ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING – September 9th, 2021 at 6PM

PRESENT: Jack Kuebler, Sally Needham, Jennifer Page, Jackie Haderer, Valerie Stonitsch, Patty Friend

Jack opened the meeting at 6:02 PM. Patty volunteered to act as secretary in Diane's absence.

<u>AGENDA</u> - Jackie moved to accept the Agenda, seconded by Sally; motion carried. <u>SECRETARY'S REPORT(S)</u> (2 presented) Patty motioned to accept the minutes of the August 3rd meeting, seconded by Sally; motion carried. Jackie motioned to accept the minutes of the Special August 19th meeting, seconded by Sally, motion carried

<u>TREASURER'S REPORTING</u> – Motion to approve the Treasurer's reporting and Village Account Report by Patty, seconded by Sally; motion carried

<u>CORRESPONDENCE</u> – A thank you note was received form a happy patron Our library staff had helped him to prepare a 15 page report to help him get back to Canada for his High School reunion. The border had many restrictions due to the Covid situation. His thank you included a \$50 donation. All in attendance gave a verbal high five to the staff for a job well done.

PROGRAMS - (Attendance/publicity); Presented by Library Director Jennifer Page. Good participation in the summer programs; 15 sidewalk chalk drawings and 18 Ooblick. 191 prizes given out for summer reading to 55 different kids. Equivalent of 982 books read to a child or read by a child on their own. Veronica's Bistro had donated a gift certificate to the programs too. Charlotte Grennell was one of the winners of the sidewalk chalk creations. Plans for a Halloween event again this year. It will be similar to last year's event. It will be held 10/28/2021 from 6-8pm. There will be sign up for time slots. People will enter in the front of the building, and when finished with various stations, they will exit via the back of the building. Library was asked to participate in upcoming Friends of the Village Fall Festival event on September 18th.

<u>CENTRAL NEWS</u> – Survey distributed via email regarding criteria and suggestions for a new Central Library Director.

<u>STAFF REPORT</u> – One staff member was quarantined for symptoms of Covid.

<u>CIRCULATION REPORT</u> – Steady over summer at 70%. Computer sessions are slow, loss of 10% activity since 2012. 1500 sessions so far this year. Probably down because so many people have their own computers. Only 5 laptops were loaned out this year. Talk of using laptops to replace the computer stations in the library area. The laptops can be labeled/secured to the designated spots. The desk top computers are 8 years old now. Jenn will find out more from IT.

<u>PURCHASES AND NEEDS</u> – Jenn researching idea of swapping children's computers for a tablet and the set up requirements. It would be good if they are compatible with the ones used by the schools. New Carpet: Jenn is working on getting full size samples to see the choices. She needs a month notice to close library when the carpet is installed. No definite date yet. Jack may have a wheeled cart for Jenn and staff to use, in order to move various furniture pieces during carpet installation and renovations.

OLD BUSINESS -

- Children's Artwork Project: We will wait until renovations are complete
- Mural Project Status: The mural is gorgeous many positive comments. Total cost of mural was \$10,170.00. The mural does have an anti-graffiti sealant on it. Cameras will be installed soon to monitor any possible unwanted activity.
- Wheel stops on "Shultz's" side of building were installed by Jack Krajacic and the Angola Village Crew on Friday 9/3/2021.

- Harvest Dinner October 23, 2021: Discussion regarding increasing cost of tickets from \$25 to \$30 ea. as caterers cost per dinner has increased to \$20. (Covid rules and minimum wage increase are in effect.) The cost of the hall is about \$400. After discussion, Sally motioned that we increase the ticket price to \$30ea. Jackie seconded, all in favor. Set up will be 10/22/2021 at 7Pm. 10/23 arrive about 4:30 or 5PM. Baskets, pies + cakes as usual. Jack will print the tickets and prepare all the letters/ address the envelopes and get them in the mail.
- Library presence at Evans Town Park for Bicentennial celebration; Library staff was there for 3 hrs. in the Gazebo with various crafts, ready for visitors. Sadly no one attended the event. Not enough advertising by the Bicentennial committee for the rescheduled date.

NEW BUSINESS-

1) County Funding Project Status: all contracts were awarded at special Library Board meeting held on August 19th. The Painter will not be able to paint until next year. Ken Stone of the downtown library said this is ok. It was mentioned that we should paint the white downspout on the "Shultz's" side of the building burgundy color so that it doesn't look so stark against the brick wall. Valerie to ask Jack Krajacic if the Angola Dept. of public works can possibly do this for us at the upcoming village meeting.

ROUND TWO OF GRANTS (Our wish list) will include:

- Pointing the chimney
- Removing old carpet from meeting room and installing a floor instead
- Waterproofing basement.
- 2) Memorial Donation Form: Jennifer prepared one and emailed it to us for our review and input. (She had "borrowed" the idea from another library.) We all agreed that it was a great idea. Jackie made a motion that we accept the form as presented and Sally seconded. All were in favor. Jenn will post the form on the Angola Library website.

<u>NEXT MEETING</u> is scheduled for October 5th, 2021 6PM at the Angola Library. As always, if unable to attend, call Jack Kuebler at 228-1378.

<u>ADJOURNMENT</u> – Jackie made motion to adjourn. No second was required.

Respectfully submitted, Patty Friend