

ANGOLA PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING August 6th, 2024 TUESDAY

PRESENT Jack Kuebler, Jenn Page, Diane Volker, Tressa Crehan, Sally Needham, Mari Gennell, Carima El-Behairy (Assistant Chair of Systems Board), and Patty Friend. Excused: Val Stonitsch, Barb Schmitt

Jack Kuebler (President) Before opening the meeting at 06:00PM , Jack wished Happy Birthdays to Sally (July), Mari (Aug 5) and Barb (Aug 7th).

Mari moved to accept the **AGENDA** seconded by Tressa. All in Favor. Approved.

MINUTES of the June 29th, 2024 Meeting were read aloud by Secretary Patty Friend. Jack noted that a correction needed to be made to the Time of the Aug 6th meeting from 7PM to 6PM. Diane motioned to accept Minutes with correction as noted by Jack, seconded by Sally. All in Favor. Approved.

TREASURER'S Report /Village Account Report – Question regarding the expense for the Library 100th Anniversary Magnets. Small discussion. We can use them for favors at the library Dinner. Sally motioned to accept the Treasurer's report, seconded by Tressa. All in Favor. Approved.

CORRESPONDENCE: Jennifer:

1) We received a letter from Dawn Keohane Csati requesting that three business names be added to the Library Mural. [Sandrock Corp, Light Lab Corp and WTG Energy, all once housed in the old Emblem Bldg.] Much discussion regarding the procedure for adding names to the mural. (This had been brought up at a previous meeting as well.) Carima wondered is this a sponsorship opportunity? Jack said "how about we begin collecting names for a future mural MAYBE on the back wall". Previously discussed items were again brought up as to how to advertise if we were to collect names, would it affect the design, would it compromise the integrity of the sealant, how to charge for the names, how long to request names and so forth. Who would decide what names can be added- do they have to have a business for a certain number of years...etc. In the end the decision was made that the Secretary of the Board should send a letter to Dawn Csati and the letter should include something such as the following: "because of the Sealant we are not able to add to the mural, reluctat to damage the current mural, We are investgating the possibility of a back wall mural. Details are still in process and not yet decided. Thank you for your concern". Patty to prepare a letter and have board members and Library director review and comment prior to mailing of the letter.

2) Jennifer stated that the final Expenditure on the State Form Grant has been received. There was a 40cent rounding that caused a slight problem, but has now been taken care of.

3) The Village of Angola is looking for volunteers for Public Arts Committee for the Village.

Acknowledgement of visit and News from our Central Library Liason: Carima:

We were happy to see Carima at our meeting! Carima advised us that there are a few seats open on t the Central Library Board. No Central Library Board meeting was held in August. The Finance Coimmittee is meeting in August for Funding of various Projects/Exhibits. City of Light Consulting is working with the EC Public Library – a survey was recently sent to trustees.

DIRECTOR'S REPORT - includes LIBRARY STATUS REPORTS. Tressa motioned to accept, Sally seconded. All in Favor. Approved. Reporting for May, June and July:

A. PROGRAMS: May, June and July ACTIVITY as presented on Director's Report. Take & Makes –242 distributed. Other programs included GED Classes (22 classes/ 59 total attendees), Liberwyrms Book Club, Tutors/Therapy. Mr. Paul Balloon Artise -39. Wilderness Skills for all ages -12, Reptile Meet & JGreets -2 programs/34 attendees. Middle School Class visits 62, Summer Creaft Weeks -7, Collaborative Community Mission – 2 programs/8 attendees. Meeting room

use – 3 - Girl Scout meetings and Community Services Job Fair, Evangola Community Theater, Sheridan Benefits Medicare Program.

- B. PROGRAMS UPCOMING:** as presented on Director's Report. Many listed including Lego Drop-in Week, Reptiles Meet and Greet, FaciNature Animal Program, Summer Craft Weekly Dropins, Smokey Bear 80th Birthday Reading Challenge, Halloween Fun Night, Graham Cracker House Building, and more.
- C. CENTRAL NEWS** as presented on Director's Report. There is at least one internal grant opportunity coming soon. There is a Staff Development Day In the works for 2025. The last staff day was set to be in 2020 but had to be canceled. Topics and date are still to be determined.
- D. STAFF REPORT** None
- E. CIRCULATION REPORT** as presented on Director's Report: 2024 YTD: Library Visits 26,605, Circulation (First Circ*) at **6,077?** (same as April?) *First Circ only counts the first time an item is checked out.
- F. PURCHASES AND NEEDS** * as presented on Director's Report. None
- G. GRANTS** as presented on Director's Report: Expenditures and remaining balances noted on the report.
- H. FUNDRAISING** as presented on Director's Report: 2024 YTD \$1,506.24 includes Candy Bars, Book and Library Bags Sale, as well as funds from the Donation Jar.

OLD BUSINESS

- a.** HARVEST DINNER date is scheduled for October 19, 2024. Evans Center Fire Hall. **CENTENNIAL ANNIVERSARY –The Angola Public Library will be 100 years old in 2024. (11/24/1924 – 11/24/2024).** Looking for ideas on how to celebrate. History Note: Library was established in 1880, but didn't become a Public Library until 1924. In 1924 it was located in the back of the old Angola Bank Building. In 1971 we moved to our current building. At an earlier 2023 meeting, Jennifer had given us copies of ideas that the Lancaster Library had done for their Centennial Celebration.

