

## Minutes for the Meeting of the Board of Trustees of the Amherst Public Library



Wednesday, April 8, 2025 – at 5:30pm

Meeting held at the:  
**Williamsville Library (Community Room)**  
 5571 Main Street  
 Williamsville, NY 14221

A). Meeting called to order and attendance – 5:30 pm by Jeffrey Voelkl

**Present:** Jeffrey Voelkl (excused from meeting at 6:00pm), Oliver Young, Carolyn Giambra, Penny Wolfgang, Marilyn Feuerstein, David Saia, Jessica Black, Patricia Dore (arrived at 5:51pm)

**Excused absence:** Randy Harris

**Also present:** Director Kristi Dougherty, Laura Stachura  
 and two members of the public.

B). Review and Approval of the minutes of the meeting held on March 5, 2025

**Motion to approve by Marilyn Feuerstein, seconded by David Saia.**

**All in favor.**

C). Review and Approval of the Agenda for April 8, 2025

**Motion to approve by Jeffrey Voelkl, seconded by Carolyn Giambra.**

**All in favor.**

D). Public comment – **none at this time.**

E). Report of the President - **nothing to report.**

F.) Finances

- 2025 Budget
- County bills paid

**Motion to approve by David Saia, seconded by Oliver Young.**

**All in favor.**

- Williamsville bills paid

**Motion to approve by David Saia, seconded by Oliver Young.  
All in favor.**

- Other bills paid

**Motion to approve by David Saia, seconded by Oliver Young.  
All in favor.**

#### G). Committee Reports

- Town of Amherst Library Liaison - **Tabled**

#### H). Report of the Library Director

- Buildings & Grounds

##### **Williamsville:**

New open flag to be ordered.

##### **Clearfield:**

Security panel, motion detectors and door sensors updated at the Clearfield Library. Broken staff door handle repaired by Town. The Town & Country Garden Club has donated funds for the purchase of a bronze statue "Sharing the Knowledge" in memory of one of their long time members. Director Dougherty is coordinating the purchase for the Clearfield Library and the Town will assist with placement.

##### **Audubon:**

13 circular ceiling light panels were switched to LED. Exterminator sprayed areas with ant issues.

##### **Eggertsville-Snyder:**

Parking lot potholes patched by Town

Mulch bags ordered and delivered for the Amherst Libraries, to be stored at Audubon until ready for use.

- Library Material Circulation

Circulation of materials checked out in March 2025:

Audubon – 32,034

Clearfield – 24,160

Eggertsville-Snyder – 12,360

Williamsville – 3,247

71,801 materials circulated in March 2025!

- Programming & Outreach

March and early April events included weekly storytimes, Children's Book Launch Party of “Tidal Tails: Demi the Dolphin's Day at the Bay”, Mahjong Club, LEGO Drop-in, After School Art Club, Birdhouse Feeders, Chess Clinic, St. Patrick's Day crafts, Book Clubs, Medicare 101 Educational Workshop, Learn to Birdwatch, Happy Nowruz!, English Conversation Group, Pokémon Club, Adult Craft Club, Jewelry Making with the Bead Gallery, and Adult Mat & Chair Yoga.

APL partnered with Project FLOWer for a weekend Bake Sale at the Audubon Library to raise funds to purchase books for children about menstrual health for the Amherst Libraries and for period supplies. The bake sale raised \$494.

APL also partnered with Amherst Christian Academy for a gently used shoe drive at the Audubon Library.

Spring break programming planned and the next round of storytime sessions begins the week of April 28.

The Audubon Library will be utilized as a polling place for the 2025 Election (November 4) and Primary (June 24). The usual location is under renovation.

## I). Old Business

- Association of Contracting Library Trustees (ACT) Annual Workshop  
Overview by attendees – **Attended by Penny Wolfgang, Marilyn Feuerstein, David Saia, Carolyn Giambra & Patricia Dore**

*Topics covered:* Library Foundation of the Buffalo & Erie County Public Library (B&ECPL), Library Marketing and Logo rebrand, Library of Things, Artificial Intelligence Ethics, and Library reading apps.

## J). New Business

- New York State Annual Report Assurance and Annual Report to the Community (Year in Review) Approval

RESOLUTION adopted by the Board of Trustees of the  
Amherst Public Library at a  
regular (or special) meeting of said Board of Trustees held at  
the Williamsville Library on the 8  
day of April 2025 at 5:30 o'clock.

I HEREBY CERTIFY, that at a meeting of the Board of Trustees  
of the Amherst Public Library, held  
at the Williamsville Library on the 8 day of  
April 2025, a resolution was adopted of  
which the following is a true copy:

RESOLVED, that the Library operated under its plan of service in  
accordance with the provisions of Education law and the Regulations of  
the Commissioner, and be it further

RESOLVED, that the Library attests that the financial information  
provided to the Buffalo & Erie County Public Library and New York State  
as part of any and all reporting is true and complete, and be it further

RESOLVED, that the "Annual Report" was reviewed and accepted by the  
Board of Trustees.

Clerk, Marilyn Feuerstein  
Marilyn Feuerstein

Ayes 7  
Noes \_\_\_\_\_

*RESOLVED, that the Library operated under its plan of service in accordance with the provisions of Education law and the Regulations of the Commissioner, and be it further*

*RESOLVED, that the Library attest that the financial information provided to the Buffalo & Erie County Public Library and New York State as part of any and all reporting is true and complete, and be it further*

*RESOLVED, that the "Annual Report" was reviewed and accepted by the Board of Trustees.*

**Motion to approve by David Saia, seconded by Penny Wolfgang.  
All in favor.**

**Year in Review posted to the library website by Director Dougherty.**

- **Strategic Plan 2026-2028 - Will be placed on agenda for next board meeting**

**K). Correspondence/Other Items As Needed – Press conference was held at the Audubon Library on April 7, 2025. Erie County Executive Mark Poloncarz presented a proclamation noting The Week of the Young Child, which also fell during National Library Week. Members of Live Well Erie and early childhood providers also spoke.**

Next meeting to be held:

Wednesday, May 21, 2025 at 5:30pm at the Clearfield Library, Community Room

**L). Adjournment -**

**Motion to approve by David Saia, seconded by Marilyn Feuerstein.**

**All in favor.**

**Meeting adjourned at 6:15 pm**