

ANGOLA PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING August 28TH, 2023 *FOR SEPTEMBER MEETING*

PRESENT Jack Kuebler, Jenn Page, Barb Schmitt, Diane Volker, Tressa Crehan, Sally Needham, and Patty Friend. Excused: Val Stonitsch, and Mari Grennell.

Jack Kuebler (President) opened the meeting at 5:55PM.

All in attendance today WATCHED WEBINAR; “DEFENDING THE FREEDOM TO READ; POLICIES, PROCEDURES AND CIVIC ENGAGEMENT”. The webinar ended at 7:05PM. Comments discussed within the webinar “There is more than one perspective on any topic” and “Ban Banning”. There is an Intellectual Freedom Manual available for libraries. Following the webinar Jack requested that the Director send a note to County for acknowledgement of our attendance at the webinar and also inquire if there are any policies applicable for us to review, or are they working on them? Also, the Freedom of Information Laws (FOIL) apply to us therefore need to have a form available for this. We all enjoyed watching this webinar. As a note: we don’t have to allow “privilege of the floor” but we can request written questions be submitted for review.

Tressa moved to accept the **AGENDA**, seconded by Sally. All in Favor. Motion carried.

MINUTES Minutes of the 08/01/2023 Meeting were available. Jack asked for motion to accept the Minutes. Diane moved to accept Minutes, seconded by Barb. All in Favor. Motion carried.

TREASURER’S Report /Village Account Report - Patty motioned to accept the Treasurer’s report seconded by Tressa. All in Favor. Motion carried.

CORRESPONDENCE: Jennifer reported no new correspondence. Jack received emails he received from the State Library Board. Jack continues to forward the emails to the rest of the board members.

DIRECTOR’S REPORT - includes LIBRARY STATUS REPORTS.

PROGRAMS: as presented on Director’s Report. Take & Makes – 95 distributed as of August 26th. Other programs included GED Clases (7 classes/ 19 total attendees), Book Club, Tutors/Therapy, Collaborative Community Mission Program, Sensory Bins, Hawk Creek Program (31 Children/23 Adults).

- A. PROGRAMS UPCOMING:** as presented on Director’s Report. Many listed including Cookbook Club, Halloween Fun Night, Graham Cracker House Building and Solar Eclipse Programs. Girl Scout Troup (Kindergarten level) will be meeting Monday evenings beginning October.
- B. CENTRAL NEWS** as presented on Director’s Report. None
- C. STAFF REPORT** as presented on Director’s Report. None
- D. CIRCULATION REPORT** as presented on Director’s Report: 2023 YTD: Library Visits 20,518, Circulation (First Circ*) at 12,118[^]. *First Circ only counts the first time an item is checked out. (^revised)
- E. PURCHASES AND NEEDS *** as presented on Director’s Report. Bookends for the shelves. Expected cost would be about \$150 for 104 bookends.
- F. GRANTS** as presented on Director’s Report: Expenditures and remaining balances noted on the report.
- G. FUNDRAISING** as presented on Director’s Report: 2023 YTD \$1,705.89 includes Candy Bars, Book and Library Bags Sale and Easter Cactus (special sale), as well as funds from the Donation Jar. Afghan Raffles sales \$36.00.

Motion to accept FULL DIRECTOR’S REPORT was made by Barb and seconded by Diane. All in Favor. Approved.

OLD BUSINESS

- CENTENNIAL ANNIVERSARY – (Carried over from April 2022 Meeting.) The Angola Public Library will be 100 years old in 2024. (11/24/1924 – 11/24/2024). Looking for ideas on how to celebrate. We can celebrate at our Harvest Dinner too! History Note: Library was established in 1880, but didn't become a Public Library until 1924. In 1924 it was located in the back of the old Angola Bank Building. In 1971 we moved to our current building. At an earlier 2023 meeting, Jennifer had given us copies of ideas that the Lancaster Library had done for their Centennial Celebration.
- Afghan raffles report \$36.00 worth of tickets sold at of 08/28/2023.
- Annual Harvest Dinner scheduled for October 21, 2023. At the previous meeting, Jack provided all with a schedule of activities and a list of assignments. Dinner will be at Evans Center Fire Hall 4-9PM. Dinner by Cala's Catering, Basket Auction/ Afghan Raffle and 50/50. Sale price for dinner tickets will remain at \$30.00 each even though our cost for the dinner increased to \$25.00 each. Jack to ask Vinnie Cala if we can have the option of a lettuce salad as suggested by Tressa. At the October 3rd meeting for Book Club, we will ask the members can make desserts as they have in the past.

NEW BUSINESS

- A.** Purchases and Needs: Bookends – these are needed because of the new shelving. We need about 40 so far, but may need about 170 after all the new shelves are set up. Lightweight ones are about \$25.00 for 24Pk. Heavy ones (Tall) are about \$7.39ea. Jack said he would entertain a motion to purchase out of private funds 16 Tall ones and 6 Pkgs of 24. Tressa made the motion and Barb seconded to purchase the bookends as “entertained” by Jack Keubler. All in favor. Approved.

As a side note: Central has been sending display holders and associated items to help display our books better (omitting ordinary bookends, which is another reason we need more bookends!)

TRUSTEE TRAINING

- A.** Jennifer has a list prepared of all the training so far for the Trustees. We believe the webinar today has fulfilled our required training for 2023.

NEXT MEETING will be October 3rd, 2023

ADJOURNMENT Sally motioned that we adjourn the meeting at 7:55pm.

Respectfully Submitted,
Patty Friend