Discussion at the January 2024 Meeting included: Jennifer is gathering various bits of memorabilia for library and also for the Village as well. Val suggested that if Jennifer has duplicates please see if Village hall can use for their display box. Jennifer to check with Central Library because she knows they have some Angola related items as well. Jack suggested that we all go into the basement of the Angola Library someday soon to see what is down there that we can use. Maybe we can have a visit from "Reada the Owl" to start getting people's attention.

Discussion at the February 2024 Meeting included: 1) Jennifer has some old library files/stuff for us to look through. She has a photo of the old building on Commercial Street that was once home to the library. 2) Diane suggested maybe we should create Buttons. 3) Val suggested that we create and distribute "100 YR Anniversary Bags" for our Bag sale? Or Sell them for 100 Cents each? 4) Then we discussed selling the hot dogs for 100cents, and or the water for 100cents! Different ideas were brought up for discussion. We need to push our 100YR ANNIVERSARY! 5) Jack's wife Kathy had suggested having Harvest Dinner Placemats instead of a program. Maybe Central can help us. Have a color collage of photos. We thought Shelby would be good at helping to create this too!

Discussion at the April 2024 Meeting included: 1) Jack – he is working on the 100 year Anniversary Placemat Project (photo collage of library and activities). He would like to include a photo of the library board – so be ready at the next meeting! 2) possibly have "Photos by the Decade" on display at the dinner. 3) Jennifer mentioned that she would like to have magnets made up to help celebrate our 100 years. Everyone liked this idea! Cost would be approx 49cent to 69cents each We would give away at the dinner. 4) Legislator Mills is preparing a proclamation for the Library and we anticipate that the Village of Angola and Town of Evans will do the same.

Discussion at the May 2024 Meeting included: Jack has arranged for two violinists to perform (compliments of him and Kathy). The caterer is booked too. As mentioned in previous months, we plan to get down into the basement to see what is there!

Discussion at the JUNE 2024 Meeting included: the Harvest dinner is on track. Tressa to formally ask the Garden Club to donate a door prize and also make desserts if possible.

DISCUSSION at the AUGUST 2024 MEETING INCLUDED: Desserts: Garden Club, Book Club and others to bake Desserts.

Afghan Raffle: In process – Jackie is making the Afghan, Jennifer to request a photo so we can see colors etc. Table

Decorations: Judy Woodman to do again this year (YAY!). Sally and Tressa will talk with her. Placemats: Jenn is working on these with Jack. They are looking for volunteers to look thru photos and such and determine verbage. Jack will send out letters to politicians. Assignments: will be as in past (will discuss further at September Meeting). 50/50: Jenn's mom will help John

Grennell with this. Theme Basket area: possibility that Diana Cafferty may not be available this year. Jennifers said her mom can help if need be. Catering cost: \$20/ Dinner: Discussion regarding Ticket pricing: Should be charge be per table vs individual? Jennifer mentioned that we are a big service area despite being a smaller library. We charged \$30 last year and this is our biggest fundraising effort. Attendance last year was about 110 people. After discussion, motion made by Mari and seconded by Sally that we charge \$30/ticket if purchased by Sept 15th, and \$35/ticket after. This way we will hopefully have a better dinner count in advance of the event.

b. **Hot Dog Sale and USED BOOK SALE - Held on June 29th.** From Treasurer's Report: \$291.50 Hot Dogs, \$100 Bake Sale, \$200 Donation Jar, \$500 sale of Books, \$125 Donation, \$100 ? = \$1,226.50 on the actual Book Sale/ Hot dog Sale Date!
Deposited July 2, 2024.

c. **Meeting Room Phone - Tabled**

NEW BUSINESS

- a) **The Evans Town hall will have a "BOOK" DISPLAY set up to celebrate THE 100TH ANNIVERSARY of the Angola Public Library, compliments of the Evans Historical Society.** The "book" will list history of the Library as well as events. Sally and Patty (as members of both the Library Trustee Board and Evans Historical Boards) are interested in working on this project as well as Tressa, Mari and Jennifer. . [] Patty will need to write a thank you to the Evans Historical Society for their efforts.
- b) **Val Stonitch had posed the question to Jack prior to meeting :** Do we have Pickel Ball supplies at the library? It was noted that we have an indoor set. Tressa motioned and Sally seconded to purchase an outdoor pickel ball set and extra balls. All in favor. Approved.
- c) **Community notice:** Public notice received: August 15th or 16th Electric shut down affecting Village and Evans area.

TRUSTEE TRAINING

- A. On going....Jennifer will have a list prepared to record completed training. In November we will have training at our meeting. Emily from Buffalo EC Public Library (aka Central) is willing to do the training. Jennifer to contact her.

NEXT MEETING will be September 3rd, 2024 6PM

ADJOURNMENT Mari motioned that we adjourn the meeting at 8:00PM All in attendance enjoyed Happy Birthday cupcakes supplied by Tressa.

Respectfully Submitted,
Patty Friend