

Agenda for the Meeting of the Board of Trustees of the Amherst Public Library



Thursday, September 7, 2023 – starting at 5:30pm

Meeting will be held at the:
Main Library at Audubon (Maker Space)
350 John James Audubon Parkway
Amherst, NY 14228

A). Meeting called to order and attendance

Present: Jeffrey Voelkl, Marilyn Feuerstein, Carolyn Giambra, Oliver C. Young, Penny Wolfgang, Cynthia Selden

Also Present: Kristi Dougherty, Donna Kerr

Excused Absence: Debbie Bucki

B). Review and Approval of the minutes of the meeting held on July 25, 2023

Motion to accept by Cynthia Selden, seconded by Penny Wolfgang. All in favor.

C). Review and Approval of the Agenda for September 7, 2023

Motion to accept by Carolyn Giambra, seconded by Cynthia Selden. All in favor.

D). Public comment –none at this time

E). Report of the President – asked for Executive Session at end of this meeting.

F). Committee Reports

- Town of Amherst Council Member's Report – Deborah Bucki

Kristi Dougherty gave a report of items from Debbie Bucki's report.

The Northwest Amherst Community Center Open House will be September 10, 2023. Librarian Beth Staebell will attend and hold a storytime reading as part of the opening celebration.

Amherst Center for Senior Services is holding their Open House on September 12, 2023.

Garrett Looker, reporter with the Investigative Post, interviewed Kristi Dougherty, Amherst Library Director, about Williamsville Library and how they were able to stay open during difficult economic times.

Sibu Nair has offered 300 Indian culture books to add to our collection. Discussion took place regarding the donation.

G). Report of the Library Director

- Buildings

Williamsville:

Ceiling Leak in hallway from heavy downpour of rain – flood tested, but no leaks. Areas re-sealed on roof. This area has had prior issues.

Carpet is pulling up by circulation desk, investigating solutions for the issue.

Clearfield:

Dehumidifier purchased to help dry out basement – once dry enough, patches can be made to help address humidity issues.

Additional changing table added to public restroom – now both bathrooms have a changing table.

Audubon:

Smart TV mounted in Maker Space, additional interior décor added in new children's area

New charging station for cell phones/tablets

Eggertsville-Snyder:

Ceiling leak near entrance by circulation desk - flood tested, but no leaks. Areas re-sealed on roof. This area has had prior issues.

- Summer Programming

Summer Reading Celebration on August 16 was a success! We had 281 attendees at the Amherst Main Library at Audubon. Amherst Y.E.S. Volunteers assisted with crafts and family activities. Hot dog lunch provided to children for free, \$2 for adults. DJ, balloon twister and bounce house also provided for lots of fun! We collected \$212.00 for hot dogs from adults to help offset costs.

2567 summer raffle entries from CFD

2464 summer raffle entries from AUD

879 summer raffle entries from EGG

301 summer raffle entries from WIL

Total of 6211 entries!

Fall programming for children will be from September 18 to November 24, with separate specials in December and a separate flyer for Trunk or Treat (which will take place October 29).

Various teen and adult programs also scheduled.

Circulation of materials checked out in August 2023:

Audubon - 42,713

Clearfield - 38,464

Egbertsville-Snyder - 17,299

Williamsville - 4,980

103,456 materials checked out in August 2023!

Circulation of materials checked out in July 2023:

Audubon - 41,361

Clearfield - 38,385

Eggertsville-Snyder - 16,445

Williamsville - 4,598

100,789 materials checked out in July 2023!

Juvenile fiction, adult fiction and DVDs are the highest circulating materials.

- Book Sale Success

Clearfield Library

Late July Pop-Up Adult Book Sale - \$1464.50

Late August Pop-Up Children's Book Sale - \$1092.00

Additional book sales scheduled for Fall.

H). Finances

- 2024 Town of Amherst Budget meeting update
The overage for 2023 will be covered by the Town of Amherst. Talks have started on next year's budget-hoping for an increase of \$20,000.
- 2023 Budget
 - County bills paid
Motion to accept by Cynthia Selden, seconded by Jeffrey Voelkl. All in favor.
 - Williamsville bills paid
Motion to accept by Cynthia Selden, seconded by Jeffrey Voelkl. All in favor
 - Other bills paid
Motion to accept by Cynthia Selden, seconded by Jeffrey Voelkl. All in favor

I). Unfinished Business

- Rules of Conduct Review

Handout given and briefly discussed. Board members would like more time to review. A refined policy was requested for review at a later date.

J). New Business

- Policies to review: Gift & Donation, Meeting Room

Gift and Donation policy was reviewed and voted to accept. Motion to accept by Cynthia Selden, seconded by Carolyn Giambra. All in favor.

Jeffrey Voelkl asked Board members to discuss a statue donation for the Williamsville Pocket Park by patrons Nick and Marcia Roth. Motion to accept the statue donation by Jeffrey Voelkl, seconded by Penny Wolfgang. All in favor.

Meeting room policy needs to be reviewed and discussed further.

- Patron meeting room event inquiry
Discussion ensued.

K). Correspondence/Other Items As Needed

Kristi Dougherty read a letter from People Inc. giving Amherst Public Library an award for employing people with disabilities. Director Kristi Dougherty and Librarian Beth Staebell will accept the award at a ceremony October 5th.

Dr. George Bobinski is donating \$3000 for new tables and pop up tents.

* Jeffrey Voelkl called an Executive Session at 6:45 pm to discuss a staff evaluation. At 6:55p.m. Executive Session ended.

Next meeting to be held:

October 25, 2023 at 5:30pm Clearfield Library Community Room

L). Adjournment

Motion to adjourn by Jeffrey Voelkl, seconded by Oliver C. Young.

Meeting adjourned at 7 pm.