report

Shawna John resigned effective 11/28/2022. Allison Marcy has been moved into the new Library Clerk position and we are in the process of hiring a new Clerk-Typist.

Statistics

	November			Year to Date		
	2022	2021	Change	2022	2021	Change
Circulation	2,769			29,419		
Library Visits	1,943	2,439	-20.3%	32,710	33,224	-1.5%
Computer Use	129	111	16.2%	1,846	1,444	27.8%
Wi-Fi	113	194	-41.8%	2,192	1,894	15.7%

Purchases and Needs

- Electronic sign for library front window. Window mounted option are hard to find. One option is an exterior mounted sign on the front of the building. Waiting on two companies who are working on more options. I have an appointment with one possible company Dec 6th.
- 2021 Ceiling tile project revealed a problem with the age of the light fixtures in the front windows, vestibule and meeting room stairs. The village requested that we find new fixtures and they would take care of the old wiring and installation. Cost of new LED fixtures will come to \$129.98 when purchased at Lowes in packs of 6.

Grants

	Grant Total	Total Expenditures	YTD Expenditures	Remainder
Gallivan Technology only	\$15,000.00	\$10,489.64	\$419.99	\$4,510.36
Jacobs Public facing items	\$20,000.00	\$17,198.62	\$0.00	\$2,801.38
Mills Legislative Aid	\$2,000.00	\$0.00	\$0.00	\$2,000.00

Jacobs and Mills remaining funds reserved for new shelving purchase January 2023.

Fundraising

	Candy Bars	Book Sale	Donation Jar	Book Bags
November	\$0.00*	\$48.15	\$73.09	\$6.00
Year to Date Total	\$318.50	\$946.95	\$913.30	\$102.00

*\$56 Spent on new Niagara chocolate bars

Miscellaneous

The Angola Public Library among other libraries now has an Amazon Charity Wish List. It has made it possible for patrons to purchase items from our Amazon wish list and have them sent directly to us. On our list currently are a few small office supplies, magazine subscriptions, and turtle supplies. We are planning to expand our list to include books and craft supplies.