

ANGOLA PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING December 16th, 2025 TUESDAY

(Postponed from 12/02/2025, as we were unable to have a quorum on 12/02/2025)

PRESENT Jack Kuebler, Barb Schmitt, Jenn Page, Diane Volker, Tressa Crehan, Sally Needham, Mari Grennell and Patty Friend.
Excused: Val Stonitsch

Jack Kuebler (President) OPENED the meeting at 06:00PM. He expressed his appreciation to the board regarding the change of the meeting date from December 2nd, to the 16th.

Following the addition of "Elections in Jan 2026" to the New Business section of the Agenda and removal of "Dedication of Sign" from the Old Business, Tressa moved to accept the **AGENDA** seconded by Diane All in Favor. Approved.

MINUTES of the November 4th, 2025 Meeting were available (prepared by Barb Schmitt). Diane motioned to accept Minutes, seconded by Barb. All in Favor. Approved. Patty expressed her thanks to Barb and Jenn for preparing the Nov. Minutes in her absence.

TREASURER'S Report /Village Account Report - TWO ACCOUNTS – Tressa motioned to accept the Full Treasurer's report, seconded by Sally. All in Favor. Approved. (Note; the Village Account is Dedicated/Donated.)

CORRESPONDENCE: WNY Library Resources Council and Ralph Wilson Foundation Grant. This grant is geared towards outside sports, study groups and construction aid. It seems there are two things we are able to apply for; Mini cubicals for pairs or single study areas and possibly rehab for staff and public bathrooms (update public bathroom for families, by addition of changing tables, covering of sink pipes, repair fo floor tiles). The public bathroom was originally installed in 1995. The staff bathroom was probably updated last in 1971. Grant value is \$500K for years 2026, 2027, and 2028 and is to be shared amongst all libraries. It was decided that we will send out RFP for project when we decide what is most needed (any construction changes will require an engineer's stamp). Discussion of construction repairs also included possibility of a new heating unit. After deliberations, Barb motioned that we request an RFP (and engineering study) to renovate both staff and public restrooms. Sally seconded. All in favor (AYE)/ approved. Jack volunteered to make this happen.

DIRECTOR'S REPORT - includes LIBRARY STATUS REPORTS. Diane motioned to accept, Sally seconded. All in Favor. Approved.

PROGRAMS: November ACTIVITY as presented on Director's Report. Programs included GED Classes (7 classes/ 16 total attendees), Tutors, and Liberwyrms Book Club. Take and Makes -45. Meeting room use – Girl Scouts, Evangola Theater Group, Evans Garden Club, Collaborative Community Mission.

PROGRAMS UPCOMING: as presented on Director's Report. Many listed including : Library Yarns, Graham Cracker Houses (Dec 8th), Christmas in the Village (Dec 13th*). *(It was noted for Christmas in the Village that our door count was over 500 for this day!)

CENTRAL NEWS as presented on Director's Report. None

STAFF REPORT as presented on Director's Report. None

CIRCULATION REPORT as presented on Director's Report: 2025 YTD: Library Visits 40,930 Circulation (First Circ*) at 14,622. *First Circ only counts the first time an item is checked out.

PURCHASES AND NEEDS * as presented on Director's Report. Possible use of 2025 County funds for office furniture.

GRANTS as presented on Director's Report: Expenditures and remaining balances noted on the report.

FUNDRAISING as presented on Director's Report:

2024 YTD \$2,141.86 includes Candy Bars, Book and Library Bags Sale, as well as funds from the Donation Jar.

2025 YTD: \$2,025.45 includes Candy Bars, Book and Library Bags Sale, as well as funds from the Donation Jar.

OLD BUSINESS

- a. **TRUSTEE TRAINING STATUS** All required training for 2025 has been completed.
- b. **LIBRARY SIGN - Lighting** - the hanging tile sign at front of building is completed as of November 2025. We are now waiting for an electrician as we would like the sign to be lit during the evening. The electrician is investigating to see if our wiring is up to code for installation of a spotlight for the outdoor sign.
- c. **HARVEST DINNER 2026 COST** - Jack met with people at the Evans Center Fire Hall regarding the price for the Hall rental. We were surprised at the increase for this year's event. The price was way too high in 2025 as compared to previous years and we were shocked at the increase! Jack advised the Fire Hall personnel involved that we will need updated pricing in January 2026, so we can decide if different venue will be required for the October 2026 event.

NEW BUSINESS

- A. **HARVEST DINNER** – Final Report for 2025 is needed for Secretary files- (Patty was not able to attend the November meeting when the final report was distributed).
- B. **Elections in January 2026 – Table of Officers and One Trustee up for election.** Jack mentioned that Patty's Trustee term is up, but has agreed to another term if approved; Position to be voted on at the January 2026 meeting. We will also hold the Elections of Officers at the January 2026 meeting.
- C. **PURCHASES AND NEEDS** – Jennifer would like to use the remaining 2025 County Budget to purchase new cabinets for the office from Amazon (\$240.00 for a tall cabinet to replace old ratty metal cabinet). Jack motioned and Tressa seconded that we spend what is needed to purchase the cabinets. We will use the remaining 2025 County Funds with the balance to come out of private funds if needed. **NO! WAIT** - Jack withdrew the initial motion that we use the library's private funds. He made a NEW MOTION that we use the 2025 County Funds remaining and Legislator Mills Grant Funds as the value of the cabinets would be covered under the combined funding. Seconded by Tressa. All in Favor. Approved.
- D. **Christmas Gift Cards for Library Director and Staff** – Jack motioned that we use the private fund account to purchase \$25 gift cards for each staff member and \$50 Gift Card for the Library Director for MERRY CHRISTMAS gifts. Barb seconded along with all the board Members. Unanimously approved. Jennifer will make this happen.
- E. **Upcoming and Miscellaneous:** Members brought in items to share for an after the board meeting, holiday celebration! Cookies, Fruit, Cider and Mini Eclairs were enjoyed by all in attendance! YUMMY! Good food and great company! Thank you everyone!

NEXT MEETING will be January 6th, 2026 6PM

ADJOURNMENT Tressa and Sally both motioned simultaneously that we adjourn the meeting at 6:50PM .
Merry Christmas and Happy New Year everyone!

Respectfully Submitted,
Patty Friend