

AMHERST PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
December 7, 2022
Secretary's Report

Present: Jeffrey Voelkl, Marilyn Feuerstein, Penny Wolfgang,
Carolyn Giambra

Also Present: Roseanne Butler-Smith, Donna Kerr, Oliver C. Young, Kevin Zawadzki
Debbie Bucki, John Spears, Judy Fachko

1.) Call to Order

Meeting called to order at 5:38 pm.

2.) Approval of the minutes of the meeting held on October 19, 2022.

Motion to approve by Carolyn Giambra, seconded by Marilyn Feuerstein. All in favor.

3.) Approval of the Agenda for December 7, 2022.

All in favor.

4.) Public Comment

Nothing at this time.

5.) President's Report

Nothing at this time.

6.) Trustees Report

A.) Letter from NYS Board of Regents-Amherst Library Charter was amended to have 5-9 Board Members serving at a time.

B.) Appoint new Trustee- Motion to appoint Oliver Young by Marilyn Feuerstein,
Seconded by Carolyn Giambra. All in favor. Debbie Bucki will bring this to the next
Town of Amherst Meeting for Town approval.

C.) Reappoint Trustees whose term ends 12/31/22. Marilyn Feuerstein accepted another term for 5 years effective 1/1/2022. Roseanne Butler-Smith will get term dates for Oliver Young.

7.) Town of Amherst Council Member Report

Ms. Bucki noted the date of the **New Year's Around the World** event sponsored by

the Amherst Community Diversity Commission in conjunction with the Library is December 29 the commission along with the

Amherst Library will provide crafts, stories, etc. open to everyone. This event will be held at the Clearfield Branch. Ms. Bucki noted carpet for the existing area at Audubon will be installed soon.

8.) Finances

A.) 2023 Budget-no new information at this time.

B.) 2022 Budget

i.) County bills – Checks #1972-1978- Motion to approve by Marilyn Feuerstein
Seconded by Penny Wolfgang. All approve.

ii.) Williamsville bills – check 1254-1255. Motion to accept by Marilyn Feuerstein,
Seconded by Penny Wolfgang. All approve.

iii.) Other bills – Checks # 2772-2792 –

Ms. Butler-Smith noted that all corresponding paperwork for check #1975 in the amount of \$2502.82 payable to Greco Trapp LLC will be held in the director's office due to confidential information included in the invoice. Motion to approve by Marilyn Feuerstein, Seconded by Penny Wolfgang. All approve.

C.) Construction Grant Funds

i.) See Lakeshore Savings Bank sheet provided by Roseanne Butler-Smith. Until the grant is closed out all corresponding invoices and paperwork will be kept in the director's office. Ms. Butler-Smith noted check #104 payable to the Amherst Public Library was reimbursement for demolition work completed by American Builders. Motion to pay these bills by Penny Wolfgang, Seconded by Carolyn Giambra.

D.) Town of Amherst Budget

i.) Carpet- refer to Debbie Bucki's comments.

ii.) Repainting Audubon Branch- Amherst Caretakers will paint walls. Other areas to be painted in discussion.

9.) Main Library at Audubon Expansion

A.) Update- see previous notes above.

B.) Purchases- see previous notes.

10.) Buildings

Nothing at this time.

11.) Unfinished Business

A.) Long Range Plan-tabled to January 2023.

B.) FOIL Policy-will discuss further.

C.) Hours of Public Service for Amherst Libraries' 4 Branches

See sheet provided by Roseanne Butler-Smith. She also reported Jeanne Vinal sent a letter questioning 2023 hours for the Williamsville Branch. This branch will return to 20 hours per week as they had earlier in the year. Funding ended for the extra hours Dec 31, 2022. Hours will be Monday-Fridays with a slight change from previous years. John Spears spoke about next year's budget, explaining how the 2023 personnel budget was created. Discussions ensued. Motion to accept new hours by Carolyn Giambra and seconded by Penny Wolfgang. All in favor.

12.) New Business

A.) Nothing at this time.

13.) Correspondence -

Nothing at this time

14.) Director's Report -Ms. Butler-Smith asked Board if they good move into to executive session motion by Penney Wolfgang, 2nd By Jeff Voelkl, all in favor. Moved to executive session at 7:19 pm.

Move back to regular meeting at 8:01 pm. Carolyn Giambra motioned, Marilyn Feuerstein seconded. All in favor.

15.) Next meeting

January 10 @ Audubon Library -5:30 pm

February 7 @ Audubon Library- 5:30 pm

March 7 @ Audubon Library- 5:30 pm

16.) Adjournment- 8:10 pm. All in favor.