

AMHERST PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, April 20, 2022
Secretary's Report

Present: Jeffrey Voelkl , Marjorie Franknecht, Michele Iannello-Ward, Cynthia Selden,
Marilyn Feuerstein , Penny Wolfgang, Oliver C. Young (5:41 pm)
Also Present : Roseanne Butler-Smith, Donna Kerr

Excused Absence: Carolyn Giambra, Debbie Bucki

1) Call to Order

Meeting called to order at 5:37 pm.

2) Approval of Minutes for March 23, 2022 meeting

Ms. Franknecht motioned to approve the minutes, seconded by Ms. Ward. All in favor.

3.) Approval of the agenda for April 20,2022 – all in favor

4) Public Comment

No attendance by the public at this time.

5.) President's Report

Mr. Voelkl asked to table his report at this time.

6.) Trustees Report

A.) ACT meeting May 7 @ Central Library. Trustees were reminded that attendance at an ACT meeting counts towards their training requirement. Mr. Voelkl may attend the meeting.

7.)Town of Amherst Council Member's report-Ms. Bucki was absent for this meeting but an email she sent following up on status of the expansion was shared at this meeting.

8.) Finances

A.) 2022 Budget- Ms. Butler-Smith explained the Phase 1 &2 payouts. Phase 2 check was processed from the County Account but Phase 1 work is delayed. Our grant writer advised to hold off on paying for items on Phase 1 until the project is further along. Discussion ensued.

Board members voted unanimously to not cut a check for Phase 1 at this time.

i.) County bills paid – Checks 1887- 1900. Motion to approve by Ms. Franknecht, seconded by Ms. Selden. All in favor.

ii.) Williamsville Bills paid-none at this time.

iii.) Other Bills paid – Checks 2675-2695. Motion to approve by Ms. Franknecht, seconded by Ms. Selden. All in favor.

B.) Town of Amherst Budget

No discussion at this time.

C.) Budget request placed to BECPL for additional \$10,000 –update

No update given at this time.

D.) Banking Balances-

Lake Shore CD extended until July 1, 2022.

9.) Main Library at Audubon Expansion

A.) Update- Ms. Butler-Smith handed out the project schedule. Meeting on May 18 @10 am with contractors @ Audubon Library. Ms. Butler-Smith encouraged Trustees to attend.

Outer concrete wall has been poured. Delays discussed. Jeff Burroughs, Town Engineer has been assigned this project as his primary responsibility.

B.) Existing carpets/flooring-Samples shown to the Board members. Mr. Voelkl asked about the burgundy lights, desks and was assured that all 3 caretakers would be tasked with painting them gray.

C.) Meeting with Interior Designers- Ms. Butler-Smith met with the designers on April 19 to discuss furniture, shelves, chairs for the meeting room, etc. Handouts with the furniture costs were given to Board members. Costs were discussed further.

Karen McMahon has given \$25,000 for shelving and an \$80,000 CD can be directed towards furniture purchases.

D.) Mold Issue-remediation will be discussed at the next contractors meeting.

10.) Director's Report

Ms. Butler-Smith handed out copies of the State Report to the Board. After Mr. Voelkl noted a few inaccuracies, the approval of the State Report was tabled until next Board meeting.

11.) GALA 2022

A.) Basket Raffle- held at the Clearfield Library. Drawing is May 11.

12.) Buildings

A.) Williamsville- Roof –Gutters need replacement. Estimate coming soon.

B.) Eggertsville –Roof and Windows- Estimate coming soon for repairs. The Town is aware of the issues.

C.) Main Library @ Audubon-Estimate coming soon for replacement of broken windows.

D.) Clearfield Parking lot- National Fuel dug up the lot for repairs but has yet to fix the lot.
Town of Amherst is aware of the issue and is working to have National Fuel repair the lot.

13.) Unfinished Business

Nothing at this time.

14.) New Business

Michele Iannello-Ward gave her resignation from the Board effective April 21, 2022.
A recommendation and reference for her replacement was presented by Ms. Iannello-Ward.
Mr. Voelkl suggested inviting this nominee to the next Board meeting.

15.) Correspondence

A patron letter commending caretaker staff Heather Kretzmon was distributed to trustees.

16.) Next meetings:

* **June 1 at 5:30 pm at Audubon Library.**

* **June 29 at 5:30 pm at Audubon Library.**

17.) Adjournment -6:46 pm. Motion by Ms. Franknecht, seconded by Mr. Young. All in favor.