

ANGOLA PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING October 3rd, 2023

PRESENT Jack Kuebler, Jenn Page, Barb Schmitt, Diane Volker, Tressa Crehan, Mari Grennell, and Patty Friend. Excused: Val Stonitsch, and Sally Needham.

Jack Kuebler (President) opened the meeting at 6:00PM.

Tressa moved to accept the **AGENDA**, seconded by Diane. All in Favor. Motion carried.

MINUTES Minutes of the 08/28/2023 (for September) Meeting were available. Jack asked for motion to accept the Minutes. Diane moved to accept Minutes, seconded by Barb. All in Favor. Motion carried.

TREASURER'S Report /Village Account Report - Patty motioned to accept the Treasurer's report with correction to donations listed. Need to Add \$30 donation from Josh Widmer for totals to balance to deposit value. Seconded by Tressa. All in Favor of accepting report with correction as noted. Motion carried.

CORRESPONDENCE: Jennifer reported no new correspondence. Jennifer has notice that we have received Grant, but no official paperwork yet. Also notice from Polancarz for the emergency homecare Kits. We receive 40 kits. Our distribution list was full in one week. Distributed.

DIRECTOR'S REPORT - includes LIBRARY STATUS REPORTS.

PROGRAMS: as presented on Director's Report. Take & Makes – 65 distributed. Other programs included GED Classes (8 classes/ 17 total attendees), Book Club, Tutors/Therapy and Erie County Free Emergency Homecare Kit Pickups – qty 40. Meeting room use Village Meeting and Flying Eagles Travel Club.

- A. PROGRAMS UPCOMING:** as presented on Director's Report. Many listed including Cookbook Club, Book a Trainer, Halloween Fun Night, CCM: Central Auditory Processing Group, CCM: Social Skills Group, Graham Cracker House Building and Solar Eclipse Programs. Girl Scout Troup (Kindergarten level) meet on 10/5 and 10/19 evenings at 6PM.
- B. CENTRAL NEWS** as presented on Director's Report. None
- C. STAFF REPORT** as presented on Director's Report. Our Cleaner Brandon McCaulley resigned as of September 8th. We will post it eventually – it is 2 Hours/ Week. Our Caretaker will fill in the 2 HRS as needed in the meantime.
- D. CIRCULATION REPORT** as presented on Director's Report: 2023 YTD: Library Visits 25,203, Circulation (First Circ*) at 16,012. *First Circ only counts the first time an item is checked out.
- E. PURCHASES AND NEEDS *** as presented on Director's Report. Rug Cleaning Machine. Approximately \$400.00 for Bissell. We also need our vaccum repaired.
- F. GRANTS** as presented on Director's Report: Expenditures and remaining balances noted on the report.
- G. FUNDRAISING** as presented on Director's Report: 2023 YTD \$1,953.35 includes Candy Bars, Book and Library Bags Sale and Easter Cactus (special sale), as well as funds from the Donation Jar. Afghan Raffles sales \$73.00.
- H. Miscellaneous** as presented on Director's Report: Our Free Little Pantry is ready to be supplied. Accepting travel size personal hygiene items and cleaning items at this time.

Motion to accept FULL DIRECTOR'S REPORT was made by Mari and seconded by Diane. All in Favor. Approved.

OLD BUSINESS

- CENTENNIAL ANNIVERSARY – (Carried over from April 2022 Meeting.) The Angola Public Library will be 100 years old in 2024. (11/24/1924 – 11/24/2024). Looking for ideas on how to celebrate. We can celebrate at our Harvest Dinner too! History Note: Library was established in 1880, but didn't become a Public Library until 1924. In 1924 it was located in the back of the old Angola Bank Building. In 1971 we moved to our current building. At an earlier 2023 meeting, Jennifer had given us copies of ideas that the Lancaster Library had done for their Centennial Celebration.

- Afghan raffles report \$73.00 worth of tickets sold at of 10/03/2023.
- Annual Harvest Dinner scheduled for October 21, 2023. At the previous meeting, Jack provided all with a schedule of activities and a list of assignments and will distribute again via email. Dinner will be at Evans Center Fire Hall 6-9PM. Dinner by Cala's Catering, Basket Auction/ Afghan Raffle and 50/50. Sale price for dinner tickets will remain at \$30.00 each, even though our cost for the dinner increased to \$25.00 each. Jack asked Vinnie Cala and yes, we will have option of a lettuce salad as suggested by Tressa. Diane has asked Book Club members can make desserts – she has a list started and sent it around our meeting table. Barb to ask Garden Club for desserts as well. Mari to get the snacks for tables. John Grennell will do the 50/50. The violinist will be there. Jack has sent out 160 letters of invitation. The entire Angola Village Board will be in attendance. Dinner has been advertised in the Angola Pennysaver and will be in the MPB Bulletin. It was mentioned by Jack that next year is our 100 year anniversary – discussion about celebrating it at our 2024 Harvest Dinner.

NEW BUSINESS

- A. Purchases and Needs: Rug/ Floor Cleaner** - Diane made a motion/ Barb seconded that we purchase Bissell Carpet Cleaner not to exceed \$400.00 (5 Yr warranty). All in favor. Approved. **Vaccum cleaner** - Tressa motioned to allow purchase of vaccum cleaner not to exceed \$500.00 if the old one cannot be repaired or it costs too much to fix it. Barb seconded. All in favor. Approved. **Walmart Order \$122.98** - Patty Motioned and Mary seconded that this be taken out of program funds. All in favor. Approved.
- B. Policy updates will be done at the December Meeting.**

TRUSTEE TRAINING

- A. Jennifer has a list prepared of all the training. All Trustees have fulfilled the required training for 2023. Mari finished her training on Treasurer's postion.**

NEXT MEEETING will be December 5th, 2023 (No meeting in November because it would fall on Election Day.)

ADJOURNMENT Mari motioned that we adjourn the meeting at 7:55pm.

Respectfully Submitted,
Patty Friend