

ANGOLA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING NOVEMBER 6, 2018

PRESENT Jack Kuebler, Jenn Page, Mari Grennell, Jackie Haderer, Barb Schmitt, Patty Friend, Diane Volker.

Jack opened the meeting at 6:07PM. Diane moved to accept the Agenda, seconded by Jackie, motion carried. Mari moved to accept the minutes of the previous meeting, seconded by Barb, motion carried. Jackie gave a report on the Harvest Dinner. So far we made \$2, 323.00, but we have not received a bill for the Fire Hall rent, so it will go down after that is paid.

CORRESPONDENCE We received a letter from Central suggesting we adopt a Procurement Policy.

PROGRAMS Jenn reported the Unicorns and Dragons program was very popular. Upcoming programs are Nature Play November 14; Book a Technology Trainer, December 29; Christmas in the Village, ornament making and letters to Santa December 8; Explore and More make a Graham Cracker House December 15.

CIRCULATION is down 4 1/2 %, but that is a lot lower than in many other branches.

STAFF The 2 1/2 hour cleaning position has been filled.

PURCHASES We have \$8, 017.44 to spend on technology from various Gallivant grants. It was suggested we purchase a smart board, and pricing and options will be looked into. Jenn said we need more dehumidifiers for the basement. Jack told her to order one from Shultz's. Jenn would like to start an ongoing book sale to sell off the books in the basement before they get ruined from the damp.

CONFLICT OF INTEREST forms were signed by those present.

OLD BUSINESS The hangers for the children's art project need to be installed. Security cameras not yet installed. The Afghan raffle made \$258.00.

NEW BUSINESS The exterior art work project is on hold. LED lighting will be installed on November 9. Waiting to hear regarding the roof repair grant request. Jack presented a Procurement Policy. Barb moved to accept, seconded by Jackie, motion carried.

Our INVESTMENT POLICY was reviewed. Barb moved to accept, seconded by Mari, motion carried. Jean will get Orchard Park's petty cash policy, which has already been approve, for us to see next month.

NEXT MEETING will be December 4. Jackie moved to adjourn, meeting adjourned.

Respectfully submitted, Diane Volker