

AMHERST PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
February 7, 2023  
Secretary's Report

Present: Jeffrey Voelkl , Marilyn Feuerstein, Penny Wolfgang ,Cynthia Selden, Carolyn Giambra  
Oliver C. Young (5:52 pm)

Also Present: Roseanne Butler-Smith, Donna Kerr, Kevin Zawadzki,, Kathleen Berens Bucki,  
Debbie Bucki , Angela Marinucci,, Sima Lewis, Mary Migliore, Anne Szymanski,  
Andy Finley, Kristi Dougherty

Marilyn Feuerstein questioned the rules for a quorum and how many needed to hold a meeting .  
Discussion ensued. The subject will be investigated.

1.) Call to Order

Meeting called to order at 5:41 pm.

2.) Approval of the minutes of the meeting held on January 10, 2023

Motion to approve by Marilyn Feuerstein, seconded by Oliver C. Young. Carolyn  
Giambra abstains.

3.) Approval of the Agenda for February 7, 2023

Motion to approve by Penny Wolfgang, seconded by Oliver C. Young. All in favor.

4.) Public Comment

Members of the public questioned the Board about an opening date. Mr. Voelkl noted there  
were a few issues being resolved. Occupancy permit not yet approved so opening date not  
definite. April 15 is the dedication date.

5.) President's Report

Mr. Voelkl introduced Kristi Dougherty as the new Director of Amherst Public Library. She  
will be starting here on February 27.

6.) Trustees Report

Carolyn Giambra, Marilyn Feuerstein and Roseanne Butler-Smith worked on the goals and  
objectives for the future of Amherst Library. They presented copies of their recommenda-  
tions to the Board. Discussions will continue at the March meeting.

7.) Town of Amherst Council Member Report

Ms. Bucki noted Town Board members were anxiously awaiting the re-opening of the  
Amherst Library. In a recent Department Heads meeting, issues with construction were  
discussed.

Ms. Bucki announced she is now the Deputy Town Supervisor for Amherst.

## 8.) Finances

### A.) 2023 Budget

- i.) County bills – Checks #1998-1999- Motion to approve by Cynthia Selden seconded by Penny Wolfgang. All approve.
- ii.) Williamsville bills – check 1256. Motion to accept by Cynthia Selden, seconded by Penny Wolfgang. All approve.
- iii.) Other bills – Checks # 2795 and 2805-2810-Motion to approve by Cynthia Selden, seconded by Penny Wolfgang. All approve.

### B.) 2022 bills

No bills-year closed out.

### C.) Construction Grant Funds

To be paid when all invoices are submitted.

### D.) Town of Amherst Budget

All Po's submitted for Town payment have been completed at this time.

## 9.) Main Library at Audubon Expansion

- A.) Update- Fire system and wallpaper are ongoing issues that need to be settled to open to the public. Occupancy certificates needed from Town of Amherst.
- B.) Purchases- Folding tables are to be ordered. Board members liked black tables. Chairs not done yet-still with the upholsterer. Couches being reupholstered as well.
- C.) Reopening date for Audubon Library-Ms. Butler-Smith wants February 27 to be the opening date but Mr. Voelkl feels March 15 may be more reasonable. Mr. Voelkl suggested leaving opening date flexible.

## 10.) Buildings

The Eggertsville Library railings alongside an entryway will be fixed by Bison Ironworks. That door is currently unusable. A highlift snowplow hit the curb and railing.

## 11.) Unfinished Business

- A.) Long Range plan-Draft for 2023-2025 plan handed out to Board members. It is not approved currently. The committee-Carolyn Giambra, Marilyn Feuerstein, Roseanne

Butler-Smith- eliminated some items from the Central Library long range plan. Five goals were selected using other libraries' plans as a guide.

- Community Outreach
- Resources
- Growth and Learning
- Free Public Meeting Space
- Responsibilities as Trustees and Minimum Standards followed by Trustees

Ms. Feuerstein and Ms. Giambra spoke on these measurable goals. Mr. Voelkl wants to discuss if Williamsville Library should be included in this long range plan or have a separate plan. Discussion ensued.

The Draft mission statement needs grammar corrections. Voting on the plan is scheduled for the March 7 meeting.

#### B.) Hours of Public service-Williamsville Library

Ms. Butler-Smith handed out a schedule of new hours for Williamsville Library-adding 12 Hours per week. The Library Associate and Sr. Library Clerk would take charge of the Library for some of these hours. Board members discussed the issues and chose to put this Plan on hold until June. They will revisit this idea.

#### 12.) New Business

Nothing to report at this time.

#### 13.) Correspondence

Nothing to report at this time

#### 14.) Director's Report –

Nothing to report at this time.

#### 15.) Next meeting

***March 7 @ Audubon Library- 5:30 pm***

16.) Adjournment- 6:41 pm . Motion by Jeffrey Voelkl, seconded by Carolyn Giambra. All in favor.

