

ANGOLA PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING April 4th, 2023

PRESENT Jack Kuebler, Jenn Page, Sally Needham, Tressa Crehan, Val Stonitsch, Barb Schmitt, Diane Volker and Patty Friend. Mari Grennell was excused.

Jack Kuebler (President) opened the meeting at 6:00PM. Barb moved to accept the **AGENDA**, seconded by Tressa. Motion carried.

MINUTES of Previous Meeting (February Minutes – For month of March we held a training only meeting): Jack asked for motion to accept the Minutes of the previous meeting. Diane moved to accept the Minutes, seconded by Sally. Motion carried.

TREASURER’S Report /Village Account Report - Patty motioned to accept the Treasurer’s report, seconded by Barb. Motion carried.

CORRESPONDENCE: See Director’s report. Quiet month except for the State Reporting.

DIRECTOR’S REPORT - includes LIBRARY STATUS REPORTS

- A. PROGRAMS:** as presented on Director’s Report. Take & Makes – 65 in February and 108 in March were distributed. Other programs included Book Club, Tutors/Therapy, GED Classes, Lego Drop-in, Baby & Toddler Yoga, Collaborative Community Mission and Art Club Meetings.
- B. PROGRAMS UPCOMING:** as presented on Director’s Report. Many listed including Make your Own Ice Cream on April 22nd and Solar Eclipse Programs throughout April.
- C. CENTRAL NEWS** as presented on Director’s Report. New Educator Library Cards -Teachers, Homeschoolers and Day Cares are now eligible for this type of card, which has an increased checkout and request limit and extended due dates. Jennifer attended the Library Advocacy Day in Albany on February 28th. She met with many of our NY representatives.
- D. STAFF REPORT** as presented on Director’s Report. Megan Strickler has resigned effective March 10th. After interviews of new applicants, Mary Margaret Spicciatie will be starting on April 8th.
- E. CIRCULATION REPORT** as presented on Director’s Report: 2023 YTD: Library Visits 11,317, Circulation at 4,703. Jennifer noted during the meeting that for sometime the door counts have had issues, but has since been corrected. The gates had been counting in/and out, some previous counts should have been cut in half.
- F. PURCHASES AND NEEDS *** as presented on Director’s Report. Frames for the Library Charters to hang on the wall space. Approx \$100 on Amazon. However, Jack Kuebler volunteered to measure and possibly make the frames as he is a cabinet maker in addition to all his other skills! A new toilet was needed for staff bathroom. The village purchased and installed the new toilet and will be billing us for the cost of the toilet.
- G. FUNDRAISING** as presented on Director’s Report: 2023 YTD \$441.73 includes Candy Bars, Book and Library Bags Sale, as well as funds from the Donation Jar.
- H. GRANTS** as presented on Director’s Report: Expenditures and remaining balances noted on the report.
- I. MISCELLANEOUS** as presented on Director’s Report: Audubon Library Renovation dedication will be on April 15th at 6:30pm.

Motion to accept FULL DIRECTOR’S REPORT was made by Diane and seconded by Sally. Approved.

OLD BUSINESS

- CENTENNIAL ANNIVERSARY – (Carried over from April 2022 Meeting.) The Angola Public Library will be 100 years old in 2024. (11/24/1924 – 11/24/2024). Looking for ideas on how to celebrate. We can celebrate at our Harvest Dinner too! History Note: Library was established in 1880, but didn’t become a Public Library until 1924. In 1924 it was located in the back of the old Angola Bank Building. In 1971 we moved to our current building.
- Carima El-Behairy carima@buffaloheritagecarousel.org is again our liason from Central Library. ☺

NEW BUSINESS

- A. **ACCEPT STATE REPORT:** 39 Pages. Takes about 3-4 hrs of data entry and 6 hrs on financials to complete. The State report was distributed via email to the Trustees at an earlier date and copies were available at the April meeting. A Resolution to accept the State Report was read by President Jack Kuebler. Barb mentioned to accept the Resolution, seconded by Tressa. Roll Call vote: 6 Ayes, 0 Noes. Resolution was signed by Secretary Patty Friend and submitted to Jennifer Page for submission to Central and the State.
- B. **DECISION ON INVESTED CDs:** Talk about what to do. We will be receiving updates on this via email. No decision as yet. We are waiting to hear more from Evans Bank regarding this.
- C. **DESIGNATION OF BANKING INSTITUTIONS:** It was mentioned that the Credit Union has been charging for transactions. Jack motioned to name Evans Bank as our designated Bank. Seconded by Tressa. All in favor – unanimous.
- D. **Terrarium Program** – Jack motioned to pay \$400 out of private funds for Terrarium Program. Seconded by Sally. All in favor – unanimous. \$400 covers 30 participants (1st come/1st serve basis). Program to be held on July 15th.
- E. **HOT DOG SALE** – Discussion regarding the hot dog sale. Decision made to host event on July 1st from 11am – 1pm. Legislator John Mills to donate the meat, and we will purchase the rolls, condiments, water. Application for Blocking sidewalk to be taken care of by Jack. The Village Garden Walk is happening this day as well. Val to check with Friends of Village to see if they can help advertise our event along with theirs.
- F. **Val Stonitch gave dates for upcoming Village activities to Jennifer for possible Library participation.** The village is planning a 150 Year celebration in summer and many activities are planned. She noted that there will be a Farmer's Market on July 11th and that the movie theatre will be opening in September.
- G. **April 15th is the Environmental Fair at the Evans Center Fire Hall 9am-2pm** – The Angola Library will have a table at the event. Jennifer, Jennifer's mom and Diane Volker will be attending.

TRUSTEE TRAINING

- A. Jennifer has a list prepared of all the training so far. Diane has completed her training requirements! (Nice job Diane!) The remaining trustees have about 15 minutes more training time left in order to meet the criteria for this year.
 - a. Note that at the March meeting our training consisted of the video "Building for your Future Public Library Renovation and Construction from Dream to Dedication; A Brief Outline (86 Minutes). Those in attendance at the March training were: Jennifer, Barb, Tressa, Sally, Jack and Patty.

NEXT MEETING will be May 2nd, 2023

ADJOURNMENT Tressa and Diane motioned that we adjourn the meeting at 6:53PM (Tressa treated us all once again to homemade cookies during the meeting! She is spoiling us!)

Respectfully Submitted,
Patty Friend