

ANGOLA PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING JULY 5TH, 2022

PRESENT Jack Kuebler, Jenn Page, Tressa Crehan, Barb Schmitt, Mari Grennell, Val Stonitch, Jacqueline Haderer, Kimberly Johnson (Chair of Systems Board, Buffalo and Erie County Public Library), Carima El-Behairy (Assistant Chair of Systems Board, Buffalo and Erie County Public Library), John Spears (Systems Director, Buffalo and Erie County Public Library), Patty Friend

Jack opened the meeting at 6:00PM with around the table personal introductions by each individual present. Tressa moved to accept the **AGENDA**, seconded by Barb, motion carried. Mari moved to accept the **MINUTES** of the previous meeting, seconded by Tressa, motion carried (with correction to spelling of Tressa's name where necessary). Patty motioned to accept the **TREASURER's** Report, seconded by Barb, motion carried.

CORRESPONDENCE: Nothing to add – as all correspondence items are included on the agenda. Val Stonitsch gave verbal update that everyone is ready to help with the Hot Dog Fundraiser. She asked Jenn to confirm that the Library will be open for Cruise Night on July 10th (Jenn confirmed yes, with extended hours). Val also commented that the cleanup on the building next door is completed.

DIRECTOR'S REPORT - includes LIBRARY STATUS REPORTS

A. PROGRAMS: As presented on Director's Report:

Take & Makes – 74 Fishbowl Crafts, Liberwyrms Book Club – 6 attended, Tutors/ Therapy – 18 Children/Teens attended, GED Classes – 9 Classes, 19 total attendees, Meeting Room/Library Use –Senator Ryant Table and Grandview Bay Community Assoc.

- Lego Drop-In Week – 4 attended.
- Sensory Playtime – 6 attended.
- Anime/Manga Night – Every Thursday. We will talk about Manga, watch Anime, and much more. Recommended for ages 10 and up. 3 meetings, 19 total attendees.
- Movie Night - Spider-Man Far from Home -2 attended.
- The Library Mascot READA OWL made an appearance in the Brant Summer Festival IParade on June 18th. (Mari Grennell with help from Jennifer.)

B. PROGRAMS UPCOMING: as presented on Director's Report:

- Movie Night July 8th & 9th – Fantastic Beast: The Secrets of Dumbledore, Popcorn and bottled water to be provided, Lego Drop in Week (June 6th-11th), Sensory Playtime on Wed & Fridays, Amine/Manga Night on Thursdays, Local Author Isaiah Rashad II book talk on Wenesdays Jul 6th, Aug 8 and Aug 24th at 5:30PM.
- Lego Drop in Week - July 5th -9th
- Sensory Playtime (W & F). Anime/Manga Night (TH)
- Local Author Isaiah Rashad II Book Talk – (W 5:30PM) July 6, Aug 8, Aug 24th
- Summer Craft Weeks – Monday through Saturday during all 8 weeks of July and August.
- Nickel City Reptiles – Saturday, July 30th at 5pm. Possibly outdoors weather permitting.
- Niagara Aquarium – Sat August 27th at 1pm. To include an “end of summer” event.
- Family Night – Monday, July 11th at the Evans Town Park. We will be bringing crafts.
- Programs being planned –Summer Reading Programs; Ocean of Possibilites and reading logs, Ticket to Read

C. CENTRAL NEWS as presented on Director's Report: None

D. STAFF REPORT as presented on Director's Report: None

E. CIRCULATION REPORT as presented on Director's Report: 2022 YTD: Library Visits 19,616, Circulation at 12,953. Tressa asked about the library visit decrease from 2021 to 2022. Possible answer is that it could be the pandemic and drive up vs coming into the library affected the visits. Jack commented that it's good that people have questions regarding the report – proves that people are reading it!

- F. PURCHASES AND NEEDS** * as presented on Director's Report: Electronic window display is still being researched. Measurements will be taken of the window and then all options available will be presented to us. Carpet runners are now available and have been ordered.
- G. FUNDRAISING** as presented on Director's Report: YTD \$1,138.76 includes Candy Bars, Book and Library Bags Sale, as well as funds from the Donation Jar.
- H. GRANTS** as presented on Director's Report: Expenditures and remaining balances noted on the report.

