

Meeting of the Board of Trustees of the Amherst Public Library



Tuesday, May 16, 2023

Meeting held at the:
Main Library at Audubon (Maker Space)
350 John James Audubon Parkway
Amherst, New York 14228

Present: Jeffrey Voelkl, Marilyn Feuerstein, Oliver C. Young, Penny Wolfgang,
Carolyn Giambra

Also Present: Kristi Dougherty, Donna Kerr

Excused Absence: Cynthia Selden, Debbie Bucki

A). Meeting called to order at 5:39 pm

B). Review and Approval of the minutes of the meeting held on April 12, 2023

Motion to accept by Penny Wolfgang, seconded by Oliver C. Young. All in favor.

C). Review and Approval of the Agenda for May 16, 2023

Motion to accept by Oliver C. Young, seconded by Jeffrey Voelkl.

D). Public comment –nothing at this time

E). Report of the President – nothing at this time

F). Committee Reports

- Town of Amherst Council Member's Report – Deborah Bucki

On behalf of Ms. Bucki, Ms. Dougherty announced a Juneteenth Dinner presented by the Community Diversity Commission to be held on June 13, 2023 at 5PM at the Amherst Senior Center. Attendees are encouraged to bring new books that celebrate diversity, Juneteenth and Black History to be donated to the Amherst Public Libraries and the Northwest Amherst Community Center.

G). Report of the Library Director

- Buildings
 - Williamsville Library plumbing
 - Clearfield Library plumbing
 - Main Library at Audubon updates

Ms. Dougherty reported she had a meeting with Amherst Town Supervisor Brian Kulpa to discuss library buildings and their needs. The Town will pay for the plumbing bills (Williamsville Library –over \$18000 and Clearfield – over \$4000). He assured her unexpected expenses will be addressed. A list of expenses incurred as of this date were shared with the Trustees.

The Main Library at Audubon has a punch list of items that need to be finished. A soffit outside needs painting and landscaping done. Peak Construction hired a subcontractor for landscaping - they are waiting to hear when the work is scheduled.

- Town of Amherst Budget – see previous notes.
- Spring Programming & Planning for Summer

Ms. Dougherty reported the success of all storytimes at the 4 buildings. An African Violet show (182 visitors) and Nickel City Guitar Concert (58 attendees) were well attended at the Main Library at Audubon.

Planning has begun for summer programs and purchases have been made for a Bike Raffle.

Dates are set for *Summer Reading Kick Off*, *Summer Reading Celebration* and *Trunk or Treat Events*.

- Director Feature in the Amherst Bee

Copies of the article were shared with the Trustees.

Jeffrey Voelkl suggested the Director may want to explore the possibility of restarting editorials or pertinent articles about the Amherst Library in the Amherst Bee. A former Director, Mary Bobinski, wrote articles for the Bee. Ms. Dougherty will research this proposal.

- New York State 2022 Annual Report

The State report was successfully submitted. Explanations were given about parent/caregiver programs and how visitor counts were determined.

- New York State Comptroller's Report

It was submitted by Tracy Palicki in the Business Office with information provided by Ms. Dougherty.

H). Finances

- 2023 Budget
 - County bills paid

Motion to approve by Penny Wolfgang and seconded by Oliver C. Young.
All in favor.

- Williamsville bills paid

Motion to approve by Penny Wolfgang and seconded by Oliver C. Young.
All in favor.

- Other bills paid

Motion to approve by Penny Wolfgang and seconded by Oliver C. Young.
All in favor.

- Construction Grant Funds -Key Bank Account

Motion to approve by Penny Wolfgang and seconded by Oliver C. Young.
All in favor.

I). Unfinished Business

- Quorum/Bylaws update

Mr. Young researched quorums and found Amherst Library by-laws as they are now require 5 members be present for a quorum. Mr. Young proposed a percentage of Board members instead of a fixed number would be more favorable. Discussion ensued. Mr. Young will develop language for the quorum proposal and submit to Ms. Dougherty and the Board.

J). New Business

- Board Resolution/Assurance for 2022 State Report

Motion to accept by Penny Wolfgang, seconded by Jeffrey Voelkl.
All in favor.

- 2022 Year in Review (Annual Report to the Community)

Motion to accept by Penny Wolfgang, seconded by Jeffrey Voelkl.
All in favor.

K). Correspondence/Other Items As Needed

Media and big book sales are planned for the Clearfield branch library and a book sale for the Eggertsville-Snyder branch library.

More sales will be scheduled as donations are received.

Next meeting to be held:

June 15, 2023 at 5:30 pm Main Library at Audubon (Maker Space)

Note – June 15 canceled due to lack of quorum

July 25, 2023 at 5:30pm at Williamsville (Community Room)

L). Adjournment – 6:19pm

Motion to adjourn by Oliver C. Young, seconded by Jeffrey Voelkl. All in favor.