

ANGOLA PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING April 1st, 2025 TUESDAY

PRESENT Jack Kuebler, Barb Schmitt, Jenn Page, Diane Volker, Tressa Crehan, Sally Needham, Mari Gennell, Carima El-Behairy (Central) and Patty Friend. Excused: Val Stonitsch

Jack Kuebler (President) OPENED the meeting at 06:00PM .

Tressa moved to accept the **AGENDA** seconded by Sally. All in Favor. Approved.

MINUTES of the March 6th, 2025 Meeting were available (prepared by Tressa Crehan and Sally Needham - thank you for your help!). Patty motioned to accept Minutes, seconded by Barb. All in Favor. Approved.

TREASURER'S Report /Village Account Report – Sally motioned to accept the Treasurer's report, seconded by Patty. All in Favor. Approved.

CORRESPONDENCE: GREAT NEWS! WE did receive a grant for \$14,800 for renovations of teen and children's areas!

DIRECTOR'S REPORT - includes LIBRARY STATUS REPORTS. Diane motioned to accept, Tressa seconded. All in Favor. Approved.

PROGRAMS: March ACTIVITY as presented on Director's Report. Programs included GED Classes (8 classes/22 total attendees), Tutors/Therapy. Liberwyrms Book Club, Tech Training, Family Movie. Take and Makes -50. Meeting room use – Girl Scouts.

PROGRAMS UPCOMING: as presented on Director's Report. Many listed including : Paws for Love, Family Movie Night, Library Yarns, Book a Trainer, Environmental Fair (April 26th) and Zoomobile (July 18th).

CENTRAL NEWS as presented on Director's Report. We received the Grant for items that would revitalize our Children's and Teen areas! \$14,850 We were awarded the full amount requested! The 2024 Annual Report for NYS has been completed.

STAFF REPORT as presented on Director's Report. None

CIRCULATION REPORT as presented on Director's Report: 2025 YTD: Library Visits 9,408, Circulation (First Circ*) at 3,845.

*First Circ only counts the first time an item is checked out.

PURCHASES AND NEEDS * as presented on Director's Report. Thermostats (2) @70ea for \$140 total. Metal Stainless Steel Kitchen Cart \$200. Angola Public Library tile restoration. Possible Angola Public Library bag reorder.

GRANTS as presented on Director's Report: Expenditures and remaining balances noted on the report.

FUNDRAISING as presented on Director's Report:

2024 YTD \$2,141.86 includes Candy Bars, Book and Library Bags Sale, as well as funds from the Donation Jar.

2025 YTD: \$582.95 includes Candy Bars, Book and Library Bags Sale, as well as funds from the Donation Jar.

OLD BUSINESS

a. **COMMUNICATION TV FOR FRONT WINDOW** – in process

b. **Town of Evans Funding** – Note: vote to approve sending \$1,500.00 to village to cover Maintenance Stuff for future, once it is determined who the Liason is.

NEW BUSINESS

- A. **HOT DOG and BOOK SALE** –June 14th is the date. 11am -1pm. Jennifer spoke with Colleen from John Mills' Office and all is good to go. Barb motioned that we rehire the Balloon guy for this year \$250 for 2/hrs total. Seconded by Diane. All in favor - approved. We will cook outside again this year, but most activities will be indoors. We will have a table outside for additional eating area as well.
- B. **HARVEST DINNER** – October 18th, 2025 Hall and Caterer are booked. Jennifer to update Facebook with date.
- C. **ANNUAL STATE REPORTS** - Thank you to Jennifer for taking the time to prepare the report and go over the details. Roll call to accept Report as presented. 7 Ayes 0 Noes. All in favor. Approved. Original Resolution signed by Secretary was given to Jennifer for submission.
- D. **PURCHASES AND NEEDS** – Discussion regarding items listed on Director's report. Regarding the thermostats; Jennifer prefers 7 day programmable instead of 1 day to save \$ on heat/cool, especially on Sundays. Would be installed by Jack K, employee of Angola Village. Tressa motioned that we approve the purchases of 2 Themostats and a kitchen cart as presented on the Director's Report with expenses not to exceed \$500.00 in total. Sally seconded. All in favor. Approved.
- E. **RE-usable LIBRARY Bags / REORDER** – We are running low on our supply. Jennifer to check various designs, color options and prices etc. 4Imprint is where we purchased previously at \$2/bag. There would be no set up fee if we keep the same design.
- F. **ADV in PENNYSAYER** – Jack suggested that we place an ADV in the Pennysaver to solicit donations. After discussions, Jack made a motion that we place an ADV in the Pennysaver (paid out of private funds) to request donations for our Free Pantry area and Library. Barb seconded. All in Favor. Approved.
- G. **LIBRARY SIGN (the hanging tile sign at front of building)** – needs to be repainted and refinished. Jamie Allen does signs and worked on our banners. Jack called Jamie and he will take a look at it tomorrow (April 2nd). Jamie did the metal signs / letters on the outside of our building.
- H. **ENVIRONMENTAL FAIR** – April 26th from 9-2. Need Volunteers! Jen has staff to set up. Many board members volunteered to help: Diane, Barb, Sally and Tressa.
- I. **FREE PANTRY** – Donations are needed and welcomed
- J. **CENTRAL QUESTIONS?** – Any questions for Carima about Central and Central Programs offered? We all expressed our happiness that she was in attendance at our meeting. Always a pleasure! No questions, but we told Carima how much we enjoyed attending the Trustee Training in March! (Popular Book suggestions at the introductions on the training day were "The Library Book" and "The Women")
- K. **Thoughts from Mari Grennell** – Mari was concerned that she can't make all the meetings. The board members reassured her that she is handling the Treasurer's duties just fine and she needs not to worry.
- L. **CONGRATULATIONS Jack Kuebler!** – On March 22, 2025 Jack received a LIFETIME ACHIEVEMENTS AWARD for the EC Fire Service! 300 people were in attendance at the event! (P.S. His Birthday is coming up on April 19th!)

TRUSTEE TRAINING

- A. The workshop on March 22nd should take care of our training requirements for many of our board members. A few still need to make arrangements and schedule training.

NEXT MEETING will be May 6th, 2025 6PM

ADJOURNMENT Tressa motioned that we adjourn the meeting at 6:59PM

Respectfully Submitted,
Patty Friend