Motion to accept FULL DIRECTOR'S REPORT was made by Mari and seconded by Barb. Approved.

OLD BUSINESS

- **AFGHAN RAFFLE** – Jackie Haderer made the Afghan for the raffle at the Harvest Dinner. Tickets available for sale at the library.
- **ROOF REPAIR and DOOR GRANT REQUEST** –The request cannot be submitted until September. \$20K for Roof Repair and about \$2K will be added for door replacement
- **CENTENNIAL ANNIVERSARY** – (Carried over from April Meeting.) the Angola Public Library will be 100 years old in 2024. (11/24/1924 – 11/24/2024). Looking for ideas on how to celebrate. We can celebrate at our Harvest Dinner too! History Note: Library was established in 1880, but didn't become a Public Library until 1924. In 1924 it was located in the back of the old Angola Bank Building. In 1971 we moved to our current building.
- **Hot Dog Fundraising Sales** - July 16th. Jack filed and received the Sidewalk Blocking Permit. Angola Highway department will loan us their grill. Jenn said that Wegman's to give us \$75 gift Card and that Legislator Mills will provide Hot Dogs and will personally deliver them on Friday July 15th. Barb said the Garden Club and Book Club members agreed to help with treats. Board members to make cookie and brownie treats as well. Mari to loan us a tent to use along with Library Canopy. Mayor Tom Whelan will fill in as a cook wherever needed. Patty to ask members of Brant and Farnham Boards at the upcoming board meeting to see if they want to help. Jack made nine aprons for the Cooks "Angola Hog Dog 2022" is printed on them. We should arrive at 10am to be sure we are ready when sale begins.

NEW BUSINESS

- A. Adopt County Contract Library Contract** – Resolution Read by Jack Kuebler and adopted by Board of Trustees for the Angola Public Library at a regular meeting of said Board of Trustees held at the Angola Public Library on the 5th day of July, 2022 at 6PM o'clock. Roll Call for Vote. 5 Ayes, 0 Noes. Resolution Signed and submitted by Board Secretary. (PAF) Original to Jennifer for submission to Central. Separate Agreement of same signed by Chair of Board of Trustees. (Jack Keubler). Original to Jennifer for submission to Central.
- B. Emergency Replacement Office Exit Door** – Hazardous situation. Jack has quote for about \$2500.00 to install and replace the exit door in the office area. New door to have crash bar. This replacement is allowed through procurement policy section 5b, General municipal law – when situation threatens life/safety and welfare of persons involved. This will be added to grant request or use private funding if necessary. Barb motioned and Mari seconded to use emergency funds. All in favor. Jack will contact Mr. Sutton to get started on this. (Note: Following the meeting, Jack was able to get a quote for the replacement door of \$2,523.40.)
- C. Surprise Visit by Jackie Haderer** – board members were so excited to see Jackie in attendance today!
- D. 🗣️ Comments from John Spears, Carima and Kimberly:** John mentioned how excited he was to be at the meeting to meet the trustees and plans on attending at least one meeting per year. There are 22 Contract libraries, so there are quite a few to visit! **Carima** affirmed that she is our Liason and she is so happy to be here as well. She said she is ready to help if we need anything – just call or email! **Kimberly** commented that she too is happy to be here and with a big smile said that our Board and library seem to be a "well oiled machine". She mentioned that *possibly* we can invest in a recorder to help with the preparation of the minutes, to keep up with the fast pace of the meeting.

The Angola Trustees Board members were thrilled to have John, Carima and Kimberly with us this evening! It was a pleasure to meet and visit with them all!

MISCELLANEOUS ANNOUNCEMENTS

- 1) Every Wednesday beginning 07/06/22 there is a SHOP AND STROLL in the Village
- 2) Val has been putting on the Village Facebook page about upcoming library activities.

NEXT MEEETING will be August 2nd, 2022

ADJOURNMENT Tressa motioned that we adjourn the meeting. No second is required. Meeting adjourned 6:37PM

Respectfully Submitted,
Patty Friend