

## ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING MARCH 7, 2017

PRESENT Jack Kuebler, Carole Kin, Jen Page, Barb Schmitt, Sally Needham, Patty Friend, Diane Volker, Barb Schmitt, Mari Grennell.

Jack opened the meeting at 6:05pm. Diane moved to accept the Agenda, seconded by Sally, motion carried. Barb moved to accept the minutes of the previous meeting as written, seconded by Sally, motion carried. There was no Treasurer's report.

CORRESPONDENCE Jen received a cute thank you note from the Daisy troop that toured the Library. A letter from John Mill's office asks that we submit three dates we might like for the Hot Dog Sale.

PROGRAMS Jen said she has started Movie Nights, with popcorn and water provided. The first showed Secret Life of Pets, and 19 attended. Mari offered their popcorn machine to make the popcorn. Next Movie Night will be April 1, showing Moana. There will be a dinosaur program and activities March 25 for ages 6-10. Jen has started a Focus Group, which will begin March 25, for input on services to families of young children. A Garden program will be held April 5 at 6:30PM. Adult coloring continues every Friday at 10:30 AM, and also once a month on Wednesdays at 6PM.

CENTRAL No news.

STAFF We now have a fill-in cleaner for two hours a week as needed.

CIRCULATION The new Saturday and Wednesday hours have been well-received. On Wednesday from 3-5 the library is packed!

PURCHASES Central has given us \$500.00 to use for furniture purchases from their list. We can add our own money to that. We need six new computer chairs. Choices were discussed. Mari moved to purchase six new antimicrobial vinyl chairs, and a coffee table, seconded by Sally, motion carried. Jen brought up the idea of a Fowler Candy Bar fundraiser. We buy them for 50 cents each and sell of \$1.00. Barb moved we purchase four boxes to start. Sally seconded, motion carried. A discussion of copier costs followed. The current company has gone up to \$90.00 a month, and we make about \$300.00 a year after fees and rental. Jen favors changing to Duplicating Consultants, which charge \$84.00 a month, including repair services, toner, and color printing. She has worked with the company before and finds them reliable and easy to contact if there is a problem. We agreed she should not renew the contract in July with the current company.

OLD BUSINESS Diane moved that Jack purchase the 11 sets of signs to put up along the roads, seconded by Sally, motion carried. Then we can get the balance of the \$2500.00. Patty will touch base with Sandi Hooge, who initiated the project, regarding places to put up the signs.

Regarding the handicap lift: Jack created a draft of a request for proposals to do the work. The Village wants us to handle this, as we got the grant to do it.

We owe Central \$5, 826.65 from fines money. Jack moved to pay them this amount, seconded by Barb, motion carried.

We normally get \$2500.00 a year from the Town for the library. The Village would like to get it directly and put it in a designated account to maintain the building. Diane moved to let them know we are willing to do this, seconded by Mari, motion carried.

BRICKWORK REPAIR The Village is going to take care of the repair when the weather gets nicer. Jack is going to have a roofer look at what is needed on the roof, and also look into basement repairs, and then look into applying for a Library grant toward all these repairs.

NEXT MEETING will be April 4.

Diane moved to adjourn, meeting adjourned.

Respectfully submitted,

Diane Volker

**DRAFT**

**Angola Public Library  
Board of Trustees  
Request for Proposals**

**Introduction**

The purpose of this request is to solicit proposals for a system to allow handicapped individuals access between the Library and the meeting room

Proposals are requested for each item listed in the Scope section of the request.

**Schedule,**

Proposals are due to Jack Kuebler, President, Angola Public Library, Board of Trustees 34 North Main Street, Angola, N.Y. 14006 no later than **April 4, 2017**.

**Envelope containing the proposal must be clearly marked Handicap Access Proposal.**

**Scope.**

Proposed work shall meet or exceed applicable codes related to the following items:

1. Provide all materials and labor and install complete with testing a means of traversing the approximately 46 inch elevation change between the floors of the Library and the meeting room.
2. Provide any necessary signage or operating instructions for use of the system by handicapped persons.
3. Daily removal and disposal of all construction debris and elimination of hazardous conditions at site.

**Access,**

Site visits may be scheduled by calling Jack Kuebler 716-228-1378

**Insurance,**

Certificates of Insurance for, General Liability; Workman's Compensation & Disability Insurances are the responsibility of the proposer and a copy of the Certificates naming the Angola Public Library and its Board of Trustees as co-insured are to be provided prior to gaining access to work in the site.

**Waiver,**

The Angola Public Library Board of Trustees reserves the right to accept all, part of, or to reject, any or all proposals.